



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE: **BRC-1**

May 13, 2019

REQUEST FOR STATEMENT OF QUALIFICATIONS - ADDENDUM 4 ON-CALL VEHICLE AND EQUIPMENT REPAIR AND TOWING SERVICES PROGRAM (2014-AN022)

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request for Statement of Qualifications (RFSQ). (Note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~.)

Please take note of the following:

- **A supplemental Form PW-2.1, Schedule of Prices for Prevailing Wages, has been attached as Enclosure A.**
- **Please note that Form PW-2.1, Schedule of Prices for Prevailing Wages, does not replace the original PW-2, Schedule of Prices. Only Proposers and Contractors performing prevailing wage work are to provide the applicable prevailing wage rates. Current Contractors may not submit a new PW-2, Schedule of Prices, for work they currently perform on this contract that is not prevailing wages.**
- **Please note that any current Contractor under this Contract performing prevailing wage work MUST submit Form PW-2.1, Schedule of Prices for Prevailing Wages, and must submit proof of a valid and active State of California Department of Industrial Relations (DIR) Public Works Contractor Registration.**

- **An updated Form PW-18.2, Proposer's Compliance with the Minimum Requirements of the RFSQ, has been attached as Enclosure B. Please use Form PW-18.2 when submitting your Proposal. (Proposals submitted with PW-18.1 may be rejected as nonresponsive.)**

Addendum:

1. The Notice of RFSQ has been modified as shown below:

Minimum Requirement(s): Proposers must meet all minimum requirements set forth in the RFSQ document including, but not limited to: ~~one year of experience providing the type of service(s) and possession of the appropriate active and valid license(s)/certificate(s) to perform the type of service(s) for which the Proposer has provided a price(s), completion of all the require forms, including the completed and signed Form PW-16, Proposer's Insurance Compliance Affirmation.~~

1. **Proposer must have one year of experience providing the type of service(s) for which the Proposer has provided a price(s).**
 2. **Proposer must submit the appropriate active and valid license(s) to perform the type of service(s) for which the Proposer has provided a price(s).**
 3. **Proposer and its Subcontractor(s) performing prevailing wage work must submit proof of a valid and active State of California Department of Industrial Relations (DIR) Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted. It is the Proposer's responsibility to identify any Prevailing Wage work and fully adhere to all relevant Labor Codes.**
2. Table of Contents, Part I, Section 1 (page 1), has been revised to read as follows:
 - W. Method of Payment and Required Information
 - X. Proposer's Acknowledgement of County's Commitment to Fair Chance Employment Hiring Practices
 - Y. Prevailing Wage**

3. Table of Contents, Part I, Forms (page 2), has been revised to read as follows:

FORMS

PW-2 Schedule of Prices

PW-2.1 Schedule of Prices for Prevailing Wages

PW-17.1 Zero Tolerance Human Trafficking Policy Certification

PW-18.42 Proposer's Compliance with the Minimum Requirements of the RFSQ

PW-19 Compliance with Fair Chance Employment Hiring Practices Certification

4. Part I, Section 1 (page 1.1), Item B, Minimum Mandatory Requirements, has been revised as follows:

4. Proposer must have 1 year of experience providing the type of service(s) for which the Proposer has provided a price(s).

5. Proposer ~~has submitted~~ **must submit the** appropriate active and valid license(s) to perform the type of service(s) for which the Proposer has provided a price(s).

6. **Proposer and its Subcontractor(s) performing prevailing wage work must submit proof of a valid and active State of California Department of Industrial Relations (DIR) Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.**

5. Part I, Section 1 (page 1.10), Item Y, Prevailing Wage, has been added and incorporated as shown below:

Y. Prevailing Wage

The Contractor and Subcontractors, if any, shall not be qualified to bid on, be listed in a bid Proposal, subject to the requirements of Section 4104 of the Public Contract Code or engage in the performance of any Contract for public work, as defined in the Labor Code, unless currently registered and qualified to perform public work pursuant to Section 1725.5. It

is not a violation of this section for an unregistered Contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the Contractor is registered to perform public work pursuant to Section 1725.5 at the time the Contract is awarded.

The County shall not accept any Proposal nor award any Contract to perform work without proof of the Proposer and Subcontractor's current DIR registration. A copy of the confirmed registration from the DIR must be attached to the Proposal. Proposals submitted by an unregistered Contractor shall be a basis for considering the Proposal nonresponsive with limited exceptions from this requirement for bid purposes only under applicable Labor Law.

An inadvertent error in listing an unregistered Subcontractor pursuant to Labor Code Section 1725.5 in a bid Proposal shall be grounds for considering the bid nonresponsive, unless:

1. The Subcontractor is registered prior to the bid opening.
2. Within 24 hours after the bid opening, the Subcontractor is registered and has paid the penalty registration fee specified in subparagraph (E) of paragraph (2) of subdivision (a) of Section 1725.5.

The Director of the California DIR has established the general prevailing rate of per diem wages for each craft, classification, type of worker, or mechanic needed to execute Public Works and improvements. The current general prevailing wage rate determinations are available at www.dir.ca.gov/dlsr/pwd/index.htm. The Contractor is required to pay its agents and employees the applicable, current prevailing wage rate and is responsible for selecting the classification of workers required to perform this service.

6. Part I, Section 2.A, Item 6 (page 1.12), Forms List, has been revised as follows:

PW-2 Schedule of Prices

PW-2.1 Schedule of Prices for Prevailing Wages

PW-17.1 Zero Tolerance Human Trafficking Policy Certification

PW-18.42 Proposer's Compliance with the Minimum Requirements of the RFSQ

PW-19 Compliance with Fair Chance Employment Hiring Practices Certification

7. The following forms have been added and revised in the Table of Forms and are attached hereto as Enclosure A and Enclosure B:

PW-2.1 Schedule of Prices for Prevailing Wages (Enclosure A)

PW-18.42 Proposer's Compliance with the Minimum Requirements of the RFSQ (Enclosure B)

8. Part II, Sample Agreement, Table of Contents (page 3), Exhibit B, Section 13, has been added as follows:

Exhibit B Service Contract General Requirements

Section 12 Disabled Veteran Business Enterprise Preference Program.....B.44

Section 13 Prevailing Wages.....B.45

9. Part II, Sample Agreement, Exhibit A, Item H.22, Additional Responsibilities of Contractor (page A.10), has been added as follows:

22. Contractor and its Subcontractor(s) performing prevailing wage work shall maintain a valid and active State of California Department of Industrial Relations (DIR) Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.

10. Part II, Sample Agreement, Exhibit B, Section 13, Prevailing Wages (page B.45), has been added as follows:

SECTION 13

PREVAILING WAGES

A. Prevailing Wages

The services provided in this Contract may consist of both prevailing wage and non-prevailing wage work. Prevailing wage work constitutes "public works" as defined in the California Labor Code, and is therefore subject to payment of prevailing wages, compliance monitoring and enforcement by the Department of Industrial Relations (DIR).

The Director of the DIR has established the general prevailing rate of per diem wages for each craft, classification, type of worker, or mechanic needed to execute public works and improvements. The current general prevailing wage rate determinations are available at www.dir.ca.gov/dlsr/pwd/index.htm. The Contractor is required to pay its agents and employees the applicable, current prevailing wage rate and is responsible for selecting the classification of workers required to perform this service.

The Contractor agrees to comply with the provisions of Section 1775 of the California Labor Code relating to the payment of prevailing wages, including the assessment of penalties determined by the California Labor Commissioner. Copies of the prevailing rate of per diem wages are on file at the County Department of Public Works, Construction Division, and will be made available for inspection by request to the Contract Manager (Note to the Proposers: during the solicitation process and prior to the award of Contract, please direct your request to the Contract Analyst identified in the solicitation document. You may contact the Contract Manager after the award of contract). Pursuant to Labor Code Section 1773.2, the County has made these documents available for inspection by the Contractor in lieu of the County specifying the general rate of per diem wages for each craft, classification and type of worker needed to execute the contracted work. Future effective wage rates will be on file with the Department of Industrial Relations. The new wage

rates shall become effective on the day following the expiration date of the current determinations and apply to the Contract in the same manner as if they had been included or referenced in the Contract.

B. Work Records

The Contractor shall comply with the requirements of Section 1812 of the Labor Code. The Contractor shall maintain an accurate written record of all employees working on the Project each calendar day. The record shall include each employee's name, Social Security number, job classification, and the actual number of hours worked.

C. Posting of Prevailing Wage Rates

The Contractor shall comply with the provisions of Section 1773.2 of the Labor Code. The Contractor shall post a copy of the prevailing wage rates at the worksite and comply with applicable law including posting of jobsite notices required by 8 Calif. Code Reg. §16451(d):

"This public works project is subject to monitoring and investigative activities by the Compliance Monitoring Unit (CMU) of the Division of Labor Standards Enforcement, Department of Industrial Relations, State of California. This Notice is intended to provide information to all workers employed in the execution of the Contract for public work and to all Contractors and other persons having access to the jobsite to enable the CMU to ensure compliance with and enforcement of prevailing wage laws on public works projects.

The prevailing wage laws require that all workers be paid at least the minimum hourly wage as determined by the Director of Industrial Relations for the specific classification (or type of work) performed by workers on the project. These rates are listed on a separate jobsite posting of minimum prevailing rates required to be maintained by the public entity which awarded the public works Contract. Complaints concerning nonpayment of the required minimum wage rates to workers

on this project may be filed with the CMU at any office of the Division of Labor Standards Enforcement (DLSE).

Local Office Telephone Number:

*Division of Labor Standards Enforcement Office
320 W. Fourth Street, Suite 450
Los Angeles, CA 90013
(213) 620-6330*

Complaints should be filed in writing immediately upon discovery of any violations of the prevailing wage laws due to the short period of time following the completion of the project that the CMU may take legal action against those responsible.

Complaints should contain details about the violations alleged (for example, wrong rate paid, not all hours paid, overtime rate not paid for hours worked in excess of 8 hours per day or 40 hours per week, etc.) as well as the name of the employer, the public entity which awarded the public works Contract, and the location and name of the project.

For general information concerning the prevailing wage laws and how to file a complaint concerning any violation of these prevailing wage laws, you may contact any DLSE office. Complaint forms are also available at the Department of Industrial Relations website found at www.dir.ca.gov/dlse/PublicWorks.html."

D. Certified Payroll Records

The Contractor shall comply with the requirements of Section 1776 of the Labor Code. Contractor and Subcontractors, if any, must furnish certified payroll records directly to the Labor Commissioner (a.k.a. Division of Labor Standards Enforcement) in a format prescribed by the Labor Commission.

E. Subcontractor

Subcontractors, if any, must comply with all prevailing wage requirements as provided in this Section.

F. Mental Health Services for Critical Incidents

In the event of a serious accident on the Project site, the Los Angeles County Department of Mental Health (DMH) will, if requested, respond. The response may be within a few hours or as long as a few days after the incident, depending on when the request was made. The services DMH will provide include crisis intervention, normalization of the stress response that survivors may be experiencing, and stress management techniques and resources if the stress reactions increase in frequency or intensity. Requests for services may be made by calling the DMH Emergency Outreach Bureau Deputy Director, (213) 738-4924, during normal business hours or the ACCESS Center, (800) 854-7771, evenings, holidays, and weekends.

If you have questions concerning the above information, please contact Ms. Amber Turner at (626) 458-4199 or aturner@pw.lacounty.gov or Mr. Jairo Flores at (626) 458-4069 or jflores@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

May 13, 2019
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We encourage you to follow us on Twitter [@LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA
Director of Public Works



for. JOSE QUEVEDO
Assistant Deputy Director
Business Relations and Contracts Division

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Enc.

**SCHEDULE OF PRICES FOR PREVAILING WAGES
FOR
ON-CALL VEHICLE AND EQUIPMENT REPAIR AND
TOWING SERVICES PROGRAM (2014-AN022)**

The undersigned Proposer offers to perform the work described in the Request for Statement of Qualifications (RFSQ) for the following price(s). The Proposer's rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, taxes, equipment, and supplies unless stated otherwise in the RFSQ. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices for Prevailing Wages, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

Specified work shall be performed within the period prescribed on the individual work order issued during the contract period and in the manner set forth in these Specifications. Compensation for completed and approved work shall be based on the hereinafter unit prices.

PROPOSERS NEED NOT PROVIDE PRICES FOR EACH ITEM. SUPPLY THE UNIT PRICE ON ONLY THOSE ITEMS OR SERVICES WHICH YOU CAN PROVIDE PER THE SPECIFICATIONS.

<u>ITEM NO.</u>	<u>ITEM DESCRIPTION</u>	<u>UNIT PRICES</u>
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1.	Prevailing Wage Components Hourly Rates (Please note: DIR registration is required for all the following repairs)	
a.	Specify Specialty: Floor Mounted Hoist	\$
b.	Specify Specialty: Building Attached Overhead Crane	\$
c.	Specify Specialty: Facility Attached Generator	\$
d.	Shop Compressor Floor Mounted	\$
e.	Shop Pressure Washer Floor Mounted	\$
f.	Tire Machine Floor Mounted	\$
g.	Brake Lathe Floor Mounted	\$
h.	Shop CNG Detection & Warning System	\$
i.	Other Repair, Specify Specialty:	\$
J.	Other Repair, Specify Specialty:	\$

k.	Travel Time	\$
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2.	All parts and fluids supplied by Contractor shall be furnished and will be reimbursed at the Contractor's retail cost minus discount of ____ percent plus applicable sales tax.
3.	Please indicate the number of years this Contractor has been in business performing the service(s) for which pricing has been provided and using this company name. _____ years.

Should the SOQ be accepted by the County, I/we further agree to provide the specified services in accordance with the Specifications and Conditions in this Contract.

LEGAL NAME OF PROPOSER		
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT STATEMENT OF QUALIFICATIONS		
TITLE OF AUTHORIZED PERSON		
DATE	STATE CONTRACTOR'S LICENSE NUMBER	LICENSE TYPE
PROPOSER'S ADDRESS:		
PHONE	FACSIMILE	E-MAIL

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ON-CALL VEHICLE AND EQUIPMENT REPAIR AND TOWING SERVICES
PROGRAM (2014-AN022)

PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE RFSQ

At the time of Statement of Qualifications (SOQ) submission, Proposer must meet the following minimum requirements:

1. MINIMUM EXPERIENCE

- Proposer must have one year of experience providing the type of service(s) for which the Proposer has provided a price(s).

- ☐ Yes. Proposer's does meet the minimum experience requirement as stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your Statement of Qualifications to validate this minimum mandatory requirement for scoring of your Statement of Qualifications in this category.)

No. of Years	Description of Service	Page No.*

*List the page number in the SOQ containing the Proposer's experience. (Please attach additional pages if needed.)

- ☐ No. Proposer does not meet the minimum experience requirement stated above. **If you check this box, your SOQ will be immediately disqualified as nonresponsive.**

2. LICENSE

- Proposer must submit a copy of the appropriate active and valid license(s)/certificate(s) to perform the type of service(s) for which the Proposer has provided a price(s).

- ☐ Yes. Please complete the chart below.

Type of License/Certificate	License No.	Name of License/Certificate Holder	Valid/Active Dates	Page No.*

*List the page number in the SOQ containing copies of the appropriate active and valid license(s)/certificate(s). (Please attach additional pages if needed.)

- ☐ No. Proposer does not have the license as stated above. **If you check this box, your SOQ will be immediately disqualified as nonresponsive.**

3. PREVAILING WAGE

- Proposer and its Subcontractor(s) performing prevailing wage work must submit proof of a valid and active State of California Department of Industrial Relations (DIR) Public Works Contractor Registration pursuant to Labor Code 1725.5. **Pending registrations will not be accepted.**
- ☐ Yes. Proposer and its Subcontractor(s) performing prevailing wage work has submitted proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Please complete the chart below.

Name of Registration Holder	Registration No.	Registration Dates	Expiration Dates	Page No.*
Name: Proposer or Subcontractor: <input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor				
Name: Proposer or Subcontractor: <input type="checkbox"/> Proposer <input type="checkbox"/> Subcontractor				

*List the page number in the SOQ containing a copy of Proposer and its Subcontractor(s) State of California Department of Industrial Relations Public Works Contractor Registration. (Please attach additional pages if needed.)

- ☐ Proposer and its Subcontractor(s) will not be performing prevailing wage work.
- ☐ No. Proposer and its Subcontractor(s) performing prevailing wage work has NOT submitted proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration. **If you check this box, your SOQ will be immediately disqualified as nonresponsive.**

Proposer declares under penalty of perjury that the information stated above is true and accurate. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this Statement of Qualifications are made, the Statement of Qualifications may be rejected at the sole discretion of the County.

Signature	Title
Firm Name	Date