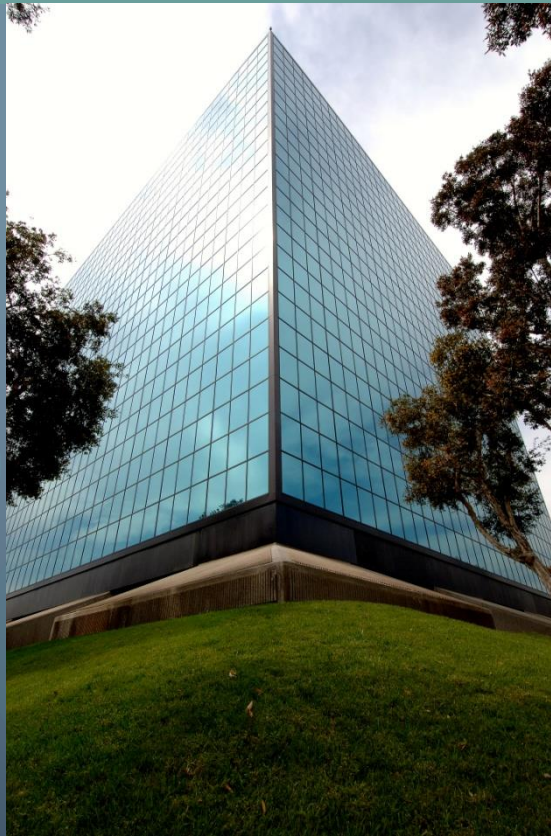


August 27, 2019

# ON-CALL UNDERGROUND AND ABOVEGROUND STORAGE TANK TESTING AND CERTIFICATION SERVICES (BRC0000083)

Contract Analyst:  
Amber Turner



Contract Manager:  
Michael Semon

Division Representative:  
Jose Gutierrez



# AGENDA

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- PART I
  - CONTRACT HIGHLIGHTS
- PART II
  - Q & A
- PART III
  - CLOSING REMARKS
- Deadline to Submit Written Questions:
  - Tuesday, September 3, 2019
- Deadline to Submit Form PW-11:
  - Today, August 27, 2019





# PART I-Contract Highlights

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- Estimated Contract Annual Amount:
  - \$130,000
- Cost Of Living Adjustment



# PART I-Contract Highlights

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- Contract Term:
  - Commencing upon Board's approval
  - 1 Year Initial Term
  - Three 1-Year Renewals
  - Maximum Potential Contract Term of 4 years





# PART I-Contract Highlights

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- Proposal Submission Deadline:
  - Tuesday, September 10, 2019 – 5:30 p.m. at the Mezzanine Level, Cashier.
- Minimum Requirements
  - Page 1.1
  - Numbers 1 through 5
  - Questions relating to this RFP must be submitted in writing to the analyst listed on page 1.3.





# PART I-Contract Highlights

- Jury Service Program:
  - Page 1.5
- Exempt?
  - Ten or fewer employees and annual gross revenues for the last 12 months of less than \$500,000, including the amount of this contract and are not an “affiliate or subsidiary of a business dominant in its field of operation.” OR
  - Your firm has a collective bargaining agreement that expressly supersedes the provisions of the County’s jury service program.
- Deadline to request exemption:
  - Wednesday September 4, 2019





# PART I-Contract Highlights

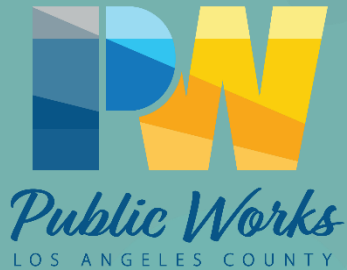
- Local Small Business Enterprise (LSBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE) Preference Programs
  - Page 1.6 through 1.8
- Benefits?
  - Price reduced by 15% of the lowest proposed price, up to \$150K (evaluation only)
- To apply: DBCA website, page 1.7.
  - <http://dcba.lacounty.gov>



# PART I-Contract Highlights

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- Pending Acquisitions/Mergers
- Vendor Registration
  - Page 1.10
- Proposal Format and Content Requirements
  - Page 1.13
- Proposal Submission, page 1.18
  - Seven complete sets of proposal
    - One original, four copies
    - One digital original, one digital redacted



# PART I-Contract Highlights

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- General Conditions of RFPs
  - Pages 1.20 through 1.28 (items A-W)
  - Page 1.23 – County Lobbyist Ordinance
  - Page 1.24 – Proposer/Contractor Responsibility and Debarment
  - Page 1.27 – Wages, Materials, and other costs
- Award of Contract
  - Page 1.29





# PART I-Contract Highlights

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- Pass/Fail Review
  - Page 1.30
- Evaluation Criteria
  - Page 1.30 through 1.34
    - Proposed Price (50 Points)
    - References (5 Points)
    - Experience (25 Points)
    - Work Plan (20 Points)

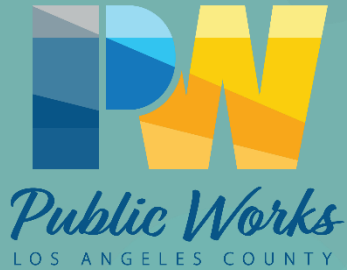




# PART I-Contract Highlights

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- Protest Policy
  - Page 1.35
- Table of Forms & Attachments
  - Forms PW-1 through PW-10 and PW-12 through PW-20
- Attachment 1 – Policy on Doing Business with Small Business
- Attachment 2 – Contractors Debarred in Los Angeles County



# PART I-Contract Highlights

- Part II
  - Sample Agreement
  - The Scope of Work
    - Pages A.1 – A.10
  - Standard Contract Terms & Cond.
    - Insurance Requirements, Section 5, page B.36
      - \$2 million General Liability
      - \$1 million Automotive
      - \$1 million Workers Comp.
      - \$3 million Professional Liability
      - \$4 million Pollution Liability



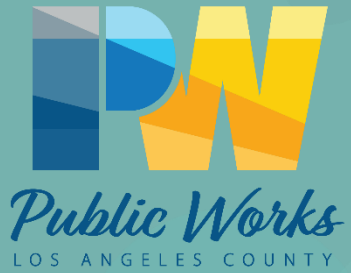


# PART I-Contract Highlights

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- Exhibits:
  - A-Scope of Work
  - B-General Requirement (Insurance, etc.)
  - C-Earned Income Credit
  - D-Safely Surrendered Baby Law
  - E-Defaulted Property Tax
  - F-Performance Requirements Summary
  - G-Los Angeles County, Public Works Underground and Aboveground Storage Tank Inventory





# PART II- Q&A

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August 27, 2019

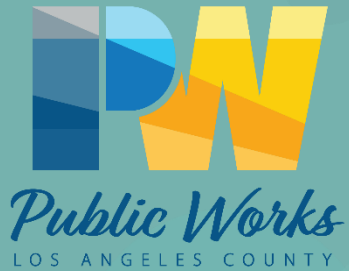


# PART III-Closing Remarks

- Important Deadlines

Tuesday (today)	8/27/2019	CONFERENCE
Tuesday	9/3/2019	DEADLINE TO SUBMIT QUESTIONS
Tuesday (today)	8/27/2019	DEADLINE TO SUBMIT FORM PW-11/RFP REQUIREMENTS REVIEW
Wednesday	9/4/2019	DEADLINE TO REQUEST A JURY SERVICE EXEMPTION
Tuesday	9/10/2019	DEADLINE TO SUBMIT PROPOSALS (BY 5:30 P.M.)

August 27, 2019



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# THANK YOU!

August 27, 2019