



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE:

AS-0

December 1, 2014

REQUEST FOR PROPOSALS – ADDENDUM 1 LANDSCAPE MAINTENANCE SERVICES SOUTH AREA (2014-PA030)

Thank you for attending our mandatory Proposers' Conference Landscape Maintenance Services South Area (2014-PA030) held on Thursday, November 20, 2014.

The following revisions have been made to the Request for Proposals (RFP). Added sections are shown in bold and deleted language is struck out.

Please note that the deadline to submit your proposals has been extended to **Monday, December 8, 2014, at 5:30 p.m.**

Important: Form PW-2, Schedule of Prices, has been deleted in its entirety and replaced with Form PW-2.1, enclosed. Please use Form PW-2.1 when submitting your proposals.

Addendum

1. In Exhibit A, Scope of Work, Section H (pages A-16 and A-17), Special Safety Requirements, has been revised as shown below:

~~All Contractor's personnel shall observe all applicable Cal/OSHA and Public Works safety requirements while at Public Works jobsites.~~

1. ~~All Contractor's personnel shall observe all applicable state of California Occupational Safety and Health Administration Cal/OSHA and Public Works safety requirements while at Public Works jobsites.~~
2. ~~Special emphasis shall be placed on public safety during landscape maintenance operations, particularly when adjacent to roadways, sidewalks, and bicycle trails. Contractor shall be responsible for providing~~

~~all necessary safety measures to ensure public safety within the limits of or adjacent to each particular landscape maintenance operation.~~

~~Contractor shall do the following for safety issues:~~

- ~~a. Public Safety: Contractor shall perform a pre-work survey to identify potential safety issues and, if any are found, address them before work starts; if any hazards are found, the contractor will report to the County's contract manager; if the hazards are potentially harmful or pose imminent risk to the public, contact 911.~~
- ~~b. Emergency Response: When the emergency involves injury to a member of the public, call 911; stay with the injured person until help arrives, if doing so does not pose a risk to the County crews or contractor, and direct emergency services to the injured person, if practical; secure the site and bike path to restrict the public from going through the area as described in Item 4.~~
- ~~3. All pesticide, herbicide, etc., application shall be under the direct supervision of a Pest Control Advisor licensed by the State of California.~~
- ~~4. Contractor shall close the bicycle trail portion of the channel access road (east side of the Los Angeles River) when the landscape maintenance operation warrants closing the trail to the public. Contractor shall block the access road/bicycle trail and place signs at the point both upstream and downstream of the work area. The upstream and downstream closure points shall be as follows:~~
 - ~~a. The trail closure signs shall state the date of closure and date the trail will be reopened.~~
 - ~~b. The signs shall also state the limits of the closure (where the bicyclist can reenter the trail).~~
 - ~~c. The signs shall use 3-inch lettering.~~
 - ~~d. The trail closure signs shall be placed on the trail two weeks prior to the trail closure.~~
 - ~~e. Public Works Bicycle Trail Coordinator shall be notified 48 hours prior to the closure of the bicycle trail.~~

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- ~~f. All questions regarding the bicycle trail closure shall be directed to the Public Works Bicycle Trail Coordinator, Matt Suska, at (626) 458-3960.~~

All Contractor's personnel shall observe all applicable State of California Occupational Safety and Health Administration (Cal/OSHA) and Public Works safety requirements while at Public Works jobsites.

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- 2. Special emphasis shall be placed on public safety during landscape maintenance operations, particularly when adjacent to roadways, sidewalks, and bicycle trails. Contractor shall be responsible for providing all necessary safety measures to ensure public safety within the limits of or adjacent to each particular landscape maintenance operation.**

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- b. Emergency Response: When the emergency involves injury to a member of the public, call 911; stay with the injured person until help arrives, if doing so does not pose a risk to the County crews or contractor, and direct emergency services to the injured person, if practical; secure the site to restrict the public from going through the area. When needed, use appropriate signage and delineations.**
- c. Contractor shall file a County of Los Angeles Non-Employee Injury Report form to document the incident and injuries to the public and transmit the forms to Public Works representative (PWR) within two business day or first day of the next business week.**

***PWR will provide the report form.**

- d. Contractor shall submit a project safety plan and provide training to employees on the above provisions.**
 - e. Contractor shall provide traffic control that conforms to the most recent version of the California Department of Transportation Manual of Traffic controls for Maintenance Work Zones wherever work operations encroach upon public streets or highways, bikeways, pedestrian paths, and/or employees of the contractor are exposed to traffic hazards. Contractor shall ensure that all traffic control configurations, devices, equipment, and setup comply with the California Department of Transportation Manual of Traffic Controls for Construction and Maintenance Work Zones.**
- 3. All pesticide, herbicide, etc., application shall be under the direct supervision of a Pest Control Advisor licensed by the State of California.**
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 - e. Public Works Bicycle Trail Coordinator shall be notified 48 hours prior to the closure of the bicycle trail.**

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- f. **All questions regarding the bicycle trail closure shall be directed to the Public Works Bicycle Trail Coordinator, Matt Suska, at (626) 458-3960.**

If you have questions concerning the above information, please contact Mr. Edwin Manoukian at (626) 458-4057, Monday through Thursday, 7 a.m. to 5 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', followed by a small flourish.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

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**SCHEDULE OF PRICES
FOR
LANDSCAPE MAINTENANCE SERVICES SOUTH AREA (2014-PA030)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer's rate(s) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit price quoted, if any, will apply to the actual quantities, whatever they may be.

NOTE:

Public Works will reimburse all dumping fees. Public Works will not pay for labor and transportation of debris to the dump site.

ITEM	TASK	Quantity	Annual Frequency	Unit	Price Per Unit	Annual Price (Quantity*Annual Frequency*Price Per Unit)
1	Annual Cutting of Grass and Wildflower Slopes					
	Los Angeles River	89	1	Acre		
	Compton Creek	8.5	1	Acre		
	Rio Hondo Channel	48	1	Acre		
	Total for Annual Cutting	<u>145.5</u>	1	Acre	\$	\$
2	Trim, Care, and Replant of Ground Cover					
	Los Angeles River	89	2	Acre		
	Compton Creek	2	2	Acre		
	Rio Hondo Channel	48	2	Acre		
	Total for Ground Cover	<u>139</u>	2	Acre	\$	\$
3	Trim, Care, and Replant of Vines on Parapet Walls					
	Los Angeles River	3.8	2	Mile		
	Compton Creek	0.3	2	Mile		
	Rio Hondo Channel	3.7	2	Mile		
	Total for Vines	<u>7.8</u>	2	Mile	\$	\$
4	All other works such as tree and shrubbery trimming and care, weed control, litter control, and irrigation management.					
	Los Angeles River	47	12	Acre		
	Compton Creek	8.5	12	Acre		
	Rio Hondo Channel	35	12	Acre		
	Total for All Other Work	<u>90.5</u>	12	Acre	\$	\$
5	All other works such as ground cover, tree, and shrubbery trimming and care, weed control, litter control, and irrigation management.					
	Dominguez Channel Green Way Project	2.69	12	Acre	\$	\$
6	Filterra units	5	12	Unit	\$	\$
Total Annual Price Proposed for Item 1 to 6						\$

ITEM	As-Needed Items. Only to be performed with Public Works' approval	Unit	Price Per Unit	Estimated Hours if Applicable	Total Cost (Price Per Unit x Estimated Hours)
7.a	Manual operation of irrigation system past the required 30-day period.	Hourly	\$	100	
7.b	Irrigation system repairs (4-hour minimum for emergency call out)	Hourly	\$	500	
7.c	Flat rate for emergency call back to shut off water/turn off irrigation system.	Each	\$	N/A	
7.d	Rehydroseeding of grass and wildflower slopes (using seed mix per original landscaping plans) (500 SF minimum per Callout)	Hourly	\$	250	
7.e	4000 Gallon Water Truck with Operator	Hourly	\$	100	
7.f	Hydroseeding of grass and wildflower slopes (using seed mix per original landscaping plans) (500 SF minimum per Callout)	Hourly	\$	500	
Total Annual Proposed Price for Item 7.a to 7.f					\$
Total Annual Proposed Price for Item 1 to 7					\$
LEGAL NAME OF PROPOSER					
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT PROPOSAL					
TITLE OF AUTHORIZED PERSON					
DATE		STATE CONTRACTOR'S LICENSE NMBER		LICENSE TYPE	
PROPOSER'S ADDRESS					
TELEPHONE NUMBER		FAX		E-MAIL	