



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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March 17, 2020

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

INVITATION FOR BIDS - INFORMATIONAL UPDATE 2 LANDSCAPE AND GROUNDS MAINTENANCE SERVICES FOR THREE LOCATION GROUPS (BRC0000111)

Please take notice, due to the closure of Public Works Headquarters for non-County employees, submission of bids for the Landscape and Grounds Maintenance Services for Three Location Groups (BRC0000111) **will only be accepted electronically. Submission of hard copy bids will not be accepted.**

The deadline to submit the bids has been extended to **Wednesday, April 1, 2020, at 5:30 p.m.** An informational update to address questions will be released in the near future.

BIDS MUST BE SUBMITTED ELECTRONICALLY USING ONE OF THE TWO FOLLOWING METHODS:

Electronic Submission of Bid:

1. Bids may be submitted via e-mail to Ms. Amber Turner at aturner@pw.lacounty.gov, or Mr. Danny Medina at dmedina@pw.lacounty.gov, by or before the bid submission deadline.
2. As stated in Addendum 1, in lieu of submitting bids via e-mail, bids may be submitted via www.bidexpress.com, a secure online bidding service website.
 - To submit your bids electronically, register with BidExpress, by the due date above. A new registration page must be signed, notarized, and received by BidExpress Customer Support for processing before the due date. There is a nominal service fee to use BidExpress.
 - Please note, each upload of file in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Bidders shall plan ahead and allow sufficient time to account for the file size limitation before the bid submission deadline to complete the uploading of bid files.
 - If bidder submits a bid through BidExpress, bidder should not send hard copies, CDs, or any other materials to the County via mail.

March 17, 2020
Page 2

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

If you have any questions concerning the above information, please contact Ms. Amber Turner at (626) 458-4199 or Mr. Danny Medina at (626) 458-4080, Monday through Thursday, 7 a.m. to 5 p.m.

Follow us on Twitter:

We encourage you to follow us on Twitter @[LACoPublicWorks](#) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA
Director of Public Works

A handwritten signature in black ink, appearing to read "E. Manovita" or similar, with a stylized flourish at the end.

JOSE QUEVEDO
Assistant Deputy Director
Business Relations and Contracts Division

AT

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