



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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January 23, 2023

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

REQUEST FOR STATEMENT OF QUALIFICATIONS – ADDENDUM 1 ON-CALL ENVIRONMENTAL LABORATORY SERVICES PROGRAMS (BRC0000281)

Please note that the deadline for statement of qualification submission is **Wednesday, February 1, 2023, at 5:30 p.m.**

All addenda and informational updates will be posted at <https://pw.lacounty.gov/brcd/servicecontracts/>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request for Statement of Qualifications (RFSQ). (Note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~). Section A is the Addendum and Section B is the Questions and Answers.

A. ADDENDUM

1. The Notice of Request for Statement of Qualifications for On-Call Environmental Laboratory Services Programs (BRC0000281), Minimum Mandatory Requirements Section, Minimum Mandatory Requirement Number 2, has been revised as follows:

~~2. Proposer must have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, **do not** need to have an office and stationary laboratory located in Los Angeles County.~~

2. **Proposer must have a stationary laboratory located in the area below based on Service Contract Group:**

Service Contract Group A, Stormwater and Service Contract Group C, Industrial/Hazardous Substances/Waste: Proposer must have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors,

if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

Service Contract Group B, Drinking Water: Proposer must have a stationary laboratory located in at least one of the five County areas of Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties. Subcontractors, if any, do not need to have an office and stationary laboratory located in one of the five County areas.

2. Part I, Section I, Item B. Minimum Mandatory Requirements, has been revised as follows:

~~2. Proposer must have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, **do not** need to have an office and stationary laboratory located in Los Angeles County.~~

2. **Proposer must have a stationary laboratory located in the area below based on Service Contract Group:**

Service Contract Group A, Stormwater and Service Contract Group C, Industrial/Hazardous Substances/Waste: Proposer must have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

Service Contract Group B, Drinking Water: Proposer must have a stationary laboratory located in at least one of the five County areas of Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties. Subcontractors, if any, do not need to have an office and stationary laboratory located in one of the five County areas.

3. Form PW-16, Proposer's Compliance with the Minimum Requirements, is deleted in its entirety and replaced with a revised form entitled Form PW-16.1, Proposer's Compliance with the Minimum Requirements.

Please use the revised Form PW-16.1, Proposer's Compliance with the Minimum Requirements, attached hereto as Enclosure A, when submitting

your statement of qualifications. Statement of qualifications submitted with the old Form PW-16 may be rejected as nonresponsive.

4. Exhibit A.1, Scope of Work for Group A: Stormwater, Section K, Responsibilities of the Contractor, Number 2, has been revised as follows:

~~2. Have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, do not need to have an office and stationary laboratory located in Los Angeles County.~~

2. Have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

5. Exhibit A.2, Scope of work for Group B: Drinking Water, Section K, Responsibilities of the Contractor, Number 2, has been revised as follows:

~~2. Have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, do not need to have an office and stationary laboratory located in Los Angeles County.~~

2. Have a stationary laboratory located in at least one of the five County areas of Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties. Subcontractors, if any, do not need to have an office and stationary laboratory located in one of the five County areas.

6. Exhibit A.3, Scope of Work for Group C: Industrial/Hazardous Substances/Waste, Section K, Responsibilities of the Contractor, Number 23, has been added as follows:

23. Have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

B. QUESTIONS AND ANSWERS:

The following answers are in response to the request for information and clarification submitted by proposers for the RFSQ for On-Call Environmental Laboratory Services Programs (BRC0000281), issued on December 20, 2022. The questions presented in this informational update represent the questions asked by the proposers in the form and context as submitted:

- 1. Question:** Can you provide the name of the laboratory currently performing the work and the current contract prices for services?

Answer: The current contractor for On-Call Environmental Laboratory Services Program - Drinking Water, Contract No. 003457, is Eurofins Eaton Analytical, LLC. The current contractor for On-Call Environmental Laboratory Services Program – Wastewater, Contract No. 003458, is Advanced Technology Laboratories, Inc. The current contractor for On-Call Environmental Laboratory Services Program - Industrial/Hazardous Waste, Contract No. 003459, is Advanced Technology Laboratories, Inc. The annual aggregate program amount is \$1,500,000.

- 2. Question:** Can a Quality Assurance Manual be provided to satisfy Section 7 of the SOQ response?

Answer: No. The Quality Assurance Program in Part I, Section 2.A.7, on page 1.16, is to be provided by the proposer. This is the quality assurance program that the Prosper will utilize as a self-monitoring tool to ensure that these services are performed in accordance with the County's contract requirements and recommendations. Please refer to Part I, Section 2.A.7, Quality Assurance Program, on page 1.16, for further information regarding what your Statement of Qualifications must address in detail.

- 3. Question:** Please provide clarification on getting listed as a bidder and on submittal of bid.

Answer: To become registered with Los Angeles County Public Works, please visit <https://pw.lacounty.gov/contracts/PrimeContractor>. Statement of Qualifications can be submitted per the instructions on the Request for Statement of Qualifications notice, on page 3, and Part I, Section 2.B, Statement of Qualifications Submission, on page 1.19 of the RFSQ.

- 4. Question:** The RFQ states the Public Works department intends to award multiple service contracts for the opportunity. Please confirm if there will be a single award per group, or multiple awards per group.

Answer: The County may award multiple contracts for each Group. Each proposer whose statement of qualification(s) meets the minimum mandatory requirements and receives a preliminary score of no less than 70 points in accordance with the evaluation criteria set forth in this Part I, Section 4.E, Evaluation Criteria, may be awarded a contract.

- 5. Question:** Page 118 of the RFQ requests "a service to clean sampling containers". Reuse of sampling containers is typically not required for water sampling. Which service contract group needs reused containers?

Answer: Please see response per group below:

Group A, Stormwater: This contract group typically utilizes glass sample containers of various sizes installed in the autosamplers. The water sample collected in the glass containers will be distributed into proper analysis-specific sample bottles provided by the laboratory. The County, at times, requests the laboratory to clean the glass containers to be reused for future sampling events.

Group B, Drinking Water: The containers that are reused for this contract group are one-liter amber bottles for general physical tests, which belong to, and are cleaned, by the contractor.

Group C, Industrial/Hazardous Substances/Waste: Sample containers which are reused for this Contract group are the 2 ½ gallon glass pickle jars used for composite sampling. Also, if 24 individual glass bottles are used for composite sampling those bottles are reused. The cleaning of the ISCO sampling equipment may be necessary.

- 6. Question:** Is the current contract laboratory using reused containers?

Answer: Please see response per group below:

Group A, Stormwater: Yes. The glass containers are cleaned by the laboratory after a sampling event to be used for the next sampling event. Analysis-specific sample bottles provided by the current contractor's laboratory are not being re-used.

Group B, Drinking Water: Yes. The containers that are reused are one-liter amber bottles for general physical tests.

Group C, Industrial/Hazardous Substances/Waste: Yes. The bottles which are reused are the 2 ½ gallon composite sampling jar and the 24 individual sampling bottles used with ISCO sampling equipment.

- 7. Question:** Per the freedom of information act, may we have the incumbent name and pricing?

Answer: Yes. Please see response to question 1 above.

- 8. Question:** What information do we need to provide from our sub-consultants?

Answer: As stated in Part I, Section 2.A.8, Subcontractors, on page 1.17, of the RFSQ, if Subcontractors are to be used, submit a description of their proposed assignments, qualifications, experience, staffing, licenses and certifications required to perform the work, and schedules. Please refer to Part I, Section 2.A.8. In addition, subcontractors' forms must be completed and submitted for each subcontractor contemplated. The subcontractors' Forms List can be found on page 1.18, of Part I, of the RFSQ.

- 9. Question:** Are method substitutions allowed?

Answer: Please see response per group below:

Group A, Stormwater: Yes. Method substitutions are allowed as long as alternative method has an equal to or lower than the method detection limit listed in Form PW-2.A.

Group B, Drinking Water: Yes. Method substitutions are allowed if preferred methods are approved by State Water Resources Control Board for drinking water.

Group C, Industrial/Hazardous Substances/Waste: Yes. Method substitutions are allowed as long as they satisfy the required Environmental Protection Agency approved methods.

- 10. Question:** May we have the price sheet and any other forms in an editable Excel format?

Answer: Yes. Please find the editable excel Schedule of Pricing Sheets (PW-2.A, PW-2.B, and PW-2.C) at <http://pw.lacounty.gov/brcd/servicecontracts/>.

11.Question: Are bidding laboratories allowed to "no bid" individual tests?

Answer: No. Proposers must submit a price for all items listed on Forms PW-2.A, PW-2.B, and PW-2.C. Subcontracting can be used to meet this requirement.

12.Question: Please confirm that bidding laboratories must have a stationary laboratory located in LA County.

Answer: Please see Part A, Addendum, Item Number 1.

13.Question: Section B.2. of the RFSQ states, *Proposer must have a sampling receiving site and a stationary laboratory located in Los Angeles County.* Is this negotiable or firm? Thank you for your time.

Answer: Please see Part A, Addendum, Item Number 1.

If you have any questions concerning the above information, please contact Ms. Amber Albert at (626) 458-4199 or aalbert@pw.lacounty.gov, or Mr. Danny Medina at (626) 458-4080 or dmedina@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

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We encourage you to follow us on Twitter @[LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works



for
JOSE QUEVEDO, PE
Assistant Deputy Director
Business Relations and Contracts Division

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**PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE RFSQ FOR
ON-CALL ENVIRONMENTAL LABORATORY SERVICES PROGRAMS (BRC0000281)**

PROPOSER MUST CHECK A BOX IN EVERY SECTION

Important Note: The information on this form is subject to verification and may not be used for scoring purposes.

Completing this form by itself without including a detailed narrative/resume in your SOQ to support the minimum mandatory requirements of this RFSQ, any inconsistencies or inaccuracy in the information provided on this form, and/or your SOQ, may subject your SOQ to disqualification or other actions, at the sole discretion of the County.

At the time of SOQ Submission, Proposer must meet the following minimum requirements:

IMPORTANT: Each minimum requirement listed below must be met by the proposing entity.

1. Proposer and subcontractor(s), if any, must have a minimum of 5 years of experience testing the following based on Service Contract Group:

Service Contract Group	Testing Requirement
Group A: Stormwater	Wastewater and stormwater samples for constituents as listed in Form PW-2.A, Schedule of Prices.
Group B: Drinking Water	Drinking water samples for constituents as listed in Form PW-2.B, Schedule of Prices.
Group C: Industrial/Hazardous Substances/Waste	Industrial wastewater discharges and soil samples for constituents as listed in Form PW-2.C, Schedule of Prices.

- ☐ Yes. Proposer and subcontractor(s), if any, meets the experience requirement(s) stated above. Please complete chart(s) below, depending on the Service Group(s) in which you are submitting a proposal:

CONTINUE TO NEXT PAGE

SERVICE CONTRACT GROUP A: STORMWATER			
<input type="checkbox"/> Check box if submitting proposal for this Service Contract Group and complete chart.			
Proposer and subcontractor(s), if any (Please check the box that applies)	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.	Page Number (Page in your Proposal which details this requirement)
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Wastewater <input type="checkbox"/> Stormwater	
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Wastewater <input type="checkbox"/> Stormwater	

(Please attach additional pages if needed.)

CONTINUE TO NEXT PAGE

SERVICE CONTRACT GROUP B: DRINKING WATER			
<input type="checkbox"/> Check box if submitting proposal for this Service Contract Group and complete chart.			
Proposer and subcontractor(s), if any (Please check the box that applies)	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.	Page Number (Page in your Proposal which details this requirement)
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Drinking water	
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Drinking water	

(Please attach additional pages if needed.)

CONTINUE TO NEXT PAGE

SERVICE CONTRACT GROUP C: INDUSTRIAL/HAZARDOUS SUBSTANCES/WASTE			
<input type="checkbox"/> Check box if submitting proposal for this Service Contract Group and complete chart.			
Proposer and subcontractor(s), if any (Please check the box that applies)	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.	Page Number (Page in your Proposal which details this requirement)
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Industrial wastewater discharges <input type="checkbox"/> Soil samples	
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Industrial wastewater discharges <input type="checkbox"/> Soil samples	

(Please attach additional pages if needed.)

- ☐ No. Proposer and subcontractor(s), if any, **does not** meet the experience requirement(s) stated above for the Service Contract Group in which a box was checked, and a proposal is being submitted for. If you check this box, your proposal will be immediately disqualified as nonresponsive.

2. Proposer must have a stationary laboratory located in the area below based on Service Contract Group:

Service Contract Group A, Stormwater and Service Contract Group C, Industrial/Hazardous Substances/Waste: Proposer must have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

Service Contract Group B, Drinking Water: Proposer must have a stationary laboratory located in at least one of the five County areas of Los Angeles, Orange, Riverside, San

Bernardino, and Ventura Counties. Subcontractors, if any, do not need to have an office and stationary laboratory located in one of the five County areas.

- ☐ Yes. Proposer does meet the location requirement stated above. Please complete chart below.

Service Contract Group (Please fill in the Group for which you are submitting a statement of qualification. A, B, and/or C)	List Address	Page Number (Page in your Proposal which details this requirement)
Service Contract Group: _____		
Service Contract Group: _____		
Service Contract Group: _____		

(Please attach additional pages if needed.)

- ☐ No. Proposer **does not** meet the minimum mandatory requirement state above. If you check this box, your proposal will be immediately disqualified as nonresponsive.

3. Proposer and subcontractors, if any, must submit proof of active and valid accreditation by the California State Water Resources Control Board's Environmental Laboratory Accreditation Program (ELAP) performing the water quality testing and include the associated Accredited Fields of Testing list. Subcontractor's address listed in the ELAP certification **do not** need to be located in Los Angeles County.

- ☐ Yes. Proposer and subcontractor, if any, meets the minimum mandatory requirement stated above. Please complete chart below:

CONTINUE TO NEXT PAGE

Proposer: Name of Certificate Holder	ELAP No.	Valid/Active Dates	Page No.*
		___/___/___ to ___/___/___	
Subcontractor(s), if any: Name of Certificate Holder	ELAP No.	Valid/Active Dates	Page No.*
		___/___/___ to ___/___/___	
		___/___/___ to ___/___/___	
		___/___/___ to ___/___/___	

*List the page number in the proposal containing the copy of certificate(s). (Please attach additional pages if needed.)

- ☐ No. Proposer and subcontractor's, if any, **does not** meet the minimum mandatory requirement state above. If you check this box, your proposal will be immediately disqualified as nonresponsive.

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