



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460
IN REPLY PLEASE
REFER TO FILE: **AS-0**

September 24, 2009

REQUEST FOR PROPOSALS – ADDENDUM 1 AS-NEEDED GEOTECHNICAL AND ENVIRONMENTAL DRILLING SERVICES PROGRAM (2009-AN020)

Thank you for attending our optional Proposers' Conference for As-Needed Geotechnical and Environmental Drilling Services Program (2009-AN020) on Tuesday, September 8, 2009, and for your interest in the Request for Statement of Qualifications (RFSQ). The following revisions have been made to the RFSQ. Added words are shown in **bold** and deleted language has been struck out:

1. Part I, Section 2.B.1, has been replaced in its entirety to read:

SOQs shall be submitted with four complete sets (one original, one copy, two electronic copies [one of which must be a redacted copy] on a CD in PDF Format) of the SOQ and any related information. On the redacted copy, which should be submitted as one of the electronic copies, please redact any trade secret, confidential, proprietary, or other personal information from the SOQs such as Social Security numbers. SOQs received after the closing date and time specified in the Request for Statement of Qualifications will be rejected by Public Works as nonresponsive.

2. Part I, Section 4.D.7, has been revised to read:

Statement of Qualifications was time stamped by the Cashier prior to the deadline for submission of the SOQ (Statement of Qualifications). SOQ time stamped after this time will be considered in the subsequent round of contract awards for this program, which may be offered on an as-needed basis depending on the operational needs of the County.

3. Part I, Section 2.A.14, has been revised to read:

PW-12 Charitable Contributions Certifications; and

~~PW-18 Disclosure of Lobbying Activities~~

The following are responses to questions:

1. **Question:** Would a company offering Core Penetration Testing (CPT) services need to team up with a local drilling company in order to meet contract requirements?

Answer: A company offering solely CPT services would not need to team up with a drilling company to meet contract requirements. However, if a company teamed up with another company, only one company would be the primary contractor and the other company would be the subcontractor. The County will only have a contract with the primary contractor.

2. **Question:** Can the C-57 license be used for core drilling?

Answer: The C-57 license can be used for core drilling, or any other type of drilling, in addition to water well drilling.

3. **Question:** Aside from the drilling, would the contractors actually be performing sample collection, analyzing lab samples, etc.?

Answer: The contractor would provide the bulk sample to the County geologist or engineer, but it is not anticipated that the contractor would prepare the bulk sample for analytical testing and contract with a laboratory for analytical testing.

4. **Question:** Please specify and confirm which forms are due next week.

Answer: All forms PW-1 through PW-20, with the exception of Forms PW-2 and PW-11, must be submitted with your company's SOQ.

5. **Question:** Please confirm if we can submit our fee schedule required in Form PW-2 in our own format without being considered as an alteration to the document.

Answer: You may submit your fee schedule as part of your company profile under the Experience section, however, it should not be submitted as part of Form PW-2. Though it will not be considered an alteration to Form PW-2, it is not recommended to be submitted by the SOQ deadline.

6. **Question:** Please confirm that the fees listed on our fee schedule are not firm – these can be changed or modified per contract bid request.

Answer: Your fee schedule is not firm. You will be able to submit a Form PW-2, Schedule of Prices, upon the release of each bid request.

7. **Question:** Prevailing Wages will apply – will the LA County PW give a provision for adjustments if PW rates increase at any time(s) over the life of the contract?

Answer: Public Works will monitor all rates, including the rate the contractor pays their employees, and compliance with the prevailing wage rate in accordance to the Department of Industrial Relations of the State of California. You will be able to submit a Form PW-2, Schedule of Prices, upon the release of each bid request. Public Works will not give a provision for adjustment for an increase in prevailing wage throughout the duration of a project.

8. **Question:** Some areas of LA County are more than 50 miles from our office location. Will we be able to charge per diem for our crews if we get to a jobsite this far?

Answer: Each project will have its own Form PW-2 and some may charge per diem and some may not. Some jobsites, especially those in Palmdale/Lancaster area, may be at a distance of 50 miles or more from many of the Proposer's home offices/yards. For projects where job site remoteness is an issue, Public Works may include in Form PW-2 a reimbursement for per diem charges. If not, it is at your discretion to factor the cost of per diem into the bid price. Since not all proposers who are bidding on the same job may request per diem reimbursement, the per diem cost will affect your overall job bid price.

9. **Question:** In Exhibit A, Item J – who will be responsible for utility clearing of proposed test locations?

Answer: Public Works will be responsible for marking areas to be excavated and contacting Underground Service Alert to obtain a DigAlert Ticket. The Contractor will be responsible for hand augering each boring location to a depth of at least 5 feet to verify that underground utilities are not present. In unique situations, Public Works may request the contractor to provide subcontract utility clearance services such as geophysical or air knife/soil vacuum services.

10. **Question:** Is there a preference on how the original and copy of the RFSQ is bound? Can a binder be used?

Answer: No, there is no preference on how the original and copy of the SOQ is bound. Yes, a binder can be used. However, we do request that your company submit two complete sets of the SOQ and that the contents of each SOQ are organized and tabbed in the sequence listed in Part I, Section 2, of the RFSQ. Please identify the original copy of the SOQ.

11. **Question:** Does the copy of the bound RFSQ need to be STAMPED COPY?

Answer: Yes, it is recommended that the SOQ copy be stamped "Copy" and the original SOQ copy should be stamped "Original".

12. **Question:** Do we need to deliver the RFSQ by FedEx or UPS? Or can it be hand delivered to the Cashier?

Answer: It is not required that SOQ be submitted via FedEx or UPS, however, if your company chooses to do so, please ensure that the mail delivery carrier has specific instructions to have the SOQ package time-stamped by the Public Works Cashier by the time of SOQ submission. Late SOQ submissions will be rejected as nonresponsive. SOQ's may be hand delivered.

13. **Question:** Instead of including a Quality Assurance Program that is separated into two manuals (one is 181 pages and the other is 82 pages) in the SOQ, would it be possible to include only the title page, table of contents and introduction page. Should you need a full copy, then we would be more than willing to submitting an electronic copy, either in a CD-ROM or through an email.

Answer: No, you must submit hardcopies in the two copies of your SOQ. You will need to submit a PDF version of the entire SOQ per Addendum #1.

14. **Question:** Do subcontractors need to submit Form PW-20?

Answer: No, subcontractors are not required to submit Form PW-20.

September 24, 2009
Page 5

The deadline to submit the statement of qualifications has been extended to **Monday, October 5, 2009, at 5:30 p.m.**

If you have questions concerning the above information, please contact Ms. Melissa Saradpon at (626) 458-4077, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', with a stylized flourish at the end.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

MS

P:\aspub\CONTRACT\Melissa\Drilling\2009\01 RFP PROCESS\ADDENDUM 1.docx