



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **AS-0**

November 25, 2009

REQUEST FOR PROPOSALS – ADDENDUM 2 LANDSCAPE AND GROUNDS MAINTENANCE SERVICES (2009-PA032)

The deadline to submit proposals has been extended to Wednesday, December 2, 2009, at 5:30 p.m.

The following revisions have been made to the Request for Proposals (RFP) Added words are shown in **bold** and deleted language has been ~~struck out~~.

- 1 Subsection S, SPARTA PROGRAM, has been added to Part I, Section I, of the Request for Proposals (RFP):

S. SPARTA PROGRAM

A County program, known as 'SPARTA' (Service Providers, Artisan and Tradesman Activities) may be able to assist potential Contractors in obtaining affordable liability insurance. The SPARTA Program is administered by the County's insurance broker, Municipality Insurance Services, Inc. For additional information, Proposers may call Municipality Insurance Services at (800) 420-0555, or can access their website directly at www.2sparta.com.

- 2 Form PW-2 1 is no longer valid and should not be submitted in your proposal. **Please use Form PW-2.1a**, which will include following changes to the area of Road Maintenance District 141/241 Medians Form PW-2 1a, dated November 24, 2009, can be accessed at <http://dpw.lacounty.gov/asd/contracts>. The changes to Form PW-2 1a are listed below for your reference

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- Item 15, Plant Replacement/Installation in Different Sizes (1 and 5 gals.), has been **added** to the following areas.
 - Tab 3 – 123rd Street from Slater Avenue to Compton Avenue
 - Tab 4 – Alameda Street West from Florence Avenue to Nadeau Street
 - Tab 12 – Florence Avenue from Graham Avenue to Converse Avenue
 - Tab 16 – Nadeau Street from Beach Street to Maie Avenue
 - Tab 17 · Santa Fe Avenue from Independence Avenue to 100' North of Independence Avenue
 - Tab 20 · Wilmington Avenue from 118th Street to 126th Street
- Item 15, Plant Replacement/Installation in Different Sizes (1 and 5 gals), is no longer applicable to the following areas:
 - Tab 6 – Castlegate Avenue from 200' North of San Vicente Street to San Luis Street
 - Tab 13 – Frailey Avenue from 200' North of San Vicente to San Luis Street
 - Tab 15 – Lime Avenue from 200' North of San Vicente Street to San Luis Street
 - Tab 18 – White Avenue from 200' North of San Vicente Street to San Luis Street
 - Tab 19 – Williams Avenue from 200' North of San Vicente Street to San Luis Street
- Item 3, Mowing, is no longer applicable to the following areas:
 - Tab 21 – Union Pacific Railroad from 76th Street to Nadeau Avenue
 - Tab 22 · Graham Avenue Urban Trail from Alley West of Fir Avenue

The following are responses to questions.

1 **Question:** *Who is/are the current contractor(s) for all four areas and what are the current contract amounts?*

Response: The current contractor for all four areas is TruGreen LandCare. The current annual contract amounts are as follows

- RD 141/241 Medians - \$143,315 00
- RD 146/446 Medians - \$86,721 00
- Montrose/Altadena Medians - \$49,026.00
- San Gabriel Valley Medians - \$105,379.00

- 2 **Question:** *Scope of Work, Exhibit A, page A-18, item 3-c, regarding overseeding of all turf areas, do we have to aerify, renovate, or verticut, seed and top dress or seed cover (1/4") every time we overseed? Even when it is on an as needed basis?*

Response: Yes, in regards to overseeding all turf areas, the contractor must perform either of the following:

- a. Aerify, renovate, or verticut; followed by seed and top dress
- b. Seed cover (spread evenly over the entire area to a uniform length of 1/4")

The overseeding process, according to Section F 3 c of the Scope of Work, shall occur once a year during the fall season for most areas unless specified otherwise in Form PW-2, Schedule of Prices

3. **Question:** *I have found some discrepancies between the RFP Scope of Work and the Schedule of Prices Form PW-2.1 For example, many of the work sites require 26 frequencies per year for **Irrigation / Watering – Automatic** (per Form PW-2.1). However, the RFP Scope of Work calls for inspection of the sprinkler system once per week (Per Exhibit A, 18. b., d. and e.) There may be more discrepancies between these two documents that I have not found. Please let us know what steps we should take.*

Response: If there is a discrepancy between the frequencies in Item E.18.b, Item E 18 d, and Item E 18.e in the Scope of Work and the Schedule of Prices, the Contractor shall follow the Schedule of Prices as indicated in Paragraph E 3 c of the Scope of Work.

4. **Question:** *In the event that irrigation repairs are needed, is the contractor expected to provide both labor & materials for the repair? Or will the irrigation materials be provided?*

Response: According to Item E.16.d of the Scope of Work, the "Contractor shall repair or replace sprinkler heads having a 1/2-inch inlet at Contractor expense "

The County will only provide the sprinkler head if the inlet is greater than 1/2 inch. All other materials and labor are to be provided by the contractor.

5. **Question:** *For the annual overseeding with annual rye. Will the annual be provided?*

Response: No, the annual will not be provided by the County.

6. **Question:** *For bid the bid submittal. Are we to submit the "Total Cost Summary" or do you want the spread sheets as well?*

Response: Yes, the "Total Cost Summary" shall be submitted with the spreadsheets with your proposal prior to the proposal submission deadline.

If you have questions concerning the above information, please contact Ms. Melissa Saradpon at (626) 458-4077, Monday through Thursday, 7 a.m. to 5.30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works



GHAYANE ZAKARIAN, Chief
Administrative Services Division

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