



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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May 3, 2023

IN REPLY PLEASE

REFER TO FILE: BRC-1

REQUEST FOR STATEMENT OF QUALIFICATIONS – ADDENDUM 3 ON-CALL ENVIRONMENTAL LABORATORY SERVICES PROGRAMS (BRC0000281)

Please note that the Request for Statement of Qualifications for On-Call Environmental Laboratory Services Programs (BRC0000281) will be reopened on Wednesday, May 3, 2023, for the following Service Contract Group:

Group C: Industrial/Hazardous Substances/Waste

Important Note: Proposers who submitted a statement of qualifications for **Group B, Drinking Water** and **Group A, Stormwater**, may still submit a statement of qualifications for **Group C, Industrial/Hazardous Substances/Waste** as the solicitation for this group is now reopened with the modifications as indicated on page 2 of this Addendum document.

- **An updated FORM PW-16.2, Proposer's Compliance with the Minimum Requirements, has been attached as Enclosure A. Please use the revised Form PW-16.2, when submitting your statement of qualifications.**

Important Note: Statement of qualifications submitted with the old Form PW-16 or PW-16.1 may be rejected as nonresponsive.

There will be no proposers' conference held for this solicitation. The deadline to submit written questions for a response is Wednesday, May 17, 2023, by or before 5:30 p.m.

Please direct your questions to Ms. Amber Albert at (626) 458-4199 or aalbert@pw.lacounty.gov, or Mr. Danny Medina at (626) 458-4080 or dmedina@pw.lacounty.gov.

The deadline to submit Statement of Qualifications (SOQs) for Group C, Industrial/Hazardous Substances/Waste is Wednesday, May 31, 2023, at 5:30 p.m.

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request for Statement of Qualifications (RFSQ). (Note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~.)

ADDENDUM

1. The Notice of Request for Statement of Qualifications for On-Call Environmental Laboratory Services Programs (BRC0000281), Minimum Mandatory Requirements Section, Minimum Mandatory Requirement Number 2, has been revised as follows:

2. Proposer must have a stationary laboratory located in the area below based on Service Contract Group:

~~Service Contract Group A, Stormwater and Service Contract Group C, Industrial/Hazardous Substances/Waste:~~ Proposer must have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

Service Contract Group C, Industrial/Hazardous Substances/Waste: Proposer must have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, do not need to have an office and stationary laboratory located in Los Angeles County.

2. Part I, Section I, Item B, Minimum Mandatory Requirements, has been revised as follows:

2. Proposer must have a stationary laboratory located in the area below based on Service Contract Group:

~~Service Contract Group A, Stormwater and Service Contract Group C, Industrial/Hazardous Substances/Waste:~~ Proposer must have a stationary

laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

Service Contract Group C, Industrial/Hazardous Substances/Waste: Proposer must have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, do not need to have an office and stationary laboratory located in Los Angeles County.

3. Form PW-16, Proposer's Compliance with the Minimum Requirements, is deleted in its entirety and replaced with a revised form entitled Form PW-16.2, Proposer's Compliance with the Minimum Requirements.

Please use the revised Form PW-16.2, Proposer's Compliance with the Minimum Requirements, attached hereto as Enclosure A, when submitting your statement of qualifications.

Important Note: Statement of qualifications submitted with the old Form PW-16 or PW-16.1 may be rejected as nonresponsive.

4. Exhibit A.3, Scope of Work for Group C: Industrial/Hazardous Substances/Waste, Section K, Responsibilities of the Contractor, Number 23, has been revised as follows:

~~23. Have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.~~

23. Have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, do not need to have an office and stationary laboratory located in Los Angeles County.

5. Table of Contents, Section 3, Item W, COVID-19 Vaccinations of County Contractor Personnel, has been deleted in its entirety:

~~W. COVID-19 Vaccinations of County Contractor Personnel~~

6. Part I, Section 2, Item A.11, Forms List, PW-14, COVID-19 Vaccinations of County Contractor Personnel, has been deleted in its entirety:

~~PW-14 COVID-19 Vaccinations of County Contractor Personnel~~

7. Part I, Section 3, Item W, COVID-19 Vaccinations of County Contractor Personnel, has been deleted in its entirety:

~~W. COVID-19 Vaccinations of County Contractor Personnel~~

~~Proposers are advised that it must comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 Administration, Division 4 as a condition of performing work under any awarded contract resulting from this solicitation. Proposers are advised to review the requirements of Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) and the sample contract requirements prior to submitting a proposal to this solicitation. A completed Form PW-14 (COVID-19 Vaccination Certification of Compliance) is a required part of any agreement with the County.~~

8. Table of Forms, PW-14, COVID-19 Vaccination Certification of Compliance, has been deleted in its entirety:

~~PW-14 COVID-19 Vaccination Certification of Compliance~~

9. Form PW-14, COVID-19 Vaccination Certification of Compliance, has been deleted in its entirety.

10. Part II, Sample Agreement, Exhibit B, Service Contract General Requirements, Section 13, COVID-19 Vaccinations of County Contractor Personnel has been deleted in its entirety.

SECTION 13

~~COVID-19 VACCINATIONS OF COUNTY CONTRACTOR PERSONNEL~~

- ~~A. At Contractor's sole cost, Contractor must comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2~~

~~Administration, Division 4. All employees of Contractor and persons working on its behalf, including but not limited to, Subcontractors of any tier (collectively, "Contractor Personnel"), must be fully vaccinated against the novel coronavirus 2019 ("COVID-19") prior to (1) interacting in person with County employees, interns, volunteers, and commissioners ("County workforce members"), (2) working on County owned or controlled property while performing services under this Contract, and/or (3) coming into contact with the public while performing services under this Contract (collectively, "In-Person Services").~~

- ~~B. Contractor Personnel are considered "fully vaccinated" against COVID-19 two (2) weeks or more after they have received (1) the second dose in a 2-dose COVID-19 vaccine series (e.g. Pfizer-BioNTech or Moderna), (2) a single-dose COVID-19 vaccine (e.g., Johnson and Johnson [J&J]/Janssen), or (3) the final dose of any COVID-19 vaccine authorized by the World Health Organization ("WHO").~~
- ~~C. Prior to assigning Contractor Personnel to perform In-Person Services, Contractor must obtain proof that such Contractor Personnel have been fully vaccinated by confirming Contractor Personnel is vaccinated through any of the following documentation: (1) official COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services, CDC or WHO Yellow Card), which includes the name of the person vaccinated, type of vaccine provided, and date of the last dose administered ("Vaccination Record Card"); (2) copy (including a photographic copy) of a Vaccination Record Card; (3) Documentation of vaccination from a licensed medical provider; (4) a digital record that includes a quick response ("QR") code that when scanned by a SMART HealthCard reader displays to the reader client name, date of birth, vaccine dates, and vaccine type, and the QR code confirms the vaccine record as an official record of the State of California; or (5) documentation of vaccination from Contractors who follow the CDPH vaccination records guidelines and standards. Contractor must also provide written notice to County before the start of work under this Contract that its Contractor Personnel are in compliance with the requirements of this section. Contractor must retain such proof of vaccination for the document retention period set forth in this Contract, and must provide such records to the County for audit purposes, when required by County.~~
- ~~D. Contractor shall evaluate any medical or sincerely held religious exemption request of its Contractor Personnel, as required by law. If Contractor has determined that Contractor Personnel is exempt pursuant to a medical or sincerely held religious reason, the Contractor must also maintain records of the Contractor Personnel's testing results. The Contractor must provide such records to the County for audit purposes, when required by County. The unvaccinated exempt Contractor Personnel must meet the following requirements prior to (1) interacting in person~~

~~with County workforce members, (2) working on County owned or controlled property while performing services under this Contract, and/or (3) coming into contact with the public while performing services under this Contract:~~

- ~~1. Test for COVID-19 with either a polymerase chain reaction (PCR) or antigen test has an Emergency Use Authorization (EUA) by the FDA or is operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. Testing must occur at least weekly, or more frequently as required by County or other applicable law, regulation or order.~~
- ~~2. Wear a mask that is consistent with CDC recommendations at all times while on County controlled or owned property, and while engaging with members of the public and County workforce members.~~
- ~~3. Engage in proper physical distancing, as determined by the applicable County department that the Contract is with.~~

~~E. In addition to complying with the requirements of this section, Contractor must also comply with all other applicable local, departmental, State, and federal laws, regulations and requirements for COVID-19.~~

If you have any questions concerning the above information, please contact Ms. Amber Albert at (626) 458-4199 or Danny Medina at (626) 458-4080, Monday through Thursday, 7 a.m. to 5 p.m.

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Follow us on Twitter:

We encourage you to follow us on Twitter @[LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works

A handwritten signature in black ink, appearing to read 'E. Manoukian', with a long horizontal flourish extending to the right.

for
EDWIN MANOUKIAN
Administrative Services Manager III
Business Relations and Contracts Division

AA

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**PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE RFSQ FOR
ON-CALL ENVIRONMENTAL LABORATORY SERVICES PROGRAMS (BRC0000281)**

PROPOSER MUST CHECK A BOX IN EVERY SECTION

Important Note: The information on this form is subject to verification and may not be used for scoring purposes.

Completing this form by itself without including a detailed narrative/resume in your SOQ to support the minimum mandatory requirements of this RFSQ, any inconsistencies or inaccuracy in the information provided on this form, and/or your SOQ, may subject your SOQ to disqualification or other actions, at the sole discretion of the County.

At the time of SOQ Submission, Proposer must meet the following minimum requirements:

IMPORTANT: Each minimum requirement listed below must be met by the proposing entity.

1. Proposer and subcontractor(s), if any, must have a minimum of 5 years of experience testing the following based on Service Contract Group:

Service Contract Group	Testing Requirement
Group A: Stormwater	Wastewater and stormwater samples for constituents as listed in Form PW-2.A, Schedule of Prices.
Group B: Drinking Water	Drinking water samples for constituents as listed in Form PW-2.B, Schedule of Prices.
Group C: Industrial/Hazardous Substances/Waste	Industrial wastewater discharges and soil samples for constituents as listed in Form PW-2.C, Schedule of Prices.

- ☐ Yes. Proposer and subcontractor(s), if any, meets the experience requirement(s) stated above. Please complete chart(s) below, depending on the Service Group(s) in which you are submitting a proposal:

CONTINUE TO NEXT PAGE

SERVICE CONTRACT GROUP A: STORMWATER			
<input type="checkbox"/> Check box if submitting proposal for this Service Contract Group and complete chart.			
Proposer and subcontractor(s), if any (Please check the box that applies)	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.	Page Number (Page in your Proposal which details this requirement)
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Wastewater <input type="checkbox"/> Stormwater	
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Wastewater <input type="checkbox"/> Stormwater	

(Please attach additional pages if needed.)

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SERVICE CONTRACT GROUP B: DRINKING WATER			
<input type="checkbox"/> Check box if submitting proposal for this Service Contract Group and complete chart.			
Proposer and subcontractor(s), if any (Please check the box that applies)	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.	Page Number (Page in your Proposal which details this requirement)
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Drinking water	
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Drinking water	

(Please attach additional pages if needed.)

CONTINUE TO NEXT PAGE

SERVICE CONTRACT GROUP C: INDUSTRIAL/HAZARDOUS SUBSTANCES/WASTE			
<input type="checkbox"/> Check box if submitting proposal for this Service Contract Group and complete chart.			
Proposer and subcontractor(s), if any (Please check the box that applies)	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.	Page Number (Page in your Proposal which details this requirement)
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Industrial wastewater discharges <input type="checkbox"/> Soil samples	
<input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor Name:	____/____ to ____/____	Type of Testing <input type="checkbox"/> Industrial wastewater discharges <input type="checkbox"/> Soil samples	

(Please attach additional pages if needed.)

- ☐ No. Proposer and subcontractor(s), if any, **does not** meet the experience requirement(s) stated above for the Service Contract Group in which a box was checked, and a proposal is being submitted for. If you check this box, your proposal will be immediately disqualified as nonresponsive.

2. Proposer must have a stationary laboratory located in the area below based on Service Contract Group:

Service Contract Group A, Stormwater: Proposer must have a stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters in Alhambra (900 South Fremont Avenue, Alhambra, CA 91803). Subcontractors, if any, do not need to have an office and stationary laboratory located within a 35-mile radius distance from the Los Angeles County Public Works Headquarters.

Service Contract Group B, Drinking Water: Proposer must have a stationary laboratory located in at least one of the five County areas of Los Angeles, Orange, Riverside, San Bernardino, and Ventura Counties. Subcontractors, if any, do not need to have an office and stationary laboratory located in one of the five County areas.

Service Contract Group C, Industrial/Hazardous Substances/Waste: Proposer must have a sampling receiving site and a stationary laboratory located in Los Angeles County to receive the samples. Subcontractors, if any, do not need to have an office and stationary laboratory located in Los Angeles County.

- ☐ Yes. Proposer does meet the location requirement stated above. Please complete chart below.

Service Contract Group (Please fill in the Group for which you are submitting a statement of qualification. A, B, and/or C)	List Address	Page Number (Page in your Proposal which details this requirement)
Service Contract Group: _____		
Service Contract Group: _____		
Service Contract Group: _____		

(Please attach additional pages if needed.)

- ☐ No. Proposer **does not** meet the minimum mandatory requirement state above. If you check this box, your proposal will be immediately disqualified as nonresponsive.

3. Proposer and subcontractors, if any, must submit proof of active and valid accreditation by the California State Water Resources Control Board's Environmental Laboratory Accreditation Program (ELAP) performing the water quality testing and include the associated Accredited Fields of Testing list. Subcontractor's address listed in the ELAP certification **do not** need to be located in Los Angeles County.

- ☐ Yes. Proposer and subcontractor, if any, meets the minimum mandatory requirement stated above. Please complete chart below:

CONTINUE TO NEXT PAGE

Proposer: Name of Certificate Holder	ELAP No.	Valid/Active Dates	Page No.*
		____/____ to ____/____	
Subcontractor(s), if any: Name of Certificate Holder	ELAP No.	Valid/Active Dates	Page No.*
		____/____ to ____/____	
		____/____ to ____/____	
		____/____ to ____/____	

*List the page number in the proposal containing the copy of certificate(s). (Please attach additional pages if needed.)

- ☐ No. Proposer and subcontractor's, if any, **does not** meet the minimum mandatory requirement state above. If you check this box, your proposal will be immediately disqualified as nonresponsive.

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