



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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September 24, 2014

IN REPLY PLEASE
REFER TO FILE: **AS-0**

REQUEST FOR STATEMENT OF QUALIFICATIONS – ADDENDUM 1 AS-NEEDED GEOTECHNICAL AND ENVIRONMENTAL DRILLING SERVICES PROGRAM (2014-AN025)

Thank you for attending the optional Proposers' Conference for As-Needed Geotechnical and Environmental Drilling Services Program (2014-AN025) held on Wednesday, September 17, 2014.

Please take note of the following revisions and supplemental information to the Request for Statement of Qualifications (RFSQ). (Please note that **bold** text has been added, and any text that has a strikethrough has been deleted from the RFSQ.)

Please be reminded that the deadline to submit statement of qualifications remains **Wednesday, October 1, 2014, at 5:30 p.m.**

Revisions

1. Part I, Section 1.B (pages 1.1 and 1.2), Minimum Mandatory Requirements, has been revised as follows:
2. Proposer must have a valid and active State of California C-61/D09 Limited Specialty, Drilling, Blasting, and Oil Field Work Contractor's License **or a valid and active State of California C-57 Water Well Drilling Contractor License** at the time of submission. Subcontracting is not allowed to meet this requirement.
3. ~~Proposer must have a valid and active State of California C-57 Water Well Drilling Contractor License at the time of submission in order to qualify for water well drilling service. PLEASE NOTE: The State of California C-57 Water Well Drilling Contractor License is not mandatory to submit a Statement of Qualifications and is only required to be placed on the qualified contractors list for water well drilling services. Subcontracting is not allowed to meet this requirement.~~

2. Part I, Section 2.A.10 (page 1.14), Licenses and Certifications, has been revised as follows:

Submit copies of the Proposer's, valid and active State of California C-61/D09 Limited Specialty, Drilling, Blasting, and Oil Field Work Contractor's License ~~at the time of submission and or~~ a valid and active State of California C-57 Water Well Drilling Contractor License at the time of submission ~~in order to qualify for water well drilling service. PLEASE NOTE: The State of California C-57 Water Well Drilling Contractor License is not mandatory to submit a Statement of Qualifications and is only required to be placed on the qualified contractors list for water well drilling services.~~ Subcontracting is not allowed to meet these requirements.

3. Part I, Section 2.A.12 (page 1.16), Forms List has been revised to include:

PW-24 Table No. 1, Drilling Services

PW-25 Table No. 2, Work To Be Done

4. Part I, Section 2.B.1 (pages 1.16 and 1.17), Statement of Qualifications Submission, has been revised as follows:

1. Statement of Qualifications shall be submitted with ~~seven~~ **four** complete sets of the SOQ that includes all related information in the following formats:

- Paper: One original and ~~four copies~~ **one copy**.
- Electronic: Two electronic copies on a CD or USB Drive in PDF format as follows:
 - One original electronic copy.
 - One redacted electronic copy – Proposer shall redact any trade secret, confidential, proprietary, or other personal information from the SOQ such as Social Security numbers.

5. Part I, Section 4.A (page 1.26), Award of Contract, has been deleted in its entirety and replaced with the following:

The County reserves the right to award Contracts to all qualified Proposers. The awardee(s) shall sign and return the agreement within 14 calendar days of its mailing to the awardee for signature by Public Works. The awardee(s) shall submit copies of its proof of insurance coverage within 14 days after Board approval of the proposed Contract or at least 14 days prior to the proposed Contract's start date, whichever occurs last. Public Works will not

execute the proposed Contract until proof of valid insurance coverage is submitted to Public Works.

When necessary, Public Works will identify the work to be performed and will send out a Bid Request to all qualified contractors. Contractor selection will be made in accordance to Exhibit A, paragraph L., Assignment of Work.

At the time that the Qualified Contractor provides their sealed bid in response to the Bid Request, they will need to accurately reflect the Contractor's cost of providing the required products and services and any profit expected during the contract term. The Transitional Job Opportunities Preference, Local Small Business Preference, or the Disabled Veteran Business Enterprise Preference will apply to bid prices as applicable.

- Transitional Job Opportunities Preference. To the extent permitted by State and Federal law, should one or more of the Contractors qualify for the Transitional Job Opportunities Preference (Form PW-13), the price component points will be adjusted prior to scoring as follows: 8 percent of the lowest price bid will be calculated, and that amount will be deducted from the prices submitted by all Contractors who requested and were granted the Transitional Job Opportunities Preference. The Transitional Job Opportunities Preference will not reduce or change the Contractor's payment, which will be based on the Contractor's bid amount.
- Local Small Business Enterprise (SBE) Preference. To the extent permitted by State and Federal law, should one or more of the Proposers qualify for the Local SBE Preference (Form PW-9), the price component points will be adjusted prior to scoring as follows: 8 percent of the lowest price proposed will be calculated, which shall not exceed \$50,000, and that amount will be deducted from the prices submitted by all Local SBE Proposers who requested and were granted the Local SBE Preference. The Local SBE Preference will not reduce or change the Proposer's payment, which is based on the Proposer's bid amount.
- Disabled Veteran Business Enterprise (DVBE) Preference Program. To the extent permitted by State and Federal law, should one or more of the Proposers qualify for the Disabled Veteran Business Enterprise (DVBE) Preference (Form PW-18), the price component points will be adjusted prior to scoring as follows: 8 percent of the lowest price proposed will be calculated, which shall not exceed \$50,000, and that

amount will be deducted from the prices submitted by all DVBE Proposers who requested and were granted the DVBE Preference. The DVBE Preference will not reduce or change the Proposer's payment, which is based on the Proposer's bid amount.

Subject to such adjustment(s), the lowest Total Proposed Price quoted by the qualified contractors responding to the Bid Request will be ranked the highest and assigned the work.

6. Part I, Section 4.D.7 (pages 1.27 and 1.28), Pass/Fail Review, has been revised as follows:
 7. Proposer must have a valid and active State of California C-61/D09 Limited Specialty, Drilling, Blasting, and Oil Field Work Contractor's License ~~at the time of submission and or~~ a valid and active State of California C-57 Water Well Drilling Contractor License at the time of submission in order to qualify for water well drilling service. PLEASE NOTE: ~~The State of California C-57 Water Well Drilling Contractor License is not mandatory to submit a Statement of Qualifications and is only required to be placed on the qualified contractors list for water well drilling services.~~ Subcontracting is not allowed to meet these requirements.

Proposers who do not possess the required licenses/certifications/permits at the SOQ deadline date will be disqualified as nonresponsive.

7. Part I, Section 4.D.12 (page 1.29), Work Plan, has been revised as follows:
 12. Evaluation of the Proposer's Work Plan will be based on the extent to which it demonstrates that the Proposer is likely to meet or exceed the performance requirements set forth in Exhibit A, Scope of Work; to demonstrate creativity and innovation that exceed the minimum requirements of the Scope of Work; to render timely and responsive service to Public Works; to respond to contingencies and emergencies; and to provide a professional level of quality in the service and work product.

Comprehensiveness of the Work Plan will be evaluated based on **Form PW-24, Table No. 1, Drilling Services, and Form PW-25, Table No. 2, Work to Be Done as well as** detailed, specific discussion of all issues relevant to the work. These may include personnel management, training, subcontracting, recruitment and replacement, supervision, supplies, identification badges, safety, communications, quality control, and other issues.

The evaluators may also make this determination from all relevant information presented in the Proposer's written Quality Assurance Program (Program), which may include, but is not limited to, policies and procedures, inspection fundamentals as well as a description of quality control documentation, review, and reporting. Failure of the Proposer to designate a qualified inspector that will be provided by Proposer to monitor compliance of the Program and deal with customer complaints and inquiries will result in a reduced score in this category. If a subcontractor is to perform Quality Assurance, the Program must detail how that subcontractor will interface with the Proposer and comply with the Program.

Significant unacceptable weakness in any of the Work Plan subject areas or omission of a Work Plan from the SOQ at the time of submission may result in rejection of the SOQ as nonresponsive.

8. Form PW-19, Proposer's Compliance with the Minimum Requirements of the RFSQ, has been deleted in its entirety and replaced with Form PW-19.1 (Enclosure A).
9. Form PW-24, Table No. 1, Drilling Services, and Form PW-25, Table No. 2, Work to Be Done, are included as part of the Table of Forms and attached as Enclosures B and C.
10. Part II, Exhibit A, Scope of Work, J.1 Responsibilities of the Contractor (page A.8), has been revised as follows:
 1. The Contractor, shall maintain a valid and active State of California C-61/D09 Limited Specialty, Drilling, Blasting, and Oil Field Work Contractor's License throughout the term of the contract. ~~If the Contractor is qualified to perform water well drilling service, or a valid and active State of California C-57 Water Well Drilling Contractor License is also required throughout the term of the contract.~~ Contractor shall be responsible for providing personnel, supervision, material, and equipment to perform the work listed in this Exhibit A.
11. Part II, Exhibit A, Scope of Work, L. Assignment of Work (page A 10), has been revised as follows:

Public Works will identify the work to be performed and will send out a Bid Request to all qualified contractors who have the required equipment specifications for the type of drilling work requested. Bid submission instructions are detailed in Exhibit J. If, in the sole judgment of the County Contract Manager, the work may involve encountering groundwater, the

contractor must possess a valid and active California-issued, Contractor Classification C-57, Water Well Drilling license in order to submit a bid.

Failure of Contractor to provide a sealed bid in the specified manner and time frame required by the County may result in disqualification of the bid as nonresponsive for the Bid Request. In the event that the lowest-cost contractor does not have the desired experience and equipment(s) available to provide service within the COUNTY'S time frame or is otherwise unable to perform the work at the bid price, in the sole judgment of Public Works, the COUNTY will then request service from the next lowest-cost contractor for the type of drilling required and so on until the COUNTY'S requirement is filled. The lowest cost will be determined based on the contractor's bid, with adjustments if applicable, according to the Local SBE Preference, and Transitional Job Opportunities Preference, **and the Disabled Veteran Business Enterprise (DVBE) Preference.** For federally funded projects subject to Federal Highway Administration (FHWA), the procedure indicated in Exhibit I shall apply. Upon solicitation of job bid, contractors shall complete and return Exhibit I.1-I.11 to the County. County, in accordance with Caltrans' Local Assistance Procedures Manual, shall perform a preaward award audit of the winning bidder for bid jobs in excess of \$250,000. Bid job contracts shall not be executed until the audit report has been completed, which may be subject to a review by Caltrans Audits and Investigations. In emergency situations as determined in the sole discretion of the County, the County may obtain a single bid from the Contractor of its choice to meet project requirements. The Qualified Contractor awarded the work will execute a Work Order within three days of the award. Notwithstanding the foregoing, the parties understand and agree that this Contract is nonexclusive, the County may enter into other contracts for the performance of the same or similar services, and the Contractor is not entitled to or guaranteed the assignment of any work hereunder.

12. Part II, Exhibit G and Exhibit H have been deleted in their entirety.

Questions

1. Question: Does the County's Jury Service Program affect a company nationwide?

Response: No. The County's Jury Service Program applies to Contractor's Employees. As indicated in the Los Angeles County Code, Section 2.203.020, "Employee" means any California resident who is a full-time employee of a contractor under the laws of California.

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If you have questions concerning the above information, please contact Mr. Benjamin Sandoval at (626) 458-7334, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works



GHAYANE ZAKARIAN, Chief
Administrative Services Division

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Enc.

AS-NEEDED GEOTECHNICAL AND ENVIRONMENTAL DRILLING SERVICES PROGRAM
(2014-AN025)

PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE RFSQ

Important Note: The information on this form is subject to verification and will not be used for scoring purposes.

Completing this form by itself without including detailed narrative(s) in your Statement of Qualifications to support the minimum mandatory requirement(s) of this RFSQ, any inconsistencies or inaccuracy in the information provided on this form, and/or your Statement of Qualifications, may subject your Statement of Qualifications to disqualification or other actions, at the sole discretion of the County.

At the time of Statement of Qualifications submission, Proposer must meet the following minimum requirements:

1. Proposer and/or its managing employee must have a minimum of five years of experience providing geotechnical, environmental, and/or groundwater drilling services. **Subcontracting is not allowed to meet this requirement.**

- ☐ Yes. Proposer and/or its managing employee meet the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to support this minimum mandatory requirement).

Proposer:

No. of Years	Description (please indicate type of drilling services experience)

Managing Employee:

Name	No. of Years	Description (please indicate type of drilling services experience)

- ☐ No. Proposer and managing employee do not meet the experience requirement stated above. **If you check this box, your proposal will be immediately disqualified as non-responsive.**

2. Proposer must have a valid and active State of California C-61/D09 Limited Specialty, Drilling, Blasting and Oil Field Work Contractor's License OR a valid and active State of California C-57 Water Well Drilling Contractor License at the time of submission.
Subcontracting is not allowed to meet these requirements.

Proposers who do not possess the required licenses/certifications/permits at the SOQ deadline date will be disqualified as nonresponsive.

☐ Yes. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates

☐ No. Proposer does not have the license(s) as stated above.

Proposer declares under penalty of perjury that the information stated above is true and accurate. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this Statement of Qualifications are made, the Statement of Qualifications may be rejected at the sole discretion of the County.

Signature	Title
Firm Name	Date

TABLE NO.1
DRILLING SERVICES

Company's Name _____ Signature of Proposer _____ Date _____

The Proposer is required to complete this form. Attach additional sheets, if necessary, to list and describe other rigs that are not listed in the Scope of Work. **It is not expected that the Proposer will be able to perform all of the tasks below to be selected.**

Type of Rig	No. of Rigs	Min/Max Bore Diameter	Maximum Depth of Penetration	Remarks*
A. Rotary Core				
B. Becker Hammer				
C. CPT				
D. Hollow Stem				
E. Bucket Auger				
F. Percussion Drill				
G. Sonic Drill				
H. Geoprobe				
I. Limited Access/ All Terrain				
J. Hillside Drill				
K. Well Development				

* Describe special features of equipment, limitations, expertise, and other information deemed relevant.

**TABLE NO. 2
WORK TO BE DONE**

Company's Name _____ Signature of Proposer _____ Date _____

The Proposer is required to complete this form. Attach additional sheets, if necessary, to list and describe other related type of work not listed in the Scope of Work.

Type of Work	Yes	No	Remarks*
A. Geotechnical Drilling			
B. Environmental Drilling			
C. Installation of Hydraulaugers			
D. Installation of Monitoring Wells			
E. Well Development			
F. Well Abandonment			
G. Downhole Logging			

* Describe special features of equipment, limitations, expertise, and other information deemed relevant.