



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **AS-0**

June 1, 2009

REQUEST FOR PROPOSALS – ADDENDUM 1 CHANNEL RIGHT OF WAY CLEARING SERVICES – EAST AREA (2009-AN018)

Thank you for attending our mandatory Proposers' Conference for Channel Right of Way Clearing Services – East Area (2009-AN018) held on Thursday, May 21, 2009. Please take note of the following revisions, clarifications, supplemental information, and questions that have been addressed regarding the Request for Proposals (RFP). (Please note that **bold** text has been added, and any text that has a ~~strikethrough~~ has been deleted from the RFP.).

The deadline to submit proposals is still **Thursday, June 4, 2009, by 5:30 p.m.**

Changes:

1. In the RFP notice, under the minimum requirements, the second minimum requirement has been changed to read:

Proposer must demonstrate that they will provide a minimum of five crews to provide the landscaping services. Each crew must consist of a minimum of six personnel including a working supervisor and five laborers. In addition, the Contractor shall provide a minimum of two ~~commercial-licensed~~ truck drivers **with appropriate and valid licenses** and a certified arborist and/or a certified horticulturist for providing directions during maintenance (e.g., for tree trimming, shrubbery pruning, and slope cutting recommendations).

2. In Part I, Section 1, under paragraph B., Minimum Mandatory Requirements, the second minimum mandatory requirement has been changed to read:

Proposer must demonstrate that they will provide a minimum of five crews to provide the landscaping services. Each crew must consist of a minimum of six personnel including a working supervisor and five laborers. In addition, the Contractor shall provide a minimum of two ~~commercial-licensed~~ truck drivers **with appropriate and valid licenses** and a certified arborist and/or a certified

horticulturist for providing directions during maintenance (e.g., for tree trimming, shrubbery pruning, and slope cutting recommendations).

3. In the Agreement, the FOURTH paragraph has been changed to read:

FOURTH: This Contract's initial term shall be for **the period commencing upon Board approval and continuing until May 31, 2010** ~~a period of eleven months commencing on July 1, 2009.~~ At the sole discretion of the COUNTY, this Contract may be extended in increments of one year, not to exceed a total contract period of 59 months. **(The number of months will be determined by adding the number of months in the initial term to the four 1-year optional renewal periods.)** The COUNTY, acting through the Director, may give a written notice of intent to extend this Contract at least 30 days prior to the end of each term.

4. In Exhibit A, Scope of Work, under Section C.2.a., Vehicular Access Road, on page A.10, has been changed to read:

Unless otherwise specified in this Contract, the Contractor shall maintain a 13-foot vertical clearance above the entire width of the vehicle access road; including bikeways (see Exhibit G, Vehicle and Walk Access Drawing). **The Contractor shall not trim any trees that are beyond 17 feet from the channel wall.** All vegetation, weeds, shrubs, brush, ivy, vines, and other growth, whether green or dry, growing or deposited on paved or unpaved vehicle access roads shall be removed. Contractor shall also remove all vegetation hanging below the channel wall/side slope. Contractor shall cut all vegetation growing out of joints and cracks flush with the surface of the concrete. Contractor shall pull out vegetation growing out of weepholes by the roots where possible, if vegetation is too large, it shall be cut loose from within the weephole.

5. In Exhibit A, Scope of Work, Section C.2.b., Walk Access Road, on page A.11 has been changed to read:

Unless otherwise specified in this Contract, the Contractor shall maintain an 8-foot vertical clearance above the entire width of the walk access road (see Exhibit G, Vehicle and Walk Access Drawing). **The Contractor shall not trim any trees that are beyond 13 feet from the channel wall.** Contractor shall remove all vegetation, weeds, shrubs, brush, ivy, vines, and other growth, whether green or dry, growing or deposited on paved or unpaved walk access roads. Contractor shall also remove all vegetation hanging below the channel wall/side slope.

6. In Exhibit A, Scope of Work, Section C.2.d., Greenway Zone, on page A.11 has been changed to read:

A Greenway Zone is an area that shall be established adjacent to vehicle and walk access roads. The first five feet within the Greenway Zone adjacent to a vehicle or walk access road may contain sacrificial vegetation comprised of low growing shrubs, ground cover, and grasses. The Contractor shall maintain the Greenway Zone by removing tree cuttings/trimmings, fallen tree/branches, weeds and invasive plants, and dead vegetation. All other vegetation shall remain within the Greenway Zone unless otherwise directed to be removed by the PWR. **Should the Contractor come across an established native plant or shrub outside of the first 5 feet of the Greenway Zone, the Contractor should trim the plant or shrub if necessary. Should the Contractor come across ornamental grass areas outside the first five feet of the Greenway Zone, the Contractor should trim the grass down to a height of 1 inch.**

7. In Exhibit A, Scope of Work, Section C.2.e., Performance Period, on page A.11, has been changed to read:

Channel right of way clearing services shall be performed **during the first 120 days of** ~~from July 1, 2009, through October 31, 2009,~~ during this Contract's initial period **beginning upon Board approval;** and from June 1 through September 30, during the Contract's option years, if any.

During the performance periods specified above and throughout the Contract's term, including option years, if any, the Contractor may be called upon by the PWR to perform vegetation, trash, debris, and brush removal services on an as-needed basis at various flood control facilities throughout the County of Los Angeles. The Contractor will be paid for any PWR requested as-needed services performed according to their as-needed hourly crew rate as specified on Form PW-2, Contractor's Schedule of Prices. **Each crew for as-need services shall consist of a minimum of four personnel including a working supervisor and three laborers. Contractor shall have the ability to transport all debris derived from the as-needed services to a licensed local landfill approved by Public Works.**

8. In Exhibit A, Scope of Work, Section C.4., Minimum Crew Requirements, on page A.22 has been changed to read:

Contractor shall provide a minimum of five crews. Each crew shall consist of a minimum of six personnel including a working supervisor and five laborers. In

addition, the Contractor shall provide a minimum of two ~~commercial~~-licensed truck drivers **with appropriate valid licenses** and a certified arborist and/or a certified horticulturist for providing directions during maintenance (e.g., for tree trimming, shrubbery pruning, and slope cutting recommendations).

9. In Exhibit A, Scope of Work, Section P.14., on page A.28 has been changed to read:

Submit all waste disposal receipts obtained from the landfill on a ~~monthly~~ **weekly** basis to the PWR.

If you have questions concerning the above information, please contact Mr. Benjamin Sandoval at (626) 458-7334, Monday through Thursday, 7 a.m. to 5:45 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', written over the printed name.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

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