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COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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December 27, 2018

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

REQUEST FOR PROPOSALS - ADDENDUM 2 SECURITY SERVICES FOR VARIOUS PUBLIC WORKS FIELD LOCATIONS (2018-PA026)

Reminder: The deadline to submit proposals is Wednesday, January 9, 2019, at 5:30 p.m.

The following addenda and informational update are in response to requests for information submitted by the proposers and to clarify information in the Request for Proposals (RFP) for Security Services for Various Public Works Locations (2018-PA026), released on November 20, 2018. The questions presented in Section B of this Addendum represent questions asked by the Proposers in the form and context as submitted.

All addenda and informational updates will also be posted electronically at <http://dpw.lacounty.gov/brcd/servicecontracts/>. Please check the website frequently for any further addenda or informational updates which may be released for this solicitation.

A. ADDENDUM

Exhibit A, Scope of Work, Paragraph J, Section 5.I, is revised with language added as shown below in **bold** type font:

- I. Smith & Wesson, Colt, Ruger four-inch barrel, blue or stainless steel finish, double action, with a firing pin block .38 caliber revolver or a Beretta, Colt, H & K, or Smith & Wesson 9mm caliber, semiautomatic pistol with a minimum three and half-inch barrel, blue or stainless steel finish, with manual safety/decocking lever, automatic firing pin safety block, and half-cock hammer position, **or Glock 17 in 9mm caliber;**

B. QUESTIONS AND ANSWERS

1. **Question:** Will the County revise Contract Exhibit B Section 3.B.1 on page B.23 to give the Contractor the reciprocal right to terminate the contract for convenience on ninety (90) days' notice?

Response: No. As stated at the Proposer's Conference held on December 18, 2018, the County will not accept or consider any exceptions, provisions, limitations, conditions, deletions, additions or other modifications to the terms and conditions

of the resultant Contracts. All inquiries requesting consideration of any such exceptions, provisions, limitations, conditions, deletions, additions or other modifications are to be regarded as denied unless otherwise stated in this or any future addenda. Please note that any proposal submitted, which stipulates any exceptions, provisions, limitations, conditions, deletions, additions or other modifications may be rejected as nonresponsive.

- 2. Question:** We note all proposers must submit a bid guaranty of 10% of the proposal annual price. See RFP cover letter; Section 1.B.4 on page 1.1; Section 2.15 on pages 1.20 and 1.21. Must a separate bid bond be submitted for each contract for which the bidder submits a bid?

Response: Yes. As stated in the RFP and at the Proposer's Conference held on December 18, 2018, each Service Contract Group will be evaluated independent from each other. As a result, every proposal for any of the Service Contract Groups being solicited must include its own individual Bid Guaranty in the amount of 10 percent of the proposed annual price for the respective Service Contract Group.

- 3. Question:** We note that the successful bidder must provide a performance bond in the sum of at least 50% of the annual contract price. See RFP cover letter; Section 1.B.5 on page 1.2; Contract Section 14 on page 3; Contract Exhibit A Section F.5 on page A.6. However, Section 4.F on page 1.40, states that the bond amount may be as large as 100% of the annual contract amount. Please clarify the bond amount.

Response: To clarify, the awarded contractor for each contract will be required to provide a performance bond in the amount of no less than 50 percent of the annual contract sum. However, as stated on the RFP Part I, page 1.40, if the highest rated Proposer receives a low or zero score in their evaluated Financial Resources (refer to Part I, Section 4.E, Evaluation Criteria), then Public Works reserves the right to request a County approved performance bond in an amount up to 100 percent of the annual contract amount.

- 4. Question:** Must a separate performance bond be submitted for each contract awarded to a successful bidder?

Response: Yes. As stated in the RFP and at the Proposer's Conference held on December 18, 2018, each Service Contract Group will be evaluated and awarded independent of each other. Therefore, the resultant contracts will be independent of each other and so too must be their performance bonds.

- 5. Question:** Is the County exempt from payment of State and local sales and use taxes?

Response: To clarify, the resultant contracts from this RFP will require the contractor to provide security services and will not require the contractor to purchase any commodity or equipment on behalf of the County. Please note that the rates submitted on Form PW-2, shall include all contractor's costs associated with labor, materials, transportation, equipment, supplies, and taxes.

6. **Question:** Do we need to fill out form PW-9 if we are not requesting this preference?

Response: Yes. Please note Form PW-9 is a two-page document and though your firm may not be requesting any of the preferences shown on the first page, the second page must still be completed, signed, and dated.

7. **Question:** Page A-8, paragraph 6 (k) states full time employees are 35 HPW. Can the County please state what the requirement is to be considered a full-time employee under the Living wage provision? The documents we received at the pre-bid for the Living Wage indicated that full time is 40 HPW. Please clarify.

Response: To clarify, please refer to the Los Angeles County Living Wage Ordinance language as provided on Form LW-1 of the RFP. Full-time means a minimum of 40 hours worked per week, or a lesser number of hours, if the lesser number is a recognized industry standard and is approved as such by the Chief Executive Officer, but in no event less than 35 hours worked per week as is defined on page 1 of 4 under Section 2.201.20, Definitions, Item D.

8. **Question:** Is the current contract utilizing a 4/40 workweek?

Response: Due to the varying needs of each field location, the current contract includes some sites where employees are working a 4/40 schedule and other sites where employees are not. As it relates to the contracts resultant of this solicitation, please note if a 4/40 work schedule is to be implemented, the Contractor shall be responsible for obtaining all necessary labor approvals from its employees in accordance with all applicable labor law codes and legal requirements for the work to be performed under the contract as stated in Exhibit A, Scope of Work, Paragraph F, Section 8.f.

9. **Question:** Page A.14, lists approved weapons. This is an old list that the County used to use. Will the County allow officers to carry our company issued Glock 17 in 9mm?

Response: Please refer to Section A on page 1 of this Addendum.

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If you have any questions concerning the above information, please contact Mr. Danny Medina at (626) 458-4080, dmedina@dpw.lacounty.gov, or Ms. Ani Karapetyan at (626) 458-4050, akarapetyan@dpw.lacounty.gov, Monday through Thursday, 7 a.m. to 5:30 p.m.

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Very truly yours,

MARK PESTRELLA
Director of Public Works



for: JOSE M. QUEVEDO
Assistant Deputy Director
Business Relations and Contracts Division

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