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COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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August 17, 2017

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

REQUEST FOR PROPOSALS – ADDENDUM 1 AS-NEEDED TREE TRIMMING AND RELATED WORK PROGRAM (2017-AN005)

Thank you for attending our mandatory Proposer's Conference for As-Needed Tree Trimming and Related Work Program (2017-AN005) held on Monday, August 14, 2017.

Please note that the Proposal submission deadline for this solicitation is **Monday, August 28, 2017, by 5:30 p.m.**

All addenda and informational updates will be posted at <http://dpw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request For Proposals (RFP). (Please note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~.) Section A is the Addendum and Section B is the Questions and Answers.

A. Addendum

1. Schedule of Prices, Form PW-2.1, Primary GPS/GIS Tree Inventory Service is hereby deleted in its entirety and replaced with **Schedule of Prices, Form PW-2.1A, Primary GPS/GIS Tree Inventory Service**, (Enclosure) and may be accessed at:

<http://dpw.lacounty.gov/brcd/servicecontracts/>

2. Exhibit O, Section A, Item No. 6, has been changed to read:

The GIS layer must be provided in an ~~ESRI Shapefile~~ or ESRI File Geodatabase. The coordinate system should be NAD83 State Plane California Zone V (Feet). The contractor should provide the datum and epoch used for each point and this could be provided in the fields included in the layer. Regarding the position, each tree record should include the GPS Date, GPS Time, and Datum/Epoch information. An example of the Datum/Epoch is NAD83(NSRS2007), Epoch 2007.000).

B. Questions and Answers to As-Needed Tree Trimming and Related Work Program

The following answers are in response to the requests for information and clarification and other questions by Proposers for the As-Needed Tree Trimming and Related Work Program (2017-AN005) RFP. Questions presented in this addendum represent the questions asked by the Proposers in the form and context submitted.

1. **Question:** For instances of emergency and/or urgent tree trimming and related work requests, does the County pay the Contractor for the travel time associated to complete the requested work in addition to the actual price for the work?

Response: No, it is the responsibility of the Proposer to estimate and incorporate all costs associated with performing the contract work into their submitted bid prices. As stated in your RFP solicitation document, Part 1, Section 3, Item S, on page 1.28; and on your Form PW-2 Schedule of Prices, Item No. 1; *"The Proposer rate(s) shall include all administrative, labor, supervision, overtime, materials, transportation, taxes, equipment, and supplies unless otherwise stated in the RFP."*

2. **Question:** What is the current format of GPS/GIS Tree Inventory data that Public Works currently has and in which format would the Tree Inventory work produced from this solicitation be expected from the Contractor?

Response: Current data is cataloged in the form of an ESRI File Geodatabase with attachments enabled. The enabling of attachments makes it possible to add a photo to a tree point feature. It is expected that the Contractor will provide the data in the ESRI File Geodatabase format. Please refer to the specifications detailed in the RFP solicitation document, Exhibit O, Section A, Item No. 6, as modified by this Addendum, Section A, Item No. 2.

3. **Question:** What are the current contracts for Tree Trimming and what are the current rankings of contractors assigned to each Maintenance District?

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Response: Documents providing this information have been made available and may be accessed at:

<http://dpw.lacounty.gov/brcd/servicecontracts/>

If you have questions concerning the above information, please contact Mr. Danny Medina at (626) 458-4080 or Ms. Ani Karapetyan at (626) 458-4050, Monday through Thursday, 7 a.m. to 5 p.m.

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Very truly yours,

MARK PESTRELLA
Director of Public Works



for: JOSE M. QUEVEDO
Assistant Deputy Director
Business Relations and Contracts Division

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