

UPLOADING REPORTING OF GRADING ACTIVITY (BUILDING & SAFETY)

The screenshot displays the EPIC-LA website interface. The browser address bar shows the URL: `losangelescountyca-energoweb.tylerhost.net/apps/selfservice#/home`. The EPIC-LA logo is in the top left, with the text "Los Angeles County - Electronic Permitting & Inspections" below it. A "Login or Register" button is highlighted with a green box in the top right corner. The main navigation bar includes links for Home, Apply, Request Inspection, Transportation, Report, Search, Maps, Calendar, Help, and About Us. A blue banner below the navigation bar states: "The County's new Decision Engine can assist you to identify the appropriate permits, applications, and/or licenses required for your project. Click 'Apply' to get started." The main content area features a "Welcome to EPIC-LA" heading and eight service tiles. The "Login or Register" tile is highlighted with a green border. The tiles are as follows:

- Login or Register**: Login or register for a new account.
- Map**: Explore the map to see the activity occurring in your neighborhood.
- County Disaster Recovery Permit - Rebuild Project**: Los Angeles County unified rebuild permit associated with the 2025 Palisades and Eaton fires.
- Pay Invoice**: Pay for an invoice. An invoice number is required.
- Apply**: This tool will allow you to view permits/plans/licenses that are available to be applied for.
- Request Inspection**: Click here to request an inspection on an existing record.
- Permit/Plan Helper App**: This tool will help you select the correct permit or plan to apply for.
- Search Public Records**: This tool can be used to search for existing permits, plans, inspections, code cases, requests and licenses.

Detailed instructions on how to log in or register can be found [here](#).

My Work – My Permits

My Work

MY INVOICES **MY PERMITS** MY PLANS MY INSPECTIONS

Search: grad

Display: All ☐ Export to Excel

Permit Number	Project	Address	Permit Type	Status	Attention Reason
UNC-██████████		██████████	Grading Permit - County	Active	
UNC-██████████	██████████	██████████	Grading Permit - County	Active, Attention	Unpaid Fees Failed Reviews
UNC-██████████		██████████	Grading Permit - County	Pending	
UNC-██████████			mit - County	Recent, Pending	
UNC-██████████			mit - County	Recent, Pending	
UNC-GRAD-██████████		██████████	Grading Permit - County	Recent, Pending	

After logging in, click on “My Work” and then click on the “My Permits” tab to see permits your account is linked to. Find the appropriate Permit Case number and click the number to open it

Permit Case – Attachments Menu (Upload)

The screenshot displays the 'Attachments' menu in a permit case system. At the top, a navigation bar includes tabs for Summary, Locations, Fees, Reviews, Inspections, Attachments (which is active), Contacts, Sub-Records, and More Info. Below this, a breadcrumb trail shows 'Attachments | Next Tab | Permit Details | Main Menu'. The main heading is 'Attachments'. On the left, a blue sidebar titled 'Add Attachment' contains a dropdown menu currently set to 'RGA (Reporting of Grading)', a large white plus sign in a rounded rectangle, and a list of supported file formats: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .csv, and .pdf. Three callout boxes provide instructions: an orange box points to the dropdown menu, a green box points to the plus sign, and another green box points to the 'Submit' button at the bottom right. The 'Submit' button is a blue pill-shaped button with white text.

Summary Locations Fees Reviews Inspections **Attachments** Contacts Sub-Records More Info

Attachments | Next Tab | Permit Details | Main Menu

Attachments

RGA (Reporting of Grading) ▾

Add Attachment

+

Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .dwg, .zip, .dxf, .dwf, .dwfx, .csv, .pdf

Select "RGA (Reporting of Grading Activity)" prior to selecting file

Click to find a file to add from your computer

Once a file has been selected. Click "Submit" to upload the file

Submit

Permit Number: UNC- [REDACTED]

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type: Grading Permit - County

Applied Date: 05/25/2021

District: SD-2

Finalized Date:

Description:

Status: New

Issue Date:

Assigned To: [In Box, BSD](#)

Expire Date:

Project Name:

This field is a link to email the staff member currently assigned to the case

[Summary](#) | [Locations](#) | [Fees](#) | [Reviews](#) | [Inspections](#) | [Attachments](#) | [Contacts](#) | [Sub-Records](#) | [More Info](#)

[Attachments](#) | [Next Tab](#) | [Permit Details](#) | [Main Menu](#)

Attachments

After uploading your files, it is strongly recommended that you contact the grading plan checker that new files have been added to the case.