

HOW TO APPLY FOR BUILDING & SAFETY GRADING PERMITS ON EPIC LA

The screenshot shows the EPIC LA website interface. The browser address bar displays `losangelescountyca-energoweb.tylerhost.net/apps/selfservice#/home`. The header includes the EPIC LA logo, the text "Los Angeles County - Electronic Permitting & Inspections", and a "Login or Register" button highlighted with a green border. The navigation menu contains links for Home, Apply, Request Inspection, Transportation, Report, Search, Maps, Calendar, Help, and About Us. A blue banner below the navigation menu states: "The County's new Decision Engine can assist you to identify the appropriate permits, applications, and/or licenses required for your project. Click 'Apply' to get started." The main content area features a "Welcome to EPIC-LA" heading and eight service tiles. The "Login or Register" tile is highlighted with a green border. The tiles are as follows:

- Login or Register**: Login or register for a new account.
- Map**: Explore the map to see the activity occurring in your neighborhood.
- County Disaster Recovery Permit - Rebuild Project**: Los Angeles County unified rebuild permit associated with the 2025 Palisades and Eaton fires.
- Pay Invoice**: Pay for an invoice. An invoice number is required.
- Apply**: This tool will allow you to view permits/plans/licenses that are available to be applied for.
- Request Inspection**: Click here to request an inspection on an existing record.
- Permit/Plan Helper App**: This tool will help you select the correct permit or plan to apply for.
- Search Public Records**: This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

Detailed instructions on how to log in or register can be found [here](#).

Home

[Home](#) [Dashboard](#) [Apply](#) [My Work](#) [Request Inspection](#) [Transportation](#) [Pay Invoices](#) [Report](#) [Search](#) [Maps](#) [Calendar](#) [Help](#) [About Us](#)

The County's new Decision Engine can assist you to identify the appropriate permits, applications, and/or licenses required for your project. Click "[Apply](#)" to get started.

Welcome to EPIC-LA



My Account

Click here to access your account information.



Map

Explore the map to see the activity occurring in your neighborhood.



County Disaster Recovery Permit – Rebuild Project

Los Angeles County unified rebuild permit associated with the 2025 Palisades and Eaton fires.



Pay Invoice

Pay for an invoice. An invoice number is required.



Apply

This tool will allow you to view permits/plans/licenses that are available to be applied for.



Request Inspection

Click here to request an inspection on an existing record.



Permit/Plan Helper App

This tool will help you select the correct permit or plan to apply for.



Search Public Records

This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

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Finding the Grading Permit Application

The screenshot shows the EPIC LA (Los Angeles County Electronic Permitting & Inspections) website interface. At the top, the header includes the EPIC LA logo, the text "Los Angeles County ♦ Electronic Permitting & Inspections", the County of Los Angeles seal, and a greeting "Good Evening," with a shopping cart icon showing "1". A navigation bar contains links: Home, Dashboard, Apply, My Work, Permit Help, Customer Survey, Map, Pay Invoices, Report, Search, Help, and a Calendar icon with "0".

The main content area is titled "Application Assistant". A search bar contains the text "grading". Below the search bar are five filter buttons: "All", "Trending", "My History", "PERMITS" (highlighted with an orange box), and "PLANS".

Below the filters, there is a section for "Grading Permit - County". It includes an icon of a house with a hammer, the category name, and a description. To the right of this section is a "Show My Templates" button with an "Apply" button (highlighted with a green box).

Three callout boxes provide instructions: an orange box pointing to the search bar says "Search for 'Grading'", another orange box pointing to the "PERMITS" button says "Click 'Permits'", and a green box pointing to the "Apply" button says "Click Appy".

EPIC LA
Los Angeles County ♦ Electronic Permitting & Inspections

County of Los Angeles

Good Evening, 1

Home Dashboard Apply My Work Permit Help Customer Survey Map Pay Invoices Report Search Help Calendar 0

Application Assistant

grading

All Trending My History **PERMITS** PLANS

> Show Categories

Grading Permit - County

Category Name:
* County of Los Angeles Building Permits

Description:
Apply here for a grading permit for single lot developments or residential developments 4 units or less in the unincorporated County area. Include grading plan and hydrology study to be reviewed as part of the permit.

Show My Templates

Apply

Click Appy

Step 1 – Location

Apply for Permit - Grading Permit - County

*REQUIRED

1

2

3

4

5

6

Locations

Type

Contacts

More Info

Attachments

Review and Submit

LOCATIONS

Please search for and select the address(es) and/or parcel AIN(s) on which your project is located. When searching by address, it is recommended to enter only the house number and street name; when searching by AIN, enter the AIN without dashes (e.g. use "1234567890" instead of "1234-567-890"). If vacant land, just search for and select the parcel AIN(s). If the location is not within the jurisdiction for this plan/permit/business type, a warning will appear. Click [address location help](#) for additional information.

Location

Add Location

+

REQUIRED

Click the "+" to add a project location

Create Template

Save Draft

Next

[Back to Application](#)

Add Location

Address

Parcel

The default selection
is to search by
Address

Add Address As

Location ▼

Search

Searching by
number and street
name only is enough
(ex: 900 Fremont)

Address Information

Search Search Addresses



[Back to Application](#)

Add Location

Address

Parcel

Add Address As

Location ▼

Search

Address Information

Search 

Address		Action
		Add

Results per page 10 ▼ 1 - 1 of 1 << < 1 > >>

Click "Add" to set the project location

[Back to Application](#)

Add Location

Address

Parcel

Alternatively, locations
can be search by
Parcel Number

Parcel Information

Search

Search Parcels



Search using only
numbers
(ex:1234567890)

[Back to Application](#)

Add Location

Address

Parcel

Parcel Information

Search

Parcel Number	Section	Township	Range	Action
				☐

Results per page 1 - 1 of 1 << < 1 > >>

Check the box

Search to find address

Search Associated Addresses

Parcel Information

Search 

Parcel Number	Section	Township	Range	Action
				☒

Results per page 10 ▼ 1 - 1 of 1 << < 1 > >>

Search Associated Addresses

Associated Addresses

Associated Addresses for Parcel - #

Address	Action
	☒

Results per page 10 ▼ 1 - 1 of 1 << < 1 > >>

Add Selected Cancel

Check the box with the correct address

Add the address

Apply for Permit - Grading Permit - County

*REQUIRED



LOCATIONS

Please search for and select the address(es) and/or parcel AIN(s) on which your project is located. When searching by address, it is recommended to enter only the house number and street name; when searching by AIN, enter the AIN without dashes (e.g. use "1234567890" instead of "1234-567-890"). If vacant land, just search for and select the parcel AIN(s). If the location is not within the jurisdiction for this plan/permit/business, click [address location help](#) for additional information.

Type: Location

[Redacted]

Main Address ☒

Parcel Number

[Redacted]

Main Parcel ☒

Remove

Location

Add Location

+

A draft of the application can be saved and then continued a later time. Drafts are accessed from the Dashboard

Create Template

Save Draft

Next

1

Locations

2

Type

3

Contacts

4

More Info

5

Attachments

6

Review and Submit

LOCATIONS

Please search for and select the address(es) and/or parcel AIN(s) on which your project is located. When searching by address, it is recommended to enter only the house number and street name; when searching by AIN, enter the AIN without dashes (e.g. use "1234567890" instead of "1234-567-890"). If vacant land, just search for and select the parcel AIN(s). If the location is not within the jurisdiction for this plan/permit/business type, a warning will appear. Click [address location help](#) for additional information.

Type: Location

Main Address ☒

Parcel Number

Main Parcel ☒

Remove

Location

Add Location

+

If you see this warning, the location is not within unincorporated LA County. Please only continue if the project is a Los Angeles County owned or operated facility

The following information is relevant to your application:

- *** Warning: Location must be in the Unincorporated County Area. Your selected location is not. Only proceed if this is related to a County Capital Project. ***

Parcel Number:

Create Template

Save Draft

Next

If there is a warning message as indicated in the screenshot above, please only continue if your project is a Los Angeles County owned or operated facility (not personal property projects)

Step 2 – Description

Apply for Permit - Grading Permit - County*REQUIRED

✓

2

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6

LocationsTypeContactsMore InfoAttachmentsReview and Submit

PERMIT DETAILS

Please provide a short description of this plan case in relation to the overall project.

* Permit Type

Grading Permit - County

* Description

Permit Type cannot be changed

Add a description of work. Please be clear with description

BackCreate Template

Click "Next" to continue

Save DraftNext

Step 3 – Contacts

Locations Type **3** Contacts More Info Attachments Review and Submit

CONTACTS

Please add any additional contacts that will participate on this project, such as submitting documents, paying bills, and checking status. You can only add contacts that have previously registered in EPIC-LA. You will be able to add contacts at any time during the project.

Applicant

(You)

Account Holder

Add Contact

+

You are the default Applicant Contact. Additional contacts may be added if they have an EPIC-LA account. Please select contact type from drop down prior to adding contact

Back Click "Next" to continue Save Draft Next

Step 4 – More Info

Apply for Permit - Grading Permit - County

*REQUIRED

✓

✓

✓

4

5

6

Locations

Type

Contacts

More Info

Attachments

Review and Submit

MORE INFO

Please fill in the required and pertinent additional information. You will NOT be able to add or update this information after you submit this plan.

Permit Details

Top

Main Menu

*Volume of Cut (cy)

Volume of Cut (cy) is required.

*Volume of Fill (cy)

Volume of Fill (cy) is required.

*Volume of Over Excavation (cy)

Volume of Over Excavation (cy) is required.

Fill in all required fields

Back

Create Template

Save Draft

Next

Step 5 – Attachments

Apply for Permit - Grading Permit - County

*REQUIRED

✓

Locations

✓

Type

✓

Contacts

✓

More Info

5

Attachments

6

Review and Submit

If denoted as "REQUIRED" a file must be added there before in order to proceed in the application

Attachments

Please attach any files labeled as "REQUIRED" and supporting documents, if any.

Grading Plan

Add Attachment

+

Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .pdf,

REQUIRED

Grading Plan

Add Attachment

+

Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .pdf,

Depending on the permit application, attachments for plans, calculations, or other construction documents should be uploaded at submittal. Select file type from the drop-down menu before selecting the file

Back

Create Template

Save Draft

Next

Apply for Permit - Grading Permit - County

*REQUIRED



Attachments

Please attach any files labeled as "Required" below and supporting documents, if any.



Grading Plan

Size: 210.24 KB

Remove



Supporting Document

Size: 146.6 KB

Remove

Supporting Document

Add Attachment

+

Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .pdf,

Multiple files can be uploaded. Please select the appropriate description from the drop-down

Back

Create Template

Click "Next" to continue

Save Draft

Next

Step 6 – Review and Submit

Apply for Permit - Grading Permit - County

*REQUIRED

✓

Locations

✓

Type

✓

Contacts

✓

More Info

✓

Attachments

6

Review and Submit

Submit

Locations

Location

Parcel Number

Basic Info

Type

Description

Applied Date

Scroll down to review the application

More Info

Permit Details

[Top](#) | [Main Menu](#)

Volume of Cut (cy)

Volume of Fill (cy)

Volume of Over Excavation (cy)

Attachments

Grading Plan

Supporting Document

After scrolling through to the bottom,
there will be another button to submit.

Click "Submit" to finish

[Back](#)

[Create Template](#)

[Save Draft](#)

[Submit](#)

✓ **Your application was successfully submitted!**

You have successfully submitted your application and will shortly receive an email confirmation. Please allow adequate time for the appropriate staff to screen and process the application.

[Continue to permit](#)

You will see this message after a successful submittal

You will see a confirmation screen after submitting. Click “Continue to permit” to enter the permit case page to see the permit case number. The application will be reviewed by the regional grading engineer. The engineer may contact you directly to request more information on the project. If the application is accepted, an invoice will be sent to your account. Fees can then be paid online.

Your permit applications can be found in the My Work menu of EPIC LA under “My Permits”.