



LOS ANGELES COUNTY DEPARTMENT OF PUBLIC WORKS
FOR LOS ANGELES COUNTY FLOOD CONTROL DISTRICT

900 S. FREMONT AVE.
ALHAMBRA, CALIFORNIA 91803-1331

FLOOD PERMIT APPLICATION

TRACKING NO. \_\_\_\_\_

DATE RECEIVED: \_\_\_\_\_

OWNER/ APPLICANT: \_\_\_\_\_ TELEPHONE:(\_\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_
Street City Zip Code

AGENT/ CONTACT: \_\_\_\_\_ TELEPHONE:(\_\_\_\_\_) \_\_\_\_\_

ADDRESS: \_\_\_\_\_
Street City Zip Code

E-MAIL \_\_\_\_\_

SITE ADDRESS: \_\_\_\_\_
Street City Zip Code

NEAREST INTERSECTION: \_\_\_\_\_ THOMAS GUIDE: \_\_\_\_\_

SCOPE OF WORK: \_\_\_\_\_

\_\_\_\_\_
\_\_\_\_\_
\_\_\_\_\_

PERSON/AGENCY RESPONSIBLE FOR THE MAINTENANCE OF THE PROPOSED FACILITY: \_\_\_\_\_ PHONE: (\_\_\_\_\_) \_\_\_\_\_

The undersigned certifies that the applicant for this permit is familiar with the requirements of the County Lobbyist Ordinance (Los Angeles County Code Chapter 2.160), and that all persons acting on behalf of the applicant have complied with and will continue to comply with this ordinance throughout the application process. It is further agreed that the Owner/Applicant is the financially responsible party for all fees, deposits, charges, collections and refunds, regardless if payment is made by others

Print Name of Owner/Applicant Signature of Owner/Applicant Date

Submittal Requirements:

- 1. Four sets of final construction plans (seven if the Corps is involved) with structural details and profiles of the existing and proposed facilities.
2. Two sets of letter size structural and/or hydraulic and hydrology calculations. The plans and calculations must be stamped and signed by a registered civil/structural engineer licensed to practice in the State of California.
3. Four copies of the As-Built drawings of the District's facility impacted by the proposed work and two of the right-of-way map.
4. Letter from Owner/Applicant authorizing Agent/Contact to request a permit on their behalf.
5. For storm drain connections, complete EXHIBIT "A" when applicable, and submit SUSMP.
6. Fees will be charged according to the current ordinance established by the Board of Supervisors
7. Certificate of Liability Insurance (\$1 Million minimum coverage) and additional insured endorsement naming the County of Los Angeles, the Los Angeles County Flood Control District, and, when applicable, the U.S. Army Corps of Engineers as co-insured.
8. Complete and sign acknowledgement that Applicant has read, understands, and agrees to fully comply with the Best Management Practices (BMP) Attachment to this permit per Los Angeles County Code Chapter 12.80 Stormwater and Runoff Pollution Control.

The applicant must show that the proposed work will not adversely affect the District's interests; i.e., (1) Hydraulic and Hydrologic Design; (2) Structural integrity; (3) Maintenance standards; (4) District's property rights, etc.

FOR DISTRICT USE ONLY

RECEIVED BY: \_\_\_\_\_ ASSIGNED TO: \_\_\_\_\_

PAYMENT

Issuance Fee: \$ \_\_\_\_\_ Project No. \_\_\_\_\_
Plan Check: \$ \_\_\_\_\_ (Fee or AC) Project No. \_\_\_\_\_
Inspection: \$ \_\_\_\_\_ (Fee or AC) Project No. \_\_\_\_\_
Other: \$ \_\_\_\_\_ (Fee or AC) Project No. \_\_\_\_\_
Total: \$ \_\_\_\_\_

Suggested Routing:
FMD DES-H DES-S
WMD WRD MPM
ACE PDD EPD
AED GMED T&L
RMD Road Unit
Other \_\_\_\_\_

TYPE

- Storm Drain Connection Landscaping Overbuild Access
Catch Basin Relocation Major Modifications Bridge LNO
Catch Basin Modification Minor Modifications Utility Crossing Other \_\_\_\_\_

INFO

Stream/Project \_\_\_\_\_ File Code \_\_\_\_\_ P.O. # \_\_\_\_\_

PD/MTD (To be Transferred) \_\_\_\_\_ Tract/P.M. No. \_\_\_\_\_

FOR DISTRICT USE ONLY  
(Preliminary Check)

General

- Incomplete packages are NOT accepted
- Plan Check and Inspection fees included
- Vicinity Map
- Affected facility (i.e. MTD, RDD, & etc.) has been transferred to the District for maintenance

General Engineering Requirements

- Two sets of calculations and/or reports stamped and signed by a Civil/Structural/Geotechnical Engineer
- Four sets of plans (seven for Army Corp facilities) signed and stamped by a Civil/Structural/Geotechnical Engineer
- Four copies of District's facility "As-Built" drawings that are affected by the proposed work
- Name of affected District facility shown on the plans for the proposed work
- Plan, Profiles, Elevations, Sections, and Details for the proposed work

Storm Drain Connections

- Existing hydraulic and hydrology data of the District's facility impacted by the proposed connection
- Obtain the "Allowable Q" from Design Division
- Revised Hydraulic calculations taking into account the proposed connection
- Water quality agreement signed and notarized (Not always required)
- Stationing along LACFCD's storm drain centerline where the proposed connection is located
- SUSMP

Catch basin relocation

- Existing catch basin hydrology and design data included.
- Revised catch basin hydrology and design data included.
- Connector pipe hydraulics.
- Street capacity calculations

Crossings over channels

- Water surface and pier loss calculations
- Structural calculations for the bridge/ utility crossing including surcharges on the District facility
- Plan and profile plans

Overbuilds

- Right-of-way letter of approval from the underlying fee owner
- Two copies of the structural calculations for added surcharges on the District facility
- Two copies of the right-of-way map
- Two copies of the easement documents (if LACFCD is not the underlying fee owner)

Utility Crossings

Under-crossing

- Plan and profile of proposed utility showing the District storm drain
- Method of support and structural calculations
- Two copies of right-of-way map and four copies of the "as built"

Over-crossing

- Plan and profile of proposed utility showing the District storm drain
- Two copies of right-of-way map and four copies of the "as built"
- Structural calculations for added surcharges on the District facility

Temporary Use

Short Term Use (less than a year)

- Liability Insurance (\$1,000,000 minimum coverage) including LACFCD/LACDPW as additionally insured
- Plot plan with north arrow and limits of affected areas

Long Term Use (more than a year)

- Copy of Use Agreement, Recreation Agreement
- SDF Plot plan with north arrow and limits of affected areas