



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **AS-0**

March 27, 2014

REQUEST FOR PROPOSALS – INFORMATIONAL UPDATE 1 AVOCADO HEIGHTS, BASSETT, WEST VALINDA, AND EAST VALINDA SHUTTLE SERVICES (2014-PA015)

Thank you for attending the Proposers' Conference for the Avocado Heights, Bassett, West Valinda, and East Valinda Shuttle Services (2014-PA015) on March 18, 2014, and for your interest in the Request for Proposals (RFP).

Please note that the deadline to submit your proposals continues to be **Wednesday, April 2, 2014, at 5:30 p.m.**

QUESTIONS AND ANSWERS TO AVOCADO HEIGHTS, BASSETT, WEST VALINDA, AND EAST VALINDA SHUTTLE SERVICES

The following answers are in response to the request for information and clarification submitted by attendees of the Avocado Heights, Bassett, West Valinda, and East Valinda Shuttle Services (2014-PA015) Proposers' meeting. Questions presented in this Informational Update 1 represent the questions asked by the Proposer in the form and context submitted.

1. **Question:** Effective 2014, the Affordable Health Care Act will incur significant costs to contractors in the area of personnel benefits.

Since its signing into law in 2010, the Act has had little impact on bid pricing, and many contractors have chosen to disregard the cost implications of this act in price proposals. While we consistently budget these costs in our operations, our company has been challenged in procurements when competing against those companies whose price has been artificially lowered by failure to comply with the provisions of this law. In an effort to ensure compliance with the Affordable

Health Care Act, we respectfully requests Department of Public Works takes one of the following actions:

- Mandate that all bidders comply (in both technical and price proposals) with the provisions of this act effective January 2014, and submit official certification of compliance; and/or
- Provide benchmark costs per employee for healthcare obtained through the Affordable Health Care Act; thus, ensuring that all bidders are using the same per person costs when projecting participation levels and overall cost relative to benefits; or
- Provide adequate assurances that Department of Public Works will open contract negotiations at the time that this Act impacts employers (and not before); thus, allowing bidders to submit price proposals based on the current costs of doing business, with this Act not yet set into law."

Response: Please note Part I; Section 3.S; Wages, Materials, and other Costs, on page 1.33 of the RFP, which clearly states that it is the responsibility of the Proposer to calculate the proposal price and to take into consideration a possible escalation of wages, materials, and other costs during the contract period.

2. **Question:** Please clarify that April 26, 2014, is the last day for submitting items needing to be submitted seven days prior to the proposal due date as requested in the RFP for exemptions.

Response: The Living Wage exemption Form LW-2 and the request to use part time employee is currently due on March 26, 2014, seven days prior to the due date of the proposal. If the proposal due date is extended, the due date for these exemptions will extend accordingly, seven days prior to the due date of the proposal.

However, Jury Service exemption has a fixed due date of Wednesday, March 26, 2014.

3. **Question:** Please confirm that the contractor is responsible for all fuel revenue and non-revenue on this project.

Response: Yes, the contractor is responsible for revenue and nonrevenue fuel on this project. The contractor's rate shall include all administrative costs, labor, supervision, materials, transportation, taxes, fuel, equipment, and supplies.

4. **Question:** Please clarify what specific types of destination signs contractors would need to provide on contractor provided vehicles.

Response: Rollsigns and LED electronic front destination signs are both sufficient.

5. **Question:** Exhibit I that discusses minimum vehicle requirements for the most part is very clear. However, can the agency please provide clarity and specifics on what is needed to be compliant in terms of "outside signage" and "Farebox". Can more details be provided on what these two items need to be at a minimum?

Response: For contractor provided spare vehicles, please see the response in question 4. In accordance with the Scope of Work, Section H, Rates and Compensation, the contractor shall keep an accurate accounting of all revenue received as the contractor shall be held responsible for any lost, stolen, or uncollected revenue. Therefore, the contractor may install any type of fare-box system to comply with these requirements.

6. **Question:** Please provide the location from where the current service operates from.

Response: The current contractor's storage and maintenance facility is located at 3650 Rockwell Avenue, El Monte 91731, which is where the services operate from. The Avocado Heights, Bassett, West Valinda Shuttle service operates in the Avocado Heights, Bassett, and West Valinda unincorporated area. The East Valinda Shuttle service operates in the East Valinda unincorporated area. Please see Exhibit G; Service Route, Schedule, and Fare, in the RFP for specific service area boundaries.

7. **Question:** Does 5333(b) of Title 49, regarding Transit Labor Protection (formerly Section 13(c)) apply to this contract? If so, please provide a copy of the letter of certification from the U.S. DOL to FTA applicable to the FTA Recipient's project for which Federal assistance is provided to support work on the underlying contract.

Response: No, Title 49 U.S.C. 5333(b) (also known as Section 13(c) of the Federal Transit Act) does not apply to this service.

8. **Question:** In order for bidders to comply with 13C regulations bidders will need the following information:
- a. Seniority list for the current employees for this contract with position, full time or part time status, length of service, and current rate of pay.
 - b. Current rates/benefits of the current employees with specific information regarding co-pays, dependent coverage and amount of premium paid by employer.

- c. Information regarding retirement plans.
- d. Any applicable collective bargaining agreements for employees of these services and any applicable MOUs or side letters of agreement.

Response: Please see response to question 7.

9. **Question:** Please provide a current organizational chart or listing of positions that is being provided for this contract by the current contractor. Please indicate the percent that these positions are dedicated to this contract.

Response: See Enclosure A. The percentage of these positions dedicated to this contract will vary. Staff assignments, which may constantly require shifting, are a business decision made by each contractor to run an efficient service.

10. **Question:** How many years has the existing contractor held this contract? Does this include any extensions? If so, how many extensions and length of each extension?

Response: The current contractor held this contract since January 21, 2009, with initial term of two years and three 1-year renewal options and a six-month extension, which will expire on July 21, 2014.

11. **Question:** Please provide copies of the last three months of invoices from the Contractor for this contract.

Response: See Enclosure B.

12. **Question:** We intend to hire as many of the existing employees as possible. In order for us to ensure that they make at least as much, or more than they do now, please provide a seniority list for the current employees for this contract, and indicate position, full time or part time, length of service, and current rate of pay.

Response: See Enclosure A.

13. **Question:** Please provide the last 12 months of history for major component replacement and repair for the provided fleet for this contract.

Response: In November 2010, County-owned vehicle L308 received an engine replacement. In October 2011, County-owned vehicle L309 received an engine replacement. There have been no major component replacements during the last 12 months.

14. **Question:** Consistent with California Labor Code 1072, please provide specific information regarding the current wages for all employees currently involved in the provision of this service. Please also provide detailed information regarding all benefits for the current employees. For insurance programs, please include specific regarding co-pays, dependent coverage and amount of premium paid by employer.

Response: See Enclosure A.

15. **Question:** Do any of the provided buses have remaining or extended warranty on any of the components?

Response: No, there are no remaining or extended warranty on any of the major components for County-owned vehicle L308 and County-owned vehicle L309.

If you have questions concerning the above information, please contact Ms. Janet Lee at (626) 458-7167, Monday through Thursday, 7 a.m. to 5 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works


GHAYANE ZAKARIAN, Chief
Administrative Services Division

JL

P:\appub\CONTRACT\Janet\AHBWV Shuttle\2014 Rebid\01 RFP\ADDENDA\Info Update 1.docx

Enc.

STAFFING PLAN CONTRACT # 76866

COMPANY NAME Southland Transit
 COMPANY ADDRESS 3650 Rockwell Ave El Monte
 PROJECT Avocado Heights
 DEPARTMENT NAME Avocado Heights
 11/25/2013

FACILITY OR LOCATION	EMPLOYEE NAME	WORK SCHEDULE	HOURS WORKED PER DAY	FULL TIME/ PART TIME	HOURLY RATE	HEALTH INS. YES/NO	MON. HRS	TUES. HRS	WEDS. HRS	THURS. HRS	FRI. HRS	SAT. HRS	SUN. HRS	COUNTY TOTAL HRS	NON-CNTY TOTAL HRS	HIRE DATE	TERMINATION DATE
El Monte EAST VALINDA-AVOCADO HEIGHTS		Tue-Sat 6:00-13:30	Tue-Sat 7:00 hrs	FULL TIME	\$ 11.84	No	0.0 Hrs	7	7	7	7	7	0.0 Hrs	35.0 Hrs	0.0 Hrs	10/22/2008	
El Monte EAST VALINDA-AVOCADO HEIGHTS		Mon, Tue, Thur-Sat 12:00-20:00	Mon, Tue, Thur-Fri, Sat 7:00 hrs	FULL TIME	\$ 11.84	No	7.5	7.5	0.0 Hrs	7.5	7.5	7.5	0.0 Hrs	37.5	0.0 Hrs	3/2/2011	
El Monte EAST VALINDA-AVOCADO HEIGHTS		Mon 6:00-13:30 Tue-Thurs 4:45-13:45 Sat 6:00-13:45	Mon 7 hrs Thurs 8.5 hrs Sat 7.25 hrs	FULL TIME	\$ 11.84	No	7	8.5	8.5	8.5	0.0 Hrs	7.25	0.0 Hrs	39.75	0.0 Hrs	4/5/2011	
El Monte EAST VALINDA-AVOCADO HEIGHTS		Mon, Fri 4:45-13:45 Tue, Sat 12:00-19:45 Wed 12:00-20:00	Mon, Fri 8.5 hrs Tue, Sat 7.25 hrs Wed 7.5 hrs	FULL TIME	\$ 11.84		8.5	7.25	7.5	0.0 Hrs	8.5	7.25	0.0 Hrs	39.0 Hrs	0.0 Hrs	7/31/2013	



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802
INVOICE # AVH Feb-14

MONTHLY CONTRACTOR INVOICE

Month: February-14

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	284.01	\$ 50.51	\$ 14,345.35
COUNTY OWNED	-		\$ -
FARE BOX			\$ (859.00)

OCA 47233
PCA X3003157A
USER CODE A214

APPROVED FOR PAYMENT BY

3-11-14
SIGN Elisavinda Cepeda
PRINT INCENTE ADUQUE
DATE 3/12/14

Sub-Total \$ 14,345.35

Fare Box Total (\$859.00)

MONTHLY TOTAL \$ 13,486.35

Michelle Gamez
Michelle Gamez - Project Manager

3/16/14
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Freemont
Alhambra, Ca. 91802
INVOICE # AVH Jan-14

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	310.76	\$ 50.51	\$ 15,696.49
COUNTY OWNED	-		\$ -
FARE BOX			\$ (882.50)

OCA 57233
PCA X3003157A
USER CODE A214

Sub-Total \$ 15,696.49
Fare Box Total (\$882.50)

APPROVED FOR PAYMENT BY

SIGN Vicente AguilarPRINT VICENTE AGUILARDATE 2/19/14

MONTHLY TOTAL \$ 14,813.99

Michelle Gamez
Michelle Gamez - Project Manager

2/6/2014
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802
INVOICE # AVH Dec-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	297.27	\$ 50.51	\$ 15,015.11
COUNTY OWNED	-		\$ -
FARE BOX			\$ (857.75)

OCA 47233
PCA X3003157A
USER CODE A214

Sub-Total \$ 15,015.11

Fare Box Total (\$857.75)

APPROVED FOR PAYMENT BY

SIGN *[Signature]*PRINT VICENTE AGUIARDATE 1/27/14

MONTHLY TOTAL \$ 14,157.36

[Signature]
Michelle Garfés - Project Manager

1/7/2014
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802

INVOICE # AVH Nov-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	299.84	\$ 50.51	\$ 15,144.92
COUNTY OWNED	-		\$ -
FARE BOX			\$ (904.50)

OCA 47233
PCA X 3003157A
USER CODE A214

Sub-Total \$ 15,144.92

Fare Box Total (\$904.50)

MONTHLY TOTAL \$ 14,240.42

APPROVED FOR PAYMENT BY

12-23-13 *VP*
SIGN Vicente Aguilar
PRINT VICENTE AGUILAR
DATE 1/7/14


Michelle Gaméz Project Manager

12/2/2013
Date

Received on 11-21-14 ENCLOSURE B



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Freemont
Alhambra, Ca. 91802
INVOICE # AVH Oct-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	321.92	\$ 50.51	\$ 16,260.18
COUNTY OWNED	-		\$ -
FARE BOX			\$ (1,075.00)

OCA 47233
PCA X3003157A
USER CODE A214

Sub-Total \$ 16,260.18

Fare Box Total (\$1,075.00)

APPROVED FOR PAYMENT BY

11-14-13
SIGN [Signature]
PRINT VICENTE ACQUIAR
DATE 11/15/13

MONTHLY TOTAL \$ 15,185.18

[Signature]
Michelle Gomez - Project Manager

11/11/2013
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802
INVOICE # AVH Sep-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	285.92	\$ 50.51	\$ 14,441.82
COUNTY OWNED	-		\$ -
FARE BOX			\$ (982.25)

OCA 47233
PCA X3003157A
USER CODE A214

APPROVED FOR PAYMENT BY

10-17-13
VR SIGN Vicente Aguilar
PRINT VICENTE AGUILAR
DATE 10/21/13

Sub-Total \$ 14,441.82

Fare Box Total (\$982.25)

MONTHLY TOTAL \$ 13,459.57

Michelle Gamez - Project Manager

10/8/2013
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802
INVOICE # EVS Feb-14

MONTHLY CONTRACTOR INVOICE

Month: February 14

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	219.65	\$ 50.51	\$ 11,094.52
COUNTY OWNED	87.31	\$ 47.21	\$ 4,121.91
FARE BOX			\$ (1,862.00)

OCA 47233
PCA X3003176A
USER CODE A214

APPROVED FOR PAYMENT BY

SIGN [Signature]

PRINT VICENTE ALVARO AR

DATE 3/12/14

Sub-Total \$ 15,216.43

Fare Box Total (\$1,862.00)

MONTHLY TOTAL \$ 13,354.43

[Signature]
Michelle Gaméz - Project Manager

3/6/14
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Freemont
Alhambra, Ca. 91802
INVOICE # EVS Jan-14

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	230.42	\$ 50.51	\$ 11,638.51
COUNTY OWNED	102.48	\$ 47.21	\$ 4,838.08
FARE BOX			\$ (1,834.75)

OCA 47233
PCA X3003176A
USER CODE A214

Sub-Total \$ 16,476.60

Fare Box Total (\$1,834.75)

2-18-14
APPROVED FOR PAYMENT BY
SIGN Vicente Aguilar
PRINT VICENTE AGUILAR
DATE 2/19/14

MONTHLY TOTAL \$ 14,641.85

Michelle Gamez - Project Manager

2/6/2014
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Freemont
Alhambra, Ca. 91802
INVOICE # EVS Dec-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	206.53	\$ 50.51	\$ 10,431.83
COUNTY OWNED	113.13	\$ 47.21	\$ 5,340.87
FARE BOX			\$ (1,666.50)

OCA 47233
PCA X3003176A
USER CODE A214

Sub-Total \$ 15,772.70

Fare Box Total (\$1,666.50)

APPROVED FOR PAYMENT BY

SIGN Vicente AguilarPRINT VICENTE AGUILARDATE 1/27/14

MONTHLY TOTAL \$ 14,106.20

Michelle Gamez
Michelle Gamez - Project Manager

1/7/2014
Date



FROM: Southland Transit, Inc.
 3650 Rockwell Avenue
 El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
 900 S. Fremont
 Alhambra, Ca. 91802
 INVOICE # EVS Nov-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	202.96	\$ 50.51	\$ 10,251.51
COUNTY OWNED	117.07	\$ 47.21	\$ 5,526.87
FARE BOX			\$ (1,966.25)

OCA 47233
 PCA X3003176A
 USER CODE AZ14

Sub-Total \$ 15,778.38

Fare Box Total (\$1,966.25)

APPROVED FOR PAYMENT BY

12-26-13
 SIGN Vicente Aguilar
 PRINT VICENTE AGUILAR
 DATE 1/7/14

MONTHLY TOTAL \$ 13,812.13

[Signature]
 Michelle Gamez - Project Manager

12/2/2013
 Date

Received on 10-14-2013
ENCLOSURE B



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802
INVOICE # EVS Oct-13

MONTHLY CONTRACTOR INVOICE

Month: [REDACTED]

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	63.74	\$ 50.51	\$ 3,219.51
COUNTY OWNED	277.62	\$ 47.21	\$ 13,106.44
FARE BOX			\$ (2,793.50)

OCA 47233
PCA X3003176A
USER CODE A214

Sub-Total \$ 16,325.95

Fare Box Total (\$2,793.50)

APPROVED FOR PAYMENT BY

11-18-13
SIGN Vicente Aguilar
PRINT VICENTE AGUILAR
DATE 11/18/13

MONTHLY TOTAL \$ 13,532.45

Michelle Gamez - Project Manager

11/6/2013
Date



FROM: Southland Transit, Inc.
3650 Rockwell Avenue
El Monte, Ca. 91731

BILLED TO: Los Angeles County Dept. of Public Works
900 S. Fremont
Alhambra, Ca. 91802

INVOICE # EVS Sep-13
Revised #2- 10/28/2013

MONTHLY CONTRACTOR INVOICE

Month: ~~September~~

Payment Categories:

	Hours	Rate	Total
1 MONTHLY FIXED ROUTE SERVICE CONTRACTOR OWNED	209.97	\$ 50.51	\$ 10,605.58
COUNTY OWNED	93.15	\$ 47.21	\$ 4,397.61
FARE BOX			\$ (2,312.00)
Vehicle L308 Repair and Refinish			\$ 3,501.00

OCA 47233
PCA X3003176A
USER CODE A214

Sub-Total \$ 18,504.20
Fare Box Total (\$2,312.00)

APPROVED FOR PAYMENT BY

10-29-13
VE
SIGN Vicente Aguilar
PRINT VICENTE AGUILAR
DATE 10/29/13

MONTHLY TOTAL \$ 16,192.20

Michelle Gamez
Michelle Gamez - Project Manager

10/28/2013
Date