



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AS-0**

August 28, 2014

REQUEST FOR PROPOSALS – ADDENDUM 2 AS-NEEDED SMART BUSINESS RECYCLING PROGRAM (2014-AN008)

Thank you for attending our mandatory Proposers' Conference for As-Needed Smart Business Recycling Program (2014-AN008) held on Thursday, August 14, 2014.

Please be reminded that the deadline to submit your proposals is **Wednesday, September 3, 2014, at 5:30 p.m.**

The following revisions have been made to the RFP. Added language is shown in **bold**:

1. Form PW-19, Proposer's Compliance with the Minimum Requirements of the RFP, shall be deleted in its entirety and replaced with Form PW-19.1 (Enclosure). Please use enclosed Form PW-19.1 when submitting your proposals.
2. Part I, Section 1.B , (pages 1.1 and 1.2), Minimum Mandatory Requirements, has been revised as shown below:
 4. **The County will reject any proposal submitted by a firm, if the firm, or any of the firm's proposed subcontractor(s), currently has a Waste Collector Permit issued by the Los Angeles County Department of Public Health ("Waste Collector Permit"). The purpose of this prohibition includes, but is not limited to: (1) avoiding the potential for bias in the Contractor's ability to render impartial assistance to the County under this Contract given the potential for pursuing its own business interests to the detriment of the County and/or franchisees under the County's Non-Exclusive Commercial Franchise Agreements; (2) preventing the potential for actual or alleged interference with the contractual and business interests of**

the County's commercial trash hauling franchisees; and (3) reducing the risk of actual or alleged unfair competitive advantages vis-à-vis the County's commercial trash hauling franchisees. This prohibition includes, but is not limited to, businesses that have such a Waste Collector Permit either individually or through a corporate relationship including, but not limited to, parent or sister corporations, subsidiaries, partnerships, and/or joint ventures. If you or your firm is awarded this Contract for As-Needed Smart Business Recycling Services, and thereafter obtains a Waste Collector Permit or is acquired by, merges with, or partners with a firm that has a Waste Collector Permit, including as a subcontractor, this contract may, at the Director's sole discretion, be immediately terminated or suspended without liability to the County.

If you have questions concerning the above information, please contact Mr. Edwin Manoukian at (626) 458-4057, Monday through Thursday, 7 a.m. to 5 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works


GHAYANE ZAKARIAN, Chief
Administrative Services Division

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ENC.

AS-NEEDED SMART BUSINESS RECYCLING PROGRAM (2014-AN008)

PROPOSER'S COMPLIANCE WITH THE MINIMUM REQUIREMENTS OF THE RFP

Important Note: The information on this form is subject to verification and will not be used for scoring purposes.

Completing this form by itself without including detailed narrative in your proposal to support the minimum mandatory requirement of this RFP, any inconsistencies or inaccuracy in the information provided in this form, or this form and your Proposal, may subject your Proposal to disqualification or other actions, at the sole discretion of the County.

Proposer must check a box under each section. Failure to check any boxes or provide required responsive information may result in the disqualification of your proposal as non-responsive.

At the time of proposal submission, Proposer must meet the following minimum requirements:

1. Proposing entity and its managing employee, who will be assigned to this contract if awarded, must have a minimum of five years of full-time experience, 3 years of which must have been either with or providing services to a city or county entity, in any of the following fields with emphasis on waste reduction: solid waste recycling, solid waste management, solid waste education or business recycling.

Note: This Minimum Mandatory Requirement must be met by the proposing entity and its managing employee. Supplementing this requirement with a subcontractor(s) years of experience is not allowed.

- ☐ Yes. Please complete the chart below. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category).

Proposer Entity	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience	Page No.*
Managing Employee			

(Please attach additional pages if needed)

***List the page number(s) in the proposal containing the proposer and its managing employee's resume/experience.**

- ☐ No. Proposer and their managing employee(s) does not meet the experience requirement stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**
-

2. Proposers must identify a minimum of two qualified Recycling Consultants in their proposals who will be assigned to this contract, if awarded. Recycling Consultants must have a minimum of three years of full-time experience in the business sector in any of the following fields with emphasis on waste reduction: solid waste recycling, solid waste management, solid waste education, or business recycling.

Note: Proposer may use a subcontractor(s) to meet this Minimum Mandatory Requirement.

Name of Recycling Consultant	Years of Experience	Qualification Details	Page No.*
Consultant 1:			
Consultant 2:			

(Please attach additional pages if needed)

*** List the page number(s) in the proposal containing the detail resumes of these Recycling Consultants.**

- ☐ No. Consultants assigned to this contract as described in this Minimum Mandatory Requirements will not have the above mentioned required qualifications. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**
-

3. Subcontracting entities or their managing employees that are directly engaged in consultations assigned to Exhibit A (Scope of Work) Task 1.a. (Site Visits - Consultations), if applicable, must have a minimum of five years of full-time experience, 3 years of which must have been either with or providing services to a city or county

entity, in any of the following fields with emphasis on waste reduction: solid waste recycling, solid waste management, solid waste education or business recycling.

Note: Proposer may use a subcontractor(s) to meet this Minimum Mandatory Requirement.

Name of subcontracting Entities or their Managing Employee	Dates of Experience (Mth/Yrs to Mth/Yrs)	Description of Services/Experience	Page No.*

*** List the page number(s) in the proposal containing the detail resumes of these subcontracting Entities or their Managing Employee.**

☐ Yes. Please complete the chart above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement for scoring of your proposal in this category).

☐ No. Subcontracting entities or their managing employees that are directly engaged in consultations assigned to Task 1.a. (Site Visits - Consultations) will not have the above mentioned required qualifications. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

4. The County will reject any proposal submitted by a firm if the firm, or any of the firm's proposed subcontractors, currently has a Waste Collector Permit issued by the Los Angeles County Department of Public Health. This prohibition includes, but is not limited to, businesses that have such a Waste Collector Permit, either individually or through a corporate relationship, including, but not limited to, parent or sister corporations, subsidiaries, partnerships, and/or joint ventures.

☐ No. Proposer or its subcontractor does not have a Waste Collector Permit issued by the Los Angeles County Department of Public Health.

☐ Yes. Proposer or its subcontractor does have a Waste Collector Permit issued by the Los Angeles County Department of Public Health. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

**ENCLOSURE
FORM PW-19.1**

Proposer declares under penalty of perjury that the information stated above is true and accurate. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected at the sole discretion of the County.

Bidder's Name:	
Address:	
Authorized representative:	
Signature:	Date: