



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **AS-0**

April 24, 2013

REQUEST FOR PROPOSALS – ADDENDUM 2 HEATING, VENTILATION, AND AIR CONDITIONING (HVAC) SERVICES AT PUBLIC WORKS HEADQUARTERS (2013-AN004)

Thank you for attending our mandatory Proposers' Conference and walk-through for Heating, Ventilation, and Air Conditioning (HVAC) Services at Public Works Headquarters (2013-AN004) held on Wednesday, April 17, 2013.

**Please be reminded that the deadline to submit Proposals is
Wednesday, May 1, 2013, at 5:30 p.m.**

The following revision has been made to the Request for Proposals (RFP).
Added word is shown in **bold** and deleted language is ~~struck out~~.

A. Addendum:

Exhibit B, Section 5, Indemnification and Insurance Requirements, Item F.2, on page B.33, has been modified as shown below:

2. Automobile Liability insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$2 ~~\$1~~ million for bodily injury and property damage, in combined or equivalent split limits, for each single accident. Insurance shall cover liability arising out of Contractor's use of autos pursuant to this Contract, including owned, leased, hired, and/or nonowned autos, as each may be applicable.

B. Clarification:

The following answer is in response to the request for information and clarification requested by the attendees at the Proposers' meeting:

1. Question:

Does the Jury Services Program requirement pertain to office personnel or field personnel?

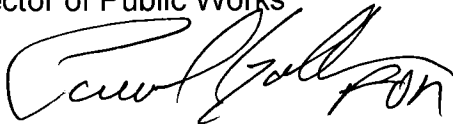
Response:

The Jury Service Program requirement applies to **all** personnel of the contractor, including those that are not working on County project. Please see Part I, Section I, Item L.2, Jury Service Program, on page 1.4 of the RFP. For purposes of the Jury Service Program, "employee" means any California resident who is a full-time employee of a contractor, and "full-time" means 40 hours or more worked per week or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by the County, or 2) the Proposer has a long-standing practice that defines the lesser number of hours as full-time.

If you have questions concerning the above information, please contact Mr. Scott Pham at (626) 458-4069, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Gail Farber', with a stylized flourish at the end.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

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