



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

April 13, 2023

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

### **REQUEST FOR PROPOSALS – ADDENDUM NO. 1 WHITTIER BOULEVARED ENHANCED MAINTENANCE SERVICES (BRC0000400)**

**Please note that the deadline to submit your proposal has been extended to Wednesday, April 26, 2023, at 5:30 p.m.**

All addenda and informational updates will be posted at <https://pw.lacounty.gov/brcd/servicecontracts/>. Please check the website frequently for any changes to this solicitation.

**Important Notice:** Due to Public Works' operational needs to receive and successfully evaluate proposals for this contract award, and the rapidly approaching proposal submission deadline, no additional questions will be accepted. Proposers are strongly recommended to fully read the Request for Proposals (RFP) in its entirety including all addenda and informational updates to address any additional questions or concerns.

#### **A. ADDENDUM:**

1. Exhibit I, Sample Steam Cleaning Schedule, has been added to Part II, Sample Agreement for Whittier Enhanced Maintenance Services (BRC0000400) and is attached hereto as Enclosure A.
2. Part II, Exhibit A, Scope of Work, Section M, Storage Facilities has been revised as follows:

#### **M. Storage Facilities**

~~County will provide storage for decorative lights. No other storage facilities~~ will be provided by the County for the Contractor. **The Contractor is to coordinate the pickup of all decorations including, but not limited to, American flags and candy canes located at Public Works Road Maintenance Yard at 11282 Garfield Ave, Downey, CA 90242 with the Contract Manager. Decorations will be stored at the Contractor's cost at their own facility (or their sub-contractor's) until the end of the contract. Upon contract expiration, the Contractor will coordinate the return of all decorations to Public Works Road**

**Maintenance Yard at 11282 Garfield Ave, Downey, CA 90242 with the Contract Manager.**

**B. QUESTIONS AND ANSWERS:**

The following answers are in response to the request for information and clarification submitted by proposers for the Request for Proposals (RFP) for Whittier Boulevard Enhanced Maintenance Services (BRC0000400), issued on March 23, 2023. The questions presented in this addendum represent the questions asked by the proposers in the form and context as submitted:

- 1. Question:** Specific to the candy canes and the American Flags, are all the hardware already on the posts or will those need to be installed?

**Answer:** Yes, the hardware is already installed for the candy canes and American flags.

- 2. Question:** If they need to be installed, does the County have the specs for what needs to be installed?

**Answer:** There are no additional specifications at this time, however, if replacements are needed, specifications will be provided, and the work would be requested and paid for as additional work. Please also refer to our response to Question No. 1 above and Exhibit A, Scope of Work, Section F, Item 1.i.

- 3. Question:** Does the County already have the American Flags in stock, and if so, where are they located?

**Answer:** Yes, the County has the American flags in stock. The American flags are located at Road Maintenance Hollydale Yard, 11282 Garfield Avenue, Downey, CA 90242. Please also review Addendum Item No. 2.

- 4. Question:** Does the County already have the candy canes in stock, and if so, where are they located?

**Answer:** Yes, the County has the candy canes in stock. The candy canes are located at Road Maintenance Hollydale Yard, 11282 Garfield Avenue, Downey CA, 90242. Please also review Addendum Item No. 2.

- 5. Question:** Basically, I want any and all information related to the flags and candy canes so I can insure that our subcontractor has the appropriate information upon which to bid. Furthermore, if the County does not have the candy canes or the American flags in stock, who is responsible for purchasing them?

**Answer:** Please refer to Addendum Item No. 2, and Questions No. 1 through 4.

- 6. Question:** In addition to the C-61/D38 and C-33 state licenses require for this RFP, we also have the "B" license. According to the attached highlighted info from CSLB, it would appear to be that we do not have to either have the C-10 license or subcontract to another individual who has the specific license.

Can you please confirm this so we don't get disqualified if we opt to not use a sub for the C-10 Electrical portion of the Whittier RFP.

**Answer:** Thank you for providing this information, however, after reviewing this Minimum Mandatory Requirement, Item No. 6, will remain as is.

Additionally, the Contractors State License Board (CSLB) information mentioned in Question No. 6 is attached as Enclosure B for reference.

- 7. Question:** Please provide the following information for the above mentioned project

1. Copy of current contract and amendments.
2. Bid submitted by current contractor.
3. Invoices for the past 6 months.

**Answer:** Please refer to this Addendum No. 1, Enclosures C, D and E:

Enclosure C– Copy of current contract

Enclosure C – Copy of proposal (see pdf page 127)

Enclosure D – Copy of current contract Amendments

Enclosure E – Copy of invoices

- 8. Question:** Upon inspection of the locations, we found many rope lights that are not working. Is that currently being maintained, or is the contractor expected to come in and bring those lights to working status.

**Answer:** There has been ongoing vandalism of the tree rope lights and we are aware many (if not all) are not working. We have been evaluating options to better secure the outlets and are in discussion with the Supervisorial District 1 Board Office. If the lights are not repaired before the start of this contract, we may have County staff repair. We may also ask the awarded vendor to assist with repairs, but this would be done as additional work and funded outside of the monthly costs. This would be discussed with the awarded vendor before proceeding.

**9. Question:** When is the estimated date of award?

**Answer:** The projected award period is December 2023; however, this is only an estimate and is subject to change.

**10. Question:** What is the estimated start date?

**Answer:** The projected start date is December 2023, however this is only an estimate and is subject to change.

**11. Question:** Please provide tree rope light inspection logs.

**Answer:** Please refer to Enclosure F for the tree rope light inspection log from November 2021.

**12. Question:** Please provide the following:

- a) Current sidewalk pressure wash / steam cleaning schedule
- b) Tree rope lights, workload statistic reports
- c) Sidewalk pressure wash / steam cleaning logs
- d) Street furniture repairs

**Answer:**

- a) Steam cleaning occurs two times per month. Please refer to Enclosure A (sample steam cleaning schedule).
- b) The requested statistic reports are unavailable at this time. The County is currently addressing the vandalism of the tree rope lights.
- c) Please refer to this Addendum No. 1, Answer No. 12a, Enclosure F serves as both a log and sample schedule.
- d) During this contract, we have only ordered and replaced trash can liners. Please refer to Enclosure E, Invoice No. 15813, pdf page 28. The cost



includes materials and labor for the purchase and installation of trash can liners by the vendor.

**13. Question:** Will prevailing wages be required to be paid for any of the services listed in the RFP? If so, for what task(s) and under what worker type or classifications?

**Answer:** Please refer to the Notice of Request for Proposals for Whittier Enhanced Maintenance Services (BRC0000400), section entitled "Important Notice Regarding Prevailing Wage and Living Wage", Item No. 4 and Item No. 5. See also RFP Attachment 7, DIR Response to Public Works Minimum Rate of Pay Determination.

**14. Question:** What is the current contract's DIR Project number?

**Answer:** The current contract's DIR Project number is 287018.

**15. Question:** Have the coverage areas for these services changed from the current contract?

**Answer:** Yes, the coverage areas have changed. The alleys parallel to Whittier Boulevard. were removed as this contract will no longer handle graffiti removal or illegal dumping. We have also added locations for decorations that are not in the current contract. Please refer to Part II, Exhibit G, Service Area Map.

If you have any questions concerning the above information, please contact Ms. Victoria Frausto at (626) 300-2652 or [vfrausto@pw.lacounty.gov](mailto:vfrausto@pw.lacounty.gov), or Ms. Jessica Dunn at (626) 458- 4168 or [jdunn@pw.lacounty.gov](mailto:jdunn@pw.lacounty.gov), Monday through Thursday, 7 a.m. to 5 p.m.

April 13, 2023  
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We encourage you to follow us on Twitter @[LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA, PE  
Director of Public Works

A handwritten signature in black ink, appearing to read "E. Manovitz", with a stylized flourish at the end.

for  
SOO KIM  
Administrative Services Manager III  
Business Relations and Contracts Division

VF

P:\brcdpub\Service Contracts\CONTRACT\Victoria\WHITTIER BLVD\2022 - Rebid\01 RFP\ADDENDUM\1. Addendum 1\_ QA FINAL.doc

Enc.

Whittier Boulevard Steam Cleaning - COMPLETED						
Day	E/W	From	To	Time Frame	Alley Trash Total Stops	Notes
08/01/22	W	Vancouver	Fraser	5:30a-12:30p		
08/02/22	W	Fraser	Ferris	5:30a-12:30p		
08/03/22	W	Ferris	Kern	5:30a-12:30p		
08/04/22	W	Kern	McDonnell	5:30a-12:30p		
08/05/22	W	McDonnell	Duncan	5:30a-12:30p		
08/08/22	W	Duncan	Burger	5:30a-12:30p		
08/09/22	W	Burger	Eastern	5:30a-12:30p		
08/10/22	E	Eastern	Ford	5:30a-12:30p		
08/11/22	E	Ford	McBride	5:30a-12:30p		
08/12/22	E	McBride	Arizona	5:30a-12:30p		
08/15/22	E	Arizona	Fetterly	5:30a-12:30p		
08/16/22	E	Fetterly	La Verne	5:30a-12:30p		
08/17/22	E	La Verne	Clela	5:30a-12:30p		
08/18/22	E	Clela	Woods	5:30a-12:30p		
08/19/22	E/W	Woods/Atlantic	Atlantic/Woods	5:30a-12:30p		
08/22/22	W	Woods	Clela	5:30a-12:30p		
08/23/22	W	Clela	La Verne	5:30a-12:30p		
08/24/22	W	La Verne	Fetterly	5:30a-12:30p		
08/25/22	W	Fetterly	Arizona	5:30a-12:30p		
08/26/22	W	Arizona	McBride	5:30a-12:30p		
08/29/22	W	McBride	Ford	5:30a-12:30p		
08/30/22	W	Ford	Sydney	5:30a-12:30p		
08/31/22	W/E	Sydney	Eastern/Burger	5:30a-12:30p		
09/01/22	E	Burger	Duncan	5:30a-12:30p		
09/02/22	E	Duncan	McDonnell	5:30a-12:30p		
AS OF DATE						
All on Whittier Blvd.						
All good - outlets have been reported that are bad						
		STREET #				



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## B - General Building Contractor

### Business & Professions Code

#### Division 3, Chapter 9. Contractors, Article 4. Classifications

**7057. (a)** Except as provided in this section, a general building contractor is a contractor whose principal contracting business is in connection with any structure built, being built, or to be built, for the support, shelter, and enclosure of persons, animals, chattels, or movable property of any kind, requiring in its construction the use of at least two unrelated building trades or crafts, or to do or superintend the whole or any part thereof.

This does not include anyone who merely furnishes materials or supplies under Section 7045 without fabricating them into, or consuming them in the performance of the work of the general building contractor.

**(b)** A general building contractor may take a prime contract or a subcontract for a framing or carpentry project. However, a general building contractor shall not take a prime contract for any project involving trades other than framing or carpentry unless the prime contract requires at least two unrelated building trades or crafts other than framing or carpentry, or unless the general building contractor holds the appropriate license classification or subcontracts with an appropriately licensed specialty contractor to perform the work. A general building contractor shall not take a subcontract involving trades other than framing or carpentry, unless the subcontract requires at least two unrelated trades or crafts other than framing or carpentry, or unless the general building contractor holds the appropriate license classification. The general building contractor may not count framing or carpentry in calculating the two unrelated trades necessary in order for the general building contractor to be able to take a prime contract or subcontract for a project involving other trades.

**(c)** No general building contractor shall contract for any project that includes the "C-16" Fire Protection classification as provided for in Section 7026.12 or the "C-57" Well Drilling classification as provided for in Section 13750.5 of the Water Code, unless the general building contractor holds the specialty license, or subcontracts with the appropriately licensed specialty contractor.

*(Amended by Stats. 1997, Chapter 812 (SB 857).)*

**Fast Facts: What Jobs a "B" General Contractor Can/Cannot Perform**

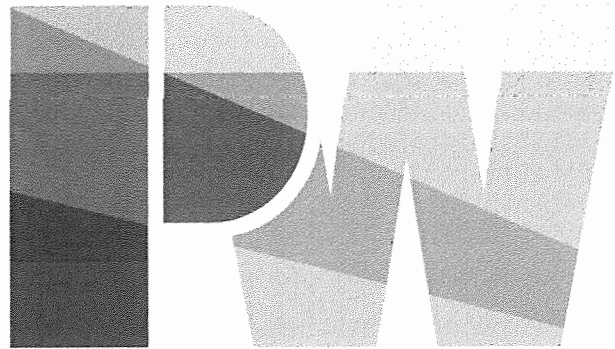
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DEPARTMENT CONFORM

# Agreement



*Public Works*  
LOS ANGELES COUNTY

BY AND BETWEEN

THE COUNTY OF LOS ANGELES,  
DEPARTMENT OF PUBLIC WORKS

AND

WOODS MAINTENANCE SERVICES, INC.

FOR

WHITTIER BOULEVARD ENHANCED MAINTENANCE  
SERVICES (2018-PA027)

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- EXHIBIT F Performance Requirements Summary**
- EXHIBIT G Service Area Map (Task 1-4)**
- EXHIBIT H Decorative Lights and Decorations**

AGREEMENT FOR  
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)

THIS AGREEMENT, made and entered into this 14th day of May, 2019, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and Woods Maintenance Services, Inc., a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors of said COUNTY of the CONTRACTOR'S Proposal filed with the COUNTY on November 15, 2018, hereby agrees to provide services as described in this Contract for Whittier Boulevard Enhanced Maintenance Services.

SECOND: This AGREEMENT, together with Exhibit A, Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F, Performance Requirements Summary; Exhibit G, Service Area Map (Task 1-4); and Exhibit H, Decorative Lights and Decorations; the CONTRACTOR'S Proposal, all attached hereto; the Request for Proposals; and Addenda to the Request for Proposals, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Proposal and attached hereto as Forms PW-2.1 through PW-2.5, an amount not to exceed the maximum potential contract sum of \$3,799,312 for the entire contract period or such greater amount as the Board may approve (Maximum Contract Sum). The sum for the initial term is \$844,291; the sum for each optional term is \$844,291; and a month-to-month extension up to six months at the PW-2.4 rates for \$422,148.

FOURTH: This Contract's initial term shall be for a period of one year commencing on June 1, 2019, or upon the Board's approval whichever occurs last. The COUNTY shall have the sole option to renew this Contract term for up to three additional one-year period and six month-to-month extensions, for a maximum total Contract term of four years and six months. Each such option shall be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least ten days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full one year, this Contract may be renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least ten days prior to the end of a term. The Director will provide a written notice of nonrenewal at least ten days before the last day of any term, in which case this Contract shall expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

78955

FIFTH: The CONTRACTOR shall bill monthly in arrears, for the work performed during the preceding month. Work performed shall be billed at the unit prices quoted in Forms PW-2.1-PW-2.5, Schedule of Prices for the applicable term.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice shall be in triplicate (original and two copies) and shall itemize the work completed. The invoices shall be submitted to:

Los Angeles County Public Works  
Attention Fiscal Division, Accounts Payable  
P.O. Box 7508  
Alhambra, CA 91802-7508

SEVENTH: In no event shall the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR shall not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR shall monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR shall immediately notify the Contract Manager in writing. The CONTRACTOR shall send written notification to the Contract Manager when this Contract is within six months from expiration of the term as provided for hereinabove.

TENTH: No Cost-of-Living Adjustment (COLA) shall be granted for the optional renewal periods.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Proposal, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A through H, inclusive, the COUNTY'S provisions shall control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

[illegible]

IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Chair of said Board and the seal of said Board to be affixed and attested by the Clerk thereof, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.



ATTEST:

CELIA ZAVALA  
Executive Officer of the  
Board of Supervisors of the  
County of Los Angeles

By Maria Ochoa  
Deputy

APPROVED AS TO FORM:

MARY WICKHAM  
County Counsel

By Goole Suzuki  
Deputy

**ADOPTED**  
BOARD OF SUPERVISORS  
COUNTY OF LOS ANGELES

57

MAY 14 2019

Celia Zavala  
CELIA ZAVALA  
EXECUTIVE OFFICER

COUNTY OF LOS ANGELES

By Jamie Hahn  
Chair, Board of Supervisors

I hereby certify that pursuant to  
Section 25103 of the Government Code,  
delivery of this document has been made.

CELIA ZAVALA  
Executive Officer  
Clerk of the Board of Supervisors

By Maria Ochoa  
Deputy

WOODS MAINTENANCE SERVICES,  
INC.

By B. Woods  
Its President

Barry K. Woods  
Type or Print Name

By Shirley W. Woods  
Its Secretary

Diane W. Woods  
Type or Print Name

78955

## ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Los ANGELES)

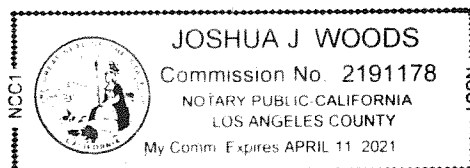
On March 14, 2019 before me, JOSHUA J. WOODS  
(insert name and title of the officer)

personally appeared BARRY K. WOODS & DIANE W. WOODS,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are  
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in  
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the  
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature Joshua J. Woods (Seal)



## SCOPE OF WORK

### WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)

A. Public Works Contract Manager

Public Works Contract Manager will be Ms. Laura Rockett of Road Maintenance Division, who may be contacted at (562) 869-1176 or [lrockett@dpw.lacounty.gov](mailto:lrockett@dpw.lacounty.gov), Monday through Thursday, 6:30 a.m. to 4 p.m., and alternate Fridays, 6:30 a.m. to 3 p.m. The Contract Manager is the only person authorized by Public Works to request work of the Contractor. From time to time, Public Works may change the Contract Manager. The Contractor will be notified in writing when there is a change in the Contract Manager.

B. Work Location - referred to as "Service Area"

Services shall be performed within the corridor (inside and outside of the public right of way) on:

- Whittier Boulevard between Eastern Avenue and Atlantic Boulevard
- All cross streets north and south
- In two alleys north and south of Whittier Boulevard
- In the public parking lot located south of Whittier Boulevard between Kern Avenue and Fetterly Avenue

See Exhibit G, Service Area Map.

C. Request of Work from the Contractor

The County reserves the right to determine if any work is or will be needed and/or requested under this Contract at the County's sole and absolute discretion. The Contractor waives all claims against the County for damages or loss of any nature resulting from the County's failure to use the Contractor's services including, but not limited to, lost profit.

D. Contract Cost

All services required in this Exhibit A, Scope of Work, shall be included in the price quoted by the Contractor in Forms PW-2.1 - PW-2.5, Schedule of Prices, unless stated otherwise in the Contract. The term Form PW-2 herein refers to the applicable Schedule of Prices in this Contract.

E. Work Description

The work to be completed under this Contract does not target the removal of trash and litter, which is generated in the normal course of business of the commercial properties in the designated area. The work includes, but is not limited to, the removal of graffiti; consumer-generated trash and litter, stickers, posters, indiscriminate dumping, gum, grease (on the sidewalks and crosswalks) and weeds; palm tree and canopy tree trimming; removal of tree sucker growth; installation and maintenance of Light Emitting Diode (LED) tree rope lights and decorative lights; maintenance and repair electrical outlets weatherproof enclosures; and maintenance of the Arch within the Service Area. The Contractor shall maintain the Service Area in a clean state to enhance the public's desire to shop with the local merchants.

The Contractor shall be available at all reasonable times to report to and confer with Public Works with respect to these enhanced maintenance services. Minimally, Contractor shall provide a telephone answering service, cell phones, and facsimile machine, within the County, from 8 a.m. to 5 p.m., Monday through Friday, except on County observed holidays, to receive instructions, information, complaints, etc., from Public Works and/or the local merchants. Contractor's telephone answering service, cell phones, and facsimile location shall have the capacity to timely contact Contractor's on-site supervisor(s) to relay any instructions, information, complaints, etc. Contractor's telephone answering service shall also have the ability to speak and understand both Spanish and English.

The Contractor shall provide a seven-day written notice prior to any change to the on-site supervisor(s) to the Contract Manager. The Contractor shall provide the on-site supervisor's resume and additional information requested by the Contract Manager to validate the experience meets this Contract's Minimum Requirements throughout the Contract term. Any change in on-site supervisor(s) shall be preapproved by Contract Manager.

Contractor's on-site supervisor shall have a thorough knowledge of the requirements of this Scope of Work, Contract requirements, Exhibits, and shall speak and understand both Spanish and English. The Contractor shall perform the enhanced maintenance activities as summarized below:

1. Sweep, clean, and remove pedestrian litter from sidewalks, curbs, and gutters including, but not limited to, public tree wells and street furniture (e.g., benches, planters, etc.) and remove any tree sucker growth, in accordance to this Exhibit, Section G, Frequency and Workload. The Contractor shall not be expected to replace any trees, unless a tree dies as the result of the Contractor's negligence.



2. Steam cleaning sidewalk to remove all gum and grime along the entire length of the Service Area as defined above, twice a month.
3. Trim all palm trees twice a year. Schedule the trimming within the month of May and the month of November unless otherwise specified or directed by the Contract Manager. Palm trees shall be trimmed by a licensed contractor.
4. Trim all canopy trees twice a year. Schedule the trimming within the month of May and the month of November unless otherwise specified or directed by the Contract Manager. Canopy trees shall be trimmed by a licensed contractor.
5. Empty and replace plastic bags in all County-owned non-bus stop trash receptacles four times a week within the enhanced Service Area. Also, clean and wipe down all the trash receptacles lids.
6. Haul collected trash/litter from the Service Area to a legal disposal site and pay any necessary disposal fees.
7. Repair, clean, and replace worn or broken parts (i.e., bolts, sandblast Latino Walk of Fame plaques, County-owned non-bus stop benches and trash receptacles), as required, within 48 hours of a problem being identified by the Contractor, merchants, or County and with Contract Manager approval. The Contractor shall not be expected to replace bus stop benches and/or shelters. The Contractor shall report to Public Works any hazardous condition in the Service Area that they observe promptly and no later than 24 hours (examples include, but are not limited to, exposed anchor bolts, sign post anchors, sidewalk displacement, and missing box lids). The contractor shall place temporary safety measures, such as delineators, barricades, and/or caution tape as necessary to mark hazardous locations until repairs can be made or Public Works can respond.
8. Repair or replace broken or damaged County-owned non-bus stop trash receptacles and benches within the service area, per plan (Exhibit G). The County shall allow the Contractor to pass-through the amounts necessary to cover any part of materials associated with the repair or replacement of this furniture as specified in this Exhibit, Section T, Pass-Through Costs.
9. Remove litter from alleys north and south of Whittier Boulevard and alleys at the rear of businesses within the Service Area.
10. Remove all large and abandoned items, such as mattresses, sofas, refrigerators, desks, car parts, building materials, etc., from the Service

Area within 24 hours, Monday's through Fridays. All large items placed over the weekend shall be removed on Mondays.

11. Provide the enhanced maintenance services according to the frequency and location as further outlined in this Exhibit's Scope of Work, Section G, Frequency and Workload.
12. Provide all necessary workers, supervisors, material supplies, equipment, and any other necessary items required to perform enhanced maintenance services within the Service Area.
13. Abate all complaints received from the merchants and/or Public Works related to these enhanced maintenance services as soon as possible, but in all cases within 48 hours to the satisfaction of Public Works. If a complaint cannot be abated within 48 hours, the Contractor shall immediately provide written notification to the Contract Manager the reason(s) for not abating the complaint within 48 hours. Complaints received on last workday of the week shall be abated by the end of the second workday following the Contractor's receipt of the complaint.
14. The Contractor is required to provide a 3-cubic-yard bin and provide for the collection on Mondays, Wednesdays, and Fridays. The bin shall be located in the public parking lot on Kern Avenue south of Whittier Boulevard. The Contractor shall maintain the immediate area adjacent to the trash bin. The bin will be unlocked during business hours and maintained in a visually pleasing condition.
15. The Contractor is required to maintain the public parking lot between Kern Avenue and Fetterly Avenue south of Whittier Boulevard. The Contractor shall sweep and remove litter, large items, and generally clean parking lot on Mondays, Wednesdays, and Fridays.
16. The Contractor is required to provide enhanced maintenance service immediately preceding and/or subsequent to a community event. Contract Manager will notify the Contractor prior to the event date.
17. Pressure wash the County-owned non-bus stop benches and trash receptacles on a monthly basis, unless otherwise specified or directed by the Contract Manager.
18. The Contractor is required to maintain LED tree rope lights along Whittier Boulevard from Burger Avenue to Atlantic Boulevard, ensuring the lights are working. Contractor shall inspect monthly, and repair as required. Contractor shall obtain approval from the Contract Manager prior to repair or replace any damaged LED tree rope lights. The County shall allow the Contractor to pass-through the amounts necessary to replace

broken LED tree rope lights as specified in this Exhibit, Section T, Pass-Through Costs.

19. The Contractor is required to paint at least once per year, inspect quarterly, and touch up as required of the arch on Whittier Boulevard between Arizona Avenue and McDonnell Avenue. Contractor shall use water-based color match paints or a color paint approved by the Contract Manager.
20. The Contractor is required to install, and maintain the decorative lights and decorations annually starting the beginning of the third week of November and removed by the end of the second week of January or as otherwise directed by the Contract Manager, see Exhibit H, Decorative Lights and Decorations.
21. The Contractor is required to provide a monthly visual inspection of electrical outlets utilized by LED tree rope lights and decorative lights and repair and/or perform necessary repairs to the electrical outlets weatherproof enclosures. Contractor shall purchase the electrical outlets weatherproof enclosures that conform to County's specifications and/or requirements, which will be provide by the Contract Manager. Contractor shall obtain approval from the Contract Manager prior to repair or replace any damaged electrical outlets weatherproof enclosures. Contractor shall notify the Contract Manger immediately if there is any damage to the electrical outlets. Contractor will not be responsible to repair the electrical outlets. The County shall allow the Contractor to pass-through the amounts necessary to cover any parts or materials associated with the repair of such enclosures as specified in this Exhibit, Section T, Pass-Through Costs.

Please note, should an inconsistency be determined between the Scope of Work and the Performance Requirements Summary (Exhibit F), the higher service level in the judgment of Public Works shall prevail.

The Contract Manager may authorize the Contractor to perform additional work including, but not limited to, performing repairs and replacements when the need for such work arises out of unforeseen incidents such as vandalism, acts of God, third-party negligence, or any other unanticipated need. If the Contract Manager determines such additional work can be obtained in whole or in part by temporarily modifying the Contractor's tasks and work schedules, he or she may direct such modification.

F. Graffiti Removal Services

Graffiti removal services shall consist of performing all operations to remove or cover graffiti from all exterior surfaces visible from the street and/or alleys on both public and private property within the Service Area.

The Contractor shall:

1. Remove or paint over all graffiti on both public rights of way and visible exterior surfaces on private property in the Service Area, Monday through Friday, within 24 hours of the graffiti being discovered by the Contractor, or being reported by the local merchants or County. Profanity, sexually explicit, or racist-type graffiti shall have the highest removal priority and shall be removed within 24 hours, 7 days a week. Graffiti placed on the weekends shall be removed on the following workday. Within 48 hours of initial paint over, Contractor shall repaint using a color to match the existing surface color (if a matching color was not utilized initially).
2. Remove graffiti from all types of surfaces, such as, but not limited to, wood, metal, stucco, brick, concrete, cinder blocks, County-owned non-bus stop benches, sidewalks, etc.
3. Use appropriate methods of covering or removing graffiti for the particular surface and conditions, such as water blasting, painting over, chemical solvents, etc.
4. Use County-approved chemical solvents when removing graffiti from County property, such as street light poles, traffic signs, control boxes, etc., Public Works will review and approve/disapprove solvents on a case-by-case basis.
5. Use special paint for particular nontreated surfaces on County property, such as light poles, underpasses, pedestrian tunnels, etc., when requested to do so by Public Works. Contractor shall obtain Contract Manager's approval of paint to be used prior to commencement of work. This will be a pass-through cost. Refer to this Exhibit A, Item T, Pass-Through Costs.
6. Match the existing color of the surface when painting over or obscuring graffiti whenever possible. Paint shall be neatly feathered in all areas.
7. Use drop cloths on all work assignments to protect sidewalks, vegetation, etc., from paint spillage.
8. For privately owned property, obtain the written consent of the owner or the owner's authorized agent before working on the property. Copies of the consent forms shall be provided to the Contract Manager prior to the commencement of work.
9. Train its personnel in proper graffiti-removal techniques and provide corrective instruction to its personnel if they are removing or covering graffiti improperly.

10. Use water-based new or recycled paints.
11. The Contractor shall not allow any debris from its operations under this Contract, especially from the water/sand-blasting operations, to be deposited into the storm drains and/or gutters in violation of the National Pollutant Discharge Elimination System. Nonstorm water runoff from Graffiti removal, water/sand-blasting, or any other activity shall be retained and prevented from entering storm drains or watercourses. Best Management Practices (BMP) will be implemented to prevent nonstorm water discharges.
12. Sidewalk Surfaces: Remove graffiti from concrete sidewalks by using a water-blasting machine with a soda compound only. Painting over shall not be permitted. The sidewalks shall be cleaned of all graffiti, graffiti residues, paint, ink, gum, oil, etc. The sidewalks shall be blocked off for safety during the cleaning operations. Adequate precautions shall be taken not to damage private property during water-blasting operations, i.e., precautionary measures to prevent water from going under shop doors, damaging store fronts, etc. The sidewalk areas being cleaned shall be feathered to match other graffiti-free sidewalk areas.
13. Curb Facing: Remove all graffiti paint from curb surfaces. The Contractor shall use the paint color (red, green, or white) depending on original curb color and/or parking restrictions, as approved by Public Works. Nonpainted curbs shall be painted using concrete slurry mix or cleaned with water-blasting machines:
  - a. If surfaces are painted in red, then red cover-up paint shall be used per County color specifications.
  - b. If surfaces are green, green shall be used for cover-up color per County color specifications.
  - c. If surfaces are white, white flat cover-up paint shall be used per County color specifications.
  - d. If surfaces are nonpainted curbs, then a concrete slurry mix shall be used on the curb face and flat area of the gutter per County specifications.
  - e. If surfaces have legal written designation, i.e., loading zones, bus zones, etc., once the graffiti has been removed, the written designation shall be repainted per County color specifications.
14. Concrete Light Poles: Remove graffiti from concrete light poles using a water-blasting machine with a soda compound only. No paint shall be used. All paint shall be removed from the poles.

15. Wooden Light Poles: Cover graffiti using a water-based brown paint to match the wood color. All paper signs shall be removed.  
  
Street light control boxes shall not be painted by anyone other than County personnel.
16. Trees: Remove all graffiti on trees by using a water blaster with a large spray tip so as not to damage or kill the tree by removing its bark.
17. Concrete Block Walls: Remove all graffiti by either a water-blasting machine with a soda compound only or water-based paint. The paint over color shall match the wall color. Overspray on sidewalk or private property shall not be allowed.
18. Brick Walls: Remove all graffiti using water-blasting machines with a soda compound only. Painting over shall not be done on a brick wall, unless the brick wall has been previously painted. The Contractor shall color match the paint to the previous color using water-based paint.
19. Rock Walls: Remove all graffiti using only a water-blasting machine with a soda compound. All paint shall be removed from rock face and mortar joints to match all other rock facing. No painting over shall be used unless the wall was previously painted. The Contractor shall color match the paint to the previous color using water-based paint.
20. Wooden Fencing: Paint over all graffiti on wooden fencing using a water-based paint to match the color of fencing. The Contractor shall feather paint to match other parts of the fencing.
21. Chain Link Fencing and Pipe: Paint over all graffiti on pipes and fencing using a galvanized color to match the fencing fabric and pipe color. The paint over color shall be feathered into the fabric and along the pipes.
22. Metal Fencing (sheets): Remove all graffiti from metal fencing. The paint over color shall match other parts of the fence. The paint-over color shall be water-based and painted and feathered to match other painted fence areas. The Contractor shall remove all paper signs before painting.
23. Stucco-Faced Walls: Paint over all graffiti using a water-based paint. The Contractor shall color match other parts of the stucco walls and feather the paint into other painted stucco areas. No paint over spray shall be allowed on sidewalks or private property.
24. Asphalt Concrete (Street): Paint over all graffiti on asphalt concrete in the alleys using an emulsion/sand mixture approved by Public Works.

All painting over shall be feathered into the alley's unpainted areas. Proper delineation and safety measures shall be used when working in the streets and alleys. Contractor's employees shall wear reflective vests. Contractor shall immediately notify Public Works if graffiti is found on the asphalt concrete portion of Whittier Boulevard. Contractor shall be responsible for removing graffiti from the curbs and gutters.

25. Glass Windows: Remove all graffiti from glass using a graffiti-removal spray and water. The use of water-blasting machines on glass is prohibited.
26. Other Concrete Structures: Remove all graffiti over paint on concrete reinforced retaining walls, tunnel fronts, and auto barrier walls by using either a water-blasting machine with a soda compound only (water-blasting machine pressure) or water-based paint. The Contractor shall match color to the color already painted on the surface. Contractor shall feather paint into already painted surfaces or nonpainted surfaces.
27. Miscellaneous: Note that these standards are basic. All of the listed conditions may not currently exist. However, other standards may be developed and incorporated herein as other graffiti surfaces are found.
28. Dispose of excess paint properly. Paint containers shall be opened, mixed with sand, dirt, or cat litter, and allowed to dry. Once the paint is completely dry, it can be disposed of in the regular trash.
29. Wash paint brushes, rollers, or frames in clean water. The water shall only be disposed of in a sink or toilet. Water used to clean paint tools shall not be disposed of in storm drains and gutters and/or on sidewalks and streets.
30. Graffiti found on commercial signage shall only be removed with the owner's/occupant's specific, written approval and with the owner's/occupant's understanding that the Contractor is not responsible, under this Contract, for replacing any original lettering, pictures, etc., on a commercial sign. With the owner's/occupant's approval, the Contractor shall proceed with all due diligence to remove the graffiti with as little damage to the commercial signage as is possible.

G. Frequency and Workload

1. Task One

- Whittier Boulevard enhanced maintenance services ongoing cleanup activities (only in public right of way)
- Whittier Boulevard frontage (Atlantic Boulevard to Eastern Avenue)
- Alleys north and south of Whittier Boulevard

- All cross streets north and south - alley to alley

TASK	SERVICE	FREQUENCY
1. Remove pedestrian litter, large items, etc., at sidewalks, curbs, gutters, public tree wells, street furniture, planters, etc.	<p>A. Empty all County-owned non-bus stop trash receptacles and replace plastic liners and wipe down all the trash receptacles lids.</p> <p>B. Sweep and remove trash, large items, etc.</p> <p>C. Remove litter from alleys at rear of businesses.</p> <p>D. Remove large items from alleys at rear of businesses.</p>	<p>A. Mon/Thurs/Sat/Sun</p> <p>B. Mon/Tues/Wed/Thurs/Fri.</p> <p>C. Mon/Fri.</p> <p>D. Mon/Tues/Wed/Thurs/Fri.</p>
2. Remove graffiti within public right of way, including poles and all County-owned non-bus stop benches.	<p>A. Remove graffiti with use of water blaster and paint as required; match existing paint at private improvements.</p> <p>B. Remove profanity, sexually explicit, or racist-type graffiti.</p>	<p>A. Mon/Tues/Wed/Thurs/Fri.</p> <p>B. Within 24 hours, 7 days a week.</p>
3. Remove all dirt, gum and grime from County-owned, non-bus stop trash receptacles, sidewalk, and Latino Walk of Fame Plaques.	<p>A. Pressure wash the County-owned non-bus trash receptacles and stop benches.</p> <p>B. Use high pressure steam cleaning.</p>	<p>A. Monthly</p> <p>B. Twice a month. The entire length of sidewalk.</p>
4. Palm tree and canopy tree trimming.	<p>Trim and skin all palm trees.</p> <p>Crown thin, clean and shape all canopy trees.</p> <p>Replant tree if necessary.</p>	Twice a year (Schedule the trimming within the month of May and the month of November).
5. Maintain public street, Latino Walk of Fame plaques.	Repair, repaint, clean and/or replace worn or broken parts, i.e., bolts. Sandblast Latino Walk of Fame Plaques, and County-owned non-bus stop benches.	As Required.



## 2. Task One Workload Estimates\*:

<u>INDICATOR</u>	<u>UNIT</u>	<u>ANNUALLY</u>
Trash liners emptied and replaced and trash can lids cleaned	Ea.	17,500
Sidewalks steam cleaned	Sq. Ft.	1,936,800
Rubbish removed from Service Area	Ton	20
Large items removed from alleys, i.e., mattresses, sofas, refrigerators, desks, car parts, building materials, etc.	Ea.	300
Graffiti removed from poles; County-owned non-bus stop trash receptacles and benches	Ea.	2,500
Latino Walk of Fame plaques	Ea.	70±
Graffiti Removal Within Public Right of Way	Sq. Ft.	72,000
Palm Trees Trimming	Ea.	142
Canopy Trees Trimming	Ea.	34

\*Task One workload and quantity figures are estimates only. Actual units may be more or less than indicated.

## 3. Task Two

- Whittier Boulevard enhanced maintenance services ongoing clean up activities (outside of public right of way)
- Whittier Boulevard frontage (Atlantic Boulevard to Eastern Avenue)
- Alleys north and south of Whittier Boulevard
- All cross streets north and south - alley to alley
- Public parking lot (located south of Whittier Boulevard between Kern Avenue and Fetterly Avenue)

TASK	SERVICE	FREQUENCY
1. Remove graffiti and paint as required throughout the exterior surfaces of private property with owner consent.	A. Remove graffiti with use of water blaster and paint as required; match existing paint at private property.	A. As Required.
	B. Remove profanity, sexually explicit, or	B. Within 24 hours, 7 days a week.

	racist-type graffiti.	
2. Maintain public parking lot.	<p>A. Sweep and remove litter, large items, etc. Maintain the immediate area adjacent to the trash bin.</p> <p>B. Empty 3-cubic-yard bin and clean trash over flows around the bin area.</p>	<p>A. Mon/Wed/Fri.</p> <p>B. Mon/Wed/Fri.</p>

## 4. Task Two Workload Estimates\*:

<u>INDICATOR</u>	<u>UNIT</u>	<u>ANNUALLY</u>
Buildings treated for graffiti	Sq. Ft.	15,000
Trash bags removed from alleys	Ea.	400
3-cubic-yard bin at public parking lot emptied three times per week	Ea.	156

\*Task Two workload and quantity figures are estimates only. Actual units may be more or less than indicated.

## 5. Task Three

- Whittier Boulevard enhanced maintenance services - Install and maintain LED tree rope lights. Paint and maintain Whittier Boulevard Arch.
- Whittier Boulevard frontage (Atlantic Boulevard to Eastern Avenue)

<b>TASK</b>	<b>SERVICE</b>	<b>FREQUENCY</b>
1. Maintain LED tree rope lights. Provide a visual inspection and as required repairs of electrical outlets weatherproof enclosures.	<p>A. Maintain LED tree rope lights.</p> <p>B. Repair electrical outlets weatherproof enclosures as required.</p>	A. Inspect monthly and repair as required.
2. Paint and maintain Whittier Boulevard Arch.	Paint, inspect, and maintain.	Paint at least once per year. Inspect quarterly, and touch up as required.

## 6. Task Three Workload Estimates\*:

<u>INDICATOR</u>	<u>UNIT</u>	<u>FREQUENCY</u>
Tree Rope LED lights Inspection	85	Monthly
Tree Rope LED lights Maintenance/Repair	85	As Required
Electrical outlets weatherproof enclosures, Utilized by tree rope LED lights and decorative lights	88	Monthly
Whittier Boulevard Signage Arch Painting	1	Annually
Whittier Boulevard Signage Arch Inspection	1	Quarterly
Whittier Boulevard Signage Arch Maintenance/ Touch Up Paint	1	On-Call

\*Task Three workload and quantity figures are estimates only. Actual units may be more or less than indicated.

## 7. Task Four

- Whittier Boulevard enhanced maintenance services - Install and maintain decorative lights, decorations and banners.
- Maintenance and repair of electrical outlets waterproof enclosures.
- Along Cesar Chavez Avenue frontage (Ford Boulevard to Mednik Avenue)
- Along East Whittier Boulevard frontage (Atlantic Boulevard to Eastern Avenue).

TASK	SERVICE	FREQUENCY
1. Install and maintain decorative lights, decorations and banners starting the beginning of the third week of November and removed by the end of the second week of January or as otherwise directed by the Contract Manager.	A. Provide, install and maintain decorative lights, decorations and banners for Christmas Season.	B. Inspect weekly while installed and repair as required.

## 8. Task Four Workload Estimates\*:

<u>INDICATOR</u>	<u>UNIT</u>	<u>FREQUENCY</u>
Decorative Lights Installation and Maintenance	3	Annually
Install holiday wreaths and banners (holiday decorations) along Cesar Chavez Avenue frontage	69	Annually
Install holiday wreaths and banners along East Whittier Boulevard frontage	142	Annually
Inspect wreaths and banners (during Christmas season)	214	Weekly
Maintain/repair wreaths and banners	214	On-Call

\*Task Four workload and quantity figures are estimates only. Actual units may be more or less than indicated.

H. Published and Written Notices

Contractor shall at its own expense inform all businesses and commercial/industrial establishments within the District of Contractor's regular and special trash collection services and holiday trash collection schedule by publishing information two times a year by written notice with postage prepaid and forwarded through the U.S. Postal Service or forwarded by a door-to-door delivery service.

All publications and notifications shall be approved by the Contract Manager one month prior to printing and shall be printed in both English and Spanish. The publication and notification shall contain, as a minimum, the name of the County, Contractor's name and telephone number. The publication is to inform businesses of the services provide by the Contractor and to inform the Business owners that the trash cans are for customer-generated trash and not for business or commercial use.

Contractor shall show satisfactory proof to the Contract Manager that all publications and notifications were published and delivered as required. Satisfactory proof shall include, but not be limited to, proof of delivery issued by the Post Office by certified mail or other equivalent verified delivery. Proof of notification must be received by the Department within 30 calendar days of the date of distribution.

I. Record Maintenance

The Contractor shall, as a minimum, maintain and submit to the Contract Manager monthly workload statistics along with the invoice for those workload indicators outlined in this Exhibit A, Scope of Work, Section G, Frequency and Workload. The report shall consist of but not limited to the following:

1. Task One

- a. For graffiti abatement/removal in public right of way, the workload statistic reports shall include information such as site address, date, day of week, square footage, method of removal, location (window, telephone pole, etc.), and paint color used for the abatement/removal of graffiti.
- b. For sidewalk steam cleaning, workload statistic reports shall include date of task, weekday of task, and number of linear feet of sidewalk steam cleaned.
- c. For large item removals, workload statistic reports shall include date of task, weekday of task, and number of items removed.
- d. For rubbish removal, workload statistic reports shall include date of task, weekday of task, and number of tons of rubbish removed.
- e. For trash liners emptied, workload statistic reports shall include date of task, weekday of task, and number of liners emptied.

- f. For benches, workload statistic reports shall include date of task, weekday of task, and number of benches pressure washed.

2. Task Two

- a. For graffiti abatement/removal on private property, the workload statistic reports shall include information such as site address, date, day of week, square footage, method of removal, location (window, telephone pole, etc) and paint color used for the abatement/removal of graffiti.
- b. For rubbish removal, workload statistic reports shall include date of task, weekday of task, and number of tons of rubbish removed.
- c. For trash liners emptied, workload statistic reports shall include date of task, weekday of task, and number of liners emptied.

3. Task Three

- a. For tree rope lights, workload statistic reports shall include date of task, weekday of task, and number of tree rope lights inspected or number of tree rope lights repaired/replaced.

Public Works may request additional workload statistics during the term of this Contract. If the monthly workload statistics are not received in a timely manner, County may withhold payment on Contractor's invoice until the receipt of the required statistics. The first monthly workload statistics shall be due no later than 15 days after the first month, commencing from the first day of operation.

J. Hours and Days of Service

Hours of services shall be primarily performed between the 7a.m. to 5 p.m. There shall be no services performed on County observed holidays, at which time the service shall be done before or after such holiday. Please note that not all tasks are required to be performed every day. However, there are some tasks required to be performed each day Monday to Sunday. Work hours may be altered, when necessary, with the approval of the Contract Manager. Contractor must thoroughly review the workload requirements and frequency schedule as specified in this Exhibit, Section E, Work Description, and Section G, Frequency and Workload. Contractor shall have adequate employees support to perform the work.

Holidays Observed by the County of Los Angeles are:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Columbus Day
Presidents' Day	Veterans Day
Cesar Chavez Day	Thanksgiving Day
Memorial Day	Day after Thanksgiving
Independence Day	Christmas Day

K. Equipment

1. Equipment Requirements

Contractor shall provide the following heavy equipments and hand tools including, but not limited to:

1. Heavy Equipment (Graffiti removal, sidewalk cleaning, trash pickup, steam cleaning, and tree trimming)

- Trucks
- Steam Cleaner Machine (Delco or equivalent)
- Dump Trucks
- Boom Truck

2. Hand Tools

- Push Brooms
- Weed Eaters
- Rakes
- Shovels
- Janitor Brooms
- Leaf Collectors/blowers
- Dust Pans
- Small/Large Chain Saws
- Hand Pruners
- Tree Trimmer Saddle
- Loppers
- Backpack (to spray the weeds)

2. Service and Support Vehicles

The Contractor shall provide any and all service and support vehicles necessary for adequate operation, maintenance, and supervisory support. These vehicles shall be in good operating condition and appearance.

3. Pressure Wash Vehicles

Water and residuals from pressure washing sidewalks or trash receptacles amenities shall not be allowed to enter the storm drain.

4. Maintenance and Waste Collection Vehicles

Contractor shall:

- a. Comply with all applicable laws including, but not limited to, County ordinances, State Vehicle Codes, and all conditions and limitations in any permits or licenses under which Contractor operates.
- b. Use vehicles to collect, transport, and manage/dispose of waste that are so constructed such that liquids and waste do not blow, fall, sift, or leak out of the truck onto the street. Each vehicle shall be equipped with metal bodies and covers.
- c. Use vehicles to collect, transport, and manage/dispose of waste that are equipped with an adequate shovel and broom.
- d. Keep all vehicles, equipment, tools, and facilities used in the manual collection/management of waste clean and sanitary at all times when not in use.
- e. Comply with all laws and regulations relating to the parking or storage of such vehicles and equipment.
- f. Use vehicles to collect, transport, and manage/dispose of waste that are at all times kept clean, in good mechanical condition, and well painted, all to the satisfaction of the Contract Manager. All such vehicles must be clearly identified with decals on the exterior right and left front door panels, visible and readable from a distance of 50 feet, identifying the Contractor's name and phone number. Any other vehicle signage must be approved by the Contract Manager.
- g. Provide and have available at all time vehicles that are leak proof for use in the manual collection and transportation of waste. Each vehicle shall be equipped with metal bodies and covers.
- h. Maintain records of inspections and maintenance of all mechanical equipment used in providing the required services under this Contract, including records of preventive maintenance and repairs performed including those required for the inspections conducted



by the County of Los Angeles Department of Health Services, the California Highway Patrol, and those recommended by the manufacturer. All such inspection and maintenance records shall be made available for inspection by the Contract Manager.

- i. Be responsible for maintaining established inspection and maintenance procedures to ensure that all manual collection vehicles are safe to operate within the Service Area at all times in accordance with the requirements promulgated by the County of Los Angeles Department of Health Services, the California Highway Patrol, the South Coast Air Quality Management District (SCAQMD), the vehicle manufacturer, and all other applicable Federal, State, County, and local laws and regulations.
- j. Possess a sufficient number of manual collection vehicles for collecting in the Service Area, including spare vehicles to maintain the collection schedule at all times. Spare vehicles shall be fully fueled and ready to dispatch and replace any vehicle, which breaks down on route within reasonable time of such breakdown. All manual collection vehicles shall be equipped with adequate radio/communication equipment for office-to-field communication.

Require drivers and Subcontractor's drivers, if applicable, to have valid licenses issued by the California Department of Motor Vehicles to operate the specific class of vehicles used in providing the required services. It is the responsibility of Contractor to monitor the drivers' driving performance and records.

L. Utilities

The County will provide electrical outlets for the tree rope LED lights and decorative lights. No other utilities will be provided by the County.

M. Storage Facilities

County will provide storage for decorative lights. No other storage facilities will be provided by the County for the Contractor.

N. Removal of Debris

All debris derived from these services shall be removed from Public Works property and become the property of the Contractor. The Contractor shall dispose of all debris from these services in a legally established area appropriate for type of debris being disposed. Disposal shall be at the Contractor's expense.

The Contractor shall not allow any debris from its operations under this Contract, especially from the water/sand-blasting operations, to be deposited into the storm

drains and/or gutters in violation of the National Pollutant Discharge Elimination System.

Nonstorm water runoff from equipment and vehicle washing or any other activity shall be retained on the construction site and prevented from entering storm drains or watercourses. Best Management Practices (BMP) will be implemented to prevent nonstorm water discharges.

Construction-related materials, waste, spills, or residues shall be retained on the construction site and prevented from discharging by wind or runoff to streets, adjacent property, storm drains, or watercourses.

The Contractor is subject to enforcement action by Chapter 12.80.630 of the Los Angeles County Code that states, *"Any person, firm, corporation, municipality or district or any officer or agent of any firm corporation, municipality or district violating any provision of this chapter shall be guilty of a misdemeanor. Such violation shall be punishable by a fine of not more than \$1,000 or by imprisonment in the county jail for a period not to exceed 6 months, or by both fine and imprisonment. Each day during any portion of which such violation is committed, continued or permitted shall constitute a separate offense and shall be punishable as such (Ord. 98- 0021§1(part), 1998)."* LACDPW applies this code to all their construction projects.

The Contractor is advised that due to the nature of this Contract, discarded hazardous waste may be encountered or created during the performance of this contract. In the event an unknown substance or hazardous material is discovered, the Contractor shall immediately notify the Contract Manager. The Contractor shall NOT attempt to remove any hazardous waste or perform any type of hazardous waste remediation not included under the Scope of Work of this Contract, including identifying, containing, cleaning, moving, disposing, etc. The Contractor shall exercise extreme caution in the event unknown waste is encountered.

O. Best Management Practices

Best Management Practices (BMP) shall be defined as any program, technology, process, siting criteria, operating method, measure, or device which controls, prevents, removes, or reduces the pollution of storm water. The Contractor shall obtain and refer to the latest edition of the Los Angeles County Department of Public Works BMP Manual, and addenda thereto issued throughout the duration of the Contract Term. Copies of this publication are available for purchase from:

County of Los Angeles  
Department of Public Works  
Cashier's Office

900 South Fremont Avenue  
Alhambra, CA 91803  
Telephone (626) 458-6959

The Contractor shall have a minimum of two readily accessible copies of this publication on the project site at all times.

The Contractor shall implement the following BMP for the prevention of storm water pollution in conjunction with all its activities and operations:

#### MATERIAL MANAGEMENT

WM001	Material Delivery
WM002	Material Use
WM004	Spill Prevention and Control

#### WASTE MANAGEMENT

WM 005	Solid Waste Management
WM 006	Hazardous Waste Management
WM 009	Sanitary/Septic Waste Management

#### VEHICLE AND EQUIPMENT MANAGEMENT

NS 008	Vehicle and Equipment Cleaning
NS 009	Vehicle and Equipment Fueling
NS 010	Vehicle and Equipment Maintenance

Additional BMPs may be required as a result of a change in actual field conditions, Contractor activities, or construction operations. When more than one BMP is listed under each specific BMP category, the Contractor shall select the appropriate and necessary number of BMP within each category in order to achieve the BMP objective.

The Contractor, as a permittee, is subject to enforcement actions by the State Water Resources Control Board, Environmental Protection Agency, private citizens, and citizen groups. The County will deduct, from payments due the Contractor, the total amount of any fines levied on the County, plus legal fees, staff costs, and consultant's fees as a result of the Contractor's noncompliance with these provisions and/or less than complete implementation of the specified BMP.

#### P. Special Safety Requirements

1. All Contractor personnel shall be expected to observe all applicable State of California Occupational Safety and Health Administration (Cal/OSHA) and Public Works' safety requirements while at Public Works' jobsites.

2. Hard hats and reflective safety vests shall be worn at all times. Suitable clothing, gloves, and shoes that meet Cal/OSHA requirements are required. All safety precautions shall be in place before work is to be started.
3. The Contractor shall use rotating lights for its trucks/vans while performing work under this Contract.
4. The Contractor shall supply its personnel with safety equipment, such as glasses, gloves, head gear, respirators, etc.
5. The Contractor shall inspect and identify, any condition(s) that renders any portion of the jobsite unsafe. Contractor shall notify the Contractor manager immediately when a condition threatens imminent injury to the public or damage to property. The Contractor shall be responsible for blocking any unsafe areas by using barricades or traffic cones to alert the public of the existence of hazards and to protect members of the public or others from injury. The Contractor shall cooperate fully with Public Works in the investigation of any accidental injury or death occurring on the premises, including a complete written report to the Contract Manager within 5 days following the occurrence.
6. The Contractor shall be responsible for providing all necessary safety measures to ensure public safety within the limits of or adjacent to each particular service. Special emphasis shall be placed on public safety during landscape maintenance operations, particularly when adjacent to roadways, sidewalks, and bicycle trails.

Contractor shall do the following for safety issues:

- a. Public Safety: Contractor shall perform a prework survey to identify potential safety issues and, if any are found, address them before work starts; if any hazards are found, the Contractor will report to the County's Contract Manager; if the hazards are potentially harmful or pose imminent risk to the public, contact 911.
- b. Emergency Response: The Contractor shall call 911 when the emergency involves injury to a member of the public, stay with the injured person until help arrives if doing so does not pose a risk to the County or Contractor staff, and direct emergency services to the injured person, if practical, and secure the site to restrict the public from going through the area. When needed, use appropriate signage and delineations.
- c. Contractor shall file a County of Los Angeles Non-Employee Injury Report form to document the incident and injuries to the public and

transmit the forms to Public Works Representative (PWR) within two business day or first day of the next business week. PWR will provide the report form.

- d. Contractor shall submit a project safety plan and provide training to employees on the above provisions.

Q. Maps

- Exhibit G - Service Area Map (Task I - IV)

R. Responsibilities of the Contractor

At all times during the Contract term:

1. Contractor shall have a minimum of 3 years of experience performing work in the areas of graffiti removal, consumer-generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. **Subcontractor is not allowed to meet this requirement.**
2. Contractor's on-site supervising employee(s) assigned to this contract shall have a minimum of 3 years of experience performing work in the areas of graffiti removal, consumer-generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. Multiple on-site supervisors can be listed to comprehensively meet these requirements. **Subcontractor is not allowed to meet this requirement.**
3. Contractor, or its on-site supervising employee(s) assigned to this contract, or its Subcontractor(s), if any, shall have a minimum of 3 years of experience performing work in the area of installation and maintenance of tree rope LED lights and decorative lights.
4. Contractor, or its on-site supervising employee(s) assigned to this contract, or its Subcontractor(s), if any, shall have a minimum of 3 years of experience performing tree trimming.
5. The Contractor shall maintain a valid and active State Contractor's Class C-61, subcategory D-38 (Sand and Water Blasting) License. **Subcontractor is not allowed to meet this requirement.**
6. The Contractor shall maintain a valid and active State Contractor's Class C-33 (Painting and Decorating Contractor) License. **Subcontractor is not allowed to meet this requirement.**
7. The Contractor or its Subcontractor(s), if any, shall maintain a valid and active State Contractor's Class C-27 (Landscaping Contractor) License or C-61, subcategory D-49 (Tree Service) License.

8. The Contractor or its Subcontractor(s), if any, shall maintain a valid and active State Contractor's Class C-10 (Electrical Contractor) License.
9. The Contractor shall maintain a valid and active Waste Collector Permit issued by the County Department of Public Health (DPH).
10. The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 14, Prevailing Wages, of the RFP. Please note that the services requested in this Contract may include both prevailing wage and nonprevailing wage work. Proposer and its Subcontractors, if any, performing prevailing wage work, shall maintain a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5.

The Contractor shall maintain the required insurance and coverage as specified in Exhibit B, Section 5, Indemnification and Insurance Requirements during the entire term of this Contract. At any time during the term of this Contract if there is a lapse in insurance coverage the Contractor shall immediately suspend work and notify the Contract Manager.

S. Responsibilities of Public Works

The County will determine the need for, and provide, jobsite inspection. Public Works Road Maintenance Division - Road Maintenance District 4 will make regular inspections and verify that the requested work has been completed according to this Exhibit A, Scope of Work, before monthly payment will be authorized.

The County will provide access to the jobsite(s) and will conduct jobsite inspection at its discretion. The Contract Manager or Public Works Representative may accompany the Contractor's crews conducting work and serve as an observer and quality control person at the jobsite.

T. Pass-Through Costs

County recognizes that there are items not covered under this Contract for which the Contractor is not compensated under form PW-2, Schedule of Prices. The County shall allow the Contractor to pass-through the amounts necessary to cover purchases preapproved by the Contract Manager. In order to be eligible for pass-through costs, the Contractor shall present documentation of the equipment/parts/materials and cost to the Contract Manager for consideration. The Contractor shall obtain Contract Manager's written approval of the equipment/parts/materials and cost prior to the purchasing of the items. Claims for payment of pass-through costs shall include all supporting documentation of costs, approvals, and copies of vendor invoices.

Contractor shall assure that all materials, parts, and equipment supplied shall be free from defects. Should defects and/or failures appear within one year after work completion, Contractor shall, at its expense, rectify such defects and/or failures and make all replacements and adjustments that are required.

U. Additional Work/Locations

1. At any time during the performance of this Contract, the Contract Manager may request that the Contractor perform additional work or alternative work locations due to an unforeseen need of the County. Prior to performing such work, the Contractor shall prepare and submit a written description of the work with an estimate of labor and materials in accordance with the rates in Form PW-2 Schedule of Prices. No additional work shall commence without written authorization from the Contract Manager. Upon Contract Manager's negotiation and acceptance of the Contractor's written quotation, the additional work/location(s) may be added to the Contract by amendment or change order.
2. When a condition threatens imminent injury to the public or damage to property, the Contract Manager may orally authorize the work to be performed upon receiving a verbal estimate from the Contractor. Within 24 hours after receiving a verbal authorization, the Contractor shall submit a written estimate to the Contract Manager for approval.
3. All additional work provided herein shall commence on the specified date established. The Contractor shall proceed diligently to complete said work within the time allotted.

V. Project Safety Official

The Contractor shall designate in writing a Project Safety Official who shall be thoroughly familiar with the Contractor's Injury and Illness Prevention Program and Code of Safe Practices. The Contractor's Project Safety Official shall be available at all times to abate any potential safety hazards and shall have the authority and responsibility to shut down an operation, if necessary. Failure by the Contractor to provide the required Project Safety Official shall be grounds for the County to direct the cessation of all work activities and operations at no cost to the County until such time as the Contractor is in compliance.

W. Liquidated Damages

1. In any case of the Contractor's failure to meet certain specified performance requirements, the County may, in lieu of other remedies provided by law or the Contract, assess liquidated damages in specified

sums and deduct them from any regularly scheduled payment to the Contractor. However, neither the provision of a sum of liquidated damages for nonperformance or untimely or inadequate performance nor the County's acceptance of liquidated damages shall be construed to waive the County's right to reimbursement for damage to its property or indemnification against third-party claims.

2. The amounts of liquidated damages have been set in recognition of the following circumstances existing at the time of the formation of the Contract:
  - a. All of the time limits and acts required to be done by both parties are of the essence of the Contract.
  - b. The parties are both experienced in the performance of the Contract work.
  - c. The Contract contains a reasonable statement of the work to be performed in order that the expectations of the parties to the Contract are realized. The expectation of the County is that the work will be performed with due care in a workmanlike, competent, timely, and cost-efficient manner while the expectation of the Contractor is a realization of a profit through the ability to perform the Contract work in accordance with the terms and conditions of the Contract at the proposal price.
  - d. The parties are not under any compulsion to Contract.
  - e. The Contractor's acceptance of the assessment of liquidated damages against it for unsatisfactory and late performance is by agreement and willingness to be bound as part of the consideration being offered to the County for the award of the Contract.
  - f. It would be difficult for the County to prove the loss resulting from nonperformance or untimely, negligent, or inadequate performance of the work.
  - g. The liquidated sums specified represent a fair approximation of the damages incurred by the County resulting from the Contractor's failure to meet the performance standard as to each item for which an amount of liquidated damages is specified.
3. The Contractor shall pay Public Works, or Public Works may withhold from monies due to Contractor, liquidated damages in the amount shown in Exhibit F, Performance Requirements Summary. Should an inconsistency be determined between the Work Description (Exhibit A, Section E) and



the Performance Requirements Summary (Exhibit F), the higher service level, in the judgment of Public Works, shall prevail.

4. The Contractor shall pay Public Works, or Public Works may withhold and deduct from monies due the Contractor, liquidated damages in the sum of \$500 for each consecutive calendar day that the Contractor fails to complete work within the time specified unless otherwise provide in this Contract.
5. In addition to the above, Public Works may use Exhibit F, Performance Requirements Summary, to evaluate Contractor's performance.

X. Gratuities

1. Contractor is advised that it is improper for any County officer, employee, or agent to solicit consideration, in any form, from Contractor with the implication, suggestion, or statement that Contractor's provision of the consideration, or failure to provide consideration, may cause favorable or unfavorable treatment, respectively, for the Contractor relating to the amendment or extension of the Contract or the making of any determinations with respect to Contractor's performance under this Contract. A Contractor shall not offer or give, either directly or through an intermediary, such improper consideration, in any form, to a County officer, employee, or agent for the purpose of securing favorable treatment as described herein.
2. A Contractor shall immediately report any attempt by a County officer, employee, or agent to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.
3. Among other items, such improper consideration may take the form of cash; discounts; services; and the provision of travel, entertainment, or tangible gifts.
4. Note that Contractor's failure to adhere to this requirement could subject this Contract to termination for improper consideration under Section 3 Terminations/Suspensions of Exhibit B.

Y. Integrated Pest Management Program Compliance

Contractor shall certify that it has reviewed, understands, and will adhere to the County's Integrated Pest Management (IPM) Program (the Program) requirements set forth at: [www.lacountyipm.org](http://www.lacountyipm.org). As further explained in the

website, a requirement of the Program is to reduce the unnecessary use and impact of pesticides and fertilizers to storm water (surface water).

Contractor must ensure and certify that its employees who apply pesticides on County owned or maintained property are appropriately trained. The training, which must be conducted on an annual basis, but no later than June 30th of each calendar year, must meet the County's minimum requirements under the Program.

Employee training may be self-certified by Contractors, provided the County has the ability to audit the training, and must include, at a minimum, the following:

1. The potential for pesticide-related surface water toxicity.
2. Proper use, handling, and disposal of pesticides.
3. Least toxic methods of pest prevention and control, including IPM.
4. Reduction of pesticide use.

All users of commercial pesticides are required by State law to provide a monthly pesticide report to the Los Angeles County Department of Agricultural Commissioner/ Weights and Measures (ACWM). In addition to the mandatory monthly reporting requirement, Contractor shall provide to the Department, with a copy to the ACWM, an annual summary of the pesticides used outdoors on County-owned or maintained property by Fiscal Year July 1 to June 31. For each pesticide, the summary shall include all of the following:

1. Product trade name
2. Active ingredient(s)
3. EPA Registration Number
4. Total amount used

The units reported shall be appropriate to the product (gallons, ounces, pounds, etc.).

## EXHIBIT A.1

ENCLOSURE A  
FORM PW-2.1A  
Initial Term

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Medrak Av.) (approximately 69 displays) and at approximately 86 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av.) (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## EXHIBIT A.1

## ENCLOSURE A

	holiday wreaths and banners annually as directed by the contract manager.					
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On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	TASK 5: Steam cleaning/pressure washing	\$ 35.00	2,000	\$ 70,000.00
6	TASK 6: Repair, clean, and replace worn or broken street furniture	\$ 30.00	500	\$ 15,000.00
7	TASK 7: Litter and debris pickup	\$ 30.00	1,000	\$ 30,000.00
8	TASK 8: Replacement of decorative lights, decorations, and banner	\$ 30.00	500	\$ 15,000.00

TOTAL PROPOSED ANNUAL PRICE (INITIAL TERM) \$ 844,291.00

(INCLUDING TASK 1-8)

LEGAL NAME OF PROPOSER		Woods Maintenance Services, Inc.
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID		<i>Benny K. Woods</i>
TITLE OF AUTHORIZED PERSON	DATE	
President	November 13, 2018	

ENCLOSURE A  
FORM PW-2.2A  
Option Year 1

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 66 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av.) (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## EXHIBIT A.1

## ENCLOSURE A

	holiday wreaths and banners annually as directed by the contract manager.					
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On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	TASK 5: Steam cleaning/pressure washing	\$35.00	2,000	\$70,000.00
6	TASK 6: Repair, clean, and replace worn or broken street furniture	\$30.00	500	\$15,000.00
7	TASK 7: Litter and debris pickup	\$30.00	1,000	\$30,000.00
8	TASK 8: Replacement of decorative lights, decorations, and banner	\$30.00	500	\$15,000.00

TOTAL PROPOSED ANNUAL PRICE (OPTION YEAR I) \$ 844,291.00

(INCLUDING TASK 1-8)

LEGAL NAME OF PROPOSER <b>Woods Maintenance Services, Inc.</b>	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT <i>Barry K. Woods</i>	
TITLE OF AUTHORIZED PERSON <b>President</b>	DATE <b>November 13, 2018</b>

ENCLOSURE A  
FORM PW-2.3A  
Option Year 2

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 66 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av.), (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## EXHIBIT A.1

## ENCLOSURE A

	holiday wreaths and banners annually as directed by the contract manager.					
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On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	TASK 5: Steam cleaning/pressure washing	\$35.00	2,000	\$70,000.00
6	TASK 6: Repair, clean, and replace worn or broken street furniture	\$30.00	500	\$15,000.00
7	TASK 7: Litter and debris pickup	\$30.00	1,000	\$30,000.00
8	TASK 8: Replacement of decorative lights, decorations, and banner	\$30.00	500	\$15,000.00

TOTAL PROPOSED ANNUAL PRICE (OPTION YEAR 2) \$ 844,291.00

(INCLUDING TASK 1-8)

LEGAL NAME OF PROPOSER <b>Woods Maintenance Services, Inc.</b>	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID <i>Barry K. Woods</i>	
TITLE OF AUTHORIZED PERSON <b>President</b>	DATE <b>November 13, 2018</b>



## EXHIBIT A.1

ENCLOSURE A  
FORM PW-2.4A  
Option Year 3

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 86 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av.) (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

ENCLOSURE C  
EXHIBIT A.1


ENCLOSURE A

	holiday wreaths and banners annually as directed by the contract manager.					
--	---	--	--	--	--	--

On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	TASK 5: Steam cleaning/pressure washing	\$35.00	2,000	\$70,000.00
6	TASK 6: Repair, clean, and replace worn or broken street furniture	\$30.00	500	\$15,000.00
7	TASK 7: Litter and debris pickup	\$30.00	1,000	\$30,000.00
8	TASK 8: Replacement of decorative lights, decorations, and banner	\$30.00	500	\$15,000.00

**TOTAL PROPOSED ANNUAL PRICE (OPTION YEAR 3) \$ 844,291.00**  
(INCLUDING TASK 1-8)

LEGAL NAME OF PROPOSER <b>Woods Maintenance Services, Inc.</b>	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID 	
TITLE OF AUTHORIZED PERSON <b>President</b>	DATE <b>November 13, 2018</b>


## EXHIBIT A.1

ENCLOSURE A  
FORM PW-2.5A

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

	TERMS	ANNUAL PRICE FOR EACH TERM
1	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - INITIAL TERM	\$844,291.00
2	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - OPTION YEAR 1	\$844,291.00
3	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - OPTION YEAR 2	\$844,291.00
4	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - OPTION YEAR 3	\$844,291.00
TOTAL PRICE FOR YEARS 1 THROUGH 4		\$3,377,164.00
AVERAGE TOTAL PRICE FOR YEARS 1 THROUGH 4 (TOTAL PRICE FOR YEARS 1 THROUGH 4 + 4 YEARS)		\$844,291.00

LEGAL NAME PROPOSER Woods Maintenance Services, Inc.		
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT PROPOSAL 		
TITLE OF AUTHORIZED PERSON President		
DATE November 13, 2018	STATE CONTRACTOR'S LICENSE 741322 / 745689	LICENSE TYPE B; C33; C61/D38; C61/D49; C61/D63; C61/D52
PROPOSER'S ADDRESS 7260 Atoll Avenue, North Hollywood, CA 91605		
PHONE 818-764-2515	FACSIMILE 818-764-2516	E-MAIL request@graffiticontrol.com

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## Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Initial Term

Estimated Dates: April 1, 2019 - March 31, 2020

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE* (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs per wk)	HOURLY WAGE RATE**	COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Pressure Washer			5	5	5	5	0	40	2080	\$20.00	\$ 41,600.00
Pressure Washer			5	5	5	5	0	40	2080	\$20.00	\$ 41,600.00
Liner & Debris Pick Up	4	5	5	5	5	5	4	48	2496	\$20.00	\$ 49,920.00
Liner & Debris Pick Up	4	5	5	5	5	5	4	48	2496	\$20.00	\$ 49,920.00
Grass Abatement Technician		5	5	5	5	5	0	40	2080	\$43.42	\$ 90,313.60
Tree Trimming								200		\$45.00	\$ 9,000.00
Arch Painting & Maintenance								30		\$50.00	\$ 1,750.00
Windows and Scaffolding								200		\$40.00	\$ 8,000.00
Rope Lights - Electrician								100		\$55.00	\$ 5,500.00
Supervisor		2		2		2		6	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$30.00	\$ 6,240.00
										\$	\$ -
<b>Comments/Notes:</b>											
Total Salaries										\$	\$ 317,883.60
(1) Vacations, Sick Leave, Holiday										\$	\$ 14,068.00
(2) Health Insurance										\$	\$ 31,444.00
(3) Payroll Taxes & Workers' Compensation										\$	\$ 115,947.00
(4) Welfare and Pension										\$	\$ -
Total Employee Benefits (1+2+3+4)										\$	\$ 161,359.00
(5) Equipment Costs										\$	\$ 31,000.00
(6) Service and Supply Costs										\$	\$ 110,802.40
(7) General and Administrative Costs										\$	\$ 30,111.00
(8) Profit										\$	\$ 54,045.00
Total Other Costs (5+6+7+8)										\$	\$ 335,063.40
TOTAL PRICE										\$	\$ 714,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exemption to use Part-Time employees has been granted by the County.

\*\* Hourly wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2 201 - Living Wage Program. Hourly rates for services in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.), hours to be worked daily, weekly, and annually by each classification, hourly and annual wages to be paid to each classification, estimated annual payroll taxes, estimated annual allowances for vacation, sick, holiday, health and welfare, and pension, Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.



Name of Proposer

February 14, 2019

## Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Option Year 1

Estimated Dates: April 1, 2020 - March 31, 2021

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs. per week)	HOURLY WAGE RATE**	COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Pressure Washer		8	8	8	8	8		40	2080	\$20.00	\$41,600.00
Pressure Washer		8	8	8	8	8		40	2080	\$20.00	\$41,600.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2400	\$20.00	\$40,800.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2400	\$20.00	\$40,800.00
Graffiti Abatement Technician		8	8	8	8	8		40	2080	\$43.42	\$90,313.60
Tree Trimming								200	200	\$45.00	\$9,000.00
Arch Painting & Maintenance								35	35	\$50.00	\$1,750.00
Winefalls and barriers								200	200	\$40.00	\$8,000.00
Rope Lights - Electrician								100	100	\$55.00	\$5,500.00
Supervisor		2		2		2		6	312	\$45.00	\$14,040.00
Quality Control Inspector					2			4	208	\$30.00	\$6,240.00
										\$	\$
<b>Comments/Notes:</b>											
									Total Salaries	\$	217,893.60
									(1) Vacations, Sick Leave, Holiday	\$	14,088.00
									(2) Health Insurance	\$	31,444.00
									(3) Payroll Taxes & Workers' Compensation	\$	115,847.00
									(4) Welfare and Pension	\$	-
									Total Employee Benefits (1+2+3+4)	\$	161,329.00
									(5) Equipment Costs	\$	31,000.00
									(6) Service and Supply Costs	\$	119,892.40
									(7) General and Administrative Costs	\$	30,111.00
									(8) Profit	\$	54,045.00
									Total Other Costs (5+6+7+8)	\$	335,048.40
									TOTAL PRICE	\$	734,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exception is used Part-Time employees has been granted by the County.

\*\* Living wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2.201 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal for rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.), hours to be worked daily, weekly, and annually by each classification, hourly and annual wages to be paid to each classification, estimated annual payroll taxes, estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.



Name of Proposer

February 14, 2019

## EXHIBIT A.2

STAFFING PLAN AND COST METHODOLOGY FOR CONTRACT:

FORM LW-8.3

Option Year 2

Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Estimated Dates: April 1, 2021 - March 31, 2022

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	SUN	MON	TUE	WED	THU	FRI	SAT	HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs per wk)	HOURLY WAGE RATE **	COST
Pressure Washer			B	B	B	B		40	2080	\$20.00	\$ 41,600.00
Pressure Washer			B	B	B	B		40	2080	\$20.00	\$ 41,600.00
Litter & Debris Pick Up	4	B	B	B	B	B	4	48	2496	\$20.00	\$ 48,320.00
Litter & Debris Pick Up	4	B	B	B	B	B	4	48	2496	\$20.00	\$ 48,320.00
Garbage Abatement Technician		B	B	B	B	B		40	3080	\$43.42	\$ 90,313.60
Tree Trimming								300	300	\$45.00	\$ 9,000.00
Arch Painting & Maintenance								35	35	\$50.00	\$ 1,750.00
Wreaths and banners								200	200	\$40.00	\$ 8,000.00
Rope Lights - Electrical								100	100	\$55.00	\$ 5,500.00
Supervisor	2	2		2		2		8	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$20.00	\$ 5,240.00
											\$ -
Comments/Notes:											
										Total Salaries	\$ 317,883.60
										(1) Vacations, Sick Leave, Holiday	\$ 14,000.00
										(2) Health Insurance	\$ 31,444.00
										(3) Payroll Taxes & Workers' Compensation	\$ 119,847.00
										(4) Welfare and Pension	\$ -
										Total Employee Benefits (1+2+3+4)	\$ 161,352.00
										(5) Equipment Costs	\$ 31,000.00
										(6) Service and Supply Costs	\$ 119,862.40
										(7) General and Administrative Costs	\$ 30,111.00
										(8) Profit	\$ 54,945.00
										Total Other Costs (5+6+7+8)	\$ 235,948.40
										TOTAL PRICE	\$ 714,281.00

\* All employees shown must be FULL-TIME employees of the Bidder unless otherwise specified in the County. Living wage rates shall be as set forth in Form LW-1, Los Angeles County Code Chapter 2.201 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.), hours to be worked daily, weekly, and annually by each classification, hourly and annual wages to be paid to each classification, estimated annual payroll taxes, estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.



Name of Proposer

February 14, 2019

Estimated Dates: April 1, 2022 - March 31, 2023

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	SUN	MON	TUE	WED	THU	FRI	SAT	HOURS PER WEEK	APPROXIMATE HOURS (92 X Hrs. per wk.)	HOURLY WAGE RATE**	COST
Pressure Washer								40	2080	\$20.00	\$ 41,600.00
Pressure Washer								40	2080	\$20.00	\$ 41,600.00
Utility & Debris Pick Up	4							4	208	\$20.00	\$ 4,160.00
Utility & Debris Pick Up	4							4	208	\$20.00	\$ 4,160.00
Garage Abatement Technician								40	2080	\$43.42	\$ 90,313.60
Tree Trimming								200	200	\$45.00	\$ 9,000.00
Arch Painting & Maintenance								35	35	\$50.00	\$ 1,750.00
Wireless and barriers								200	200	\$40.00	\$ 8,000.00
Rope Lights - Electrician								120	120	\$55.00	\$ 6,600.00
Supervisor		2		2		2		6	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$30.00	\$ 6,240.00
										\$	\$
Comments/Notes:											
										Total Salaries	\$ 317,893.60
										(1) Vacations, Sick Leave, Holiday	\$ 14,088.00
										(2) Health Insurance	\$
										(3) Payroll Taxes & Workers' Compensation	\$ 31,444.00
										(4) Welfare and Pension	\$ 115,847.00
										Total Employee Benefits (1+2+3+4)	\$ 161,369.00
										(5) Equipment Costs	\$ 31,000.00
										(6) Service and Supply Costs	\$ 119,882.40
										(7) General and Administrative Costs	\$ 30,111.00
										(8) Profit	\$ 54,045.00
										Total Other Costs (5+6+7+8)	\$ 235,045.40
										TOTAL PRICE	\$ 714,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exemption to use Part-Time employees has been granted by the County.

\*\* Living wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2.01 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare; and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.



Name of Proposer

February 14, 2019



## SERVICE CONTRACT GENERAL REQUIREMENTS

### SECTION 1

#### INTERPRETATION OF CONTRACT

A. Ambiguities or Discrepancies

Both parties have either consulted or had the opportunity to consult with counsel regarding the terms of this Contract and are fully cognizant of all terms and conditions. Should there be any uncertainty, ambiguity, or discrepancy in the terms or provisions hereof, or should any misunderstanding arise as to the interpretation to be placed upon any position hereof or the applicability of the provisions hereunder, neither party shall be deemed as the drafter of this Contract and the uncertainty, ambiguity, or discrepancy shall not be construed against either party.

B. Definitions

Whenever in the Request for Proposals, Contract, Scope of Work, Specifications, Terms, Requirements, and/or Conditions the following terms are used, the intent and meaning shall be interpreted as follows:

Agreement. The written, signed accord covering the performance of the requested service.

Board. The Board of Supervisors of County of Los Angeles and Ex-Officio Board of Supervisors of the Los Angeles County Flood Control District.

Contract. The written agreement covering the performance of the service and the furnishing of labor, materials, supervision, and equipment in the performance of the service. The Contract includes the Agreement, Exhibit A - Scope of Work (Specifications), Exhibit B - Service Contract General Requirements, Exhibit C - Internal Revenue Service Notice 1015, Exhibit D - Safely Surrendered Baby Law Posters, Exhibit E – Defaulted Property Tax Reduction Program; and other appropriate exhibits, amendments, and change orders. Included are all supplemental agreements amending or extending the service to be performed, which may be required to supply acceptable services specified herein.

Contractor. The person or persons, sole proprietor, partnership, joint venture, corporation, or other legal entity who has entered into an agreement with County to perform or execute the work covered by this Contract.

Contract Work or Work. The entire contemplated work of maintenance and repair to be performed, and services rendered as prescribed in this Contract.



County. Includes County of Los Angeles, County of Los Angeles Department of Public Works, Los Angeles County Road Department, and/or Los Angeles County Engineer.

Day. Calendar day(s) unless otherwise specified.

Direct Employee. Worker employed by Contractor under Contractor's State and Federal taxpayer identification.

Director. The Director of Public Works, County of Los Angeles, as used herein, includes the Road Commissioner, County of Los Angeles; County Engineer, County of Los Angeles; Chief Engineer, Los Angeles County Flood Control District; and/or authorized representative(s).

District. Los Angeles County Flood Control District, or Los Angeles County Waterworks Districts, or Los Angeles County Consolidated Sewer Maintenance District.

Employee Leasing. Any agreement to employ any worker, at any tier, that is neither a Subcontract nor a direct employee relationship.

Fiscal Year. The 12-month period beginning July 1 and ending the following June 30.

Maximum Contract Sum. The Maximum Contract Sum is the aggregate total amount of compensation authorized by the Board.

Proposal. The written materials that a Proposer submits in response to a solicitation document (Request for Proposals).

Proposer. Any individual, person or persons, sole proprietor, firm, partnership, joint venture, corporation, or other legal entity submitting a Proposal for the work, acting directly or through a duly authorized representative.

Public Works. County of Los Angeles Department of Public Works.

Solicitation. Request for Proposals, Invitation for Bids, Request for Statement of Qualifications, or Request for Quotation.

Specifications. The directions, provisions, and requirements contained herein, as supplemented by such special provisions as may be necessary pertaining to method, manner, and place of performing the work under this Contract.

Subcontract. An agreement by the Contractor to employ a Subcontractor at any tier; to employ or agree to employ a Subcontractor, at any tier.

Subcontractor. Any individual, person or persons, sole proprietor, firm, partnership, joint venture, corporation, or other legal entity furnishing supplies, services of any nature, equipment, and/or materials to Contractor in furtherance of the Contractor's performance of this Contract, at any tier, under oral or written agreement.

C. Headings

The headings herein contained are for convenience and reference only and are not intended to define or limit the scope of any provision thereof.

## SECTION 2

STANDARD TERMS AND CONDITIONS PERTAINING TO CONTRACT  
ADMINISTRATIONA. Amendments

1. For any change which affects the Scope of Work, Contract sum, payments, or any term or condition included in this Contract, an amendment shall be prepared and executed by Contractor and the Board or if delegated by the Board, the Director, and Contractor.
2. The Board or County's Chief Executive Officer or designee may require the addition and/or change of certain terms and conditions in this Contract during the term of this Contract. County reserves the right to add and/or change such provisions as required by the Board or the Chief Executive Officer. To implement such changes, an amendment or a change order to this Contract shall be prepared by Public Works and signed by the Contractor.
3. County may, at its sole discretion, authorize extensions of time to this Contract's term. Contractor agrees that such extensions of time shall not change any other term or condition of this Contract during the period of such extensions. To implement an extension of time, an amendment to this Contract shall be prepared and executed by Contractor and the Board or if delegated by the Board, the Director, and Contractor. To the extent that extensions of time for Contractor performance do not impact either scope or amount of this Contract, Public Works may, at its sole discretion, grant Contractor extensions of time, provided the aggregate of all such extensions during the life of this Contract shall not exceed 180 days.
4. For any change which does not materially affect the Scope of Work or any other term or condition included under this Contract, a change order shall be prepared by Public Works and signed by the Contractor. If the change order is prepared by the Contractor, it shall be approved by Public Works and signed by the Contractor and the County.

B. Assignment and Delegation

1. Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written amendment to this Contract, which is formally approved and executed by Contractor and the Board or if delegated by the Board, the Director, and Contractor. Any payments by County to any approved delegatee or assignee on any claim

under this Contract shall be deductible, at County's sole discretion, against the claims which Contractor may have against County.

2. Shareholders, partners, members, or other equity holders of Contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of Contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of this Contract, such disposition is an assignment requiring the prior written consent of County in accordance with applicable provisions of this Contract.
3. Any assumption, assignment, delegation, or takeover of any of Contractor's duties, responsibilities, obligations, or performance of same by any person or entity other than Contractor, whether through assignment, Subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of this Contract, which may result in the suspension or termination of this Contract. In the event of such a termination, County shall be entitled to pursue the same remedies against Contractor as it could pursue in the event of default of Contractor.

C. Authorization Warranty

Contractor represents and warrants that the person(s) executing this Contract for Contractor is an authorized agent who has actual authority to bind Contractor to each and every term, condition, and obligation of this Contract and that all requirements of Contractor have been fulfilled to provide such actual authority.

D. Budget Reduction

In the event that the County's Board of Supervisors adopts, in any fiscal year, a County Budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County Contracts, the County reserves the right to reduce its payment obligation under this Contract correspondingly for that fiscal year and any subsequent fiscal year during the term of this Contract (including any extensions), and the services to be provided by the Contractor under this Contract shall also be reduced correspondingly. Except as set forth in the preceding sentence, the Contractor shall continue to provide all of the services set forth in this Contract. The County's notice to the Contractor regarding said reduction in payment obligation shall be provided within 30 calendar days of the Board's approval of such actions.

E. Complaints

Contractor shall develop, maintain, and operate procedures for receiving, investigating, and responding to any complaints by any individual.

1. Within 12 business days after this Contract's effective date, Contractor shall provide County with Contractor's policy for receiving, investigating, and responding to any complaints by any individual.
2. County will review Contractor's policy and provide Contractor with approval of said plan or with requested changes.
3. If County requests changes in Contractor's policy, Contractor shall make such changes and resubmit the plan within five business days for County approval.
4. If, at any time, Contractor wishes to change Contractor's policy, Contractor shall submit proposed changes to County for approval before implementation.
5. Contractor shall preliminarily investigate all complaints and notify the Contract Manager of the status of the investigation within five business days of receiving the complaint.
6. When complaints cannot be resolved informally, a system of follow-through shall be instituted which adheres to formal plans for specific actions and strict time deadlines.
7. Copies of all written responses shall be sent to the Contract Manager within three business days of mailing to the complainant.

F. Compliance with Applicable Laws

1. In the performance of this Contract, Contractor shall comply with all applicable Federal, State, and local laws, rules, regulations, ordinances, directives, guidelines, policies, procedures, and all provisions required thereby to be included in this Contract are hereby incorporated herein by reference.
2. Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and all claims, demands, damages, liabilities, losses, costs, and expenses including, without limitation, defense costs and legal, accounting and other expert, consulting or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or Subcontractors, to comply with any such laws, rules, regulations, ordinances, directives, guidelines, policies, or procedures as determined

by County in its sole judgment. Any legal defense pursuant to Contractor's indemnification obligations under this paragraph shall be conducted by Contractor and performed by counsel selected by Contractor and approved by County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred by County in doing so. Contractor shall not have the right to enter into any settlement, agree to any injunction or other equitable relief, or make any admission, in each case, on behalf of County without County's prior written approval.

G. Compliance with Civil Rights Laws

Contractor hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964, 42 USC Sections 2000 (e)(1) through 2000 (e)(17), to the end that no person shall, on the grounds of race, creed, color, sex, religion, ancestry, age, condition of physical disability, marital status, political affiliation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract. Contractor shall comply with its EEO Certification (Form PW-7).

H. Confidentiality

1. Contractor shall maintain the confidentiality of all records obtained from County under this Contract in accordance with all applicable Federal, State, and local laws, ordinances, regulations, and directives relating to confidentiality.
2. Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents from and against any and all claims, demands, damages, liabilities, losses, costs, and expenses including, without limitation, defense costs and legal, accounting and other expert, consulting or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or Subcontractors, to comply with this paragraph, as determined by County in its sole judgment. Any legal defense pursuant to Contractor's indemnification obligations under this paragraph shall be conducted by Contractor and performed by counsel selected by Contractor and approved by County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a

full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred by County in doing so. Contractor shall not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of County without County's prior written approval.

3. Contractor shall inform all of its officers, employees, agents, and Subcontractors providing services hereunder of the confidentiality provisions of this Contract.

I. Conflict of Interest

1. No County employee whose position with County enables such employee to influence the award of this Contract or any competing Contract, and no spouse or economic dependent of such employee shall be employed in any capacity by Contractor or have any other direct or indirect financial interest in this Contract. No officer or employee of Contractor who may financially benefit from the performance of the work hereunder shall in any way participate in County's approval, or ongoing evaluation, of such work, or in any way attempt to unlawfully influence County's approval or ongoing evaluation of such work.
2. Contractor represents and warrants that it is aware of, and its authorized officers have read, the provisions of Los Angeles County Code, Section 2.180.010, "Certain Contracts Prohibited," and that execution of this Agreement will not violate those provisions. Contractor shall comply with all conflict of interest laws, ordinances, and regulations now in effect or hereafter to be enacted during the term of this Contract. Contractor warrants that it is not now aware of any facts that create a conflict of interest. If Contractor hereafter becomes aware of any facts that might reasonably be expected to create a conflict of interest, it shall immediately make full written disclosure of such facts to County. Full written disclosure shall include, but is not limited to, identification of all persons implicated and a complete description of all relevant circumstances. Failure to comply with the provisions of this paragraph shall be a material breach of this Contract subjecting Contractor to either Contract termination for default or debarment proceedings or both. Contractor must sign and adhere to the "Conflict of Interest Certification" (Form PW-5).

J. Consideration of Hiring County Employees Targeted for Layoffs or Former County Employees on Reemployment List

Should Contractor require additional or replacement personnel after the effective date of this Contract to perform the services set forth herein, Contractor shall

give first consideration for such employment openings to qualified permanent County employees who are targeted for layoff or qualified, former County employees who are on a reemployment list during the life of this Contract.

K. Consideration of Hiring GAIN and GROW Participants

1. Should Contractor require additional or replacement personnel after the effective date of this Contract, Contractor shall give consideration for any such employment openings to participants in County's Department of Public Social Services Greater Avenues for Independence (GAIN) Program and General Relief Opportunity for Work (GROW) Program who meet Contractor's minimum qualifications for the open position. For this purpose, consideration shall mean that Contractor will interview qualified candidates. County will refer GAIN and GROW participants by category to Contractor. Contractors shall report all job openings with job requirements to: [GAINGROW@dpss.lacounty.gov](mailto:GAINGROW@dpss.lacounty.gov) and [BSERVICES@wdacs.lacounty.gov](mailto:BSERVICES@wdacs.lacounty.gov) and DPSS will refer qualified GAIN/GROW job candidates.
2. In the event that both laid-off County employees and GAIN and GROW participants are available for hiring, County employees shall be given first priority.

L. Contractor's Acknowledgment of County's Commitment to Child Support Enforcement

Contractor acknowledges that County places a high priority on the enforcement of child support laws and the apprehension of child support evaders. Contractor understands that it is County's policy to encourage all County Contractors to voluntarily post County's L.A.'s Most Wanted: Delinquent Parents poster in a prominent position at Contractor's place of business. County's Child Support Services Department will supply Contractor with the poster to be used.

M. Contractor's Charitable Activities Compliance

The Supervision of Trustees and Fundraisers for Charitable Purposes Act regulates entities receiving or raising charitable contributions. The "Nonprofit Integrity Act of 2004" (SB 1262, Chapter 919) increased Charitable Purposes Act requirements. By requiring Contractors to complete the Charitable Contributions Certification (Form PW-12), County seeks to ensure that all County Contractors which receive or raise charitable contributions comply with California law in order to protect County and its taxpayers. A Contractor which receives or raises charitable contributions without complying with its obligations under California law commits a material breach subjecting it to either Contract termination for default or debarment proceedings or both. (Los Angeles County Code, Chapter 2.202).



N. Contractor's Warranty of Adherence to County's Child Support Compliance Program

1. Contractor acknowledges that County has established a goal of ensuring that all individuals who benefit financially from County through Contracts are in compliance with their court-ordered child, family, and spousal support obligations in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.
2. As required by County's Child Support Compliance Program (Los Angeles County Code, Chapter 2.200), and without limiting Contractor's duty under this Contract to comply with all applicable provisions of law, Contractor warrants that it is now in compliance and shall during the term of this Contract maintain compliance with the employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code, Section 1088.5, and shall implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child, Family, or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code, Section 5246(b).

O. County's Quality Assurance Plan

County or its agent will monitor the Contractor's performance under this Contract on not less than an annual basis. Such monitoring will include assessing Contractor's compliance with all this Contract's terms and conditions and performance standards. Contractor deficiencies which County determines are significant or continuing and that may place performance of this Contract in jeopardy, if not corrected, will be reported to the Board. The report will include improvement/corrective action measures taken by County and Contractor. If improvement does not occur consistent with the corrective action measures, County may suspend or terminate this Contract for default or impose other penalties as specified in this Contract.

P. Damage to County Facilities, Buildings, or Grounds

1. Contractor shall repair, or cause to be repaired, at its own cost, any and all damage to County facilities, buildings, or grounds caused by Contractor, employees, or agents of Contractor.
2. Such repairs shall be made immediately after Contractor has become aware of such damage, but in no event later than 30 days after the occurrence. If Contractor fails to make timely repairs, County may make any necessary repairs. All costs incurred by County, as determined

by County, for such repairs shall be repaid by Contractor by cash payment upon demand. County may deduct from any payment otherwise due Contractor for costs incurred by County to make such repairs.

Q. Employment Eligibility Verification

1. Contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all of its employees performing work under this Contract meet the citizenship or alien status requirements set forth in Federal and State statutes and regulations. Contractor shall obtain, from all covered employees performing services hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986 (P.L. 99-603), or as they currently exist and as they may be hereafter amended. Contractor shall retain all such documentation for all covered employees for the period prescribed by law.
2. Contractor shall indemnify, defend, and hold harmless the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers from employer sanctions and any other liability which may be assessed against Contractor or County or both in connection with any alleged violation of Federal or State statutes or regulations pertaining to the eligibility for employment of persons performing services under this Contract.

R. Facsimile Representations

At the discretion of County, County may agree to regard facsimile representations of original signatures of Contractor's authorized officers, when appearing in appropriate places on the change notices and amendments prepared pursuant to this Exhibit's Amendments, and received via communications facilities, as legally sufficient evidence that such original signatures have been affixed to change notices and amendments to this Contract, such that the Contractor need not follow up facsimile transmissions of such documents with subsequent (nonfacsimile) transmission of "original" versions of such documents.

S. Fair Labor Standards

Contractor shall comply with all applicable provisions of the Federal Fair Labor Standards Act and shall indemnify, defend, and hold harmless the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers from any and all liability including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law including, but not limited to, the Federal

Fair Labor Standards Act, for work performed by Contractor's employees for which County may be found jointly or solely liable.

T. Force Majeure

1. Neither party shall be liable for such party's failure to perform its obligations under and in accordance with this Contract, if such failure arises out of fires, floods, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's Subcontractors), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this subparagraph as "force majeure events").
2. Notwithstanding the foregoing, a default by a Subcontractor of Contractor shall not constitute a force majeure event, unless such default arises out of causes beyond the control of both Contractor and such Subcontractor, and without any fault or negligence of either of them. In such case, Contractor shall not be liable for failure to perform, unless the goods or services to be furnished by the Subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required performance schedule. As used in this subparagraph, the term "Subcontractor" and "Subcontractors" mean Subcontractors at any tier.
3. In the event Contractor's failure to perform arises out of a force majeure event, Contractor agrees to use commercially reasonable best efforts to obtain goods or services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event.

U. Governing Laws, Jurisdiction, and Venue

This Contract shall be governed by, and construed in accordance with the laws of the State of California. To the maximum extent permitted by applicable law, Contractor and County agree and consent to the exclusive jurisdiction of the courts of the State of California for all purposes concerning this Contract and further agree and consent that venue of any action brought in connection with or arising out of this Contract, shall be exclusively in the County of Los Angeles.

V. Most Favored Public Entity

If the Contractor's prices decline, or should the Contractor at any time during the term of this Contract provide the same goods or services under similar quantity and delivery conditions to the State of California or any county, municipality, or district of the State at prices below those set forth in this Contract, then such lower prices shall be immediately extended to the County.

W. Nondiscrimination and Affirmative Action

1. Contractor certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and shall be treated equally without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State antidiscrimination laws and regulations.
2. Contractor shall certify to, and comply with, the provisions of Contractor's Equal Employment Opportunity (EEO) Certification (Form PW-7).
3. Contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State antidiscrimination laws and regulations. Such action shall include, but not be limited to, employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship.
4. Contractor certifies and agrees that it will deal with its Subcontractors, bidders, or vendors without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation.
5. Contractor certifies and agrees that it, its affiliates, subsidiaries, or holding companies shall comply with all applicable Federal and State laws and regulations to the end that no person shall, on the grounds of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract.
6. Contractor shall allow County representatives access to Contractor's employment records during regular business hours to verify compliance with the provisions of this paragraph when so requested by County.
7. If County finds that any of the above provisions have been violated, such violation shall constitute a material breach of this Contract upon which County may terminate for default or suspend this Contract. While County reserves the right to determine independently that the antidiscrimination provisions of this Contract have been violated, in addition, a determination by the California Fair Employment Practices Commission or the Federal Equal Employment Opportunity Commission that Contractor has

violated Federal or State antidiscrimination laws or regulations shall constitute a finding by County that Contractor has violated the antidiscrimination provisions of this Contract.

8. The parties agree that in the event Contractor violates any of the antidiscrimination provisions of this Contract, County shall, at its sole option, be entitled to a sum of \$500 for each violation pursuant to California Civil Code, Section 1671, as liquidated damages in lieu of terminating or suspending this Contract.

X. Nonexclusivity

Nothing herein is intended nor shall be construed as creating any exclusive arrangement with Contractor. This Contract shall not restrict County from acquiring similar, equal, or like goods and/or services from other entities or sources.

Y. No Payment for Services Provided Following Expiration/Suspension/Termination of Contract

Contractor shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by Contractor after the expiration, suspension, or other termination of this Contract. Should Contractor receive any such payment, it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration/suspension/termination of this Contract shall not constitute a waiver of County's right to recover such payment from Contractor. This provision shall survive the expiration/suspension/termination of this Contract.

Z. Notice of Delays

Except as otherwise provided under this Contract, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Contract, that party shall, within one business day, give notice thereof, including all relevant information with respect thereto, to the other party.

AA. Notice of Disputes

Contractor shall bring to the attention of the Contract Manager any dispute between County and Contractor regarding the performance of services as stated in this Contract. If the Contract Manager is not able to resolve the dispute, the Director will resolve it.

BB. Notice to Employees Regarding the Federal Earned Income Credit

Contractor shall notify its employees, and shall require each Subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice 1015 (Exhibit C).

CC. Notices

Notices desired or required to be given under these Specifications, Conditions, or Terms herein or any law now or hereafter in effect may, at the option of the party giving the same, be given by enclosing the same in a sealed envelope addressed to the party for whom intended and by depositing such envelope with postage prepaid with the United States Post Office and any such notice and the envelope containing the same shall be addressed to Contractor at its place of business, or such other place as may be hereinafter designated in writing by Contractor. The notices and envelopes containing the same to County shall be addressed to:

Contracting Manager, Business Relations and Contracts Division  
County of Los Angeles Department of Public Works  
P.O. Box 1460  
Alhambra, CA 91802-1460

In the event of suspension or termination of this Contract, notices may also be given upon personal delivery to any person whose actual knowledge of such suspension or termination would be sufficient notice to Contractor. Actual knowledge of such suspension or termination by an individual Contractor or by a copartner, if Contractor is a partnership; or by the president, vice president, secretary, or general manager, if Contractor is a corporation; or by the managing agent regularly in charge of the work on behalf of said Contractor shall in any case be sufficient notice.

DD. Publicity

Contractor shall not disclose any details in connection with this Contract to any person or entity except as may be otherwise provided hereunder or required by law. However, in recognizing Contractor's need to identify its services and related clients to sustain itself, County shall not inhibit Contractor from publicizing its role under this Contract within the following conditions:

1. Contractor shall develop all publicity material in a professional manner.
2. During the term of this Contract, Contractor shall not, and shall not authorize another to, publish or disseminate commercial advertisements, press releases, feature articles, or other materials using the name of

County without the prior written consent of the Contract Manager. County shall not unreasonably withhold such written consent.

3. Contractor may, without prior written consent of County, indicate in its proposals and sales materials that it has been awarded this Contract with County, provided that the requirements of this paragraph shall apply.

EE. Public Records Act

1. Any documents submitted by Contractor; all information obtained in connection with County's right to audit and inspect Contractor's documents, books, and accounting records pursuant to this Exhibit's Record Retention and Inspection/Audit Settlement of this Contract; as well as those documents which were required to be submitted in response to the RFP used in the solicitation process for this Contract, become the exclusive property of County. All such documents become a matter of public record and shall be regarded as public records, except those documents that are marked "Trade Secret," "Confidential," or "Proprietary" and are deemed excluded from disclosure under Government Code 6250 et seq. (Public Records Act). County shall not in any way be liable or responsible for the disclosure of any such records including, with limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.
2. In the event County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of a proposal marked "Trade Secret," "Confidential," or "Proprietary," Contractor agrees to defend and indemnify County from all costs and expenses, including reasonable attorney's fees, in connection with any requested action or liability arising under the Public Records Act.

FF. Record Retention and Inspection/Audit Settlement

Contractor shall maintain accurate and complete financial records of its activities and operations relating to this Contract in accordance with generally accepted accounting principles. Contractor shall also maintain accurate and complete employment and other records relating to its performance of this Contract. Contractor agrees that County, or its authorized representatives, shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, activity, or record relating to this Contract. All such material including, but not limited to, all financial records, bank statements, cancelled checks, or other proof of payment, timecards, sign-in/sign-out sheets, and other time and employment records, and proprietary data and information shall be kept and maintained by Contractor and shall be made available to County during the term of this Contract and for a period of five years thereafter unless County's written

permission is given to dispose of any such material prior to such time. All such material shall be maintained by Contractor at a location in County, provided that if any such material is located outside County, then, at County's option, Contractor shall pay County for travel, per diem, and other costs incurred by County to examine, audit, excerpt, copy, or transcribe such material at such other location.

1. In the event that an audit of Contractor is conducted specifically regarding this Contract by any Federal or State auditor, or by any auditor or accountant employed by Contractor or otherwise, then Contractor shall file a copy of such audit report with County's Auditor-Controller within 30 days of Contractor's receipt thereof, unless otherwise provided by applicable Federal or State law or under this Contract. Subject to applicable law, County shall make a reasonable effort to maintain the confidentiality of such audit report(s).
2. Failure on the part of Contractor to comply with any of the provisions of this paragraph shall constitute a material breach of this Contract upon which County may suspend or terminate for default or suspend this Contract.
3. If, at any time during the term of this Contract or within five years after the expiration or termination of this Contract, representatives of County conduct an audit of Contractor regarding the work performed under this Contract, and if such audit finds that County's dollar liability for any such work is less than payments made by County to Contractor, then the difference shall be either: a) repaid by Contractor to County by cash payment upon demand or b) at the sole option of County's Auditor-Controller, deducted from any amounts due to Contractor from County, whether under this Contract or otherwise. If such audit finds that County's dollar liability for such work is more than the payments made by County to Contractor, then the difference shall be paid to Contractor by County by cash payment, provided that in no event shall County's maximum obligation for this Contract exceed the funds appropriated by County for the purpose of this Contract.
4. In addition to the above, the Contractor agrees, should the County or its authorized representatives determine, in the County's sole discretion, that it is necessary or appropriate to review a broader scope of the Contractor's records (including, certain records related to non-County Contracts) to enable the County to evaluate the Contractor's compliance with the County's Living Wage Program, that the Contractor shall promptly and without delay provide to the County, upon the written request of the County or its authorized representatives, access to and the right to examine, audit, excerpt, copy, or transcribe any and all transactions, activities, or records relating to any of its employees who have provided services to the County under this Contract, including without limitation, records relating to work performed by said employees on the Contractor's non-County Contracts. The Contractor further acknowledges that the



foregoing requirement in this subparagraph relative to Contractor's employees who have provided services to the County under this Contract is for the purpose of enabling the County in its discretion to verify the Contractor's full compliance with and adherence to California labor laws and the County's Living Wage Program. All such materials and information including, but not limited to, all financial records, bank statements, cancelled checks or other proof of payment, timecards, sign-in/sign-out sheets and other time and employment records, and proprietary data and information, shall be kept and maintained by the Contractor and shall be made available to the County during the term of this Contract and for a period of five years thereafter unless the County's written permission is given to dispose of any such materials and information prior to such time. All such materials and information shall be maintained by the Contractor at a location in Los Angeles County, provided that if any such materials and information is located outside Los Angeles County, then, at the County's option, the Contractor shall pay the County for travel, per diem, and other costs incurred by the County to examine, audit, excerpt, copy, or transcribe such materials and information at such other location.

GG. Recycled-Content Paper Products

Consistent with Board policy to reduce the amount of solid waste deposited at County landfills, Contractor agrees to use recycled-content paper to the maximum extent possible under this Contract.

HH. Contractor's Employee Criminal Background Investigation

Each of Contractor's staff performing services under this Contract, who is in a designated sensitive position, as determined by County in County's sole discretion, shall undergo and pass a background investigation to the satisfaction of County as a condition of beginning and continuing to perform services under this Contract. Such background investigation must be obtained through fingerprints submitted to the California Department of Justice to include State, local, and federal-level review, which may include, but shall not be limited to, criminal conviction information. The fees associated with the background investigation shall be at the expense of the Contractor, regardless of whether the member of Contractor's staff passes or fails the background investigation.

If a member of Contractor's staff does not pass the background investigation, County may request that the member of Contractor's staff be removed immediately from performing services under the Contract. Contractor shall comply with County's request at any time during the term of the Contract. County will not provide to Contractor or to Contractor's staff any information obtained through the County's background investigation

County, in its sole discretion, may immediately deny or terminate facility access to any member of Contractor's staff that does not pass such investigation to the satisfaction of the County or whose background or conduct is incompatible with County facility access.

Disqualification of any member of Contractor's staff pursuant to this section shall not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

## II. Subcontracting

The requirements of this Contract may not be subcontracted by Contractor without the advance written approval of County. Any attempt by Contractor to Subcontract without the prior written consent of County may be deemed a material breach of this Contract and the County may suspend or terminate for this Contract default.

1. If Contractor desires to Subcontract, Contractor shall provide the following information promptly at County's request:
  - a. A description of the work to be performed by the Subcontractor.
  - b. A draft copy of the proposed Subcontract.
  - c. Other pertinent information and/or certifications requested by County.
2. Contractor shall indemnify, defend, and hold County harmless with respect to the activities of each and every Subcontractor in the same manner and to the same degree as if such Subcontractor(s) were Contractor employees.
3. Contractor shall remain fully responsible for all performances required of it under this Contract, including those that the Contractor has determined to Subcontract, notwithstanding County's approval of Contractor's proposed Subcontract.
4. County's consent to Subcontract shall not waive County's right to prior and continuing approval of any and all personnel, including Subcontractor employees, providing services under this Contract. Contractor is responsible to notify its Subcontractors of this County right.
5. County's Contract Manager is authorized to act for and on behalf of County with respect to approval of any Subcontract and Subcontractor employees.
6. Contractor shall be solely liable and responsible for all payments or other compensation to all Subcontractors and their officers, employees, agents,

and successors in interest arising through services performed hereunder, notwithstanding County's consent to Subcontract.

7. Contractor shall obtain certificates of insurance, which establish that the Subcontractor maintains all the programs of insurance required by County from each approved Subcontractor. Contractor shall ensure delivery of all such documents to Business Relations and Contracts Division, P.O. Box 1460, Alhambra, California 91802-1460, before any Subcontractor employee may perform any work hereunder.
8. Employee Leasing is prohibited.

JJ. Validity

If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances shall not be affected thereby.

KK. Waiver

No waiver by County of any breach of any provision of this Contract shall constitute a waiver of any other breach of said provision or of any other provision of this Contract. Failure of County to enforce at anytime, or from time to time, any provision of this Contract shall not be construed as a waiver thereof.

LL. Warranty Against Contingent Fees

1. Contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon an agreement or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by Contractor for the purpose of securing business.
2. For breach of this warranty, County shall have the right, in its sole discretion, to suspend or terminate this Contract for default, deduct from amounts owing to the Contractor, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

MM. Time Off for Voting

The Contractor shall notify its employees, and shall require each Subcontractor to notify and provide to its employees, information regarding the time off for voting law (Elections Code, Section 14000). Not less than ten days before every Statewide election, every Contractor and Subcontractors shall keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of Section 14000.

NN. Local Small Business Enterprise Utilization

When requested by the County, the Contractor shall provide to the County via methods specified by the County, such as submission of electronic live (or dynamic) data on invoices for the prime and all subcontractors using County-designated third party software system or to a County approved website, or other means of submitting expenditure information on subcontractors, including but not limited to the following information: the name, business address and telephone number/email address of each subcontractor.

In addition, the Contractor shall be required to provide each of the specified subcontractor Local Small Business Enterprise (SBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE) status (i.e., whether any of the listed subcontractors are Local SBE's) and the proposed monetary amount of the work the subcontractor will perform on each Notice to Proceed. At the time of submittal of each invoice, the Contractor shall indicate, via methods specified by the County, the actual dollar amounts paid to each listed subcontractor who performed work on the project. The subcontractor may be requested to confirm receipt of the actual payment to the subcontractor by the prime.

The parties agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure to the Contractor to comply with this Section. The parties will agree that under the current circumstances a reasonable estimate of such damages is specified in Exhibit F, Performance Requirements Summary, and that the Contractor shall be liable to the County for said amount.

If in the judgment of the Director, or his/her designee, the Contractor is deemed to be in non-compliance with the terms and obligations, the Director or his/her designee, at his/her option, in addition to, or in lieu of, other remedies provided in Exhibit F, Performance Requirements Summary, may deduct and withhold liquidated damages from County's final payment to the Contractor.

OO. Compliance with County's Zero Tolerance Human Trafficking

Contractor acknowledges that the County has established a Zero Tolerance Human Trafficking Policy prohibiting contractors from engaging in human trafficking.

If a Contractor or member of Contractor's staff is convicted of a human trafficking offense, the County shall require that the Contractor or member of Contractor's staff be removed immediately from performing services under the Contract. County will not be under any obligation to disclose confidential information regarding the offenses other than those required by law.

Disqualification of any member of Contractor's staff pursuant to this paragraph shall not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

PP. Method of Payment and Required Information

The County may, at its sole discretion, determine the most appropriate, efficient, secure, and timely form of payment for any amounts due for goods and/or services provided under an agreement or contract with the County. Proposers/Contractors further agree that the default form of payment shall be Electronic Funds Transfer (EFT) or direct deposit, unless an alternative method of payment is deemed appropriate by the Auditor-Controller (A-C).

Upon contract award and at the request of the A-C and/or the contracting department, the Contractor shall provide the A-C with electronic banking and related information for the Contractor and/or any other payee that the Contractor designates to receive payment pursuant to this agreement or contract. Such electronic banking and related information includes, but is not limited to: bank account number and routing number, legal business name, valid taxpayer identification number or TIN, a working e-mail address capable of receiving remittance advices and other payment related correspondence, and any other information that the A-C determines is reasonably necessary to process the payment and comply with all accounting, record keeping, and tax reporting requirements.

Any provision of law, grant, or funding agreement requiring a specific form or method of payment other than EFT or direct deposit shall supersede this requirement with respect to those payments. Upon contract award or at any time during the duration of the agreement or contract, a contractor may submit a written request for an exemption to this requirement. Such request must be based on specific legal, business or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with the contracting department(s), shall decide whether to approve exemption requests.

QQ. Compliance with Fair Chance Employment Practices

Contractor shall comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History. Contractor's violation of this paragraph of the Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract.

**RR. Compliance with the County Policy of Equity**

The contractor acknowledges that the County takes its commitment to preserving the dignity and professionalism of the workplace very seriously, as set forth in the County Policy of Equity (CPOE) (<https://ceop.lacounty.gov/>). The contractor further acknowledges that the County strives to provide a workplace free from discrimination, harassment, retaliation and inappropriate conduct based on a protected characteristic, and which may violate the CPOE. The contractor, its employees and subcontractors acknowledge and certify receipt and understanding of the CPOE. Failure of the contractor, its employees or its subcontractors to uphold the County's expectations of a workplace free from harassment and discrimination, including inappropriate conduct based on a protected characteristic, may subject the contractor to termination of contractual agreements as well as civil liability

## SECTION 3

## TERMINATIONS/SUSPENSIONS

A. Termination/Suspension for Breach of Warranty to Maintain Compliance with County's Child Support Compliance Program

Failure of Contractor to maintain compliance with the requirements set forth in this Exhibit's Contractor's Warranty of Adherence to County's Child Support Compliance Program shall constitute a default under this Contract. Without limiting the rights and remedies available to County under any other provision of this Contract, failure of Contractor to cure such default within 90 calendar days of written notice shall be grounds upon which the County may suspend or terminate this Contract pursuant to this Exhibit's Termination/Suspension for Default, and pursue debarment of Contractor pursuant to Los Angeles County Code, Chapter 2.202.

B. Termination/Suspension for Convenience

1. This Contract may be suspended or terminated, in whole or in part, from time to time, when such action is deemed by County, in its sole discretion, to be in its best interest. Suspension or termination of work hereunder shall be effected by notice of suspension or termination to Contractor specifying the extent to which performance of work is suspended or terminated and the date upon which such suspension or termination becomes effective. The date upon which such suspension or termination becomes effective shall be no less than ten days after the notice is sent.
2. After receipt of a notice of suspension or termination and except as otherwise directed by County, Contractor shall:
  - a. Stop work under this Contract on the date and to the extent specified in such notice.
  - b. Complete performance of such part of the work as shall not have been suspended or terminated by such notice.
3. All material including books, records, documents, or other evidence bearing on the costs and expenses of Contractor under this Contract shall be maintained by Contractor in accordance with this Exhibit's Record Retention and Inspection/Audit Settlement.
4. If this Contract is suspended or terminated, Contractor shall complete within the Director's suspension or termination date contain within the notice of suspension or termination, those items of work which are in various stages of completion, which the Director has advised the Contractor are necessary to bring the work to a timely, logical, and orderly

end. Reports, samples, and other materials prepared by Contractor under this Contract shall be delivered to County upon request and shall become the property of County.

C. Termination/Suspension for Default

1. County may, by written notice to Contractor, suspend or terminate the whole or any part of this Contract, if, in the judgment of the County:
  - a. Contractor has materially breached this Contract; or
  - b. Contractor fails to timely provide and/or satisfactorily perform any task, deliverable, service, or other work required under this Contract; or
  - c. Contractor fails to demonstrate a high probability of timely fulfillment of performance requirements under this Contract, or of any obligations of this Contract and in either case, fails to demonstrate convincing progress toward a cure within five working days (or such longer period as County may authorize in writing) after receipt of written notice from County specifying such failure.
2. In the event County suspends or terminates this Contract in whole or in part pursuant to this paragraph, County may procure, upon such terms and in such manner, as County may deem appropriate, goods and services similar to those so suspended or terminated. Contractor shall be liable to County for any and all excess costs incurred by County, as determined by County, for such similar goods and services. Contractor shall continue the performance of this Contract to the extent not suspended or terminated under the provisions of this paragraph.
3. Except with respect to defaults of any Subcontractor, Contractor shall not be liable for any excess costs of the type identified in subparagraph "2" above, if its failure to perform this Contract arises out of causes beyond the control and without the fault or negligence of Contractor. Such causes may include, but are not limited to, acts of God or of the public enemy, acts of County in either its sovereign or contractual capacity, acts of the Federal or State government in its sovereign capacity, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case, the failure to perform must be beyond the control and without the fault or negligence of Contractor. If the failure to perform is caused by the default of a Subcontractor, and if such default arises out of causes beyond the control of both Contractor and Subcontractor, and without the fault or negligence of either of them, Contractor shall not be liable for any such excess costs for failure to perform, unless the goods or services to be furnished by the



Subcontractor were obtainable from other sources in sufficient time to permit Contractor to meet the required delivery schedule.

4. If, after County has given notice of termination or suspension under the provisions of this paragraph, it is determined by County that Contractor was not in default under the provisions of this paragraph or that the default was excusable under the provisions of this paragraph, the rights and obligations of the parties shall be the same as if the notice of termination or suspension had been issued pursuant to this Exhibit's Termination/Suspension for Convenience.
5. The rights and remedies of County provided in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.
6. As used herein, the terms "Subcontractor" and "Subcontractors" mean Subcontractor at any tier.

D. Termination/Suspension for Improper Consideration

1. County may, by written notice to Contractor, immediately suspend or terminate the right of Contractor to proceed under this Contract if it is found that consideration, in any form, was offered or given by Contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing this Contract or securing favorable treatment with respect to the award, amendment, extension of this Contract, or the making of any determinations with respect to Contractor's performance pursuant to this Contract. In the event of such termination or suspension, County shall be entitled to pursue those same remedies against Contractor as it could pursue in the event of default by Contractor.
2. Contractor shall immediately report any attempt by a County officer or employee to solicit such improper consideration. The report shall be made either to County manager charged with the supervision of the employee or to County Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.
3. Among other items, such improper consideration may take the form of cash; discounts; services; the provision of travel, entertainment, or tangible gifts.

E. Termination/Suspension for Insolvency

1. County may suspend or terminate this Contract forthwith in the event of the occurrence of any of the following:
  - a. Insolvency of Contractor. Contractor shall be deemed to be insolvent if it has ceased to pay its debts for at least 60 days in the ordinary course of business or cannot pay its debts as they become due, whether or not a petition has been filed under the Federal Bankruptcy Code, and whether or not Contractor is insolvent within the meaning of the Federal Bankruptcy Code.
  - b. The filing of a voluntary or involuntary bankruptcy petition relative to Contractor under the Federal Bankruptcy Code.
  - c. The appointment of a bankruptcy Receiver or Trustee for Contractor.
  - d. The execution by Contractor of a general assignment for the benefits of creditors.
2. The rights and remedies of County provided in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

F. Termination/Suspension for Nonadherence to County Lobbyists Ordinance

Contractor, and each County lobbyist or County lobbying firm as defined in Los Angeles County Code, Section 2.160.010, retained by Contractor, shall fully comply with County's Lobbyist Ordinance, Los Angeles County Code, Chapter 2.160. Failure on the part of Contractor or any County Lobbyists or County Lobbying firm retained by Contractor to fully comply with County's Lobbyist Ordinance shall constitute a material breach of this Contract, upon which County may in its sole discretion, immediately suspend or terminate for default of this Contract.

G. Termination/Suspension for Nonappropriation of Funds

Notwithstanding any other provision of this Contract, County shall not be obligated for Contractor's performance hereunder or by any provision of this Contract during any of County's future fiscal years unless and until the Board appropriates funds for this Contract in County's budget for each such future fiscal year. In the event that funds are not appropriated for this Contract, then this Contract may be suspended or terminated as of June 30 of the last fiscal year for which funds were appropriated. County will notify Contractor in writing of any such nonallocation of funds at the earliest possible date.

## SECTION 4

## GENERAL CONDITIONS OF CONTRACT WORK

A. Authority of Public Works and Inspection

The Director will have the final authority in all matters affecting the work covered by this Contract's Terms, Requirement, Conditions, and Specifications. On all questions relating to work acceptability or interpretations of these Terms, Requirements, Conditions, and Specifications, the decision of the Director will be final.

B. Cooperation

Contractor shall cooperate with Public Works' forces engaged in any other activities at the jobsite. Contractor shall carry out all work in a diligent manner and according to instructions of the Director.

C. Cooperation and Collateral Work

Contractor shall perform work as directed by the Director. The Director will be supported by other Public Works personnel in assuring satisfactory performance of the work under these Specifications and that satisfactory Contract controls and conditions are maintained.

D. Equipment, Labor, Supervision, and Materials

All equipment, labor, supervision, and materials required to accomplish this Contract, except as might be specifically outlined in other sections, shall be provided by Contractor.

E. Gratuitous Work

Contractor agrees that should work be performed outside the Scope of Work indicated and without Public Works' prior written approval in accordance with this Exhibit's Amendments, such work shall be deemed to be a gratuitous effort by Contractor, and Contractor shall have no claim against County.

F. Jobsite Safety

Contractor shall be solely responsible for ensuring that all work performed under this Contract is performed in strict compliance with all applicable Federal, State, and local occupational safety regulations. Contractor shall provide at its expense all safeguards, safety devices, and protective equipment and shall take any and all actions appropriate to providing a safe jobsite.

G. Labor

No person shall be employed on any work under this Contract who is found to be intemperate, troublesome, disorderly, or is otherwise objectionable to Public Works. Any such person shall be reassigned immediately and not again employed on Public Works' projects or providing services.

H. Labor Law Compliance

Contractor, its agents, and employees shall be bound by and shall comply with all applicable provisions of the Labor Code of the State of California as well as all other applicable Federal, State, and local laws related to labor including compliance with prevailing wage laws. The Contractor is responsible for selecting the classification of workers, which will be required to perform this service in accordance with the Contractor's method of performing the work and when applicable, is required to pay current prevailing wage rates adopted by the Director of the Department of Industrial Relations and will indemnify the County for any claims resulting from their failure to so comply. Contractor shall comply with Labor Code, Section 1777.5, with respect to the employment of apprentices.

I. Overtime

Eight hours labor constitutes a legal day's work. Work in excess thereof, or greater than 40 hours during any one week, shall be permitted only as authorized by and in accordance with Labor Code, Section 1815 et seq.

J. Permits/Licenses

Contractor shall be fully responsible for possessing or obtaining all permits/licenses, except as might be specifically outlined in other sections, from the appropriate Federal, State, or local authorities relating to work to be performed under this Contract.

K. Prohibition Against Use of Child Labor

## 1. Contractor shall:

- a. Not knowingly sell or supply to County any products, goods, supply, or other personal property manufactured in violation of child labor standards set by the International Labor Organization through its 1973 Convention Concerning Minimum Age for Employment.
- b. Upon request by County, identify the country/countries of origin of any products, goods, supplies, or other personal property Contractor sells or supplies to County.

- c. Upon request by County, provide to County the manufacturer's certification of compliance with all international child labor conventions.
  - d. Should County discover that any products, goods, supplies, or other personal property sold or supplied by Contractor to County are produced in violation of any international child labor conventions, Contractor shall immediately provide an alternative, compliant source of supply.
2. Failure by Contractor to comply with provisions of this paragraph will constitute a material breach of this Contract and will be grounds for immediate suspension or termination of this Contract for default.

L. Public Convenience

Contractor shall conduct operations to cause the least possible obstruction and inconvenience to public traffic or disruption to the peace and quiet of the area within which the work is being performed.

M. Public Safety

It shall be Contractor's responsibility to maintain security against public hazards at all times while performing work at Public Works' jobsites.

N. Quality of Work

Contractor shall provide the County high and consistent quality work under this Contract and which is at least equivalent to that which Contractor provides to all other clients it serves. All work shall be executed by experienced and well-trained workers. All work shall be under supervision of a well-qualified supervisor. Contractor also agrees that work shall be furnished in a professional manner and according to these Specifications.

O. Quantities of Work

Contractor shall be allowed no claims for anticipated profits or for any damages of any sort because of any difference between the work estimated by Contractor in responding to County's solicitation and actual quantities of work done under this Contract or for work decreased or eliminated by County.

P. Safety Requirements

Contractor shall be responsible for the safety of equipment, material, and personnel under Contractor's jurisdiction during the work.

Q. Storage of Materials and Equipment

Contractor shall not store material or equipment at the jobsite, except as might be specifically authorized by this Contract. County will not be liable or responsible for any damage, by whatever means, or for the theft of Contractor's material or equipment from any jobsite.

R. Transportation

County will not provide transportation to and from the jobsite and will not provide travel around the limits of the jobsite.

S. Work Area Controls

1. Contractor shall comply with all applicable laws and regulations. Contractor shall maintain work area in a neat, orderly, clean, and safe manner. Contractor shall avoid spreading out equipment excessively. Location and layout of all equipment and materials at each jobsite will be subject to the Contract Manager's approval.
2. Contractor shall be responsible for the security of any and all of Public Works/County facilities in its care. Contractor shall provide protection against vandalism and accidental and malicious damage, both during working and nonworking hours.

T. County Contract Database/CARD

The County maintains databases that track/monitor Contractor performance history. Information entered into such databases may be used for a variety of purposes, including determining whether the County will exercise a Contract term extension option.

## SECTION 5

## INDEMNIFICATION AND INSURANCE REQUIREMENTS

A. Independent Contractor Status

1. This Contract is by and between County and Contractor and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture, or association as between County and Contractor. The employees and agents of one party shall not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.
2. Contractor shall be solely liable and responsible for providing to, or on behalf of, all persons performing work pursuant to this Contract all compensation and benefits. County shall have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, disability benefits, Federal, State, or local taxes, or other compensation, benefits, or taxes for any personnel provided by or on behalf of Contractor.
3. Contractor understands and agrees that all persons performing work pursuant to this Contract are, for purposes of Workers' Compensation liability, solely employees of Contractor and not employees of County. Contractor shall be solely liable and responsible for furnishing any and all Workers' Compensation benefits to any person as a result of any injuries arising from or connected with any work performed by or on behalf of Contractor pursuant to this Contract.

B. Indemnification

Contractor shall indemnify, defend, and hold harmless the County of Los Angeles, its Special Districts, Elected Officials, Appointed Officers, Agents, Employees, and Volunteers ("County Indemnities"), from and against any and all liability including, but not limited to, demands, claims, actions, fees, costs, and expenses of any nature whatsoever (including attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions arising from and/or relating to this Contract except for loss or damage arising from the sole negligence or willful misconduct of the County Indemnities. This indemnification also shall include any and all intellectual property liability, including copyright infringement and similar claims.

C. Workplace Safety Indemnification

In addition to and without limiting the indemnification required by this Exhibit's Section 5.B (above), and to the extent allowed by law, Contractor agrees to defend, indemnify, and hold harmless the County of Los Angeles, its Special Districts, Elected Officials, Appointed Officers, Agents, Employees, and Volunteers

from and against any and all investigations, complaints, citations, liability, expense (including defense costs and legal fees), claims, and/or causes of action for damages of any nature whatsoever including, but not limited to, injury or death to employees of Contractor, its Subcontractors or County, attributable to any alleged act or omission of Contractor and/or its Subcontractors which is in violation of any Cal/OSHA regulation. The obligation to defend, indemnify, and hold harmless County includes all investigations and proceedings associated with purported violations of Section 336.10 of Title 8 of the California Code of Regulations pertaining to multiemployer worksites. Contractor shall not be obligated to indemnify for liability and expenses arising from the active negligence of County. County may deduct from any payment otherwise due Contractor any costs incurred or anticipated to be incurred by County, including legal fees and staff costs, associated with any investigation or enforcement proceeding brought by Cal/OSHA arising out of the work being performed by Contractor under this Contract.

D. General Insurance Requirements

1. Without limiting Contractor's indemnification of County, and in the performance of this Contract and until all of its obligations pursuant to this Contract have been met, Contractor shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in this paragraph and paragraph F of this Section. These minimum insurance coverage terms, types, and limits (the "Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon Contractor pursuant to this Contract. The County in no way warrants that the Required Insurance is sufficient to protect the Contractor for liabilities which may arise from or relate to this Contract.
2. Evidence of Coverage and Notice to County: - A certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers has been given Insured status under the Contractor's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this Contract.
  - a. Renewal Certificates shall be provided to County not less than ten days prior to Contractor's policy expiration dates. The County reserves the right to obtain complete, certified copies of any required Contractor and/or Subcontractor insurance policies at any time.
  - b. Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Contract by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of the Contractor identified as the contracting party in this



*Service Contract General Requirements – EXHIBIT B*

Contract. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding \$50,000, and list any County-required endorsement forms.

- c. Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a noncomplying insurance certificate or endorsement, or any other insurance documentation or information provided by the Contractor, its insurance broker(s) and/or insurer(s), shall be construed as a waiver of any of the Required Insurance provisions.
- d. Certificates and copies of any required endorsements shall be sent to:

County of Los Angeles  
Department of Public Works, Business Relations and Contracts  
Division  
P.O. Box 1460  
Alhambra, California 91802-1460  
Attention: Contract Analyst (noted in the RFP Notice)

- e. Contractor also shall promptly report to County any injury or property damage accident or incident, including any injury to a Contractor employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to Contractor. Contractor also shall promptly notify County of any third-party claim or suit filed against Contractor or any of its Subcontractors which arises from or relates to this Contract, and could result in the filing of a claim or lawsuit against Contractor and/or County.
3. Additional Insured Status and Scope of Coverage - The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers shall be provided additional insured status under Contractor's General Liability policy with respect to liability arising out of Contractor's ongoing and completed operations performed on behalf of the County. The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers additional insured status shall apply with respect to liability and defense of suits arising out of the Contractor's acts or omissions, whether such liability is attributable to the Contractor or to the County. The full policy limits and scope of protection also shall apply to the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers

as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

4. Cancellation of or Changes in Insurance: Contractor shall provide County with, or Contractor's insurance policies shall contain a provision that County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten days in advance of cancellation for nonpayment of premium and 30 days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Contract, in the sole discretion of the County, upon which the County may suspend or terminate this Contract.
5. Failure to Maintain Insurance: Contractor's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the Contract, upon which County immediately may withhold payments due to Contractor, and/or suspend or terminate this Contract. County, at its sole discretion, may obtain damages from Contractor resulting from said breach. Alternatively, the County may purchase the Required Insurance, and without further notice to Contractor, deduct the premium cost from sums due to Contractor or pursue Contractor reimbursement.
6. Insurer Financial Ratings: Coverage shall be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.
7. Contractor's Insurance Shall Be Primary: Contractor's insurance policies, with respect to any claims related to this Contract, shall be primary with respect to all other sources of coverage available to Contractor. Any County-maintained insurance or self-insurance coverage shall be in excess of and not contribute to any Contractor coverage.
8. Waivers of Subrogation: To the fullest extent permitted by law, the Contractor hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Contract. The Contractor shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.
9. Subcontractor Insurance Coverage Requirements: Contractor shall include all Subcontractors as insureds under Contractor's own policies, or

shall provide County with each Subcontractor's separate evidence of insurance coverage. Contractor shall be responsible for verifying each Subcontractor complies with the Required Insurance provisions herein, and shall require that each Subcontractor name the County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, Volunteers, and Contractor as additional insureds on the Subcontractor's General Liability policy. Contractor shall obtain County's prior review and approval of any Subcontractor request for modification of the Required Insurance.

10. Deductibles and Self-Insured Retentions (SIRs): Contractor's policies shall not obligate the County to pay any portion of any Contractor deductible or SIR. The County retains the right to require Contractor to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing Contractor's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.
11. Claims Made Coverage: If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Contract. Contractor understands and agrees it shall maintain such coverage for a period of not less than three years following Contract expiration, termination, or cancellation.
12. Application of Excess Liability Coverage: Contractors may use a combination of primary, and excess insurance policies which provide coverage as broad as ("follow form" over) the underlying primary policies, to satisfy the Required Insurance provisions.
13. Separation of Insureds: All liability policies shall provide cross-liability coverage as would be afforded by the standard Insurance Services Office, Inc. (ISO) separation of insureds provision with no insured versus insured exclusions or limitations.
14. Alternative Risk Financing Programs: The County reserves the right to review, and then approve, Contractor use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements, and captive insurance to satisfy the Required Insurance provisions. The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers shall be designated as an Additional Covered Party under any approved program.
15. County Review and Approval of Insurance Requirements: The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

E. Compensation for County Costs

In the event that the Contractor fails to comply with any of the indemnification or insurance requirements of this Contract, and such failure to comply results in any costs to the County, the Contractor shall pay full compensation for all costs incurred by the County.

F. Insurance Coverage Requirements

1. Commercial General Liability insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, Employees, and Volunteers as an additional insured, with limits of not less than:

General Aggregate:	\$2 million
Products/Completed Operations Aggregate:	\$1 million
Personal and Advertising Injury:	\$1 million
Each Occurrence:	\$1 million

2. Automobile Liability insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Contractor's use of autos pursuant to this Contract, including owned, leased, hired, and/or nonowned autos, as each may be applicable.
3. Workers Compensation and Employers' Liability insurance or qualified self-insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If Contractor is a temporary staffing firm or a Professional Employer Organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer, and the endorsement form shall be modified to provide that County will receive not less than 30 days advance written notice of cancellation of this coverage provision. If applicable to Contractor's operations, coverage also shall be arranged to satisfy the requirements of any Federal workers or workmen's compensation law or any Federal occupational disease law.

## SECTION 6

## CONTRACTOR RESPONSIBILITY AND DEBARMENT

A. Responsible Contractor

A responsible Contractor is a Contractor who has demonstrated the attribute of trustworthiness as well as quality, fitness, capacity, and experience to satisfactorily perform the Contract. It is County's policy to conduct business only with responsible Contractors.

B. Chapter 2.202 of the County Code

Contractor is hereby notified that, in accordance with Chapter 2.202 of County Code, if County acquires information concerning the performance of Contractor on this or other Contracts which indicates that Contractor is not responsible, County may, in addition to other remedies provided in this Contract, debar Contractor from bidding or proposing on, being awarded, and/or performing work on County Contracts for a specified period of time, which generally will not exceed five years but may exceed five years or be permanent if warranted by the circumstances, and suspend or terminate any or all existing contracts Contractor may have with County.

C. Nonresponsible Contractor

County may debar a Contractor if the Board finds, in its discretion, that Contractor has done any of the following: (1) violated any term of a Contract with County or a nonprofit corporation created by County; (2) committed an act or omission which negatively reflects on Contractor's quality, fitness, or capacity to perform a Contract with County, any other public entity, or a nonprofit corporation created by County, or engaged in a pattern or practice which negatively reflects on same; (3) committed an act or offense which indicates a lack of business integrity or business honesty; or (4) made or submitted a false claim against County or any other public entity.

D. Contractor Hearing Board

1. If there is evidence that Contractor may be subject to debarment, Public Works will notify Contractor in writing of the evidence which is the basis for the proposed debarment and will advise Contractor of the scheduled date for a debarment hearing before Contractor Hearing Board.
2. Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. Contractor and/or Contractor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, Contractor Hearing Board will prepare a tentative proposed decision, which shall contain a recommendation

regarding whether Contractor should be debarred, and, if so, the appropriate length of time of the debarment. Contractor and Public Works shall be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board.

3. After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of Contractor Hearing Board shall be presented to the Board. The Board shall have the right to modify, deny, or adopt the proposed decision and recommendation of Contractor Hearing Board.
4. If a Contractor has been debarred for a period longer than five years, that Contractor may, after the debarment has been in effect for at least five years, submit a written request for review of the debarment determination to reduce the period of debarment or terminate the debarment. County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that Contractor has adequately demonstrated one or more of the following: (1) elimination of the grounds for which the debarment was imposed; (2) a bona fide change in ownership or management; (3) material evidence discovered after debarment was imposed; or (4) any other reason that is in the best interests of County.
5. Contractor Hearing Board will consider a request for review of a debarment determination only where (1) Contractor has been debarred for a period longer than five years; (2) the debarment has been in effect for at least five years; and (3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, Contractor Hearing Board shall conduct a hearing where evidence on the proposed reduction of debarment period or termination of debarment is presented. This hearing shall be conducted and the request for review decided by Contractor Hearing Board pursuant to the same procedure as for a debarment hearing.
6. Contractor Hearing Board's proposed decision shall contain a recommendation on the request to reduce the period of debarment or terminate the debarment. Contractor Hearing Board shall present its proposed decision and recommendation to the Board. The Board shall have the right to modify, deny, or adopt the proposed decision and recommendation of Contractor Hearing Board.

E. Subcontractors of Contractor

These terms shall also apply to Subcontractors of County Contractors.

## SECTION 7

## COMPLIANCE WITH COUNTY'S JURY SERVICE PROGRAM

A. Jury Service Program

This Contract is subject to the provisions of County's ordinance entitled Contractor Employee Jury Service (Jury Service Program) as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code.

B. Written Employee Jury Service Policy

1. Unless Contractor has demonstrated to County's satisfaction either that Contractor is not a "Contractor" as defined under the Jury Service Program (Section 2.203.020 of County Code) or that Contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of County Code), Contractor shall have and adhere to a written policy that provides that its Employees shall receive from Contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employee deposit any fees received for such jury service with Contractor or that Contractor deduct from the Employee's regular pay the fees received for jury service.
2. For purposes of this Section, "Contractor" means a person, partnership, corporation, or other entity which has a Contract with County or a Subcontract with a County Contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more County Contracts or Subcontracts. "Employee" means any California resident who is a full-time employee of Contractor. "Full-time" means 40 hours or more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by County, or 2) Contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of 90 days or less within a 12-month period are not considered full-time for purposes of the Jury Service Program. If Contractor uses any Subcontractor to perform services for County under this Contract, the Subcontractor shall also be subject to the provisions of this Section. The provisions of this Section shall be inserted into any such Subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.
3. If Contractor is not required to comply with the Jury Service Program when this Contract commences, Contractor shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and Contractor shall immediately notify County if Contractor at any time either comes within the Jury Service Program's definition of

"Contractor" or if Contractor no longer qualifies for an exception to the Jury Service Program. In either event, Contractor shall immediately implement a written policy consistent with the Jury Service Program. County may also require, at any time during this Contract and at its sole discretion, that Contractor demonstrate to County's satisfaction that Contractor either continues to remain outside of the Jury Service Program's definition of "Contractor" and/or that Contractor continues to qualify for an exception to the Jury Service Program.

4. Contractor's violation of this Section of this Contract may constitute a material breach of this Contract. In the event of such material breach, County may, in its sole discretion, suspend or terminate this Contract and/or bar Contractor from the award of future County Contracts for a period of time consistent with the seriousness of the breach.



## SECTION 8

## SAFELY SURRENDERED BABY LAW PROGRAM

A. Contractor's Acknowledgment of County's Commitment to the Safely Surrendered Baby Law

Contractor acknowledges that County places a high priority on the implementation of the Safely Surrendered Baby Law. Contractor understands that it is County's policy to encourage all County Contractors to voluntarily post County's "Safely Surrendered Baby Law" poster in a prominent position at Contractor's place of business. Contractor will also encourage its Subcontractors, if any, to post this poster in a prominent position in the Subcontractor's place of business. The Contractor, and its Subcontractor(s), can access posters and other campaign material at [www.babysafela.org](http://www.babysafela.org).

B. Notice to Employees Regarding the Safely Surrendered Baby Law

Contractor shall notify and provide to its employees, and shall require each Subcontractor to notify and provide to its employees, a fact sheet regarding the Safely Surrendered Baby Law, its implementation in County, and where and how to safely surrender a baby. The fact sheet is set forth in Exhibit D of this Contract and is also available on the Internet at [www.babysafela.org](http://www.babysafela.org) for printing purposes.

## SECTION 9

## COMPLIANCE WITH COUNTY'S LIVING WAGE PROGRAM

A. Living Wage Program

This Contract is subject to the provisions of County's ordinance entitled Living Wage Program as codified in Sections 2.201.010 through 2.201.100 of the Los Angeles County Code, a copy of which is attached hereto as Form LW-1 and incorporated by reference into and made a part of this Contract.

B. Payment of Living Wage Rates

1. Unless Contractor has demonstrated to County's satisfaction either that Contractor is not an "Employer" as defined under the Living Wage Program (Section 2.201.020 of County Code) or that Contractor qualifies for an exception to the Living Wage Program (Section 2.201.090 of County Code), Contractor shall pay its Employees no less than the applicable hourly living wage rate, as set forth in Form LW-3, Living Wage Rate Annual Adjustments, for the Employees' services provided to County, including, without limitation, "Travel Time" as defined below in subsection 5 of this Section 9.B under this Contract.
2. For purposes of this Section, "Contractor" includes any Subcontractor engaged by Contractor to perform services for County under this Contract. If Contractor uses any Subcontractor to perform services for County under this Contract, the Subcontractor shall be subject to the provisions of this Section. The provisions of this Section shall be inserted into any such Subcontract and a copy of the Living Wage Program shall be attached to the Subcontract. "Employee" means any individual who is an employee of Contractor under the laws of California, and who is providing full-time or part-time services to Contractor, which are provided to County under this Contract. "Full-time" means a minimum of 40 hours worked per week, or a lesser number of hours, if the lesser number is a recognized industry standard and is approved as such by County; however, fewer than 35 hours worked per week will not, in any event, be considered full-time.
3. If Contractor is required to pay a living wage when this Contract commences, Contractor shall continue to pay a living wage for the entire term of this Contract, including any option period.
4. If Contractor is not required to pay a living wage when this Contract commences, Contractor shall have a continuing obligation to review the applicability of its "exemption status" from the living wage requirement. Contractor shall immediately notify County if Contractor at any time either comes within the Living Wage Program's definition of "Employer" or if Contractor no longer qualifies for the exception to the Living Wage Program.

In either event, Contractor shall immediately be required to commence paying the living wage and shall be obligated to pay the living wage for the remaining term of this Contract, including any option period. County may also require, at any time during this Contract and at its sole discretion, that Contractor demonstrate to County's satisfaction that Contractor either continues to remain outside of the Living Wage Program's definition of "Employer" and/or that Contractor continues to qualify for the exception to the Living Wage Program. Unless Contractor satisfies this requirement within the time frame permitted by County, Contractor shall immediately be required to pay the living wage for the remaining term of this Contract, including any option period.

5. For purposes of Contractor's obligation to pay its Employees the applicable hourly living wage rate under this Contract, "Travel Time" shall have the following two meanings, as applicable: 1) with respect to travel by an Employee that is undertaken in connection with this Contract, Travel Time shall mean any period during which an Employee physically travels to or from a County facility if Contractor pays the Employee any amount for that time or if California law requires Contractor to pay the Employee any amount for that time; and 2) with respect to travel by an Employee between County facilities that are subject to two different Contracts between Contractor and County (of which both Contracts are subject to the Living Wage Program), Travel Time shall mean any period during which an Employee physically travels to or from, or between such County facilities if Contractor pays the Employee any amount for that time or if California law requires Contractor to pay the Employee any amount for that time.

C. Contractor's Submittal of Certified Monitoring Reports

Contractor shall submit to County certified monitoring reports at a frequency instructed by County. The certified monitoring reports shall list all of Contractor's

Employees during the reporting period. The certified monitoring reports shall also verify the number of hours worked and the hourly wage rate paid for each of its Employees. All certified monitoring reports shall be submitted on forms provided by County, or any other form approved by County which contains the above information. County reserves the right to request any additional information it may deem necessary. If County requests additional information, Contractor shall promptly provide such information. Contractor, through one of its officers, shall certify under penalty of perjury that the information contained in each certified monitoring report is true and accurate.

D. Contractor's Ongoing Obligation to Report Labor Law/Payroll Violations and Claims

During the term of this Contract, if Contractor becomes aware of any labor law/payroll violations or any complaint, investigation, or proceeding ("claim") concerning any alleged labor law/payroll violation (including, but not limited to, any

violation or claim pertaining to wages, hours, and working conditions, such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination), Contractor shall immediately inform County of any pertinent facts known by Contractor regarding the same. This disclosure obligation is not limited to any labor law/payroll violation or claim arising out of Contractor's Contract with County, but instead applies to any labor law/payroll violation or claim arising out of any of Contractor's operation in California.

E. County Auditing of Contractor Records

Upon a minimum of 24 hours' written notice, County may audit, at Contractor's place of business, any of Contractor's records pertaining to this Contract, including all documents and information relating to the certified monitoring reports. Contractor is required to maintain all such records in California until the expiration of five years from the date of final payment under this Contract. Authorized agents of County shall have access to all such records during normal business hours for the entire period that records are to be maintained.

F. Notifications to Employees

Contractor shall place County-provided living wage posters at each of Contractor's place of business and locations where Contractor's Employees are working. Contractor shall also distribute County-provided notices to each of its Employees at least once per year. Contractor shall translate posters and handouts into Spanish and any other language spoken by a significant number of Employees.

G. Enforcement and Remedies

If Contractor fails to comply with the requirements of this Section, County shall have the rights and remedies described in this Section in addition to any rights and remedies provided by law or equity.

1. Remedies for Submission of Late or Incomplete Certified Monitoring Reports: If Contractor submits a certified monitoring report to County after the date it is due or if the report submitted does not contain all of the required information or is inaccurate or is not properly certified, any such deficiency shall constitute a breach of this Contract. In the event of any such breach, County may, in its sole discretion, exercise any or all of the following rights/remedies:

- a. Withholding of Payment: If Contractor fails to submit accurate, complete, timely, and properly certified monitoring reports, County may withhold from payment to Contractor up to the full amount of any invoice that would otherwise be due, until Contractor has satisfied the concerns of County, which may include required submittal of revised certified monitoring reports or additional supporting documentation.

- b. Liquidated Damages: It is mutually understood and agreed that Contractor's failure to submit an accurate, complete, timely, and properly certified monitoring report will result in damages being sustained by County. It is also understood and agreed that the nature and amount of the damages will be extremely difficult and impractical to fix; that the liquidated damages set forth herein are the nearest and most exact measure of damages for such breach that can be fixed at this time; and that the liquidated damages are not intended as a penalty or forfeiture for Contractor's breach. Therefore, in the event that a certified monitoring report is deficient including, but not limited to, being late, inaccurate, incomplete, or uncertified, it is agreed that County may, in its sole discretion, assess against Contractor liquidated damages in the amount of \$100 per monitoring report for each day until County has been provided with a properly prepared, complete, and certified monitoring report. County may deduct any assessed liquidated damages from any payments otherwise due to Contractor.
  - c. Termination/Suspension: Contractor's failure to submit an accurate, complete, timely, and properly certified monitoring report may constitute a material breach of this Contract. In the event of such material breach, County may, in its sole discretion, suspend or terminate this Contract.
2. Remedies for Payment of Less Than the Required Living Wage: If Contractor fails to pay any Employee at least the applicable hourly living wage rate; such deficiency shall constitute a breach of this Contract. In the event of any such breach, County may, in its sole discretion, exercise any or all of the following rights/remedies:
- a. Withholding Payment: If Contractor fails to pay one or more of its Employees at least the applicable hourly living wage rate, County may withhold from any payment otherwise due to Contractor the aggregate difference between the living wage amounts Contractor was required to pay its Employees for a given pay period and the amount actually paid to the Employees for that pay period. County may withhold said amount until Contractor has satisfied County that any underpayment has been cured, which may include required submittal of revised certified monitoring reports or additional supporting documentation.
  - b. Liquidated Damages: It is mutually understood and agreed that Contractor's failure to pay any of its Employees at least the applicable hourly living wage rate will result in damages being sustained by County. It is also understood and agreed that the nature and amount of the damages will be extremely difficult and impractical to fix; that the liquidated damages set forth herein are the nearest and most

exact measure of damages for such breach that can be fixed at this time; and that the liquidated damages are not intended as a penalty or forfeiture for Contractor's breach. Therefore, it is agreed that County may, in its sole discretion, assess against Contractor liquidated damages of \$50 per Employee per day for each and every instance of an underpayment to an Employee. County may deduct any assessed liquidated damages from any payments otherwise due to Contractor.

- c. Termination/Suspension: Contractor's failure to pay any of its Employees the applicable hourly living wage rate may constitute a material breach of this Contract. In the event of such material breach, County may, in its sole discretion, suspend or terminate this Contract.
3. Debarment: In the event Contractor breaches a requirement of this Section, County may, in its sole discretion, bar Contractor from the award of future County Contracts for a period of time consistent with the seriousness of the breach, in accordance with Los Angeles County Code, Section 2.202, Determinations of Contractor Nonresponsibility and Contractor Debarment.

H. Use of Full-Time Employees

Contractor shall assign and use full-time Employees of Contractor to provide services under this Contract unless Contractor can demonstrate to the satisfaction of County that it is necessary to use non-full-time Employees based on staffing efficiency or County requirements for the work to be performed under this Contract. It is understood and agreed that Contractor shall not, under any circumstance, use non-full-time Employees for services provided under this Contract unless and until County has provided written authorization for the use of same. Contractor submitted with its proposal a full-time-Employee staffing plan. If Contractor changes its full-time-Employee staffing plan, Contractor shall immediately provide a copy of the new staffing plan to County.

I. Contractor Retaliation Prohibited

Contractor and/or its Employees shall not take any adverse action which would result in the loss of any benefit of employment, any Contract benefit, or any statutory benefit for any Employee, person, or entity who has reported a violation of the Living Wage Program to County or to any other public or private agency, entity, or person. A violation of the provisions of this paragraph may constitute a material breach of this Contract. In the event of such material breach, County may, in its sole discretion, suspend or terminate this Contract.

J. Contractor Standards

During the term of this Contract, Contractor shall maintain business stability, integrity in employee relations, and the financial ability to pay a living wage to its employees. If requested to do so by County, Contractor shall demonstrate to the satisfaction of County that Contractor is complying with this requirement.

K. Neutrality in Labor Relations

Contractor shall not use any consideration received under this Contract to hinder, or to further, organization of, or collective bargaining activities by or on behalf of Contractor's employees, except that this restriction shall not apply to any expenditure made in the course of good faith collective bargaining, or to any expenditure pursuant to obligations incurred under a bona fide collective bargaining agreement, or which would otherwise be permitted under the provisions of the National Labor Relations Act.

## SECTION 10

## SOCIAL ENTERPRISE PREFERENCE PROGRAM

This Contract is subject to the provisions of the County's ordinance entitled SE Preference Program, as codified in Chapter 2.205 of the Los Angeles County Code.

Contractor shall not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a SE.

Contractor shall not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a SE.

If Contractor has obtained County certification as a SE by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded this contract to which it would not otherwise have been entitled, Contractor shall:

1. Pay to the County any difference between the Contract amount and what the County's costs would have been if the Contract had been properly awarded.
2. In addition to the amount described in subdivision (1), be assessed a penalty in the amount of not more than 10 percent of the amount of this Contract.
3. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Nonresponsibility and Contractor Debarment).

The above penalties shall also apply to any entity that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the Department of Consumer and Business Affairs of this information prior to responding to a solicitation or accepting a contract award.



## SECTION 11

## LOCAL SMALL BUSINESS ENTERPRISE PREFERENCE PROGRAM

- A. This Contract is subject to the provisions of County's ordinance entitled Local Small Business Enterprise Preference Program, as codified in Chapter 2.204 of the Los Angeles County Code.
- B. Contractor shall not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a Local Small Business Enterprise.
- C. Contractor shall not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a Local Small Business Enterprise.
- D. If Contractor has obtained County certification as a Local Small Business Enterprise by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded this Contract to which it would not otherwise have been entitled, shall:
  - 1. Pay to County any difference between this Contract amount and what County's costs would have been if this Contract had been properly awarded.
  - 2. In addition to the amount described in subdivision (1), be assessed a penalty in an amount of not more than 10 percent of the amount of this Contract.
  - 3. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Nonresponsibility and Contractor Debarment).
- E. The above penalties shall also apply to any business that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the State and the Department of Consumer and Business Affairs of this information prior to responding to a solicitation or accepting a contract award.

## SECTION 12

## DISABLED VETERAN BUSINESS ENTERPRISE PREFERENCE PROGRAM

- A. This Contract is subject to the provisions of the County's ordinance entitled Disabled Veteran Business Enterprise (DVBE) Preference Program, as codified in Chapter 2.211 of the Los Angeles County Code.
- B. Contractor shall not knowingly and with the intent to defraud, fraudulently obtain, retain, attempt to obtain or retain, or aid another in fraudulently obtaining or retaining or attempting to obtain or retain certification as a DVBE.
- C. Contractor shall not willfully and knowingly make a false statement with the intent to defraud, whether by affidavit, report, or other representation, to a County official or employee for the purpose of influencing the certification or denial of certification of any entity as a DVBE.
- D. If Contractor has obtained certification as a DVBE by reason of having furnished incorrect supporting information or by reason of having withheld information, and which knew, or should have known, the information furnished was incorrect or the information withheld was relevant to its request for certification, and which by reason of such certification has been awarded this contract to which it would not otherwise have been entitled, shall:
  - 1. Pay to the County any difference between the Contract amount and what the County's costs would have been if the Contract had been properly awarded.
  - 2. In addition to the amount described in subdivision (1), be assessed a penalty in an amount of not more than 10 percent of the amount of the Contract.
  - 3. Be subject to the provisions of Chapter 2.202 of the Los Angeles County Code (Determinations of Contractor Nonresponsibility and Contractor Debarment).
- E. Notwithstanding any other remedies in this contract, the above penalties shall also apply to any business that has previously obtained proper certification, however, as a result of a change in their status would no longer be eligible for certification, and fails to notify the State and the Department of Consumer and Business Affairs of this information prior to responding to a solicitation or accepting a contract award.

## SECTION 13

COMPLIANCE WITH COUNTY'S DEFAULTED PROPERTY TAX  
REDUCTION PROGRAMA. Defaulted Property Tax Reduction Program

This Contract is subject to the provisions of County's ordinance entitled Defaulted Property Tax Reduction Program ("Defaulted Tax Program") as codified in Sections 2.206 of the Los Angeles County Code (Exhibit E).

B. Contractor's Warranty of Compliance with County's Defaulted Property Tax Reduction Program

Contractor acknowledges that County has established a goal of ensuring that all individuals and businesses that benefit financially from the County through any Contract are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.

Unless Contractor qualifies for an exemption or exclusion, Contractor warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of this Contract will maintain compliance, with Los Angeles County Code, Chapter 2.206.

C. Termination for Breach of Warranty of Compliance with County's Defaulted Property Tax Reduction Program

Failure of Contractor to maintain compliance with the requirements set forth in paragraph B, above, shall constitute default under this Contract. Without limiting the rights and remedies available to County under any other provision of this Contract, failure of Contractor to cure such default within ten days of notice shall be grounds upon which County may terminate this Contract and/or pursue debarment of Contractor, pursuant to County Code, Chapter 2.206.

## SECTION 14

## PREVAILING WAGES

A. Prevailing Wages

The services provided in this Contract may consist of both prevailing wage and non-prevailing wage work. Prevailing wage work constitutes "public works" as defined in the California Labor Code, and is therefore subject to payment of prevailing wages, compliance monitoring and enforcement by the Department of Industrial Relations (DIR).

The Director of the DIR has established the general prevailing rate of per diem wages for each craft, classification, type of worker, or mechanic needed to execute public works and improvements. The current general prevailing wage rate determinations are available at [www.dir.ca.gov/dlsr/pwd/index.htm](http://www.dir.ca.gov/dlsr/pwd/index.htm). The Contractor is required to pay its agents and employees the applicable current prevailing wage rate and is responsible for selecting the classification of workers required to perform this service.

The Contractor agrees to comply with the provisions of Section 1775 of the California Labor Code relating to the payment of prevailing wages, including the assessment of penalties determined by the California Labor Commissioner. Copies of the prevailing rate of per diem wages are on file at the County Department of Public Works, Construction Division, and will be made available for inspection by request to the Contract Manager (Note to the Proposers: during the solicitation process and prior to the award of Contract, please direct your request to the Contract Analyst identified in the solicitation document. You may contact the Contract Manager after the award of contract). Pursuant to Labor Code Section 1773.2, the County has made these documents available for inspection by the Contractor in lieu of the County specifying the general rate of per diem wages for each craft, classification and type of worker needed to execute the contracted work. Future effective wage rates will be on file with the Department of Industrial Relations. The new wage rates shall become effective on the day following the expiration date of the current determinations and apply to the Contract in the same manner as if they had been included or referenced in the Contract.

B. Work Records

The Contractor shall comply with the requirements of Section 1812 of the Labor Code. The Contractor shall maintain an accurate written record of all employees working on the Project each calendar day. The record shall include each employee's name, Social Security number, job classification, and the actual number of hours worked.

C. Posting of Prevailing Wage Rates

The Contractor shall comply with the provisions of Section 1773.2 of the Labor Code. The Contractor shall post a copy of the prevailing wage rates at the worksite and comply with applicable law including posting of jobsite notices required by 8 Calif. Code Reg. §16451(d):

*"This public works project is subject to monitoring and investigative activities by the Compliance Monitoring Unit (CMU) of the Division of Labor Standards Enforcement, Department of Industrial Relations, State of California. This Notice is intended to provide information to all workers employed in the execution of the Contract for public work and to all Contractors and other persons having access to the jobsite to enable the CMU to ensure compliance with and enforcement of prevailing wage laws on public works projects.*

*The prevailing wage laws require that all workers be paid at least the minimum hourly wage as determined by the Director of Industrial Relations for the specific classification (or type of work) performed by workers on the project. These rates are listed on a separate jobsite posting of minimum prevailing rates required to be maintained by the public entity, which awarded the public works Contract. Complaints concerning nonpayment of the required minimum wage rates to workers on this project may be filed with the CMU at any office of the Division of Labor Standards Enforcement (DLSE).*

*Local Office Telephone Number:*

*Division of Labor Standards Enforcement Office  
320 W. Fourth Street, Suite 450  
Los Angeles, CA 90013  
(213) 620-6330*

*Complaints should be filed in writing immediately upon discovery of any violations of the prevailing wage laws due to the short period of time following the completion of the project that the CMU may take legal action against those responsible.*

*Complaints should contain details about the violations alleged (for example, wrong rate paid, not all hours paid, overtime rate not paid for hours worked in excess of 8 hours per day or 40 hours per week, etc.) as well as the name of the employer, the public entity which awarded the public works Contract and the location and name of the project.*

*For general information concerning the prevailing wage laws and how to file a complaint concerning any violation of these prevailing wage laws, you may contact any DLSE office. Complaint forms are also available at the Department of Industrial Relations website found at [www.dir.ca.gov/dlse/PublicWorks.html](http://www.dir.ca.gov/dlse/PublicWorks.html)."*

D. Certified Payroll Records

The Contractor shall comply with the requirements of Section 1776 of the Labor Code. Contractor and Subcontractors, if any, must furnish certified payroll records directly to the Labor Commissioner (a.k.a. Division of Labor Standards Enforcement) in a format prescribed by the Labor Commission.

E. Subcontractor

Subcontractors, if any, must comply with all prevailing wage requirements as provided in this Section.

F. Mental Health Services for Critical Incidents

In the event of a serious accident on the Project site, the Los Angeles County Department of Mental Health (DMH) will, if requested, respond. The response may be within a few hours or as long as a few days after the incident, depending on when the request was made. The services DMH will provide include crisis intervention, normalization of the stress response that survivors may be experiencing, and stress management techniques and resources if the stress reactions increase in frequency or intensity. Requests for services may be made by calling the DMH Emergency Outreach Bureau Deputy Director, (213) 738-4924, during normal business hours or the ACCESS Center, (800) 854-7771, evenings, holidays, and weekends.



Department of the Treasury  
Internal Revenue Service

## Notice 1015

(Rev. December 2017)

### Have You Told Your Employees About the Earned Income Credit (EIC)?

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#### What is the EIC?

The EIC is a refundable tax credit for certain workers.

#### Which Employees Must I Notify About the EIC?

You must notify each employee who worked for you at any time during the year and from whose wages you did not withhold income tax.

However, you do not have to notify any employee who claimed exemption from withholding on Form W-4, Employee's Withholding Allowance Certificate.

**Note:** You are encouraged to notify each employee whose wages for 2017 are less than \$53,930 that he or she may be eligible for the EIC.

#### How and When Must I Notify My Employees?

You must give the employee one of the following.

- The IRS Form W-2, Wage and Tax Statement, which has the required information about the EIC on the back of Copy B.
- A substitute Form W-2 with the same EIC information on the back of the employee's copy that is on Copy B of the IRS Form W-2.
- Notice 797, Possible Federal Tax Refund Due to the Earned Income Credit (EIC).
- Your written statement with the same wording as Notice 797.

If you give an employee a Form W-2 on time, no further notice is necessary if the Form W-2 has the required information about the EIC on the back of the employee's copy. If you give an employee a substitute Form W-2, but it does not have the required information, you must notify

the employee within 1 week of the date the substitute Form W-2 is given. If Form W-2 is required but is not given on time, you must give the employee Notice 797 or your written statement by the date Form W-2 is required to be given. If Form W-2 is not required, you must notify the employee by February 7, 2018.

You must hand the notice directly to the employee or send it by first-class mail to the employee's last known address. You will not meet the notification requirements by posting Notice 797 on an employee bulletin board or sending it through office mail. However, you may want to post the notice to help inform all employees of the EIC. You can download copies of the notice at [www.irs.gov/FormsPubs](http://www.irs.gov/FormsPubs). Or you can go to [www.irs.gov/OrderForms](http://www.irs.gov/OrderForms) to order it.

#### How Will My Employees Know If They Can Claim the EIC?

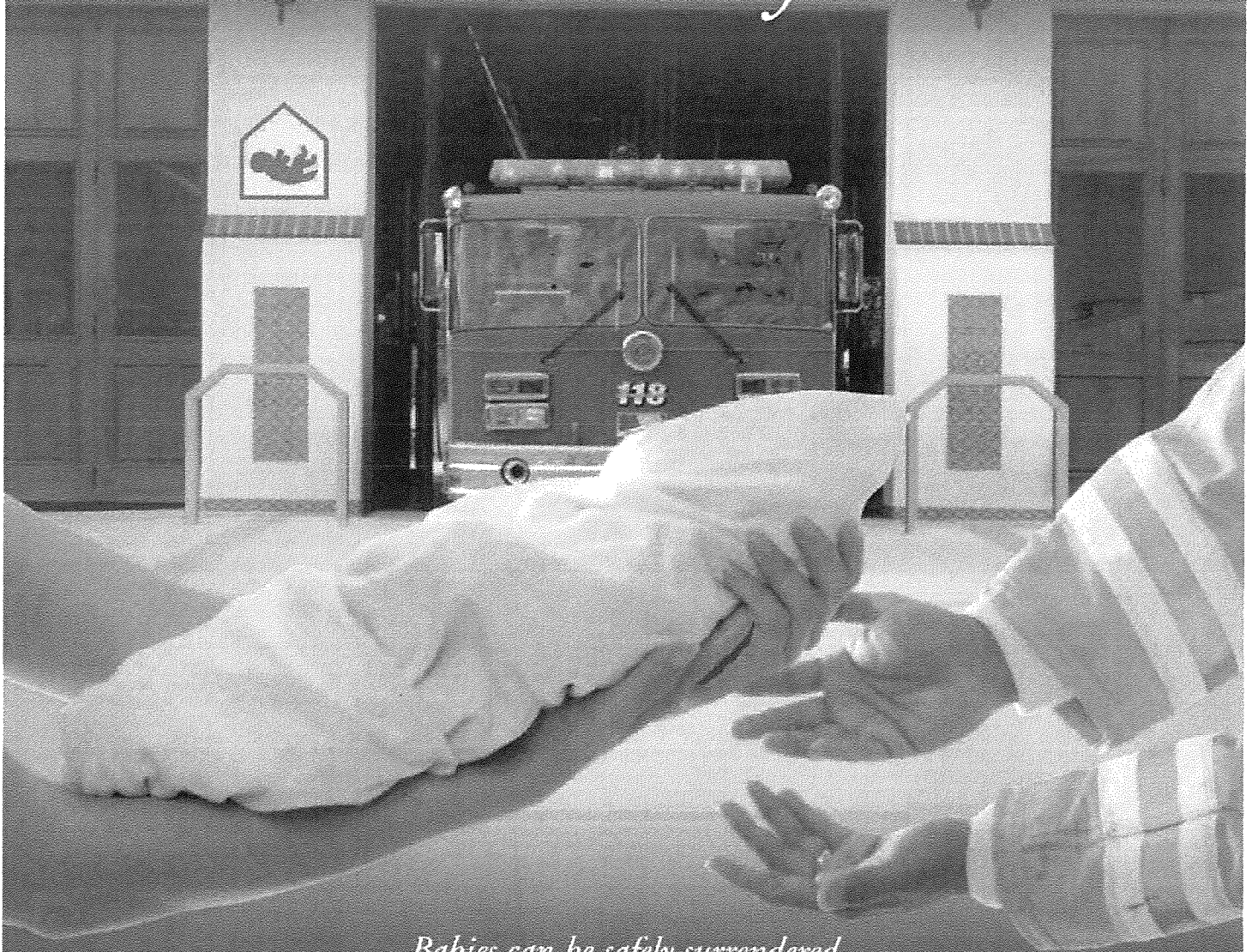
The basic requirements are covered in Notice 797. For more detailed information, the employee needs to see Pub. 596, Earned Income Credit (EIC), or the instructions for Form 1040, 1040A, or 1040EZ.

#### How Do My Employees Claim the EIC?

An eligible employee claims the EIC on his or her 2017 tax return. Even an employee who has no tax withheld from wages and owes no tax may claim the EIC and ask for a refund, but he or she must file a tax return to do so. For example, if an employee has no tax withheld in 2017 and owes no tax but is eligible for a credit of \$800, he or she must file a 2017 tax return to get the \$800 refund.



# *Safely* Surrendered *Baby Law*



*Babies can be safely surrendered  
to staff at any hospital or fire station in Los Angeles County*

No shame. No blame. No names.

In Los Angeles County: 1-877-BABY SAFE • 1-877-222-9723

[www.babysafela.org](http://www.babysafela.org)





## EXHIBIT D

In Los Angeles County: 1-877-BABY SAFE • 1-877-222-9723

www.babysafela.org

# Safely Surrendered Baby Law

## What is the Safely Surrendered Baby Law?

California's Safely Surrendered Baby Law allows parents or other persons, with lawful custody, which means anyone to whom the parent has given permission to confidentially surrender a baby. As long as the baby is three days (72 hours) of age or younger and has not been abused or neglected, the baby may be surrendered without fear of arrest or prosecution.

*Every baby deserves a chance for a healthy life. If someone you know is considering abandoning a baby, let her know there are other options. For three days (72 hours) after birth, a baby can be surrendered to staff at any hospital or fire station in Los Angeles County.*

## How does it work?

A distressed parent who is unable or unwilling to care for a baby can legally, confidentially, and safely surrender a baby within three days (72 hours) of birth. The baby must be handed to an employee at a hospital or fire station in Los Angeles County. As long as the baby shows no sign of abuse or neglect, no name or other information is required. In case the parent changes his or her mind at a later date and wants the baby back, staff will use bracelets to help connect them to each other. One bracelet will be placed on the baby, and a matching bracelet will be given to the parent or other surrendering adult.

## What if a parent wants the baby back?

Parents who change their minds can begin the process of reclaiming their baby within 14 days. These parents should call the Los Angeles County Department of Children and Family Services at 1-800-540-4000.

## Can only a parent bring in the baby?

No. While in most cases a parent will bring in the baby, the Law allows other people to bring in the baby if they have lawful custody.

## Does the parent or surrendering adult have to call before bringing in the baby?

No. A parent or surrendering adult can bring in a baby anytime, 24 hours a day, 7 days a week, as long as the parent or surrendering adult surrenders the baby to someone who works at the hospital or fire station.

## Does the parent or surrendering adult have to tell anything to the people taking the baby?

No. However, hospital or fire station personnel will ask the surrendering party to fill out a questionnaire designed to gather important medical history information, which is very useful in caring for the baby. The questionnaire includes a stamped return envelope and can be sent in at a later time.

## What happens to the baby?

The baby will be examined and given medical treatment. Upon release from the hospital, social workers immediately place the baby in a safe and loving home and begin the adoption process.

## What happens to the parent or surrendering adult?

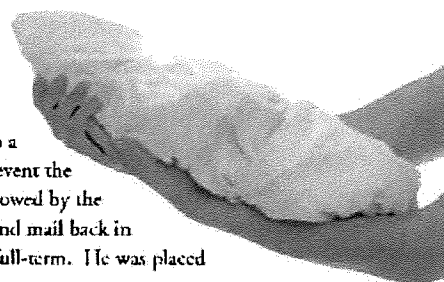
Once the parent or surrendering adult surrenders the baby to hospital or fire station personnel, they may leave at any time.

## Why is California doing this?

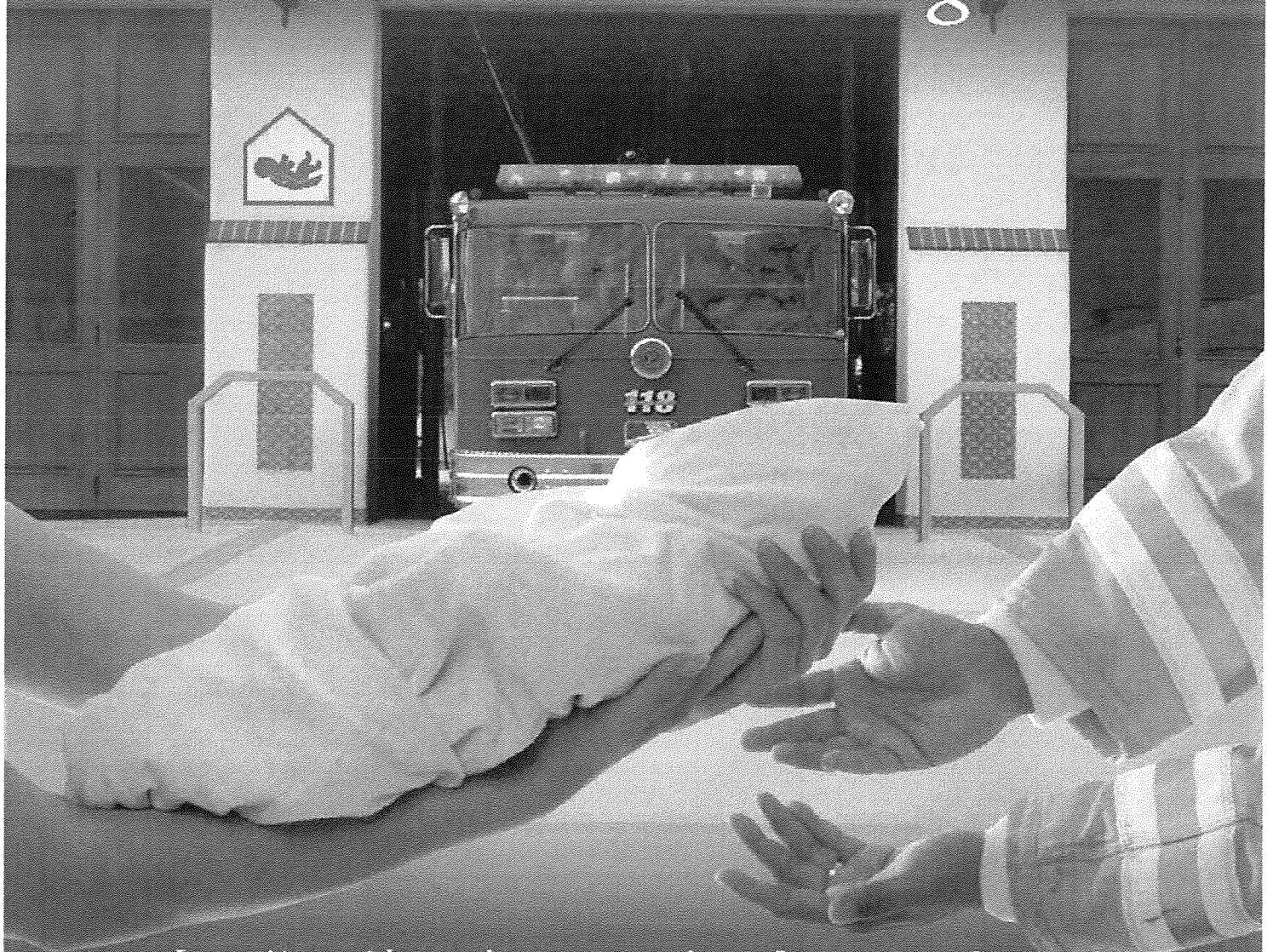
The purpose of the Safely Surrendered Baby Law is to protect babies from being abandoned, hurt or killed by their parents. You may have heard tragic stories of babies left in dumpsters or public bathrooms. Their parents may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had no one or nowhere to turn for help, they abandoned their babies. Abandoning a baby is illegal and places the baby in extreme danger. Too often, it results in the baby's death. The Safely Surrendered Baby Law prevents this tragedy from ever happening again in California.

## A baby's story

Early in the morning on April 9, 2005, a healthy baby boy was safely surrendered to nurses at Harbor-UCLA Medical Center. The woman who brought the baby to the hospital identified herself as the baby's aunt and stated the baby's mother had asked her to bring the baby to the hospital on her behalf. The aunt was given a bracelet with a number matching the anklet placed on the baby; this would provide some identification in the event the mother changed her mind about surrendering the baby and wished to reclaim the baby in the 14-day period allowed by the Law. The aunt was also provided with a medical questionnaire and said she would have the mother complete and mail back in the stamped return envelope provided. The baby was examined by medical staff and pronounced healthy and full-term. He was placed with a loving family that had been approved to adopt him by the Department of Children and Family Services.



# *Ley de* Entrega de Bebés *Sin Peligro*



*Los recién nacidos pueden ser entregados en forma segura al personal de cualquier hospital o cuartel de bomberos del Condado de Los Ángeles*

Sin pena. Sin culpa. Sin nombres.

En el Condado de Los Ángeles: 1-877-BABY SAFE • 1-877-222-9723

[www.babysafela.org](http://www.babysafela.org)





## EXHIBIT D

En el Condado de Los Angeles: 1-877-BABY SAFE • 1-877-222-9723

www.babysafela.org

# Ley de Entrega de Bebés Sin Peligro

## ¿Qué es la Ley de Entrega de Bebés sin Peligro?

La Ley de Entrega de Bebés sin Peligro de California permite la entrega confidencial de un recién nacido por parte de sus padres u otras personas con custodia legal, es decir cualquier persona a quien los padres le hayan dado permiso. Siempre que el bebé tenga tres días (72 horas) de vida o menos, y no haya sufrido abuso ni negligencia, pueden entregar al recién nacido sin temor de ser arrestados o procesados.

*Cada recién nacido se merece la oportunidad de tener una vida saludable. Si alguien que usted conoce está pensando en abandonar a un recién nacido, infórmele que tiene otras opciones. Hasta tres días (72 horas) después del nacimiento, se puede entregar un recién nacido al personal de cualquier hospital o cuartel de bomberos del condado de Los Angeles.*

## ¿Cómo funciona?

El padre/madre con dificultades que no pueda o no quiera cuidar de su recién nacido puede entregarlo en forma legal, confidencial y segura dentro de los tres días (72 horas) del nacimiento. El bebé debe ser entregado a un empleado de cualquier hospital o cuartel de bomberos del Condado de Los Angeles. Siempre que el bebé no presente signos de abuso o negligencia, no será necesario suministrar nombres ni información alguna. Si el padre/madre cambia de opinión posteriormente y desea recuperar a su bebé, los trabajadores utilizarán brazaletes para poder vincularlos. El bebé llevará un brazalete y el padre/madre o el adulto que lo entregue recibirá un brazalete igual.

## ¿Qué pasa si el padre/madre desea recuperar a su bebé?

Los padres que cambien de opinión pueden comenzar el proceso de reclamar a su recién nacido dentro de los 14 días. Estos padres deberán llamar al Departamento de Servicios para Niños y Familias (Department of Children and Family Services) del Condado de Los Angeles al 1-800-540-4000.

## ¿Sólo los padres podrán llevar al recién nacido?

No. Si bien en la mayoría de los casos son los padres los que llevan al bebé, la ley permite que otras personas lo hagan si tienen custodia legal.

## ¿Los padres o el adulto que entrega al bebé deben llamar antes de llevar al bebé?

No. El padre/madre o adulto puede llevar al bebé en cualquier momento, las 24 horas del día, los 7 días de la semana, siempre y cuando entreguen a su bebé a un empleado del hospital o cuartel de bomberos.

## ¿Es necesario que el padre/madre o adulto diga algo a las personas que reciben al bebé?

No. Sin embargo, el personal del hospital o cuartel de bomberos le pedirá a la persona que entregue al bebé que llene un cuestionario con la finalidad de recabar antecedentes médicos importantes, que resultan de gran utilidad para cuidar bien del bebé. El cuestionario incluye un sobre con el sello postal pagado para enviarlo en otro momento.

## ¿Qué pasará con el bebé?

El bebé será examinado y le brindarán atención médica. Cuando le den el alta del hospital, los trabajadores sociales inmediatamente ubicarán al bebé en un hogar seguro donde estará bien atendido, y se comenzará el proceso de adopción.

## ¿Qué pasará con el padre/madre o adulto que entregue al bebé?

Una vez que los padres o adulto hayan entregado al bebé al personal del hospital o cuartel de bomberos, pueden irse en cualquier momento.

## ¿Por qué se está haciendo esto en California?

La finalidad de la Ley de Entrega de Bebés sin Peligro es proteger a los bebés para que no sean abandonados, lastimados o muertos por sus padres. Usted probablemente haya escuchado historias trágicas sobre bebés abandonados en basureros o en baños públicos. Los padres de esos bebés probablemente hayan estado pasando por dificultades emocionales graves. Las madres pueden haber ocultado su embarazo, por temor a lo que pasaría si sus familias se enteraran. Abandonaron a sus bebés porque tenían miedo y no tenían nadie a quien pedir ayuda. El abandono de un recién nacido es ilegal y pone al bebé en una situación de peligro extremo. Muy a menudo el abandono provoca la muerte del bebé. La Ley de Entrega de Bebés sin Peligro impide que vuelva a suceder esta tragedia en California.

## Historia de un bebé

A la mañana temprano del día 9 de abril de 2005, se entregó un recién nacido saludable a las enfermeras del Harbor-UCLA Medical Center. La mujer que llevó el recién nacido al hospital se dio a conocer como la tía del bebé, y dijo que la madre le había pedido que llevara al bebé al hospital en su nombre. Le entregaron a la tía un brazalete con un número que coincidía con la pulsera del bebé; esto serviría como identificación en caso de que la madre cambiara de opinión con respecto a la entrega del bebé y decidiera recuperarlo dentro del período de 14 días que permite esta ley. También le dieron a la tía un cuestionario médico, y ella dijo que la madre lo llenaría y lo enviaría de vuelta dentro del sobre con franqueo pagado que le habían dado. El personal médico examinó al bebé y se determinó que estaba saludable y a término. El bebé fue ubicado con una buena familia que ya había sido aprobada para adoptarlo por el Departamento de Servicios para Niños y Familias.



## **Chapter 2.206 DEFAULTED PROPERTY TAX REDUCTION PROGRAM**

- 2.206.010 Findings and declarations.
- 2.206.020 Definitions.
- 2.206.030 Applicability.
- 2.206.040 Required solicitation and Contract language.
- 2.206.050 Administration and compliance certification.
- 2.206.060 Exclusions/Exemptions.
- 2.206.070 Enforcement and remedies.
- 2.206.080 Severability.

### **2.206.010 Findings and declarations.**

The Board of Supervisors finds that significant revenues are lost each year as a result of taxpayers who fail to pay their tax obligations on time. The delinquencies impose an economic burden upon the County and its taxpayers. Therefore, the Board of Supervisors establishes the goal of ensuring that individuals and businesses that benefit financially from Contracts with the County fulfill their property tax obligation. (Ord. No. 2009-0026 § 1 (part), 2009.)

### **2.206.020 Definitions.**

The following definitions shall be applicable to this chapter:

- A. "Contractor" shall mean any person, firm, corporation, partnership, or combination thereof, which submits a bid or proposal or enters into a Contract or agreement with the County.
- B. "County" shall mean the County of Los Angeles or any public entities for which the Board of Supervisors is the governing body.
- C. "County Property Taxes" shall mean any property tax obligation on the County's secured or unsecured roll; except for tax obligations on the secured roll with respect to property held by a Contractor in a trust or fiduciary capacity or otherwise not beneficially owned by the Contractor.
- D. "Department" shall mean the County department, entity, or organization responsible for the solicitation and/or administration of the Contract.
- E. "Default" shall mean any property tax obligation on the secured roll that has been deemed defaulted by operation of law pursuant to California Revenue and Taxation Code section 3436; or any property tax obligation on the unsecured roll that remains unpaid on the applicable delinquency date pursuant to California Revenue and Taxation Code section 2922; except for any property tax obligation dispute pending before the Assessment Appeals Board.

- F. "Solicitation" shall mean the County's process to obtain bids or proposals for goods and services.
- G. "Treasurer-Tax Collector" shall mean the Treasurer and Tax Collector of the County of Los Angeles. (Ord. No. 2009-0026 § 1 (part), 2009.)

**2.206.030 Applicability.**

This chapter shall apply to all solicitations issued 60 days after the effective date of the ordinance codified in this chapter. This chapter shall also apply to all new, renewed, extended, and/or amended Contracts entered into 60 days after the effective date of the ordinance codified in this chapter. (Ord. No. 2009-0026 § 1 (part), 2009.)

**2.206.040 Required solicitation and Contract language.**

All solicitations and all new, renewed, extended, and/or amended Contracts shall contain language, which:

- A. Requires any Contractor to keep County Property Taxes out of Default status at all times during the term of an awarded Contract;
- B. Provides that the failure of the Contractor to comply with the provisions in this chapter may prevent the Contractor from being awarded a new Contract; and
- C. Provides that the failure of the Contractor to comply with the provisions in this chapter may constitute a material breach of an existing Contract, and failure to cure the breach within ten days of notice by the County by paying the outstanding County Property Tax or making payments in a manner agreed to and approved by the Treasurer-Tax Collector, may subject the Contract to suspension and/or termination. (Ord. No. 2009-0026 § 1 (part), 2009.)

**2.206.050 Administration and compliance certification.**

- A. The Treasurer-Tax Collector shall be responsible for the administration of this chapter. The Treasurer-Tax Collector shall, with the assistance of the Chief Executive Officer, Director of Internal Services, and County Counsel issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other departments.
- B. Contractor shall be required to certify, at the time of submitting any bid or proposal to the County, or entering into any new Contract, or renewal, extension or amendment of an existing Contract with the County, that it is in compliance with this chapter is not in Default on any County Property Taxes or is current in

payments due under any approved payment arrangement (Ord. No. 2009-0026 § 1 (part), 2009.)

**2.206.060 Exclusions/Exemptions.**

A. This chapter shall not apply to the following Contracts:

1. Chief Executive Office delegated authority agreements under \$50,000;
2. A Contract where Federal or State law or a condition of a Federal or State program mandates the use of a particular Contractor;
3. A purchase made through a State or Federal Contract;
4. A Contract where State or Federal monies are used to fund service-related programs including, but not limited to, voucher programs, foster care, or other social programs that provide immediate direct assistance;
5. Purchase orders under a master agreement, where the Contractor was certified at the time the master agreement was entered into and at any subsequent renewal, extension and/or amendment to the master agreement;
6. Purchase orders issued by Internal Services Department under \$100,000 that is not the result of a competitive bidding process;
7. Program agreements that utilize Board of Supervisors' discretionary funds;
8. National Contracts established for the purchase of equipment and supplies for and by the National Association of Counties, U.S. Communities Government Purchasing Alliance, or any similar related group purchasing organization;
9. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, reseller, and must match and intermember with existing supplies, equipment, or systems maintained by the County pursuant to the Los Angeles Purchasing Policy and Procedures Manual, Section P-3700 or a successor provision;
10. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, Section 4.6.0 or a successor provision;
11. A purchase card purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section P-2810 or a successor provision;

12. A nonagreement purchase worth a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section A-0300 or a successor provision; or
  13. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual Section P-0900 or a successor provision;
  14. Other Contracts for mission critical goods and/or services where the Board of Supervisors determines that an exemption is justified.
- B. Other laws. This chapter shall not be interpreted or applied to any Contractor in a manner inconsistent with the laws of the United States or California. (Ord. No. 2009-0026 § 1 (part), 2009.)

**2.206.070 Enforcement and remedies.**

- A. The information furnished by each Contractor certifying that it is in compliance with this chapter shall be under penalty of perjury.
- B. No Contractor shall willfully and knowingly make a false statement certifying compliance with this chapter for the purpose of obtaining or retaining a County Contract.
- C. For Contractor's violation of any provision of this chapter, the County department head responsible for administering the Contract may do one or more of the following:
  1. Recommend to the Board of Supervisors the termination of the Contract; and/or,
  2. Pursuant to Chapter 2.202, seek the debarment of the Contractor; and/or,
  3. Recommend to the Board of Supervisors that an exemption is justified pursuant to Section 2.206.060.A.14 of this chapter or payment deferral as provided pursuant to the California Revenue and Taxation Code. (Ord. No. 2009-0026 § 1 (part), 2009.)

**2.206.080 Severability.**

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. No. 2009-0026 § 1 (part), 2009.)

## PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through H, inclusive, of this Contract (Exhibits A- H) and this PRS, Exhibits A- H shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A- H, to clarify Performance Requirements, or to monitor any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
<b>A. SCOPE OF WORK</b>				
1. Fines by Regulatory and Governmental Agencies	Fined by a local, regional, State, or Federal regulatory or governmental agency as a result of the Contractor's negligence or failure to comply with any Federal, State, or local rules, regulations, or requirements.	\$500 per occurrence plus any fine(s) charged to the County by a regulatory or governmental agency; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Violation of the National Pollutant Discharge Elimination System	Discharge of debris into storm drains and/or gutter.	\$500 per occurrence plus any fines by regulatory and governmental agencies plus any remediation cost; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
<b>B. REPORTS/DOCUMENTATIONS</b>				
1. Daily/Weekly/Monthly/Quarterly Reports	Submitted to Contract Manager daily/weekly/monthly report.	\$50 per day per report that is late or not submitted.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Special Reports As Needed	Filed within time frame requested.	\$50 per day per report that is late or not submitted.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

\*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.



## PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through H, inclusive, of this Contract (Exhibits A-H) and this PRS, Exhibits A-H shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-H, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
<b>C. EMPLOYEES</b>				
1. Contractor's Employee Criminal Background Investigation	Prior to the start of the contract and continuation of the contract the contractor shall certify all employees who are in a designated sensitive position has passed a fingerprints background check submitted to the California Department of Justice to include State, local, and federal-level review, as required by the Contract. Employees who <u>do not</u> pass or is not certified shall be immediately removed.	\$100 per employee per day who is not certified as passing the background check.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Employees Well Oriented To Job	Employees must have thorough knowledge of facility and its needs.	\$50 per error resulting from lack of orientation; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Staffing	Staffing levels are equal or exceed contract requirements.	\$50 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Training program	Document training of each employee.	\$250 per untrained employee.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Maintain Knowledge of Safety Requirements	Completion of training of all accepted standards for safe practices related to the work.	\$50 per employee, per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No	

\*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.

## PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through H, inclusive, of this Contract (Exhibits A- H) and this PRS, Exhibits A- H shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A- H, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
			<input type="checkbox"/> N/A	
<b>D. SUPERVISOR/MANAGERS</b>				
1. Change in Project Manager	Contractor shall notify the County in writing of any change in name or address of the Project Manager.	\$50 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Respond to complaints, requests, and discrepancies.	Respond within the time frame outlined in the Contract.	\$50 per complaint not responded to within the time frame outlined in the specifications.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Makes Site Inspections	Facility inspected each shift or as required by Contract.	\$50 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Competent Supervisory Staff	Responsiveness to complaints and requests; maintain good work records, and acceptable level of service.	\$200 per occurrence; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Provide Adequate Supervision and Training	Contract specifications met.	\$50 per occurrence; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

\*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.

## PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through H, inclusive, of this Contract (Exhibits A-H) and this PRS, Exhibits A-H shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-H, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
6. Project Safety Official	Project Safety Official who shall be thoroughly familiar with the Contractor's Injury and Illness Prevention Program and Code of Safe Practices.	\$200 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
7. Supervisors speak, read, write, and understand English	On-site supervisor can communicate in English with County Contract Manager.	\$100 per day for use of non English-speaking supervisor; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
<b>E. CONTRACT ADMINISTRATION</b>				
1. Insurance Certifications	Certifications submitted before implementation of contract and on a timely basis there-after.	\$200 per day; work/contract; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Record Retention & Inspection/Audit Settlement	Maintain all required documents as specified in contract.	\$200 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Use of Subcontractor without Approval and/or Authorization.	Obtain County's written approval prior to subcontracting any work.	\$500 per occurrence; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. License and Certification	All license and certifications required to perform the work, if any.	\$200 per day; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Assignment and Delegation	Contractor shall not assign its rights or delegate its duties	\$200 per day the County is not informed of this	<input type="checkbox"/> Yes <input type="checkbox"/> No	

\*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.

PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through H, inclusive, of this Contract (Exhibits A- H) and this PRS, Exhibits A- H shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A- H, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
	under this Contract, or both, whether in whole or in part, without the prior written consent of County.	change; possible suspension; possible termination for default of contract.	<input type="checkbox"/> N/A	
6. Safety Requirements	Comply with all applicable State of California Occupational Safety and Health Administration (Cal/OSHA).	\$500 per occurrence; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

\*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.



### Task 1

**SHEET**  
1 of 4

SCALE  
1"=500'

T.G.  
635

FILE NAME: \\pw01\public\mpub\MD4\ADM\STAFF\MD4-Whittier Boulevard Clean Up Project\Rebid 2017

LOS ANGELES COUNTY DEPT OF PUBLIC WORKS  
ROAD MAINTENANCE DIVISION - DISTRICT 4

**Laura Rockett**  
PROJECT ENGINEER



0 200 400 Ft





**Laura Rockett**  
PROJECT ENGINEER

## Task II







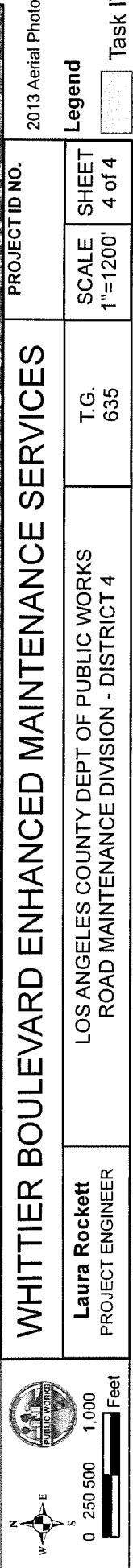




Exhibit H

**Decorative Lights and Decorations**

Example 1:



Example 2:



Exhibit H

Example 3:



Example 4:





WOODS  
MAINTENANCE  
SERVICES, INC.

ENCLOSURE C



**Los Angeles County Department of Public Works  
RFP 2018-PA027  
Whittier Blvd. Enhanced Maintenance**

November 15, 2018

Woods Maintenance Services, Inc.  
7260 Atoll Avenue  
North Hollywood, California 91605

**ORIGINAL**

(800) 794-7384

<http://www.graffiticontrol.com>    [request@graffiticontrol.com](mailto:request@graffiticontrol.com)

## 2. TABLE OF CONTENTS

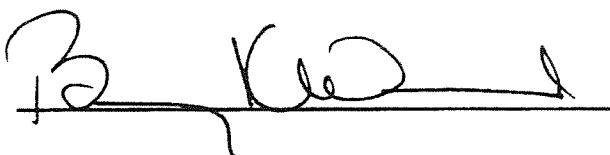
<u>ITEM</u>	<u>DESCRIPTION</u>
1.	Title Page
2.	Table of Contents
3.	Letter of Transmittal
4.	Support Documents for Corporation
5.	Experience
6.	Work Plan
7.	Quality Assurance Program
8.	Equipment
9.	Subcontractors
10.	Financial Resources - <b>[CONFIDENTIAL]</b>
11.	Licenses and Certifications
12.	Insurance
13.	Record Keeping
14.	Forms Lists (PW & LW Forms)
15.	Subcontractors Forms List
16.	Living Wage Ordinance
17.	Additional Information
	<ul style="list-style-type: none"><li>• Sample Photo Identification</li><li>• Sample Forms for Work Order Requests &amp; Quality Control Reporting</li><li>• Sample Pictures of Before and After Graffiti Removals</li></ul>

### **3. LETTER OF TRANSMITTAL**

The undersigned hereby declares that he is the Contractor submitting the attached proposal and is duly authorized by Woods Maintenance Services, Inc. to sign on behalf of and bind said Contractor to Los Angeles County. Further, the undersigned has read all bid documents, addendums and attachments and affirms his understanding of them.

Additionally, Woods Maintenance Services, Inc., is duly licensed to transact business within the state of California and is presently licensed by the Contractors State License Board to perform all of the annotated services. Contractor License # 741322 is valid for the C61/D38, C33, C27, C61/D49 classifications, and expires October 31, 2019. Our Subcontractor GonzElectric, Inc. maintains a valid Contractor License # 1019583 for the C10 classification, which is valid until October 31, 2020.

Proposer **Woods Maintenance Services, Inc.**

Signature 

Name / Title **Barry K. Woods – President**  
**7260 Atoll Avenue • North Hollywood, CA 91605**  
**(818) 764-2515**

Date **November 13, 2018**

Employer ID # **95-4643637**

CSLB License # **741322**

**4. SUPPORT DOCUMENTS FOR CORPORATION**



## SECRETARY OF STATE

### CERTIFICATE OF STATUS DOMESTIC CORPORATION

I, **BILL JONES**, Secretary of State of the State of California, hereby certify:

That on the 25th day of April, 19 97,

WOODS MAINTENANCE SERVICES, INC.

became incorporated under the laws of the State of California by filing its Articles of Incorporation in this office; and

That no record exists in this office of a certificate of dissolution of said corporation nor of a court order declaring dissolution thereof, nor of a merger or consolidation which terminated its existence; and

That said corporation's corporate powers, rights and privileges are not suspended on the records of this office; and

That according to the records of this office, the said corporation is authorized to exercise all its corporate powers, rights and privileges and is in good legal standing in the State of California; and

That no information is available in this office on the financial condition, business activity or practices of this corporation.

IN WITNESS WHEREOF, I execute this certificate and affix the Great Seal of the State of California this day of

October 22, 1998



*Bill Jones*

Secretary of State





# State of California Secretary of State

S

## Statement of Information

(Domestic Stock and Agricultural Cooperative Corporations)

FEES (Filing and Disclosure): \$25.00.

If this is an amendment, see instructions.

**IMPORTANT - READ INSTRUCTIONS BEFORE COMPLETING THIS FORM**

FJ98018

FILED

In the office of the Secretary of State  
of the State of California

FEB-21 2017

## 1. CORPORATE NAME

WOODS MAINTENANCE SERVICES, INC.

## 2. CALIFORNIA CORPORATE NUMBER

C1983206

This Space for Filing Use Only

**No Change Statement** (Not applicable if agent address of record is a P.O. Box address. See instructions.)

3. If there have been any changes to the information contained in the last Statement of Information filed with the California Secretary of State, or no statement of information has been previously filed, this form must be completed in its entirety.

☒ If there has been no change in any of the information contained in the last Statement of Information filed with the California Secretary of State, check the box and proceed to Item 17.

**Complete Addresses for the Following** (Do not abbreviate the name of the city. Items 4 and 5 cannot be P.O. Boxes.)

	CITY	STATE	ZIP CODE
4. STREET ADDRESS OF PRINCIPAL EXECUTIVE OFFICE			

	CITY	STATE	ZIP CODE
5. STREET ADDRESS OF PRINCIPAL BUSINESS OFFICE IN CALIFORNIA, IF ANY			

	CITY	STATE	ZIP CODE
6. MAILING ADDRESS OF CORPORATION, IF DIFFERENT THAN ITEM 4			

**Names and Complete Addresses of the Following Officers** (The corporation must list these three officers. A comparable title for the specific officer may be added; however, the preprinted titles on this form must not be altered.)

	ADDRESS	CITY	STATE	ZIP CODE
7. CHIEF EXECUTIVE OFFICER/				

	ADDRESS	CITY	STATE	ZIP CODE
8. SECRETARY				

	ADDRESS	CITY	STATE	ZIP CODE
9. CHIEF FINANCIAL OFFICER/				

**Names and Complete Addresses of All Directors, Including Directors Who are Also Officers** (The corporation must have at least one director. Attach additional pages, if necessary.)

	ADDRESS	CITY	STATE	ZIP CODE
10. NAME				

	ADDRESS	CITY	STATE	ZIP CODE
11. NAME				

	ADDRESS	CITY	STATE	ZIP CODE
12. NAME				

13. NUMBER OF VACANCIES ON THE BOARD OF DIRECTORS, IF ANY:

**Agent for Service of Process** If the agent is an individual, the agent must reside in California and Item 15 must be completed with a California street address, a P.O. Box address is not acceptable. If the agent is another corporation, the agent must have on file with the California Secretary of State a certificate pursuant to California Corporations Code section 1505 and Item 15 must be left blank.

14. NAME OF AGENT FOR SERVICE OF PROCESS

	CITY	STATE	ZIP CODE
15. STREET ADDRESS OF AGENT FOR SERVICE OF PROCESS IN CALIFORNIA, IF AN INDIVIDUAL			

### Type of Business

16. DESCRIBE THE TYPE OF BUSINESS OF THE CORPORATION

17. BY SUBMITTING THIS STATEMENT OF INFORMATION TO THE CALIFORNIA SECRETARY OF STATE, THE CORPORATION CERTIFIES THE INFORMATION CONTAINED HEREIN, INCLUDING ANY ATTACHMENTS, IS TRUE AND CORRECT.

02/21/2017 JEFFREY LEE WOODS

GENERAL MANAGER

DATE

TYPE/PRINT NAME OF PERSON COMPLETING FORM

TITLE

SIGNATURE

SI-200 (REV 01/2013)

APPROVED BY SECRETARY OF STATE





LOS ANGELES COUNTY  
**CONSUMER &  
BUSINESS AFFAIRS**

Brian J. Stiger  
Director

Los Angeles County  
Board of Supervisors  
Hilda L. Solis  
Mark Ridley-Thomas  
Sheila Kuehl  
Janice Hahn  
Kathryn Barger

April 17, 2017

WOODS MAINTENANCE SERVICES INC  
7260 Atoll Avenue  
North Hollywood, CA 91605

Vendor #: 056965  
Certification Record #: 7970

**CERTIFICATION LETTER FOR NON-FEDERALLY FUNDED COUNTY SOLICITATIONS**

Dear WOODS MAINTENANCE SERVICES, INC:

Congratulations! Your business is now certified as a Local Small Business Enterprise (LSBE) with the County of Los Angeles effective as of the date of this letter. Your LSBE certification expiration date is based on your State of California Department of General Services' (DGS) small business certification. Your certification expires on February 28, 2019.

Your business is eligible for LSBE preference consideration in those County of Los Angeles solicitations which include the "Request for Preference Consideration" form. You must complete the form and provide your Vendor Number in your bid/proposal along with a copy of this approval letter for each response to receive the preference.

Additionally, the Board of Supervisors established a "Countywide Small Business Payment Liaison and Prompt Pay Program". As a certified LSBE, your company is now eligible for a 15-day prompt payment. Please call the Small Business Services office at 855-230-6430 or send an email to [cbesbe@doba.lacounty.gov](mailto:cbesbe@doba.lacounty.gov) to request your free Prompt Payment Stamp and Instructions.

The County of Los Angeles Department of Consumer and Business Affairs reserves the right to request additional information and/or conduct an on-site visit to verify your company's eligibility for the program. Please contact our office immediately if your business experiences any changes that could affect eligibility during the certification period.

Again, congratulations on your certification. If you have any questions about our LSBE Program, please call us at 323-881-3964, visit our website at <http://doba.lacounty.gov> or email us at [cbesbe@doba.lacounty.gov](mailto:cbesbe@doba.lacounty.gov).

Sincerely,

BRIAN J. STIGER  
DIRECTOR

SABRA PURIFOY  
Program Chief, Small Business Services  
BJS:SP



500 W. Temple St., Room B-25 • Los Angeles, CA 90012-2706 • toll-free 800.593.8222 • phone 213.974.1452 • fax 213.687.1137

[doba.lacounty.gov](http://doba.lacounty.gov)

## **5. EXPERIENCE**

### **COMPANY BACKGROUND**

Woods Maintenance Services, Inc., started out under its original corporate name of D & B Maintenance Service, Inc., as a janitorial maintenance contractor in 1975, reorganizing under its current name in 1997. In the beginning, our emphasis was on the daily and nightly maintenance of apartment buildings, condominiums, industrial parks and office buildings, with a minor workload of graffiti removal on their exterior facades.

In 1976 the company grew to include landscape maintenance and became licensed to perform high pressure washing and steam cleaning work for hard surfaces, as well as masonry cleaning. It was at this time, while we were members of the Chamber of Commerce that we helped to develop the Westwood Village Sidewalk Maintenance District, a program funded through property owners' taxes to clean and maintain specific business districts.

As graffiti increased throughout the city (and country) a new division, Graffiti Control Systems, was formed to specifically address this out of control problem. Through trial and error and a great deal of research and beta testing, Graffiti Control Systems, became the first graffiti abatement contractor in the nation to utilize portable spectrophotometers in the field to computer color match paint, thereby setting a new standard for quality and timeliness.

Graffiti Control Systems' sister company, Hydro Pressure Systems, is the largest licensed pressure washing contractor in the state, and for over 43 years has been performing all manner of exterior maintenance for both public and private sector clients throughout California.

Woods Maintenance Services presently has multiple contracts with the City of Los Angeles to perform nightly maintenance services in widespread areas of the city. Under the auspices of the Street Maintenance Department within the Board of Public Works, Woods has swept and washed the sidewalks in Westwood Village, Van Nuys Boulevard in Van Nuys and Main and Spring Streets in downtown Los Angeles. In addition to recovering trash, debris and litter, we were responsible for emptying all street-side trash receptacles and replacing the liners on a daily basis, as well as removing graffiti from public property. Eighteen years ago, Woods Maintenance Services was awarded and has been performing under a County of Los Angeles contract for the Whittier Boulevard Enhancement Program, the precursor to this RFP, whereby all graffiti is abated, trash receptacles are emptied, trash, weeds and debris are removed and sidewalks and gutters are pressure washed and steam cleaned on a daily basis, holiday lights are installed and removed, palm trees and canopy trees are trimmed, and the arch is maintained.

Previously, we have held multi-year contracts for the Hollywood Boulevard Walk of Fame, Reseda Boulevard, Fairfax Avenue, Broadway BID and Ventura Boulevard in Sherman Oaks. We were chosen as the contractor to perform the high pressure washing

services/graffiti abatement protocols required for the Cities of Coronado, Palm Springs, Whittier and West Hollywood.

In addition to servicing the particular needs and demands of hundreds of business clients, we devised and implemented a comprehensive graffiti control program for frequently vandalized underpasses in the City of Los Angeles, and then brought that program to the entire City of National City, and predefined areas in San Diego. Currently, we maintain a great many city and county properties graffiti free, and have done so for over 43 years.

Having recently celebrated our 43<sup>rd</sup> Anniversary, we are proud to have brought a great many "firsts" to the service industry: Our firm was first in 24 hour removals upon request; we were first in the application of protective coatings and are the only authorized company to apply coatings and abate graffiti from murals throughout the City of Los Angeles; along with Vista Paint and Applied Color, we were first to test and utilize portable spectrophotometers in the field on a Montebello city program; we were instrumental in working with Armand Hammer in testing and approving the safe use of soda bicarbonate for alternative removals; we were the first to offer glass polishing for windows etched by vandals; and we were the first to use a relational database system for entering, tracking and reporting graffiti incidents. Currently, most of what Woods Maintenance Services pioneered has been adopted by many other contractors and cities in monitoring their contracts.

At present, Woods Maintenance Services is under contract with the cities of Los Angeles, Diamond Bar, Glendale, Tustin, Temple City, San Gabriel, Santa Monica and South Pasadena, as well as Los Angeles County. Further, in our capacity as a contractor for the MTA, we are charged with keeping the transit properties free of graffiti, weeds, trash and debris throughout the County, in addition for providing landscape and irrigation maintenance.

Having provided these services for more than 18 years on the Whittier Boulevard Enhanced Maintenance contract, and knowing the specific area as well as having all required State Contractors Licenses, Woods Maintenance Services is uniquely qualified to continue to provide these services for the County. Our current supervisor and lead on-site crew member, Enrique Lopez and Gerson Munera, respectively, would continue in the same capacity if awarded this contract. Enrique has been with our company for nearly 30 years, of which the past eighteen have been in a supervisory capacity. Gerson has been with Woods Maintenance Services for over 10 years and has specifically been handling the Whittier Boulevard Enhancement Contract for the past 6+ years and is very familiar with not only the work requirements and the area, but also with the business owners and tenants.

These two supervisors have the knowledge and practical experience to handle all aspects of this contract. They are versed in the protocols of the job, including, but not limited to, responding to requests from the County's on site representative, interacting with the citizens on the Boulevard, dealing with requests from the County's graffiti referral system (GARS), and working with the business tenants along Whittier Boulevard. And of course,

their knowledge is unmatched in executing the scope of work required by the contract: removing trash, litter and debris from the boulevard, alleys, and parking lot, steam cleaning the boulevard and side streets, maintaining the Whittier Boulevard arch, tree trimming as required/requested, and graffiti abatement. Additionally, Enrique will supervise our qualified subcontractor for the tree lighting installation and maintenance.

Woods Maintenance Services has always been proud of its ability to offer and demand exceptional service from its staff. In-service training, incentives, above the standard pay scale and a working environment that fosters pride and responsibility; these are the hallmarks of a successful company, one that will endure another 43 years.

Cities, counties, office buildings, industrial parks, individual businesses and homeowners rely on us daily to respond to their needs and restore their property to a pristine condition. Whether it is graffiti, steam cleaning, or weed, trash and debris removal, cleanliness is a highly charged subject. The public's first perception of a facility, business district, or city is based on its initial and continuing awareness of how clean that area appears. If it is neglected, it encourages more abuse and fosters the broken window syndrome. Woods Maintenance Services, Inc., excels in immediate and professional response to any disruption to the cleanliness of the facilities it is charged with maintaining. And so it shall continue along Whittier Boulevard.

We feel that not only is our pricing competitive, but our staff, experience, professionalism and equipment can provide the County with the best in an Enhanced Maintenance Service. Should the Evaluation Committee have any questions, we will be most happy to address them.

Specific to the mandatory minimum requirements, as detailed on pages 2-3 of the County's RFP, Woods Maintenance Services, Inc. and/or its subcontractors meet all of the minimum requirements.

Woods has over 3 years experience in the following areas: graffiti removal, consumer generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. Furthermore, our on-site supervising employees each have more than 3 years experience performing all of the above tasks.

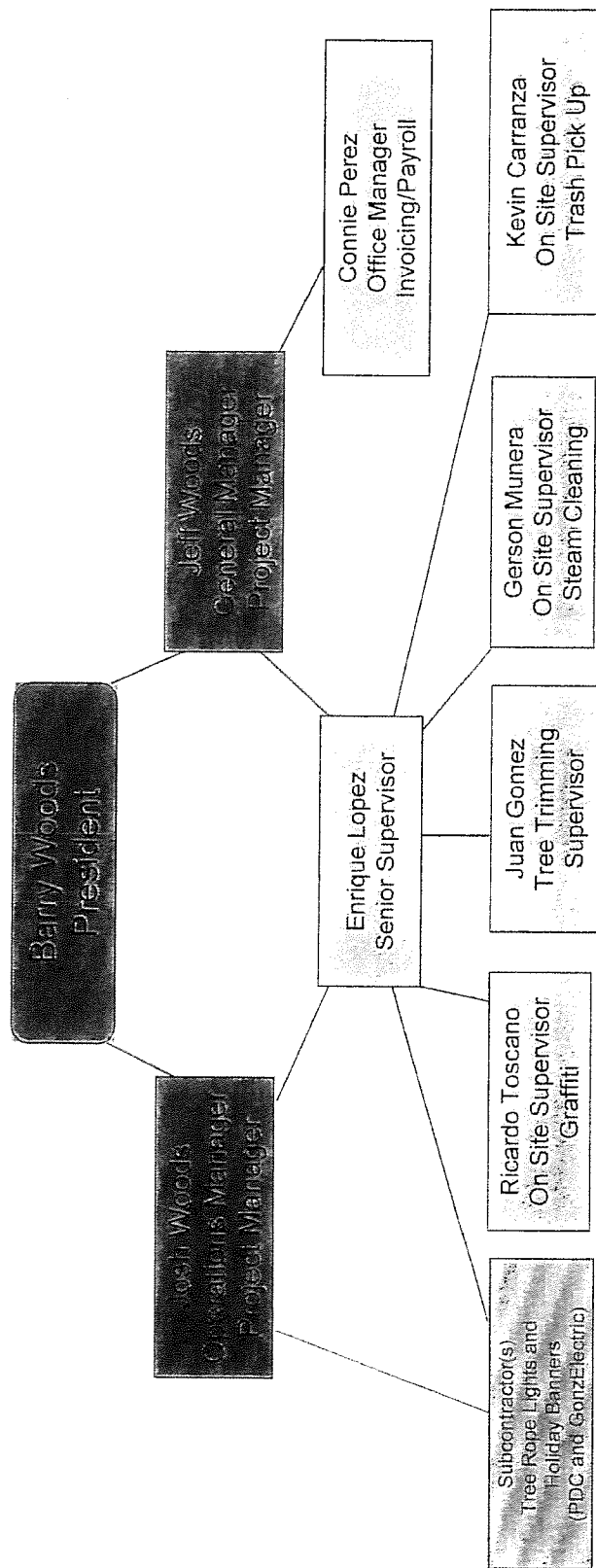
Woods Maintenance Services, Inc. and its subcontractors, GonzElectric, Inc. and Pacific Decorating Co., and their employees all have more than 3 years experience performing installation or tree rope LED lights and decorative holiday lights.

Woods Maintenance Services, Inc. has well over 3 years experience performing tree trimming services, in addition to being duly licensed with the C-61, D-38, C-33, C-27, and C-61, D-49 classifications, under the license # 741322, valid through 10/31/19. Woods also is registered with the Department of Industrial Relations, #1000003177. Finally, Woods Maintenance Services, Inc. maintains a valid and active Waste Collector Permit issue by the County Department of Health.

Our subcontractor, GonzElectric, Inc., is duly licensed as a C-10 contractor with the CSLB under license # 1019583, valid through 10/31/20, and is also registered with Department of Industrial Relations, #100062294.

# WOODS MAINTENANCE SERVICES, INC.

## Whittier Enhanced Maintenance



## PERSONNEL

WOODS MAINTENANCE SERVICES, INC., currently has a full complement of qualified personnel to handle all dedicated tasks and assignments. Below is the list of employees that will have direct involvement with this contract.

**BARRY WOODS, President**, has and will continue to have the final word on any issue that may arise out in the field with respect to the workers, equipment and overall job performance. Barry will conduct performance reviews of all personnel and interface with Los Angeles County personnel on job performance, changes and amendments. Barry started the firm 43 years ago and has years of experience in all fields in which WMS contracts.

**JEFF WOODS, General Manager**, will work closely with the Supervisor(s) as well as other crew members to help facilitate the quick response to any issue or problem that may arise out in the field or received from the County. Jeff will handle quality control for each task undertaken and is the co-head of the company's safety program. Part of his task will be to maintain a safe and secure working environment. Prior to managing this contract, Jeff managed and supervised multiple trash, graffiti, and steam cleaning contracts. Jeff has been the Program manager of this contract for the past 13 years.

**JOSH WOODS, Program Manager**, will actively supervise this contract, including any communication with County representatives. He has been co-managing this project with Jeff Woods for the past 7 years. He has overseen multiple graffiti, steam cleaning and trash removal contracts during his tenure with Woods Maintenance Services, including LACMTA Graffiti Abatement, LACMTA Right of Way Maintenance, LACMTA Red Line Tunnel Cleaning, and our Temple City Bus Shelter Cleaning contract. Josh also co-manages the WMS safety and training program.

**CONNIE PEREZ, Office Manager**, does the monthly billing and payroll as well as interface with staff for any unforeseen problems or issues. Connie handles the dispatching of all personnel to job sites, maintains records of time, material and all HR functions. Connie is also Woods' point person on the annual Living Wage meetings that the County conducts at our office.

**ENRIQUE LOPEZ, Senior Supervisor**, is and will continue to be responsible for supervising and overseeing the trash collection and steam cleaning crews, the graffiti abatement crew, as well as inspecting work methods, arranging all workplace protection, and preparing all reports with respect to manpower and equipment utilization. He will also be responsible for supervising our subcontractor. In his nearly 30 years with the firm, Enrique has had extensive training in all elements required by this RFP, but also in all aspects of workplace safety and has knowledge of all equipment functions and proper usage. Enrique is the first link in communication between the County's on site representative and Woods Maintenance Services.

**RICARDO TOSCANO, On Site Supervisor**, has performed this work under our previous Whittier Enhancement contracts for the past 4+ years. As the lead worker (graffiti removal), Ricardo understands and is extremely familiar with all aspects of this contract and its requirements. If needed, he can request additional help for the special circumstances that may arise. His duties include handling all graffiti work assignments, training of personnel, direct job oversight and accurate completion of all reports. Ricardo is well versed in the safe and proper operation and use of all equipment and tools to be used on site. He will primarily be tasked with graffiti removal.

**GERSON MUNERA, On Site Supervisor**, has supervised on our current Whittier Enhancement Contract for the past 3 years and has worked to remove trash and indiscriminate dumping in the flood control channels for over 4 years prior to this assignment. He is extremely skilled and experienced in Pressure Washing and Steam Cleaning. He is a tremendous worker and works well with not only the constituents on the Boulevard, but the County's on site representatives. Gerson is primarily tasked with the Steam Cleaning requirements of this contract.

**KEVIN CARRANZA, On Site Supervisor**, has supervised on our current Whittier Enhancement Contract for the past 3 years and has worked to remove trash and indiscriminate dumping in the flood control channels for 2 years prior to this assignment. He has worked on various trash removal contracts for both Woods Maintenance and other companies. Kevin is primarily tasked with the trash removal elements of this contract.

**JUAN GOMEZ, Tree Trimming Supervisor**, has supervised our tree trimming operations along Whittier Blvd. during our past contracts, and will continue to do so in the future. Juan has extensive tree trimming experience with many different varieties of trees, including Palm Trees and the canopy trees found on Whittier. He has over 22 years of tree trimming experience, including 12 with Woods Maintenance Services. Juan has worked with High Lift equipment for his entire tree servicing career, and he has taken courses in traffic control and management in accordance with the MUTCD.

### **SUBCONTRACTORS**

**Manny Gonzalez, Tree Lighting Specialist--Supervisor**, has worked as a licensed electrician for many years. During his career, he and his crews have installed tree rope lights and holiday light decorations for dozens of projects. As a state licensed electrician, he is familiar with the intricacies of LED lights and is skilled in maintaining, repairing, and replacing faulty bulbs and connections, as well as any outlet boxes that may need fixing or replacing.

**Pacific Decorating Company (formerly The Jarvis Company), Holiday Banner Installation and Removal**, has provided the installation and removal of the holiday banners and wreaths since this was added to the current contract in 2015. They were



also the contractor who initially installed these banners and wreaths for the first time in 2014. They currently have multiple contracts with public and private sector clients for the installation, removal, and storage of holiday decorations.

## STATEMENT OF QUALIFICATIONS

### WOODS MAINTENANCE SERVICES

7260 Atoll Avenue

North Hollywood, California 91605

(818) 503-8240 FAX (818) 764-2516

Barry K. Woods

#### OWNER/PROJECT MANAGER

38 years of maintenance experience, including graffiti abatement, exterior hard surface maintenance, landscape maintenance and masonry restoration.

Seeks better and more productive methods to accomplish company goals. Interfaces with Contract Administrators to obtain feedback and adjust methodology.

#### PROJECT SUPERVISORS –

##### Enrique Lopez for this Project

Juan Franco

Jose Morales

Antonio Morales

Juan Garcia

Jeff Woods

Mario Acosta

Josh Woods

125 years of combined field work experience in all aspects of contact maintenance with city, county and state agencies. Create and implement new and more efficient systems of inspection and quality control procedures. On site on daily basis, handles initial calls for emergency service, and follows up upon completion.

#### ADMINISTRATIVE ASSISTANTS

Connie Perez

Marina Lopez

22 years of combined contract expediting. Oversee all dispatching of survey and maintenance crews, coordinate field assignments, handle day to day contact with municipal personnel and businesses of contract communities. Coordinate extra work, emergency assignments and inspection procedures. Maintains all reports and database entries.

Field Staff

#### FIELD STAFF

Thirty Painters / Surveyors capable of locating, surveying and recording graffiti sites, matching colors and painting over vandalized areas. All qualified and certified to operate high pressure washers for chemical removals and wet sandblasting equipment for removals requiring abrasives as well as application of protective coatings.

Thirty three field workers whose sole responsibility is to maintain exterior surfaces; operate dump trucks, heavy equipment, as well as handling all weed, trash and debris needs of all transportation agencies and county contracts; trained in safety protocols and attend periodic workshops of BMP's and safety education.

Three paint tinters, mechanics, laborers. Two glass and window technicians trained and qualified to operate state-of-the-art glass polishing equipment and apply protective anti-graffiti film to windows.

## PRIOR EXPERIENCE

Having been in business continuously since 1975, and having been awarded and performing under hundreds of contracts during this time, it is difficult to list all of those within a specified time frame. The following is by no means a comprehensive list, but rather a sampling of the manner of work that we have performed over the years. Because of the voluminous nature of the list, individual contract rates have not been indicated. In almost all cases, the contracts ran from a low of \$50,000 to a high of \$850,000, with the majority being in the \$200,000 to \$500,000 range. Should more exacting figures be required, we will be happy to provide them.

### Pressure Washing / Trash Removal / Graffiti Removal Services

#### County of Los Angeles

- Whittier Boulevard Enhanced Maintenance Services
- Florence / Firestone Enhancement Program

#### City of Los Angeles

- Westwood Village Sidewalk Maintenance District
- Reseda Boulevard Sidewalk Maintenance District
- Broadway Sidewalk Maintenance District
- Hollywood Boulevard Sidewalk Maintenance District
- Main & Spring Sidewalk Maintenance District
- Ventura Boulevard Sidewalk Maintenance District
- Fairfax Avenue Sidewalk Maintenance District
- Van Nuys Boulevard Sidewalk Maintenance District
- Vehicular Tunnel Cleaning & Maintenance
- Civic Center & Environs
- Los Angeles City Libraries
- Los Angeles Police Department Programs
- General Services City Hall Restoration & Cleaning

#### City of Coronado

- Sidewalk Maintenance Clean up and graffiti removal

#### City of Whittier

- Uptown Business District Sidewalk Maintenance

#### City of Palm Springs

- Palm Drive Sidewalk Maintenance
- Palm Springs Airport Hard Surface Maintenance

#### City of West Hollywood

- Sidewalk Maintenance Program
- Graffiti Abatement Program

#### City of Beverly Hills

- Sidewalk Maintenance Pilot Program

#### Department of Motor Vehicles

- Sidewalk Maintenance Program
- Graffiti Abatement Program

#### City of Glendale

- Maintenance of Central Business District

LACMTA

Red Line Tunnel Cleaning Project

### **Graffiti Removal, Abatement, Coatings and Maintenance**

City of Los Angeles

Maintenance of all Freeway Underpasses (Zero Tolerance)

Maintenance of all City Buildings and Property (Zero Tolerance)

County of Los Angeles

Maintenance of East & South San Gabriel Valleys (Zero Tolerance)

Maintenance of North San Gabriel Valley (Zero Tolerance)

Maintenance of South Central Los Angeles (Zero Tolerance)

Maintenance of the Flood Control Channels (South Area)

Maintenance of the Flood Control Channels (West Area)

Maintenance of the Flood Control Channels (East Area)

City of Culver City

Zero Tolerance Graffiti Removal Program

City of Santa Clarita

Zero Tolerance Graffiti Removal Program

City of Monterey Park

Zero Tolerance Graffiti Removal Program

City of Montebello

Zero Tolerance Graffiti Removal Program

City of Long Beach

Zero Tolerance Graffiti Removal Program

City of South Pasadena

Zero Tolerance Graffiti Removal Program

City of Diamond Bar

Zero Tolerance Graffiti Removal Program

City of National City

Zero Tolerance Graffiti Removal Program

City of San Diego

Zero Tolerance Graffiti Removal Program

Clark County Nevada

Graffiti and vandalism removal from Resort Corridor

Austin, Texas

Graffiti Removal for City-wide Park System

California Department of Transportation

Exterior Maintenance of Trans Bay Terminal – San Francisco

### **Weed, Trash and Debris Removal - Public Rights of Way**

Orange County Transportation Authority

Southern California Regional Rail Authority

California Department of Transportation – Freeway right of way maintenance

Metropolitan Transit Authority – Right of Way Maintenance

County of Los Angeles Flood Control - West Area, South Area, East Area

In all of the aforementioned contract jobs, Woods Maintenance Services, Inc., acted as the Prime Contractor, with the awarding agency or body, without the use of subcontractors.

There are no other contractors or business concerns that can touch or match our depth and breadth of experience. Designing, creating and implementing programs for agencies and municipal bodies are areas within our expertise. Evaluating the exterior maintenance needs of a department, setting, realistic but ambitious goals for improvement, implementing improved methodologies to accomplish these goals...this is what we do best.

## **6. WORK PLAN**

With the continuation of the **WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES PROGRAM** in the County of Los Angeles, the County recognizes the need to continue this vital service to a vibrant business community. To this end, WOODS MAINTENANCE SERVICES (WMS) will continue its current work plan to maintain the areas in a state of cleanliness and to offer concentrated, speedy and consistent service through the balance of the contract term. Since Woods Maintenance Services currently has the contract in this area, we are well acquainted with the specific needs, problems and idiosyncrasies, and can quickly address them. At all times during the execution of this work, WMS will follow best management practices (BMPs) for all duties incorporated into this contract.

### **INITIAL PROTOCOLS**

As the current Contractor in the area, there will be no need to "ramp" up to bring the areas into a clean or acceptable standard. Our trained crews, with their specialized equipment, will continue their daily routine per the contract specifications. Our C-10 licensed subcontractor for this project, GonzElectric Inc., will be responsible for the tree rope lighting tasks that are part of this RFP, and Pacific Decorating will handle all the holiday banners during the Holiday Season.

### **CONTRACT WIDE PROTOCOLS**

Two separate crews with specially designed equipment and pressure washers will begin their day by dispatching from our offices at approximately 4:30 am each morning. Crew one, the steam cleaning crew, will begin its workday by sweeping the specific area that will be steam cleaned that day. They will remove all loose trash and debris, placing it a rolling brute trash container, in order to make the steam cleaning process easier and more effective. All litter and debris is collected and properly disposed of at a licensed County Sanitation facility or other approved transfer station. This crew will steam clean approximately 3 blocks, including side streets, each working day so as to enable them to clean each area twice monthly in accordance with the contract requirements. This is a deep steam cleaning that will remove all dirt, gum, grime, and food remnants from the sidewalk. Due to the oily nature of these deposits, stains may remain on the sidewalk. The steam cleaning is performed starting from the building facade proceeding towards the gutter. In this manner, minimal water will affect the property owner's windows and doors, and minimal water generated will go into the gutter. All runoff water that moves to the gutter is collected and recycled by the use of our HydroTek water reclamation and recycling equipment. No water is emitted into the storm drains during any part of this steam cleaning. Should any accidental overspray effect the businesses windows, our crew will wipe clean and dry the window. Gum removal will be performed by this crew as it is encountered in that day's work area. As the gum removal will be performed twice monthly, there never should be a huge buildup of gum deposits, but should the need arise, we can send an additional crew to handle any emergent request. Similarly, as this crew moves along the Boulevard, it will pressure wash the trash receptacles as well as the non-bus stop benches it encounters during its daily work. After pressure washing

concludes, a crew member will wipe down the trash receptacle tops and the benches to remove any residual water.

Crew two, the trash, debris, and weed removal crew, will likewise leave from our offices at 4:30 am and proceed immediately to the Boulevard. Upon arrival, this crew will begin with its daily tasks. Monday, Thursday, Saturday, and Sunday this crew will empty all trash receptacles and replace the liners. The trash removed will be placed into our dump truck and will be disposed of at a licensed dump or transfer station. After this task is completed the crew will continue with its regular work plan---sweeping and removing all trash, debris and weeds from the sidewalks, gutters, tree wells, street furniture and planters. Crew two is equipped with all necessary equipment for this work, including brooms, hoes, dust pans, rolling brute garbage cans, weed whackers, and the like. This sweeping work is done daily, Monday through Friday. After finishing the daily sweeping, crew 2 inspects the alleys for large items that have been indiscriminately dumped and will place them in the trash collection vehicle for proper disposal. Upon completion of this task on Monday, Wednesday and Friday, Crew two will proceed to the Kern parking lot and sweep this area of trash and debris and pull weeds as necessary. Also on Monday, Wednesday, and Friday the trash bin that we provide in the parking lot is emptied. On Monday and Friday, special attention is paid to the the smaller litter and weeds that are found in both the north and south alleys. In addition to the regular sweeping service, this crew will inspect the Walk of Fame plaques for any irregularities and damage and will repair these if necessary. Additionally, Crew two's vehicle is equipped with pressure washing equipment so that should an emergent situation arise that requires additional steam cleaning, we have the ability to handle it immediately and effectively without disruption to our regular duties.

The third crew that is part of our daily work plan is our graffiti abatement crew. This crew works Monday through Friday, and is always available for emergencies, seven days a week. Upon arrival to Whittier Boulevard, this crew will drive the length of the boulevard and the alleys looking for graffiti, notating the locations, surfaces, and wall colors as necessary. Any work orders that have come to us via the County's online referral system (GARS) will be placed in the appropriate order, allowing the crew to most effectively abate all incidents. Our Whittier Boulevard Graffiti Abatement crew has typically removed graffiti based on the colors of the walls upon which the graffiti was tagged. By organizing the work this way, there is less downtime created because the technician will not need to change paint colors from the airless sprayer at each job. Once all the color matched paint out graffiti has been abated, the crew will move on to the tags that require pressure washing. Finally, the technician will handle all tags that require chemical removal. We have found, especially for this project, with our 18 years of prior experience, that this work plan is the most effective and allows for the most possible work to be done on a daily basis. Of course, if there is any racist, sexually explicit, or vulgar graffiti found, those incidents will be immediately abated.

One of the important aspects of any graffiti program is having the knowledge and the right equipment and experience to tackle the problem. Woods Maintenance Services/Graffiti



Control Systems uses a combination of methods to abate graffiti, starting with the least damaging process:

#### Methods & Techniques

Painted Surfaces	This will include all previously painted substrates such as wood, metal, block walls, stucco, brick, curbs, chain link fencing.	Color matched painting for each specific site and custom county colors for county property
Non Porous Surfaces	These will include glass windows, ceramic tile, road signs, traffic control boxes, light standards	Treated primarily with eco-friendly chemical washes, pressure washing and the judicious use of soda bicarbonate blasting.
Porous Surfaces	Included here will be natural masonry substrates that have not already been painted, concrete light standards, sidewalks, curbs, poles, bus shelters and/or benches.	Pressure wash with eco friendly chemicals, hot high pressure water blasting. We do not use sand blasting <b><u>UNLESS</u></b> it is absolutely necessary

Great care will be taken in protecting surrounding areas, utilizing plastic sheeting and drop cloths when required. If spraying paint would risk overspray upon vehicles or property, either the task shall wait for a more opportune time, or areas shall be hand painted to preclude such damage. Sand, soda and any residue from cleaning and/or painting operations shall be cleaned up immediately by Contractor, restoring the surface and area to its original condition, and removing any potential liability problem or exposure. When necessary, the technician will obtain signatures from property owners or managers on Release and Consent Forms, allowing us legal access.

Twice yearly, during the months of May and November, unless otherwise instructed by the County, Woods Maintenance Services will perform the Palm Tree and Canopy Tree trimming services. We will coordinate with LA County staff in order to assure the least disruption to the business community. In past contracts, we have performed this work during the overnight hours, as there is significantly less vehicular and pedestrian traffic at these hours. As a licensed tree service provider, we have skilled tree trimmers on staff who will be led by our Tree Service supervisor, Juan Gomez, for this twice annual contract requirement. Having done this exact work over the course of many years, WMS is well acquainted with the safety concerns and traffic control protocols that are part and parcel to the Palm Tree trimming element of this contract. We will take all necessary precautions to protect not only our employees, but the constituents, businesses, and vehicles in the area while conducting this operation. We will provide flashing arrow boards, cones, yellow tape, and traffic barricades, and keep a "lookout" on the ground. The lookout is there to insure that even if someone doesn't see the cones, the flashing arrow board, the yellow tape, or the barricades--and one would be surprised by how many people will walk into a barricaded area only to say that they did not see anything--there is this additional

layer of protection to prevent the potential for injury to all parties. This lookout serves as the eyes and ears of the operation from the ground.

All of our tree trimmers have many years of experience working in high lift equipment, including our supervisor, Juan Gomez. Our tree service professionals have been trained in all aspects of safely operating high lift equipment, including properly setting the safety harness, wearing the appropriate protective equipment, safely raising and lowering the boom, and of course making sure that there are no people or vehicles beneath the boom, both while it is moving, and while work is being conducted from the bucket.

The Canopy Trees often grow at different rates and thus may be subject to a different trimming schedule. Rest assured, whenever there is a need for these trees or even just 1 tree to be trimmed, we will handle it with immediacy.

Our supervisor conducts a tailgate safety meeting before each project to discuss the project and listen to any suggestions on how to best approach the work; ensure that all safety measures are taken; and to make sure all crew members are on the same page. Juan is the consummate professional. He knows that the quality of the work and the safety of all concerned trump the need to finish as quickly as possible.

#### **SUBCONTRACTOR'S TASK—TREE ROPE LIGHTING**

Our C-10 licensed subcontractor (CSLB # 1019583), GonzElectric, Inc., will be responsible for maintaining and re-installing the LED tree rope lights that are now a permanent feature along Whittier Boulevard. Upon award of this contract, WMS will work with the County representative to purchase any additional tree rope lights, connectors, and extension cords that will be necessary for this project. These lights will conform to all specifications and requirements set forth by the County's contract manager. Inclusive in our bid price is the cost for regular inspection and maintenance these lights and electrical outlets and enclosures. GonzElectric will perform these tasks on a monthly basis.

#### **SUBCONTRACTOR'S TASK—Holiday Decorations**

Pacific Decorating Company (formerly The Jarvis Company), has provided the installation and removal of the holiday banners and wreaths since this was added to the current contract in 2015. They were also the contractor who initially installed these banners and wreaths for the first time in 2014. They currently have multiple contracts with public and private sector clients for the installation, removal, and storage of holiday decorations.

#### **SUMMARY:**

For simplicity purposes, we have included a chart that will illuminate the workload and frequency for Tasks 1, 2, 3 and 4. All of this work will take place in the area of Whittier Boulevard between Eastern and Atlantic (and Cesar Chavez for Task 4). This includes the alleys on both the North and South side of Whittier, as well as the cross streets to the alleys, and the public parking lot south of Whittier between Kern and Fetterly. Furthermore, during all services provided by our subcontractors, Woods Maintenance

Services, Inc. has a supervisor or manager present to ensure that work is done according to the requirements of the contract.

### Frequency and Workload – Task One

Task	Service	Cycle
#1 Remove pedestrian litter, large items, weeds, etc., at sidewalks, curbs, gutters, tree wells, furniture, planters, etc.	<p>A: Empty trash receptacles and replace plastic liners, wipe down receptacle lids.</p> <p>B: Sweep and remove trash, large items, weeds, etc.</p> <p>C: Remove litter, weeds, etc. from the alleys behind businesses</p> <p>D: Remove Large Items from alleys at rear of businesses</p>	<p>A: Monday/Thursday/ Saturday/Sunday</p> <p>B: Monday thru Friday</p> <p>C: Monday and Friday</p> <p>D: Monday thru Friday</p>
#2 Remove graffiti within public right of way, including poles and all non bus stop benches.	<p>A: Remove graffiti with use of water blaster and paint as required; match existing paint at private improvements.</p> <p>B: Remove profane, racist, or sexually explicit graffiti.</p>	<p>A: Monday/Tuesday/ Wednesday/Thursday/ Friday</p> <p>B: Within 24 hours, 7 days per week.</p>
#3 Remove all dirt, gum and grime from receptacles, sidewalk and plaques.	<p>A: Pressure Wash the trash receptacles and non bus stop benches.</p> <p>B: High pressure steam cleaning</p>	<p>A: Monthly</p> <p>B: Entire length of sidewalk cleaned twice per month</p>
#4 Palm Tree and canopy tree trimming	Trim and skin all palm trees. Crown thin, clean and shape all canopy trees. Replant tree if necessary.	Twice per year (once in May, once in November)
#5 Maintain public street, Latino Walk of Fame plaques	Repair, repaint, clean and/or replace worn or broken parts, i.e., bolts. Sandblast Latino Walk of Fame plaques, non bus stop benches.	As Required

**Frequency and Workload – Task Two**

<b>Task</b>	<b>Service</b>	<b>Cycle</b>
#1 Remove graffiti and paint as required throughout the exterior surfaces of private property with owner consent.	A: Remove graffiti with use of water blaster and paint as required; match existing paint at private improvements.  B: Remove profane, racist, or sexually explicit graffiti.	A: As required  B: Within 24 hours, 7 days per week.
#2 Maintain public parking lot	A: Sweep and remove litter, large items, weeds, etc. Maintain the area immediately adjacent to the dumpster bin.  B: Empty three cubic yard bin	A: Monday/Wednesday/Friday  B: Monday/Wednesday/Friday

**Frequency and Workload – Task Three**

<b>Task</b>	<b>Service</b>	<b>Cycle</b>
#1 Maintain LED tree rope lights. Provide a visual inspection and repair as required the weatherproof electrical enclosures	A: Maintain LED tree rope lights. B: Repair weatherproof electrical outlet enclosures.	A: Inspect monthly and repair as required.
#2 Paint and maintain Whittier Blvd Arch.	Paint, inspect and maintain.	Paint at least once per year. Inspect quarterly and touch up as needed.

**Frequency and Workload – Task Four**

<b>Task</b>	<b>Service</b>	<b>Cycle</b>
#1 Install and maintain decorative lights, decorations and banners beginning the 3 <sup>rd</sup> week of Nov, and removed by the end of the 2 <sup>nd</sup> week of Jan, or as otherwise directed by County	A. Provide, install, and maintain decorative lights, decorations, and banners for Christmas season	A: Inspect weekly while installed and repair as required.

Should any Woods employee receive a complaint from a constituent, merchant, or County employee, we immediately address it. Regardless of fault, we will always effort to correct the problem safely and efficiently first, and then will examine the facts of the issue. We have found that no matter who or what is to blame, if we solve the problem first, trust between the constituent and Woods, and the County by implication, is ensured. When an issue takes place in the field, we instruct our crews to make 2 important phone calls: the first is to the immediate supervisor, and the second to the office. Of course, if there are any injuries apparent, appropriate authorities are immediately called (911, Fire Dept, Law Enforcement). By calling the office immediately, and having the issue documented as close to its occurrence as possible, many problems are avoided. When and if the complainant calls to follow up, we can accurately and professionally address their concerns, and correct anything that needs to be corrected. We have found by speaking directly to the counterparty, we can minimize further issues.

As is the case with all trash removal contracts for which we work, all rubbish, refuse, trash, debris, and assorted litter is always taken to a County approved facility for legal disposal. Woods is fortunate to have accounts at various County facilities, in addition to private transfer stations. Woods follows all BMPs in the collection and disposal of trash from the street side receptacles and the indiscriminant dumping in the alleys and sidewalks.

Finally, safety is always the primary concern—not only for our employees, but for the public at large. Every task we perform is done with safety as the paramount mission. All employees are trained in safe and proper use and maintenance of all relevant equipment and tools both in the warehouse and in the field prior to working alone. Specifics of this program are discussed in further detail in Section 7—Quality Assurance.

Rest assured, when Woods Maintenance Services, Inc. is working for you, the County is guaranteed crews that are skilled, safe, responsible, and respectful.

## **7. Quality Assurance Program**

Quality assurance is an extremely important element to our work plan. To this end, all staff members must attend and pass a comprehensive in-house training program, prior to being qualified as a Woods Maintenance Services Technician. Prior to beginning work, and immediately after hiring, the personnel record is examined to substantiate all submitted facts and information. A voluntary drug test is administered and forms are signed allowing random drug tests during employment. The driving record is examined for any noticeable failings. Once the preliminary, administrative work is completed, the employee is issued uniforms, gloves, safety goggles, hard hat, safety vest, rubber boots, an Employee Manual, and several guides to equipment and procedures. Some of this is "homework", and must be completed before formal training begins at our offices, and then the job site. The training is usually broken down into six distinct areas, though there may be some overlapping:

1. Safety and operating procedures for high pressure washers
2. Safety and operating procedures for gas powered spray equipment
3. Safe vehicle operating procedures and included emergency/safety equipment
4. Graffiti removal techniques on 12 different types of surfaces
5. Use of chemicals, reading an MSDS, emergency procedures and BMPs
6. Public relations, expected behavior, image and dealing with the public

The training process, both in the office with a veteran supervisor and out in the field, takes two weeks. Upon completion of this training period a new hire is allowed to work solo, but still supervised.

### **7a) QUALITY CONTROL POLICIES & PROCEDURES**

Quality Control is one of the most important aspects to any successful company---and it is no different for our firm. From the initial training of all employees, the technicians are reminded over and over that it is the quality and not the quantity of work performed that sets us apart from our competition. Both the Owner and General Manager of the company take active roles in quality control as well as the immediate supervisors to protect the status and reputation that our firm has earned over the last 43 years. This feedback is imperative because it helps us weed out the below par technicians as well as promote and reward the superior technicians. The safety and well being of all Contractors' employees and the citizens in general are our primary concern. All work undertaken conforms to all rules, regulations, ordinances and statutes of the City, County, State and Federal Governmental offices. All proper traffic control methods are utilized, as required on the public right-of-way, with flashing arrow boards, cones and barricades. The concern is also for the public at large, as we will be working closely with those affected by the trash and grime along the sidewalks and alleys and the graffiti in the neighborhood as well, to see that their businesses are not disrupted. Woods Maintenance Services has already developed, had approved, and has a working module of the Safety Program as mandated by SB 198, which is available for review by any public agency. All vehicles carry first aid kits, fire extinguishers, MSDS sheets, and BMP protocols for the services we will be performing.

All employees are provided with uniforms and all necessary and required safety gear for their protection. In addition, every employee, when hired, is photographed and given an employee ID that they must carry with them at all times while working.

Our safety plan is also included at the end of this RFP in the Additional Information section. Here we spell out our safety program with regard to employee and citizen safety, OSHA, equipment and other pertinent information and rules and regulations. All employees upon hire are required to learn, follow and obey these guidelines so that everyone can remain safe and secure.

Woods Maintenance Services, Inc. follows the same procedures when subcontractors are used on projects where we are the prime contractor. Enrique Lopez, senior supervisor, will inspect the work done by our subcontractor and, based on his findings, will let the subcontractor know that its work was done to Woods' standards or will make recommendations on things that may need to be done differently or more effectively. As the prime contractor, WMS is ultimately responsible for the work done by its subcontractor, and we will monitor their work no differently than we will our own employees.

#### **7b) INSPECTION FUNDAMENTALS**

Several forms have been created over the years that help track any problems, issues or concerns (either by technician, supervisor, constituent or contract administrator) that helps us with the feedback that is needed to improve and move forward to stay a leader in the industry (see these in the "Additional Information" section). Our normal Quality Control formula is to spend approximately 2 hours per week per each technician out in the field. This does not include the time spent by the senior supervisor or the on-site supervisor in their regularly scheduled duties (i.e., overseeing the day-to-day operations and work flow). Enrique Lopez, Senior Supervisor, will typically survey the contracted areas twice to three times per week, though his schedule is flexible to insure that he can attend to any concerns that may arise. For the last many years, he, and the Director of Operations, Josh Woods, have provided quality control the current Whittier Boulevard Enhanced Maintenance contract. In this service, senior members of the WMS staff have met regularly with representatives of the County, including Laura Rockett, Gus Ahumada, and Dave Evans. We have discussed ways to address any issues that may arise in the execution of the work, or to handle any special requests that the County or businesses may have.

#### **7c) DOCUMENTATION**

All work orders and requests for service, whether they are emailed, sent through the County's online referral system, or called into our office through our 800 line, are imputed by our office support staff. Job orders are written up, entered into our proprietary database, and tracked through the entire process until completion. GCS created the first comprehensive database for entering annotating, searching and retrieving all requests for service, irrespective of the source. These are then compiled into a report sent each month to the Program Manager and Accounting Department. Our billing follows

universally accepted protocols for accounting practices. Every employee assigned to County work is separately tracked (as are all staff technicians), so that all contract time and material is properly accounted and imputed. In the very rare instance that an assigned County Technician is sent to a non-county project (special weekend assignment), those hours and costs are never assigned to, or added onto the County Database.

In addition to the "honor" system, WMS has supervisors out in the field seven days per week. These supervisors report to Memo Acosta, our firm wide Field Quality Supervisor. Guillermo Acosta has worked on various crews during his 17+ year tenure with WMS, and knows how to perform all tasks in which Woods Maintenance Services contracts, including enhanced maintenance services that are provided under this RFP. By having supervisors out surveying in the field, WMS can verify that staff technicians are on the job, doing what they are contracted to do and also allows us the time to do Quality Control. Supervisors are armed with printouts of the prior days (weeks) work and have the opportunity to not only check current jobs, but to verify the completion of previous assignments. When supervisors cannot make it to a particular site that day, vehicles are equipped with in dash T-Mobile Sync Up Fleet, that allow us to monitor the exact location of any of our fleet at any time. All quality control reports, work orders, and requests are kept in a file in the office for easy access for any interested party to inspect.



## 8. EQUIPMENT

Woods Maintenance Services has always maintained sufficient vehicles, paints, chemicals, hand tools and equipment to carry out each contract program it was assigned.

When a program manager wishes graffiti abated, the last thing they wish to hear is, "I'll have to pick up some supplies", or "the truck is broken down". When a problem exists that is of sufficient magnitude for a concerned citizen to call, then it is of equal importance for us to handle that problem as quickly as possible.

To this end, Woods Maintenance Services maintains a fleet of:

- 31 equipped graffiti removal vehicles
- 19 dedicated trash collection vehicles
- 14 landscape trucks
- 1 AirSweeper Truck
- 47' Bucket Truck
- 29' Bucket Van
- 2 traffic control vehicles
- 19 water blasters
- 12 sandblasters
- 6 soda blasters
- Proprietary paint matching system
- 28 Graco airless paint sprayers
- 73 field cell phones

Form PW-19 shows a partial list of the above equipment that is allocated to this Whittier Project. Should Woods Maintenance Services be awarded this contract, there will be no need for additional equipment and vehicles. However, the financial stability and resources of the Company allow us to quickly obtain anything that will be required to operate a successful program, without diminishing existing contracts.

Having been in business and operating successfully for 43 years, we have established open lines of credit at all suppliers, so that should equipment or supplies be required, one may rest assured that if they are not on hand, they are easily and quickly available.

With our expansion in 1994 and purchase of a 20,000 square foot site in North Hollywood, all equipment and personnel are staged and dispatched from one centralized location, making for a faster and more efficient operation.

Here is a detailed list of equipment we propose to use in the execution of this project

- One 1985 Ford 47' Boom Truck for palm tree trimming and arch work
- One 2006 Chevrolet 29' Boom Truck for palm tree trimming and arch work
- One 2008 Ford F-250 specially customized for graffiti abatement
- One 2004 Chevrolet W3500 specially customized steam cleaning and trash collection vehicle with flashing arrow board
- One 2011 Ford F-250 Stake Bed trash collection vehicle

- One 2014 F-550 Dump truck for large items left in the alleys and garbage bag collection
- One Graco Model 3900 airless paint sprayer (graffiti abatement)
- One Hydro Tek Custom Water Recover Systems (SC35005VG/ZVAC)
- Three Delco RK-45 Pressure Washers (1 for graffiti abatement, 1 for steam cleaning, 1 as a spare), capable of dispersing 5 gallons of water per minute, at 200 degrees farenheit, at 3500 PSI.

Various hand tools for weeding and trash collection, including rakes, hoes, brooms, weed whackers, blowers, loppers, chainsaws, pruners, hudson sprayers, dust bins, and shovels.

## **9. SUBCONTRACTORS**

In the performance of the work as outlined throughout this RFP, Woods Maintenance Services will only use a subcontractor for 2 elements of the Scope of Work: 1) the Holiday Wreath and Banner installation, removal, and storage; 2) any repairs to the electrical outlets on the trees and tree wells that power the LED rope lights.

Pacific Decorating Company, formerly The Jarvis Company, has provided holiday installation services for many years, including providing the services under this contract for the past 5 years. They employ skilled crews, each of whom have years of experience in this type of work.

GonzElectric, Inc. has been in business under its current name for 2 many years and has been serving medium to large size businesses for all manner of electrical contracting services, including tree rope and holiday lights. GonzElectric Inc.'s employees are trained in the duties and responsibilities of other team members so they can learn each other's skills and capabilities. Through cross-training, all team members are assured of having similar skill sets. GonzElectric prides itself on its ability to test, troubleshoot, repair, and return electrical and lighting systems to service quickly and efficiently in the event of malfunctions or disruptions.

## **10. FINANCIAL RESOURCES**

Following pages contain the financial information  
**[PLEASE DO NOT COPY OR RELEASE]**

## **11. LICENSE AND PERMIT**

Copies of all licenses and permits.



# CONTRACTORS STATE LICENSE BOARD



## Contractor's License Detail for License # 741322

**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 11/13/2018 6:46:38 PM

### Business Information

WOODS MAINTENANCE SERVICES INC  
dba GRAFFITI CONTROL SYSTEMS

7260 ATOLL AVENUE  
NORTH HOLLYWOOD, CA 91605  
Business Phone Number:(818) 764-2515

Entity Corporation  
Issue Date 10/09/1997  
Expire Date 10/31/2019

### License Status

**This license is current and active.**

All information below should be reviewed.

### Classifications

C-61 / D52 - WINDOW COVERINGS  
C33 - PAINTING AND DECORATING  
C-61 / D38 - SAND AND WATER BLASTING  
B - GENERAL BUILDING CONTRACTOR  
C-61 / D31 - POLE INSTALLATION AND MAINTENANCE  
C-61 / D63 - CONSTRUCTION CLEAN-UP  
C-61 / D49 - TREE SERVICE  
C27 - LANDSCAPING

### Certifications

HAZ - HAZARDOUS SUBSTANCES REMOVAL

### Bonding Information

This license filed a Contractor's Bond with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Bond Number:** SC6313864

**Bond Amount:** \$15,000

**Effective Date:** 01/01/2016

Contractor's Bond History

#### **Bond of Qualifying Individual**

The qualifying individual BARRY KENNETH WOODS certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

**Effective Date:** 10/08/2012

BQI's Bond History

This license filed Bond of Qualifying Individual number **5116827** for JEFFREY LEE WOODS in the amount of **\$12,500** with SURETEC INSURANCE COMPANY.

**Effective Date:** 06/21/2011

This license filed Bond of Qualifying Individual number **100213483** for JOSHUA JASON WOODS in the amount of **\$12,500** with AMERICAN CONTRACTORS INDEMNITY COMPANY.

**Effective Date:** 01/14/2013

#### **Workers' Compensation**

This license has workers compensation insurance with the STATE NATIONAL INSURANCE COMPANY INC

**Policy Number:** AMW0100359001

**Effective Date:** 09/01/2018

**Expire Date:** 04/01/2019

Workers' Compensation History

#### **Other**

Personnel listed on this license (current or disassociated) are listed on other licenses.

Legal Name	Registration Number	County	City	License Type/Number(s)	Current Status	Registration Date	Expiration Date
WOODS MAINTENANCE SERVICES, INC.	1000003177	LOS ANGELES	NORTH HOLLYWOOD	CSLB:745689 CSLB:741322	Active	05/18/2018	06/30/2019





# CONTRACTORS STATE LICENSE BOARD



## Contractor's License Detail for License # 1019583

**DISCLAIMER:** A license status check provides information taken from the CSLB license database. Before relying on this information, you should be aware of the following limitations.

CSLB complaint disclosure is restricted by law (B&P 7124.6) If this entity is subject to public complaint disclosure, a link for complaint disclosure will appear below. Click on the link or button to obtain complaint and/or legal action information.

Per B&P 7071.17, only construction related civil judgments reported to the CSLB are disclosed.

Arbitrations are not listed unless the contractor fails to comply with the terms of the arbitration.

Due to workload, there may be relevant information that has not yet been entered onto the Board's license database.

Data current as of 11/13/2018 6:47:21 PM

### Business Information

GONZELECTRIC INC  
5160 VAN NUYS BLVD #416  
SHERMAN OAKS, CA 91403  
Business Phone Number:(818) 633-0789

Entity Corporation  
Issue Date 10/20/2016  
Expire Date 10/31/2020

### License Status

This license is current and active.

All information below should be reviewed.

### Classifications

C10 - ELECTRICAL

### Bonding Information

#### Contractor's Bond

This license filed a Contractor's Bond with WESCO INSURANCE COMPANY.

Bond Number: 04WB098180

Bond Amount: \$15,000

Effective Date: 10/12/2018

Contractor's Bond History

#### Bond of Qualifying Individual

The qualifying individual DENIS MISAEL LOPEZ certified that he/she owns 10 percent or more of the voting stock/membership interest of this company; therefore, the Bond of Qualifying Individual is not required.

Effective Date: 10/20/2016

### Workers' Compensation

This license has workers compensation insurance with the NORGUARD INSURANCE COMPANY

Policy Number:GOWC869940

Effective Date: 08/24/2017

Expire Date: 08/24/2019

Workers' Compensation History

### Other

Personnel listed on this license (current or disassociated) are listed on other licenses.

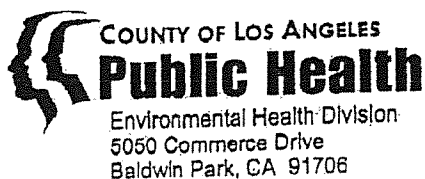
Legal Name	Registration Number	County	City	License Type/Number(s)	Current Status	Registration Date	Expiration Date
GONZELECTRIC, INC.	1000062294	LOS ANGELES	SHERMAN OAKS	CSLB:1019583	Active	11/13/2018	06/30/2019

**WASTE COLLECTOR PERMIT**

Woods Maintenance Services, Inc. never received the actual, physical permit, and after contacting the Department of Public Health, we were informed that we did pay for the 2018 permit and the proof is in the attached invoice. WMS is current and does hold the Waste Collector Permit for 2018.

The DPH is unable to send a copy of the permit as these are now printed by an outside vendor.

Apparently this is not unique to us as the DPH informed us that they have received numerous complaints from contractors who did not receive their actual paper permit.



Facility Name and Address:  
WOODS MAINTENANCE SERVICES, INC  
7280 ATOLL AVE  
NORTH HOLLYWOOD, CA 91605

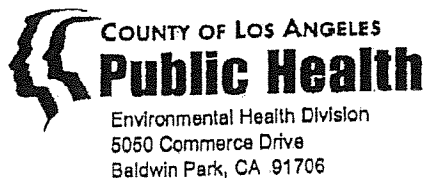
Owner Name and Address:  
BARRY WOODS  
7280 ATOLL AVE  
NORTH HOLLYWOOD, CA 91605

Invoice Number	IN0487688
Invoice Date	11/9/2017
Account ID	AR0175117
Facility ID	FA0167063
Payment Location	

## INVOICE

Date	Program Element	Record ID	Program ID / VIN	Description	Amount
11/01/17	4487	PR0163359	03464A1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163360	33862C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163361	33863C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163362	33865C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163363	33874C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163364	8Z07704 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4485	PR0157402	COMMERCIAL	SWF - WASTE COLLECTOR YARD FEE	\$ 454.00
Total Due:					\$712.00

- **Electronic Check Processing**  
When you provide a check as payment, you authorize the County of Los Angeles to either use information from your check to make a one-time electronic fund transfer from your bank account or to process the payment as a check transaction. If we use the information from your check to make an electronic fund transfer, funds may be withdrawn from your bank account as soon as the same day we receive your payment and you will not receive your check back from your financial institution. Your transaction will appear on your bank statement.
- **Returned Check Fees**  
There will be a \$33.00 service charge for any check returned by the bank for any reason. Additional penalties may apply and your permit or license may be cancelled.
- **Questions?**  
If you have any questions or concerns about this receipt, contact:  
Los Angeles County Department of Public Health, Environmental Health Division:  
5050 Commerce Drive  
Baldwin Park, CA 91706  
Phone: (626) 430-5350  
Fax: (626) 337-8631



Invoice Number	INC487083
Invoice Date	11/9/2017
Account ID	AR0175117
Facility ID	FA0167083
Payment Location	TTC PAYMENT - PO BOX

Facility Name and Address:  
WOODS MAINTENANCE SERVICES, INC  
7280 ATOLL AVE  
NORTH HOLLYWOOD, CA 91605

Owner Name and Address:  
BARRY WOODS  
7280 ATOLL AVE  
NORTH HOLLYWOOD, CA 91605

## INVOICE

Date	Program Element	Record ID	Program ID / VIN	Description	Amount
11/01/17	4487	PR0163359	03484A1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163360	33862C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163361	33863C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163362	33865C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163363	33874C1 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4487	PR0163364	8Z07704 -	SWF - WASTE COLLECTOR PER VEHICLE FEE	\$ 43.00
11/01/17	4485	PR0157402	COMMERCIAL	SWF - WASTE COLLECTOR YARD FEE	\$ 454.00
12/14/17	9999	PT0163524		PAYMENT (CREDIT)	\$-43.00
12/14/17	9999	PT0163525		PAYMENT (CREDIT)	\$-43.00
12/14/17	9999	PT0163526		PAYMENT (CREDIT)	\$-43.00
12/14/17	9999	PT0163527		PAYMENT (CREDIT)	\$-43.00
12/14/17	9999	PT0163528		PAYMENT (CREDIT)	\$-43.00
12/14/17	9999	PT0163529		PAYMENT (CREDIT)	\$-43.00
12/14/17	9999	PT0157586		PAYMENT (CREDIT)	\$-454.00

## **12. INSURANCE**

Insurance information is provided in the FORMS section, with PW-15.

### **13. RECORD KEEPING**

#### **PAYROLL & ACCOUNTING**

Woods Maintenance Services, with a staff three times that of its next nearest competitor, has always sought out the most efficient, cost effective and professional services, products and methodologies in conducting its business as we enter our 4<sup>th</sup> decade of operation. We conducted an exhaustive search in an effort to secure the very best in payroll services. Any one, or any firm can add up time cards. We wanted more.

We engaged ADP, the nation's oldest and largest provider of payroll and business services. From the Auto Pay Program we have engaged which allows us access to their database to input hours, wages, deductions; to the use of Avert, the information based business service to get almost instantaneous reports on employees and prospective hires. All employees are required to punch in and out using the ADP biometric time clock which verifies the user along with their start and end times

Our clients are very important to us, and we make every effort to verify not only the identity and ability of our staff, but to ascertain any criminal or negative reports that may have been overlooked. This, coupled with our DMV Driver Pull Program, assures we are getting the best of the best.

County assigned personnel annotate their hours by signing in on a weekly time sheet. This sheet lists their name, week worked, time arrived at office, time arrived on job, break time, lunch break, time left job site and time arrived back at office. All Supervisors are responsible for collecting the weekly time sheets, verifying the information, signing the bottom along with the employee, verifying the accuracy of the information. These sheets are then manually entered to the self-correcting database for payroll. This is usually completed by Wednesday, and payroll is generated and delivered to our offices on Thursday for the prior weeks work. Holidays are preset, as well as accrued vacation time. For those employees with multiple pay rates, Auto Pay takes that into account and hours, deductions, loans, reimbursement and overtime can be placed in any of the predefined fields, so there is no "accidentally" shorting an employee. If a holiday falls on a Thursday or Friday, Accounting will generate the payroll one day early.

ADP also provides all Certified Payroll Reports for all of our contracts, so that there is no error or guesswork with employees, correct payroll amounts and deductions. These are submitted monthly to the County with a cover sheet verifying the information signed by the President.



## **14. FORMS LIST**

All PW and LW Forms are included in the following pages.

**TABLE OF FORMS**  
**(LIVING WAGE CONTRACT)**

PW-1	VERIFICATION OF PROPOSAL
PW-2	SCHEDULE OF PRICES
PW-3	COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM APPLICATION FOR EXCEPTION AND CERTIFICATION FORM
PW-4	CONTRACTOR'S INDUSTRIAL SAFETY RECORD
PW-5	CONFLICT OF INTEREST CERTIFICATION
PW-6	PROPOSER'S REFERENCE LIST
PW-7	PROPOSER'S EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION
PW-8	LIST OF SUBCONTRACTORS
PW-9	REQUEST FOR COUNTY'S PREFERENCE PROGRAM CONSIDERATION AND CBE FIRM/ORGANIZATION INFORMATION FORM
PW-10	GAIN AND GROW EMPLOYMENT COMMITMENT
PW-11	TRANSMITTAL FORM TO REQUEST AN RFP SOLICITATION REQUIREMENTS REVIEW (Submit only if requesting a review.)
PW-12	CHARITABLE CONTRIBUTIONS CERTIFICATION
PW-13	PROPOSER'S LIST OF TERMINATED CONTRACTS
PW-14	PROPOSER'S PENDING LITIGATIONS AND JUDGMENTS
PW-15	PROPOSER'S INSURANCE COMPLIANCE AFFIRMATION
PW-16	CERTIFICATION OF COMPLIANCE WITH THE COUNTY'S DEFAULTED PROPERTY TAX REDUCTION PROGRAM
PW-17	ZERO TOLERANCE HUMAN TRAFFICKING POLICY CERTIFICATION
PW-18	PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE RFP
PW-19	STATEMENT OF EQUIPMENT FORM
PW-20	INTEGRATED PEST MANAGEMENT PROGRAM COMPLIANCE CERTIFICATION
PW-21	COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES CERTIFICATION

**LIVING WAGE PROGRAM**

- LW-1 LOS ANGELES COUNTY CODE CHAPTER 2.201 - LIVING WAGE PROGRAM
- LW-2 LIVING WAGE ORDINANCE - APPLICATION FOR EXEMPTION  
(If requesting exemption, submit at least 7 days before due date for Proposals.)
- LW-3 LIVING WAGE RATE ANNUAL ADJUSTMENTS
- LW-4 ACKNOWLEDGMENT AND STATEMENT OF COMPLIANCE FOR LIVING WAGE ORDINANCE AND CONTRACTOR NONRESPONSIBILITY DEBARMENT
- LW-5 LABOR/PAYROLL/DEBARMENT HISTORY
- LW-6 GUIDELINES FOR ASSESSMENT OF PROPOSER LABOR LAW/PAYROLL VIOLATIONS
- LW-7 PROPOSER'S EMPLOYEE BENEFITS
- LW-8 PROPOSER'S STAFFING PLAN AND COST METHODOLOGY
- LW-9 WAGE AND HOUR RECORD KEEPING FOR LIVING WAGE CONTRACTS

**ATTACHMENTS**

- 1. COUNTY OF LOS ANGELES POLICY ON DOING BUSINESS WITH SMALL BUSINESS
- 2. LISTING OF CONTRACTORS DEBARRED IN LOS ANGELES COUNTY
- 3. COUNTY OF LOS ANGELES LOBBYIST ORDINANCE

## FORM PW-1

## VERIFICATION OF PROPOSAL

DATE: November 13, 2018		THE UNDERSIGNED HEREBY DECLARES AS FOLLOWS:	
1. This Declaration is given in support of a Proposal for a Contract with The County of Los Angeles. The Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the Proposal may be rejected at the Director's sole judgment and his/her judgment shall be final.			
2. Name of Service: Whittier Boulevard Enhanced Maintenance Services (2018-PA027)			
DECLARANT INFORMATION			
3. Name Of declarant: Barry K. Woods			
4. I Am duly vested with the authority to make and sign instruments for and on behalf of the Proposer(s). Yes			
5. My Title, Capacity, Or Relationship to the Proposer(s) is: President			
PROPOSER INFORMATION			
6. Proposer's full legal name: Woods Maintenance Services, Inc.		Telephone No.: 818-764-2515	
Physical Address (NO P.O. BOX): 7260 Atoll Avenue North Hollywood, CA 91605		Mobile No.:	
e-mail: request@graffiticontrol.com		Fax No.: 818-764-2516	
County WebVen No.: 05696501	IRS No.:	Business License No.: 490196-96	
7. Proposer's fictitious business name(s) or dba(s) (if any): Graffiti Control Systems; Hydro Pressure Systems			
County(s) of Registration: Los Angeles	State: California	Year(s) became DBA: 1975 / 1991	
8. The Proposer's form of business entity is (CHECK ONLY ONE):			
Sole proprietor		Name of Proprietor:	
X A corporation:	Corporation's principal place of business: 7260 Atoll Avenue, North Hollywood, CA 91605		
	State of incorporation: California		Year incorporated: 1997
Non-profit corporation certified under IRS 501(c) 3 and registered with the CA Attorney General's Registry of Charitable Trusts		President/CEO:	
		Secretary:	
A general partnership:		Names of partners:	
A limited partnership:		Name of general partner:	
A joint venture of:		Names of joint venturers:	
A limited liability company:		Name of managing member:	
9. The only persons or firms interested in this proposal as principals are the following:			
Name(s): Barry K. Woods	Title: President	Phone: 818-764-2515	Fax: 818-764-2516
Street: 7260 Atoll Avenue	City: North Hollywood	State: California	Zip: 91605
Name(s): Diane W. Woods	Title: Secretary	Phone: 818-764-2515	Fax: 818-764-2516
Street: 7260 Atoll Avenue	City: North Hollywood	State: California	Zip: 91605
10. Is your firm wholly or majority owned by, or a subsidiary of another firm? X No Yes If yes, name of parent firm: _____ State of incorporation/registration of parent firm: _____			
11. Has your firm done business under any other name(s) within the last five years? No X Yes If yes, please list the other name(s): Name(s): Hydro Pressure Systems Year of name change: 1975 dba Name(s): Graffiti Control Systems Year of name change: 1991 dba			
12. Is your firm involved in any pending acquisition or merger? X No Yes If yes, indicate the associated company's name: _____			
13. Proposer acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and the Director's judgment shall be final.			
14. I am making these representations and all representation contained in this proposal based on information that they are true and correct to the best of my information and belief.			
I declare under penalty of perjury under the laws of California that the above information is true and correct.			
Signature of Proposer or Authorized Agent: Barry K. Woods			Date: November 13, 2018
Type name and title: Barry K. Woods President			

ENCLOSURE A  
FORM PW-2.1A  
Initial Term

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 86 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av), (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## ENCLOSURE A

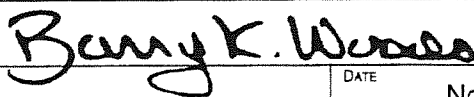
	holiday wreaths and banners annually as directed by the contract manager.					
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On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	TASK 5: Steam cleaning/pressure washing	\$ 35.00	2,000	\$ 70,000.00
6	TASK 6: Repair, clean, and replace worn or broken street furniture	\$ 30.00	500	\$ 15,000.00
7	TASK 7: Litter and debris pickup	\$ 30.00	1,000	\$ 30,000.00
8	TASK 8: Replacement of decorative lights, decorations, and banner	\$ 30.00	500	\$ 15,000.00

**TOTAL PROPOSED ANNUAL PRICE (INITIAL TERM) \$ 844,291.00**

(INCLUDING TASK 1-8)

LEGAL NAME OF PROPOSER		Woods Maintenance Services, Inc.	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID			
TITLE OF AUTHORIZED PERSON		DATE	
President		November 13, 2018	

**ENCLOSURE A**  
**FORM PW-2.2A**  
**Option Year 1**

**SCHEDULE OF PRICES  
 FOR  
 WHITTIER BOULEVARD  
 ENHANCED MAINTENANCE SERVICES  
 (2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 86 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av), (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## ENCLOSURE A

	holiday wreaths and banners annually as directed by the contract manager.					
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On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	<b>TASK 5:</b> Steam cleaning/pressure washing	\$35.00	2,000	\$ 70,000.00
6	<b>TASK 6:</b> Repair, clean, and replace worn or broken street furniture	\$30.00	500	\$ 15,000.00
7	<b>TASK 7:</b> Litter and debris pickup	\$30.00	1,000	\$ 30,000.00
8	<b>TASK 8:</b> Replacement of decorative lights, decorations, and banner	\$30.00	500	\$ 15,000.00

**TOTAL PROPOSED ANNUAL PRICE (OPTION YEAR I) \$ 844,291.00**

(INCLUDING TASK 1-8)

LEGAL NAME OF PROPOSER		Woods Maintenance Services, Inc.	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID		<i>Barry K. Woods</i>	
TITLE OF AUTHORIZED PERSON		DATE	
President		November 13, 2018	



**ENCLOSURE A  
FORM PW-2.3A  
Option Year 2**

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 86 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av), (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## ENCLOSURE A

	holiday wreaths and banners annually as directed by the contract manager.					
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On-Call Work: Must be performed only with prior authorization by Contract Manager.

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	TASK 5: Steam cleaning/pressure washing	\$35.00	2,000	\$ 70,000.00
6	TASK 6: Repair, clean, and replace worn or broken street furniture	\$30.00	500	\$ 15,000.00
7	TASK 7: Litter and debris pickup	\$30.00	1,000	\$ 30,000.00
8	TASK 8: Replacement of decorative lights, decorations, and banner	\$30.00	500	\$ 15,000.00

**TOTAL PROPOSED ANNUAL PRICE (OPTION YEAR 2) \$ 844,291.00**

**(INCLUDING TASK 1-8)**

LEGAL NAME OF PROPOSER <b>Woods Maintenance Services, Inc.</b>	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID <i>Benny K. Woods</i>	
TITLE OF AUTHORIZED PERSON <b>President</b>	DATE <b>November 13, 2018</b>

**ENCLOSURE A**  
**FORM PW-2.4A**  
**Option Year 3**

**SCHEDULE OF PRICES**  
**FOR**  
**WHITTIER BOULEVARD**  
**ENHANCED MAINTENANCE SERVICES**  
**(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

ITEM	DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance/graffiti removal services as indicated in Exhibit A, Scope of Work, Item G, Frequency and Workload.	PRICE PER MONTH	PRICE PER QUARTER	PRICE ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTH/QUARTER/ANNUALLY X QUANTITY)
1	<b>TASK 1:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (only in public right of way).	\$42,000.00			X 12	\$504,000.00
2	<b>TASK 2:</b> Whittier Boulevard Enhanced Maintenance Service: Ongoing clean-up activities (outside public right of way).	\$15,000.00			X 12	\$180,000.00
3	<b>TASK 3:</b> Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$650.00			X 12	\$7,800.00
	B. Paint Arch annually			\$3,491.00	X 1	\$3,491.00
	C. Inspect Arch Quarterly and touch up as needed		\$250.00		X 4	\$1,000.00
4	<b>TASK 4:</b> Whittier Boulevard Enhanced Maintenance Services: During the Holiday season, placing holiday wreaths and banners at approximately 36 locations along Cesar Chavez Ave. frontage (Ford Blvd to Mednik Av.) (approximately 69 displays) and at approximately 86 locations along E. Whittier Blvd. frontage (Atlantic Blvd to Eastern Av), (approximately 142 displays). Install, maintain, and remove the			\$18,000.00	X 1	\$18,000.00

## ENCLOSURE A


	holiday wreaths and banners annually as directed by the contract manager.					
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**On-Call Work: Must be performed only with prior authorization by Contract Manager.**

ITEM	TASK DESCRIPTION:	HOURLY PRICE	ESTIMATED NO. OF HOURS	PROPOSED PRICE (HOURLY PRICE X ESTIMATE NO. OF HOURS)
5	<b>TASK 5:</b> Steam cleaning/pressure washing	\$35.00	2,000	\$ 70,000.00
6	<b>TASK 6:</b> Repair, clean, and replace worn or broken street furniture	\$30.00	500	\$ 15,000.00
7	<b>TASK 7:</b> Litter and debris pickup	\$30.00	1,000	\$ 30,000.00
8	<b>TASK 8:</b> Replacement of decorative lights, decorations, and banner	\$30.00	500	\$ 15,000.00

**TOTAL PROPOSED ANNUAL PRICE (OPTION YEAR 3) \$ 844,291.00**

**(INCLUDING TASK 1-8)**

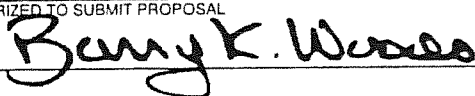
LEGAL NAME OF PROPOSER <b>Woods Maintenance Services, Inc.</b>	
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID 	
TITLE OF AUTHORIZED PERSON <b>President</b>	DATE <b>November 13, 2018</b>

ENCLOSURE A  
FORM PW-2.5A

**SCHEDULE OF PRICES  
FOR  
WHITTIER BOULEVARD  
ENHANCED MAINTENANCE SERVICES  
(2018-PA027)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

	TERMS	ANNUAL PRICE FOR EACH TERM
1	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - INITIAL TERM	\$844,291.00
2	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - OPTION YEAR 1	\$844,291.00
3	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - OPTION YEAR 2	\$844,291.00
4	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES - OPTION YEAR 3	\$844,291.00
TOTAL PRICE FOR YEARS 1 THROUGH 4		\$3,377,164.00
AVERAGE TOTAL PRICE FOR YEARS 1 THROUGH 4 (TOTAL PRICE FOR YEARS 1 THROUGH 4 ÷ 4 YEARS)		\$844,291.00

LEGAL NAME PROPOSER Woods Maintenance Services, Inc.		
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT PROPOSAL 		
TITLE OF AUTHORIZED PERSON President		
DATE November 13, 2018	STATE CONTRACTOR'S LICENSE 741322 / 745689	LICENSE TYPE B; C33; C61/D38; C61/D49; C61/D63; C61/D52
PROPOSER'S ADDRESS 7260 Atoll Avenue, North Hollywood, CA 91605		
PHONE 818-764-2515	FACSIMILE 818-764-2516	E-MAIL request@graffiticontrol.com

P:\aepub\Service Contracts\CONTRACT\Anna\Whittier Blvd Enhanced Maintenance Service\WHITTIER BLVD\2018 Rebid\REBID\01 RFP\04.1 FORM PW-2.doc

## FORM PW-3

**COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM  
APPLICATION FOR EXCEPTION AND CERTIFICATION FORM**

This contract is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All contractors and subcontractors must complete this form to either (1) request an exception from the Program requirements or (2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is excepted from the Program.

Company Name: Woods Maintenance Services, Inc.		
Company Address: 7260 Atoll Avenue		
City: North Hollywood	State: CA	Zip Code: 91605
Telephone Number: 818-764-2515		
(Type of Goods or Services): Whittier Boulevard Enhanced Maintenance - Graffiti & Trash		

**If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (you must attach documentation to support your claim). If the Jury Service Program applies to your business, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, sign and date this form.**


**Part I: Jury Service Program Is Not Applicable to My Business**

- ☐ My business does not meet the definition of "contractor," as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exception is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exception will be lost, and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.
- ☐ My business is a small business as defined in the Program. It 1) has ten or fewer employees; and, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; and, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost, and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.
- "Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.
- "Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.
- ☐ My business is subject to a Collective Bargaining Agreement that expressly provides that it supersedes all provisions of the Program. **ATTACH THE AGREEMENT.**

**Part II: Certification of Compliance**

- ☒ My business has and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, or my company will have and adhere to such a policy prior to award of the contract.

**I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.**

Print Name: Barry K. Woods	Title: President
Signature: 	Date: November 13, 2018

## CONTRACTOR'S INDUSTRIAL SAFETY RECORD

PROPOSED CONTRACT FOR: Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

SERVICE BY PROPOSER Woods Maintenance Services, Inc.

PROPOSAL DATE: November 13, 2018

This information must include all work undertaken in the State of California by the proposer and any partnership, joint venture, or corporation that any principal of the proposer participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of proposal submittal. Separate information shall be submitted for each particular partnership, joint venture, corporate, or individual proposer. The proposer may attach any additional information or explanation of date which the proposer would like taken into consideration in evaluating the safety record. An explanation must be attached to the circumstances surrounding any and all fatalities.

## 5 CALENDAR YEARS PRIOR TO CURRENT YEAR

	2013	2014	2015	2016	2017	Total	Current Year to Date
1. Number of contracts.	62	62	63	62	63	312	63
2. Total dollar amount of Contracts (in thousands of dollars).	5,500	5,900	6,500	9,000	15,000	41,900	12,500
3. Number of fatalities.	0	0	0	0	0	0	0
4. Number of lost workday cases.	0	0	0	8	4	12	0
5. Number of lost workday cases involving permanent transfer to another job or termination of employment.	0	0	0	0	0	0	0
6. Number of lost workdays.	0	0	0	0	0	0	0

The above information was compiled from the records that are available to me at this time, and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

Barry K. Woods

Name of Proposer or Authorized Agent (print)



Signature

November 13, 2018

Date

FORM PW-5

## CONFLICT OF INTEREST CERTIFICATION

I, Barry K. Woods

- ☐ sole owner  
☐ general partner  
☐ managing member  
☒ President, Secretary, or other proper title) \_\_\_\_\_

of Woods Maintenance Services, Inc.

Name of proposer

make this certification in support of a proposal for a contract with the County of Los Angeles for services within the scope of Los Angeles County Code, Section 2.180.010, which provides as follows:

**Contracts Prohibited.** A. Notwithstanding any other section of this code, the county shall not contract with, and shall reject any bid or proposal submitted by, the persons or entities specified below, unless the board of supervisors finds that special circumstances exist which justify the approval of such contract.

1. Employees of the County or of public agencies for which the board of supervisors is the governing body;
2. Profit-making firms or businesses in which employees described in subdivision 1 of subsection A serve as officers, principals, partners, or major shareholders;
3. Persons who, within the immediately preceding 12 months, came within the provisions of subdivision 1 of subsection A, and who:
  - (a) Were employed in positions of substantial responsibility in the area of service to be performed by the contract; or
  - (b) Participated in any way in developing the contract of its service specifications; and
4. Profit-making firms or businesses in which the former employees described in subdivision 3 of subsection A, serve as officers, principals, partners, or major shareholders.

I hereby certify I am informed and believe that personnel who developed and/or participated in the preparation of this contract do not fall within scope of the Los Angeles County Code, Section 2.180.010, as cited above. Furthermore, that no County employee whose position in the County enables him/her to influence the award of this contract, or any competing contract, and no spouse or economic dependent of such employee is or shall be employed in any capacity by the Contractor herein, or has or shall have any direct or indirect financial interest in this contract. I understand and agree that any falsification in this Certificate will be grounds for rejection of this Proposal and cancellation of any contract awarded pursuant to this Proposal.

I certify under penalty of perjury under the laws of California that the foregoing is true and correct.

Signed

Barry K. WoodsDate November 13, 2018



FORM PW-6

## PROPOSER'S REFERENCE LIST

PROPOSER NAME: Woods Maintenance Services, Inc.PROPOSED CONTRACT FOR: Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Provide a comprehensive reference list of all contracts for goods and/or services provided by the Proposer during the previous three years. Please verify all contact names, telephone and fax numbers, and e-mail addresses before listing. Incorrect names, telephone and/or fax numbers, or e-mail addresses will be disregarded. Use additional pages if required.

## A. COUNTY OF LOS ANGELES AGENCIES

All contracts with the County during the previous three years must be listed.

SERVICE: Graffiti Abatement	SERVICE DATES: 2005-Current
DEPT/ DISTRICT: Public Works	
CONTACT: Ari DeChellis	
TELEPHONE: 626-458-4062	
FAX: 626-979-5445	
E-MAIL: adechellis@dpw.lacounty.gov	

SERVICE: Graffiti Abatement	SERVICE DATES: 2008-Current
DEPT/DISTRICT: Public Works	
CONTACT: Ari DeChellis	
TELEPHONE: 626-458-4062	
FAX: 626-979-5445	
E-MAIL: adechellis@dpw.lacounty.gov	

SERVICE: Sidewalk Cleaning	SERVICE DATES: 2003-Current
DEPT/ DISTRICT: Road/Street Maintenance	
CONTACT: Laura Rockett	
TELEPHONE: 562-869-1176	
FAX: 562-862-3718	
E-MAIL: lrockett@dpw.lacounty.gov	

SERVICE: Channel Cleaning	SERVICE DATES: 2012-Current
DEPT/DISTRICT: Public Works	
CONTACT: Del Ortega	
TELEPHONE: 562-861-0316	
FAX:	
E-MAIL: dortega@dpw.lacounty.gov	

## B. OTHER GOVERNMENTAL AGENCIES AND PRIVATE COMPANIES

SERVICE: Graffiti Abatement	SERVICE DATES: 1997-Current
AGENCY/ FIRM: LA County METRO	
ADDRESS: 490 Bauchet St, Los Angeles, CA 90012	
CONTACT: Carlos Martinez	
TELEPHONE: 213-922-6761	
FAX: 213-922-6754	
E-MAIL: martinezcarl@metro.net	

SERVICE: Graffiti Abatement	SERVICE DATES: 1993-Current
AGENCY/ FIRM: City of Tustin	
ADDRESS: 300 Centennial IWay, Tustin 92780	
CONTACT: Brad Steen	
TELEPHONE: 714-573-3135	
FAX: 714-573-3129	
E-MAIL: bsteen@tustincta.org	

SERVICE: Graffiti Abatement	SERVICE DATES: 1984-Current
AGENCY/ FIRM: City of Los Angeles	
ADDRESS: 200 N. Spring St., #356; LA 90012	
CONTACT: Paul Racs, Director	
TELEPHONE: 213-978-0229	
FAX: 213-922-8877	
E-MAIL: paul.racs@lacity.org	

SERVICE: Graffiti Abatement	SERVICE DATES: 2006-Current
AGENCY/ FIRM: City of Santa Monica	
ADDRESS: 2500 Michigan Ave., SM 90404	
CONTACT: Rick Raygosa	
TELEPHONE: 310-458-8519	
FAX: 310-998-3290	
E-MAIL: rick.raygosa@smgov.net	

FORM PW-7

## PROPOSER'S EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

Proposer's Name	Woods Maintenance Services, Inc.
Address	7260 Atoll Avenue, North Hollywood, CA 91605
Internal Revenue Service Employer Identification Number	

In accordance with Los Angeles County Code, Section 4.32.010, the Proposer certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, religion, ancestry, national origin, or sex and in compliance with all antidiscrimination laws of the United States of America and the State of California.

1.	The proposer has a written policy statement prohibiting any discrimination in all phases of employment.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	The proposer periodically conducts a self-analysis or utilization analysis of its work force.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	The proposer has a system for determining if its employment practices are discriminatory against protected groups.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	Where problem areas are identified in employment practices, the proposer has a system for taking reasonable corrective action to include establishment of goals and timetables.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Proposer	Woods Maintenance Services, Inc.	
Authorized representative	Barry K. Woods	
Signature	<i>Barry K. Woods</i>	Date November 13, 2018

FORM PW-8

**LIST OF SUBCONTRACTORS**

Proposer is required to complete the following. Any Subcontractors listed must be properly licensed under the laws of the State of California for the type of service that they are to perform, AND THEIR LICENSE NUMBERS MUST BE LISTED HEREIN. Failure to do so may result in delay of the award of contract. Do not list alternate subcontractors for the same service.

☐

Proposer in providing the requested services will not utilize Subcontractors. Proposer will perform all required services.

Name Under Which Subcontractor Is Licensed	License Number	Address	Specific Description of Subcontract Service
GonzElectric, Inc.	1019583	5160 Van Nuys Blvd # 416 Sherman Oaks, CA 91403	Electrical Contractor (C-10)
Pacific Decorating Co.	n/a	P.O. Box 850 Grass Valley, CA 95945	Holiday Banner Installation

## FORM PW-8

Certification as Minority, Women, Disadvantaged, and Disabled Veteran Business Enterprises: If any of your subcontractor is currently certified as Minority, Women, Disadvantaged, and Disabled Veteran Business Enterprises by a public agency, complete the following and attach a copy of the proof of certification. All Subcontractors listed in the bid/proposal shall be listed below. (make copy of this form, if necessary)

	Subcontractor Name	Local SBE	SBE	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran
1	GonzElectric, Inc.	n/a	n/a	n/a	n/a	n/a	n/a
2	Pacific Decorating Co.	n/a	n/a	n/a	n/a	n/a	n/a
3							
4							
5							
6							
7							
8							
9							
10							

Declaration: I declare under penalty of perjury under the laws of the State of California that the above information is true and accurate.

Print Name: Barry K. Woods	Authorized Signature <i>Barry K. Woods</i>	Title President	Date 11/7/18
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FORM PW-9

**County of Los Angeles  
Request for County's Preference Program Consideration and  
CBE Firm/Organization Information Form**

- I. **INSTRUCTIONS:** Businesses requesting preference consideration must complete and return this form for proper consideration of the proposal. Businesses may request consideration for one or more preference programs. Check all certifications that apply.\*

**I MEET ALL OF THE REQUIREMENTS AND REQUEST THIS PROPOSAL BE CONSIDERED FOR THE PREFERENCE PROGRAM(S) SELECTED BELOW. A COPY OF THE CERTIFICATION LETTER ISSUED BY THE DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS (DCBA) IS ATTACHED.**

☒ **Request for Local Small Business Enterprise (LSBE) Program Preference**

- ☒ Certified by the State of California as a small business and has had its principal place of business located in Los Angeles County for at least one (1) year; **or**
- ☐ Certified as a LSBE with other certifying agencies under DCBA's inclusion policy that has its principal place of business located in Los Angeles County and has revenues and employee sizes that meet the State's Department of General Services requirements; **and**
- ☐ Certified as a LSBE by the DCBA.

☐ **Request for Social Enterprise (SE) Program Preference**

- ☐ A business that has been in operation for at least one year providing transitional or permanent employment to a Transitional Workforce or providing social, environmental and/or human justice services; **and**
- ☐ Certified as a SE business by the DCBA.

☐ **Request for Disabled Veterans Business Enterprise (DVBE) Program Preference**

- ☐ Certified by the State of California, **or**
- ☐ Certified by U.S. Department of Veterans Affairs as a DVBE; **or**
- ☐ Certified as a DVBE with other certifying agencies under DCBA's inclusion policy that meets the criteria set forth by: the State of California as a DVBE or is verified as a service-disabled veteran-owned small business by the Veterans Administration; **and**
- ☐ Certified as a DVBE by the DCBA.

**\*BUSINESS UNDERSTANDS THAT ONLY ONE OF THE ABOVE PREFERENCES WILL APPLY. IN NO INSTANCE SHALL ANY OF THE ABOVE LISTED PREFERENCE PROGRAMS PRICE OR SCORING PREFERENCE BE COMBINED WITH ANY OTHER COUNTY PROGRAM TO EXCEED FIFTEEN PERCENT (15%) IN RESPONSE TO ANY COUNTY SOLICITATION.**

**DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.**

- ☐ DCBA certification is attached.

Name of Firm	Woods Maintenance Services, Inc.	County Webven No.	05696501
Print Name:	Barry K. Woods	Title:	President
Signature:	<i>Barry K. Woods</i>	Date:	November 13, 2018
<b>Reviewer's Signature</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Date</b>

## FORM PW-9

All proposers responding to the Request for Proposals must complete and return this form for proper consideration of the proposal.

FIRM NAME: **Woods Maintenance Services, Inc.**

My County (WebVen) Vendor Number: **05696501**

- II. **FIRM/ORGANIZATION INFORMATION:** The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation, or disability.

Business Structure:		<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Nonprofit	<input type="checkbox"/> Franchise
<input type="checkbox"/> Other (Please Specify):						
Total Number of Employees (including owners): <b>96</b>						
Race/Ethnic Composition of Firm. Please distribute the above total number of individuals into the following categories:						
Race/Ethnic Composition	Owners/Partners/ Associate Partners		Managers		Staff	
	Male	Female	Male	Female	Male	Female
Black/African American					<b>2</b>	
Hispanic/Latino			<b>24</b>	<b>4</b>	<b>55</b>	<b>4</b>
Asian or Pacific Islander						
American Indian					<b>1</b>	
Filipino					<b>1</b>	
White	<b>1</b>	<b>1</b>	<b>2</b>	<b>1</b>		

- III. **PERCENTAGE OF OWNERSHIP IN FIRM:** Please indicate by percentage (%) how ownership of the firm is distributed.

	Black/African American	Hispanic/ Latino	Asian or Pacific Islander	American Indian	Filipino	White
Men	%	%	%	%	%	<b>50</b> %
Women	%	%	%	%	%	<b>50</b> %

- IV. **CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES:** If your firm is currently certified as a minority, women, disadvantaged or disabled veteran owned business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form, if necessary.)

Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	Expiration Date

- V. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and his/her judgment shall be final.

**DECLARATION:** I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Authorized Signature: <b>Benny K. Woods</b>	Title: <b>President</b>	Date: <b>November 13, 2018</b>
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FORM PW-10

GAIN and GROW EMPLOYMENT COMMITMENT

As a threshold requirement for consideration for contract award, Proposer shall demonstrate a proven record for hiring GAIN/GROW participants or shall attest to a willingness to consider GAIN/GROW participants for any future employment opening if they meet the minimum qualifications for that opening. Additionally, Proposer shall attest to a willingness to provide employed GAIN/GROW participants access to the Proposer's employee mentoring program, if available, to assist these individuals in obtaining permanent employment and/or promotional opportunities.

To report all job openings with job requirements to obtain qualified GAIN/GROW participants as potential employment candidates, Contractor shall email: [GAINGROW@dpss.lacounty.gov](mailto:GAINGROW@dpss.lacounty.gov) and [BSERVICES@wdacs.lacounty.gov](mailto:BSERVICES@wdacs.lacounty.gov).

**Proposers unable to meet this requirement shall not be considered for contract award.**

Proposer shall complete all of the following information, sign where indicated below, and return this form with their proposal.

A. Proposer has a proven record of hiring GAIN/GROW participants.

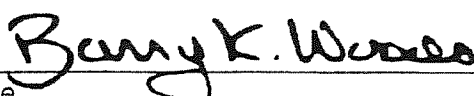
\_\_\_\_\_ YES (subject to verification by County)        X   NO

B. Proposer is willing to provide DPSS with all job openings and job requirements to consider GAIN/GROW participants for any future employment openings if the GAIN/GROW participant meets the minimum qualifications for the opening. "Consider" means that Proposer is willing to interview qualified GAIN/GROW participants.

  X   YES      \_\_\_\_\_ NO

C. Proposer is willing to provide employed GAIN/GROW participants access to its employee-mentoring program, if available.

\_\_\_\_\_ YES      \_\_\_\_\_ NO        X   N/A (Program not available)

Signature 	Title President
Firm Name Woods Maintenance Services, Inc.	Date November 13, 2018

FORM PW-11

# TRANSMITTAL FORM TO REQUEST AN RFP SOLICITATION REQUIREMENTS REVIEW

*A Solicitation Requirements Review must be received by the County  
within ten business days of issuance of the solicitation document*

Proposer Name:	Date of Request:
Project Title: <b>N/A</b>	Project No.

A **Solicitation Requirements Review** is being requested because the Proposer asserts that they are being unfairly disadvantaged for the following reason(s): *(check all that apply)*

- ☐ Application of **Minimum Requirements**
- ☐ Application of **Evaluation Criteria**
- ☐ Application of **Business Requirements**
- ☐ Due to **unclear instructions**, the process may result in the County not receiving the best possible responses

I understand that this request must be received by the County within **ten business days** of issuance of the solicitation document.

For each area contested, Proposer must explain in detail the factual reasons for the requested review.  
*(Attach additional pages and supporting documentation as necessary.)*

Request submitted by:

(Name)

(Title)

**For County use only**

Date Transmittal Received by County: \_\_\_\_\_ Date Solicitation Released: \_\_\_\_\_

Reviewed by: \_\_\_\_\_

Results of Review - Comments:

Date Response sent to Proposer: \_\_\_\_\_



FORM PW-12

## CHARITABLE CONTRIBUTIONS CERTIFICATION

Woods Maintenance Services, Inc.

Company Name

7260 Atoll Avenue, North Hollywood, CA 91605

Address

Internal Revenue Service Employer Identification Number

California Registry of Charitable Trusts "CT" number (if applicable)

The Nonprofit Integrity Act (SB 1262, Chapter 919) added requirements to California's Supervision of Trustees and Fundraisers for Charitable Purposes Act, which regulates those receiving and raising charitable contributions.

## CERTIFICATION

YES

NO

Proposer or Contractor has examined its activities and determined that it does not now receive or raise charitable contributions regulated under California's Supervision of Trustees and Fundraisers for Charitable Purposes Act. If Proposer engages in activities subjecting it to those laws during the term of a County contract, it will timely comply with them and provide County a copy of its initial registration with the California State Attorney General's Registry of Charitable Trusts when filed.

( X )

( )

OR

YES

NO

Proposer or Contractor is registered with the California Registry of Charitable Trusts under the CT number listed above and is in compliance with its registration and reporting requirements under California law. Attached is a copy of its most recent filing with the Registry of Charitable Trusts as required by Title 11 California Code of Regulations, sections 300-301 and Government Code sections 12585-12586.

( )

( )

Barry K. Woods  
Signature

November 13, 2018

Date

Barry K. Woods - President

Name and Title (please type or print)

FORM PW-13

## PROPOSER'S LIST OF TERMINATED CONTRACTS

PROPOSER'S NAME: Woods Maintenance Services, Inc.☒ Proposer has not had any contracts terminated in the past three years.

Proposer must list all contracts that have been terminated within the past three years. Terminated contracts are those contracts terminated by an agency or firm before the contract's expiration date. If a contract(s) was terminated, please attach an explanation on a separate sheet, whether the termination was at the fault of the Proposer or not. Any and all terminated contracts should be accompanied with an explanation. It should be noted that contracts that naturally expired need not be listed. The County is only seeking information on contracts that were terminated prior to expiration.

SERVICE:	TERMINATING DATE:
NAME OF TERMINATING FIRM	
ADDRESS OF FIRM	
CONTACT PERSON:	
TELEPHONE:	
FAX:	
E-MAIL:	

SERVICE:	TERMINATING DATE:
NAME OF TERMINATING FIRM	
ADDRESS OF FIRM	
CONTACT PERSON:	
TELEPHONE:	
FAX:	
E-MAIL:	

SERVICE:	TERMINATING DATE:
NAME OF TERMINATING FIRM	
ADDRESS OF FIRM	
CONTACT PERSON:	
TELEPHONE:	
FAX:	
E-MAIL:	

SERVICE:	TERMINATING DATE:
NAME OF TERMINATING FIRM	
ADDRESS OF FIRM	
CONTACT PERSON:	
TELEPHONE:	
FAX:	
E-MAIL:	

SIGNATURE

Benny K. WoodsDATE: November 13, 2018

FORM PW-14

**PROPOSER'S PENDING LITIGATIONS AND JUDGMENTS**Proposer's Name: Woods Maintenance Services, Inc.

- ☒ Proposer and/or principals are **not** currently involved in any pending litigation; are not aware of any threatened litigation where they would be a party; and have not had any judgments entered against them within the last five years as of the date of proposal submission.

Proposer and/or principals of the Proposer must list below (use additional pages if necessary) all pending litigation, threatened litigation, and/or any judgments entered against them within the last five years as of the date of proposal submission.

A. ☐ Pending Litigation      ☐ Threatened Litigation      ☐ Judgment (check one)

1. Against ☐ Proposer; ☐ Principal; ☐ Both (check as appropriate)
2. Name of Litigation/Judgment: \_\_\_\_\_
3. Case Number: \_\_\_\_\_
4. Court of Jurisdiction: \_\_\_\_\_
5. Please provide a statement describing the size and scope of the pending/threatened litigation or judgment (use additional page if necessary):

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B. ☐ Pending Litigation      ☐ Threatened Litigation      ☐ Judgment (check one)

1. Against ☐ Proposer; ☐ Principal; ☐ Both (check as appropriate)
2. Name of Litigation/Judgment: \_\_\_\_\_
3. Case Number: \_\_\_\_\_
4. Court of Jurisdiction: \_\_\_\_\_
5. Please provide a statement describing the size and scope of the pending/threatened litigation or judgment (use additional page if necessary):

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Signature of Proposer: Benny K. Woods Date: November 13, 2018

FORM PW-15

## WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)

## PROPOSER'S INSURANCE COMPLIANCE AFFIRMATION

Woods Maintenance Services, Inc.

Proposer's Name

7260 Atoll Avenue, North Hollywood, CA 91605

Address

- ☒ If awarded the contract: Proposer will comply with the insurance coverage provisions set forth in Exhibit B, Section 5, Indemnification and Insurance Requirements, of this Request for Proposals, and Proposer will procure, maintain, and provide the County with proof of insurance coverage in the coverage amounts and types specified in Exhibit B, Section 5, throughout the entire term of the proposed contract, without interruption or break in coverage.
- ☐ If you check this box, your proposal will be determined nonresponsive and your proposal will be disqualified. Proposer will not comply with the insurance coverage provisions set forth in Exhibit B, Section 5, Indemnification and Insurance Requirements, of this Request for Proposals, and Proposer will not procure, maintain, and provide the County with proof of insurance coverage in the coverage amounts and types specified in Exhibit B, Section 5, throughout the entire term of the proposed contract, without interruption or break in coverage.

Signature of Proposer:

Benny K. WoodsDate: November 13, 2018

President

FORM PW-16

**CERTIFICATION OF COMPLIANCE WITH THE COUNTY'S  
DEFAULTED PROPERTY TAX REDUCTION PROGRAM**

The Proposer certifies that:

- ☒ It is familiar with the terms of the County of Los Angeles Defaulted Property Tax Reduction Program, Los Angeles County Code, Chapter 2.206.

To the best of its knowledge, after a reasonable inquiry, the Proposer/Bidder/Contractor is not in default, as that term is defined in Los Angeles County Code, Section 2.206.020.E, on any Los Angeles County property tax obligation.

The Proposer/Bidder/Contractor agrees to comply with the County's Defaulted Property Tax Reduction Program during the term of any awarded contract.

**-OR-**

- ☐ I am exempt from the County of Los Angeles Defaulted Property Tax Reduction Program, pursuant to Los Angeles County Code, Section 2.206.060, for the following reason:

*I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.*

Print Name: Barry K. Woods	Title: President
Signature: <i>Barry K. Woods</i>	Date: November 13, 2018

FORM PW-17

**ZERO TOLERANCE HUMAN TRAFFICKING POLICY CERTIFICATION**

Company Name: Woods Maintenance Services, Inc.		
Company Address: 7260 Atoll Avenue		
City: North Hollywood	State: California	Zip Code: 91605
Telephone Number: 818-764-2515	Email Address: request@graffiticontrol.com	
Solicitation/Contract for <u>Whittier Boulevard Enhanced Maintenance Services (2018-PA027)</u> Services		

**PROPOSER CERTIFICATION**

Los Angeles County has taken significant steps to protect victims of human trafficking by establishing a zero tolerance human trafficking policy that prohibits contractors found to have engaged in human trafficking from receiving contract awards or performing services under a County contract.

Proposer acknowledges and certifies compliance with Exhibit B, Section 1.00, Compliance with County's Zero Tolerance Human Trafficking Policy, of the proposed Contract and agrees that proposer or a member of his staff performing work under the proposed Contract will be in compliance. Proposer further acknowledges that noncompliance with the County's Zero Tolerance Human Trafficking Policy may result in rejection of any proposal, or cancellation of any resultant Contract, at the sole judgment of the County.

**I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.**

Print Name: Barry K. Woods	Title: President
Signature: <i>Barry K. Woods</i>	Date: November 13, 2018

FORM PW-18

# **PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS AFFIRMATION**

## **WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

**PROPOSER MUST CHECK A BOX IN EVERY SECTION**

**Important Note:** The information on this form is subject to verification and may not be used for scoring purposes.

Completing this form by itself without including detailed narrative(s) in your proposal to support the minimum mandatory requirement(s) of this Request for Proposals (RFP), any inconsistencies or inaccuracy in the information provided on this form and/or your Proposal may subject your Proposal to disqualification or other actions, at the sole discretion of the County.

**At the time of proposal submission, Proposer must meet the following minimum requirements:**

1. Proposer must have a minimum of 3 years of experience performing work in all of the following areas: graffiti removal, consumer-generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. **Subcontractor is not allowed to meet this requirement.**

☒ Yes. Proposer meets the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement.)

Proposer Name	Dates of Experience (Mo/Yrs. to Mo/Yrs.)	Description of Services/Experience <small>In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.</small>	Type of Experience (Check all that apply)	Page No.*
Woods Maintenance Services, Inc.	Jan 1981 through Present	Have provided graffiti removal services for nearly 40 years for public and private clients. Removal via paint out, pressure washing and chemical removal.	<input checked="" type="checkbox"/> Graffiti Removal	8-10
Woods Maintenance Services, Inc.	May 1979 through Present	For nearly 40 years we have removed consumer-generated trash from receptacles, as well as loose trash removal during porter services.	<input checked="" type="checkbox"/> Consumer-generated trash and litter removal	8-10
Woods Maintenance Services, Inc.	Oct 1975 through Present	Since our inception we have removed indiscriminate and illegal dumping for both public and private clients.	<input checked="" type="checkbox"/> Indiscriminate dumping removal	8-10
Woods Maintenance Services, Inc.	Dec 1975 through Present	We have provided commercial steam cleaning services for both public and private clients from nearly the beginning of our company's existence.	<input checked="" type="checkbox"/> Commercial Steam Cleaning	8-10

\*List the page number in the proposal containing the proposers resume/experience. (Please attach additional pages if needed.)

FORM PW-18

**PROPOSER'S COMPLIANCE WITH THE  
MINIMUM REQUIREMENTS AFFIRMATION**

**WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

☐ No. Proposer does not meet the experience requirement stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

2. Proposer's on-site supervising employee(s) assigned to this contract must have a minimum of 3 years of experience performing work in all of the following areas: graffiti removal, consumer-generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. Multiple on-site supervisors can be listed to comprehensively meet these requirements. **Subcontractor is not allowed to meet this requirement.**

☒ Yes. Proposer's on-site supervising employee(s) assigned to this contract meets the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement.)

Name of On-Site Supervising Employee(s)	Dates of Experience (Mo/Yrs. to Mo/Yrs.)	Description of Services/Experience <small>In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category.</small>	Type of Experience (Check all that apply)	Page No.*
Ricardo Toscano	Jan 2014 through Present	For over 4.5 years, Ricardo has performed graffiti removal services, including via paint out, pressure washing, and chemical removal.	<input checked="" type="checkbox"/> Graffiti Removal	14
Kevin Carranza	May 2014 through Present	For over 4 years, Kevin has performed consumer generated trash removal from both receptacles, and from sidewalk and alleys, via porter service.	<input checked="" type="checkbox"/> Consumer-generated trash and litter removal	14
Enrique Lopez	Feb 1989 through Present	For nearly 30 years, Enrique has performed all services that are part of this RFP, including indiscriminate dumping from alleys and flood control channels.	<input checked="" type="checkbox"/> Indiscriminate dumping removal	13
Gerson Munera	April 2015 through Present	For over 3.5 years, Gerson has been the lead steam cleaner on the Whittier Blvd Enhanced Maintenance Services contract.	<input checked="" type="checkbox"/> Commercial Steam Cleaning	14

\*List the page number in the proposal containing the proposer's on-site supervising employee(s) resume/experience. (Please attach additional pages if needed.)

☐ No. Proposer's on-site supervising employee(s) assigned to this contract does not meet the experience requirement as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**



FORM PW-18

### PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS AFFIRMATION

#### WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)

3. Proposer, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, must have a minimum of 3 years of experience performing work in the area of installation and maintenance of tree rope LED lights and decorative lights.

- ☒ Yes. Proposers, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, meets the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement.)

Name of Proposer or its On-Site Supervising Employee(s), or Subcontractor(s)	Dates of Experience (Mo/Yrs. to Mo/Yrs.)	Description of Services/Experience	Page Number*	Subcontractor (Yes/No)
Enrique Lopez	Nov 2014 thru Present	Supervising Tree Rope Light Install & Maintenance	12-13	No
Manny Gonzalez	May 2011 thru Present	Installing and Maintaining Tree Rope LED lights	12 & 14	Yes

\*List the page number in the proposal containing the proposers, or its on-site supervising employee(s), or its subcontractor(s) resume/experience. (Please attach additional pages if needed.)

- ☐ No. Proposer, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, do not meet the experience requirement as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

4. Proposer, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, must have a minimum of 3 years of experience performing tree trimming.

- ☒ Yes. Proposers, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, meets the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement.)

Name of Proposer or its On-Site Supervising Employee(s)	Dates of Experience (Mo/Yrs. to Mo/Yrs.)	Description of Services/Experience	Page Number*	Subcontractor (Yes/No)
Juan Gomez	June 1996 to Present	Tree trimming and other arborist services.	12 & 14	No

\*List the page number in the proposal containing the proposers, or its on-site supervising employee(s), or its subcontractor(s) resume/experience. (Please attach additional pages if needed.)

- ☐ No. Proposer, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, do not meet the experience requirement as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

FORM PW-18

**PROPOSER'S COMPLIANCE WITH THE  
MINIMUM REQUIREMENTS AFFIRMATION**

**WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

5. Proposer must submit a copy of a valid and active State Contractor's Class C-61, subcategory D-38 (Sand and Water Blasting) License. **Subcontractor is not allowed to meet this requirement.**

☒ Yes. Proposers have submitted a copy of a valid and active State Contractor's Class C-61, subcategory D-38 (Sand and Water Blasting) License. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates
C-61/D-38	741322	Woods Maintenance Services	10/31/19

☐ No. Proposers do not have the license as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

6. Proposer must submit a copy of a valid and active State Contractor's Class C-33 (Painting and Decorating Contractor) License. **Subcontractor is not allowed to meet this requirement.**

☒ Yes. Proposers have submitted a copy of a valid and active State Contractor's Class C-33 (Painting and Decorating Contractor) License. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates
C-33	741322	Woods Maintenance Services	10/31/19

☐ No. Proposers do not have the license as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

7. Proposer or its subcontractor(s), if any, must submit a copy of a valid and active State Contractor's Class C-27 (Landscaping Contractor) License or C-61, subcategory D-49 (Tree Service) License.

☒ Yes. Proposer or its subcontractor(s), if any, has submitted a copy of a valid and active State Contractor's Class C-27 (Landscaping Contractor) License or C-61, subcategory D-49 (Tree Service) License. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates	Subcontractor (Yes/No)
C-27 and C-61/D-38	741322	Woods Maintenance Services	10/31/19	No

FORM PW-18

**PROPOSER'S COMPLIANCE WITH THE  
MINIMUM REQUIREMENTS AFFIRMATION**

**WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

- ☐ No. Proposer or its subcontractor(s), if any, does not have the license as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

8. Proposer or its subcontractor(s), if any, must submit a copy of a valid and active State Contractor's Class C-10 (Electrical Contractor) License.

- ☒ Yes. Proposer or its subcontractor(s), if any, has submitted a copy of a valid and active State Contractor's Class C-10 (Electrical Contractor) License. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates	Subcontractor (Yes/No)
C-10	1019583	GonzElectric, Inc.	10/31/20	Yes

- ☐ No. Proposer or its subcontractor(s), if any, does not have the license as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

9. Proposer must submit a copy of a valid and active Waste Collector Permit issued by the County Department of Public Health (DPH). Proposers who do not possess the permits at the proposal deadline date may submit other forms of verification including, but not limited to, a copy of DPH's invoice to proposer for permit fees along with a copy of proof of payment such as a cashier check, money order, or cancelled check (transpired beyond 5 days).

- ☐ Yes. Proposer has submitted a copy of a valid and active Waste Collector Permit issued by the County Department of Public Health. Please complete the chart below.

Permit No.	Name of the Permit Holder	Valid Dates	Page Number
	SEE BELOW		
	↓		

- ☒ Proposer does not currently have valid and active Waste Collector Permit; however, Proposer has submitted a copy of the DPH's receipt and invoice to proposer, if any, for permit fees.

DPH Invoice No.: IN0467688 Invoice Date: 11/9/17

- ☐ No. Proposer does not have the permit as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

10. Proposer and its Subcontractor(s), if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. **Pending registrations will not be accepted.**

FORM PW-18

**PROPOSER'S COMPLIANCE WITH THE  
MINIMUM REQUIREMENTS AFFIRMATION**

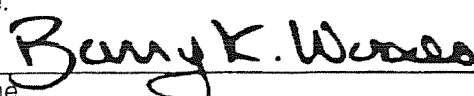
**WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

- ☒ Yes. Proposer and its subcontractor(s) performing prevailing wage work, has submitted proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5

Name of Registration Holder	Registration No.	Registration Dates	Expiration Dates	Subcontractor (Yes/No)
Woods Maintenance Services	1000003177	5/18/18	6/30/19	No
GonzElectric, Inc.	1000062294	11/13/18	6/30/19	Yes

- ☐ No. Proposer and its subcontractor(s) has NOT submitted proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

Proposer declares under penalty of perjury that the information stated above is true and accurate. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected at the sole discretion of the County.

Signature: 	Title: President
Firm Name: Woods Maintenance Services, Inc.	Date: 11/13/18

**STATEMENT OF EQUIPMENT FORM  
FOR  
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

PROPOSER'S NAME: Woods Maintenance Services, Inc.  
 ADDRESS: 7260 Atoll Avenue North Hollywood, CA 91605  
 TELEPHONE: 818-764-2515

STATE BELOW THE INFORMATION FOR ALL EQUIPMENT THAT WILL BE DEDICATED AND/OR DESIGNATED PRIMARY BACKUP TO THIS SERVICE  
 Please list (1) item per line; DO NOT submit an equipment list in your own format. This form may be reproduced in order to list all equipment

TYPE OF EQUIPMENT	MAKE OF EQUIPMENT	MODEL	YEAR	SERIAL/LAST 4 VIN NUMBERS	CONDITION OF EQUIPMENT	OPERATIONAL/ NON- OPERATIONAL	LOCATION	DESIGNATION Check One	
								Dedicated	Primary Backup
Bucket Truck	Chevy	Cargo Van	2006	8081	Excellent	Operational	North Hollywood	X	
Bucket Truck	Ford	F700	1985	6545	Excellent	Operational	North Hollywood	X	
Stakebed	Ford	F-150	2008	5209	Excellent	Operational	North Hollywood	X	
Tiltmaster	Chevy	W3500	2004	2829	Excellent	Operational	North Hollywood	X	
Stakebed	Ford	F-250	2011	8432	Excellent	Operational	North Hollywood	X	
Dump Truck	Ford	F-550	2014	7515	Excellent	Operational	North Hollywood	X	
Paint Sprayers	Graco	3900	Various	N/A	Excellent	Operational	North Hollywood	X	
Pressure Washers	Delco	RK-45	Various	N/A	Excellent	Operational	North Hollywood	X	
Water Recovery	Hydro Tek	SC35005VG/Zvac	Various	N/A	Excellent	Operational	North Hollywood	X	
Stakebed	Ford	F-250	2011	8434	Excellent	Operational	North Hollywood		X
Stakebed	Ford	F-250	2011	2109	Excellent	Operational	North Hollywood		X
Dump Truck	Ford	F-550	2009	1676	Excellent	Operational	North Hollywood		X

THIS LIST ONLY REPRESENTS A PORTION OF THE EQUIPMENT OWNED AND OPERATED BY WOODS MAINTENANCE SERVICES, INC. AS STATED IN THE PROPOSAL, WOODS MAINTENANCE HAS SUFFICIENT EQUIPMENT AND/OR RESOURCES TO FIELD THE REQUIRED VEHICLES FOR THIS CONTRACT.

FORM PW-20

## INTEGRATED PEST MANAGEMENT PROGRAM COMPLIANCE CERTIFICATION


Company Name: Woods Maintenance Services, Inc.			
Company Address: 7260 Atoll Ave			
City:	N. Hollywood	State:	CA Zip Code: 91605
Telephone Number:	818-764-2515	Email address:	request@graffiticontrol.com
Solicitation/Contract for		Services Whittier Blvd Enhanced Maintenance Services	

## PROPOSER CERTIFICATION

The County of Los Angeles is a permittee to a National Pollutant Discharge Elimination System Permit (NPDES Permit) issued by the Los Angeles Regional Water Quality Control Board to reduce or eliminate pollutants moved into surface water through storm water management systems and facilities. One of the conditions of the NPDES Permit is the Integrated Pest Management Program (IPM Program) which was developed to reduce the impact of pesticides and fertilizers to surface water. Among other things, the IPM Program imposes requirements to County Purchasing and Contracting, which are outlined in Exhibit A, Scope of Work, Integrated Pest Management Program Compliance of the proposed Contract. The entire Countywide IPM Program is available at [www.lacountyipm.org](http://www.lacountyipm.org)

Proposer acknowledges and certifies compliance with Exhibit A, Scope of Work, Integrated Pest Management Program Compliance of the proposed Contract and agrees that proposer or a member of its staff performing work under the proposed Contract will be in compliance. Proposer further acknowledges that noncompliance with the County's IPM Program may result in rejection of any proposal, or cancellation of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name: Barry K. Woods	Title: President
Signature: 	Date: 11/13/18

FORM PW-21

**COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES CERTIFICATION**

Company Name: Woods Maintenance Services, Inc.		
Company Address: 7260 Atoll Avenue		
City: North Hollywood	State: California	Zip Code: 91605
Telephone Number: 818-764-2515	Email Address: request@graffiticontrol.com	
Solicitation/Contract for <u>Whittier Boulevard Enhanced Maintenance Services (2018-PA027)</u> Services		

**PROPOSER/CONTRACTOR CERTIFICATION**

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Proposer/Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952, as indicated in Section 8.56 (Compliance with Fair Chance Employment Practices) of the Contract, and agrees that proposer/contractor and staff performing work under the Contract will be in compliance. Proposer/Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in rejection of any proposal, or termination of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name: Barry K. Woods	Title: President
Signature: <i>Barry K. Woods</i>	Date: November 13, 2018

FORM LW-1

## LOS ANGELES COUNTY CODE

## Title 2 ADMINISTRATION

## Chapter 2.201 Living Wage Program

2.201.010 Findings.

The board of supervisors finds that the county of Los Angeles is the principal provider of social and health services within the county, especially to persons who are compelled to turn to the county for such services. Employers' failure to pay a living wage to their employees causes them to use such services thereby placing an additional burden on the county of Los Angeles. (Ord. 2007-0011 § 1, 2007: Ord. 99-0048 § 1 (part), 1999.)

2.201.20 Definitions.

The general definitions contained in Chapter 2.02 shall be applicable to this Chapter unless inconsistent with the following definitions:

- A. "County" includes the County of Los Angeles, any County officer or body, any County department head, and any County employee authorized to enter into a Proposition A contract or a cafeteria services contract with an employer.
- B. "Employee" means any individual who is an employee of an employer under the laws of California, and who is providing full- or part-time services to an employer, some or all of which are provided to the County of Los Angeles under a Proposition A contract, or under a cafeteria services contract at a County of Los Angeles owned or leased facility.
- C. "Employer" means:
  - 1. An individual or entity who has a contract with the County:
    - a. For services which is required to be more economical or feasible under Section 44.7 of the Charter of the County of Los Angeles, and is not listed as an excluded contract in Section 2.121.250 B of the Los Angeles County Code, referred to in this Chapter as a "Proposition A contract," or
    - b. For cafeteria services, referred to in this Chapter as a "cafeteria services contract," and
    - c. Who has received or will receive an aggregate sum of \$25,000.00 or more in any 12 month period under one or more Proposition A contracts and/or one or more cafeteria services contracts; or
  - 2. An individual or entity that enters into a subcontract with an employer, as defined in subsection C1 and who employs employees to provide services under the employer's contract with the County.
- D. "Full time" means a minimum 40 hours worked per week, or a lesser number of hours, if the lesser number is a recognized industry standard and is approved as such by the Chief Executive Officer, but in no event less than 35 hours worked per week.
- E. "Part time" means less than 40 hours worked per week, unless a lesser number is a recognized



industry standard and is approved as such by the Chief Executive Officer.

- F. "Proposition A contract" means a contract governed by Title 2, Section 2.121.250 et seq., of this code, entitled Contracting with Private Business. (Ord. 2015-0061 § 1, 2015: Ord. 2007-0011 § 2, 2007: Ord. 99-0048 § 1 (part), 1999.)

#### **2.201.30      Prospective effect.**

This chapter shall be applicable to Proposition A contracts and cafeteria services contracts and their amendments the terms of which commence three months or more after the effective date of this chapter. It shall not be applicable to Proposition A contracts or cafeteria services contracts or their amendments in effect before this chapter becomes applicable. (Ord. 99-0048 § 1 (part), 1999.)

#### **2.201.040      Payment of living wage.**

- A. Employers shall pay employees a living wage for their services provided to the County of no less than the hourly rate set under this Chapter or in Title 8—Consumer Protection, Business and Wage Regulations, commencing with Section 8.100.010, whichever is higher. The rate shall be as follows:
1. On March 1, 2016, and thereafter the rate shall be \$13.25 per hour;
  2. On January 1, 2017, and thereafter the rate shall be \$14.25 per hour;
  3. On January 1, 2018, and thereafter the rate shall be \$15.00 per hour;
  4. On January 1, 2019, and thereafter the rate shall be \$ 15.79 per hour;
  5. Beginning January 1, 2020, and thereafter the living wage rate shall increase annually based on the average Consumer Price Index for Urban Wage Earners and Clerical Works (CPI-W) for the Los Angeles metropolitan area (Los Angeles-Riverside-Orange County, CA), which is published by the Bureau of Labor Statistics of the United States Department of Labor.
- B. The Board of Supervisors may, from time to time, adjust the amounts specified in subsection A of this Section, above for future contracts. Any adjustments to the living wage rate specified in subsection A that are adopted by the Board of Supervisors shall be applicable to Proposition A contracts and cafeteria services contracts and their amendments. (Ord. 2015-0061 § 2, 2015: Ord. 2007-0011 § 3, 2007: Ord. 99-0048 § 1 (part), 1999.)

#### **2.201.050      Other provisions.**

- A. Full Time Employees. An employer shall assign and use full time employees to provide services under a Proposition A contract or a cafeteria services contract, unless the employer can demonstrate to the County the necessity to use non-full time employees based on staffing efficiency or the County requirements of an individual job.
- B. Neutrality in Labor Relations. An employer shall not use any consideration received under a Proposition A contract or a cafeteria services contract to hinder, or to further, organization of, or collective bargaining activities by or on behalf of an employer's employees, except that this restriction shall not apply to any expenditure made in the course of good faith collective bargaining, or to any expenditure pursuant to obligations incurred under a bona fide collective bargaining agreement, or which would otherwise be permitted under the provisions of the National Labor Relations Act.
- C. Administration. The Chief Executive Officer and the Internal Services Department shall be responsible for the administration of this chapter. The Chief Executive Officer and the Internal Services Department may, with the advice of County Counsel, issue interpretations of the provisions of this chapter. The Chief Executive Officer in conjunction with the Internal Services Department shall issue written instructions on the implementation and ongoing administration of this Chapter. Such instructions may provide for the delegation of functions to other County departments.

- D. Compliance Certification. An employer shall, during the term of a Proposition A contract, or a cafeteria services contract, report for each employee and certify the hours worked, wages paid, and provide other information deemed relevant to the enforcement of this Chapter by the County. Such reports shall be made at the times and in the manner set forth in instructions issued by the Chief Executive Officer in conjunction with the Internal Services Department. The Internal Services Department in conjunction with the Chief Executive Officer shall report annually to the Board of Supervisors on contractor compliance with the provisions of this Chapter.
- E. Contractor Standards. An employer shall demonstrate during the procurement process and for the duration of a Proposition A contract or a cafeteria services contract a history of business stability, integrity in employee relations, and the financial ability to pay a living wage. (Ord. 2015-0061 § 3, 2015; Ord. 2011-0066 § 3, 2011; Ord. 99-0048 § 1 (part), 1999.)

#### **2.201.60      Employer retaliation prohibited.**

No employer shall take an adverse action causing a loss of any benefit of employment, of any contract benefit, or any statutory benefit to any employee, person, or other entity, who has reported a violation of this chapter to the board of supervisors or to one or more of their offices, to the county chief administrative officer, or to the county auditor controller, or to the county department administering the Proposition A contract or cafeteria services contract. (Ord. 99-0048 § 1 (part), 1999.)

#### **2.201.70      Employee retention rights.**

In the event that any Proposition A contract or cafeteria service contract is terminated by the county prior to its expiration, any new contract with a subsequent employer for such services shall provide for the employment of the predecessor employer's employees as provided in this section.

- A. A "retention employee" is an employee of a predecessor employer:
  - 1. Who is not an exempt employee under the minimum wage and maximum hour exemptions defined in the federal Fair Labor Standards Act;
  - 2. Who has been employed by an employer under a predecessor Proposition A contract or a predecessor cafeteria services contract for at least six months prior to the date of a new contract; and
  - 3. Who is or will be terminated from his or her employment as a result of the county entering into a new contract.
- B. Subsequent employers shall offer employment to all retention employees who are qualified for such jobs.
- C. A subsequent employer is not required to hire a retention employee who:
  - 1. Has been convicted of a crime related to the job or his or her job performance; or
  - 2. Fails to meet any other county requirement for employees of a contractor.
- D. A subsequent employer may not terminate a retention employee for the first 90 days of employment under a new contract, except for cause. Thereafter a subsequent employer may retain a retention employee on the same terms and conditions as the subsequent employer's other employees. (Ord. 99-0048 § 1 (part), 1999.)

#### **2.201.80      Enforcement and Remedies.**

For violation of any of the provisions of this chapter:

- A. An employee may bring an action in the courts of the state of California for damages caused by an employer's violation of this chapter.
- B. The county department head responsible for administering a Proposition A contract or a cafeteria services contract may do one or more of the following in accordance with such instructions as may be issued by the chief administrative officer:
  - 1. Assess liquidated damages as provided in the contract; and/or
  - 2. Recommend to the board of supervisors the termination of the contract; and/or
  - 3. Recommend to the board of supervisors that an employer be barred from award of future county contracts for a period of time consistent with the seriousness of the employer's violation of this chapter, in accordance with Section 2.202.040 of this code. (Ord. 2007-0011 § 4, 2007; Ord. 99-0048 § 1 (part), 1999.)

**2.201.090    Exceptions.**

- A. Other Laws. This Chapter shall not be interpreted or applied to any employer or to any employee in a manner inconsistent with United States or California laws.
- B. Collective Bargaining Agreements. Any provision of this Chapter shall be superseded by a collective bargaining agreement that expressly so provides. (Ord. 2015-0061 § 4, 2015; Ord. 99-0055 § 1, 1999; Ord. 99-0048 § 1 (part), 1999.)

**2.201.100    Severability.**

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. 99-0048 § 1 (part), 1999.)

FORM LW-2

## COUNTY OF LOS ANGELES LIVING WAGE PROGRAM

APPLICATION FOR EXEMPTION

The contract to be awarded pursuant to the County's solicitation is subject to the County of Los Angeles Living Wage Program (LW Program) (Los Angeles County Code, Chapter 2.201). Contractors and subcontractors must apply individually for consideration for an exemption from the LW Program. **To apply, Contractors must complete and submit this form with supporting documentation to the County after the Mandatory Proposers Conference by the due date set forth in the solicitation document.** Upon review of the submitted Application for Exemption, the County department will determine, in its sole discretion, whether the contractor and/or subcontractor is/are exempt from the LW Program.

Company Name:			<b>N/A</b>		
Company Address:					
City:			State:		Zip Code:
Telephone Number:		Facsimile Number:		Email Address:	
Awarding Department:				Contract Term:	
Type of Service:					
Contract Dollar Amount:				Contract Number (if any):	
My business has received an aggregate sum of less than \$25,000 during the preceding 12 months under one or more Proposition A contracts and/or cafeteria services contracts, including the proposed contract amount				<input type="checkbox"/> Yes <input type="checkbox"/> No	

**I am requesting an exemption from the LW Program for the following reason(s) (attach all documentation that supports your claim to this form). Please check all that apply:**

- ☐ My business is subject to a bona fide Collective Bargaining Agreement (attach agreement); **AND**
- ☐ the Collective Bargaining Agreement expressly provides that it supersedes all of the provisions of the Living Wage Program; **OR**
- ☐ the Collective Bargaining Agreement expressly provides that it supersedes the following specific provisions of the Living Wage Program (I will comply with all provisions of the Living Wage Program not expressly superseded by my business' Collective Bargaining Agreement):
- \_\_\_\_\_
- \_\_\_\_\_

**I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct.**

PRINT NAME:	TITLE:
SIGNATURE:	DATE:

## FORM LW-3

**Living Wage Rate Annual Adjustments**

The Living Wage Ordinance is applicable to Proposition A and cafeteria services contracts. Employers shall pay employees a Living Wage for their services provided to the county of no less than the hourly rates and effective dates as follows:

Effective Date	Hourly Rate
March 1, 2016	\$13.25
January 1, 2017	\$14.25
January 1, 2018	\$15.00
January 1, 2019	\$15.79

Effective January 1, 2020, the Living Wage rate will be adjusted based on the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County Area for the 12-month period preceding July 1 of each year.

The Chief Executive Office (CEO) will issue a memo advising departments of the CPI to be used when determining the Living Wage rate effective January 1, 2020, and every year thereafter.

### **Instructions to complete PW-2s, Schedule of Prices and LW-8s, Cost Methodology**

The Contract's terms and the anniversary of the Living Wage rate increases are not the same dates. For example, the Contract may start from October 1, 2017, and will end September 30, 2018, which covers two different rates of Living Wage.

This means in the same Contract term, for example, the first option term, contractor must adhere to two different rates of Living Wage.

Each Contract term has its own Form PW-2 and Form LW-8.

**Important: HOURLY RATE LISTED ON LW-8s MUST BE EITHER THE HIGHER OF THE TWO LIVING WAGE RATE IF CONTRACT TERMS SPANS THROUGH MULTIPLE LIVING WAGE RATE YEARS OR YOU MUST CLEARLY SHOW THE TWO DIFFERENT LIVING WAGE RATES IN THE LW-8s PER EACH YEAR'S RATE.**

For example, contractor's term cover from October 1, 2017 to December 31, 2017, the Living Wage rate is \$14.25 and from January 1, 2018 to August 31, 2018, the Living Wage rate is \$15.00, therefore; the Contractor's LW-8 for this period must be \$15.00 or higher or Contractor's LW-8 clearly shows the two rates during those periods.

Each Contract term proposed prices indicated in Form PW-2, Schedule of Prices, must be equal to each Form LW-8.

FORM LW-4

## COUNTY OF LOS ANGELES

ACKNOWLEDGMENT AND STATEMENT OF COMPLIANCE FOR LIVING WAGE ORDINANCE  
AND CONTRACTOR NONRESPONSIBILITY DEBARMENT

The undersigned individual is the owner or authorized agent (Agent) of the business entity or organization ("Firm") identified below and makes the following statements on behalf of his or her Firm.

The Agent is required to check each of the following two boxes:

## LIVING WAGE ORDINANCE:

- ☒ The Agent has read the County's Living Wage Ordinance (Los Angeles County Code, Section 2.201.010 through 2.201.100), and understands that the Firm is subject to its terms.

## CONTRACTOR NON-RESPONSIBILITY AND CONTRACTOR DEBARMENT ORDINANCE:

- ☒ The Agent has read the County's Determinations of Contractor Nonresponsibility and Contractor Debarment Ordinance (Los Angeles County Code Section 2.202.010 through 2.202.060), and understands that the Firm is subject to its terms.

## LABOR LAW/PAYROLL VIOLATIONS:

A "Labor Law/Payroll Violation" includes violations of any federal, state or local statute, regulation, or ordinance pertaining to wages, hours or working conditions such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination.

## History of Alleged Labor Law/Payroll Violations (Check One):

- ☒ The Firm **HAS NOT** been named in a complaint, claim, investigation or proceeding relating to an alleged Labor Law/Payroll Violation which involves an incident occurring within three (3) years of the date of the proposal; **OR**
- ☐ The Firm **HAS** been named in a complaint, claim, investigation or proceeding relating to an alleged Labor Law/Payroll Violation which involves an incident occurring within three (3) years of the date of this proposal. (I have attached to this form the required Labor/Payroll/Debarment History form with the pertinent information for each allegation.)


## History of Determinations of Labor Law /Payroll Violations (Check One):

- ☒ There **HAS BEEN NO** determination by a public entity within three (3) years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation; **OR**
- ☐ There **HAS BEEN** a determination by a public entity within three (3) years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation. I have attached to this form the required Labor/Payroll/Debarment History form with the pertinent information for each violation (including each reporting entity name, case number, name and address of claimant, date of incident, date claim opened, and nature and disposition of each violation or finding.) (The County may deduct points from the proposer's final evaluation score ranging from 1% to 20% of the total evaluation points available with the largest deductions occurring for undisclosed violations.)

## HISTORY OF DEBARMENT (Check one):

- ☒ The Firm **HAS NOT** been debarred by any public entity during the past ten (10) years; **OR**
- ☐ The Firm **HAS** been debarred by a public entity within the past ten (10) years. Provide the pertinent information (including each reporting entity name, case number, name and address of claimant, date of incident, date claim opened, and nature and disposition of each violation or finding) on the attached Labor/Payroll/Debarment History form.

I declare under penalty of perjury under the laws of the State of California that the above is true, complete and correct.

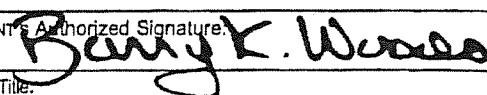
Owner's/Agent's Authorized Signature 	Print Name and Title Barry K. Woods - President
Print Name of Firm Woods Maintenance Services, Inc.	Date November 13, 2018

FORM LW-5

**COUNTY OF LOS ANGELES  
LIVING WAGE PROGRAM  
LABOR/PAYROLL/DEBARMENT HISTORY**

The Firm must complete and submit a separate form (make photocopies of form) for each instance of (check the applicable box below):

- ☐ An alleged claim, investigation, or proceeding relating to an alleged Labor Law/Payroll Violation for an incident occurring within the past three years of the date of the proposal.
- ☐ A determination by a public entity within three years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation.
- ☐ A debarment by a public entity listed below within the past ten years.

Print Name of Firm: <b>Woods Maintenance Services, Inc.</b>	Print Name of Owner: <b>Barry K. Woods</b>
Print Address of Firm: <b>7260 Atoll Avenue</b>	Owner's/AGENT's Authorized Signature: 
City, State, Zip Code <b>North Hollywood, CA 91605</b>	Print Name and Title: <b>Barry K. Woods - President</b>

<b>Public Entity Name</b>	
<b>Public Entity Address:</b>	<b>Street Address:</b> <b>City, State, Zip:</b> <span style="font-size: 1.5em; font-weight: bold;">N/A</span>
<b>Case Number/Date Claim Opened:</b>	<b>Case Number:</b> <b>Date Claim Opened:</b>
<b>Name and Address of Claimant:</b>	<b>Name:</b> <b>Street Address:</b> <b>City, State, Zip:</b>
<b>Description of Work: (e.g., Janitorial)</b>	
<b>Description of Allegation and/or Violation:</b>	
<b>Disposition of Finding: (attach disposition letter) (e.g., Liquidated Damages, Penalties, Debarment, etc.)</b>	

☐ Additional Pages are attached for a total of \_\_\_\_\_ pages.

FORM LW-6

## GUIDELINES FOR ASSESSMENT OF PROPOSER LABOR LAW/PAYROLL VIOLATIONS

<b>COUNTY DETERMINATION</b>  <b>Proposer Name:</b> _____  <b>Contracting Department:</b> _____  <b>Department Contact Person:</b> _____  <b>Phone:</b> _____	<b>RANGE OF DEDUCTION</b> _____ (Deduction is taken from the maximum evaluation points available)	
	Proposer Fully Disclosed	Proposer <i>Did Not</i> Fully Disclose
<b>MAJOR</b> County determination, based on the Evaluation Criteria, that proposer has a record of very serious violations.*	8 - 10% Consider investigating a finding of proposer non-responsibility**	16 - 20% Consider investigating a finding of proposer non-responsibility**
<b>SIGNIFICANT</b> County determination, based on the Evaluation Criteria, that proposer has a record of significant violations.*	4 - 7%	8 - 14% Consider investigating a finding of proposer non-responsibility**
<b>MINOR</b> County determination, based on the Evaluation Criteria, that proposer has a record of relatively minor violations.*	2 - 3%	4 - 6%
<b>INSIGNIFICANT</b> County determination, based on the Evaluation Criteria, that proposer has a record of very minimal violations.*	0 - 1%	1 - 2%
<b>NONE</b> County determination, based on the Evaluation Criteria, that proposer does not have a record of violations.*	0	N/A

**Assessment Criteria**

\* A 'Labor Law/Payroll Violation' includes violations of any Federal, State or local statute, regulation or ordinance pertaining to wages, hours, working conditions such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination. The County may deduct points from a proposer's final evaluation score only for Labor Law/Payroll Violations with disposition by a public entity within the past three years of the date of the proposal.

The assessment and determination of whether a violation is major, significant, minor, or insignificant and the assignment of a percentage deduction shall include, but not be limited to, consideration of the following criteria and variables:

- ☐ Accuracy in self-reporting by proposer
- ☐ Health and/or safety impact
- ☐ Number of occurrences
- ☐ Identified patterns in occurrences
- ☐ Dollar amount of lost/delayed wages
- ☐ Assessment of any fines and/or penalties by public entities
- ☐ Proportion to the volume and extent of services provided, e.g., number of contracts, number of employees, number of locations, etc.

\*\* County Code Title 2, Chapter 2.202.030 sets forth criteria for making a finding of contractor non-responsibility which are not limited to the above situations.



FORM LW-7

**PROPOSER'S EMPLOYEE BENEFITS**Proposer: Woods Maintenance Services, Inc.Name of Proposer's Health Plan: Anthem Blue Cross Date: 11/13/18**Medical Insurance/Health Plan:**Employer Pays \$57.60/wk Employee Pays \$11.00/wk Total Mo. Premium \$ 297.26Annual Deductible  
Employee \$ 0.00 Family \$ 0.00

## Coverage (✓)

☒ Hospital Care (In Patient ☒ Out Patient ☒)  
☒ X-Ray and Laboratory  
☒ Surgery  
☒ Office Visits  
☒ Pharmacy  
☒ Maternity  
☒ Mental Health/Chemical Dependency, In Patient  
☒ Mental Health/Chemical Dependency, Out Patient

**Dental Insurance:**Employer Pays \$ 0.00 Employee Pays \$ 2.71/wk Total Mo. Premium \$ 11.74**Life Insurance:**Employer Pays \$ 500 Employee Pays \$ 0.00 Total Mo. Premium \$ 500**Vacation:**Number of Days 0 andAny increase after 10 years of employment, number of days or hours 5 days**Sick Leave:**Number of Days 6 andAny increase after N/A years of employment, number of days or hours N/A**Holidays:**Number of Days 6 per year**Retirement:**Employer Pays \$ N/A Employee Pays \$ N/A Total Premium \$ N/A

## Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Initial Term

Estimated Dates: April 1, 2019 - March 31, 2020

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs per wk)	HOURLY WAGE RATE**	COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Pressure Washer		8	8	8	8	8		40	2080	\$20.00	\$ 41,600.00
Pressure Washer		8	8	8	8	8		40	2080	\$20.00	\$ 41,600.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Graffiti Abatement Technician		8	8	8	8	8		40	2080	\$43.42	\$ 90,313.60
Tree Trimming								200	200	\$45.00	\$ 9,000.00
Arch Painting & Maintenance								35	35	\$50.00	\$ 1,750.00
Wreaths and banners								200	200	\$40.00	\$ 8,000.00
Rope Lights - Electrician								100	100	\$55.00	\$ 5,500.00
Supervisor		2		2		2		6	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$30.00	\$ 6,240.00
										\$	\$ -
<b>Comments/Notes:</b>										<b>Total Salaries</b>	\$ 317,883.60
								(1) Vacations, Sick Leave, Holiday		\$	14,068.00
								(2) Health Insurance		\$	31,444.00
								(3) Payroll Taxes & Workers' Compensation		\$	115,847.00
								(4) Welfare and Pension		\$	-
								<b>Total Employee Benefits (1+2+3+4)</b>		\$	161,359.00
								(5) Equipment Costs		\$	31,000.00
								(6) Service and Supply Costs		\$	119,892.40
								(7) General and Administrative Costs		\$	30,111.00
								(8) Profit		\$	54,045.00
								<b>Total Other Costs (5+6+7+8)</b>		\$	235,048.40
								<b>TOTAL PRICE</b>		\$	714,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exemption to use Part-Time employees has been granted by the County.

\*\* Living wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2.201 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.

Name of Proposer



Signature

February 14, 2019

## Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Option Year 1

Estimated Dates: April 1, 2020 - March 31, 2021

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs per wk)	HOURLY WAGE RATE**	COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Pressure Washer		8	8	8	8	8	8	40	2080	\$20.00	\$ 41,600.00
Pressure Washer		8	8	8	8	8	8	40	2080	\$20.00	\$ 41,600.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Graffiti Abatement Technician		8	8	8	8	8	8	40	2080	\$43.42	\$ 90,313.60
Tree Trimming									200	\$45.00	\$ 9,000.00
Arch Painting & Maintenance									35	\$50.00	\$ 1,750.00
Wreaths and banners									200	\$40.00	\$ 8,000.00
Rope Lights - Electrician									100	\$55.00	\$ 5,500.00
Supervisor		2		2		2		6	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$30.00	\$ 6,240.00
										\$	\$ -
<b>Comments/Notes:</b>											
										<b>Total Salaries</b>	\$ 317,883.60
								(1) Vacations, Sick Leave, Holiday			\$ 14,068.00
								(2) Health Insurance			\$ 31,444.00
								(3) Payroll Taxes & Workers' Compensation			\$ 115,847.00
								(4) Welfare and Pension			\$ -
								<b>Total Employee Benefits (1+2+3+4)</b>			\$ 161,359.00
								(5) Equipment Costs			\$ 31,000.00
								(6) Service and Supply Costs			\$ 119,892.40
								(7) General and Administrative Costs			\$ 30,111.00
								(8) Profit			\$ 54,045.00
								<b>Total Other Costs (5+6+7+8)</b>			\$ 235,048.40
										<b>TOTAL PRICE</b>	\$ 714,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exemption to use Part-Time employees has been granted by the County.

\*\* Living wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2.201 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.

Name of Proposer

*Benny K. Woods*  
Signature

February 14, 2019

## Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Option Year 2

Estimated Dates: April 1, 2021 - March 31, 2022

BIDDER: WOODS MAINTENANCE SERVICES, INC.

ENCLOSURE C

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs per wk)	HOURLY WAGE RATE**	COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Pressure Washer		8	8	8	8	8	8	40	2080	\$20.00	\$ 41,600.00
Pressure Washer		8	8	8	8	8	8	40	2080	\$20.00	\$ 41,600.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Graffiti Abatement Technician		8	8	8	8	8		40	2080	\$43.42	\$ 90,313.60
Tree Trimming								200	200	\$45.00	\$ 9,000.00
Arch Painting & Maintenance								35	35	\$50.00	\$ 1,750.00
Wreaths and banners								200	200	\$40.00	\$ 8,000.00
Rope Lights - Electrician								100	100	\$55.00	\$ 5,500.00
Supervisor		2		2		2		6	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$30.00	\$ 6,240.00
										\$	\$ -
<b>Comments/Notes:</b>										<b>Total Salaries</b>	\$ 317,883.60
								(1) Vacations, Sick Leave, Holiday		\$	\$ 14,068.00
								(2) Health Insurance		\$	\$ 31,444.00
								(3) Payroll Taxes & Workers' Compensation		\$	\$ 115,847.00
								(4) Welfare and Pension		\$	\$ -
								<b>Total Employee Benefits (1+2+3+4)</b>		\$	\$ 161,359.00
								(5) Equipment Costs		\$	\$ 31,000.00
								(6) Service and Supply Costs		\$	\$ 119,892.40
								(7) General and Administrative Costs		\$	\$ 30,111.00
								(8) Profit		\$	\$ 54,045.00
								<b>Total Other Costs (5+6+7+8)</b>		\$	\$ 235,048.40
								<b>TOTAL PRICE</b>		\$	\$ 714,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exemption to use Part-Time employees has been granted by the County.

\*\* Living wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2.201 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.  
Name of Proposer

*Benny K. Woods*  
Signature

February 14, 2019

## Whittier Boulevard Enhanced Maintenance Services (2018-PA027)

Option Year 3

Estimated Dates: April 1, 2022 - March 31, 2023

BIDDER: WOODS MAINTENANCE SERVICES, INC.

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	APPROXIMATE HOURS (52 X Hrs per wk)	HOURLY WAGE RATE**	COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Pressure Washer		8	8	8	8	8		40	2080	\$20.00	\$ 41,600.00
Pressure Washer		8	8	8	8	8		40	2080	\$20.00	\$ 41,600.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Litter & Debris Pick Up	4	8	8	8	8	8	4	48	2496	\$20.00	\$ 49,920.00
Graffiti Abatement Technician		8	8	8	8	8		40	2080	\$43.42	\$ 90,313.60
Tree Trimming									200	\$45.00	\$ 9,000.00
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Wreaths and banners									200	\$40.00	\$ 8,000.00
Rope Lights - Electrician									100	\$55.00	\$ 5,500.00
Supervisor		2		2		2		6	312	\$45.00	\$ 14,040.00
Quality Control Inspector			2		2			4	208	\$30.00	\$ 6,240.00
										\$	\$ -
<b>Comments/Notes:</b>										<b>Total Salaries</b>	\$ 317,883.60
								(1) Vacations, Sick Leave, Holiday		\$	\$ 14,068.00
								(2) Health Insurance		\$	\$ 31,444.00
								(3) Payroll Taxes & Workers' Compensation		\$	\$ 115,847.00
								(4) Welfare and Pension		\$	\$ -
								<b>Total Employee Benefits (1+2+3+4)</b>		\$	\$ 161,359.00
								(5) Equipment Costs		\$	\$ 31,000.00
								(6) Service and Supply Costs		\$	\$ 119,892.40
								(7) General and Administrative Costs		\$	\$ 30,111.00
								(8) Profit		\$	\$ 54,045.00
								<b>Total Other Costs (5+6+7+8)</b>		\$	\$ 235,048.40
								<b>TOTAL PRICE</b>		\$	\$ 714,291.00

\* All employees shown must be FULL-TIME employees of the Bidder unless exemption to use Part-Time employees has been granted by the County.

\*\* Living wage rate shall be at the wage rate as set forth in Form LW-1, Los Angeles County Code Chapter 2.201 - Living Wage Program. Hourly rates that are not in compliance may subject your proposal to rejection.

Note: This cost methodology is to show, in detail, how the Bidder arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Bidder's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Bidder's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was compiled from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Woods Maintenance Services, Inc.

Name of Proposer



February 14, 2019

# WAGE AND HOUR RECORD KEEPING FOR LIVING WAGE CONTRACTS WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)

## INSTRUCTIONS

The contractor selected through this RFP process will be required to comply with State and Federal labor regulations and record keeping requirements. The objective of this questionnaire is to determine the appropriateness, scope, and suitability of the procedures the Proposer uses and the internal controls in place to ensure compliance with State and Federal labor regulations and record keeping requirements. In order to appropriately evaluate this area (Part I, Section 4.D, Evaluation Criteria), it is critical that the Proposer submit a detailed description of the processes and the steps associated with those processes.

Answer all questions thoroughly and in the same sequence as provided below. If a question is not applicable, indicate with "N/A" and explain why such question is not applicable. Provide additional details to ensure a clear picture of the Proposer's processes and controls. As used in this questionnaire, the term Proposer includes the business entity that will provide the proposed services. Attach an actual sample copy of timesheet, paycheck, and pay stub.

**ADDITIONAL PAGES MAY BE ATTACHED OR RESPONSES CAN BE PROVIDED IN A SEPARATE DOCUMENT.**  
**IDENTIFY EACH RESPONSE BY THE CORRESPONDING QUESTION NUMBER.**

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>1. TRACKING HOURS WORKED</b></p> <p>1.1. How does the Proposer track employee hours actually worked?</p> <p>1.2. Where do the Proposer's employees report to work at the beginning of their shift? At the work location or a central site with travel to the worksite?</p> <p>1.3. If the employees report to a central site with travel to the worksite, when does the Proposer consider the employees' shift to have started? At a central site or upon arrival at the work location?</p>	<p><b>See ANSWERS on following pages</b></p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>2. REPORTING TIME</b></p> <p>How does the Proposer know employees actually reported to work and at what time? For example, sign-in sheets, computerized check in, call-in system, or some other method?</p>	
<p><b>3. RECORDS OF ACTUAL TIME WORKED</b></p> <p>3.1. What records are created to document the beginning and ending times of employee's actual work shifts?</p> <p>3.2. What records are maintained by the Proposer of actual time worked?</p> <p>3.3. Are the records maintained daily or at another interval (indicate the interval)?</p> <p>3.4. Who creates these records (e.g., employee, supervisor, or office staff)?</p> <p>3.5. Who checks the records, and what are they checking for?</p> <p>3.6. What happens to these records?</p> <p>3.7. Are they used as a source document to create Proposer's payroll?</p> <p>3.8. <u>ATTACH ACTUAL COPIES OF THESE RECORDS</u> (Please blank out any personal information).</p>	

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>4. OTHER RECORDS USED TO CREATE PAYROLL (IF ANY)</b></p> <p>4.1. If records of actual time worked are not used to create payroll, what is the source document that is used?</p> <p>4.2. Who prepares and who checks the source document?</p> <p>4.3. Does the employee sign it?</p> <p>4.4. Who approves the source document, and what do they compare it with prior to approving it?</p>	
<p><b>5. BREAKS</b></p> <p>5.1. How does the Proposer know that employees take mandated breaks and meal breaks (periods)?</p> <p>5.2. Does the Proposer maintain any written supporting documentation to validate that the breaks actually occurred?</p> <p>5.3. If so, who prepares, reviews, and approves such documentation?</p>	

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FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>6. HOW PAYROLL IS PREPARED</b></p> <p>6.1. Discuss how the Proposer's payroll is prepared and how the Proposer ensures that employee wages are appropriately paid.</p> <p>6.2. How are employees paid (e.g., manually issued check, cash, automated check, or combination of methods)?</p> <p>6.3. If by check, do they receive a single check for straight time and overtime or are separate payments made?</p> <p>6.4. What information is provided on the check (e.g., deductions for taxes, etc.)?</p> <p>6.5. <u>ATTACH A COPY OF A PAY CHECK AND PAY CHECK STUB THAT SHOWS DEDUCTION CATEGORIES (COVER UP OR BLOCK OUT BANK ACCOUNT INFORMATION AND ANY EMPLOYEE INFORMATION).</u></p>	

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FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>7. MANUAL PAYROLL SYSTEM</b></p> <p>7.1. If the Proposer uses a manual payroll system, describe the steps the person preparing the payroll takes to create a check, starting from the source document through the issuance of a check.</p> <p>7.2. If the employee has multiple wage rates (i.e., County's Living Wage rate for County work and the Proposer's standard rate for other non-County work), how does the person preparing the payroll calculate total wages paid?</p>	
<p><b>8. AUTOMATED PAYROLL SYSTEM</b></p> <p>8.1. If the Proposer uses an automated payroll system or contracts for such automated payroll services to an outside firm, describe the steps taken to prepare the payroll.</p> <p>8.2. If the employee has multiple wage rates (i.e., County's Living Wage rate for County work and the Proposer's standard rate for other non-County work), how does the automated payroll system calculate total wages paid?</p> <p>8.3. Is the calculation embedded in the software program, or does someone have to override the system to perform the calculation?</p>	

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>9. TRAVEL TIME</b></p> <p>9.1. How is travel time during an employee's shift paid?</p> <p>9.2. At what rate is such travel time paid if the employee has multiple wage rates?</p> <p>9.3. Discuss how the Proposer calculates the day's wages for each situation described in the following two examples:</p> <p>a. During a single shift, an employee works three hours at a work location under a County Living Wage contract, then travels an hour to another work location to work four hours, where they are paid at a different rate than the County's Living Wage rate.</p> <p>b. During a single shift, an employee works three hours at a work location under a County Living Wage contract, then travels an hour to another work location to work four hours, where they are also paid the County's Living Wage rate.</p>	
<p><b>10. OVERTIME</b></p> <p>10.1. How does the Proposer calculate overtime wages?</p> <p>10.2. What if the employee has multiple wage rates?</p>	
<p>Print Name: Barry K. Woods</p> <p>Signature: <i>Barry K. Woods</i></p>	<p>Company: Woods Maintenance Services, Inc.</p> <p>Date: November 13, 2018</p>

Pay Statement: 2018 - 36 - 1

Woods Maintenance	Period Beginning Date 8/27/2018	Pay Date 9/7/2018	Co. SWD	Clock	Home Dept 547400
Joe [REDACTED] [REDACTED] [REDACTED]	Period Ending Date 9/2/2018	WGPS Advance Pay Date	File # 000337	Number 00360065	Worked In Dept 547400

Gross Pay \$ 600.00

Regular Rate: 15.0000 Hours: 40.00 \$ 600.00

Taxes \$ 124.53

Federal Income Tax \$ 59.80

Social Security \$ 37.20

Medicare \$ 8.70

State Worked In: California Code: CA \$ 12.83

SUI/SDI: California (Taxing) Code: 75 \$ 6.00

Deductions \$ 0.00

Take Home \$ 475.47

CHECKING \$ 475.47

# Daily Log and Work Report/ Registro Diario e Informe de Trabajo

Employee Name/Nombre del Empleado:

Assigned Crew/Grupo asignado:

Dates/Fechas:

AUGUST 22, 2016 THRU AUGUST 28, 2016

DAY/ DÍA	DATE/ FECHA	TIME IN/ HORARIO DE ENTRADA	TIME OUT/ HORARIO DE SALIDA	TIME IN/ HORARIO DE ENTRADA	TIME OUT/ HORARIO DE SALIDA	LUNCH/ ALMUERZO (Yes/No)/ (Si/No)	EMPLOYEE SIGNATURE/ FIRMA DEL EMPLEADO	WHAT TRUCK # USED TODAY
Monday/ Lunes	8/22	6:00 AM	10:30 AM	11:00 AM	2:30 PM	YES	WW	16
Tuesday/ Martes	8/23	6:00 AM	10:30 AM	11:00 AM	2:30 PM	YES	WW	16
Wednesday/ Miércoles	8/24	6:00 AM	10:30 AM	11:00 AM	2:30 PM	YES	WW	16
Thursday/ Jueves	8/25	6:00 AM	10:30 AM	11:00 AM	2:30 PM	YES	WW	16
Friday/ Viernes	8/26	6:00 AM	10:30 AM	11:00 AM	2:30 PM	YES	WW	16
Saturday/ Sábado								
Sunday/ Domingo								

## Certification for Above Signatures / Certificación de las Anteriores Firmas

I have reviewed this time sheet and certify that I am aware of Woods Maintenance Services, Inc.'s ("WMS") policies and procedures regarding keeping track of all of my hours worked and its policies regarding overtime, meal periods and rest breaks. I certify that I have complied with these policies. I have been provided all required meal periods and been authorized and permitted to take all rest breaks to which I may be entitled. The time reflected on this time sheet accurately reflects all of the hours worked for the indicated date, including overtime. To the extent that there are any inaccuracies in this time record, or I was not permitted to take all of the meal periods or rest breaks to which I may be entitled, I have noted any such discrepancies on this time sheet.

By signing my initials and/or signature in the far right column for each day worked, I am certifying that I DID NOT have a work related injury for that day.

I further understand that failing to accurately record my time, including overtime worked, on this time sheet shall constitute a violation of company policy which may lead to discipline up to and including termination.

He revisado esta planilla de horario y certifico que estoy al tanto de las políticas y procedimientos de Woods Maintenance Services, Inc. (en adelante, "WMS") con respecto al registro de todas mis horas trabajadas y sus políticas sobre las horas extra, los periodos de comida y los periodos de descanso. Certifico que he cumplido con estas políticas. Me han suministrado todos los periodos de comida requeridos y he sido autorizado y se me ha permitido tomar todos los periodos de descanso a los que puedo tener derecho. El horario reflejado en esta planilla de horarios refleja de manera precisa todas las horas trabajadas para la fecha indicada, incluyendo las horas extra. Hasta el punto que exista cualquier imprecisión en este registro de horarios, o que no se me permita tomar todos los periodos de comida o descanso a los que pueda tener derecho, he anotado cualquier discrepancia en esta planilla de horarios.

Al poner mi firma o mis iniciales en la columna derecha de cada día trabajado. Yo certifico que NO TUVE ningún accidente ese día.

Además, comprendo que si no registro mi horario de manera precisa, incluyendo las horas extra trabajadas, en esta planilla de horarios ellos constituirá una violación de la política de la compañía que puede derivar en una medida disciplinaria que incluya el despido.

## WAGE AND HOUR RECORDING KEEPING RESPONSES – FORM LW-9

### TRACKING HOURS WORKED

- 1.1 Weekly time sheets are provided for each employee. Each employee must sign in at the beginning of their shift, sign out at the end of their shift and account for lunch break taken. They sign/initial each day's time record.
- 1.2 Job dependent, some report directly to job site, while others report to office on a daily basis.
- 1.3 Those that report to office location begin shift at that time.

### REPORTING TIME

2. Most employees physically come into the office to sign in each day. A supervisor or management staff is usually on-site to verify these times. In addition, some staff will check in via phone and others with municipal personnel.

### RECORDS OF ACTUAL TIME WORKED

- 3.1 Time sheets
- 3.2 Time sheets
- 3.3 Daily
- 3.4 Job dependent. Some are maintained by employee, others by supervisor and if dispatched by corporate office, by office staff.
- 3.5 Payroll clerk verifies records and reconciles with job specifications, supervisor report and staff schedule.
- 3.6 Usually maintained for 5 years.
- 3.7 Yes
- 3.8 Please see attachments.

### OTHER RECORDS USED TO CREATE PAYROLL (IF ANY)

- 4.1 None
- 4.2 Payroll clerk checks and verifies all payroll documents
- 4.3 Yes
- 4.4 Payroll clerk verifies with project supervisor and verifies with written report.

### BREAKS

- 5.1 Self-administered. Most staff work with only limited direct, constant supervision and are responsible for meal and rest breaks.
- 5.2 Yes
- 5.3 Employee enters time, supervisor and/or management approves and validates.

### HOW IS PAYROLL PREPARED

- 6.1 Weekly each employee's time sheet is checked and verified for time worked and recorded. Once verified, the payroll clerk enters all necessary data into the ADP Payroll services program for computation which will then create that employee's payroll check.
- 6.2 ADP Payroll services on weekly basis
- 6.3 Single instrument

- 6.4 All legally mandated information – deductions, vacations, reimbursement, credit union, taxes, overtime, bonuses, etc. – See Attached
- 6.5 See Attached

**MANUAL PAYROLL SYSTEM**

- 7. N/A

**AUTOMATED PAYROLL SYSTEM**

- 8.1 Time sheets are verified and totaled. Correct hours and pay rates are entered into ADP computer system.
- 8.2 Each contract has a pay rate and shift/payroll reports delineate hours at each rate.
- 8.3 Pre-set calculations

**TRAVEL TIME**

- 9.1 If dispatched from office – all travel time is paid at standard rate
- 9.2 At a pre-determined rate
- 9.3 (a) does not happen
- 9.3 (b) all work computed at Living Wage, including travel time.

**OVERTIME**

- 10.1 Any wages over 8 hours per day or 40 hours per week will be paid at the legal overtime rate per the government guidelines.
- 10.2 Overtime rate will be based on the contract with which the work was performed.

DATED: November 13, 2018

PROPOSER'S SIGNATURE:



## **15. SUBCONTRACTORS' FORMS LIST**

The following pages include all required forms for our 2 subcontractors, Pacific Decorating Company, and GonzElectric, Inc.



FORM PW-3

**COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM  
APPLICATION FOR EXCEPTION AND CERTIFICATION FORM**

This contract is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All contractors and subcontractors must complete this form to either (1) request an exception from the Program requirements or (2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is excepted from the Program.

Company Name: GonzElectric, Inc.		
Company Address: 5160 Van Nuys Blvd #416		
City: Sherman Oaks	State: CA	Zip Code: 91403
Telephone Number: 818-633-0789		
(Type of Goods or Services): Electrical Contracting Services		

If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (you must attach documentation to support your claim). If the Jury Service Program applies to your business, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, sign and date this form.

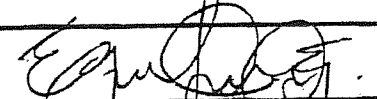
**Part I: Jury Service Program Is Not Applicable to My Business**

- ☐ My business does not meet the definition of "contractor," as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exception is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exception will be lost, and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.
- ☐ My business is a small business as defined in the Program. It 1) has ten or fewer employees; and, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; and, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost, and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.
- "Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.
- "Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.
- ☐ My business is subject to a Collective Bargaining Agreement that expressly provides that it supersedes all provisions of the Program. **ATTACH THE AGREEMENT.**

**Part II: Certification of Compliance**

- ☒ My business has and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, or my company will have and adhere to such a policy prior to award of the contract.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name: Manuel Gonzalez	Title: Pres
Signature: 	Date: 11/6/18

FORM PW-4

## CONTRACTOR'S INDUSTRIAL SAFETY RECORD

PROPOSED CONTRACT FOR:

Whittier Enhanced Maint Jcs

SERVICE BY PROPOSER:

Whittier Maint / Gonzalez Electric

PROPOSAL DATE:

11/15/18

This information must include all work undertaken in the State of California by the proposer and any partnership, joint venture, or corporation that any principal of the proposer participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of proposal submittal. Separate information shall be submitted for each particular partnership, joint venture, corporate, or individual proposer. The proposer may attach any additional information or explanation of date which the proposer would like taken into consideration in evaluating the safety record. An explanation must be attached to the circumstances surrounding any and all fatalities.

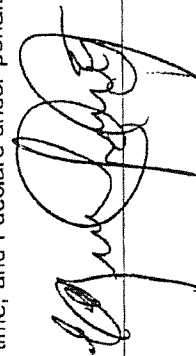
## 5 CALENDAR YEARS PRIOR TO CURRENT YEAR

	2013	2014	2015	2016	2017	Total	Current Year to Date
1. Number of contracts.				20	50	70	50
2. Total dollar amount of Contracts (in thousands of dollars).				20,000	65,000	85,000	75,000
3. Number of fatalities.				0	0	0	0
4. Number of lost workday cases.				0	0	0	0
5. Number of lost workday cases involving permanent transfer to another job or termination of employment.				0	0	0	0
6. Number of lost workdays.				0	0	0	0

The above information was compiled from the records that are available to me at this time, and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

Manuel Gonzalez

Name of Proposer or Authorized Agent (print)



Signature

11/6/18

Date

FORM PW-5

## CONFLICT OF INTEREST CERTIFICATION

I, Manuel Gonzalez

- ☐ sole owner  
☐ general partner  
☐ managing member  
☒ President, Secretary, or other proper title) \_\_\_\_\_

GonzElectric, Inc.
 of \_\_\_\_\_  
 Name of proposer

make this certification in support of a proposal for a contract with the County of Los Angeles for services within the scope of Los Angeles County Code, Section 2.180.010, which provides as follows:

**Contracts Prohibited.** A. Notwithstanding any other section of this code, the county shall not contract with, and shall reject any bid or proposal submitted by, the persons or entities specified below, unless the board of supervisors finds that special circumstances exist which justify the approval of such contract.

1. Employees of the County or of public agencies for which the board of supervisors is the governing body;
2. Profit-making firms or businesses in which employees described in subdivision 1 of subsection A serve as officers, principals, partners, or major shareholders;
3. Persons who, within the immediately preceding 12 months, came within the provisions of subdivision 1 of subsection A, and who:
  - (a) Were employed in positions of substantial responsibility in the area of service to be performed by the contract; or
  - (b) Participated in any way in developing the contract of its service specifications; and
4. Profit-making firms or businesses in which the former employees described in subdivision 3 of subsection A, serve as officers, principals, partners, or major shareholders.

I hereby certify I am informed and believe that personnel who developed and/or participated in the preparation of this contract do not fall within scope of the Los Angeles County Code, Section 2.180.010, as cited above. Furthermore, that no County employee whose position in the County enables him/her to influence the award of this contract, or any competing contract, and no spouse or economic dependent of such employee is or shall be employed in any capacity by the Contractor herein, or has or shall have any direct or indirect financial interest in this contract. I understand and agree that any falsification in this Certificate will be grounds for rejection of this Proposal and cancellation of any contract awarded pursuant to this Proposal.

I certify under penalty of perjury under the laws of California that the foregoing is true and correct.

Signed \_\_\_\_\_

 Date 11/6/18

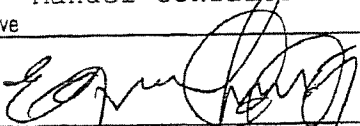
FORM PW-7

## PROPOSER'S EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

GonzElectric, Inc.	
Proposer's Name	
Address	5160 Van Nuys Blvd #416, Sherman Oaks, CA 91403
Internal Revenue Service Employer Identification Number	

In accordance with Los Angeles County Code, Section 4.32.010, the Proposer certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, religion, ancestry, national origin, or sex and in compliance with all antidiscrimination laws of the United States of America and the State of California.

1.	The proposer has a written policy statement prohibiting any discrimination in all phases of employment.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	The proposer periodically conducts a self-analysis or utilization analysis of its work force.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	The proposer has a system for determining if its employment practices are discriminatory against protected groups.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	Where problem areas are identified in employment practices, the proposer has a system for taking reasonable corrective action to include establishment of goals and timetables.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

GonzElectric, Inc.	
Proposer	
Manuel Gonzalez	
Authorized representative	
Signature	
Date	11/6/18

N/A

FORM PW-9

**County of Los Angeles  
Request for County's Preference Program Consideration and  
CBE Firm/Organization Information Form**

- I. **INSTRUCTIONS:** Businesses requesting preference consideration must complete and return this form for proper consideration of the proposal. Businesses may request consideration for one or more preference programs. Check all certifications that apply.\*

I MEET ALL OF THE REQUIREMENTS AND REQUEST THIS PROPOSAL BE CONSIDERED FOR THE PREFERENCE PROGRAM(S) SELECTED BELOW. A COPY OF THE CERTIFICATION LETTER ISSUED BY THE DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS (DCBA) IS ATTACHED.

☐ **Request for Local Small Business Enterprise (LSBE) Program Preference**

- ☐ Certified by the State of California as a small business and has had its principal place of business located in Los Angeles County for at least one (1) year; or
- ☐ Certified as a LSBE with other certifying agencies under DCBA's inclusion policy that has its principal place of business located in Los Angeles County and has revenues and employee sizes that meet the State's Department of General Services requirements; and
- ☐ Certified as a LSBE by the DCBA.

☐ **Request for Social Enterprise (SE) Program Preference**

- ☐ A business that has been in operation for at least one year providing transitional or permanent employment to a Transitional Workforce or providing social, environmental and/or human justice services; and
- ☐ Certified as a SE business by the DCBA.

☐ **Request for Disabled Veterans Business Enterprise (DVBE) Program Preference**

- ☐ Certified by the State of California, or
- ☐ Certified by U.S. Department of Veterans Affairs as a DVBE; or
- ☐ Certified as a DVBE with other certifying agencies under DCBA's inclusion policy that meets the criteria set forth by: the State of California as a DVBE or is verified as a service-disabled veteran-owned small business by the Veterans Administration; and
- ☐ Certified as a DVBE by the DCBA.

\*BUSINESS UNDERSTANDS THAT ONLY ONE OF THE ABOVE PREFERENCES WILL APPLY. IN NO INSTANCE SHALL ANY OF THE ABOVE LISTED PREFERENCE PROGRAMS PRICE OR SCORING PREFERENCE BE COMBINED WITH ANY OTHER COUNTY PROGRAM TO EXCEED FIFTEEN PERCENT (15%) IN RESPONSE TO ANY COUNTY SOLICITATION.

DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.

- ☐ DCBA certification is attached.

Name of Firm		County Webven No.	
Print Name:		Title:	
Signature:		Date:	
<b>Reviewer's Signature</b>			
<b>Approved</b>		<b>Disapproved</b>	
<b>Date</b>			

## FORM PW-9

All proposers responding to the Request for Proposals must complete and return this form for proper consideration of the proposal.

FIRM NAME:	CONZ ELECTRIC, INC
My County (WebVen) Vendor Number:	—

- II. **FIRM/ORGANIZATION INFORMATION:** The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation, or disability.

<b>Business Structure:</b>	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Nonprofit	<input type="checkbox"/> Franchise	
<input type="checkbox"/> Other (Please Specify):						
Total Number of Employees (including owners): 4						
Race/Ethnic Composition of Firm. Please distribute the above total number of individuals into the following categories:						
Race/Ethnic Composition	Owners/Partners/ Associate Partners		Managers		Staff	
	Male	Female	Male	Female	Male	Female
Black/African American						
Hispanic/Latino	1		3			
Asian or Pacific Islander						
American Indian						
Filipino						
White						

- III. **PERCENTAGE OF OWNERSHIP IN FIRM:** Please indicate by percentage (%) how ownership of the firm is distributed.

	Black/African American	Hispanic/ Latino	Asian or Pacific Islander	American Indian	Filipino	White
Men	%	100 %	%	%	%	%
Women	%	%	%	%	%	%

- IV. **CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES:** If your firm is currently certified as a minority, women, disadvantaged or disabled veteran owned business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form, if necessary.)

Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	Expiration Date

- V. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and his/her judgment shall be final.

**DECLARATION:** I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Authorized Signature:	Title:	Date:
	Pres	11/6/18

LOCAL SBE-FIRM-ORGANIZATION FORM: DOC Rev. 10/18/16 PW Rev. 10/18/16

FORM PW-10

GAIN and GROW EMPLOYMENT COMMITMENT

As a threshold requirement for consideration for contract award, Proposer shall demonstrate a proven record for hiring GAIN/GROW participants or shall attest to a willingness to consider GAIN/GROW participants for any future employment opening if they meet the minimum qualifications for that opening. Additionally, Proposer shall attest to a willingness to provide employed GAIN/GROW participants access to the Proposer's employee mentoring program, if available, to assist these individuals in obtaining permanent employment and/or promotional opportunities.

To report all job openings with job requirements to obtain qualified GAIN/GROW participants as potential employment candidates, Contractor shall email: [GAINGROW@dpss.lacounty.gov](mailto:GAINGROW@dpss.lacounty.gov) and [BSERVICES@wdacs.lacounty.gov](mailto:BSERVICES@wdacs.lacounty.gov).

**Proposers unable to meet this requirement shall not be considered for contract award.**

Proposer shall complete all of the following information, sign where indicated below, and return this form with their proposal.

A. Proposer has a proven record of hiring GAIN/GROW participants.

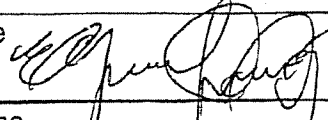
\_\_\_\_\_ YES (subject to verification by County)        X   NO

B. Proposer is willing to provide DPSS with all job openings and job requirements to consider GAIN/GROW participants for any future employment openings if the GAIN/GROW participant meets the minimum qualifications for the opening. "Consider" means that Proposer is willing to interview qualified GAIN/GROW participants.

  X   YES      \_\_\_\_\_ NO

C. Proposer is willing to provide employed GAIN/GROW participants access to its employee-mentoring program, if available.

\_\_\_\_\_ YES      \_\_\_\_\_ NO        X   N/A (Program not available)

Signature 	Title President
Firm Name GonzElectric, Inc.	Date 11/6/18

FORM PW-12

## CHARITABLE CONTRIBUTIONS CERTIFICATION

GonzElectric, Inc.

Company Name

5160 Van Nuys Blvd, #416, Sherman Oaks, CA 91403

Address

Internal Revenue Service Employer Identification Number

N/A

California Registry of Charitable Trusts "CT" number (if applicable)

The Nonprofit Integrity Act (SB 1262, Chapter 919) added requirements to California's Supervision of Trustees and Fundraisers for Charitable Purposes Act, which regulates those receiving and raising charitable contributions.

## CERTIFICATION

Proposer or Contractor has examined its activities and determined that it does not now receive or raise charitable contributions regulated under California's Supervision of Trustees and Fundraisers for Charitable Purposes Act. If Proposer engages in activities subjecting it to those laws during the term of a County contract, it will timely comply with them and provide County a copy of its initial registration with the California State Attorney General's Registry of Charitable Trusts when filed.

YES

(X) 19

NO

(N/A)

OR

YES

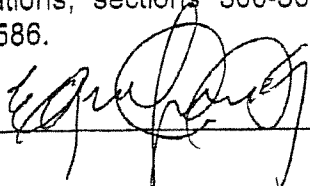
NO

Proposer or Contractor is registered with the California Registry of Charitable Trusts under the CT number listed above and is in compliance with its registration and reporting requirements under California law. Attached is a copy of its most recent filing with the Registry of Charitable Trusts as required by Title 11 California Code of Regulations, sections 300-301 and Government Code sections 12585-12586.

( )

(N/A)

Signature



11/6/18

Date

Manuel Gonzalez--President

Name and Title (please type or print)



FORM PW-21

**COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES CERTIFICATION**


Company Name: GonzElectric, Inc.		
Company Address: 5160 Van Nuys Blvd #416		
City: Sherman Oaks	State: CA	Zip Code: 91403
Telephone Number: 818-633-0789	Email Address: 06gonzelectric@gmail.com	
Solicitation/Contract for <u>Electrical contracting services</u> <del>Whittier Blvd Enhanced Maintenance</del> Services		

**PROPOSER/CONTRACTOR CERTIFICATION**

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Proposer/Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952, as indicated in Section 8.56 (Compliance with Fair Chance Employment Practices) of the Contract, and agrees that proposer/contractor and staff performing work under the Contract will be in compliance. Proposer/Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in rejection of any proposal, or termination of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name: Manuel Gonzalez	Title President
Signature: 	Date: 11/6/18

FORM LW-2

## COUNTY OF LOS ANGELES LIVING WAGE PROGRAM

APPLICATION FOR EXEMPTION

The contract to be awarded pursuant to the County's solicitation is subject to the County of Los Angeles Living Wage Program (LW Program) (Los Angeles County Code, Chapter 2.201). Contractors and subcontractors must apply individually for consideration for an exemption from the LW Program. **To apply, Contractors must complete and submit this form with supporting documentation to the County after the Mandatory Proposers Conference by the due date set forth in the solicitation document.** Upon review of the submitted Application for Exemption, the County department will determine, in its sole discretion, whether the contractor and/or subcontractor is/are exempt from the LW Program.

Company Name:			
Company Address: <b>N/A</b>			
City:		State:	Zip Code:
Telephone Number:	Facsimile Number:	Email Address:	
Awarding Department:			Contract Term:
Type of Service:			
Contract Dollar Amount:			Contract Number (If any):
My business has received an aggregate sum of less than \$25,000 during the preceding 12 months under one or more Proposition A contracts and/or cafeteria services contracts, including the proposed contract amount			<input type="checkbox"/> Yes <input type="checkbox"/> No

I am requesting an exemption from the LW Program for the following reason(s) (attach all documentation that supports your claim to this form). Please check all that apply:

- ☐ My business is subject to a bona fide Collective Bargaining Agreement (attach agreement); AND
- ☐ the Collective Bargaining Agreement expressly provides that it supersedes all of the provisions of the Living Wage Program; OR
- ☐ the Collective Bargaining Agreement expressly provides that it supersedes the following specific provisions of the Living Wage Program (I will comply with all provisions of the Living Wage Program not expressly superseded by my business' Collective Bargaining Agreement):

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct.

PRINT NAME:	<b>N/A</b>	TITLE:
SIGNATURE:	<b>N/A</b>	DATE:

FORM LW-4

## COUNTY OF LOS ANGELES

ACKNOWLEDGMENT AND STATEMENT OF COMPLIANCE FOR LIVING WAGE ORDINANCE  
AND CONTRACTOR NONRESPONSIBILITY DEBARMENT

The undersigned individual is the owner or authorized agent (Agent) of the business entity or organization ("Firm") identified below and makes the following statements on behalf of his or her Firm.

The Agent is required to check each of the following two boxes:

## LIVING WAGE ORDINANCE:

- ☒ The Agent has read the County's Living Wage Ordinance (Los Angeles County Code, Section 2.201.010 through 2.201.100), and understands that the Firm is subject to its terms.

## CONTRACTOR NON-RESPONSIBILITY AND CONTRACTOR DEBARMENT ORDINANCE:

- ☒ The Agent has read the County's Determinations of Contractor Nonresponsibility and Contractor Debarment Ordinance (Los Angeles County Code Section 2.202.010 through 2.202.060), and understands that the Firm is subject to its terms.

## LABOR LAW/PAYROLL VIOLATIONS:

A "Labor Law/Payroll Violation" includes violations of any federal, state or local statute, regulation, or ordinance pertaining to wages, hours or working conditions such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination.

## History of Alleged Labor Law/Payroll Violations (Check One):

- ☒ The Firm **HAS NOT** been named in a complaint, claim, investigation or proceeding relating to an alleged Labor Law/Payroll Violation which involves an incident occurring within three (3) years of the date of the proposal; OR
- ☐ The Firm **HAS** been named in a complaint, claim, investigation or proceeding relating to an alleged Labor Law/Payroll Violation which involves an incident occurring within three (3) years of the date of this proposal. (I have attached to this form the required Labor/Payroll/Debarment History form with the pertinent information for each allegation.)

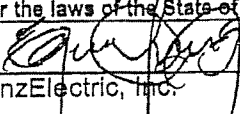
## History of Determinations of Labor Law /Payroll Violations (Check One):

- ☒ There **HAS BEEN NO** determination by a public entity within three (3) years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation; OR
- ☐ There **HAS BEEN** a determination by a public entity within three (3) years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation. I have attached to this form the required Labor/Payroll/Debarment History form with the pertinent information for each violation (including each reporting entity name, case number, name and address of claimant, date of incident, date claim opened, and nature and disposition of each violation or finding.) (The County may deduct points from the proposer's final evaluation score ranging from 1% to 20% of the total evaluation points available with the largest deductions occurring for undisclosed violations.)

## HISTORY OF DEBARMENT (Check one):

- ☒ The Firm **HAS NOT** been debarred by any public entity during the past ten (10) years; OR
- ☐ The Firm **HAS** been debarred by a public entity within the past ten (10) years. Provide the pertinent information (including each reporting entity name, case number, name and address of claimant, date of incident, date claim opened, and nature and disposition of each violation or finding) on the attached Labor/Payroll/Debarment History form.

I declare under penalty of perjury under the laws of the State of California that the above is true, complete and correct.

Owner's/Agent's Authorized Signature		Print Name and Title	Manuel Gonzalez -- President
Print Name of Firm	GonzElectric, Inc.	Date	11/6/18

FORM LW-5

**COUNTY OF LOS ANGELES  
LIVING WAGE PROGRAM  
LABOR/PAYROLL/DEBARMENT HISTORY**

The Firm must complete and submit a separate form (make photocopies of form) for each instance of (check the applicable box below):

- ☐ An alleged claim, investigation, or proceeding relating to an alleged Labor Law/Payroll Violation for an incident occurring within the past three years of the date of the proposal.
- ☐ A determination by a public entity within three years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation.
- ☐ A debarment by a public entity listed below within the past ten years.

Print Name of Firm:	Print Name of Owner:
Print Address of Firm:	Owner's/AGENT's Authorized Signature:
City, State, Zip Code	Print Name and Title:

Public Entity Name	
Public Entity Address:	Street Address: <b>N/A</b>
	City, State, Zip: <b>N/A</b>
Case Number/Date Claim Opened:	Case Number:
	Date Claim Opened:
Name and Address of Claimant:	Name:
	Street Address:
	City, State, Zip:
Description of Work: (e.g., Janitorial)	
Description of Allegation and/or Violation:	
Disposition of Finding: (attach disposition letter) (e.g., Liquidated Damages, Penalties, Debarment, etc.)	

☐ Additional Pages are attached for a total of \_\_\_\_\_ pages.

P:\AEPUB\SERVICE CONTRACTS\CONTRACT\JESSICA ENHANCED MAINTENANCE SERVICES\WHITTIER BLVD\2018 REBID\REBID\01 RFP\04 TOF-PROP A\_3-13-18.DOC DOC PW Rev. 12/2002

# WAGE AND HOUR RECORD KEEPING FOR LIVING WAGE CONTRACTS WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)

## INSTRUCTIONS

The contractor selected through this RFP process will be required to comply with State and Federal labor regulations and record keeping requirements. The objective of this questionnaire is to determine the appropriateness, scope, and suitability of the procedures the Proposer uses and the internal controls in place to ensure compliance with State and Federal labor regulations and record keeping requirements. In order to appropriately evaluate this area (Part I, Section 4.D, Evaluation Criteria), it is critical that the Proposer submit a detailed description of the processes and the steps associated with those processes.

Answer all questions thoroughly and in the same sequence as provided below. If a question is not applicable, indicate with "N/A" and explain why such question is not applicable. Provide additional details to ensure a clear picture of the Proposer's processes and controls. As used in this questionnaire, the term Proposer includes the business entity that will provide the proposed services. Attach an actual sample copy of timesheet, paycheck, and pay stub.

**ADDITIONAL PAGES MAY BE ATTACHED OR RESPONSES CAN BE PROVIDED IN A SEPARATE DOCUMENT.**

**IDENTIFY EACH RESPONSE BY THE CORRESPONDING QUESTION NUMBER.**

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<b>1. TRACKING HOURS WORKED</b> 1.1. How does the Proposer track employee hours actually worked? 1.2. Where do the Proposer's employees report to work at the beginning of their shift? At the work location or a central site with travel to the worksite? 1.3. If the employees report to a central site with travel to the worksite, when does the Proposer consider the employees' shift to have started? At a central site or upon arrival at the work location?	1.1. Employee Timecard  1.2. Work Location  1.3. Time starts from Central Site

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>2. REPORTING TIME</b></p> <p>How does the Proposer know employees actually reported to work and at what time? For example, sign-in sheets, computerized check in, call-in system, or some other method?</p>	<p>Time Cards. Supervisor always writes start working and end working times.</p>
<p><b>3. RECORDS OF ACTUAL TIME WORKED</b></p> <p>3.1. What records are created to document the beginning and ending times of employee's actual work shifts?</p> <p>3.2. What records are maintained by the Proposer of actual time worked?</p> <p>3.3. Are the records maintained daily or at another interval (indicate the interval)?</p> <p>3.4. Who creates these records (e.g., employee, supervisor, or office staff)?</p> <p>3.5. Who checks the records, and what are they checking for?</p> <p>3.6. What happens to these records?</p> <p>3.7. Are they used as a source document to create Proposer's payroll?</p> <p>3.8. <u>ATTACH ACTUAL COPIES OF THESE RECORDS</u> (Please blank out any personal information).</p>	<p>3.1 Employee Time Cards</p> <p>3.2. Employee Time Cards</p> <p>3.3 Daily</p> <p>3.4 Employee</p> <p>3.5. Supervisor, hours worked</p> <p>3.6. Kept by Employer</p> <p>3.7 Yes</p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>4. OTHER RECORDS USED TO CREATE PAYROLL (IF ANY)</b></p> <p>4.1. If records of actual time worked are not used to create payroll, what is the source document that is used?</p> <p>4.2. Who prepares and who checks the source document?</p> <p>4.3. Does the employee sign it?</p> <p>4.4. Who approves the source document, and what do they compare it with prior to approving it?</p>	<p>n/a</p> <p>4.1 n/a</p> <p>4.2 Owner</p> <p>4.3 Yes</p> <p>4.4 Owner, compared to work preformed</p>
<p><b>5. BREAKS</b></p> <p>5.1. How does the Proposer know that employees take mandated breaks and meal breaks (periods)?</p> <p>5.2. Does the Proposer maintain any written supporting documentation to validate that the breaks actually occurred?</p> <p>5.3. If so, who prepares, reviews, and approves such documentation?</p>	<p>5.1 Supervisor, if onsite. Otherwise, self administered.</p> <p>5.2. Yes</p> <p>5.3 Management/owner</p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>6. HOW PAYROLL IS PREPARED</b></p> <p>6.1. Discuss how the Proposer's payroll is prepared and how the Proposer ensures that employee wages are appropriately paid.</p> <p>6.2. How are employees paid (e.g., manually issued check, cash, automated check, or combination of methods)?</p> <p>6.3. If by check, do they receive a single check for straight time and overtime or are separate payments made?</p> <p>6.4. What information is provided on the check (e.g., deductions for taxes, etc.)?</p> <p>6.5. <u>ATTACH A COPY OF A PAY CHECK AND PAY CHECK STUB THAT SHOWS DEDUCTION CATEGORIES (COVER UP OR BLOCK OUT BANK ACCOUNT INFORMATION AND ANY EMPLOYEE INFORMATION).</u></p>	<p>6.1. Owner uses employee Timecard</p> <p>6.2. Check--ADP</p> <p>6.3. 1 check</p> <p>6.4. All information provided is in accordance with State and Federal Laws</p>



FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>7. MANUAL PAYROLL SYSTEM</b></p> <p>7.1. If the Proposer uses a manual payroll system, describe the steps the person preparing the payroll takes to create a check, starting from the source document through the issuance of a check.</p> <p>7.2. If the employee has multiple wage rates (i.e., County's Living Wage rate for County work and the Proposer's standard rate for other non-County work), how does the person preparing the payroll calculate total wages paid?</p>	<p>7.1. Owner uses a payroll company</p> <p>7.2. n/a</p>
<p><b>8. AUTOMATED PAYROLL SYSTEM</b></p> <p>8.1. If the Proposer uses an automated payroll system or contracts for such automated payroll services to an outside firm, describe the steps taken to prepare the payroll.</p> <p>8.2. If the employee has multiple wage rates (i.e., County's Living Wage rate for County work and the Proposer's standard rate for other non-County work), how does the automated payroll system calculate total wages paid?</p> <p>8.3. Is the calculation embedded in the software program, or does someone have to override the system to perform the calculation?</p>	<p>8.1. Owner uses Employee time cards</p> <p>8.2. n/a</p> <p>8.3. if necessary, it would need to be overridden</p>

FORM LW-9

RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.	
<p><b>9. TRAVEL TIME</b></p> <p>9.1. How is travel time during an employee's shift paid?</p> <p>9.2. At what rate is such travel time paid if the employee has multiple wage rates?</p> <p>9.3. Discuss how the Proposer calculates the day's wages for each situation described in the following two examples:</p> <p>a. During a single shift, an employee works three hours at a work location under a County Living Wage contract, then travels an hour to another work location to work four hours, where they are paid at a different rate than the County's Living Wage rate.</p> <p>b. During a single shift, an employee works three hours at a work location under a County Living Wage contract, then travels an hour to another work location to work four hours, where they are also paid the County's Living Wage rate.</p>	<p>9.1. Travel time is compensated at normal pay</p> <p>9.2. At rate of job worker is going to</p> <p>9.3 a. All pay rates are the same—at higher wage</p> <p>9.3 b. All pay rates are the same—at the higher wage</p>
<p><b>10. OVERTIME</b></p> <p>10.1. How does the Proposer calculate overtime wages?</p> <p>10.2. What if the employee has multiple wage rates?</p>	<p>10.1 Overtime is paid at 1.5 times or 2 times normal rate, in accordance with Calif. law</p> <p>10.2 N/A</p>
<p>Print Name: <u>Manuel Gonzalez</u> Company: <u>Garza Electric, INC</u></p> <p>Signature: <u>[Signature]</u> Date: <u>11/6/18</u></p>	

6 of 6

## GonzElectric, Inc. Time Sheet (SAMPLE)

Week of April 8, 2018

Name: Sample Employee Signature: Sample Employee

Day	Time In	Time Out	Time of Break	Initials
Sunday, 4/8	8:15 am	5 pm	45 min	SE
Monday, 4/9	9:00 am	5:30 pm	30 min	SE
Tuesday, 4/10	8:30 am	5:30 pm	1 hour	SE
Wednesday, 4/11	7:45 am	4:15 pm	30 min	SE
Thursday, 4/12	7:00 AM	5:00 pm	1 hour	SE
Friday, 4/13	—	—	—	—
Saturday, 4/14	—	—	—	—

## Pay Statement: 2018 - 34

GonzElectric, Inc.	Period Beginning Date 8/13/2018	Pay Date 8/24/2018	Co. SGI	Clock	Home Dept 544001
Cesar [REDACTED]	Period Ending Date 8/19/2018	WGPS Advance Pay Date	File # 000220	Number 00140122	Worked In Dept 544001

Gross Pay			\$ 760.00
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Regular	Rate: 19.0000	Hours: 40.00	\$ 760.00
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Taxes		\$ 88.33
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Federal Income Tax		\$ 25.20
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Social Security		\$ 44.24
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Medicare		\$ 10.35
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State Worked In: California	Code: CA	\$ 1.40
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SUI/SDI: California (Taxing)	Code: 75	\$ 7.14
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Deductions		\$ 78.41
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A - AFLAC		\$ 5.55
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B - Aflac Pretax		\$ 14.01
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DEN - Dental		\$ 5.99
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I - Anthem Blue		\$ 32.51
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U - UNIFORM		\$ 14.93
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VIS - Vision		\$ 5.42
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Take Home		\$ 593.26
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CHECKING		\$ 593.26
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## FORM PW-3

**COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM  
APPLICATION FOR EXCEPTION AND CERTIFICATION FORM**

This contract is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All contractors and subcontractors must complete this form to either (1) request an exception from the Program requirements or (2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is excepted from the Program.

Company Name:	Johnsen Commercial Services dba Pacific Decorating Company		
Company Address:	Po Box 850		
City:	Grass Valley	State:	CA Zip Code: 95945
Telephone Number:	877-530-2224		
(Type of Goods or Services):	Holiday Decoration Installation, Removal and Storage		

If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (you must attach documentation to support your claim). If the Jury Service Program applies to your business, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, sign and date this form.

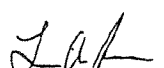
**Part I: Jury Service Program Is Not Applicable to My Business**

- ☐ My business does not meet the definition of "contractor," as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exception is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exception will be lost, and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.
- ☐ My business is a small business as defined in the Program. It 1) has ten or fewer employees; and, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; and, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost, and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.
- "Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.
- "Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.
- ☐ My business is subject to a Collective Bargaining Agreement that expressly provides that it supersedes all provisions of the Program. **ATTACH THE AGREEMENT.**

**Part II: Certification of Compliance**

- ☒ My business has and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, or my company will have and adhere to such a policy prior to award of the contract.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name: Tara A. Johnsen	Title: Operations Manager
Signature: 	Date: November 2, 2018

FORM PW-4

## CONTRACTOR'S INDUSTRIAL SAFETY RECORD

PROPOSED CONTRACT FOR: Whittier Blvd. Enhanced Maintenance  
 SERVICE BY PROPOSER Johnsen Commercial Services dba Pacific Decorating  
 PROPOSAL DATE: November 8, 2018

This information must include all work undertaken in the State of California by the proposer and any partnership, joint venture, or corporation that any principal of the proposer participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of proposal submittal. Separate information shall be submitted for each particular partnership, joint venture, corporate, or individual proposer. The proposer may attach any additional information or explanation of date which the proposer would like taken into consideration in evaluating the safety record. An explanation must be attached to the circumstances surrounding any and all fatalities.

## 5 CALENDAR YEARS PRIOR TO CURRENT YEAR

	2013	2014	2015	2016	2017	Total	Current Year to Date
1. Number of contracts.	We are a newly incorporated company in 2018.					150	150
2. Total dollar amount of Contracts (in thousands of dollars).						\$300,000	\$300,000
3. Number of fatalities.						0	0
4. Number of lost workday cases.						0	0
5. Number of lost workday cases involving permanent transfer to another job or termination of employment.						0	0
6. Number of lost workdays.						0	0

The above information was compiled from the records that are available to me at this time, and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

Tara A. Johnsen  
 Name of Proposer or Authorized Agent (print) Laf Signature 11/2/18 Date

FORM PW-5

## CONFLICT OF INTEREST CERTIFICATION

I, Tara A. Johnsen

☐ sole owner  
☐ general partner  
☐ managing member  
☒ President, Secretary, or other proper title) \_\_\_\_\_

of Johnsen Commercial Services dba Pacific Decorating Company

Name of proposer

make this certification in support of a proposal for a contract with the County of Los Angeles for services within the scope of Los Angeles County Code, Section 2.180.010, which provides as follows:

**Contracts Prohibited.** A. Notwithstanding any other section of this code, the county shall not contract with, and shall reject any bid or proposal submitted by, the persons or entities specified below, unless the board of supervisors finds that special circumstances exist which justify the approval of such contract.

1. Employees of the County or of public agencies for which the board of supervisors is the governing body;
2. Profit-making firms or businesses in which employees described in subdivision 1 of subsection A serve as officers, principals, partners, or major shareholders;
3. Persons who, within the immediately preceding 12 months, came within the provisions of subdivision 1 of subsection A, and who:
  - (a) Were employed in positions of substantial responsibility in the area of service to be performed by the contract; or
  - (b) Participated in any way in developing the contract of its service specifications; and
4. Profit-making firms or businesses in which the former employees described in subdivision 3 of subsection A, serve as officers, principals, partners, or major shareholders.

I hereby certify I am informed and believe that personnel who developed and/or participated in the preparation of this contract do not fall within scope of the Los Angeles County Code, Section 2.180.010, as cited above. Furthermore, that no County employee whose position in the County enables him/her to influence the award of this contract, or any competing contract, and no spouse or economic dependent of such employee is or shall be employed in any capacity by the Contractor herein, or has or shall have any direct or indirect financial interest in this contract. I understand and agree that any falsification in this Certificate will be grounds for rejection of this Proposal and cancellation of any contract awarded pursuant to this Proposal.

I certify under penalty of perjury under the laws of California that the foregoing is true and correct.

Signed LAF Date November 2, 2018

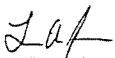
FORM PW-7

## PROPOSER'S EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

Proposer's Name	Johnsen Commercial Services dba Pacific Decorating Company
Address	Po Box 850 Grass Valley, CA 95945
Internal Revenue Service Employer Identification Number	

In accordance with Los Angeles County Code, Section 4.32.010, the Proposer certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, religion, ancestry, national origin, or sex and in compliance with all antidiscrimination laws of the United States of America and the State of California.

1.	The proposer has a written policy statement prohibiting any discrimination in all phases of employment.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
2.	The proposer periodically conducts a self-analysis or utilization analysis of its work force.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
3.	The proposer has a system for determining if its employment practices are discriminatory against protected groups.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
4.	Where problem areas are identified in employment practices, the proposer has a system for taking reasonable corrective action to include establishment of goals and timetables.	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO

Proposer	Johnsen Commercial Services dba Pacific Decorating Company	
Authorized representative	Tara A. Johnsen, Operations Manager	
Signature		Date 11/2/18



N/A

FORM PW-9

**County of Los Angeles  
Request for County's Preference Program Consideration and  
CBE Firm/Organization Information Form**

- I. **INSTRUCTIONS:** Businesses requesting preference consideration must complete and return this form for proper consideration of the proposal. Businesses may request consideration for one or more preference programs. Check all certifications that apply.\*

**I MEET ALL OF THE REQUIREMENTS AND REQUEST THIS PROPOSAL BE CONSIDERED FOR THE PREFERENCE PROGRAM(S) SELECTED BELOW. A COPY OF THE CERTIFICATION LETTER ISSUED BY THE DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS (DCBA) IS ATTACHED.**

☐ **Request for Local Small Business Enterprise (LSBE) Program Preference**

- ☐ Certified by the State of California as a small business and has had its principal place of business located in Los Angeles County for at least one (1) year; **or**
- ☐ Certified as a LSBE with other certifying agencies under DCBA's inclusion policy that has its principal place of business located in Los Angeles County and has revenues and employee sizes that meet the State's Department of General Services requirements; **and**
- ☐ Certified as a LSBE by the DCBA.

☐ **Request for Social Enterprise (SE) Program Preference**

- ☐ A business that has been in operation for at least one year providing transitional or permanent employment to a Transitional Workforce or providing social, environmental and/or human justice services; **and**
- ☐ Certified as a SE business by the DCBA.

☐ **Request for Disabled Veterans Business Enterprise (DVBE) Program Preference**

- ☐ Certified by the State of California, **or**
- ☐ Certified by U.S. Department of Veterans Affairs as a DVBE; **or**
- ☐ Certified as a DVBE with other certifying agencies under DCBA's inclusion policy that meets the criteria set forth by: the State of California as a DVBE or is verified as a service-disabled veteran-owned small business by the Veterans Administration; **and**
- ☐ Certified as a DVBE by the DCBA.

**\*BUSINESS UNDERSTANDS THAT ONLY ONE OF THE ABOVE PREFERENCES WILL APPLY. IN NO INSTANCE SHALL ANY OF THE ABOVE LISTED PREFERENCE PROGRAMS PRICE OR SCORING PREFERENCE BE COMBINED WITH ANY OTHER COUNTY PROGRAM TO EXCEED FIFTEEN PERCENT (15%) IN RESPONSE TO ANY COUNTY SOLICITATION.**

**DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.**

- ☐ DCBA certification is attached.

Name of Firm		County Webven No.	
Print Name:		Title:	
Signature:		Date:	
<b>Reviewer's Signature</b>	<b>Approved</b>	<b>Disapproved</b>	<b>Date</b>

## FORM PW-9

All proposers responding to the Request for Proposals must complete and return this form for proper consideration of the proposal.

FIRM NAME:	Johnsen Commercial Services dba Pacific Decorating Co.
My County (WebVen) Vendor Number:	N/A

- II. **FIRM/ORGANIZATION INFORMATION:** The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation, or disability.

Business Structure:	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input checked="" type="checkbox"/> Corporation	<input type="checkbox"/> Nonprofit	<input type="checkbox"/> Franchise	
<input type="checkbox"/> Other (Please Specify):						
Total Number of Employees (including owners): 8						
Race/Ethnic Composition of Firm. Please distribute the above total number of individuals into the following categories:						
Race/Ethnic Composition	Owners/Partners/ Associate Partners		Managers		Staff	
	Male	Female	Male	Female	Male	Female
Black/African American						
Hispanic/Latino			1		2	
Asian or Pacific Islander						
American Indian						
Filipino						
White		1	1		3	

- III. **PERCENTAGE OF OWNERSHIP IN FIRM:** Please indicate by percentage (%) how ownership of the firm is distributed.

	Black/African American	Hispanic/ Latino	Asian or Pacific Islander	American Indian	Filipino	White
Men	%	%	%	%	%	%
Women	%	%	%	%	%	100 %

- IV. **CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, AND DISABLED VETERAN BUSINESS ENTERPRISES:** If your firm is currently certified as a minority, women, disadvantaged or disabled veteran owned business enterprise by a public agency, complete the following and attach a copy of your proof of certification. (Use back of form, if necessary.)

Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	Expiration Date

- V. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and his/her judgment shall be final.

**DECLARATION:** I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Authorized Signature: 	Title: President/Ops Manager	Date: 11/2/18
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## FORM PW-10

GAIN and GROW EMPLOYMENT COMMITMENT

As a threshold requirement for consideration for contract award, Proposer shall demonstrate a proven record for hiring GAIN/GROW participants or shall attest to a willingness to consider GAIN/GROW participants for any future employment opening if they meet the minimum qualifications for that opening. Additionally, Proposer shall attest to a willingness to provide employed GAIN/GROW participants access to the Proposer's employee mentoring program, if available, to assist these individuals in obtaining permanent employment and/or promotional opportunities.

To report all job openings with job requirements to obtain qualified GAIN/GROW participants as potential employment candidates, Contractor shall email: [GAINGROW@dpss.lacounty.gov](mailto:GAINGROW@dpss.lacounty.gov) and [BSERVICES@wdacs.lacounty.gov](mailto:BSERVICES@wdacs.lacounty.gov).

**Proposers unable to meet this requirement shall not be considered for contract award.**

Proposer shall complete all of the following information, sign where indicated below, and return this form with their proposal.

A. Proposer has a proven record of hiring GAIN/GROW participants.

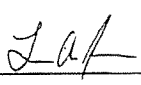
\_\_\_\_\_ YES (subject to verification by County)        X   NO

B. Proposer is willing to provide DPSS with all job openings and job requirements to consider GAIN/GROW participants for any future employment openings if the GAIN/GROW participant meets the minimum qualifications for the opening. "Consider" means that Proposer is willing to interview qualified GAIN/GROW participants.

  x   YES      \_\_\_\_\_ NO

C. Proposer is willing to provide employed GAIN/GROW participants access to its employee-mentoring program, if available.

\_\_\_\_\_ YES      \_\_\_\_\_ NO        x   N/A (Program not available)

Signature 	Title Operations Manager
Firm Name Pacific Decorating Company	Date November 2, 2018

FORM PW-12

## CHARITABLE CONTRIBUTIONS CERTIFICATION

Johnsen Commercial Services dba Pacific Decorating Co.

Company Name

PO Box 850 Grass Valley, CA 95945

Address

Internal Revenue Service Employer Identification Number

n/a

California Registry of Charitable Trusts "CT" number (if applicable)

The Nonprofit Integrity Act (SB 1262, Chapter 919) added requirements to California's Supervision of Trustees and Fundraisers for Charitable Purposes Act, which regulates those receiving and raising charitable contributions.

## CERTIFICATION

YES

NO

Proposer or Contractor has examined its activities and determined that it does not now receive or raise charitable contributions regulated under California's Supervision of Trustees and Fundraisers for Charitable Purposes Act. If Proposer engages in activities subjecting it to those laws during the term of a County contract, it will timely comply with them and provide County a copy of its initial registration with the California State Attorney General's Registry of Charitable Trusts when filed.

(X)  
JF

~~BA~~

OR

YES

NO

Proposer or Contractor is registered with the California Registry of Charitable Trusts under the CT number listed above and is in compliance with its registration and reporting requirements under California law. Attached is a copy of its most recent filing with the Registry of Charitable Trusts as required by Title 11 California Code of Regulations, sections 300-301 and Government Code sections 12585-12586.

( )

( )

Signature

11/2/18  
Date

Tara A. Johnsen -- President  
Name and Title (please type or print)

FORM PW-21

**COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES CERTIFICATION**


Company Name: Johnsen Commercial Services dba Pacific Decorating Co.		
Company Address: PO Box 850		
City: Grass Valley	State: CA	Zip Code: 95495
Telephone Number: 877-530-2224	Email Address: operations@pacificdecoratingco.com	
Solicitation/Contract for Whittier Blvd Enhanced Maintenance Services		

**PROPOSER/CONTRACTOR CERTIFICATION**

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Proposer/Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952, as indicated in Section 8.56 (Compliance with Fair Chance Employment Practices) of the Contract, and agrees that proposer/contractor and staff performing work under the Contract will be in compliance. Proposer/Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in rejection of any proposal, or termination of any resultant Contract, at the sole judgment of the County.

**I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.**

Print Name: Tara A. Johnsen	Title President
Signature: 	Date: 11/2/18

FORM LW-2

## COUNTY OF LOS ANGELES LIVING WAGE PROGRAM

APPLICATION FOR EXEMPTION

The contract to be awarded pursuant to the County's solicitation is subject to the County of Los Angeles Living Wage Program (LW Program) (Los Angeles County Code, Chapter 2.201). Contractors and subcontractors must apply individually for consideration for an exemption from the LW Program. **To apply, Contractors must complete and submit this form with supporting documentation to the County after the Mandatory Proposers Conference by the due date set forth in the solicitation document.** Upon review of the submitted Application for Exemption, the County department will determine, in its sole discretion, whether the contractor and/or subcontractor is/are exempt from the LW Program.

Company Name:			
n/a			
Company Address:			
City:		State:	Zip Code:
Telephone Number:	Facsimile Number:	Email Address:	
Awarding Department:			Contract Term:
Type of Service:			
Contract Dollar Amount:			Contract Number (if any):
My business has received an aggregate sum of less than \$25,000 during the preceding 12 months under one or more Proposition A contracts and/or cafeteria services contracts, including the proposed contract amount			<input type="checkbox"/> Yes <input type="checkbox"/> No

I am requesting an exemption from the LW Program for the following reason(s) (*attach all documentation that supports your claim to this form*). Please check all that apply:

- ☐ My business is subject to a bona fide Collective Bargaining Agreement (*attach agreement*); **AND**
- ☐ the Collective Bargaining Agreement expressly provides that it supersedes all of the provisions of the Living Wage Program; **OR**
- ☐ the Collective Bargaining Agreement expressly provides that it supersedes the following specific provisions of the Living Wage Program (I will comply with all provisions of the Living Wage Program not expressly superseded by my business' Collective Bargaining Agreement):
- \_\_\_\_\_
- \_\_\_\_\_

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct.

PRINT NAME:	TITLE:
SIGNATURE:	DATE:

FORM LW-4

## COUNTY OF LOS ANGELES

ACKNOWLEDGMENT AND STATEMENT OF COMPLIANCE FOR LIVING WAGE ORDINANCE  
AND CONTRACTOR NONRESPONSIBILITY DEBARMENT

The undersigned individual is the owner or authorized agent (Agent) of the business entity or organization ("Firm") identified below and makes the following statements on behalf of his or her Firm.

The Agent is required to check each of the following two boxes:

## LIVING WAGE ORDINANCE:

- ☒ The Agent has read the County's Living Wage Ordinance (Los Angeles County Code, Section 2.201.010 through 2.201.100), and understands that the Firm is subject to its terms.

## CONTRACTOR NON-RESPONSIBILITY AND CONTRACTOR DEBARMENT ORDINANCE:

- ☒ The Agent has read the County's Determinations of Contractor Nonresponsibility and Contractor Debarment Ordinance (Los Angeles County Code Section 2.202.010 through 2.202.060), and understands that the Firm is subject to its terms.

## LABOR LAW/PAYROLL VIOLATIONS:

A "Labor Law/Payroll Violation" includes violations of any federal, state or local statute, regulation, or ordinance pertaining to wages, hours or working conditions such as minimum wage, prevailing wage, living wage, the Fair Labor Standards Act, employment of minors, or unlawful employment discrimination.

## History of Alleged Labor Law/Payroll Violations (Check One):

- ☒ The Firm **HAS NOT** been named in a complaint, claim, investigation or proceeding relating to an alleged Labor Law/Payroll Violation which involves an incident occurring within three (3) years of the date of the proposal; **OR**
- ☐ The Firm **HAS** been named in a complaint, claim, investigation or proceeding relating to an alleged Labor Law/Payroll Violation which involves an incident occurring within three (3) years of the date of this proposal. (I have attached to this form the required Labor/Payroll/Debarment History form with the pertinent information for each allegation.)

## History of Determinations of Labor Law /Payroll Violations (Check One):

- ☒ There **HAS BEEN NO** determination by a public entity within three (3) years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation; **OR**
- ☐ There **HAS BEEN** a determination by a public entity within three (3) years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation. I have attached to this form the required Labor/Payroll/Debarment History form with the pertinent information for each violation (including each reporting entity name, case number, name and address of claimant, date of incident, date claim opened, and nature and disposition of each violation or finding.) (The County may deduct points from the proposer's final evaluation score ranging from 1% to 20% of the total evaluation points available with the largest deductions occurring for undisclosed violations.)

## HISTORY OF DEBARMENT (Check one):

- ☒ The Firm **HAS NOT** been debarred by any public entity during the past ten (10) years; **OR**
- ☐ The Firm **HAS** been debarred by a public entity within the past ten (10) years. Provide the pertinent information (including each reporting entity name, case number, name and address of claimant, date of incident, date claim opened, and nature and disposition of each violation or finding) on the attached Labor/Payroll/Debarment History form.

I declare under penalty of perjury under the laws of the State of California that the above is true, complete and correct.

Owner's/Agent's Authorized Signature <i>Taf</i>	Print Name and Title Tara A. Johnsen, President and Operations Manager
Print Name of Firm Johnsen Commercial Services dba Pacific Decorating Company	Date November 2, 2018

FORM LW-5

**COUNTY OF LOS ANGELES  
LIVING WAGE PROGRAM  
LABOR/PAYROLL/DEBARMENT HISTORY**

The Firm must complete and submit a separate form (make photocopies of form) for each instance of (check the applicable box below):

- ☐ An alleged claim, investigation, or proceeding relating to an alleged Labor Law/Payroll Violation for an incident occurring within the past three years of the date of the proposal.
- ☐ A determination by a public entity within three years of the date of the proposal that the Firm committed a Labor Law/Payroll Violation.
- ☐ A debarment by a public entity listed below within the past ten years.

Print Name of Firm: Pacific Decorating Company	Print Name of Owner: Johnsen Commercial Services
Print Address of Firm: Po Box 850	Owner's/AGENT's Authorized Signature: <i>LAF</i>
City, State, Zip Code Grass Valley, CA 95945	Print Name and Title: Tara A. Johnsen President and Operations Manager

Public Entity Name	
Public Entity Address:	Street Address: <i>N/A</i>
	City, State, Zip:
Case Number/Date Claim Opened:	Case Number:
	Date Claim Opened:
Name and Address of Claimant:	Name:
	Street Address:
	City, State, Zip:
Description of Work: (e.g., Janitorial)	
Description of Allegation and/or Violation:	
Disposition of Finding: (attach disposition letter) (e.g., Liquidated Damages, Penalties, Debarment, etc.)	

☐ Additional Pages are attached for a total of \_\_\_\_\_ pages.



FORM LW-9

**WAGE AND HOUR RECORD KEEPING FOR LIVING WAGE CONTRACTS  
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2018-PA027)**

**INSTRUCTIONS**

The contractor selected through this RFP process will be required to comply with State and Federal labor regulations and record keeping requirements. The objective of this questionnaire is to determine the appropriateness, scope, and suitability of the procedures the Proposer uses and the internal controls in place to ensure compliance with State and Federal labor regulations and record keeping requirements. In order to appropriately evaluate this area (Part I, Section 4.D, Evaluation Criteria), it is critical that the Proposer submit a detailed description of the processes and the steps associated with those processes.

Answer all questions thoroughly and in the same sequence as provided below. If a question is not applicable, indicate with "N/A" and explain why such question is not applicable. Provide additional details to ensure a clear picture of the Proposer's processes and controls. As used in this questionnaire, the term Proposer includes the business entity that will provide the proposed services. Attach an actual sample copy of timesheet, paycheck, and pay stub.

**ADDITIONAL PAGES MAY BE ATTACHED OR RESPONSES CAN BE PROVIDED IN A SEPARATE DOCUMENT.**

**IDENTIFY EACH RESPONSE BY THE CORRESPONDING QUESTION NUMBER.**

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>1. TRACKING HOURS WORKED</b></p> <p>1.1. How does the Proposer track employee hours actually worked?</p> <p>1.2. Where do the Proposer's employees report to work at the beginning of their shift? At the work location or a central site with travel to the worksite?</p> <p>1.3. If the employees report to a central site with travel to the worksite, when does the Proposer consider the employees' shift to have started? At a central site or upon arrival at the work location?</p>	<p>1.1. Employee Timecard</p> <p>1.2. Central Site with travel to worksite</p> <p>1.3. Time starts from Central Site</p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>2. REPORTING TIME</b></p> <p>How does the Proposer know employees actually reported to work and at what time? For example, sign-in sheets, computerized check in, call-in system, or some other method?</p>	<p>Time Cards. Supervisor always writes start working and end working times.</p>
<p><b>3. RECORDS OF ACTUAL TIME WORKED</b></p> <p>3.1. What records are created to document the beginning and ending times of employee's actual work shifts?</p> <p>3.2. What records are maintained by the Proposer of actual time worked?</p> <p>3.3. Are the records maintained daily or at another interval (indicate the interval)?</p> <p>3.4. Who creates these records (e.g., employee, supervisor, or office staff)?</p> <p>3.5. Who checks the records, and what are they checking for?</p> <p>3.6. What happens to these records?</p> <p>3.7. Are they used as a source document to create Proposer's payroll?</p> <p>3.8. <u>ATTACH ACTUAL COPIES OF THESE RECORDS</u> (Please blank out any personal information).</p>	<p>3.1 Employee Time Cards</p> <p>3.2. Employee Time Cards</p> <p>3.3 Daily</p> <p>3.4 Employee</p> <p>3.5. Supervisor, hours worked</p> <p>3.6. Kept by Employer</p> <p>3.7 Yes</p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>4. OTHER RECORDS USED TO CREATE PAYROLL (IF ANY)</b></p> <p>4.1. If records of actual time worked are not used to create payroll, what is the source document that is used?</p> <p>4.2. Who prepares and who checks the source document?</p> <p>4.3. Does the employee sign it?</p> <p>4.4. Who approves the source document, and what do they compare it with prior to approving it?</p>	<p>4.2 Owner</p> <p>4.3 Yes</p> <p>4.4 Owner, compared to work performed</p>
<p><b>5. BREAKS</b></p> <p>5.1. How does the Proposer know that employees take mandated breaks and meal breaks (periods)?</p> <p>5.2. Does the Proposer maintain any written supporting documentation to validate that the breaks actually occurred?</p> <p>5.3. If so, who prepares, reviews, and approves such documentation?</p>	<p>5.1 Supervisor on Site</p> <p>5.2. No</p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p>6. HOW PAYROLL IS PREPARED</p> <p>6.1. Discuss how the Proposer's payroll is prepared and how the Proposer ensures that employee wages are appropriately paid.</p> <p>6.2. How are employees paid (e.g., manually issued check, cash, automated check, or combination of methods)?</p> <p>6.3. If by check, do they receive a single check for straight time and overtime or are separate payments made?</p> <p>6.4. What information is provided on the check (e.g., deductions for taxes, etc.)?</p> <p>6.5. <u>ATTACH A COPY OF A PAY CHECK AND PAY CHECK STUB THAT SHOWS DEDUCTION CATEGORIES (COVER UP OR BLOCK OUT BANK ACCOUNT INFORMATION AND ANY EMPLOYEE INFORMATION).</u></p>	<p>6.1. Owner uses employee Timecard</p> <p>6.2. Check</p> <p>6.3. No</p> <p>6.4. All information is provided</p>

FORM LW-9

QUESTION	RESPOND HERE OR ATTACHED NUMBERED RESPONSES IF MORE SPACE IS NEEDED.
<p><b>7. MANUAL PAYROLL SYSTEM</b></p> <p>7.1. If the Proposer uses a manual payroll system, describe the steps the person preparing the payroll takes to create a check, starting from the source document through the issuance of a check.</p> <p>7.2. If the employee has multiple wage rates (i.e., County's Living Wage rate for County work and the Proposer's standard rate for other non-County work), how does the person preparing the payroll calculate total wages paid?</p>	<p>7.1. Owner uses a payroll company</p>
<p><b>8. AUTOMATED PAYROLL SYSTEM</b></p> <p>8.1. If the Proposer uses an automated payroll system or contracts for such automated payroll services to an outside firm, describe the steps taken to prepare the payroll.</p> <p>8.2. If the employee has multiple wage rates (i.e., County's Living Wage rate for County work and the Proposer's standard rate for other non-County work), how does the automated payroll system calculate total wages paid?</p> <p>8.3. Is the calculation embedded in the software program, or does someone have to override the system to perform the calculation?</p>	<p>8.1 Owner uses Employee time cards</p> <p>8.2. Employee's receive more than the living wages rates</p>

6 of 6

6.5.

		EMP. NO.	Fed	State	Per Beg	Per End	Check Date	Chk
					10/15/2018	10/28/2018	10/31/2018	
		Hours	Gross	Taxes	Deductions	Deductions and Taxes		YTD
Current		62.50	1,019.00	203.97	.00	MEDICARE		14.79
Y-T-D			4,881.00	1,242.93	.00	SOC SEC		63.24
Earnings Type		Rate	Hrs/Dly	Cur Amt	Year to Date	FEDERAL		98.00
REGULAR		16.0000	60.00	960.00	3,235.00	CALIFORNIA		17.74
OVERTIME RT 1		24.0000	2.50	60.00	1,152.00	CALIF SDI		10.20
DOUBLE TIME					416.00			
HOURS WORKED			62.50					

JOHNSON COMMERCIAL SERVICES  
P.O. BOX 850  
GRASS VALLEY, CA 95945  
(530) 260 4283

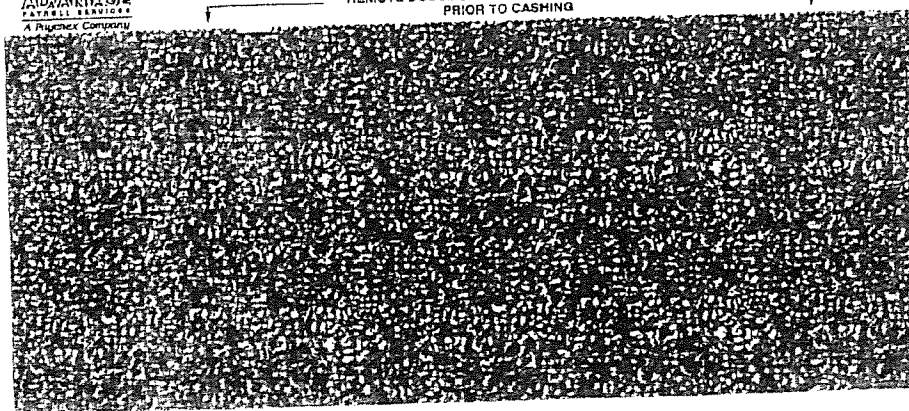
Direct Deposit(s)

Plan	Balance	Taken	Plan	Balance	Taken
VACATION			SICK		
HOLIDAY			PERSONAL		
BENEFITS			BIHEP174		

Net Pay  
Check Amt

**ADVANTAGE**  
PAYROLL SERVICES  
A Hughes Company

REMOVE DOCUMENT ALONG THIS PERFORATION  
PRIOR TO CASHING



3.8 page 2 of 2

## Time Card

Week #2

Name: James		Date Starting Pay Period: 10/15/18		For Office Use Only.			
<b>Monday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
10/22	8 AM	2 PM	6	9529			
Time in Warehouse/Loading or Unloading:				8227			
<b>Tuesday</b>	Start Time:	End Time:	Total Hours:	9529			
10/23	4 pm	6 pm	2	8227			
Time in Warehouse/Loading or Unloading:							
<b>Wednesday</b>	Start Time:	End Time:	Total Hours:	9529			
10/24	7 AM	10 AM	3	8227			
Time in Warehouse/Loading or Unloading:							
<b>Thursday</b>	Start Time:	End Time:	Total Hours:	9529			
Time in Warehouse/Loading or Unloading:				8227			
<b>Friday</b>	Start Time:	End Time:	Total Hours:	9529			
Time in Warehouse/Loading or Unloading:				8227			
<b>Saturday</b>	Start Time:	End Time:	Total Hours:	9529			
Time in Warehouse/Loading or Unloading:				8227			
<b>Sunday</b>	Start Time:	End Time:	Total Hours:	9529			
10/28	7 pm	4 AM	9	8227			
Time in Warehouse/Loading or Unloading:							
<b>Comments</b>				20			



3.8 page 1 of 2

## Time Card

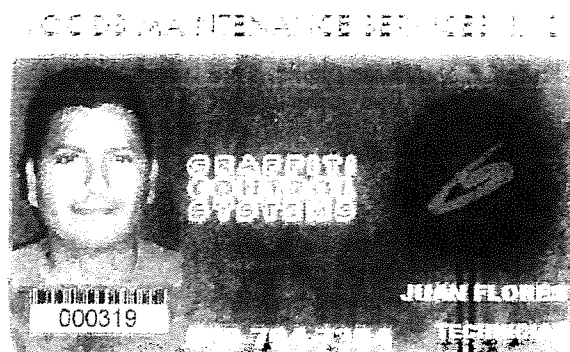
Week #1

Name: <u>JAMES</u>		Date Starting Pay Period: <u>10/15/12</u>		For Office Use Only.			
<b>Monday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
	<u>10/15</u>	<u>6 AM</u>	<u>2 pm</u>	<u>8</u>	9529		
Time in Warehouse/Loading or Unloading: <u>8</u>				8227			
<b>Tuesday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
	<u>10/16</u>	<u>7 AM</u>	<u>5 PM</u>	<u>10</u>	9529		
Time in Warehouse/Loading or Unloading:				8227			
<b>Wednesday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
	<u>10/17</u>	<u>8 AM</u>	<u>4 PM</u>	<u>8</u>	9529		
Time in Warehouse/Loading or Unloading:				8227			
<b>Thursday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
	<u>10/18</u>	<u>8 AM</u>	<u>2<sup>30</sup> PM</u>	<u>6.5</u>	9529		
Time in Warehouse/Loading or Unloading:				8227			
<b>Friday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
	<u>10/19</u>	<u>8<sup>30</sup> AM</u>	<u>6<sup>30</sup> PM</u>	<u>10</u>	9529		
Time in Warehouse/Loading or Unloading:				8227			
<b>Saturday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
				9529			
Time in Warehouse/Loading or Unloading:				8227			
<b>Sunday</b>	Start Time:	End Time:	Total Hours:	Class	Reg	X1/2	X2
				9529			
Time in Warehouse/Loading or Unloading:				8227			
<b>Comments</b>				<u>40 2.5</u>			

## **16. LIVING WAGE ORDINANCE**

Woods Maintenance Services, Inc. and all subcontractors will abide by the Living Wage Ordinance.

**17. ADDITIONAL INFORMATION**



## Sample Employee Identification Card

LA County - Whittier



7260 Atoll Avenue  
North Hollywood, CA 91605  
(818) 764-2515 (800) 794-7384

Job Work Order

Reported By	Phone	Crew	Report Taken By
Business Name / Location		Report Date	Start Date
		Time Spent	Completion Date
Notes		Cross Street	Misc.

Graffiti Location: (Check all that apply)

<u>Thoroughfare</u>	<u>Alley</u>	<u>Horizontal</u>	<u>Miscellaneous</u>
<input type="checkbox"/> Building Front	<input type="checkbox"/> Wall	<input type="checkbox"/> Steps	<input type="checkbox"/> Electric Box
<input type="checkbox"/> Building Side	<input type="checkbox"/> Fence	<input type="checkbox"/> Curb	<input type="checkbox"/> Power Pole
<input type="checkbox"/> Building Rear	<input type="checkbox"/> Door	<input type="checkbox"/> Sidewalk	<input type="checkbox"/> Phone Pole
<input type="checkbox"/> Adjacent Wall	<input type="checkbox"/> Gate	<input type="checkbox"/> Columns(s)	<input type="checkbox"/> Hand Railing
<input type="checkbox"/> Elevator	<input type="checkbox"/> Sign(s)	<input type="checkbox"/> _____	<input type="checkbox"/> Trash Receptacle
<input type="checkbox"/> Window(s)	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> Door(s)	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> Sign(s)	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____
<input type="checkbox"/> Bench(s)	<input type="checkbox"/> _____	<input type="checkbox"/> _____	<input type="checkbox"/> _____

Service Performed: (Check all that apply)

<input type="checkbox"/> Paint	<input type="checkbox"/> Solvent	<input type="checkbox"/> Soda Blast	<input type="checkbox"/> Other
--------------------------------	----------------------------------	-------------------------------------	--------------------------------

Size of Graffiti Area Serviced:

Height	Width	Total Sq. Ft.
--------	-------	---------------

Remarks / Notes

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# Woods Maintenance Services Quality Control Report

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Surveyed Area: \_\_\_\_\_

Reviewed By: \_\_\_\_\_

Technician(s) Assigned to Area: \_\_\_\_\_

		Excellent	Good	Fair	Poor
1	Sidewalks Cleaned and/or Pressure Washed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2	Curb and/or gutters cleaned	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Weeds abated	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Appearance of Surveyed Area in general	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Specific area as noted below	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6 Note specific problems or concerns: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

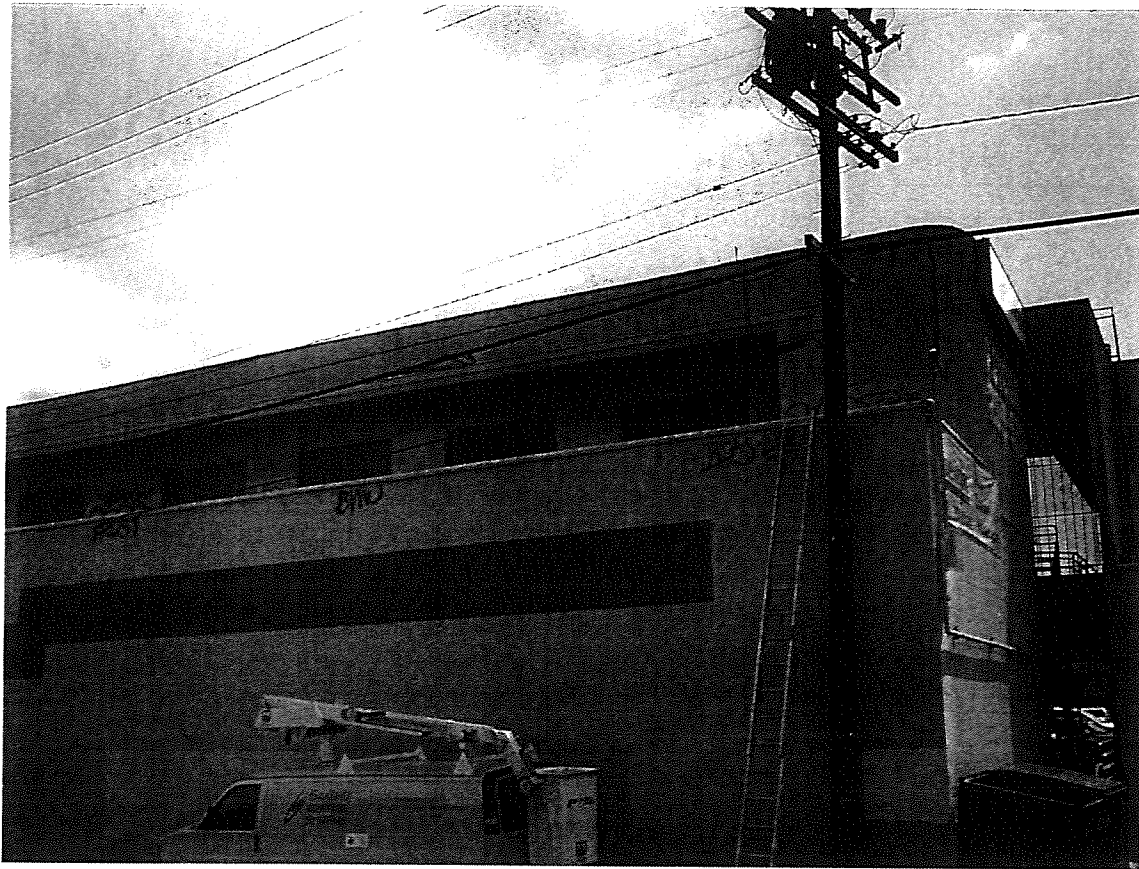
7 Other comments: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Technicians Signature: \_\_\_\_\_

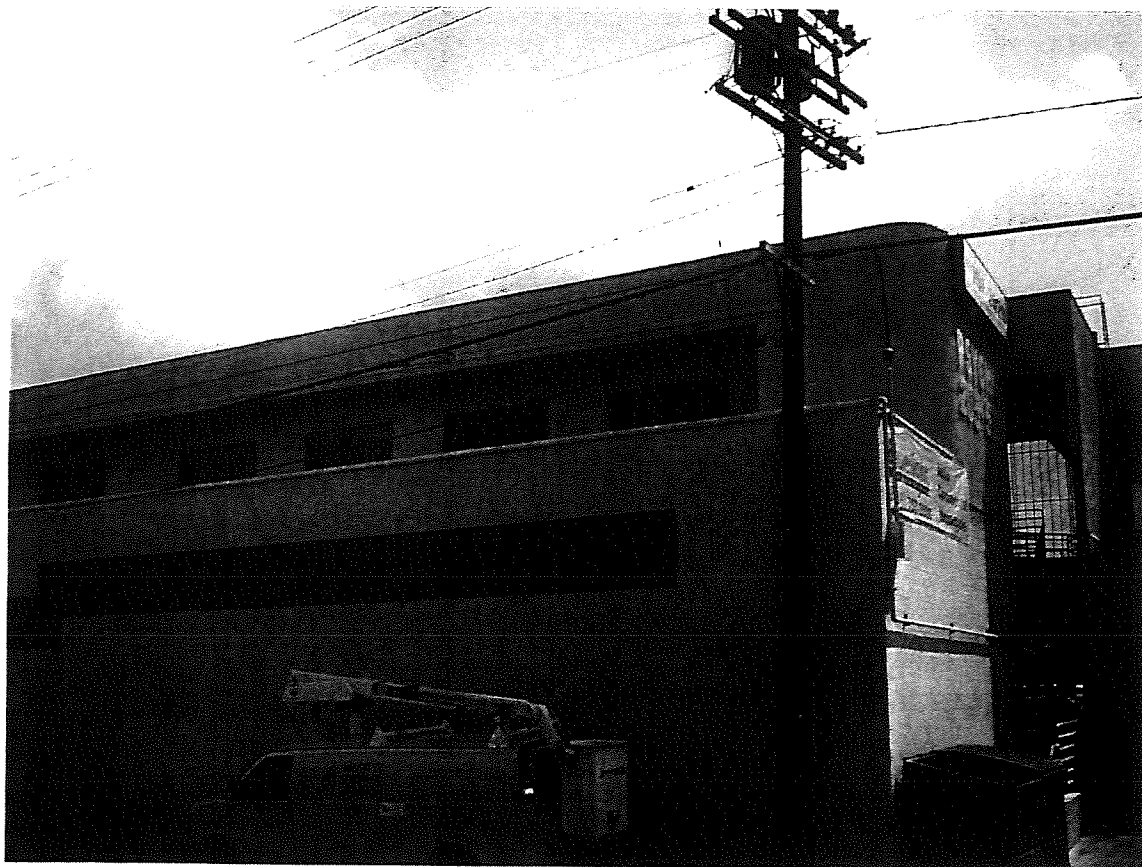
Date: \_\_\_\_\_

Supervisors Signature: \_\_\_\_\_

Date: \_\_\_\_\_

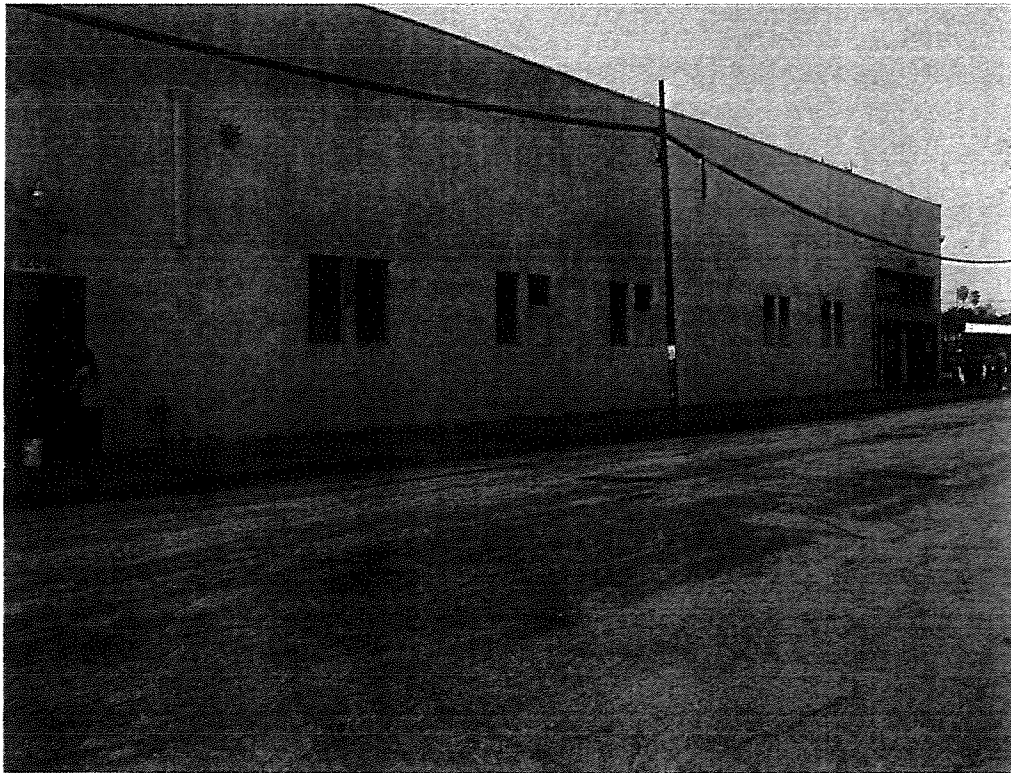


## HIGH GRAFFITI





Before our crews removed the trash and painted out the graffiti



After – what a difference!



**PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR  
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES**

**SELECTED FIRMS**

	Small-Sized Business Category Proposer Name	Local SBE	SBE	Minority	Women	Disadvantaged	Disabled/Vet
1	None						
	Medium-Sized Business Category Proposer Name						
2	None						
	Large-Sized Business Category Proposer Name						
3	Woods Maintenance Services, Inc.	Yes	Yes	N/A	N/A	N/A	N/A

**NON-SELECTED FIRMS**

	Small-Sized Business Category Proposer Name	Local SBE	SBE	Minority	Women	Disadvantaged	Disabled/Vet
4	None						
	Medium-Sized Business Category Proposer Name						
5	None						
	Large-Sized Business Category Proposer Name						
6	None						

\*Information provided by Proposer in response to the RFP. On final analysis and consideration of award, vendor was selected without regard to race, creed, gender, or color.

PROPOSER'S UTILIZATION PARTICIPATION AND COMMUNITY BUSINESS ENTERPRISE PROGRAM INFORMATION FOR  
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES

<b>FIRM INFORMATION*</b>	Woods Maintenance Services, Inc.
<b>BUSINESS STRUCTURE</b>	Corporation

CULTURAL/ETHNIC COMPOSITION	NUMBER / % OF OWNERSHIP
Black/African American	
Hispanic/Latino	
Asian or Pacific Islander	
American Indian	
Filipino	
White	2/100%
Female (included above)	1/50%
<b>OWNERS/PARTNERS</b>	<b>NUMBER</b>
Black/African American	
Hispanic/Latino	28
Asian or Pacific Islander	
American Indian	
Filipino	
White	3
Female (included above)	5
Black/African American	2
Hispanic/Latino	59
Asian or Pacific Islander	
American Indian	1
Filipino	1
White	
Female (included above)	4
Total # of Employees	94

<b>COUNTY CERTIFICATION</b>	
CBE	N/A
LSBE	Y
<b>OTHER CERTIFYING AGENCY</b>	State of California

\*Information provided by Proposer in response to the RFP. On final analysis and consideration of award, vendor was selected without regard to race, creed, gender, or color.

**Bid Detail Information**

**Bid Number :** PW-BRCD013  
**Bid Title :** Whittier Boulevard Enhanced Maintenance Services (2018-PA027)  
**Bid Type :** Service  
**Department :** Public Works  
**Commodity :** GARBAGE/TRASH REMOVAL AND DISPOSAL SERVICE  
**Open Date :** 10/9/2018  
**Closing Date :** 11/8/2018 5:30 PM  
**Bid Amount :** \$ 800,000  
**Bid Download :** Not Available  
**Bid Description :** PLEASE TAKE NOTICE that Public Works requests proposals for the Whittier Boulevard Enhanced Maintenance Services (2018-PA027) contract. This contract has been designed to have a potential maximum contract term of 4 years, consisting of an initial 1-year term and potential additional three 1-year option renewals. The total annual contract amount of this service is estimated to be \$800,000. The Request for Proposals (RFP) with contract specifications, forms, and instructions for preparing and submitting proposals may be accessed at <http://dpw.lacounty.gov/brcd/servicecontracts/> or may be requested from Ms. Anna Leung at (626) 458-4072 or [aleung@dpw.lacounty.gov](mailto:aleung@dpw.lacounty.gov) or Mr. David Pang at (626) 458-7167 or [dpang@dpw.lacounty.gov](mailto:dpang@dpw.lacounty.gov), Monday through Thursday, 7 a.m. to 5 p.m.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT <http://dpw.lacounty.gov/brcd/servicecontracts>.

**Public Works Business Opportunities Website Registration:**

All interested proposers for this RFP are strongly encouraged to register at <http://dpw.lacounty.gov/general/contracts/opportunities/>. Only those firms registered for this RFP through the website will receive automatic notification when any update to this RFP is made. The County does not have an obligation to notify any proposers other than through the Public Works website automatic notification system.

**Doing Business with Local Small Business Enterprise, Disabled Veteran Business Enterprise, and Social Enterprise:**

The County strongly encourages participation from firms, primes, and subcontractors, which are certified in the Countys Local Small Business Enterprise (LSBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE) Preference Programs. The Countys LSBE, DVBE, and SE Preference Programs require firms to complete a certification process to receive certain benefits allowed only for LSBE, DVBE, and SE, such as a 15 percent price preference, not to exceed \$150,000, when applicable, and LSBE Prompt Payment Programs. The following link provides additional information on being County certified LSBE, DVBE, and SE: <http://dcba.lacounty.gov>.

**Minimum Mandatory Requirements:** At the time of proposal submission, proposers must meet all minimum requirements set forth in the RFP document including, but not limited to:

1. Proposer must have a minimum of 3 years of experience performing work in all of the following areas: graffiti removal, consumer-generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. Subcontractor is not allowed to meet this requirement.
2. Proposers on-site supervising employee(s) assigned to this contract must have a minimum of 3 of years of experience performing work in all of the following areas: graffiti removal, consumer-generated trash and litter removal, indiscriminate dumping removal, and commercial steam cleaning. Multiple on-site supervisors can be listed to comprehensively meet these requirements. Subcontractor is not allowed to meet this requirement.
3. Proposer, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, must have a minimum of 3 years of experience performing work in the areas of installation and maintenance of tree rope LED lights and decorative lights.
4. Proposer, or its on-site supervising employee(s) assigned to this contract, or its subcontractor(s), if any, must have a minimum of 3 years of experience performing tree trimming.
5. Proposer must submit a copy of a valid and active State Contractor Class C-61, Subcategory D-38 (Sand and Water Blasting) License. Subcontractor is not allowed to meet this requirement.
6. Proposer must submit a copy of a valid and active State Contractor Class C-33 (Painting and

Decorating Contractor) License. Subcontractor is not allowed to meet this requirement.

7. Proposer or its subcontractor(s), if any, must submit a copy of a valid and active State Contractor Class C-27 (Landscaping Contractor) License or C-61, Subcategory D-49 (Tree Service) License.

8. Proposer or its subcontractor(s), if any, must submit a copy of a valid and active State Contractors Class C-10 (Electrical Contractor) License.

9. Proposer must submit a copy of a valid and active Waste Collector Permit issued by the County Department of Public Health. Proposers who do not possess the permits at the proposal deadline date may submit other forms of verification including, but not limited to, a copy of Department of Public Health invoice to proposer for permit fees along with a copy of proof of payment, such as a cashier check, money order, or cancelled check (transpired beyond 5 days).

10. The contracted work in this RFP constitutes public works as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 14, Prevailing Wages, of the RFP. Please note that the services requested in this contract may include both prevailing wage and nonprevailing wage work. Proposer and its subcontractors, if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.

**Important Notice Regarding Prevailing Wage:**

The services requested in this RFP include both prevailing wage and nonprevailing wage work. For example, activities, such as maintenance, which include graffiti removal, landscaping work, pruning and trimming trees, and providing minor repair, painting, and upkeep to plaques, structures and electrical systems, require payment of prevailing wages; however, other activities needed to perform this work, such as trash removal and hanging holiday and tree lights may not be subject to prevailing wage.

A Proposers Conference will be held on Thursday, October 25, 2018, at 9 a.m. at Public Works Headquarters, 900 South Fremont Avenue, Alhambra, California 91803, in Conference Room A. ATTENDANCE BY THE PROPOSER OR AN AUTHORIZED REPRESENTATIVE AT THE CONFERENCE IS MANDATORY. Public Works will reject proposals from those whose attendance at the conference cannot be verified. Attendees should be prepared to ask questions at that time about the specifications, proposal requirements, and contract terms. After the conference, proposers must submit questions in writing and request information for this solicitation within 3 business days from the date of the conference.

The deadline to submit proposals is Thursday, November 8, 2018, at 5:30 p.m. Please direct your questions to Ms. Leung at (626) 458-4072 or Mr. Pang at (626) 458 7167.

**Contact Name :** Anna Leung  
**Contact Phone# :** (626) 458-4072  
**Contact Email :** [aleung@dpw.lacounty.gov](mailto:aleung@dpw.lacounty.gov)  
**Last Changed On :** 10/9/2018 10:20:42 AM

[Back to Last Window](#)

AMENDMENT 1 TO CONTRACT NO. 78955

WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICE

THIS AMENDMENT, made and entered into this 27th day of August, 2020, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and WOODS MAINTENANCE SERVICES, INC, a California corporation (hereinafter referred to as CONTRACTOR).

WITNESSETH

WHEREAS, CONTRACT No. 78955 was entered into between the COUNTY and the CONTRACTOR, on May 14, 2019, to provide Whittier Boulevard enhanced maintenance service for a period of one year with three 1-year renewal options commencing on June 1, 2019; and

WHEREAS, the COUNTY has exercised the initial one year period and one 1-year renewal option; and

WHEREAS, the current term of the Contract is set to expire on May 31, 2021, with two additional 1-year renewal options; and

WHEREAS, the COUNTY, in accordance with the motion adopted by the Board of Supervisors on June 9, 2020, has negotiated with the CONTRACTOR to accept a cost reduction without any reduction in the goods and services provided to the COUNTY; and

WHEREAS, the COUNTY and CONTRACTOR desire to implement a cost reduction of all rates specified in Form PW-2 (Schedule of Prices) through the end of the 2020-21 fiscal year, ending on June 30, 2021; and

WHEREAS, the CONTRACTOR is willing to continue to provide the service, under the Contract's existing terms and conditions, at the reduced rates outlined in this AMENDMENT with no new additional contract terms or extensions; and

NOW, THEREFORE, in consideration of these facts and payment to be made by the COUNTY, the COUNTY and the CONTRACTOR agree that Contract No. 78955 between them shall be amended as follows:

FIRST: CONTRACTOR shall provide the COUNTY with a 10 percent cost reduction of all rates specified in Form PW-2 (Schedule of Prices) and/or all submitted invoices without any reduction in the goods and services provided to the COUNTY commencing on execution by both parties, and shall remain reduced until June 30, 2021.

SECOND: Except as modified by this AMENDMENT, all other terms, conditions, requirements, and specifications of this CONTRACT shall remain in full force and effect,

including but not limited to Labor Law Compliance, and CONTRACTOR shall continue to comply with all applicable provisions of the Labor Code of the State of California as well as all other applicable Federal, State, and local laws related to labor including compliance with prevailing wage laws, minimum wage, and Living Wage.

THIRD: This Amendment constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Amendment and supersedes all prior and contemporaneous agreements and understandings. This AMENDMENT may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or email electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Amendment.


The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Amendment and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Amendment had been delivered had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a party to this Amendment is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile or, electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Amendment based on the foregoing forms of signature. If this Amendment has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 ("E-SIGN") and California Uniform Electronic Transactions Act ("UETA")(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction.

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

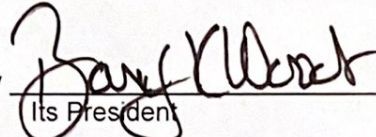
By  for  
Director of Public Works

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By *Carole Suzuki*  
Deputy

WOODS MAINTENANCE SERVICES, INC.

By   
Its President

Barry K. Woods  
Type or Print Name

By *Diane W. Woods*  
Its Secretary

Diane W. Woods  
Type or Print Name

**VOLUNTARY PRICE REDUCTION RESPONSE**

**CONTRACTOR NAME:** Woods Maintenance Services, Inc.

**CONTRACT NUMBER:** 78955 - Whittier Boulevard Enhanced Maintenance Service

**CONTACT NAME, PHONE NUMBER, AND EMAIL:** Jeff Woods  
818-764-2515  
jwoods@graffiticontrol.com

***Please Check One:***

☒ **YES**, we offer to the County of Los Angeles a percentage cost reduction for the above-referenced contract the upcoming fiscal year, from July 1, 2020 through June 30, 2021. The proposed cost reduction shall be applied to the fee schedule and/or all our submitted invoices to Public Works during that fiscal year, and shall be as follows:

10.0 %

Any cost reduction proposed is subject to review and approval by Public Works and will be memorialized through a Contract Amendment. Should Public Works wish to accept or negotiate Contractor proposed cost reduction, you will be contacted. Please note that except for Contract reduced cost, all other terms, conditions, requirements, and specifications of this Contract shall remain in full force and effect, including but not limited to Labor Law Compliance, and the Contractor shall continue to comply with all applicable provisions of the Labor Code of the State of California as well as all other applicable Federal, State, and local laws related to labor including but not limited to compliance with prevailing wage laws, minimum wage and Living Wage.

☐ **NO**, we do not intend to offer the County of Los Angeles a percentage contract cost reduction for the above-referenced contract.

Note: The undersigned is an authorized officer of the Contractor who has actual authority to bind the Contractor to each and every term, condition, and obligation contained in this letter and/or in the Contract and that all requirements of the Contractor have been fulfilled to provide such actual authority.

Jeff Woods

PRINT NAME

General Manager

TITLE



SIGNATURE

818-764-2515

PHONE NO.

July 15, 2020

DATE

jwoods@graffiticontrol.com

E-MAIL ADDRESS



**Woods Maintenance Services, Inc.**  
**dba Graffiti Control Systems**  
 7250 Coldwater Canyon Avenue  
 North Hollywood, CA 91605  
 +1 8187642515



## INVOICE

### BILL TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

**INVOICE # 15648**

**DATE 10/04/2022**

**DUE DATE 11/03/2022**

**TERMS Net 30**

### PROPERTY LOCATION

Whittier Enhanced Maintenance L Rockett

### CONTRACT ADMIN

### CONTRACT/PO NUMBER

78955

DESCRIPTION	QTY/HRS	RATE	AMOUNT
September 2022: Task 1	1	42,000.00	42,000.00
September 2022: Task 2	1	15,000.00	15,000.00
September 2022: Task 3a	1	650.00	650.00
Task 3b, 3c, 4 shall be billed in the month the work takes place.			

ACES 23-439 SUBTOTAL

57,650.00

FUND/UNIT	PROJECT NO	TASK ORDER	OBJ.	APPROVED AMOUNT
-----------	------------	------------	------	-----------------

TAX

0.00

TOTAL

57,650.00

BALANCE DUE

**\$57,650.00**

B03/486400	R30884020	A092	5316	\$42,000.00
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B03/486400	R30884020	A092	5316	\$15,000.00
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B03/486400	X910000726	A092	5316	\$650.00
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Digital Signature Box

We appreciate your business!

Date	Location	Address	Graffiti Type	Size	Method of Removal	Task Type
Sep 1st, 2022	wall	4522 Whittier	Paint	10	Paint	Task 1
Sep 1st, 2022	window	4524 Whittier	Marker	4	Chemical	Task 1
Sep 1st, 2022	sign	4528 Whittier	Marker	2	Chemical	Task 1
Sep 1st, 2022	window	4752 Whittier	Marker	4	Chemical	Task 1
Sep 1st, 2022	electric box	4800 Whittier	Marker	4	Chemical	Task 1
Sep 1st, 2022	sign	5000 Whittier	Marker	2	Chemical	Task 1
Sep 1st, 2022	sign	5010 Whittier	Marker	2	Chemical	Task 1
Sep 1st, 2022	wall	5012 Whittier	Marker	4	Paint	Task 1
Sep 1st, 2022	window	5162 Whittier	Marker	4	Chemical	Task 1
Sep 1st, 2022	bench	5164 Whittier	Marker	2	Paint	Task 1
Sep 1st, 2022	sidewalk	5166 Whittier	Paint	10	Pressure Wash	Task 1
Sep 2nd, 2022	window	4604 Whittier	Marker	4	Chemical	Task 1
Sep 2nd, 2022	post	4620 Whittier	Marker	4	Paint	Task 1
Sep 2nd, 2022	light pole	4615 Whittier	Marker	4	Paint	Task 1
Sep 2nd, 2022	sign	4631 Whittier	Marker	2	Chemical	Task 1
Sep 2nd, 2022	newsstand	4700 Whittier	Marker	2	Chemical	Task 1
Sep 2nd, 2022	electric box	4735 Whittier	Paint	6	Chemical	Task 1
Sep 2nd, 2022	sign	4828 Whittier	Marker	2	Chemical	Task 1
Sep 2nd, 2022	door	4836 Whittier	Paint	20	Chemical	Task 1
Sep 2nd, 2022	light pole	4840 Whittier	Marker	4	Paint	Task 1
Sep 2nd, 2022	newsstand	4831 Whittier	Paint	2	Chemical	Task 1
Sep 2nd, 2022	electric box	4835 Whittier	Paint	4	Chemical	Task 1
Sep 2nd, 2022	light pole	4900 Whittier	Marker	4	Paint	Task 1
Sep 2nd, 2022	door	4968 Whittier	Paint	40	Paint	Task 1
Sep 2nd, 2022	door	4982 Whittier	Paint	30	Paint	Task 1
Sep 6th, 2022	wall	4401 Whittier	Paint	500	Paint	Task 1
Sep 6th, 2022	wall	4732 Whittier	Paint	4	Chemical	Task 1
Sep 6th, 2022	wall	4736 Whittier	Paint	10	Paint	Task 1
Sep 6th, 2022	door	4900 Whittier	Paint	20	Paint	Task 1
Sep 6th, 2022	window	4985 Whittier	Marker	4	Chemical	Task 1
Sep 6th, 2022	wall	5176 Whittier	Paint	20	Paint	Task 1

<b>Sep 6th, 2022</b>	wall	5176 Whittier	Paint	20	Paint	Task 1
<b>Sep 6th, 2022</b>	electric box	5176 Whittier	Paint	6	Paint	Task 1
<b>Sep 6th, 2022</b>	trash can	5191 Whittier	Paint	10	Paint	Task 1
<b>Sep 6th, 2022</b>	trash can	5191 Whittier	Paint	10	Paint	Task 1
<b>Sep 7th, 2022</b>	bus shelter	4485 Whittier	Marker	4	Paint	Task 1
<b>Sep 7th, 2022</b>	window	4511 Whittier	Marker	6	Chemical	Task 1
<b>Sep 7th, 2022</b>	window	4501 Whittier	Marker	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	window	4540 Whittier	Marker	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	wall	4552 Whittier	Paint	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	trash can	4531 Whittier	Marker	2	Paint	Task 1
<b>Sep 7th, 2022</b>	trash can	4541 Whittier	Marker	2	Paint	Task 1
<b>Sep 7th, 2022</b>	electric box	4559 Whittier	Marker	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	window	4604 Whittier	Marker	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	door	4626 Whittier	Paint	40	Paint	Task 1
<b>Sep 7th, 2022</b>	electric box	4634 Whittier	Paint	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	pole	4617 Whittier	Paint	4	Paint	Task 1
<b>Sep 7th, 2022</b>	post	4615 Whittier	Paint	4	Paint	Task 1
<b>Sep 7th, 2022</b>	wall	4631 Whittier	Paint	10	Paint	Task 1
<b>Sep 7th, 2022</b>	trash can	4770 Whittier	Marker	2	Paint	Task 1
<b>Sep 7th, 2022</b>	pole	4776 Whittier	Paint	4	Paint	Task 1
<b>Sep 7th, 2022</b>	electric box	4800 Whittier	Paint	6	Chemical	Task 1
<b>Sep 7th, 2022</b>	sidewalk	5012 Whittier	Paint	10	Pressure Wash	Task 1
<b>Sep 7th, 2022</b>	light pole bas	5075 Whittier	Paint	4	Paint	Task 1
<b>Sep 7th, 2022</b>	sidewalk	5162 Whittier	Paint	10	Pressure Wash	Task 1
<b>Sep 7th, 2022</b>	window	5162 Whittier	Paint	4	Chemical	Task 1
<b>Sep 7th, 2022</b>	sign	5176 Whittier	Paint	2	Chemical	Task 1
<b>Sep 8th, 2022</b>	window	4800 Whittier	Marker	10	Chemical	Task 1
<b>Sep 8th, 2022</b>	window	4940 Whittier	Marker	4	Chemical	Task 1
<b>Sep 8th, 2022</b>	window	4952 Whittier	Marker	8	Chemical	Task 1
<b>Sep 8th, 2022</b>	window	4962 Whittier	Marker	4	Chemical	Task 1
<b>Sep 8th, 2022</b>	sign	4945 Whittier	Marker	2	Chemical	Task 1
<b>Sep 8th, 2022</b>	window	4953 Whittier	Marker	4	Chemical	Task 1

Sep 8th, 2022	window	4975 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	window	5009 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	electric box	5035 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	sign	5041 Whittier	Marker	2	Chemical	Task 1
Sep 8th, 2022	window	5045 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	window	5109 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	window	5117 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	window	5127 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	payphone	5143 Whittier	Marker	2	Paint	Task 1
Sep 8th, 2022	window	5118 Whittier	Marker	4	Chemical	Task 1
Sep 8th, 2022	window	5136 Whittier	Marker	8	Chemical	Task 1
Sep 9th, 2022	sign	4530 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	sign	4585 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	sign	4600 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	window	4604 Whittier	Marker	4	Chemical	Task 1
Sep 9th, 2022	sign	4635 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	sign	4701 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	window	4728 Whittier	Paint	4	Paint	Task 1
Sep 9th, 2022	sidewalk	4732 Whittier	Paint	10	Pressure Wash	Task 1
Sep 9th, 2022	sidewalk	4736 Whittier	Paint	10	Pressure Wash	Task 1
Sep 9th, 2022	sign	4740 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	sign	4956 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	sign	5118 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	pole	5120 Whittier	Paint	5	Paint	Task 1
Sep 9th, 2022	sign	5128 Whittier	Marker	2	Chemical	Task 1
Sep 9th, 2022	curb	5160 Whittier	Paint	5	Paint	Task 1
Sep 9th, 2022	electric box	5160 Whittier	Paint	6	Chemical	Task 1
Sep 9th, 2022	sidewalk	5162 Whittier	Paint	10	Pressure Wash	Task 1
Sep 12th, 2022	light pole bas	4615 Whittier	Paint	4	Paint	Task 1
Sep 12th, 2022	post	4617 Whittier	Marker	4	Paint	Task 1
Sep 12th, 2022	light pole bas	4631 Whittier	Paint	4	Paint	Task 1
Sep 12th, 2022	wall	4721 Whittier	Paint	30	Paint	Task 1

Sep 12th, 2022	door	4731 Whittier	Paint	30	Paint	Task 1
Sep 12th, 2022	wall	4752 Whittier	Paint	160	Paint	Task 1
Sep 12th, 2022	light pole	5117 Whittier	Marker	4	Paint	Task 1
Sep 12th, 2022	window	5160 Whittier	Marker	4	Chemical	Task 1
Sep 12th, 2022	electric box	5162 Whittier	Paint	4	Chemical	Task 1
Sep 12th, 2022	curb	5162 Whittier	Paint	10	Paint	Task 1
Sep 12th, 2022	curb	5166 Whittier	Paint	5	Paint	Task 1
Sep 13th, 2022	sidewalk	4555 Whittier	Paint	10	Pressure Wash	Task 1
Sep 13th, 2022	electric box	4559 Whittier	Paint	4	Chemical	Task 1
Sep 13th, 2022	light pole	4561 Whittier	Marker	4	Paint	Task 1
Sep 13th, 2022	payphone	4567 Whittier	Marker	2	Paint	Task 1
Sep 13th, 2022	pole	4617 Whittier	Marker	4	Paint	Task 1
Sep 13th, 2022	light pole bas	4631 Whittier	Marker	4	Paint	Task 1
Sep 13th, 2022	electric box	4700 Whittier	Marker	4	Chemical	Task 1
Sep 13th, 2022	light pole	4740 Whittier	Marker	4	Paint	Task 1
Sep 13th, 2022	sidewalk	4727 Whittier	Paint	10	Pressure Wash	Task 1
Sep 13th, 2022	electric box	4735 Whittier	Marker	4	Chemical	Task 1
Sep 13th, 2022	electric box	4800 Whittier	Paint	4	Paint	Task 1
Sep 13th, 2022	sign	4900 Whittier	Marker	2	Chemical	Task 1
Sep 13th, 2022	sidewalk	4928 Whittier	Paint	10	Pressure Wash	Task 1
Sep 13th, 2022	sign	4940 Whittier	Marker	2	Chemical	Task 1
Sep 13th, 2022	sign	5000 Whittier	Marker	2	Chemical	Task 1
Sep 13th, 2022	light pole	5076 Whittier	Marker	4	Paint	Task 1
Sep 13th, 2022	sign	5117 Whittier	Marker	2	Chemical	Task 1
Sep 13th, 2022	sidewalk	5127 Whittier	Paint	10	Pressure Wash	Task 1
Sep 13th, 2022	bench	5127 Whittier	Paint	4	Paint	Task 1
Sep 13th, 2022	sign	5165 Whittier	Marker	2	Chemical	Task 1
Sep 13th, 2022	wall	5191 Whittier	Paint	10	Paint	Task 1
Sep 13th, 2022	sign	5191 Whittier	Marker	2	Chemical	Task 1
Sep 14th, 2022	curb	4588 Whittier	Paint	6	Paint	Task 1
Sep 14th, 2022	window	4615 Whittier	Marker	4	Chemical	Task 1
Sep 14th, 2022	pole	4617 Whittier	Marker	6	Paint	Task 1

Sep 14th, 2022	wall	4631 Whittier	Marker	10	Paint	Task 1
Sep 14th, 2022	light pole bas	4631 Whittier	Marker	4	Paint	Task 1
Sep 14th, 2022	light pole	4752 Whittier	Marker	4	Paint	Task 1
Sep 14th, 2022	door	4784 Whittier	Paint	10	Paint	Task 1
Sep 14th, 2022	bench	4824 Whittier	Marker	2	Paint	Task 1
Sep 14th, 2022	payphone	4785 Whittier	Marker	2	Chemical	Task 1
Sep 14th, 2022	curb	4831 Whittier	Marker	6	Paint	Task 1
Sep 14th, 2022	wall	4835 Whittier	Marker	10	Chemical	Task 1
Sep 14th, 2022	wall	4956 Whittier	Paint	4	Paint	Task 1
Sep 14th, 2022	light pole	5030 Whittier	Paint	4	Paint	Task 1
Sep 14th, 2022	wall	5056 Whittier	Paint	20	Paint	Task 1
Sep 14th, 2022	sign	5068 Whittier	Marker	2	Chemical	Task 1
Sep 14th, 2022	sign	5191 Whittier	Marker	2	Chemical	Task 1
Sep 15th, 2022	electric box	4485 Whittier	Marker	4	Paint	Task 1
Sep 15th, 2022	light pole	4501 Whittier	Marker	4	Paint	Task 1
Sep 15th, 2022	sign	4519 Whittier	Marker	2	Chemical	Task 1
Sep 15th, 2022	window	4525 Whittier	Paint	6	Chemical	Task 1
Sep 15th, 2022	sign	4529 Whittier	Marker	2	Chemical	Task 1
Sep 15th, 2022	curb	4585 Whittier	Paint	6	Paint	Task 1
Sep 15th, 2022	pole	4617 Whittier	Marker	4	Paint	Task 1
Sep 15th, 2022	light pole	4614 Whittier	Marker	4	Paint	Task 1
Sep 15th, 2022	pole	4620 Whittier	Marker	4	Paint	Task 1
Sep 15th, 2022	light pole bas	4624 Whittier	Paint	4	Paint	Task 1
Sep 15th, 2022	sign	4634 Whittier	Marker	2	Chemical	Task 1
Sep 15th, 2022	electric box	4735 Whittier	Marker	4	Chemical	Task 1
Sep 15th, 2022	electric box	4781 Whittier	Paint	4	Chemical	Task 1
Sep 15th, 2022	curb	4831 Whittier	Paint	5	Paint	Task 1
Sep 15th, 2022	light pole	5047 Whittier	Marker	4	Paint	Task 1
Sep 15th, 2022	electric box	5055 Whittier	Paint	4	Chemical	Task 1
Sep 16th, 2022	sign	4570 Whittier	Marker	2	Chemical	Task 1
Sep 16th, 2022	light pole	4701 Whittier	Marker	4	Paint	Task 1
Sep 16th, 2022	payphone	4729 Whittier	Paint	2	Paint	Task 1

Sep 16th, 2022	sign	4735 Whittier	Marker	2	Chemical	Task 1
Sep 16th, 2022	door	4735 Whittier	Paint	10	Paint	Task 1
Sep 16th, 2022	post	4825 Whittier	Marker	2	Paint	Task 1
Sep 16th, 2022	trash can	4835 Whittier	Marker	2	Paint	Task 1
Sep 16th, 2022	payphone	4901 Whittier	Marker	2	Paint	Task 1
Sep 16th, 2022	wall	4901 Whittier	Marker	10	Paint	Task 1
Sep 16th, 2022	light pole	4917 Whittier	Marker	4	Paint	Task 1
Sep 16th, 2022	wall	4931 Whittier	Paint	4	Paint	Task 1
Sep 16th, 2022	newsstand	4941 Whittier	Marker	2	Chemical	Task 1
Sep 16th, 2022	light pole	4953 Whittier	Marker	4	Paint	Task 1
Sep 16th, 2022	curb	4975 Whittier	Paint	5	Paint	Task 1
Sep 16th, 2022	trash can	4975 Whittier	Marker	2	Paint	Task 1
Sep 16th, 2022	wall	4982 Whittier	Paint	10	Paint	Task 1
Sep 16th, 2022	sign	5003 Whittier	Marker	2	Chemical	Task 1
Sep 16th, 2022	wall	5009 Whittier	Paint	10	Paint	Task 1
Sep 16th, 2022	window	5009 Whittier	Marker	4	Chemical	Task 1
Sep 16th, 2022	wall	5151 Whittier	Marker	10	Paint	Task 1
Sep 16th, 2022	sign	5151 Whittier	Marker	4	Chemical	Task 1
Sep 19th, 2022	wall	4460 Whittier	Paint	20	Paint	Task 1
Sep 19th, 2022	light pole	4492 Whittier	Marker	4	Paint	Task 1
Sep 19th, 2022	pole	4617 Whittier	Marker	4	Paint	Task 1
Sep 19th, 2022	wall	4631 Whittier	Marker	10	Paint	Task 1
Sep 19th, 2022	wall	4631 Whittier	Paint	10	Paint	Task 1
Sep 19th, 2022	door	4784 Whittier	Paint	10	Paint	Task 1
Sep 19th, 2022	wall	4900 Whittier	Paint	10	Paint	Task 1
Sep 19th, 2022	wall	4916 Whittier	Paint	10	Paint	Task 1
Sep 19th, 2022	wall	4931 Whittier	Paint	10	Paint	Task 1
Sep 19th, 2022	wall	5100 Whittier	Paint	80	Paint	Task 1
Sep 19th, 2022	wall	5110 Whittier	Paint	60	Paint	Task 1
Sep 20th, 2022	electric box	4485 Whittier	Marker	4	Paint	Task 1
Sep 20th, 2022	newsstand	4501 Whittier	Marker	2	Paint	Task 1
Sep 20th, 2022	sign	4634 Whittier	Paint	2	Chemical	Task 1

Sep 20th, 2022	light pole	4635 Whittier	Marker	4	Paint	Task 1
Sep 20th, 2022	sign	4740 Whittier	Marker	2	Chemical	Task 1
Sep 20th, 2022	sign	4752 Whittier	Marker	2	Chemical	Task 1
Sep 20th, 2022	window	5160 Whittier	Marker	4	Chemical	Task 1
Sep 20th, 2022	wall	5176 Whittier	Paint	80	Paint	Task 1
Sep 20th, 2022	wall	5176 Whittier	Paint	10	Paint	Task 1
Sep 20th, 2022	bus shelter	5176 Whittier	Marker	6	Chemical	Task 1
Sep 21st, 2022	sign	4512 Whittier	Marker	2	Chemical	Task 1
Sep 21st, 2022	sign	4511 Whittier	Marker	2	Chemical	Task 1
Sep 21st, 2022	trash can	4525 Whittier	Marker	2	Paint	Task 1
Sep 21st, 2022	sign	4531 Whittier	Marker	2	Chemical	Task 1
Sep 21st, 2022	sign	4531 Whittier	Marker	4	Paint	Task 1
Sep 21st, 2022	bus shelter	4557 Whittier	Marker	4	Paint	Task 1
Sep 21st, 2022	sign	4634 Whittier	Paint	4	Paint	Task 1
Sep 21st, 2022	bench	4634 Whittier	Paint	4	Chemical	Task 1
Sep 21st, 2022	wall	5191 Whittier	Paint	10	Paint	Task 1
Sep 21st, 2022	bench	5191 Whittier	Paint	4	Paint	Task 1
Sep 21st, 2022	sign	5191 Whittier	Marker	4	Chemical	Task 1
Sep 21st, 2022	curb	5191 Whittier	Marker	5	Paint	Task 1
Sep 21st, 2022	light pole	5176 Whittier	Marker	4	Paint	Task 1
Sep 21st, 2022	bus shelter	5176 Whittier	Marker	4	Chemical	Task 1
Sep 22nd, 2022	pole	4617 Whittier	Marker	4	Paint	Task 1
Sep 22nd, 2022	post	4620 Whittier	Marker	4	Paint	Task 1
Sep 22nd, 2022	door	4900 Whittier	Paint	20	Paint	Task 1
Sep 22nd, 2022	sidewalk	4900 Whittier	Paint	10	Pressure Wash	Task 1
Sep 22nd, 2022	sign	4751 Whittier	Marker	2	Chemical	Task 1
Sep 22nd, 2022	wall	4776 Whittier	Marker	6	Paint	Task 1
Sep 22nd, 2022	light pole base	4777 Whittier	Paint	1	Paint	Task 1
Sep 22nd, 2022	trash can	5191 Whittier	Marker	2	Paint	Task 1
Sep 22nd, 2022	sign	5109 Whittier	Marker	2	Chemical	Task 1
Sep 23rd, 2022	light pole	Whittier - Sydn	Paint	6	Paint	Task 1
Sep 23rd, 2022	wall	Whittier - Burg	Paint	20	Paint	Task 1



<b>Sep 23rd, 2022</b>	light pole	4560 Whittier	Marker	4	Chemical	Task 1
<b>Sep 23rd, 2022</b>	bus shelter	4568 Whittier	Marker	4	Paint	Task 1
<b>Sep 23rd, 2022</b>	sign	4784 Whittier	Marker	2	Chemical	Task 1
<b>Sep 23rd, 2022</b>	sign	4840 Whittier	Paint	2	Chemical	Task 1
<b>Sep 23rd, 2022</b>	sign	4900 Whittier	Marker	2	Chemical	Task 1
<b>Sep 23rd, 2022</b>	curb	4901 Whittier	Paint	5	Paint	Task 1
<b>Sep 23rd, 2022</b>	sign	4968 Whittier	Marker	2	Chemical	Task 1
<b>Sep 26th, 2022</b>	pole	4617 Whittier	Marker	4	Paint	Task 1
<b>Sep 26th, 2022</b>	wall	4631 Whittier	Paint	10	Paint	Task 1
<b>Sep 26th, 2022</b>	wall	4634 Whittier	Paint	300	Paint	Task 1
<b>Sep 26th, 2022</b>	window	4956 Whittier	Marker	4	Chemical	Task 1
<b>Sep 26th, 2022</b>	window	4985 Whittier	Marker	4	Paint	Task 1
<b>Sep 26th, 2022</b>	wall	5076 Whittier	Paint	60	Paint	Task 1
<b>Sep 26th, 2022</b>	trash can	5191 Whittier	Paint	6	Paint	Task 1
<b>Sep 27th, 2022</b>	sidewalk	4552 Whittier	Paint	10	Pressure Wash	Task 1
<b>Sep 27th, 2022</b>	window	4552 Whittier	Marker	4	Chemical	Task 1
<b>Sep 27th, 2022</b>	curb	4552 Whittier	Marker	5	Paint	Task 1
<b>Sep 27th, 2022</b>	payphone	4569 Whittier	Paint	2	Paint	Task 1
<b>Sep 27th, 2022</b>	trash can	4585 Whittier	Marker	2	Paint	Task 1
<b>Sep 27th, 2022</b>	light pole bas	4631 Whittier	Marker	4	Paint	Task 1
<b>Sep 27th, 2022</b>	light pole	4775 Whittier	Marker	2	Paint	Task 1
<b>Sep 27th, 2022</b>	electric box	5075 Whittier	Marker	4	Paint	Task 1
<b>Sep 27th, 2022</b>	sign	5191 Whittier	Marker	2	Chemical	Task 1
<b>Sep 27th, 2022</b>	pole	5191 Whittier	Marker	4	Paint	Task 1
<b>Sep 28th, 2022</b>	pole	4617 Whittier	Marker	4	Paint	Task 1
<b>Sep 28th, 2022</b>	electric box	4700 Whittier	Marker	4	Chemical	Task 1
<b>Sep 28th, 2022</b>	curb	4710 Whittier	Paint	8	Paint	Task 1
<b>Sep 28th, 2022</b>	sidewalk	4721 Whittier	Paint	10	Pressure Wash	Task 1
<b>Sep 28th, 2022</b>	newsstand	4752 Whittier	Marker	2	Paint	Task 1
<b>Sep 28th, 2022</b>	light pole	4752 Whittier	Marker	4	Paint	Task 1
<b>Sep 28th, 2022</b>	newsstand	4828 Whittier	Marker	2	Chemical	Task 1
<b>Sep 28th, 2022</b>	bus shelter	4900 Whittier	Paint	4	Paint	Task 1

<b>Sep 28th, 2022</b>	wall	4926 Whittier	Paint	10	Paint	Task 1
<b>Sep 28th, 2022</b>	light pole	5136 Whittier	Paint	4	Chemical	Task 1
<b>Sep 28th, 2022</b>	window	5160 Whittier	Marker	4	Chemical	Task 1
<b>Sep 28th, 2022</b>	electric	5162 Whittier	Marker	2	Chemical	Task 1
<b>Sep 28th, 2022</b>	window	5166 Whittier	Marker	4	Chemical	Task 1
<b>Sep 28th, 2022</b>	wall	5176 Whittier	Marker	10	Paint	Task 1
<b>Sep 28th, 2022</b>	sign	5176 Whittier	Paint	4	Chemical	Task 1
<b>Sep 29th, 2022</b>	light pole	4615 Whittier	Marker	4	Paint	Task 1
<b>Sep 29th, 2022</b>	window	4727 Whittier	Marker	4	Chemical	Task 1
<b>Sep 29th, 2022</b>	electric box	4735 Whittier	Marker	4	Chemical	Task 1
<b>Sep 29th, 2022</b>	sign	5000 Whittier	Marker	2	Chemical	Task 1
<b>Sep 29th, 2022</b>	trash can	5028 Whittier	Marker	2	Paint	Task 1
<b>Sep 29th, 2022</b>	pole	5030 Whittier	Marker	4	Paint	Task 1
<b>Sep 29th, 2022</b>	wall	5036 Whittier	Paint	10	Paint	Task 1
<b>Sep 29th, 2022</b>	trash can	5036 Whittier	Marker	2	Paint	Task 1
<b>Sep 29th, 2022</b>	sign	5017 Whittier	Marker	2	Chemical	Task 1
<b>Sep 29th, 2022</b>	light pole	5176 Whittier	Marker	4	Paint	Task 1
<b>Sep 29th, 2022</b>	post	5176 Whittier	Marker	4	Paint	Task 1
<b>Sep 29th, 2022</b>	electric	5176 Whittier	Paint	10	Paint	Task 1
<b>Sep 29th, 2022</b>	sign	5167 Whittier	Marker	2	Chemical	Task 1
<b>Sep 29th, 2022</b>	sign	5191 Whittier	Marker	2	Chemical	Task 1
<b>Sep 30th, 2022</b>	window	4588 Whittier	Paint	8	Chemical	Task 1
<b>Sep 30th, 2022</b>	wall	4600 Whittier	Paint	10	Paint	Task 1
<b>Sep 30th, 2022</b>	sign	4600 Whittier	Marker	2	Chemical	Task 1
<b>Sep 30th, 2022</b>	window	4604 Whittier	Paint	8	Chemical	Task 1
<b>Sep 30th, 2022</b>	pole	4620 Whittier	Marker	4	Paint	Task 1
<b>Sep 30th, 2022</b>	sign	4616 Whittier	Marker	2	Chemical	Task 1
<b>Sep 30th, 2022</b>	wall	4631 Whittier	Marker	4	Paint	Task 1
<b>Sep 30th, 2022</b>	electric box	4700 Whittier	Marker	4	Paint	Task 1
<b>Sep 30th, 2022</b>	fence	4712 Whittier	Paint	160	Paint	Task 1
<b>Sep 30th, 2022</b>	light pole	4701 Whittier	Marker	4	Paint	Task 1
<b>Sep 30th, 2022</b>	door	4705 Whittier	Paint	10	Paint	Task 1

<b>Sep 30th, 2022</b>	electric box	5075 Whittier	Marker	4	Paint	Task 1
<b>Sep 30th, 2022</b>	payphone	5109 Whittier	Marker	2	Paint	Task 1
<b>Sep 30th, 2022</b>	sign	5109 Whittier	Marker	2	Chemical	Task 1
<b>Sep 30th, 2022</b>	light pole	5049 Whittier	Marker	4	Paint	Task 1
<b>Sep 30th, 2022</b>	light pole	5045 Whittier	Marker	4	Paint	Task 1
<b>Sep 1st, 2022</b>	wall	5043 Whittier	Paint	10	Paint	Task 2
<b>Sep 2nd, 2022</b>	wall	4634 Whittier	Paint	10	Paint	Task 2
<b>Sep 2nd, 2022</b>	wall	4720 Whittier	Paint	20	Paint	Task 2
<b>Sep 2nd, 2022</b>	wall	4752 Whittier	Paint	20	Paint	Task 2
<b>Sep 2nd, 2022</b>	wall	4901 Whittier	Marker	10	Paint	Task 2
<b>Sep 2nd, 2022</b>	sidewalk	4953 Whittier	Paint	20	Pressure Wash	Task 2
<b>Sep 6th, 2022</b>	electric box	4552 Whittier	Marker	4	Paint	Task 2
<b>Sep 6th, 2022</b>	wall	4560 Whittier	Paint	60	Paint	Task 2
<b>Sep 6th, 2022</b>	wall	4576 Whittier	Paint	20	Paint	Task 2
<b>Sep 6th, 2022</b>	wall	4588 Whittier	Paint	100	Paint	Task 2
<b>Sep 6th, 2022</b>	wall	4600 Whittier	Paint	20	Paint	Task 2
<b>Sep 6th, 2022</b>	wall	4770 Whittier	Paint	300	Paint	Task 2
<b>Sep 6th, 2022</b>	light pole	4770 Whittier	Paint	6	Paint	Task 2
<b>Sep 6th, 2022</b>	wall	4982 Whittier	Paint	160	Paint	Task 2
<b>Sep 7th, 2022</b>	wall	5030 Whittier	Paint	10	Paint	Task 2
<b>Sep 7th, 2022</b>	sidewalk	5166 Whittier	Paint	30	Pressure Wash	Task 2
<b>Sep 7th, 2022</b>	wall	5176 Whittier	Paint	20	Paint	Task 2
<b>Sep 8th, 2022</b>	wall	4946 Whittier	Paint	60	Paint	Task 2
<b>Sep 8th, 2022</b>	box	5035 Whittier	Marker	4	Paint	Task 2
<b>Sep 8th, 2022</b>	door	5160 Whittier	Paint	10	Paint	Task 2
<b>Sep 8th, 2022</b>	sign	5160 Whittier	Marker	2	Chemical	Task 2
<b>Sep 9th, 2022</b>	sidewalk	4601 Whittier	Paint	20	Pressure Wash	Task 2
<b>Sep 9th, 2022</b>	wall	4900 Whittier	Paint	20	Paint	Task 2
<b>Sep 9th, 2022</b>	wall	4953 Whittier	Paint	30	Paint	Task 2
<b>Sep 12th, 2022</b>	sidewalk	4529 Whittier	Paint	10	Pressure Wash	Task 2

Sep 12th, 2022	light pole	4529 Whittier	Marker	4	Paint	Task 2
Sep 12th, 2022	payphone	4529 Whittier	Marker	2	Paint	Task 2
Sep 12th, 2022	wall	4560 Whittier	Paint	20	Paint	Task 2
Sep 12th, 2022	door	4725 Whittier	Marker	4	Paint	Task 2
Sep 12th, 2022	electric box	4735 Whittier	Paint	4	Paint	Task 2
Sep 12th, 2022	curb	4735 Whittier	Paint	10	Paint	Task 2
Sep 12th, 2022	wall	4800 Whittier	Paint	60	Paint	Task 2
Sep 12th, 2022	wall	4900 Whittier	Paint	200	Paint	Task 2
Sep 14th, 2022	wall	4560 Whittier	Paint	200	Paint	Task 2
Sep 14th, 2022	door	4901 Whittier	Paint	4	Paint	Task 2
Sep 14th, 2022	wall	4946 Whittier	Paint	6	Paint	Task 2
Sep 14th, 2022	wall	4946 Whittier	Paint	10	Pressure Wash	Task 2
Sep 14th, 2022	wall	5030 Whittier	Paint	20	Paint	Task 2
Sep 14th, 2022	wall	5040 Whittier	Paint	20	Paint	Task 2
Sep 15th, 2022	wall	4585 Whittier	Paint	10	Paint	Task 2
Sep 15th, 2022	sign	4585 Whittier	Marker	2	Chemical	Task 2
Sep 15th, 2022	fire hydrant	4601 Whittier	Marker	2	Paint	Task 2
Sep 15th, 2022	curb	4601 Whittier	Marker	4	Paint	Task 2
Sep 16th, 2022	sign	4751 Whittier	Paint	2	Chemical	Task 2
Sep 19th, 2022	wall	4720 Whittier	Paint	40	Paint	Task 2
Sep 19th, 2022	wall	4752 Whittier	Paint	20	Paint	Task 2
Sep 19th, 2022	wall	4770 Whittier	Paint	20	Paint	Task 2
Sep 19th, 2022	wall	4784 Whittier	Paint	40	Paint	Task 2
Sep 19th, 2022	wall	4717 Whittier	Paint	60	Paint	Task 2
Sep 19th, 2022	wall	4771 Whittier	Paint	60	Paint	Task 2
Sep 20th, 2022	door	4552 Whittier	Marker	4	Paint	Task 2
Sep 20th, 2022	post	4552 Whittier	Marker	2	Paint	Task 2
Sep 20th, 2022	wall	4560 Whittier	Marker	10	Paint	Task 2
Sep 20th, 2022	fire hydrant	4560 Whittier	Marker	2	Paint	Task 2
Sep 20th, 2022	power pole	4560 Whittier	Paint	4	Paint	Task 2
Sep 20th, 2022	door	4576 Whittier	Marker	10	Paint	Task 2
Sep 20th, 2022	wall	4635 Whittier	Paint	30	Paint	Task 2

Sep 21st, 2022	trash can	4492 Whittier	Paint	4	Paint	Task 2
Sep 21st, 2022	fence	5136 Whittier	Marker	4	Paint	Task 2
Sep 22nd, 2022	wall	4752 Whittier	Paint	100	Paint	Task 2
Sep 22nd, 2022	wall	4774 Whittier	Paint	160	Paint	Task 2
Sep 22nd, 2022	wall	4784 Whittier	Paint	160	Paint	Task 2
Sep 22nd, 2022	wall	4800 Whittier	Paint	80	Paint	Task 2
Sep 22nd, 2022	door	4901 Whittier	Marker	4	Paint	Task 2
Sep 22nd, 2022	wall	5109 Whittier	Paint	30	Paint	Task 2
Sep 22nd, 2022	curb	5109 Whittier	Paint	4	Paint	Task 2
Sep 22nd, 2022	curb	5117 Whittier	Paint	6	Paint	Task 2
Sep 23rd, 2022	wall	4552 Whittier	Paint	20	Paint	Task 2
Sep 23rd, 2022	fence	4525 Whittier	Paint	4	Paint	Task 2
Sep 23rd, 2022	wall	4900 Whittier	Paint	10	Paint	Task 2
Sep 23rd, 2022	wall	5017 Whittier	Paint	100	Paint	Task 2
Sep 26th, 2022	wall	4465 Whittier	Paint	20	Paint	Task 2
Sep 26th, 2022	wall	4701 Whittier	Paint	60	Paint	Task 2
Sep 26th, 2022	wall	4701 Whittier	Paint	10	Paint	Task 2
Sep 26th, 2022	wall	4752 Whittier	Paint	100	Paint	Task 2
Sep 26th, 2022	wall	4768 Whittier	Paint	20	Paint	Task 2
Sep 26th, 2022	wall	4784 Whittier	Paint	100	Paint	Task 2
Sep 26th, 2022	wall	4901 Whittier	Paint	20	Pressure Wash	Task 2
Sep 26th, 2022	wall	4953 Whittier	Paint	20	Paint	Task 2
Sep 26th, 2022	wall	4946 Whittier	Paint	140	Paint	Task 2
Sep 26th, 2022	wall	4946 Whittier	Paint	30	Pressure Wash	Task 2
Sep 26th, 2022	post	5076 Whittier	Marker	4	Paint	Task 2
Sep 26th, 2022	wall	5191 Whittier	Paint	40	Paint	Task 2
Sep 26th, 2022	pole	5191 Whittier	Marker	4	Paint	Task 2
Sep 27th, 2022	wall	4751 Whittier	Paint	20	Paint	Task 2
Sep 27th, 2022	curb	4751 Whittier	Marker	5	Paint	Task 2
Sep 27th, 2022	curb	4840 Whittier	Paint	5	Paint	Task 2
Sep 27th, 2022	curb	4900 Whittier	Paint	5	Paint	Task 2
Sep 27th, 2022	wall	4982 Whittier	Paint	140	Paint	Task 2

<b>Sep 27th, 2022</b>	electric box	5165 Whittier	Paint	6	Paint	Task 2
<b>Sep 27th, 2022</b>	door	5165 Whittier	Paint	20	Paint	Task 2
<b>Sep 27th, 2022</b>	door	5167 Whittier	Paint	10	Paint	Task 2
<b>Sep 28th, 2022</b>	wall	5160 Whittier	Paint	10	Paint	Task 2
<b>Sep 29th, 2022</b>	wall	5017 Whittier	Paint	100	Paint	Task 2
<b>Sep 29th, 2022</b>	wall	5176 Whittier	Paint	10	Paint	Task 2
<b>Sep 30th, 2022</b>	wall	4588 Whittier	Paint	20	Paint	Task 2
<b>Sep 30th, 2022</b>	wall	4600 Whittier	Paint	10	Paint	Task 2
<b>Sep 30th, 2022</b>	sidewalk	4634 Whittier	Paint	20	Pressure Wash	Task 2
<b>Sep 30th, 2022</b>	sidewalk	4700 Whittier	Paint	10	Pressure Wash	Task 2

**Los Angeles County Department of Public Works**  
**Monthly Tracking Report for Board Approved Contracts**

Contractor Name: **WOODS MAINTENANCE SERVICES, Inc.**Contract No.: **78955**ACES No.: **23-439**Term: **July 1, 2022 - May 31, 2023**

Service: Whittier Boulevard Enhanced Maintenance Services

Encumbered (Budgeted) Amount: **\$ 636,900.00**

Month	Task Area 1 R30884020	Task Area 2 R30884020	Task Area 3 X910000726	Task Area 4 X210001042	Total Paid Amount	Remaining Balance	% of Remaining Balance	Date Received:	Monthly Invoice No.*	Comments:
JULY	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$579,000.00	91%	8/1/2022	15536	
AUGUST	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$521,100.00	82%	9/1/2022	15593	
AUGUST			\$ 7,751.72						ROPE LIGHTS	ACES 23-724
SEPTEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$463,450.00	73%	10/4/2022	15648	
<b>Total:</b>	<b>\$126,000.00</b>	<b>\$ 45,000.00</b>	<b>\$ 9,701.72</b>	<b>\$ 500.00</b>	<b>\$ 173,450.00</b>	<b>\$0.00</b>	0%			

**Woods Maintenance Services, Inc.**  
**dba Graffiti Control Systems**  
 7250 Coldwater Canyon Avenue  
 North Hollywood, CA 91605  
 +1 8187642515



# INVOICE

## BILL TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

**INVOICE # 15693**

**DATE 11/01/2022**

**DUE DATE 12/01/2022**

**TERMS Net 30**

## PROPERTY LOCATION

Whittier Enhanced Maintenance L Rockett

## CONTRACT ADMIN

## CONTRACT/PO NUMBER

78955

DESCRIPTION	QTY/HRS	RATE	AMOUNT
October 2022: Task 1	1	42,000.00	42,000.00
October 2022: Task 2	1	15,000.00	15,000.00
October 2022: Task 3a	1	650.00	650.00
Task 3b, 3c, 4 shall be billed in the month the work takes place.			

SUBTOTAL 57,650.00

TAX 0.00

TOTAL 57,650.00

BALANCE DUE **\$57,650.00**

ACES 23-439

FUND/UNIT	PROJECT NO	TASK ORDER	OBJ.	APPROVED AMOUNT
B03/48600	R30884020	A092	5316	\$42,000.00
B03/48600	R30884020	A092	5316	\$15,000.00
B03/48600	X910000726	A092	5316	\$650.00

Digital Signature Box

We appreciate your business!



**Los Angeles County Department of Public Works**  
**Monthly Tracking Report for Board Approved Contracts**

Contractor Name: **WOODS MAINTENANCE SERVICES, Inc.**Contract No.: **78955**ACES No.: **23-439**Term: **July 1, 2022 - May 31, 2023**

Service: Whittier Boulevard Enhanced Maintenance Services

Encumbered (Budgeted) Amount: **\$ 636,900.00**

Month	Task Area 1 R30884020	Task Area 2 R30884020	Task Area 3 X910000726	Task Area 4 X210001042	Total Paid Amount	Remaining Balance	% of Remaining Balance	Date Received:	Monthly Invoice No.*	Comments:
JULY	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$579,000.00	91%	8/1/2022	15536	
AUGUST	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$521,100.00	82%	9/1/2022	15593	
AUGUST			\$ 7,751.72						ROPE LIGHTS	ACES 23-724
SEPTEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$463,450.00	73%	10/4/2022	15648	
OCTOBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$405,800.00	64%	11/1/2022	15693	
<b>Total:</b>	<b>\$168,000.00</b>	<b>\$ 60,000.00</b>	<b>\$10,351.72</b>	<b>\$ 500.00</b>	<b>\$ 231,100.00</b>	<b>\$0.00</b>	0%			

**Woods Maintenance Services, Inc.**  
**dba Graffiti Control Systems**  
 7250 Coldwater Canyon Avenue  
 North Hollywood, CA 91605  
 +1 8187642515



## INVOICE

### BILL TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

**INVOICE # 15760**

**DATE 12/02/2022**

**DUE DATE 01/01/2023**

**TERMS Net 30**

### PROPERTY LOCATION

Whittier Enhanced Maintenance L Rockett

### CONTRACT ADMIN

### CONTRACT/PO NUMBER

78955

DESCRIPTION	QTY/HR	RATE	AMOUNT
November 2022: Task 1	1	42,000.00	42,000.00
November 2022: Task 2	1	15,000.00	15,000.00
November 2022: Task 3a	1	650.00	650.00
Task 3b, 3c, 4 shall be billed in the month the work takes place.			

ACES 23-439

FUND/UNIT	PROJECT NO	TASK ORDER	OBJ.	APPROVED AMOUNT		
B03/48600	R30884020	A092	5316	\$42,000.00	SUBTOTAL	57,650.00
B03/48600	R30884020	A092	5316	\$15,000.00	TAX	0.00
B03/48600	X910000726	A092	5316	\$650.00	TOTAL	57,650.00
					BALANCE DUE	<b>\$57,650.00</b>

Digital Signature Box

We appreciate your business!

Date	Location	Address	Size	Method of Removal	Task Type
Nov 1st, 2022	light pole	4701 Whittier	4	Paint	Task 1
Nov 1st, 2022	bus shelter	4701 Whittier	4	Chemical	Task 1
Nov 1st, 2022	door	4765 Whittier	20	Paint	Task 1
Nov 1st, 2022	door	5001 Whittier	30	Paint	Task 1
Nov 1st, 2022	wall	5009 Whittier	10	Paint	Task 1
Nov 1st, 2022	wall	5009 Whittier	60	Paint	Task 1
Nov 1st, 2022	wall	5017 Whittier	10	Paint	Task 1
Nov 1st, 2022	do	5018 Whittier	10	Paint	Task 1
Nov 1st, 2022	electric box	5075 Whittier	4	Paint	Task 1
Nov 1st, 2022	electric box	5162 Whittier	4	Chemical	Task 1
Nov 1st, 2022	wall	5176 Whittier	10	Paint	Task 1
Nov 2nd, 2022	bus shelter	4557 Whittier	4	Paint	Task 1
Nov 2nd, 2022	electric box	4559 Whittier	4	Chemical	Task 1
Nov 2nd, 2022	trash can	4561 Whittier	2	Paint	Task 1
Nov 2nd, 2022	payphone	4567 Whittier	2	Paint	Task 1
Nov 2nd, 2022	sidewalk	5045 Whittier	10	Pressure Wash	Task 1
Nov 2nd, 2022	wall	5049 Whittier	10	Paint	Task 1
Nov 2nd, 2022	newsstand	5109 Whittier	2	Chemical	Task 1
Nov 2nd, 2022	payphone	5109 Whittier	2	Paint	Task 1
Nov 2nd, 2022	sign	5191 Whittier	2	Chemical	Task 1
Nov 2nd, 2022	wall	5191 Whittier	10	Paint	Task 1
Nov 3rd, 2022	light pole	4500 Whittier	4	Paint	Task 1
Nov 3rd, 2022	door	4512 Whittier	20	Paint	Task 1
Nov 3rd, 2022	newsstand	4514 Whittier	2	Paint	Task 1
Nov 3rd, 2022	wall	4552 Whittier	10	Chemical	Task 1
Nov 3rd, 2022	light pole	4560 Whittier	4	Paint	Task 1
Nov 4th, 2022	trash can	4634 Whittier	2	Paint	Task 1
Nov 4th, 2022	electric box	4634 Whittier	4	Chemical	Task 1
Nov 4th, 2022	trash can	4734 Whittier	2	Paint	Task 1
Nov 4th, 2022	light pole	4730 Whittier	2	Paint	Task 1
Nov 4th, 2022	sidewalk	4730 Whittier	20	Pressure Wash	Task 1
Nov 4th, 2022	sidewalk	4771 Whittier	10	Pressure Wash	Task 1
Nov 4th, 2022	electric box	4781 Whittier	4	Chemical	Task 1
Nov 4th, 2022	light pole	4800 Whittier	4	Paint	Task 1
Nov 4th, 2022	door	4832 Whittier	20	Chemical	Task 1
Nov 4th, 2022	window	4985 Whittier	10	Paint	Task 1
Nov 4th, 2022	door	5018 Whittier	10	Paint	Task 1
Nov 4th, 2022	trash can	5017 Whittier	2	Paint	Task 1
Nov 7th, 2022	light pole	4730 Whittier	4	Paint	Task 1
Nov 7th, 2022	wall	4572 Whittier	160	Paint	Task 1
Nov 7th, 2022	wall	4956 Whittier	20	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Nov 7th, 2022	door	4968 Whittier	20	Paint	Task 1
Nov 7th, 2022	wall	4975 Whittier	30	Paint	Task 1
Nov 7th, 2022	wall	5018 Whittier	20	Paint	Task 1
Nov 7th, 2022	wall	5045 Whittier	20	Paint	Task 1
Nov 7th, 2022	wall	5076 Whittier	30	Paint	Task 1
Nov 7th, 2022	way	5110 Whittier	100	Paint	Task 1
Nov 7th, 2022	window	5160 Whittier	10	Chemical	Task 1
Nov 7th, 2022	electric box	5162 Whittier	4	Chemical	Task 1
Nov 8th, 2022	electric box	4781 Whittier	4	Chemical	Task 1
Nov 8th, 2022	sidewalk	5018 Whittier	10	Pressure Wash	Task 1
Nov 8th, 2022	wall	5076 Whittier	10	Paint	Task 1
Nov 8th, 2022	wall	5110 Whittier	160	Paint	Task 1
Nov 8th, 2022	electric box	5176 Whittier	4	Paint	Task 1
Nov 9th, 2022	wall	4701 Whittier	4	Paint	Task 1
Nov 9th, 2022	sign	4701 Whittier	2	Chemical	Task 1
Nov 9th, 2022	sidewalk	4728 Whittier	20	Pressure Wash	Task 1
Nov 9th, 2022	wall	4917 Whittier	4	Paint	Task 1
Nov 9th, 2022	wall	4931 Whittier	4	Paint	Task 1
Nov 9th, 2022	door	4970 Whittier	30	Paint	Task 1
Nov 9th, 2022	window	4985 Whittier	10	Paint	Task 1
Nov 9th, 2022	wall	4997 Whittier	4	Paint	Task 1
Nov 9th, 2022	sidewalk	4997 Whittier	20	Pressure Wash	Task 1
Nov 9th, 2022	sidewalk	5000 Whittier	10	Pressure Wash	Task 1
Nov 9th, 2022	light pole base	5036 Whittier	4	Paint	Task 1
Nov 9th, 2022	wall	5068 Whittier	10	Paint	Task 1
Nov 9th, 2022	light pole	5068 Whittier	4	Paint	Task 1
Nov 9th, 2022	payphone	5076 Whittier	2	Paint	Task 1
Nov 9th, 2022	sidewalk	5109 Whittier	10	Pressure Wash	Task 1
Nov 9th, 2022	sidewalk	5127 Whittier	10	Pressure Wash	Task 1
Nov 9th, 2022	sidewalk	5143 Whittier	10	Pressure Wash	Task 1
Nov 10th, 2022	door	4900 Whittier	60	Paint	Task 1
Nov 10th, 2022	wall	4952 Whittier	10	Paint	Task 1
Nov 10th, 2022	wall	4956 Whittier	10	Paint	Task 1
Nov 10th, 2022	sidewalk	4962 Whittier	10	Pressure Wash	Task 1
Nov 10th, 2022	wall	5045 Whittier	10	Paint	Task 1
Nov 10th, 2022	wall	5009 Whittier	10	Paint	Task 1
Nov 10th, 2022	top wall	4985 Whittier	20	Paint	Task 1
Nov 10th, 2022	light pole	5047 Whittier	4	Paint	Task 1
Nov 14th, 2022	wall	Whittier / Burger	20	Paint	Task 1
Nov 14th, 2022	wall	4634 Whittier	100	Paint	Task 1
Nov 14th, 2022	wall	4635 Whittier	140	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Nov 14th, 2022	sign	4752 Whittier	2	Chemical	Task 1
Nov 14th, 2022	newsstand	4831 Whittier	2	Chemical	Task 1
Nov 14th, 2022	electric box	4835 Whittier	4	Chemical	Task 1
Nov 14th, 2022	wall	5009 Whittier	10	Paint	Task 1
Nov 14th, 2022	wall	5041 Whittier	10	Paint	Task 1
Nov 14th, 2022	sidewalk	5055 Whittier	20	Pressure Wash	Task 1
Nov 14th, 2022	wall	5055 Whittier	20	Paint	Task 1
Nov 14th, 2022	wall	5010 Whittier	40	Paint	Task 1
Nov 15th, 2022	sidewalk	4600 Whittier	10	Pressure Wash	Task 1
Nov 15th, 2022	light pole base	4614 Whittier	4	Paint	Task 1
Nov 15th, 2022	sign	4634 Whittier	4	Paint	Task 1
Nov 15th, 2022	electric box	4634 Whittier	4	Chemical	Task 1
Nov 15th, 2022	sidewalk	4751 Whittier	10	Pressure Wash	Task 1
Nov 15th, 2022	planter	4757 Whittier	4	Paint	Task 1
Nov 15th, 2022	electric box	4781 Whittier	4	Chemical	Task 1
Nov 15th, 2022	electric box	4800 Whittier	4	Paint	Task 1
Nov 15th, 2022	sidewalk	4800 Whittier	10	Pressure Wash	Task 1
Nov 15th, 2022	wall	5191 Whittier	10	Paint	Task 1
Nov 15th, 2022	pole	5191 Whittier	4	Paint	Task 1
Nov 15th, 2022	newsstand	5176 Whittier	2	Paint	Task 1
Nov 16th, 2022	bus shelter	4485 Whittier	4	Paint	Task 1
Nov 16th, 2022	electric box	4485 Whittier	4	Paint	Task 1
Nov 16th, 2022	electric box	4700 Whittier	4	Chemical	Task 1
Nov 16th, 2022	bus shelter	4710 Whittier	4	Paint	Task 1
Nov 16th, 2022	electric box	4735 Whittier	4	Chemical	Task 1
Nov 16th, 2022	wall	4752 Whittier	60	Paint	Task 1
Nov 16th, 2022	sign	4752 Whittier	2	Chemical	Task 1
Nov 16th, 2022	electric box	4781 Whittier	4	Chemical	Task 1
Nov 16th, 2022	electric box	4835 Whittier	4	Chemical	Task 1
Nov 16th, 2022	wall	5018 Whittier	40	Paint	Task 1
Nov 16th, 2022	electric box	5057 Whittier	4	Chemical	Task 1
Nov 16th, 2022	wall	5160 Whittier	40	Paint	Task 1
Nov 16th, 2022	wall	5176 Whittier	10	Paint	Task 1
Nov 16th, 2022	bus shelter	5176 Whittier	4	Chemical	Task 1
Nov 17th, 2022	window	4501 Whittier	6	Chemical	Task 1
Nov 17th, 2022	door	4540 Whittier	10	Paint	Task 1
Nov 17th, 2022	sign	4614 Whittier	2	Chemical	Task 1
Nov 17th, 2022	pole	Whittier / Atlantic	4	Paint	Task 1
Nov 17th, 2022	wall	5191 Whittier	20	Paint	Task 1
Nov 17th, 2022	sign	5191 Whittier	2	Chemical	Task 1
Nov 17th, 2022	light pole	5191 Whittier	4	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Nov 17th, 2022	wall	5165 Whittier	10	Paint	Task 1
Nov 17th, 2022	light pole	5176 Whittier	4	Paint	Task 1
Nov 18th, 2022	sidewalk	4584 Whittier	60	Pressure Wash	Task 1
Nov 18th, 2022	bench	4588 Whittier	4	Paint	Task 1
Nov 18th, 2022	door	4901 Whittier	40	Paint	Task 1
Nov 18th, 2022	payphone	4901 Whittier	2	Paint	Task 1
Nov 18th, 2022	sign	4901 Whittier	2	Chemical	Task 1
Nov 18th, 2022	wall	5076 Whittier	100	Paint	Task 1
Nov 18th, 2022	wall	5109 Whittier	40	Paint	Task 1
Nov 18th, 2022	wall	5109 Whittier	10	Paint	Task 1
Nov 18th, 2022	sidewalk	5109 Whittier	10	Pressure Wash	Task 1
Nov 18th, 2022	window	5118 Whittier	4	Chemical	Task 1
Nov 21st, 2022	sidewalk	4700 Whittier	10	Pressure Wash	Task 1
Nov 21st, 2022	wall	4712 Whittier	300	Paint	Task 1
Nov 21st, 2022	wall	4752 Whittier	300	Paint	Task 1
Nov 21st, 2022	wall	4916 Whittier	10	Paint	Task 1
Nov 21st, 2022	wall	4968 Whittier	60	Paint	Task 1
Nov 21st, 2022	door	4970 Whittier	60	Paint	Task 1
Nov 21st, 2022	wall	5017 Whittier	60	Paint	Task 1
Nov 21st, 2022	wall	5047 Whittier	20	Paint	Task 1
Nov 22nd, 2022	payphone	4465 Whittier	2	Paint	Task 1
Nov 22nd, 2022	wall	Whittier / Burger	20	Paint	Task 1
Nov 22nd, 2022	wall	5127 Whittier	160	Paint	Task 1
Nov 22nd, 2022	curb	5160 Whittier	5	Paint	Task 1
Nov 23rd, 2022	wall	5009 Whittier	10	Paint	Task 1
Nov 23rd, 2022	door	5055 Whittier	40	Paint	Task 1
Nov 23rd, 2022	wall	5191 Whittier	100	Paint	Task 1
Nov 23rd, 2022	newsstand	5191 Whittier	2	Chemical	Task 1
Nov 23rd, 2022	wall	5191 Whittier	10	Paint	Task 1
Nov 23rd, 2022	sidewalk	5191 Whittier	10	Pressure Wash	Task 1
Nov 23rd, 2022	electric box	4700 Whittier	4	Chemical	Task 1
Nov 23rd, 2022	light pole	4700 Whittier	4	Paint	Task 1
Nov 28th, 2022	wall	4541 Whittier	10	Chemical	Task 1
Nov 28th, 2022	wall	4547 Whittier	20	Paint	Task 1
Nov 28th, 2022	sign	4549 Whittier	2	Chemical	Task 1
Nov 28th, 2022	electric box	4555 Whittier	4	Chemical	Task 1
Nov 28th, 2022	electric box	4800 Whittier	6	Chemical	Task 1
Nov 28th, 2022	door	4901 Whittier	30	Paint	Task 1
Nov 28th, 2022	door	5068 Whittier	40	Paint	Task 1
Nov 28th, 2022	wall	5076 Whittier	20	Paint	Task 1
Nov 28th, 2022	window	5160 Whittier	10	Chemical	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Nov 28th, 2022	electric box	5162 Whittier	4	Chemical	Task 1
Nov 28th, 2022	window	5166 Whittier	4	Chemical	Task 1
Nov 29th, 2022	wall	4485 Whittier	160	Paint	Task 1
Nov 29th, 2022	payphone	4567 Whittier	2	Paint	Task 1
Nov 29th, 2022	sidewalk	5191 Whittier	10	Pressure Wash	Task 1
Nov 29th, 2022	pole	5191 Whittier	4	Paint	Task 1
Nov 29th, 2022	light pole	5191 Whittier	4	Paint	Task 1
Nov 29th, 2022	newsstand	5176 Whittier	2	Chemical	Task 1
Nov 29th, 2022	light pole	5176 Whittier	4	Paint	Task 1
Nov 29th, 2022	window	5136 Whittier	4	Chemical	Task 1
Nov 29th, 2022	sign	5166 Whittier	2	Chemical	Task 1
Nov 30th, 2022	light pole	4401 Whittier	4	Paint	Task 1
Nov 30th, 2022	door	4429 Whittier	2	Paint	Task 1
Nov 30th, 2022	light pole	4501 Whittier	4	Paint	Task 1
Nov 30th, 2022	window	4511 Whittier	4	Chemical	Task 1
Nov 30th, 2022	bench	4511 Whittier	4	Paint	Task 1
Nov 30th, 2022	wall	4525 Whittier	4	Paint	Task 1
Nov 30th, 2022	sidewalk	4605 Whittier	10	Pressure Wash	Task 1
Nov 30th, 2022	wall	4631 Whittier	4	Paint	Task 1
Nov 30th, 2022	sign	4631 Whittier	2	Chemical	Task 1
Nov 30th, 2022	door	4633 Whittier	2	Paint	Task 1
Nov 30th, 2022	light pole	4635 Whittier	4	Paint	Task 1
Nov 30th, 2022	light pole	4614 Whittier	4	Paint	Task 1
Nov 30th, 2022	light pole base	4620 Whittier	4	Paint	Task 1
Nov 30th, 2022	sidewalk	4780 Whittier	10	Pressure Wash	Task 1
Nov 30th, 2022	wall	5041 Whittier	10	Paint	Task 1
Nov 30th, 2022	pole	5017 Whittier	4	Paint	Task 1
Nov 30th, 2022	payphone	5143 Whittier	2	Paint	Task 1
Nov 30th, 2022	sign	5151 Whittier	4	Chemical	Task 1
Nov 1st, 2022	wall	4953 Whittier	20	Paint	Task 2
Nov 1st, 2022	electric box	4953 Whittier	4	Paint	Task 2
Nov 1st, 2022	wall	4985 Whittier	80	Paint	Task 2
Nov 1st, 2022	electric box	5065 Whittier	6	Paint	Task 2
Nov 1st, 2022	wall	5191 Whittier	20	Paint	Task 2
Nov 1st, 2022	door	5167 Whittier	30	Paint	Task 2
Nov 2nd, 2022	wall	4953 Whittier	10	Paint	Task 2
Nov 2nd, 2022	wall	5176 Whittier	10	Paint	Task 2
Nov 4th, 2022	wall	4585 Whittier	40	Paint	Task 2
Nov 4th, 2022	fire hydrant	4601 Whittier	2	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Nov 4th, 2022	wall	4635 Whittier	20	Paint	Task 2
Nov 4th, 2022	wall	4777 Whittier	60	Paint	Task 2
Nov 4th, 2022	wall	4840 Whittier	20	Paint	Task 2
Nov 4th, 2022	wall	4975 Whittier	20	Paint	Task 2
Nov 7th, 2022	wall	4752 Whittier	300	Paint	Task 2
Nov 7th, 2022	light pole	4752 Whittier	6	Paint	Task 2
Nov 7th, 2022	wall	4768 Whittier	160	Paint	Task 2
Nov 7th, 2022	wall	4768 Whittier	300	Paint	Task 2
Nov 7th, 2022	wall	4770 Whittier	300	Paint	Task 2
Nov 7th, 2022	light pole	4770 Whittier	6	Paint	Task 2
Nov 7th, 2022	wall	4774 Whittier	300	Paint	Task 2
Nov 7th, 2022	wall	4784 Whittier	120	Paint	Task 2
Nov 7th, 2022	wall	4901 Whittier	20	Paint	Task 2
Nov 7th, 2022	wall	4953 Whittier	20	Paint	Task 2
Nov 7th, 2022	wall	4946 Whittier	60	Paint	Task 2
Nov 7th, 2022	wall	5036 Whittier	20	Paint	Task 2
Nov 7th, 2022	wall	5136 Whittier	100	Paint	Task 2
Nov 7th, 2022	wall	5109 Whittier	100	Paint	Task 2
Nov 7th, 2022	wall	5117 Whittier	60	Paint	Task 2
Nov 8th, 2022	wall	4465 Whittier	20	Paint	Task 2
Nov 8th, 2022	curb	4465 Whittier	6	Pressure Wash	Task 2
Nov 8th, 2022	wall	4840 Whittier	10	Paint	Task 2
Nov 8th, 2022	way	4840 Whittier	30	Paint	Task 2
Nov 8th, 2022	wall	4922 Whittier	10	Paint	Task 2
Nov 8th, 2022	wall	5068 Whittier	10	Paint	Task 2
Nov 8th, 2022	sidewalk	5076 Whittier	20	Pressure Wash	Task 2
Nov 8th, 2022	fence	5176 Whittier	140	Paint	Task 2
Nov 8th, 2022	light pole	5176 Whittier	5	Paint	Task 2
Nov 8th, 2022	wall	5191 Whittier	60	Paint	Task 2
Nov 8th, 2022	wall	5191 Whittier	30	Paint	Task 2
Nov 9th, 2022	wall	4975 Whittier	60	Paint	Task 2
Nov 9th, 2022	sidewalk	4975 Whittier	20	Pressure Wash	Task 2
Nov 9th, 2022	wall	5191 Whittier	10	Paint	Task 2
Nov 14th, 2022	wall	4567 Whittier	60	Paint	Task 2
Nov 14th, 2022	wall	4600 Whittier	100	Paint	Task 2
Nov 14th, 2022	wall	4768 Whittier	100	Paint	Task 2
Nov 15th, 2022	metal container	4540 Whittier	200	Paint	Task 2
Nov 15th, 2022	wall	4620 Whittier	10	Paint	Task 2
Nov 15th, 2022	wall	4701 Whittier	10	Paint	Task 2
Nov 15th, 2022	wall	4701 Whittier	30	Paint	Task 2
Nov 15th, 2022	wall	4735 Whittier	30	Paint	Task 2



Date	Location	Address	Size	Method of Removal	Task Type
Nov 15th, 2022	wall	4751 Whittier	20	Paint	Task 2
Nov 15th, 2022	sign	4752 Whittier	2	Chemical	Task 2
Nov 15th, 2022	trash can	4768 Whittier	4	Paint	Task 2
Nov 15th, 2022	electric box	5160 Whittier	4	Paint	Task 2
Nov 15th, 2022	door	5160 Whittier	10	Paint	Task 2
Nov 16th, 2022	wall	4953 Whittier	40	Paint	Task 2
Nov 16th, 2022	wall	4982 Whittier	40	Paint	Task 2
Nov 16th, 2022	door	5058 Whittier	100	Paint	Task 2
Nov 16th, 2022	electric box	5068 Whittier	10	Paint	Task 2
Nov 16th, 2022	asphalt	5068 Whittier	10	Paint	Task 2
Nov 17th, 2022	wall	4540 Whittier	30	Paint	Task 2
Nov 17th, 2022	wall	4531 Whittier	100	Paint	Task 2
Nov 17th, 2022	wall	4588 Whittier	20	Paint	Task 2
Nov 17th, 2022	wall	4601 Whittier	60	Paint	Task 2
Nov 18th, 2022	wall	4560 Whittier	40	Paint	Task 2
Nov 18th, 2022	wall	4620 Whittier	20	Paint	Task 2
Nov 18th, 2022	wall	4634 Whittier	10	Paint	Task 2
Nov 18th, 2022	wall	4785 Whittier	20	Paint	Task 2
Nov 18th, 2022	wall	4840 Whittier	20	Paint	Task 2
Nov 18th, 2022	wall	5036 Whittier	10	Paint	Task 2
Nov 18th, 2022	wall	5040 Whittier	40	Paint	Task 2
Nov 18th, 2022	asphalt	5040 Whittier	10	Paint	Task 2
Nov 18th, 2022	wall	5117 Whittier	40	Paint	Task 2
Nov 18th, 2022	wall	5136 Whittier	40	Paint	Task 2
Nov 21st, 2022	wall	4620 Whittier	20	Paint	Task 2
Nov 21st, 2022	wall	4634 Whittier	30	Paint	Task 2
Nov 21st, 2022	wall	4735 Whittier	20	Paint	Task 2
Nov 21st, 2022	electric box	4735 Whittier	4	Paint	Task 2
Nov 21st, 2022	wall	4751 Whittier	80	Paint	Task 2
Nov 21st, 2022	wall	4770 Whittier	300	Paint	Task 2
Nov 21st, 2022	wall	4784 Whittier	400	Paint	Task 2
Nov 21st, 2022	wall	4835 Whittier	20	Paint	Task 2
Nov 21st, 2022	wall	4901 Whittier	20	Pressure Wash	Task 2
Nov 21st, 2022	wa	4953 Whittier	20	Paint	Task 2
Nov 21st, 2022	wall	5043 Whittier	20	Pressure Wash	Task 2
Nov 21st, 2022	wall	5043 Whittier	10	Paint	Task 2
Nov 21st, 2022	wall	5045 Whittier	10	Paint	Task 2
Nov 21st, 2022	wall	5049 Whittier	20	Paint	Task 2
Nov 21st, 2022	wall	5055 Whittier	20	Paint	Task 2
Nov 21st, 2022	wall	5036 Whittier	20	Paint	Task 2
Nov 22nd, 2022	sidewalk	4735 Whittier	10	Pressure Wash	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Nov 22nd, 2022	wall	4785 Whittier	10	Paint	Task 2
Nov 22nd, 2022	wall	4801 Whittier	20	Paint	Task 2
Nov 22nd, 2022	door	4815 Whittier	20	Paint	Task 2
Nov 22nd, 2022	wall	4953 Whittier	200	Paint	Task 2
Nov 22nd, 2022	wall	5040 Whittier	40	Paint	Task 2
Nov 22nd, 2022	wall	5068 Whittier	100	Paint	Task 2
Nov 22nd, 2022	fence	5143 Whittier	10	Paint	Task 2
Nov 22nd, 2022	asphalt alley side	5143 Whittier	20	Pressure Wash	Task 2
Nov 22nd, 2022	wall	5151 Whittier	10	Paint	Task 2
Nov 22nd, 2022	power pole	5151 Whittier	6	Paint	Task 2
Nov 22nd, 2022	power pole	5191 Whittier	4	Paint	Task 2
Nov 22nd, 2022	wall	5191 Whittier	10	Paint	Task 2
Nov 22nd, 2022	wall	5191 Whittier	10	Paint	Task 2
Nov 23rd, 2022	wall	4466 Whittier	160	Paint	Task 2
Nov 23rd, 2022	wall	4465 Whittier	100	Paint	Task 2
Nov 23rd, 2022	door	4528 Whittier	20	Paint	Task 2
Nov 23rd, 2022	wall	4540 Whittier	100	Paint	Task 2
Nov 23rd, 2022	wall	4901 Whittier	60	Pressure Wash	Task 2
Nov 23rd, 2022	light pole	4901 Whittier	5	Paint	Task 2
Nov 23rd, 2022	wall	5068 Whittier	10	Paint	Task 2
Nov 23rd, 2022	wall	5036 Whittier	100	Paint	Task 2
Nov 23rd, 2022	sign	5136 Whittier	6	Chemical	Task 2
Nov 23rd, 2022	door	5160 Whittier	10	Paint	Task 2
Nov 28th, 2022	wall	4531 Whittier	80	Paint	Task 2
Nov 28th, 2022	wall	4559 Whittier	140	Paint	Task 2
Nov 28th, 2022	payphone	4601 Whittier	2	Paint	Task 2
Nov 28th, 2022	wall	4800 Whittier	20	Paint	Task 2
Nov 28th, 2022	wall	4946 Whittier	20	Paint	Task 2
Nov 28th, 2022	door	5117 Whittier	30	Paint	Task 2
Nov 28th, 2022	door	5117 Whittier	20	Paint	Task 2
Nov 28th, 2022	wall	5055 Whittier	20	Paint	Task 2
Nov 28th, 2022	wall	5191 Whittier	20	Paint	Task 2
Nov 28th, 2022	wall	5191 Whittier	10	Paint	Task 2
Nov 29th, 2022	electric box	4561 Whittier	4	Paint	Task 2
Nov 29th, 2022	wall	4751 Whittier	30	Paint	Task 2
Nov 29th, 2022	wall	4901 Whittier	20	Paint	Task 2
Nov 29th, 2022	wall	4953 Whittier	60	Paint	Task 2
Nov 29th, 2022	wall	5176 Whittier	30	Paint	Task 2
Nov 29th, 2022	door	5165 Whittier	4	Paint	Task 2
Nov 30th, 2022	sidewalk	4531 Whittier	10	Pressure Wash	Task 2

**Los Angeles County Department of Public Works**  
**Monthly Tracking Report for Board Approved Contracts**

Contractor Name: **WOODS MAINTENANCE SERVICES, Inc.**Contract No.: **78955**ACES No.: **23-439**Term: **July 1, 2022 - May 31, 2023**

Service: Whittier Boulevard Enhanced Maintenance Services

Encumbered (Budgeted) Amount: **\$ 636,900.00**

Month	Task Area 1 R30884020	Task Area 2 R30884020	Task Area 3 X910000726	Task Area 4 X210001042	Total Paid Amount	Remaining Balance	% of Remaining Balance	Date Received:	Monthly Invoice No.*	Comments:
JULY	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$579,000.00	91%	8/1/2022	15536	
AUGUST	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$521,100.00	82%	9/1/2022	15593	
AUGUST			\$ 7,751.72						ROPE LIGHTS	ACES 23-724
SEPTEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$463,450.00	73%	10/4/2022	15648	
OCTOBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$405,800.00	64%	11/1/2022	15693	
NOVEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$348,150.00	55%	12/2/2022	15760	
<b>Total:</b>	<b>\$210,000.00</b>	<b>\$ 75,000.00</b>	<b>\$11,001.72</b>	<b>\$ 500.00</b>	<b>\$ 288,750.00</b>	<b>\$0.00</b>	0%			

**Woods Maintenance Services, Inc.**  
**dba Graffiti Control Systems**  
 7250 Coldwater Canyon Avenue  
 North Hollywood, CA 91605  
 +1 8187642515



# INVOICE

## BILL TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

**INVOICE # 15813**

**DATE 01/03/2023**

**DUE DATE 02/02/2023**

**TERMS Net 30**

## PROPERTY LOCATION

Whittier Enhanced Maintenance L Rockett

## CONTRACT ADMIN

## CONTRACT/PO NUMBER

78955

DESCRIPTION	QTY/HRS	RATE	AMOUNT
December 2022: Task 1	1	42,000.00	42,000.00
December 2022: Task 2	1	15,000.00	15,000.00
December 2022: Task 3a	1	650.00	650.00
December 2022: Task 3c	1	250.00	250.00
December 2022: Task 4	1	18,000.00	18,000.00
Purchase of Trash Cans: ACES 23-1356	1	1,825.00	1,825.00
Task 3b, 3c, 4 shall be billed in the month the work takes place.			

FUND/UNIT	PROJECT NO	TASK ORDER	OBJ.	APPROVED AMOUNT	ACES 23-439	
B03/48600	R30884020	A092	5316	\$42,000.00		SUBTOTAL 77,725.00
B03/48600	R30884020	A092	5316	\$15,000.00		TAX 0.00
B03/48600	X910000726	A092	5316	\$650.00		TOTAL 77,725.00
B03/48600	X210001042	A092	5316	\$250.00		BALANCE DUE \$77,725.00
B03/48600	X210001042	A092	5316	\$18,000.00		
B03/48600	R30884020	A092	5316	\$1,825.00	ACES 23-1356	

Digital Signature Box

We appreciate your business!

Date	Location	Address	Size	Method of Removal	Task Type
Dec 1st, 2022	electric box	4700 Whittier	4	Chemical	Task 1
Dec 1st, 2022	window	4728 Whittier	4	Paint	Task 1
Dec 1st, 2022	light pole	4701 Whittier	4	Paint	Task 1
Dec 1st, 2022	bench	4815 Whittier	4	Paint	Task 1
Dec 1st, 2022	sidewalk	4817 Whittier	10	Pressure Wash	Task 1
Dec 1st, 2022	newsstand	4831 Whittier	2	Chemical	Task 1
Dec 1st, 2022	electric box	4835 Whittier	4	Chemical	Task 1
Dec 1st, 2022	bus shelter	5055 Whittier	4	Paint	Task 1
Dec 1st, 2022	wall	5055 Whittier	10	Paint	Task 1
Dec 1st, 2022	wall	5057 Whittier	10	Paint	Task 1
Dec 1st, 2022	newsstand	5191 Whittier	2	Paint	Task 1
Dec 1st, 2022	wall	5176 Whittier	100	Paint	Task 1
Dec 1st, 2022	electric box	5176 Whittier	4	Paint	Task 1
Dec 1st, 2022	parking lot	5176 Whittier	10	Pressure Wash	Task 1
Dec 2nd, 2022	trash can	4467 Whittier	2	Paint	Task 1
Dec 2nd, 2022	bench	4475 Whittier	2	Paint	Task 1
Dec 2nd, 2022	light pole	4485 Whittier	4	Paint	Task 1
Dec 2nd, 2022	sign	4531 Whittier	2	Chemical	Task 1
Dec 2nd, 2022	sign	4531 Whittier	2	Chemical	Task 1
Dec 2nd, 2022	bus shelter	4555 Whittier	4	Paint	Task 1
Dec 2nd, 2022	door	4784 Whittier	10	Paint	Task 1
Dec 2nd, 2022	Whittier	5036 Whittier	4	Paint	Task 1
Dec 2nd, 2022	sign	5040 Whittier	2	Chemical	Task 1
Dec 2nd, 2022	sign	5056 Whittier	2	Chemical	Task 1
Dec 2nd, 2022	newsstand	5076 Whittier	2	Paint	Task 1
Dec 2nd, 2022	wall	5165 Whittier	10	Paint	Task 1
Dec 2nd, 2022	sign	5165 Whittier	2	Chemical	Task 1
Dec 2nd, 2022	pole	5191 Whittier	4	Paint	Task 1
Dec 2nd, 2022	wall	5191 Whittier	10	Paint	Task 1
Dec 5th, 2022	wall	4465 Whittier	20	Paint	Task 1
Dec 5th, 2022	wall	4475 Whittier	10	Paint	Task 1
Dec 5th, 2022	wall	4475 Whittier	20	Paint	Task 1
Dec 5th, 2022	sign	4475 Whittier	4	Chemical	Task 1
Dec 5th, 2022	electric	4485 Whittier	4	Paint	Task 1
Dec 5th, 2022	wall	4501 Whittier	30	Paint	Task 1
Dec 5th, 2022	window	4511 Whittier	4	Chemical	Task 1
Dec 5th, 2022	door	4528 Whittier	20	Paint	Task 1
Dec 5th, 2022	door	4634 Whittier	20	Paint	Task 1
Dec 5th, 2022	door	4634 Whittier	20	Chemical	Task 1
Dec 5th, 2022	wall	4634 Whittier	30	Paint	Task 1
Dec 5th, 2022	wall	4635 Whittier	200	Paint	Task 1
Dec 5th, 2022	wall	4972 Whittier	4	Paint	Task 1
Dec 5th, 2022	wall	5017 Whittier	30	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Dec 5th, 2022	sidewalk	5127 Whittier	10	Pressure Wash	Task 1
Dec 6th, 2022	door	4540 Whittier	40	Paint	Task 1
Dec 6th, 2022	sidewalk	4552 Whittier	40	Pressure Wash	Task 1
Dec 6th, 2022	electric box	4555 Whittier	4	Chemical	Task 1
Dec 6th, 2022	sidewalk	4569 Whittier	10	Pressure Wash	Task 1
Dec 6th, 2022	pole	4620 Whittier	4	Paint	Task 1
Dec 6th, 2022	sidewalk	4714 Whittier	10	Pressure Wash	Task 1
Dec 6th, 2022	sidewalk	4734 Whittier	40	Pressure Wash	Task 1
Dec 6th, 2022	curb	4701 Whittier	6	Paint	Task 1
Dec 6th, 2022	curb	4735 Whittier	6	Paint	Task 1
Dec 6th, 2022	sidewalk	4721 Whittier	10	Pressure Wash	Task 1
Dec 6th, 2022	electric box	4783 Whittier	4	Chemical	Task 1
Dec 6th, 2022	light pole	4785 Whittier	4	Paint	Task 1
Dec 6th, 2022	electric box	4835 Whittier	6	Pressure Wash	Task 1
Dec 6th, 2022	electric box	5055 Whittier	4	Chemical	Task 1
Dec 6th, 2022	wall	5165 Whittier	20	Paint	Task 1
Dec 7th, 2022	sign	4752 Whittier	4	Chemical	Task 1
Dec 7th, 2022	sidewalk	4765 Whittier	10	Pressure Wash	Task 1
Dec 7th, 2022	sidewalk	4822 Whittier	10	Pressure Wash	Task 1
Dec 7th, 2022	sidewalk	4815 Whittier	10	Pressure Wash	Task 1
Dec 7th, 2022	door	4900 Whittier	20	Paint	Task 1
Dec 7th, 2022	light pole	4900 Whittier	4	Paint	Task 1
Dec 7th, 2022	trash can	4900 Whittier	2	Paint	Task 1
Dec 7th, 2022	window	5009 Whittier	4	Chemical	Task 1
Dec 7th, 2022	wall	5017 Whittier	20	Paint	Task 1
Dec 7th, 2022	wall	5045 Whittier	10	Paint	Task 1
Dec 7th, 2022	sidewalk	5055 Whittier	20	Pressure Wash	Task 1
Dec 7th, 2022	bus shelter	5055 Whittier	6	Paint	Task 1
Dec 8th, 2022	wall	5191 Whittier	20	Paint	Task 1
Dec 8th, 2022	pole	5191 Whittier	4	Paint	Task 1
Dec 8th, 2022	sign	5191 Whittier	2	Chemical	Task 1
Dec 8th, 2022	wall	4705 Whittier	4	Paint	Task 1
Dec 8th, 2022	newsstand	4709 Whittier	2	Chemical	Task 1
Dec 8th, 2022	light pole	4701 Whittier	4	Paint	Task 1
Dec 8th, 2022	sign	Whittier / Arizona	2	Chemical	Task 1
Dec 8th, 2022	wall	4631 Whittier	10	Paint	Task 1
Dec 8th, 2022	sign	4631 Whittier	2	Chemical	Task 1
Dec 8th, 2022	light pole ba	4631 Whittier	4	Paint	Task 1
Dec 8th, 2022	sidewalk	4531 Whittier	20	Pressure Wash	Task 1
Dec 8th, 2022	sign	4531 Whittier	2	Chemical	Task 1
Dec 8th, 2022	wall	4531 Whittier	10	Paint	Task 1
Dec 8th, 2022	curb	4531 Whittier	5	Paint	Task 1
Dec 8th, 2022	bench	4525 Whittier	4	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Dec 8th, 2022	sign	4519 Whittier	2	Paint	Task 1
Dec 9th, 2022	curb	4530 Whittier	5	Paint	Task 1
Dec 9th, 2022	sign	4634 Whittier	4	Chemical	Task 1
Dec 9th, 2022	wall	5047 Whittier	10	Paint	Task 1
Dec 9th, 2022	wall	5049 Whittier	20	Paint	Task 1
Dec 9th, 2022	sign	5049 Whittier	2	Chemical	Task 1
Dec 9th, 2022	electric box	5055 Whittier	4	Chemical	Task 1
Dec 12th, 2022	light pole	4614 Whittier	4	Paint	Task 1
Dec 12th, 2022	pole	4620 Whittier	4	Paint	Task 1
Dec 12th, 2022	sign	4740 Whittier	2	Chemical	Task 1
Dec 12th, 2022	sign	4752 Whittier	2	Chemical	Task 1
Dec 12th, 2022	window	4975 Whittier	4	Chemical	Task 1
Dec 12th, 2022	window	4985 Whittier	4	Chemical	Task 1
Dec 12th, 2022	wall	5018 Whittier	30	Paint	Task 1
Dec 12th, 2022	newsstand	5109 Whittier	2	Chemical	Task 1
Dec 12th, 2022	window	5118 Whittier	4	Chemical	Task 1
Dec 12th, 2022	sign	5127 Whittier	2	Paint	Task 1
Dec 12th, 2022	wall	5127 Whittier	100	Paint	Task 1
Dec 12th, 2022	payment	5143 Whittier	2	Paint	Task 1
Dec 12th, 2022	sign	5151 Whittier	4	Chemical	Task 1
Dec 12th, 2022	wall	5191 Whittier	10	Paint	Task 1
Dec 12th, 2022	pole	5191 Whittier	4	Paint	Task 1
Dec 12th, 2022	newsstand	5191 Whittier	2	Chemical	Task 1
Dec 13th, 2022	planter	4475 Whittier	4	Paint	Task 1
Dec 13th, 2022	bus shelter	4485 Whittier	4	Paint	Task 1
Dec 13th, 2022	sign	4500 Whittier	2	Paint	Task 1
Dec 13th, 2022	sidewalk	4552 Whittier	20	Pressure Wash	Task 1
Dec 13th, 2022	payphone	4567 Whittier	2	Paint	Task 1
Dec 13th, 2022	wall	4575 Whittier	4	Paint	Task 1
Dec 13th, 2022	planter	4585 Whittier	4	Paint	Task 1
Dec 13th, 2022	sign	4752 Whittier	4	Chemical	Task 1
Dec 13th, 2022	trash can	4784 Whittier	2	Paint	Task 1
Dec 13th, 2022	payphone	4765 Whittier	2	Paint	Task 1
Dec 13th, 2022	sign	4567 Whittier	2	Chemical	Task 1
Dec 13th, 2022	pole	4775 Whittier	4	Paint	Task 1
Dec 13th, 2022	sign	4775 Whittier	2	Chemical	Task 1
Dec 13th, 2022	payphone	4783 Whittier	2	Chemical	Task 1
Dec 14th, 2022	wall	4605 Whittier	4	Paint	Task 1
Dec 14th, 2022	post	4617 Whittier	4	Paint	Task 1
Dec 14th, 2022	sign	4631 Whittier	2	Chemical	Task 1
Dec 14th, 2022	light pole	4635 Whittier	4	Paint	Task 1
Dec 14th, 2022	newsstand	4700 Whittier	2	Paint	Task 1
Dec 14th, 2022	light pole	5043 Whittier	4	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Dec 14th, 2022	wall	5049 Whittier	10	Paint	Task 1
Dec 14th, 2022	window	5009 Whittier	4	Chemical	Task 1
Dec 14th, 2022	sign	5075 Whittier	2	Chemical	Task 1
Dec 14th, 2022	wall	5109 Whittier	30	Paint	Task 1
Dec 14th, 2022	newsstand	5109 Whittier	2	Chemical	Task 1
Dec 14th, 2022	wall	5122 Whittier	10	Paint	Task 1
Dec 14th, 2022	light pole	5136 Whittier	4	Chemical	Task 1
Dec 14th, 2022	sign	5143 Whittier	2	Chemical	Task 1
Dec 14th, 2022	electric box	5162 Whittier	4	Chemical	Task 1
Dec 14th, 2022	light pole	5191 Whittier	4	Chemical	Task 1
Dec 15th, 2022	light pole	4800 Whittier	4	Paint	Task 1
Dec 15th, 2022	sign	5151 Whittier	4	Chemical	Task 1
Dec 15th, 2022	wall	5191 Whittier	20	Paint	Task 1
Dec 15th, 2022	pole	5191 Whittier	4	Paint	Task 1
Dec 16th, 2022	trash can	4467 Whittier	2	Paint	Task 1
Dec 16th, 2022	window	4530 Whittier	4	Chemical	Task 1
Dec 16th, 2022	curb	4530 Whittier	4	Paint	Task 1
Dec 16th, 2022	window	5009 Whittier	4	Chemical	Task 1
Dec 16th, 2022	wall	5017 Whittier	60	Paint	Task 1
Dec 16th, 2022	pole	5017 Whittier	4	Paint	Task 1
Dec 19th, 2022	wall	Whittier / Burger	60	Paint	Task 1
Dec 19th, 2022	electric box	4485 Whittier	4	Paint	Task 1
Dec 19th, 2022	wall	4631 Whittier	10	Paint	Task 1
Dec 19th, 2022	wall	4635 Whittier	100	Paint	Task 1
Dec 19th, 2022	electric box	4700 Whittier	4	Chemical	Task 1
Dec 19th, 2022	wall	4752 Whittier	200	Paint	Task 1
Dec 19th, 2022	wall	4835 Whittier	20	Paint	Task 1
Dec 19th, 2022	wall	4985 Whittier	30	Paint	Task 1
Dec 19th, 2022	wall	5041 Whittier	10	Paint	Task 1
Dec 19th, 2022	wall	5045 Whittier	20	Paint	Task 1
Dec 19th, 2022	newsstand	5075 Whittier	2	Chemical	Task 1
Dec 19th, 2022	wall	5109 Whittier	20	Paint	Task 1
Dec 20th, 2022	window	4511 Whittier	10	Chemical	Task 1
Dec 20th, 2022	trash can	4530 Whittier	2	Paint	Task 1
Dec 20th, 2022	post	4616 Whittier	6	Paint	Task 1
Dec 20th, 2022	light pole	4620 Whittier	4	Paint	Task 1
Dec 20th, 2022	light pole	4700 Whittier	4	Paint	Task 1
Dec 20th, 2022	wall	5068 Whittier	10	Paint	Task 1
Dec 20th, 2022	light pole	5076 Whittier	4	Paint	Task 1
Dec 21st, 2022	wall	Whittier / Burger	30	Paint	Task 1
Dec 21st, 2022	payphone	4465 Whittier	2	Paint	Task 1
Dec 21st, 2022	tree	4552 Whittier	4	Paint	Task 1
Dec 21st, 2022	electric box	4555 Whittier	4	Chemical	Task 1



Date	Location	Address	Size	Method of Removal	Task Type
Dec 21st, 2022	payphone	4569 Whittier	2	Paint	Task 1
Dec 21st, 2022	light pole	4901 Whittier	4	Paint	Task 1
Dec 21st, 2022	payphone	4917 Whittier	2	Paint	Task 1
Dec 21st, 2022	door	4982 Whittier	60	Paint	Task 1
Dec 21st, 2022	wall	5043 Whittier	10	Paint	Task 1
Dec 21st, 2022	electric box	5055 Whittier	4	Chemical	Task 1
Dec 21st, 2022	wall	5191 Whittier	30	Paint	Task 1
Dec 22nd, 2022	pole	4471 Whittier	4	Paint	Task 1
Dec 22nd, 2022	bench	4475 Whittier	2	Paint	Task 1
Dec 22nd, 2022	bus shelter	4485 Whittier	4	Paint	Task 1
Dec 22nd, 2022	light pole	4485 Whittier	4	Paint	Task 1
Dec 22nd, 2022	payphone	4508 Whittier	2	Chemical	Task 1
Dec 22nd, 2022	wall	4512 Whittier	4	Paint	Task 1
Dec 22nd, 2022	planter wall	4512 Whittier	4	Paint	Task 1
Dec 22nd, 2022	newsstand	4514 Whittier	2	Chemical	Task 1
Dec 22nd, 2022	newsstand	4516 Whittier	2	Chemical	Task 1
Dec 22nd, 2022	tree	4574 Whittier	4	Paint	Task 1
Dec 22nd, 2022	trash can	4588 Whittier	2	Paint	Task 1
Dec 22nd, 2022	wall	5018 Whittier	10	Paint	Task 1
Dec 22nd, 2022	sign	5028 Whittier	4	Chemical	Task 1
Dec 22nd, 2022	sign	5176 Whittier	2	Chemical	Task 1
Dec 22nd, 2022	light pole	5176 Whittier	2	Paint	Task 1
Dec 22nd, 2022	window	5166 Whittier	6	Chemical	Task 1
Dec 22nd, 2022	sign	5166 Whittier	2	Paint	Task 1
Dec 22nd, 2022	electric box	5162 Whittier	6	Chemical	Task 1
Dec 22nd, 2022	window	5160 Whittier	4	Chemical	Task 1
Dec 23rd, 2022	electric box	4485 Whittier	4	Paint	Task 1
Dec 23rd, 2022	electric box	4634 Whittier	4	Chemical	Task 1
Dec 23rd, 2022	electric box	4700 Whittier	4	Chemical	Task 1
Dec 23rd, 2022	sign	4831 Whittier	2	Chemical	Task 1
Dec 23rd, 2022	wall	4835 Whittier	10	Chemical	Task 1
Dec 23rd, 2022	wall	4941 Whittier	10	Paint	Task 1
Dec 23rd, 2022	sign	4945 Whittier	2	Chemical	Task 1
Dec 23rd, 2022	wall	4953 Whittier	30	Paint	Task 1
Dec 23rd, 2022	wall	5009 Whittier	20	Paint	Task 1
Dec 23rd, 2022	electric box	5035 Whittier	4	Chemical	Task 1
Dec 23rd, 2022	door	5041 Whittier	40	Paint	Task 1
Dec 23rd, 2022	wall	5018 Whittier	40	Paint	Task 1
Dec 23rd, 2022	wall	5151 Whittier	10	Paint	Task 1
Dec 23rd, 2022	wall	5165 Whittier	60	Paint	Task 1
Dec 23rd, 2022	bench	5191 Whittier	6	Paint	Task 1
Dec 23rd, 2022	light pole	5191 Whittier	4	Paint	Task 1
Dec 23rd, 2022	wall	5191 Whittier	20	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Dec 23rd, 2022	sign	5191 Whittier	2	Chemical	Task 1
Dec 27th, 2022	wall	Whittier / Burger	40	Paint	Task 1
Dec 27th, 2022	wall	4475 Whittier	20	Paint	Task 1
Dec 27th, 2022	wall	4635 Whittier	200	Paint	Task 1
Dec 27th, 2022	door	4714 Whittier	10	Paint	Task 1
Dec 27th, 2022	door	4718 Whittier	20	Paint	Task 1
Dec 27th, 2022	wall	4720 Whittier	10	Paint	Task 1
Dec 27th, 2022	wall	4736 Whittier	10	Pressure Wash	Task 1
Dec 27th, 2022	wall	4701 Whittier	40	Paint	Task 1
Dec 27th, 2022	wall	4768 Whittier	20	Paint	Task 1
Dec 27th, 2022	door	4917 Whittier	140	Paint	Task 1
Dec 27th, 2022	door	4916 Whittier	80	Paint	Task 1
Dec 28th, 2022	sidewalk	4541 Whittier	10	Pressure Wash	Task 1
Dec 28th, 2022	wall	4543 Whittier	10	Chemical	Task 1
Dec 28th, 2022	sign	4547 Whittier	2	Chemical	Task 1
Dec 28th, 2022	sidewalk	4547 Whittier	10	Pressure Wash	Task 1
Dec 28th, 2022	curb	4552 Whittier	5	Paint	Task 1
Dec 28th, 2022	wall	4821 Whittier	4	Paint	Task 1
Dec 28th, 2022	wall	4831 Whittier	4	Chemical	Task 1
Dec 28th, 2022	bus shelter	4835 Whittier	4	Paint	Task 1
Dec 28th, 2022	electric box	4835 Whittier	4	Chemical	Task 1
Dec 28th, 2022	wall	4922 Whittier	6	Paint	Task 1
Dec 28th, 2022	window	4956 Whittier	4	Chemical	Task 1
Dec 28th, 2022	tree	4962 Whittier	5	Paint	Task 1
Dec 28th, 2022	window	4931 Whittier	40	Paint	Task 1
Dec 28th, 2022	wall	4931 Whittier	10	Paint	Task 1
Dec 28th, 2022	wall	4931 Whittier	10	Paint	Task 1
Dec 28th, 2022	sidewalk	4931 Whittier	30	Pressure Wash	Task 1
Dec 29th, 2022	electric box	4400 Whittier	4	Paint	Task 1
Dec 29th, 2022	payphone	4567 Whittier	2	Paint	Task 1
Dec 29th, 2022	newsstand	5700 Whittier	2	Chemical	Task 1
Dec 29th, 2022	newsstand	5075 Whittier	2	Pressure Wash	Task 1
Dec 29th, 2022	sign	5109 Whittier	2	Chemical	Task 1
Dec 29th, 2022	wall	5117 Whittier	10	Paint	Task 1
Dec 29th, 2022	sign	5143 Whittier	2	Chemical	Task 1
Dec 29th, 2022	payphone	5143 Whittier	2	Paint	Task 1
Dec 29th, 2022	wall	5191 Whittier	20	Paint	Task 1
Dec 29th, 2022	wall	5176 Whittier	20	Paint	Task 1
Dec 30th, 2022	wall	4631 Whittier	40	Paint	Task 1
Dec 30th, 2022	sign	4631 Whittier	2	Chemical	Task 1
Dec 30th, 2022	light pole	4635 Whittier	4	Paint	Task 1
Dec 30th, 2022	electric box	4700 Whittier	4	Chemical	Task 1
Dec 30th, 2022	wall	4701 Whittier	10	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Dec 30th, 2022	payphone	4701 Whittier	2	Paint	Task 1
Dec 30th, 2022	electric box	5055 Whittier	4	Chemical	Task 1
Dec 30th, 2022	wall	5057 Whittier	10	Paint	Task 1
Dec 30th, 2022	payphone	5076 Whittier	2	Paint	Task 1
Dec 30th, 2022	payphone	5109 Whittier	2	Paint	Task 1
Dec 30th, 2022	sidewalk	5110 Whittier	10	Pressure Wash	Task 1
Dec 30th, 2022	trash can	5112 Whittier	2	Paint	Task 1
Dec 30th, 2022	light pole	5136 Whittier	4	Chemical	Task 1
Dec 30th, 2022	window	5160 Whittier	4	Chemical	Task 1
Dec 30th, 2022	electric box	5162 Whittier	4	Chemical	Task 1
Dec 30th, 2022	window	5166 Whittier	4	Chemical	Task 1
Dec 1st, 2022	wall	4701 Whittier	10	Paint	Task 2
Dec 1st, 2022	door	4717 Whittier	10	Paint	Task 2
Dec 1st, 2022	door	4725 Whittier	4	Paint	Task 2
Dec 1st, 2022	wall	5057 Whittier	4	Paint	Task 2
Dec 1st, 2022	wall	5151 Whittier	20	Paint	Task 2
Dec 1st, 2022	wall	5191 Whittier	30	Paint	Task 2
Dec 2nd, 2022	wall	5109 Whittier	10	Paint	Task 2
Dec 2nd, 2022	door	5166 Whittier	4	Paint	Task 2
Dec 5th, 2022	wall	4485 Whittier	30	Paint	Task 2
Dec 5th, 2022	wall	4560 Whittier	80	Paint	Task 2
Dec 5th, 2022	wall	4634 Whittier	30	Paint	Task 2
Dec 5th, 2022	sidewalk	4901 Whittier	10	Pressure Wash	Task 2
Dec 5th, 2022	wall	4901 Whittier	10	Paint	Task 2
Dec 5th, 2022	wall	4953 Whittier	200	Paint	Task 2
Dec 5th, 2022	sidewalk	4953 Whittier	10	Pressure Wash	Task 2
Dec 5th, 2022	wall	5109 Whittier	60	Paint	Task 2
Dec 6th, 2022	wall	5117 Whittier	20	Paint	Task 2
Dec 6th, 2022	door	5167 Whittier	20	Paint	Task 2
Dec 6th, 2022	wall	5191 Whittier	40	Paint	Task 2
Dec 7th, 2022	sign	4735 Whittier	4	Paint	Task 2
Dec 7th, 2022	wall	4751 Whittier	20	Paint	Task 2
Dec 7th, 2022	wall	4835 Whittier	10	Paint	Task 2
Dec 7th, 2022	wall	4953 Whittier	100	Paint	Task 2
Dec 8th, 2022	wall	5191 Whittier	100	Paint	Task 2
Dec 8th, 2022	wall	5127 Whittier	20	Paint	Task 2
Dec 8th, 2022	electric box	5057 Whittier	4	Paint	Task 2
Dec 8th, 2022	wall	5055 Whittier	60	Paint	Task 2
Dec 8th, 2022	asphalt ( alle	5049 Whittier	10	Pressure Wash	Task 2
Dec 8th, 2022	wall	4835 Whittier	10	Paint	Task 2
Dec 8th, 2022	wall	4540 Whittier	80	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Dec 9th, 2022	wall	4530 Whittier	100	Paint	Task 2
Dec 9th, 2022	window	4530 Whittier	4	Chemical	Task 2
Dec 9th, 2022	wall	4540 Whittier	30	Paint	Task 2
Dec 9th, 2022	wall	4531 Whittier	10	Paint	Task 2
Dec 9th, 2022	wall	4751 Whittier	30	Paint	Task 2
Dec 9th, 2022	wall	4975 Whittier	140	Paint	Task 2
Dec 9th, 2022	sign	4953 Whittier	4	Chemical	Task 2
Dec 9th, 2022	electric box	4953 Whittier	4	Paint	Task 2
Dec 9th, 2022	sign	4975 Whittier	4	Chemical	Task 2
Dec 12th, 2022	wall	5076 Whittier	160	Paint	Task 2
Dec 13th, 2022	sign	4500 Whittier	6	Chemical	Task 2
Dec 13th, 2022	door	4500 Whittier	4	Paint	Task 2
Dec 13th, 2022	door	4508 Whittier	4	Paint	Task 2
Dec 13th, 2022	wall	4945 Whittier	20	Paint	Task 2
Dec 13th, 2022	wall	4953 Whittier	10	Paint	Task 2
Dec 14th, 2022	wall	4492 Whittier	4	Paint	Task 2
Dec 14th, 2022	sidewalk	5136 Whittier	20	Pressure Wash	Task 2
Dec 14th, 2022	door	5160 Whittier	4	Paint	Task 2
Dec 14th, 2022	sidewalk	5160 Whittier	20	Pressure Wash	Task 2
Dec 14th, 2022	sign	5160 Whittier	6	Paint	Task 2
Dec 15th, 2022	wall	4800 Whittier	10	Paint	Task 2
Dec 15th, 2022	wall	4831 Whittier	10	Paint	Task 2
Dec 15th, 2022	light pole ba	4831 Whittier	4	Paint	Task 2
Dec 15th, 2022	wall	4835 Whittier	10	Paint	Task 2
Dec 15th, 2022	light pole ba	4835 Whittier	4	Paint	Task 2
Dec 15th, 2022	wall	4917 Whittier	10	Paint	Task 2
Dec 15th, 2022	wall	4931 Whittier	20	Paint	Task 2
Dec 15th, 2022	wall	5049 Whittier	10	Paint	Task 2
Dec 15th, 2022	wall	5055 Whittier	10	Paint	Task 2
Dec 15th, 2022	door	5055 Whittier	4	Paint	Task 2
Dec 15th, 2022	door	5160 Whittier	4	Paint	Task 2
Dec 16th, 2022	wall	4465 Whittier	140	Paint	Task 2
Dec 16th, 2022	post	4617 Whittier	4	Paint	Task 2
Dec 16th, 2022	power pole	4631 Whittier	4	Paint	Task 2
Dec 16th, 2022	sign	4631 Whittier	2	Chemical	Task 2
Dec 16th, 2022	power pole	4635 Whittier	2	Paint	Task 2
Dec 16th, 2022	wall	4953 Whittier	160	Paint	Task 2
Dec 16th, 2022	power pole	4953 Whittier	4	Paint	Task 2
Dec 19th, 2022	wall	4740 Whittier	200	Paint	Task 2
Dec 19th, 2022	wall	4701 Whittier	20	Paint	Task 2
Dec 19th, 2022	wall	4751 Whittier	120	Paint	Task 2
Dec 19th, 2022	wall	4768 Whittier	400	Paint	Task 2
Dec 19th, 2022	trash can	4768 Whittier	20	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Dec 19th, 2022	light pole	4768 Whittier	6	Paint	Task 2
Dec 19th, 2022	wall	4774 Whittier	300	Paint	Task 2
Dec 19th, 2022	wall	4784 Whittier	40	Paint	Task 2
Dec 19th, 2022	wall	4785 Whittier	60	Paint	Task 2
Dec 19th, 2022	wall	4785 Whittier	20	Paint	Task 2
Dec 19th, 2022	wall	4901 Whittier	30	Paint	Task 2
Dec 19th, 2022	wall	4953 Whittier	20	Paint	Task 2
Dec 19th, 2022	wall	5109 Whittier	20	Paint	Task 2
Dec 20th, 2022	wall	4552 Whittier	20	Paint	Task 2
Dec 20th, 2022	wall	4709 Whittier	30	Paint	Task 2
Dec 20th, 2022	door	4717 Whittier	4	Paint	Task 2
Dec 20th, 2022	wall	4729 Whittier	20	Paint	Task 2
Dec 20th, 2022	wall	4735 Whittier	10	Paint	Task 2
Dec 20th, 2022	fire hydrant	4735 Whittier	2	Paint	Task 2
Dec 20th, 2022	wall	4751 Whittier	40	Paint	Task 2
Dec 20th, 2022	power pole	4751 Whittier	4	Paint	Task 2
Dec 20th, 2022	wall	4771 Whittier	20	Paint	Task 2
Dec 20th, 2022	fence	4775 Whittier	4	Paint	Task 2
Dec 20th, 2022	wall	5076 Whittier	140	Paint	Task 2
Dec 21st, 2022	power pole	4775 Whittier	4	Paint	Task 2
Dec 21st, 2022	electric box	4953 Whittier	4	Paint	Task 2
Dec 21st, 2022	fire hydrant	4975 Whittier	2	Paint	Task 2
Dec 21st, 2022	wall	5165 Whittier	140	Paint	Task 2
Dec 21st, 2022	electric box	5165 Whittier	4	Paint	Task 2
Dec 21st, 2022	door	5165 Whittier	6	Paint	Task 2
Dec 21st, 2022	door	5167 Whittier	40	Paint	Task 2
Dec 21st, 2022	wall	5191 Whittier	4	Paint	Task 2
Dec 21st, 2022	power pole	5191 Whittier	4	Paint	Task 2
Dec 22nd, 2022	wall	4800 Whittier	20	Paint	Task 2
Dec 23rd, 2022	wall	4465 Whittier	60	Paint	Task 2
Dec 23rd, 2022	wall	4465 Whittier	40	Paint	Task 2
Dec 23rd, 2022	wall	4634 Whittier	10	Paint	Task 2
Dec 23rd, 2022	wall	4768 Whittier	20	Paint	Task 2
Dec 23rd, 2022	electric box	4770 Whittier	6	Paint	Task 2
Dec 23rd, 2022	wall	4953 Whittier	160	Paint	Task 2
Dec 23rd, 2022	power pole	5035 Whittier	4	Paint	Task 2
Dec 23rd, 2022	door	5165 Whittier	4	Paint	Task 2
Dec 27th, 2022	wall	4531 Whittier	20	Paint	Task 2
Dec 27th, 2022	wall	4540 Whittier	30	Paint	Task 2
Dec 27th, 2022	wall	4560 Whittier	60	Paint	Task 2
Dec 27th, 2022	wall	4560 Whittier	40	Paint	Task 2
Dec 27th, 2022	wall	4561 Whittier	60	Paint	Task 2
Dec 27th, 2022	wall	4567 Whittier	30	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Dec 27th, 2022	wall	4600 Whittier	40	Paint	Task 2
Dec 27th, 2022	wall	4751 Whittier	140	Paint	Task 2
Dec 27th, 2022	wall	4770 Whittier	100	Paint	Task 2
Dec 27th, 2022	wall	4784 Whittier	60	Paint	Task 2
Dec 28th, 2022	wall	4492 Whittier	60	Paint	Task 2
Dec 28th, 2022	trash can	4492 Whittier	4	Paint	Task 2
Dec 28th, 2022	door	4500 Whittier	6	Paint	Task 2
Dec 28th, 2022	wall	4953 Whittier	140	Paint	Task 2
Dec 29th, 2022	wall	4725 Whittier	20	Paint	Task 2
Dec 29th, 2022	door	4725 Whittier	4	Paint	Task 2
Dec 29th, 2022	wall	4751 Whittier	10	Paint	Task 2
Dec 29th, 2022	wall	4970 Whittier	20	Paint	Task 2
Dec 29th, 2022	wall	4953 Whittier	20	Paint	Task 2
Dec 29th, 2022	sidewalk	4953 Whittier	10	Pressure Wash	Task 2
Dec 29th, 2022	electric box	4953 Whittier	4	Paint	Task 2
Dec 29th, 2022	wall	5109 Whittier	10	Paint	Task 2
Dec 29th, 2022	door	5117 Whittier	4	Paint	Task 2
Dec 29th, 2022	wall	5191 Whittier	20	Paint	Task 2
Dec 29th, 2022	wall	5191 Whittier	20	Paint	Task 2
Dec 30th, 2022	wall	4560 Whittier	20	Paint	Task 2
Dec 30th, 2022	wall	4785 Whittier	2	Paint	Task 2
Dec 30th, 2022	wall	5191 Whittier	40	Paint	Task 2



COUNTY OF LOS ANGELES PUBLIC WORKS  
 "To Enrich Lives Through Effective and Caring Services"  
**ENCUMBRANCE AUTHORIZATION**

**ACES NO: 23-1356**  
**eCAPS DOC CD - DOC ID: CNTR-23CN-A00421**

PROJECT ID NO.	RMD4188011	AUDITOR'S CONTRACT NO.	_____
PROJECT ID NAME	WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES	SUPERVISORIAL DISTRICT	_____
CONTRACTOR NAME	WOODS MAINTENANCE SERVICES INC	BOS APPROVAL DATE	_____
VENDOR/ADDRESS ID	056965 / 02	BOARD LETTER DATE	_____
ADDRESS	HYDRO PRESSURE SYST & GRAFFITI CONTROL SYST 7260 ATOLL AVENUE	ADOPTED DATE	_____
	NORTH HOLLYWOOD CA, 91605-4104	IMPROVEMENT TYPE	_____
TELEPHONE	818-764-2515		

**Encumber Funds with an Adopted Awarded Board Letter**

PROJECT DESCRIPTION: GRAFFITI ABATEMENT, TRASH COLLECTION, REMOVAL OF GUM, GREASE, WEEDS AND TRASH WITHIN ROAD RIGHTS OF WAY, PAINTING OF ARCH, INSTALLATION AND MAINTENANCE OF TREE ROPE LIGHTS AND HOLIDAY LIGHTS.

INFRASTRUCTURE ASSET NO  
 DOES DPW HAVE PRIMARY RESPONSIBILITY FOR THE MAINTENANCE? YES  
 MAINTENANCE/OTHER

INFRASTRUCTURE COORDINATOR: LAURA ROCKETT TEL NO.: 562-869-1176

ENCUMBRANCE TYPE: Amendment/Supp.

**FUNDING LINES**

AL#	PROJECT	FUND	FUNCTION	UNIT	TASK ORDER	OBJ CATEGORY	OBJECT	PERCENTAGE	AMOUNT
1	R30884020	B03	R088XLIT	48600	A092	2000	5316	100.00%	\$1,825.00
<b>Summary</b>									<b>\$1,825.00</b>

OTHER AGENCY CO. AGREEMENT NO.	78955	CCMS REPORTING CODE	78955
JURISDICTION	*** NONE ***	CCMS SUB-REPORTING CODE	OP03

COMMENTS: THE AMOUNT OF \$1,825 FOR EXTRA WORK TO COVER THE PERIOD OF 07/01/22 to 05/31/23 OF THE THIRD CONTRACT TERM (PERIOD OF 06/01/2022 TO 05/31/2023).

**ATTACHMENT**

FILE NAME
78955 Renewal Letter w_Change Order 1 OP02.pdf
E-mail.pdf
78955 Executed Contract.pdf
78955 Adopted Board Letter.pdf
78955 Renewal Letter w_Change Order 2 OP03.pdf

**WORKFLOW**



COUNTY OF LOS ANGELES PUBLIC WORKS  
"To Enrich Lives Through Effective and Caring Services"  
**ENCUMBRANCE AUTHORIZATION**

NAME	UNIT	ACTION	DATE	COMMENTS
Kwan, Silvia	48000	APPROVED	Dec 21, 2022 2:35:39 PM	
Tang, Phi	48000	APPROVED	Dec 21, 2022 1:52:58 PM	
Tiede, Loren B	48600	APPROVED	Dec 21, 2022 6:50:50 AM	
Hernandez, Elvia L	48600	SUBMIT	Dec 13, 2022 9:16:48 AM	



**Los Angeles County Department of Public Works**  
**Monthly Tracking Report for Board Approved Contracts**

Contractor Name: **WOODS MAINTENANCE SERVICES, Inc.**Contract No.: **78955**ACES No.: **23-439**Term: **July 1, 2022 - May 31, 2023**Service: **Whittier Boulevard Enhanced Maintenance Services**Encumbered (Budgeted) Amount: **\$ 636,900.00**

Month	Task Area 1 R30884020	Task Area 2 R30884020	Task Area 3 X910000726	Task Area 4 X210001042	Total Paid Amount	Remaining Balance	% of Remaining Balance	Date Received:	Monthly Invoice No.*	Comments:
JULY	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$579,000.00	91%	8/1/2022	15536	
AUGUST	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$521,100.00	82%	9/1/2022	15593	
AUGUST			\$ 7,751.72						ROPE LIGHTS	ACES 23-724
SEPTEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$463,450.00	73%	10/4/2022	15648	
OCTOBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$405,800.00	64%	11/1/2022	15693	
NOVEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$348,150.00	55%	12/2/2022	15760	
DECEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 18,250.00	\$ 75,900.00	\$272,250.00	43%	1/3/2023	15813	
DECEMBER		\$ 1,825.00							15813	ACES 23-1356
<b>Total:</b>	<b>\$252,000.00</b>	<b>\$ 91,825.00</b>	<b>\$11,651.72</b>	<b>\$ 18,750.00</b>	<b>\$ 364,650.00</b>	<b>\$0.00</b>	0%			

**Woods Maintenance Services, Inc.**  
**dba Graffiti Control Systems**  
 7250 Coldwater Canyon Avenue  
 North Hollywood, CA 91605  
 +1 8187642515



## INVOICE

### BILL TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

**INVOICE # 15853**

**DATE 02/01/2023**

**DUE DATE 03/03/2023**

**TERMS Net 30**

### PROPERTY LOCATION

Whittier Enhanced Maintenance L Rockett

### CONTRACT ADMIN

### CONTRACT/PO NUMBER

78955

DESCRIPTION	QTY/HRS	RATE	AMOUNT
January 2023: Task 1	1	42,000.00	42,000.00
January 2023: Task 2	1	15,000.00	15,000.00
January 2023: Task 3a	1	650.00	650.00
Task 3b, 3c, 4 shall be billed in the month the work takes place.			

ACES 23-439					SUBTOTAL	57,650.00
					TAX	0.00
					TOTAL	57,650.00
					BALANCE DUE	<b>\$57,650.00</b>
FUND/UNIT	PROJECT NO	TASK ORDER	OBJ.	APPROVED AMOUNT		
B03/48600	R30884020	A092	5316	\$42,000.00		
B03/48600	R30884020	A092	5316	\$15,000.00		
B03/48600	X910000726	A092	5316	\$650.00		

Digital Signature Box

We appreciate your business!

Date	Location	Address	Size	Method of Removal	Task Type
Jan 3rd, 2023	bus bench	4701 Whittier	4	Paint	Task 1
Jan 3rd, 2023	sign	4701 Whittier	2	Chemical	Task 1
Jan 3rd, 2023	bus shelter	4701 Whittier	4	Paint	Task 1
Jan 3rd, 2023	wall	4752 Whittier	260	Paint	Task 1
Jan 3rd, 2023	door	4784 Whittier	10	Paint	Task 1
Jan 3rd, 2023	wall	4917 Whittier	10	Paint	Task 1
Jan 3rd, 2023	wall	5050 Whittier	10	Paint	Task 1
Jan 3rd, 2023	sign	5160 Whittier	2	Chemical	Task 1
Jan 4th, 2023	light pole	4631 Whittier	4	Paint	Task 1
Jan 4th, 2023	sign	4631 Whittier	2	Chemical	Task 1
Jan 4th, 2023	electric box	4735 Whittier	4	Chemical	Task 1
Jan 4th, 2023	sign	4752 Whittier	4	Chemical	Task 1
Jan 4th, 2023	electric box	4781 Whittier	4	Chemical	Task 1
Jan 4th, 2023	wall	4835 Whittier	20	Paint	Task 1
Jan 4th, 2023	door	4999 Whittier	20	Paint	Task 1
Jan 4th, 2023	wall	5166 Whittier	20	Paint	Task 1
Jan 4th, 2023	window	5166 Whittier	10	Chemical	Task 1
Jan 6th, 2023	wall	4475 Whittier	30	Paint	Task 1
Jan 6th, 2023	door	4634 Whittier	20	Chemical	Task 1
Jan 6th, 2023	wall	4634 Whittier	20	Paint	Task 1
Jan 6th, 2023	wall	4635 Whittier	140	Paint	Task 1
Jan 6th, 2023	wall	4701 Whittier	20	Paint	Task 1
Jan 6th, 2023	sign	5010 Whittier	2	Chemical	Task 1
Jan 6th, 2023	trash can	5075 Whittier	2	Paint	Task 1
Jan 6th, 2023	newsstand	5109 Whittier	2	Chemical	Task 1
Jan 6th, 2023	light pole	5191 Whittier	4	Paint	Task 1
Jan 6th, 2023	wall	4835 Whittier	10	Chemical	Task 1
Jan 9th, 2023	wall	4631 Whittier	20	Paint	Task 1
Jan 9th, 2023	wall	4635 Whittier	250	Paint	Task 1
Jan 9th, 2023	wall	4634 Whittier	40	Paint	Task 1
Jan 9th, 2023	wall	4701 Whittier	100	Paint	Task 1
Jan 9th, 2023	wall	4752 Whittier	200	Paint	Task 1
Jan 9th, 2023	wall	4768 Whittier	10	Paint	Task 1
Jan 9th, 2023	door	4780 Whittier	60	Paint	Task 1
Jan 9th, 2023	wall	4835 Whittier	60	Paint	Task 1
Jan 9th, 2023	door	4900 Whittier	10	Paint	Task 1
Jan 9th, 2023	window	4985 Whittier	10	Chemical	Task 1
Jan 9th, 2023	door	4997 Whittier	20	Paint	Task 1
Jan 9th, 2023	window	5009 Whittier	10	Chemical	Task 1
Jan 9th, 2023	wall	5017 Whittier	40	Paint	Task 1
Jan 9th, 2023	wall	5012 Whittier	30	Paint	Task 1
Jan 9th, 2023	door	5018 Whittier	10	Paint	Task 1
Jan 9th, 2023	wall	5018 Whittier	40	Paint	Task 1
Jan 9th, 2023	wall	5036 Whittier	40	Paint	Task 1
Jan 9th, 2023	way	5117 Whittier	10	Chemical	Task 1
Jan 9th, 2023	door	5068 Whittier	60	Paint	Task 1
Jan 9th, 2023	wall	5068 Whittier	10	Paint	Task 1
Jan 9th, 2023	wall	5076 Whittier	100	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Jan 11th, 2023	wall	Whittier / Burger	80	Paint	Task 1
Jan 11th, 2023	electric box	4700 Whittier	6	Paint	Task 1
Jan 11th, 2023	newsstand	4700 Whittier	2	Chemical	Task 1
Jan 11th, 2023	door	4713 Whittier	10	Paint	Task 1
Jan 11th, 2023	sidewalk	5036 Whittier	60	Pressure Wa	Task 1
Jan 11th, 2023	door	5055 Whittier	30	Paint	Task 1
Jan 11th, 2023	electric box	5065 Whittier	4	Chemical	Task 1
Jan 11th, 2023	wall	5110 Whittier	20	Paint	Task 1
Jan 11th, 2023	wall	5191 Whittier	80	Paint	Task 1
Jan 11th, 2023	wall	5191 Whittier	100	Paint	Task 1
Jan 12th, 2023	wall	4635 Whittier	250	Paint	Task 1
Jan 12th, 2023	light pole	4635 Whittier	4	Paint	Task 1
Jan 12th, 2023	electric box	4700 Whittier	8	Chemical	Task 1
Jan 12th, 2023	wall	4712 Whittier	800	Paint	Task 1
Jan 12th, 2023	door	4716 Whittier	30	Paint	Task 1
Jan 12th, 2023	door	4701 Whittier	40	Paint	Task 1
Jan 12th, 2023	door	4701 Whittier	10	Paint	Task 1
Jan 12th, 2023	wall	4735 Whittier	10	Chemical	Task 1
Jan 12th, 2023	electric box	4731 Whittier	10	Chemical	Task 1
Jan 12th, 2023	wall	4752 Whittier	300	Paint	Task 1
Jan 12th, 2023	door	4784 Whittier	80	Paint	Task 1
Jan 12th, 2023	wall	4768 Whittier	20	Paint	Task 1
Jan 12th, 2023	door	4801 Whittier	30	Paint	Task 1
Jan 12th, 2023	window	4985 Whittier	20	Chemical	Task 1
Jan 12th, 2023	wall	5000 Whittier	10	Paint	Task 1
Jan 12th, 2023	wall	5010 Whittier	60	Paint	Task 1
Jan 13th, 2023	wall	4480 Whittier	20	Paint	Task 1
Jan 13th, 2023	light pole	4501 Whittier	4	Paint	Task 1
Jan 13th, 2023	window	4501 Whittier	10	Chemical	Task 1
Jan 13th, 2023	wall	4531 Whittier	20	Paint	Task 1
Jan 13th, 2023	wall	4922 Whittier	10	Paint	Task 1
Jan 13th, 2023	wall	4956 Whittier	10	Paint	Task 1
Jan 13th, 2023	wall	4956 Whittier	10	Pressure Wa	Task 1
Jan 13th, 2023	door	5068 Whittier	30	Paint	Task 1
Jan 13th, 2023	payphone	5076 Whittier	2	Paint	Task 1
Jan 13th, 2023	wall	5076 Whittier	20	Paint	Task 1
Jan 13th, 2023	newsstand	5075 Whittier	2	Chemical	Task 1
Jan 13th, 2023	trash can	5109 Whittier	2	Paint	Task 1
Jan 13th, 2023	window	5166 Whittier	4	Chemical	Task 1
Jan 13th, 2023	wall	5166 Whittier	10	Paint	Task 1
Jan 13th, 2023	wall	5191 Whittier	20	Paint	Task 1
Jan 13th, 2023	wall	5191 Whittier	10	Paint	Task 1
Jan 17th, 2023	wall	4600 Whittier	10	Paint	Task 1
Jan 17th, 2023	wall	4604 Whittier	20	Paint	Task 1
Jan 17th, 2023	wall	4614 Whittier	10	Paint	Task 1
Jan 17th, 2023	wall	4614 Whittier	10	Paint	Task 1
Jan 17th, 2023	wall	4634 Whittier	30	Paint	Task 1
Jan 17th, 2023	door	4634 Whittier	10	Chemical	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Jan 17th, 2023	trash can	4634 Whittier	2	Paint	Task 1
Jan 17th, 2023	wall	4631 Whittier	40	Paint	Task 1
Jan 17th, 2023	sign	Whittier / Arizona	4	Paint	Task 1
Jan 17th, 2023	door	4785 Whittier	10	Paint	Task 1
Jan 17th, 2023	electric box	4781 Whittier	4	Chemical	Task 1
Jan 17th, 2023	wall	4775 Whittier	10	Paint	Task 1
Jan 17th, 2023	light pole	4735 Whittier	4	Paint	Task 1
Jan 17th, 2023	payphone	4729 Whittier	2	Chemical	Task 1
Jan 18th, 2023	wall	Whittier / Burger	100	Paint	Task 1
Jan 18th, 2023	sign	4549 Whittier	2	Chemical	Task 1
Jan 18th, 2023	electric box	4559 Whittier	4	Chemical	Task 1
Jan 18th, 2023	window	4511 Whittier	4	Chemical	Task 1
Jan 18th, 2023	light pole	4634 Whittier	6	Paint	Task 1
Jan 18th, 2023	wall	4635 Whittier	200	Paint	Task 1
Jan 18th, 2023	electric box	4700 Whittier	4	Chemical	Task 1
Jan 18th, 2023	wall	4701 Whittier	40	Paint	Task 1
Jan 18th, 2023	electric box	4735 Whittier	4	Chemical	Task 1
Jan 18th, 2023	wall	4834 Whittier	10	Paint	Task 1
Jan 18th, 2023	wall	4835 Whittier	140	Paint	Task 1
Jan 18th, 2023	electric box	4835 Whittier	10	Chemical	Task 1
Jan 18th, 2023	wall	4831 Whittier	10	Chemical	Task 1
Jan 18th, 2023	wall	4900 Whittier	60	Paint	Task 1
Jan 18th, 2023	door	4901 Whittier	40	Paint	Task 1
Jan 18th, 2023	wall	4953 Whittier	40	Paint	Task 1
Jan 18th, 2023	window	4985 Whittier	20	Chemical	Task 1
Jan 18th, 2023	sidewalk	5036 Whittier	100	Pressure Wa	Task 1
Jan 18th, 2023	wall	5017 Whittier	30	Chemical	Task 1
Jan 19th, 2023	sidewalk	Whittier / Burger	20	Pressure Wa	Task 1
Jan 19th, 2023	light pole	4701 Whittier	4	Paint	Task 1
Jan 19th, 2023	payphone	4765 Whittier	2	Chemical	Task 1
Jan 19th, 2023	wall	4771 Whittier	10	Paint	Task 1
Jan 19th, 2023	electric box	4800 Whittier	4	Chemical	Task 1
Jan 19th, 2023	trash can	4901 Whittier	2	Paint	Task 1
Jan 19th, 2023	payphone	4917 Whittier	2	Paint	Task 1
Jan 19th, 2023	newsstand	4937 Whittier	2	Chemical	Task 1
Jan 19th, 2023	trash can	4975 Whittier	2	Paint	Task 1
Jan 19th, 2023	window	4985 Whittier	4	Paint	Task 1
Jan 19th, 2023	wall	5009 Whittier	10	Paint	Task 1
Jan 19th, 2023	window	5009 Whittier	4	Chemical	Task 1
Jan 19th, 2023	door	4970 Whittier	20	Paint	Task 1
Jan 19th, 2023	wall	5068 Whittier	4	Paint	Task 1
Jan 20th, 2023	wall	Whittier / Burger	140	Paint	Task 1
Jan 20th, 2023	door	4501 Whittier	10	Paint	Task 1
Jan 20th, 2023	window	4511 Whittier	10	Paint	Task 1
Jan 20th, 2023	wall	4832 Whittier	4	Chemical	Task 1
Jan 20th, 2023	sidewalk	5017 Whittier	200	Pressure Wa	Task 1
Jan 20th, 2023	window	5160 Whittier	4	Chemical	Task 1
Jan 20th, 2023	window	5162 Whittier	4	Chemical	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Jan 20th, 2023	window	5166 Whittier	4	Chemical	Task 1
Jan 20th, 2023	sign	5176 Whittier	2	Chemical	Task 1
Jan 20th, 2023	wall	5191 Whittier	10	Paint	Task 1
Jan 20th, 2023	window	5167 Whittier	4	Chemical	Task 1
Jan 23rd, 2023	curb	4552 Whittier	5	Paint	Task 1
Jan 23rd, 2023	wall	4835 Whittier	60	Paint	Task 1
Jan 23rd, 2023	door	4999 Whittier	20	Paint	Task 1
Jan 23rd, 2023	wall	5017 Whittier	60	Paint	Task 1
Jan 23rd, 2023	wall	5018 Whittier	40	Paint	Task 1
Jan 23rd, 2023	wall	5068 Whittier	40	Paint	Task 1
Jan 24th, 2023	wall	4460 Whittier	30	Paint	Task 1
Jan 24th, 2023	sign	4480 Whittier	2	Chemical	Task 1
Jan 24th, 2023	sign	4752 Whittier	2	Chemical	Task 1
Jan 24th, 2023	electric box	5055 Whittier	4	Chemical	Task 1
Jan 24th, 2023	wall	5191 Whittier	100	Paint	Task 1
Jan 24th, 2023	newsstand	5191 Whittier	2	Paint	Task 1
Jan 24th, 2023	wall	5191 Whittier	10	Paint	Task 1
Jan 25th, 2023	bus shelter	4485 Whittier	4	Paint	Task 1
Jan 25th, 2023	trash can	4567 Whittier	2	Paint	Task 1
Jan 25th, 2023	payphone	4569 Whittier	2	Paint	Task 1
Jan 25th, 2023	post	4617 Whittier	4	Paint	Task 1
Jan 25th, 2023	bus shelter	4631 Whittier	4	Paint	Task 1
Jan 25th, 2023	newsstand	4700 Whittier	2	Chemical	Task 1
Jan 25th, 2023	light pole	4751 Whittier	4	Paint	Task 1
Jan 25th, 2023	electric box	4800 Whittier	4	Chemical	Task 1
Jan 25th, 2023	window	5117 Whittier	6	Chemical	Task 1
Jan 25th, 2023	door	5117 Whittier	4	Paint	Task 1
Jan 25th, 2023	pole	5127 Whittier	4	Paint	Task 1
Jan 25th, 2023	window	5127 Whittier	4	Chemical	Task 1
Jan 25th, 2023	payphone	5143 Whittier	2	Paint	Task 1
Jan 25th, 2023	sign	5143 Whittier	2	Chemical	Task 1
Jan 25th, 2023	sign	5151 Whittier	4	Chemical	Task 1
Jan 25th, 2023	pole	5151 Whittier	2	Paint	Task 1
Jan 26th, 2023	wall	4701 Whittier	30	Pressure Wa	Task 1
Jan 26th, 2023	bus shelter	4701 Whittier	4	Chemical	Task 1
Jan 26th, 2023	bench	4701 Whittier	4	Paint	Task 1
Jan 26th, 2023	window	4543 Whittier	4	Chemical	Task 1
Jan 26th, 2023	sign	5100 Whittier	2	Chemical	Task 1
Jan 26th, 2023	light pole	5160 Whittier	4	Chemical	Task 1
Jan 26th, 2023	trash can	5160 Whittier	2	Paint	Task 1
Jan 26th, 2023	electric box	5162 Whittier	4	Chemical	Task 1
Jan 26th, 2023	window	5164 Whittier	4	Chemical	Task 1
Jan 26th, 2023	window	5166 Whittier	4	Chemical	Task 1
Jan 26th, 2023	sign	5176 Whittier	2	Chemical	Task 1
Jan 26th, 2023	newsstand	5176 Whittier	2	Paint	Task 1
Jan 26th, 2023	bus shelter	5176 Whittier	4	Paint	Task 1
Jan 26th, 2023	light pole	5191 Whittier	4	Chemical	Task 1
Jan 26th, 2023	trash can	5191 Whittier	2	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Jan 26th, 2023	sign	5167 Whittier	2	Chemical	Task 1
Jan 26th, 2023	sign	5165 Whittier	4	Chemical	Task 1
Jan 26th, 2023	light pole	5165 Whittier	2	Paint	Task 1
Jan 27th, 2023	electric box	4735 Whittier	8	Chemical	Task 1
Jan 27th, 2023	wall	4752 Whittier	300	Paint	Task 1
Jan 27th, 2023	door	4784 Whittier	140	Paint	Task 1
Jan 27th, 2023	sign	5114 Whittier	2	Paint	Task 1
Jan 27th, 2023	sign	5118 Whittier	2	Chemical	Task 1
Jan 27th, 2023	newsstand	5191 Whittier	2	Paint	Task 1
Jan 27th, 2023	electric box	4400 Whittier	4	Chemical	Task 1
Jan 27th, 2023	window	4600 Whittier	4	Chemical	Task 1
Jan 27th, 2023	sign	4614 Whittier	2	Chemical	Task 1
Jan 30th, 2023	wall	4631 Whittier	30	Paint	Task 1
Jan 30th, 2023	sidewalk	4631 Whittier	30	Pressure Wa	Task 1
Jan 30th, 2023	wall	4635 Whittier	180	Paint	Task 1
Jan 30th, 2023	bus shelter	4701 Whittier	6	Chemical	Task 1
Jan 30th, 2023	wall	4701 Whittier	10	Paint	Task 1
Jan 30th, 2023	wall	4752 Whittier	200	Paint	Task 1
Jan 30th, 2023	wall	4835 Whittier	60	Paint	Task 1
Jan 30th, 2023	wall	4953 Whittier	60	Paint	Task 1
Jan 30th, 2023	electric box	5075 Whittier	4	Paint	Task 1
Jan 30th, 2023	window	5127 Whittier	10	Chemical	Task 1
Jan 30th, 2023	wall	5127 Whittier	20	Paint	Task 1
Jan 30th, 2023	sign	5143 Whittier	2	Chemical	Task 1
Jan 30th, 2023	wall	5160 Whittier	20	Paint	Task 1
Jan 30th, 2023	curb	5160 Whittier	6	Paint	Task 1
Jan 31st, 2023	trash can	4531 Whittier	2	Paint	Task 1
Jan 31st, 2023	post	4541 Whittier	2	Paint	Task 1
Jan 31st, 2023	bus shelter	4555 Whittier	2	Paint	Task 1
Jan 31st, 2023	payphone	4567 Whittier	2	Paint	Task 1
Jan 31st, 2023	door	4757 Whittier	4	Paint	Task 1
Jan 31st, 2023	payphone	4765 Whittier	2	Chemical	Task 1
Jan 31st, 2023	sign	4777 Whittier	2	Chemical	Task 1
Jan 31st, 2023	newsstand	4831 Whittier	2	Chemical	Task 1
Jan 31st, 2023	electric box	4835 Whittier	4	Chemical	Task 1
Jan 31st, 2023	payphone	4917 Whittier	2	Paint	Task 1
Jan 31st, 2023	sidewalk	5012 Whittier	10	Pressure Wa	Task 1
Jan 31st, 2023	door	5018 Whittier	6	Paint	Task 1
Jan 31st, 2023	sidewalk	5012 Whittier	10	Pressure Wa	Task 1
Jan 31st, 2023	sign	5176 Whittier	10	Chemical	Task 1
Jan 3rd, 2023	wall	4735 Whittier	40	Paint	Task 2
Jan 3rd, 2023	electric box	4735 Whittier	4	Paint	Task 2
Jan 3rd, 2023	wall	4751 Whittier	40	Paint	Task 2
Jan 3rd, 2023	wall	4768 Whittier	400	Paint	Task 2
Jan 3rd, 2023	fence	4835 Whittier	20	Paint	Task 2
Jan 3rd, 2023	light pole base	4835 Whittier	4	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Jan 3rd, 2023	wall	4982 Whittier	30	Paint	Task 2
Jan 3rd, 2023	wall	5040 Whittier	10	Paint	Task 2
Jan 3rd, 2023	wall	5075 Whittier	40	Paint	Task 2
Jan 4th, 2023	wall	4752 Whittier	200	Paint	Task 2
Jan 4th, 2023	wall	4784 Whittier	80	Paint	Task 2
Jan 4th, 2023	wall	4800 Whittier	40	Paint	Task 2
Jan 4th, 2023	wall	4840 Whittier	20	Paint	Task 2
Jan 4th, 2023	wall	4822 Whittier	40	Paint	Task 2
Jan 4th, 2023	wall	4953 Whittier	20	Paint	Task 2
Jan 4th, 2023	wall	5010 Whittier	20	Paint	Task 2
Jan 6th, 2023	wall	4552 Whittier	10	Paint	Task 2
Jan 6th, 2023	power pole	4552 Whittier	4	Paint	Task 2
Jan 6th, 2023	wall	4634 Whittier	40	Paint	Task 2
Jan 6th, 2023	wall	4752 Whittier	400	Paint	Task 2
Jan 6th, 2023	wall	4768 Whittier	60	Paint	Task 2
Jan 6th, 2023	wall	4774 Whittier	20	Paint	Task 2
Jan 6th, 2023	wall	4835 Whittier	40	Paint	Task 2
Jan 6th, 2023	wall	4901 Whittier	30	Paint	Task 2
Jan 6th, 2023	light pole	4901 Whittier	4	Paint	Task 2
Jan 6th, 2023	wall	4982 Whittier	160	Paint	Task 2
Jan 6th, 2023	wall	5151 Whittier	10	Paint	Task 2
Jan 6th, 2023	window	4151 Whittier	4	Chemical	Task 2
Jan 6th, 2023	wall	5167 Whittier	20	Paint	Task 2
Jan 9th, 2023	wall	4560 Whittier	50	Paint	Task 2
Jan 9th, 2023	wall	4751 Whittier	40	Paint	Task 2
Jan 9th, 2023	way	4840 Whittier	10	Paint	Task 2
Jan 9th, 2023	wall	4900 Whittier	20	Paint	Task 2
Jan 9th, 2023	wall	4901 Whittier	10	Paint	Task 2
Jan 9th, 2023	wall	4953 Whittier	200	Paint	Task 2
Jan 9th, 2023	electric box	4953 Whittier	6	Paint	Task 2
Jan 9th, 2023	wall	4975 Whittier	200	Paint	Task 2
Jan 9th, 2023	door	5041 Whittier	30	Paint	Task 2
Jan 9th, 2023	wall	5041 Whittier	10	Paint	Task 2
Jan 11th, 2023	wall	4475 Whittier	40	Paint	Task 2
Jan 11th, 2023	wall	4560 Whittier	100	Paint	Task 2
Jan 11th, 2023	wall	4785 Whittier	80	Paint	Task 2
Jan 11th, 2023	wall	5041 Whittier	10	Paint	Task 2
Jan 11th, 2023	wall	5041 Whittier	10	Pressure Wa	Task 2
Jan 11th, 2023	wall	5045 Whittier	10	Paint	Task 2
Jan 11th, 2023	wall	5151 Whittier	60	Paint	Task 2
Jan 11th, 2023	wall	5191 Whittier	30	Paint	Task 2
Jan 12th, 2023	wall	4475 Whittier	30	Paint	Task 2
Jan 12th, 2023	wall	4531 Whittier	80	Paint	Task 2
Jan 12th, 2023	wall	4552 Whittier	20	Paint	Task 2
Jan 12th, 2023	wall	4560 Whittier	20	Paint	Task 2
Jan 12th, 2023	wall	4740 Whittier	250	Paint	Task 2
Jan 12th, 2023	wall	4735 Whittier	60	Paint	Task 2
Jan 12th, 2023	wall	4751 Whittier	140	Paint	Task 2



Date	Location	Address	Size	Method of Removal	Task Type
Jan 12th, 2023	wall	4752 Whittier	400	Paint	Task 2
Jan 12th, 2023	wall	4784 Whittier	300	Paint	Task 2
Jan 12th, 2023	wall	4840 Whittier	140	Paint	Task 2
Jan 12th, 2023	wall	4946 Whittier	20	Paint	Task 2
Jan 13th, 2023	wall	4530 Whittier	20	Paint	Task 2
Jan 13th, 2023	wall	4540 Whittier	80	Paint	Task 2
Jan 13th, 2023	wall	4765 Whittier	30	Paint	Task 2
Jan 13th, 2023	wall	4771 Whittier	160	Paint	Task 2
Jan 13th, 2023	wall	4945 Whittier	20	Paint	Task 2
Jan 13th, 2023	wa	5191 Whittier	20	Paint	Task 2
Jan 17th, 2023	wall	4559 Whittier	80	Paint	Task 2
Jan 17th, 2023	sidewalk	4559 Whittier	10	Pressure Wa	Task 2
Jan 17th, 2023	wall	4561 Whittier	4	Paint	Task 2
Jan 17th, 2023	payphone	4561 Whittier	2	Paint	Task 2
Jan 17th, 2023	wall	4567 Whittier	10	Paint	Task 2
Jan 17th, 2023	wall	4600 Whittier	40	Paint	Task 2
Jan 17th, 2023	wall	4620 Whittier	60	Paint	Task 2
Jan 17th, 2023	wall	4634 Whittier	60	Paint	Task 2
Jan 17th, 2023	wall	4770 Whittier	60	Paint	Task 2
Jan 17th, 2023	wall	4751 Whittier	60	Paint	Task 2
Jan 18th, 2023	fence	4415 Whittier	80	Paint	Task 2
Jan 18th, 2023	wall	4465 Whittier	160	Paint	Task 2
Jan 18th, 2023	wall	4540 Whittier	140	Paint	Task 2
Jan 18th, 2023	wall	4901 Whittier	60	Paint	Task 2
Jan 18th, 2023	wall	5041 Whittier	40	Pressure Wa	Task 2
Jan 19th, 2023	wall	4559 Whittier	30	Paint	Task 2
Jan 19th, 2023	sidewalk	4561 Whittier	10	Pressure Wa	Task 2
Jan 19th, 2023	wall	4561 Whittier	20	Paint	Task 2
Jan 19th, 2023	wall	4567 Whittier	20	Paint	Task 2
Jan 19th, 2023	sidewalk	4585 Whittier	20	Pressure Wa	Task 2
Jan 19th, 2023	wall	5076 Whittier	80	Paint	Task 2
Jan 19th, 2023	wall	5151 Whittier	200	Paint	Task 2
Jan 20th, 2023	wall	4614 Whittier	20	Paint	Task 2
Jan 20th, 2023	wall	4614 Whittier	100	Paint	Task 2
Jan 20th, 2023	wall	4614 Whittier	40	Paint	Task 2
Jan 20th, 2023	fence	4614 Whittier	20	Paint	Task 2
Jan 20th, 2023	way	4717 Whittier	10	Paint	Task 2
Jan 20th, 2023	door	4725 Whittier	4	Paint	Task 2
Jan 20th, 2023	wall	4735 Whittier	10	Paint	Task 2
Jan 20th, 2023	wall	4771 Whittier	30	Paint	Task 2
Jan 20th, 2023	wall	4840 Whittier	10	Paint	Task 2
Jan 20th, 2023	wall	5166 Whittier	60	Paint	Task 2
Jan 23rd, 2023	wall	4465 Whittier	40	Paint	Task 2
Jan 23rd, 2023	wall	4475 Whittier	100	Paint	Task 2
Jan 23rd, 2023	wall	4531 Whittier	60	Paint	Task 2
Jan 23rd, 2023	wall	4540 Whittier	200	Paint	Task 2
Jan 23rd, 2023	wall	4560 Whittier	40	Paint	Task 2
Jan 23rd, 2023	wall	4601 Whittier	140	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Jan 23rd, 2023	wall	4752 Whittier	400	Paint	Task 2
Jan 23rd, 2023	wall	4768 Whittier	200	Paint	Task 2
Jan 23rd, 2023	wall	4768 Whittier	400	Paint	Task 2
Jan 23rd, 2023	wall	4774 Whittier	400	Paint	Task 2
Jan 23rd, 2023	wall	4784 Whittier	300	Paint	Task 2
Jan 23rd, 2023	wall	4751 Whittier	80	Paint	Task 2
Jan 23rd, 2023	wall	4840 Whittier	140	Paint	Task 2
Jan 23rd, 2023	wall	4900 Whittier	250	Paint	Task 2
Jan 23rd, 2023	wall	4946 Whittier	10	Paint	Task 2
Jan 23rd, 2023	wall	5109 Whittier	10	Paint	Task 2
Jan 23rd, 2023	wall	5109 Whittier	20	Paint	Task 2
Jan 24th, 2023	wall	4529 Whittier	20	Paint	Task 2
Jan 24th, 2023	wall	4561 Whittier	20	Paint	Task 2
Jan 24th, 2023	light pole	4752 Whittier	4	Paint	Task 2
Jan 24th, 2023	electric box	4768 Whittier	4	Paint	Task 2
Jan 24th, 2023	trash can	4768 Whittier	10	Paint	Task 2
Jan 24th, 2023	power pole	4768 Whittier	1.04	Paint	Task 2
Jan 24th, 2023	light pole	4774 Whittier	6	Paint	Task 2
Jan 24th, 2023	wall	4975 Whittier	20	Paint	Task 2
Jan 24th, 2023	wall	5068 Whittier	10	Paint	Task 2
Jan 24th, 2023	wall	5068 Whittier	30	Paint	Task 2
Jan 24th, 2023	wall	5117 Whittier	30	Paint	Task 2
Jan 24th, 2023	wall	5151 Whittier	60	Paint	Task 2
Jan 25th, 2023	payphone	4561 Whittier	2	Paint	Task 2
Jan 26th, 2023	wall	5049 Whittier	20	Paint	Task 2
Jan 26th, 2023	wall	5076 Whittier	40	Paint	Task 2
Jan 26th, 2023	wall	5076 Whittier	30	Paint	Task 2
Jan 27th, 2023	door	4559 Whittier	20	Paint	Task 2
Jan 27th, 2023	payphone	4561 Whittier	2	Paint	Task 2
Jan 27th, 2023	wall	4751 Whittier	140	Paint	Task 2
Jan 27th, 2023	wall	4740 Whittier	300	Paint	Task 2
Jan 27th, 2023	wall	4740 Whittier	10	Paint	Task 2
Jan 27th, 2023	wall	4784 Whittier	300	Paint	Task 2
Jan 27th, 2023	wall	5109 Whittier	30	Paint	Task 2
Jan 27th, 2023	sign	5109 Whittier	2	Chemical	Task 2
Jan 30th, 2023	wall	4735 Whittier	30	Paint	Task 2
Jan 30th, 2023	wall	4740 Whittier	30	Paint	Task 2
Jan 30th, 2023	wall	4768 Whittier	40	Paint	Task 2
Jan 30th, 2023	wall	4800 Whittier	60	Paint	Task 2
Jan 30th, 2023	wall	5136 Whittier	30	Paint	Task 2
Jan 30th, 2023	wall	4785 Whittier	10	Paint	Task 2
Jan 31st, 2023	door	4559 Whittier	10	Paint	Task 2
Jan 31st, 2023	payphone	4561 Whittier	2	Paint	Task 2
Jan 31st, 2023	wall	4901 Whittier	10	Paint	Task 2

**Los Angeles County Department of Public Works**  
**Monthly Tracking Report for Board Approved Contracts**

Contractor Name: **WOODS MAINTENANCE SERVICES, Inc.**Contract No.: **78955**ACES No.: **23-439**Term: **July 1, 2022 - May 31, 2023**Service: **Whittier Boulevard Enhanced Maintenance Services**Encumbered (Budgeted) Amount: **\$ 636,900.00**

Month	Task Area 1 R30884020	Task Area 2 R30884020	Task Area 3 X910000726	Task Area 4 X210001042	Total Paid Amount	Remaining Balance	% of Remaining Balance	Date Received:	Monthly Invoice No.*	Comments:
JULY	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$579,000.00	91%	8/1/2022	15536	
AUGUST	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$521,100.00	82%	9/1/2022	15593	
AUGUST			\$ 7,751.72						ROPE LIGHTS	ACES 23-724
SEPTEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$463,450.00	73%	10/4/2022	15648	
OCTOBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$405,800.00	64%	11/1/2022	15693	
NOVEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$348,150.00	55%	12/2/2022	15760	
DECEMBER	\$ 42,000.00	\$ 33,000.00	\$ 650.00	\$ 18,250.00	\$ 93,900.00	\$254,250.00	40%	1/3/2023	15813	
DECEMBER		\$ 1,825.00							15813	ACES 23-1356
JANUARY	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$196,600.00	31%	2/2/2023	15853	
<b>Total:</b>	<b>\$294,000.00</b>	<b>\$ 124,825.00</b>	<b>\$12,301.72</b>	<b>\$ 18,750.00</b>	<b>\$ 382,650.00</b>	<b>-\$57,650.00</b>	<b>-9%</b>			

**Woods Maintenance Services, Inc.**  
**dba Graffiti Control Systems**  
 7250 Coldwater Canyon Avenue  
 North Hollywood, CA 91605  
 +1 8187642515



## INVOICE

### BILL TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

### SHIP TO

County Public Works,  
 Fiscal Division  
 Accounts Payable  
 P. O. Box 7508  
 Alhambra, CA 91802-  
 7508

**INVOICE # 15897**

**DATE 03/01/2023**

**DUE DATE 03/31/2023**

**TERMS Net 30**

### PROPERTY LOCATION

Whittier Enhanced Maintenance L Rockett

### CONTRACT ADMIN

### CONTRACT/PO NUMBER

78955

DESCRIPTION	QTY/HR	RATE	AMOUNT
February 2023: Task 1	1	42,000.00	42,000.00
February 2023: Task 2	1	15,000.00	15,000.00
February 2023: Task 3a	1	650.00	650.00
Task 3b, 3c, 4 shall be billed in the month the work takes place.			

					ACES 23-439	
					SUBTOTAL	57,650.00
					TAX	0.00
					TOTAL	57,650.00
					BALANCE DUE	<b>\$57,650.00</b>
FUND/UNIT	PROJECT NO	TASK ORDER	OBJ.	APPROVED AMOUNT		
B03/48600	R30884020	A092	5316	\$42,000.00		
B03/48600	R30884020	A092	5316	\$15,000.00		
B03/48600	X910000726	A092	5316	\$650.00		

Digital Signature Box

We appreciate your business!

Date	Location	Address	Size	Method of Removal	Task Type
Feb 2nd, 2023	wall	Whittier / Burger	10	Paint	Task 1
Feb 2nd, 2023	trash can	4560 Whittier	2	Paint	Task 1
Feb 2nd, 2023	wall	4576 Whittier	40	Paint	Task 1
Feb 2nd, 2023	trash can	4578 Whittier	2	Paint	Task 1
Feb 2nd, 2023	trash can	4588 Whittier	2	Paint	Task 1
Feb 2nd, 2023	trash can	4600 Whittier	2	Paint	Task 1
Feb 2nd, 2023	light pole	4634 Whittier	4	Paint	Task 1
Feb 2nd, 2023	curb	Whittier / Arizona	10	Paint	Task 1
Feb 2nd, 2023	trash can	4700 Whittier	2	Paint	Task 1
Feb 2nd, 2023	newsstand	4700 Whittier	2	Paint	Task 1
Feb 2nd, 2023	trash can	4724 Whittier	2	Paint	Task 1
Feb 2nd, 2023	payphone	4765 Whittier	2	Chemical	Task 1
Feb 2nd, 2023	light pole	4785 Whittier	4	Paint	Task 1
Feb 2nd, 2023	light pole	4784 Whittier	4	Paint	Task 1
Feb 2nd, 2023	payphone	5143 Whittier	2	Paint	Task 1
Feb 2nd, 2023	wall	5151 Whittier	10	Paint	Task 1
Feb 2nd, 2023	pole	5191 Whittier	4	Paint	Task 1
Feb 2nd, 2023	sign	5191 Whittier	2	Chemical	Task 1
Feb 3rd, 2023	bus shelter	4701 Whittier	6	Chemical	Task 1
Feb 3rd, 2023	electric box	4801 Whittier	4	Chemical	Task 1
Feb 3rd, 2023	sign	4953 Whittier	2	Chemical	Task 1
Feb 3rd, 2023	sign	4975 Whittier	2	Chemical	Task 1
Feb 3rd, 2023	wall	5045 Whittier	10	Paint	Task 1
Feb 3rd, 2023	light pole	5047 Whittier	5	Paint	Task 1
Feb 3rd, 2023	wall	5047 Whittier	10	Paint	Task 1
Feb 3rd, 2023	wall	5049 Whittier	10	Paint	Task 1
Feb 3rd, 2023	wall	5049 Whittier	4	Paint	Task 1
Feb 3rd, 2023	wall	5110 Whittier	10	Paint	Task 1
Feb 3rd, 2023	wall	5176 Whittier	30	Pressure Wa	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Feb 3rd, 2023	window	5166 Whittier	4	Chemical	Task 1
Feb 6th, 2023	wall	Whittier / Burger	100	Paint	Task 1
Feb 6th, 2023	wall	4635 Whittier	200	Paint	Task 1
Feb 6th, 2023	wall	4752 Whittier	300	Paint	Task 1
Feb 6th, 2023	wall	5076 Whittier	80	Paint	Task 1
Feb 6th, 2023	wall	5191 Whittier	80	Paint	Task 1
Feb 6th, 2023	newsstand	5191 Whittier	2	Chemical	Task 1
Feb 6th, 2023	sign	5176 Whittier	4	Paint	Task 1
Feb 6th, 2023	newsstand	5176 Whittier	2	Chemical	Task 1
Feb 7th, 2023	electric box	4400 Whittier	4	Chemical	Task 1
Feb 7th, 2023	curb	4531 Whittier	8	Paint	Task 1
Feb 7th, 2023	curb	4547 Whittier	8	Paint	Task 1
Feb 7th, 2023	sidewalk	4552 Whittier	10	Pressure Wa	Task 1
Feb 7th, 2023	electric box	4700 Whittier	4	Chemical	Task 1
Feb 7th, 2023	bus shelter	4710 Whittier	4	Paint	Task 1
Feb 7th, 2023	wall	5055 Whittier	10	Paint	Task 1
Feb 7th, 2023	window	5136 Whittier	4	Chemical	Task 1
Feb 7th, 2023	wall	5191 Whittier	10	Paint	Task 1
Feb 7th, 2023	pole	5191 Whittier	4	Paint	Task 1
Feb 7th, 2023	newsstand	5191 Whittier	2	Paint	Task 1
Feb 8th, 2023	electric box	4559 Whittier	4	Chemical	Task 1
Feb 8th, 2023	light pole	4561 Whittier	4	Paint	Task 1
Feb 8th, 2023	bench	4571 Whittier	4	Paint	Task 1
Feb 8th, 2023	trash can	4585 Whittier	2	Paint	Task 1
Feb 8th, 2023	curb	4601 Whittier	5	Paint	Task 1
Feb 8th, 2023	light pole	4617 Whittier	4	Paint	Task 1
Feb 8th, 2023	sign	4631 Whittier	4	Chemical	Task 1
Feb 8th, 2023	wall	4631 Whittier	4	Paint	Task 1
Feb 8th, 2023	sign	4635 Whittier	2	Chemical	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Feb 8th, 2023	light pole	4635 Whittier	4	Paint	Task 1
Feb 8th, 2023	light pole	4735 Whittier	4	Paint	Task 1
Feb 9th, 2023	wall	4475 Whittier	140	Paint	Task 1
Feb 9th, 2023	bus shelter	4485 Whittier	4	Paint	Task 1
Feb 9th, 2023	fence	4485 Whittier	20	Paint	Task 1
Feb 9th, 2023	electric box	4634 Whittier	4	Chemical	Task 1
Feb 9th, 2023	sign	Whittier - Arizona	2	Chemical	Task 1
Feb 9th, 2023	electric box	4800 Whittier	4	Chemical	Task 1
Feb 9th, 2023	bench	4810 Whittier	2	Paint	Task 1
Feb 9th, 2023	light pole	4900 Whittier	4	Paint	Task 1
Feb 9th, 2023	window	4956 Whittier	4	Chemical	Task 1
Feb 9th, 2023	pole	5075 Whittier	4	Paint	Task 1
Feb 9th, 2023	sign	5075 Whittier	2	Chemical	Task 1
Feb 9th, 2023	trash can	5109 Whittier	2	Paint	Task 1
Feb 9th, 2023	newsstand	5109 Whittier	2	Paint	Task 1
Feb 9th, 2023	light pole	5136 Whittier	4	Chemical	Task 1
Feb 9th, 2023	window	5160 Whittier	4	Chemical	Task 1
Feb 9th, 2023	newsstand	5191 Whittier	2	Chemical	Task 1
Feb 13th, 2023	wall	4475 Whittier	160	Paint	Task 1
Feb 13th, 2023	wall	4631 Whittier	100	Paint	Task 1
Feb 13th, 2023	wall	4631 Whittier	20	Paint	Task 1
Feb 13th, 2023	wall	4635 Whittier	400	Paint	Task 1
Feb 13th, 2023	wall	4701 Whittier	60	Paint	Task 1
Feb 13th, 2023	wall	4835 Whittier	250	Paint	Task 1
Feb 13th, 2023	wall	4835 Whittier	20	Chemical	Task 1
Feb 13th, 2023	wall	5160 Whittier	20	Paint	Task 1
Feb 14th, 2023	wall	4500 Whittier	20	Paint	Task 1
Feb 14th, 2023	electric box	4555 Whittier	4	Chemical	Task 1
Feb 14th, 2023	door	4615 Whittier	4	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Feb 14th, 2023	pole	4517 Whittier	6	Paint	Task 1
Feb 14th, 2023	post	4617 Whittier	4	Paint	Task 1
Feb 14th, 2023	wall	4631 Whittier	80	Paint	Task 1
Feb 14th, 2023	wall	4631 Whittier	6	Paint	Task 1
Feb 14th, 2023	door	5018 Whittier	10	Paint	Task 1
Feb 14th, 2023	wall	5110 Whittier	60	Paint	Task 1
Feb 14th, 2023	wall	5028 Whittier	20	Pressure Wa	Task 1
Feb 14th, 2023	wall	5165 Whittier	30	Paint	Task 1
Feb 14th, 2023	pole	5191 Whittier	4	Paint	Task 1
Feb 15th, 2023	sign	4631 Whittier	2	Chemical	Task 1
Feb 15th, 2023	electric box	4800 Whittier	4	Chemical	Task 1
Feb 15th, 2023	wall	4900 Whittier	10	Paint	Task 1
Feb 15th, 2023	wall	4900 Whittier	10	Paint	Task 1
Feb 15th, 2023	wall	4916 Whittier	20	Paint	Task 1
Feb 15th, 2023	sign	4945 Whittier	2	Chemical	Task 1
Feb 15th, 2023	wall	4953 Whittier	10	Paint	Task 1
Feb 15th, 2023	door	5003 Whittier	10	Paint	Task 1
Feb 15th, 2023	wall	5076 Whittier	20	Paint	Task 1
Feb 15th, 2023	window	5160 Whittier	10	Chemical	Task 1
Feb 15th, 2023	wall	5191 Whittier	20	Paint	Task 1
Feb 16th, 2023	door	4514 Whittier	10	Paint	Task 1
Feb 16th, 2023	wall	4475 Whittier	100	Paint	Task 1
Feb 16th, 2023	wall	4634 Whittier	100	Paint	Task 1
Feb 16th, 2023	wall	4701 Whittier	40	Paint	Task 1
Feb 16th, 2023	door	4772 Whittier	40	Paint	Task 1
Feb 16th, 2023	door	4900 Whittier	10	Paint	Task 1
Feb 16th, 2023	wall	4900 Whittier	10	Paint	Task 1
Feb 16th, 2023	bench	4982 Whittier	2	Paint	Task 1
Feb 16th, 2023	wall	5012 Whittier	10	Paint	Task 1



Date	Location	Address	Size	Method of Removal	Task Type
Feb 16th, 2023	window	4956 Whittier	10	Chemical	Task 1
Feb 16th, 2023	door	5018 Whittier	10	Paint	Task 1
Feb 16th, 2023	light pole	5040 Whittier	4	Paint	Task 1
Feb 16th, 2023	payphone	5076 Whittier	2	Chemical	Task 1
Feb 16th, 2023	way	5110 Whittier	10	Paint	Task 1
Feb 16th, 2023	wall	5109 Whittier	20	Paint	Task 1
Feb 16th, 2023	payphone	5109 Whittier	2	Paint	Task 1
Feb 17th, 2023	wall	4460 Whittier	10	Paint	Task 1
Feb 17th, 2023	sign	4480 Whittier	2	Chemical	Task 1
Feb 17th, 2023	light pole	4492 Whittier	4	Paint	Task 1
Feb 17th, 2023	trash can	4492 Whittier	4	Paint	Task 1
Feb 17th, 2023	pole	4471 Whittier	4	Paint	Task 1
Feb 17th, 2023	light pole	4485 Whittier	4	Paint	Task 1
Feb 17th, 2023	sidewalk	4501 Whittier	30	Pressure Wa	Task 1
Feb 17th, 2023	light pole	4501 Whittier	6	Paint	Task 1
Feb 17th, 2023	wall	4552 Whittier	10	Chemical	Task 1
Feb 17th, 2023	electric box	4555 Whittier	4	Chemical	Task 1
Feb 17th, 2023	trash can	4700 Whittier	2	Paint	Task 1
Feb 17th, 2023	trash can	4722 Whittier	2	Paint	Task 1
Feb 17th, 2023	trash can	4740 Whittier	2	Paint	Task 1
Feb 17th, 2023	sign	4752 Whittier	4	Chemical	Task 1
Feb 17th, 2023	trash can	4752 Whittier	2	Paint	Task 1
Feb 17th, 2023	payphone	4729 Whittier	2	Chemical	Task 1
Feb 17th, 2023	sign	4953 Whittier	2	Chemical	Task 1
Feb 17th, 2023	sign	5114 Whittier	2	Paint	Task 1
Feb 21st, 2023	wall	4634 Whittier	80	Paint	Task 1
Feb 21st, 2023	wall	4635 Whittier	400	Paint	Task 1
Feb 21st, 2023	electric	4700 Whittier	1.01	Chemical	Task 1
Feb 21st, 2023	wall	4710 Whittier	600	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Feb 21st, 2023	door	4716 Whittier	40	Paint	Task 1
Feb 21st, 2023	door	4720 Whittier	40	Paint	Task 1
Feb 21st, 2023	door	4724 Whittier	30	Paint	Task 1
Feb 21st, 2023	door	4701 Whittier	60	Paint	Task 1
Feb 21st, 2023	light pole	4735 Whittier	4	Paint	Task 1
Feb 21st, 2023	wall	4752 Whittier	600	Paint	Task 1
Feb 21st, 2023	wall	4765 Whittier	30	Paint	Task 1
Feb 21st, 2023	door	4771 Whittier	40	Paint	Task 1
Feb 21st, 2023	door	4775 Whittier	20	Paint	Task 1
Feb 21st, 2023	wall	4953 Whittier	30	Paint	Task 1
Feb 22nd, 2023	wall	4475 Whittier	100	Paint	Task 1
Feb 22nd, 2023	door	4727 Whittier	20	Chemical	Task 1
Feb 22nd, 2023	electric box	4835 Whittier	4	Chemical	Task 1
Feb 22nd, 2023	wall	5030 Whittier	20	Paint	Task 1
Feb 22nd, 2023	trash can	5114 Whittier	2	Paint	Task 1
Feb 22nd, 2023	pole	5120 Whittier	5	Paint	Task 1
Feb 22nd, 2023	payphone	5109 Whittier	2	Paint	Task 1
Feb 22nd, 2023	wall	5119 Whittier	4	Paint	Task 1
Feb 22nd, 2023	sign	5176 Whittier	4	Paint	Task 1
Feb 22nd, 2023	electric box	5176 Whittier	6	Paint	Task 1
Feb 23rd, 2023	wall	Whittier / Burger	20	Paint	Task 1
Feb 23rd, 2023	payphone	4917 Whittier	2	Paint	Task 1
Feb 23rd, 2023	wall	4931 Whittier	4	Paint	Task 1
Feb 23rd, 2023	wall	5035 Whittier	10	Paint	Task 1
Feb 23rd, 2023	wall	5045 Whittier	10	Paint	Task 1
Feb 23rd, 2023	newsstand	5191 Whittier	2	Paint	Task 1
Feb 23rd, 2023	pole	5191 Whittier	6	Paint	Task 1
Feb 23rd, 2023	sign	5191 Whittier	2	Chemical	Task 1
Feb 24th, 2023	door	4537 Whittier	4	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Feb 24th, 2023	electric box	4555 Whittier	4	Chemical	Task 1
Feb 24th, 2023	bus shelter	4568 Whittier	4	Paint	Task 1
Feb 24th, 2023	sign	4570 Whittier	2	Chemical	Task 1
Feb 24th, 2023	post	4615 Whittier	4	Paint	Task 1
Feb 24th, 2023	pole	4617 Whittier	4	Paint	Task 1
Feb 24th, 2023	bus shelter	4631 Whittier	4	Paint	Task 1
Feb 24th, 2023	trash can	4635 Whittier	2	Paint	Task 1
Feb 24th, 2023	electric box	4800 Whittier	4	Chemical	Task 1
Feb 24th, 2023	wall	4835 Whittier	30	Paint	Task 1
Feb 24th, 2023	wall	5018 Whittier	30	Paint	Task 1
Feb 24th, 2023	window	5053 Whittier	4	Chemical	Task 1
Feb 24th, 2023	bus shelter	5055 Whittier	4	Paint	Task 1
Feb 24th, 2023	electric box	5065 Whittier	4	Chemical	Task 1
Feb 24th, 2023	sign	5110 Whittier	2	Chemical	Task 1
Feb 24th, 2023	bench	5114 Whittier	2	Paint	Task 1
Feb 24th, 2023	window	5118 Whittier	4	Chemical	Task 1
Feb 24th, 2023	payphone	5143 Whittier	2	Paint	Task 1
Feb 24th, 2023	electric box	5162 Whittier	4	Chemical	Task 1
Feb 27th, 2023	wall	4635 Whittier	400	Paint	Task 1
Feb 27th, 2023	wall	4752 Whittier	60	Paint	Task 1
Feb 27th, 2023	wall	4835 Whittier	100	Paint	Task 1
Feb 27th, 2023	door	4901 Whittier	40	Paint	Task 1
Feb 27th, 2023	fence	4985 Whittier	4	Paint	Task 1
Feb 27th, 2023	door	4997 Whittier	20	Paint	Task 1
Feb 27th, 2023	wall	5076 Whittier	160	Paint	Task 1
Feb 27th, 2023	wall	5110 Whittier	30	Paint	Task 1
Feb 27th, 2023	sign	5191 Whittier	2	Chemical	Task 1
Feb 27th, 2023	wall	5191 Whittier	80	Paint	Task 1
Feb 28th, 2023	light pole	4559 Whittier	4	Paint	Task 1

Date	Location	Address	Size	Method of Removal	Task Type
Feb 28th, 2023	trash can	4567 Whittier	2	Paint	Task 1
Feb 28th, 2023	trash can	4560 Whittier	2	Paint	Task 1
Feb 28th, 2023	trash can	4588 Whittier	2	Paint	Task 1
Feb 28th, 2023	sign	4600 Whittier	2	Chemical	Task 1
Feb 28th, 2023	light pole	4616 Whittier	4	Paint	Task 1
Feb 28th, 2023	light pole	4620 Whittier	4	Paint	Task 1
Feb 28th, 2023	sign	4634 Whittier	2	Chemical	Task 1
Feb 28th, 2023	trash can	4634 Whittier	2	Paint	Task 1
Feb 28th, 2023	sign	Whittier / Arizona	2	Chemical	Task 1
Feb 28th, 2023	door	4736 Whittier	10	Chemical	Task 1
Feb 28th, 2023	door	4740 Whittier	20	Paint	Task 1
Feb 28th, 2023	newsstand	4709 Whittier	2	Chemical	Task 1
Feb 28th, 2023	window	4752 Whittier	4	Chemical	Task 1
Feb 28th, 2023	wall	5035 Whittier	10	Paint	Task 1
Feb 28th, 2023	wall	5191 Whittier	60	Paint	Task 1
Feb 28th, 2023	sign	5191 Whittier	2	Chemical	Task 1
Feb 2nd, 2023	sidewalk	4560 Whittier	20	Pressure Wa	Task 2
Feb 2nd, 2023	wall	4709 Whittier	10	Paint	Task 2
Feb 2nd, 2023	wall	4721 Whittier	10	Paint	Task 2
Feb 2nd, 2023	door	4725 Whittier	4	Paint	Task 2
Feb 2nd, 2023	fence	4725 Whittier	20	Paint	Task 2
Feb 2nd, 2023	wall	4735 Whittier	4	Paint	Task 2
Feb 2nd, 2023	door	4735 Whittier	4	Paint	Task 2
Feb 3rd, 2023	fence	4561 Whittier	20	Paint	Task 2
Feb 3rd, 2023	asphalt in alley	4701 Whittier	30	Pressure Wa	Task 2
Feb 3rd, 2023	wall	4768 Whittier	100	Paint	Task 2
Feb 3rd, 2023	wall	4953 Whittier	10	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Feb 3rd, 2023	electric box	4953 Whittier	4	Paint	Task 2
Feb 3rd, 2023	wall	4975 Whittier	40	Paint	Task 2
Feb 3rd, 2023	wall	5030 Whittier	40	Paint	Task 2
Feb 3rd, 2023	wall	5076 Whittier	10	Paint	Task 2
Feb 6th, 2023	electric box	4735 Whittier	4	Paint	Task 2
Feb 6th, 2023	wall	4751 Whittier	40	Paint	Task 2
Feb 6th, 2023	wall	4740 Whittier	140	Paint	Task 2
Feb 6th, 2023	wall	4740 Whittier	20	Paint	Task 2
Feb 6th, 2023	wall	4752 Whittier	200	Paint	Task 2
Feb 6th, 2023	wall	4768 Whittier	80	Paint	Task 2
Feb 6th, 2023	wall	4800 Whittier	60	Paint	Task 2
Feb 6th, 2023	wall	4840 Whittier	40	Paint	Task 2
Feb 6th, 2023	wall	4901 Whittier	60	Paint	Task 2
Feb 6th, 2023	wall	5047 Whittier	20	Paint	Task 2
Feb 6th, 2023	wall	5055 Whittier	40	Paint	Task 2
Feb 7th, 2023	wall	4559 Whittier	120	Paint	Task 2
Feb 7th, 2023	wall	4559 Whittier	200	Paint	Task 2
Feb 7th, 2023	sidewalk	4559 Whittier	10	Pressure Wa	Task 2
Feb 7th, 2023	door	4570 Whittier	20	Paint	Task 2
Feb 7th, 2023	wall	4561 Whittier	10	Paint	Task 2
Feb 7th, 2023	electric box	5065 Whittier	4	Paint	Task 2
Feb 7th, 2023	wall	5136 Whittier	10	Paint	Task 2
Feb 7th, 2023	electric box	5160 Whittier	4	Paint	Task 2
Feb 7th, 2023	door	5160 Whittier	4	Paint	Task 2
Feb 8th, 2023	wall	4559 Whittier	40	Paint	Task 2
Feb 8th, 2023	wall	4775 Whittier	60	Paint	Task 2
Feb 8th, 2023	wall	4775 Whittier	40	Paint	Task 2
Feb 8th, 2023	wall	4901 Whittier	30	Paint	Task 2
Feb 9th, 2023	wall	4530 Whittier	20	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Feb 9th, 2023	wall	4552 Whittier	20	Chemical	Task 2
Feb 9th, 2023	wall	4631 Whittier	80	Paint	Task 2
Feb 13th, 2023	wall	4559 Whittier	200	Paint	Task 2
Feb 13th, 2023	wall	4561 Whittier	200	Paint	Task 2
Feb 13th, 2023	wall	4588 Whittier	60	Paint	Task 2
Feb 13th, 2023	wall	4751 Whittier	140	Paint	Task 2
Feb 13th, 2023	wall	4752 Whittier	600	Paint	Task 2
Feb 13th, 2023	wall	4768 Whittier	100	Paint	Task 2
Feb 13th, 2023	wall	4784 Whittier	140	Paint	Task 2
Feb 13th, 2023	wall	4800 Whittier	20	Paint	Task 2
Feb 13th, 2023	wall	4900 Whittier	180	Paint	Task 2
Feb 13th, 2023	wall	4953 Whittier	80	Paint	Task 2
Feb 13th, 2023	wall	5109 Whittier	80	Paint	Task 2
Feb 14th, 2023	wall	4540 Whittier	180	Paint	Task 2
Feb 14th, 2023	fence	4570 Whittier	80	Paint	Task 2
Feb 14th, 2023	wall	4634 Whittier	80	Paint	Task 2
Feb 14th, 2023	wall	4765 Whittier	100	Paint	Task 2
Feb 14th, 2023	wall	4840 Whittier	20	Paint	Task 2
Feb 14th, 2023	wall	4900 Whittier	20	Paint	Task 2
Feb 14th, 2023	wall	5076 Whittier	80	Paint	Task 2
Feb 14th, 2023	wall	5151 Whittier	40	Paint	Task 2
Feb 14th, 2023	wall	5160 Whittier	30	Paint	Task 2
Feb 14th, 2023	wall	5191 Whittier	40	Paint	Task 2
Feb 15th, 2023	wall	4561 Whittier	60	Paint	Task 2
Feb 15th, 2023	door	4585 Whittier	4	Paint	Task 2
Feb 15th, 2023	wall	4982 Whittier	40	Paint	Task 2
Feb 15th, 2023	wall	5151 Whittier	20	Paint	Task 2
Feb 16th, 2023	wall	4982 Whittier	20	Paint	Task 2
Feb 17th, 2023	wall	4492 Whittier	10	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Feb 17th, 2023	wall	4540 Whittier	20	Paint	Task 2
Feb 17th, 2023	wall	4552 Whittier	20	Paint	Task 2
Feb 17th, 2023	wall	4735 Whittier	100	Paint	Task 2
Feb 21st, 2023	wall	4559 Whittier	140	Paint	Task 2
Feb 21st, 2023	wall	4559 Whittier	300	Paint	Task 2
Feb 21st, 2023	wall	4600 Whittier	200	Paint	Task 2
Feb 21st, 2023	wall	4735 Whittier	600	Paint	Task 2
Feb 21st, 2023	wall	4751 Whittier	600	Paint	Task 2
Feb 22nd, 2023	door	4559 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	4634 Whittier	20	Paint	Task 2
Feb 22nd, 2023	wall	4752 Whittier	60	Paint	Task 2
Feb 22nd, 2023	trash can	4768 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	4765 Whittier	80	Paint	Task 2
Feb 22nd, 2023	wall	4771 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	4953 Whittier	80	Paint	Task 2
Feb 22nd, 2023	wall	4975 Whittier	40	Paint	Task 2
Feb 22nd, 2023	wall	4982 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	5036 Whittier	30	Paint	Task 2
Feb 22nd, 2023	curb	5036 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	5040 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	5068 Whittier	10	Paint	Task 2
Feb 22nd, 2023	wall	5076 Whittier	10	Paint	Task 2
Feb 23rd, 2023	wall	4785 Whittier	20	Paint	Task 2
Feb 23rd, 2023	door	4835 Whittier	20	Paint	Task 2
Feb 23rd, 2023	wall	4901 Whittier	10	Paint	Task 2
Feb 23rd, 2023	wall	5017 Whittier	140	Paint	Task 2
Feb 23rd, 2023	wall	5068 Whittier	60	Paint	Task 2
Feb 23rd, 2023	wall	5076 Whittier	140	Paint	Task 2
Feb 23rd, 2023	wall	5100 Whittier	10	Paint	Task 2

Date	Location	Address	Size	Method of Removal	Task Type
Feb 24th, 2023	wall	4552 Whittier	30	Paint	Task 2
Feb 24th, 2023	wall	4901 Whittier	80	Paint	Task 2
Feb 27th, 2023	wall	4771 Whittier	20	Paint	Task 2
Feb 27th, 2023	wall	4953 Whittier	20	Paint	Task 2
Feb 27th, 2023	wall	5068 Whittier	30	Paint	Task 2
Feb 27th, 2023	electric box	5160 Whittier	4	Paint	Task 2
Feb 27th, 2023	door	5167 Whittier	30	Paint	Task 2
Feb 27th, 2023	wall	4531 Whittier	30	Paint	Task 2
Feb 28th, 2023	door	4576 Whittier	10	Paint	Task 2
Feb 28th, 2023	door	5035 Whittier	10	Paint	Task 2
Feb 28th, 2023	wall	5047 Whittier	20	Paint	Task 2
Feb 28th, 2023	wall	5055 Whittier	10	Paint	Task 2



**Los Angeles County Department of Public Works**  
**Monthly Tracking Report for Board Approved Contracts**

Contractor Name: **WOODS MAINTENANCE SERVICES, Inc.**Contract No.: **78955**ACES No.: **23-439**Term: **July 1, 2022 - May 31, 2023**

Service: Whittier Boulevard Enhanced Maintenance Services

Encumbered (Budgeted) Amount: **\$ 636,900.00**

Month	Task Area 1 R30884020	Task Area 2 R30884020	Task Area 3 X910000726	Task Area 4 X210001042	Total Paid Amount	Remaining Balance	% of Remaining Balance	Date Received:	Monthly Invoice No.*	Comments:
JULY	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$579,000.00	91%	8/1/2022	15536	
AUGUST	\$ 42,000.00	\$ 15,000.00	\$ 650.00	\$ 250.00	\$ 57,900.00	\$521,100.00	82%	9/1/2022	15593	
AUGUST			\$ 7,751.72						ROPE LIGHTS	ACES 23-724
SEPTEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$463,450.00	73%	10/4/2022	15648	
OCTOBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$405,800.00	64%	11/1/2022	15693	
NOVEMBER	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$348,150.00	55%	12/2/2022	15760	
DECEMBER	\$ 42,000.00	\$ 33,000.00	\$ 650.00	\$ 18,250.00	\$ 93,900.00	\$254,250.00	40%	1/3/2023	15813	
DECEMBER		\$ 1,825.00							15813	ACES 23-1356
JANUARY	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$196,600.00	31%	2/2/2023	15853	
FEBRUARY	\$ 42,000.00	\$ 15,000.00	\$ 650.00		\$ 57,650.00	\$138,950.00	22%	3/1/2023	15897	
<b>Total:</b>	<b>\$336,000.00</b>	<b>\$ 139,825.00</b>	<b>\$12,951.72</b>	<b>\$ 18,750.00</b>	<b>\$ 382,650.00</b>	<b>-\$57,650.00</b>	<b>-9%</b>			

<b>Whittier Blvd.</b>	<b>Needs</b>	
<b>Address</b>	<b>Problem</b>	<b>Fixed ?</b>
4480	New Box	
4508	New Box & New Outlet	
4524	New Box & New Outlet	
4552	New Box & New Outlet	
4552	New Box	
4574	New Box	
4584	Fix Box & New Outlet	
4614	New Outlet	
1616	New Outlet	
4624	New Outlet	
4624	New Box & New Outlet	
4700	New Box & New Outlet	
4712	New Box & New Outlet	
4736	New Outlet	
4752	New Box	
4770	New Outlet	
4782	New Outlet	
4810	New Box & New Outlet	
4818	Fix Box & New Outlet	
4826	New Outlet	
4916	New Box & New Outlet	
4932	New Box & New Outlet	
4956	Fix Box	
4972	Fix Box	
5010	Fix Box	
5012	Fix Box	
5068	Fix Box	
5112	Fix Box	
5122	Fix Box	
5166	Fix Box	
5166	New Box	
5165	Fix Box	
5165	Fix Box	
5143	Fix Box	
5127	Fix Box & New Outlet	
5075	Fix Box	
5053	Fix Box & New Outlet	
5045	New Box	
5003	New Box	
4997	New Outlet	
4975	New Box & New Outlet	

4953	Fix Box	
4937	New Outlet	
4931	Fix Box	
4917	Fix Box	
4831	New Outlet	
4815	New Box	
4801	New Outlet	
4783	New Outlet	
4773	New Outlet	
4757	New Outlet	
4729	Fix Box	
4713	New Box	
4705	Fix Box	
4631	Fix Box	
4631	Fix Box	
4617	Fix Box	
4615	Fix Box	
4585	Fix Box	
4585	Fix Box	
4555	Fix Box	
4543	Fix Box	
4529	Fix Box	
4511	New Box & New Outlet	
4501	Fix Box	
4477	New Outlet	
4467	New Outlet	
4467	New Box & New Outlet	