

HOW TO REQUEST AN INSPECTION ON EPIC LA (BUILDING & SAFETY)

The screenshot displays the EPIC LA website interface. The browser address bar shows the URL: `losangelescountyca-energoweb.tylerhost.net/apps/selfservice#/home`. The header features the EPIC LA logo with the tagline "Los Angeles County - Electronic Permitting & Inspections" and a "Login or Register" button. A navigation menu includes links for Home, Apply, Request Inspection, Transportation, Report, Search, Maps, Calendar, Help, and About Us. A blue banner below the menu states: "The County's new Decision Engine can assist you to identify the appropriate permits, applications, and/or licenses required for your project. Click 'Apply' to get started."

The main content area is titled "Welcome to EPIC-LA" and features eight service tiles arranged in a 2x4 grid. The first tile, "Login or Register", is highlighted with a green border and contains the text: "Login or register for a new account." The other tiles include:

- Map**: Explore the map to see the activity occurring in your neighborhood.
- County Disaster Recovery Permit - Rebuild Project**: Los Angeles County unified rebuild permit associated with the 2025 Palisades and Eaton fires.
- Pay Invoice**: Pay for an invoice. An invoice number is required.
- Apply**: This tool will allow you to view permits/plans/licenses that are available to be applied for.
- Request Inspection**: Click here to request an inspection on an existing record.
- Permit/Plan Helper App**: This tool will help you select the correct permit or plan to apply for.
- Search Public Records**: This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

Detailed instructions on how to log in or register can be found [here](#).

Homepage – Request Inspections

The screenshot shows the EPIC-LA homepage. At the top is a dark navigation bar with links: Home, Dashboard, Apply, My Work, Request Inspection (highlighted with a green box), Transportation, Pay Invoices, Report, Search, Maps, Calendar, Help, and About Us. Below this is a blue banner with the text: "The County's new Decision Engine can assist you to identify appropriate permits, applications, and/or licenses required for your project. Click 'Apply' to get started." The main content area has a background image of architectural plans and a large green callout bubble pointing to the 'Request Inspection' menu item, containing the text: "Request Inspection is available in the top menu bar". Below the banner are eight white tiles, each with an icon and a title. The 'Request Inspection' tile is highlighted with a green rounded rectangle and a green callout bubble pointing to it, containing the text: "After logging in, click on the Request Inspection button from the home page". The tiles are: My Account (person icon), Map (location pin icon), County Disaster Recovery (checklist icon), Pay Invoice (dollar sign icon), Apply (checklist icon), Request Inspection (calendar icon), Permit/Plan Helper App (building icon), and Search Public Records (magnifying glass icon).

Request Inspection is available in the top menu bar

After logging in, click on the Request Inspection button from the home page

My Account
Click here to access your account information.

Map
Explore the map to see the activity occurring in your neighborhood.

County Disaster Recovery

Pay Invoice

Apply
This tool will allow you to view permits/plans/licenses that are available to be applied for.

Request Inspection
Click here to request an inspection on an existing record.

Permit/Plan Helper App
This tool will help you select the correct permit or plan to apply for.

Search Public Records
This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

After logging in, click on either the Request Inspection button from the home page or click the Request Inspection button from the top menu bar.

Request Inspections

The screenshot shows the 'Request Inspections' page. At the top is a navigation bar with links: Dashboard, Apply, My Work, Request Inspection (highlighted with a green box), Transportation, Building Permit Help, Customer Survey, Map, Pay Invoices, Report, Search, and Help. Below the navigation bar, the page title 'Request Inspections' is displayed. A search bar with the placeholder 'Search...' and an 'Export to Excel' button are at the top right. A table lists permit cases. The first row is highlighted in blue and has a checkbox checked (also highlighted with a green box). A green callout bubble points to the 'Request Inspection' button in the table header, saying 'Click here after selecting the permit cases'. Another green callout bubble points to the checked checkbox, saying 'Select the permit you are requesting inspection for'.

☐ Case Number		Inspection Type
☒ UNC-BLDF	Multifamily New Construction Building Per...	Building Inspection
☐	Residential New Construction Building Perm...	Building Inspection
☐	Mechanical Permit (Simple) - County	Mechanical Inspection

If your account is linked to the issued permit, the Request Inspections page will list the permits that are available for inspection request. Check the box next to the case number and then click the blue Request Inspection button. Multiple selections can be at a time.

If there are permits that should be available and are missing, please try requesting the inspection through the permit (see page 8 for instructions).

Please note that the previously scheduled inspection for the permit case must be updated by the inspector before the next inspection can be requested.

1 #UNC-

Please read through all the instructions and provide all information as directed

Inspecti

Address:

Please note that this is only to request the inspection and we may not be able to guarantee the schedule date and time requested. A confirmation email will be sent to you with the actual scheduled date. If you have additional permits that need inspections, please request an inspection through those permits as well.

Please list the items you are requesting an inspection for and include any other important information regarding the job site (gate codes, pets/animals, etc). **Provide contact information such as name and phone number for the representative that will be on-site.**

Requested Date (does not guarantee Scheduled date to be the same)

Inspection availability varies by office
Monday-Friday: Antelope Valley, East Los Angeles, La Puente, Lomita, San Gabriel Valley, Santa Clarita Valley, South Whittier, Universal
Monday-Thursday: Calabasas, Carson, Southwest

* Requested Date  *

List inspection items requested.
Add on-site contact name & telephone #

Submit

Select Requested Date and AM or PM. Please note, date and timeframe selected are not guaranteed.
Please list the items you are requesting an inspection for then click Submit

*** If you have multiple permits on the job site, please request an inspection for each permit. ***

Request Inspections (1)

*REQUIRED

1 Case #UNC-[REDACTED]

Inspection Type: [REDACTED]

Case Type: [REDACTED]

Address: [REDACTED]

Requested Date [REDACTED]

Please list the items you are requesting inspection for [REDACTED]



You will see this confirmation screen that the request has been sent and will also receive an email of the inspection request. Please note that the date selected is not guaranteed.

Staff will review the request and schedule the inspection in the next available slot.

Request Inspections (Multiple Selections)

The screenshot shows the 'Request Inspections' page in a web application. The top navigation bar includes links for Home, Dashboard, Apply, My Work, Request Inspection, Transportation, Building Permit Help, Customer Survey, Map, Pay Invoices, Report, Search, and Help. The main content area is titled 'Request Inspections' and features a search bar, an 'Export to Excel' button, and a table of permit cases. A green callout points to the 'Request Inspection' button, stating 'Click here after selecting the permit cases'. Another green callout points to the checkboxes in the table, stating 'Select multiple permits if necessary'.

☐	Case Number	Inspection Type
☐	UNC-BLDF	Multifamily New Construction Building Per...
☒	UNC-BLDR	Residential New Construction Building Perm...
☒	UNC-MEC	Permit (Simple) - County

If there are multiple permits on the site that are eligible for inspection request, you can select multiple cases at a time. After selecting the permits, click the blue Request Inspection button

Request Inspections (2)

This will note how many cases selected

*REQUIRED

1 #UNC-BLDR220629005701

Inspection Type: Building Inspection Case Type:

Address:

Please note that this is only to request the inspection and we may not be able to guarantee the schedule date and time requested. A confirmation email will be sent to you with the actual scheduled date. If you have additional permits that need inspections, please request an inspection through those permits as well.

Please list the items you are requesting an inspection for and include any other important information regarding the job site (gate codes, pets/animals, etc).
Provide contact information such as name and phone number for the representative that will be on-site.

Requested Date (does not guarantee Scheduled date to be the same)

Inspection availability varies by office
Monday-Friday: Antelope Valley, East Los Angeles, La Puente, Lomita, San Gabriel Valley, Santa Clarita Valley, South Whittier, Universal
Monday-Friday: Universal

After selecting the Requested Date, click here if all requested dates will be the same

Click Submit for each request

☐ Use same date for all

Select the Requested Date and fill in all important information per the instructions. Check the “Use same date for all” box after selecting Requested Date if they will all have the same requested date.

My Work – My Permits

The screenshot shows the 'My Work' section of a software application. The 'MY PERMITS' tab is selected. A search bar is at the top left. Below it, a 'Display' dropdown menu is set to 'Active'. A table of permits is displayed with columns: Permit Number, Project, Address, Permit Type, Status, and State. The first row shows 'UNC-BLDR' in the Permit Number column, 'New Construction' in the Permit Type column, 'Issued' in the Status column, and 'Active, Attention (Inspection Not Passed)' in the State column. Two green callout boxes provide instructions: one pointing to the 'Display' dropdown and another pointing to the 'Permit Number' column.

My Work

MY INVOICES MY PERMITS MY INSPECTIONS REQUEST INSPECTIONS MY LICENSES

Search...

Display Active

Export to Excel

Permit Number	Project	Address	Permit Type	Status	State
UNC-BLDR			New Construction	Issued	Active, Attention (Inspection Not Passed)
			Permit - County	Issued	

Alternatively, inspection requests can be made within the permit. Please try this option if the inspection is not listed in Request Inspection. From the “My Work” menu, click the “My Permits” tab and update the Display to “Active” to find the issued permits. Click on the Permit Number to open the case.

Permit Details | Tab Elements | Main Menu

Type: Residential New Construction Building Permit - County Status: Issued Project Name:

Summary Locations Fees Reviews **Inspections** Attachments Contacts Sub-Records More Info

Existing Inspections | Request Inspections | Optional Inspections | Next Tab | Permit Details | Main Menu

Existing Inspections Sort Description

View Inspection	Description	Status	Request Date	Scheduled Date	Inspector	Action
INSP2026034638	DPW - Permit - Building Inspection	Failed	06/10/2026	06/01/2026	In Box Antelope Valley Office	

Results per page 10 1 - 1 of 1 << < 1 > >>

Request Inspections Sort Order

Description	Reinspection	Action
DPW - Permit - Building Inspection	Yes	☒

Results per page 10 1 - 1 of 1 << < 1 > >>

[Request Inspection](#)

From the permit, select the “Inspections” menu button and scroll down to the Request Inspections. Check the box under Action and then click Request Inspection. This will take you to the request page as seen in previous options.

My Work – Request Inspections

The screenshot shows the 'My Work' section of a web application. The top navigation bar includes links for Dashboard, Apply, My Work (highlighted), Request Inspection, Transportation, Building Permit Help, Customer Survey, Map, Pay Invoices, Report, Search, and Help. Below this, the 'My Work' section has tabs for MY INVOICES, MY PERMITS, MY INSPECTIONS, REQUEST INSPECTIONS (highlighted), MY LICENSES, and PROJECTS. A search bar and an 'Export to Excel' button are at the top right of the table area. A table lists permits with columns for Case Number, Address, Type, and Inspection Type. The first row is highlighted in blue, and its checkbox is checked. A green callout bubble points to this row with the text: 'Check the box next to the Permit Case Number you are requesting an inspection for and then click the blue Request Inspection Button'.

Case Number	Address	Type	Inspection Type
☒ UNC-BLDF		Construction Building Per...	Building Inspection
☐ UNC-BLDR		Construction Building Perm...	Building Inspection
☐ UNC-MECH		) - County	Mechanical Inspection

Alternatively, inspection requests can be made via the “My Work” menu, through the “Request Inspections” tab. A list of permits that available to request inspection for will be shown. Check the box next to the case number and then click the blue Request Inspection button. Multiple selections can be at a time.

Sample Email Notification – Inspection Request

Hi Applicant,

A [REDACTED] Inspection has been requested for permit case UNC-[REDACTED]

Thank you for requesting your inspection on EPIC-LA. The request will be reviewed by the [REDACTED] office and will schedule your inspection in the next available slot. **Please note that the requested date selected may not necessarily be available.** A second email will be sent when the inspection has been scheduled and will include the actual scheduled date. For any additional, questions please contact the previously stated office. Contact information can be found [here](#).

If you have additional permits at the same location, please be sure to request an inspection for those permits as well.

Thank you!

This is an example of the email notification after requesting the inspection.

Please note that the date selected is not guaranteed.

*** If you have multiple permits on one jobsite, please request an inspection for each permit. ***

Sample Email Notification – Inspection Scheduled

Your Electrical Inspection for permit UNC- [REDACTED] [INSP](#) [REDACTED] has been scheduled for [REDACTED].

This inspection is currently assigned to [REDACTED], [REDACTED] [@dpw.lacounty.gov](mailto:[REDACTED]@dpw.lacounty.gov). Please email the assigned inspector for any questions regarding your inspection.

Thank you!

Once the inspection request has been reviewed and scheduled by staff, you will receive an email notification like this one above.

The notification will include your permit case number, inspection case number, and day of inspection.

It will also include the name of your inspector or office along with their email address in case you need to contact them for any additional information or questions

Specific office hours and contact information can be found [here](#)