



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

December 22, 2021

IN REPLY PLEASE  
REFER TO FILE: **BRC-1**

### REQUEST FOR PROPOSALS – ADDENDUM 1 ON-CALL SHOPPING CART RETRIEVAL SERVICES (BRC0000258)

Please note that the deadline for Proposal submission is **Tuesday, December 28, 2021, at 5:30 p.m.**

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request for Proposals (RFP). (Note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~.) Section A is the Addendum.

#### A. Addendum

1. **Form PW-20, COVID-19 Vaccinations of County Contractor Personnel** has been added to this solicitation and included here as Enclosure A. You must submit this form with your proposal.
2. Table of Contents, Part I, Section 3, page 2, has been added as follows:
  - U. Acceptance of Terms and Conditions
  - V. Contractors with Unresolved Disallowed Costs
  - W. COVID-19 Vaccinations of County Contractor Personnel**
3. Table of Contents, Part I, Forms, page 3, has been added as follows:

PW-18	Compliance with Fair Chance Employment Hiring Practices Certification
PW-19	Compliance with Minimum Requirements
<b>PW-20</b>	<b>COVID-19 Vaccinations of County Contractor Personnel</b>

4. Table of Contents, Part II, Exhibits, B, Section 13, page 4, has been added as follows:

Section 11 Disabled Veteran Business Enterprise Preference Program

Section 12 Compliance with County's Defaulted Property Tax Reduction Program

**Section 13 COVID-19 Vaccinations of County Contractor Personnel**

5. Part I, Section 2.A.11, Forms List, page 1.17, has been added as follows:

PW-18 Compliance with Fair Chance Employment Hiring Practices Certification

PW-19 Compliance with the Minimum Requirements

**PW-20 COVID-19 Vaccinations of County Contractor Personnel**

6. Part I, Section 3, Item W, page 1.28, has been added as follows:

**W. COVID-19 Vaccinations of County Contractor Personnel**

**Proposers are advised that it must comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 - Administration, Division 4 as a condition of performing work under any awarded contract resulting from this solicitation. Proposers are advised to review the requirements of Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) and the sample contract requirements prior to submitting a proposal to this solicitation.**

7. Table of Forms, Form PW-20, COVID-19 Vaccinations of County Contractor Personnel, has been added as follows:

PW-18 Compliance with Fair Chance Employment Hiring Practices Certification

PW-19 Compliance with the Minimum Requirements

**PW-20 COVID-19 Vaccinations of County Contractor Personnel**

8. Part II, Sample Agreement, Table of Contents, Section 13, page 3, COVID-19 Vaccinations of County Contractor Personnel, has been added as follows:

Section 11	Disabled Veteran Business Enterprise Preference Program	
...	B.45	
Section 12	Compliance with County's Defaulted Property Tax Reduction Program...	B.46
<b>Section 13</b>	<b>COVID-19 Vaccinations of County Contractor Personnel</b>	
...	<b>B.47</b>	

9. Part II, Exhibit B, Section 13, page B.47, COVID-19 Vaccinations of County Contractor Personnel, has been added as follows:

### **SECTION 13**

#### **COVID-19 VACCINATIONS OF COUNTY CONTRACTOR PERSONNEL**

- A. At Contractor's sole cost, Contractor shall comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 - Administration, Division 4. All employees of Contractor and persons working on its behalf including, but not limited to, Subcontractors of any tier (collectively, "Contractor Personnel"), must be fully vaccinated against the novel coronavirus 2019 (COVID-19) prior to (1) interacting in person with County employees, interns, volunteers, and commissioners ("County workforce members"); (2) working on County owned or controlled property while performing services under this Contract; and/or (3) coming into contact with the public while performing services under this Contract (collectively, "In-Person Services").**
- B. Contractor Personnel are considered "fully vaccinated" against COVID-19 two (2) weeks or more after they have received (1) the second dose in a 2-dose COVID-19 vaccine series (e.g., Pfizer-BioNTech or Moderna); (2) a single-dose COVID-19 vaccine (e.g., Johnson and Johnson [J&J]/Janssen); or (3) the final dose of any COVID-19 vaccine authorized by the World Health Organization (WHO).**
- C. Prior to assigning Contractor Personnel to perform In-Person Services, Contractor shall obtain proof that such Contractor Personnel have been fully vaccinated by confirming Contractor Personnel is vaccinated through any of the following documentation: (1) official COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services, CDC or WHO Yellow**

Card), which includes the name of the person vaccinated, type of vaccine provided, and date of the last dose administered ("Vaccination Record Card"); (2) copy (including a photographic copy) of a Vaccination Record Card; (3) Documentation of vaccination from a licensed medical provider; (4) a digital record that includes a quick response ("QR") code that when scanned by a SMART HealthCard reader displays to the reader client name, date of birth, vaccine dates, and vaccine type, and the QR code confirms the vaccine record as an official record of the State of California; or (5) documentation of vaccination from Contractors who follow the CDPH vaccination records guidelines and standards. Contractor shall also provide written notice to County before the start of work under this Contract that its Contractor Personnel are in compliance with the requirements of this section. Contractor shall retain such proof of vaccination for the document retention period set forth in this Contract and must provide such records to the County for audit purposes, when required by County.

- D. Contractor shall evaluate any medical or sincerely held religious exemption request of its Contractor Personnel, as required by law. If Contractor has determined that Contractor Personnel is exempt pursuant to a medical or sincerely held religious reason, the Contractor must also maintain records of the Contractor Personnel's testing results. The Contractor must provide such records to the County for audit purposes, when required by County. The unvaccinated exempt Contractor Personnel must meet the following requirements prior to: (1) interacting in person with County workforce members; (2) working on County owned or controlled property while performing services under this Contract; and/or (3) coming into contact with the public while performing services under this Contract:
1. Test for COVID-19 with either a polymerase chain reaction (PCR) or antigen test has an Emergency Use Authorization (EUA) by the FDA or is operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. Testing must occur at least weekly, or more frequently as required by County or other applicable law, regulation or order.
  3. Wear a mask that is consistent with CDC recommendations at all times while on County controlled or owned property, and while

**engaging with members of the public and County workforce members.**

**3. Engage in proper physical distancing, as determined by the applicable County department that the Contract is with.**

**E. In addition to complying with the requirements of this section, Contractor shall also comply with all other applicable local, departmental, State, and federal laws, regulations and requirements for COVID-19.**

If you have any questions concerning the above information, please contact Mr. Case at (626) 458-2575 or Mr. Flores at (626) 458-4069, Monday through Thursday, 7 a.m. to 5 p.m.

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We encourage you to follow us on Twitter @[LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA, PE  
Director of Public Works



For:  
JOSE M. QUEVEDO, PE  
Assistant Deputy Director  
Business Relations and Contracts Division

DC  
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**COVID-19 VACCINATION CERTIFICATION OF COMPLIANCE**

**Urgency Ordinance, County Code Title 2 – Administration, Division 4 – Miscellaneous – Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel)**

I, \_\_\_\_\_, on behalf of \_\_\_\_\_,  
(the "Contractor"), certify that on County Contract \_\_\_\_\_:

- All Contractor Personnel on this Contract are fully vaccinated as required by the Ordinance.
- Most Contractor Personnel on this Contract are fully vaccinated as required by the Ordinance. The Contractor or its employer of record, has granted a valid medical or religious exemption to the below identified Contractor Personnel. Contractor will certify weekly that the following unvaccinated Contractor Personnel have tested negative within 72 hours of starting their work week under the County Contract, unless the contracting County department requires otherwise. The Contractor Personnel who have been granted a valid medical or religious exemption are

[LIST ALL CONTRACTOR PERSONNEL]:

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**I have authority to bind the Contractor, and have reviewed the requirements above and further certify that I will comply with said requirements.**

Company/Contractor Name:	
Print Name:	Title
Signature:	Date: