



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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<http://dpw.lacounty.gov>

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P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 16, 2022

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

NOTICE OF INVITATION FOR BIDS ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)

PLEASE TAKE NOTICE that Public Works requests bid submissions for the On-Call Channel Right-of-Way Clearing Services – West Area (BRC0000313) contract. This contract has been designed to have a potential maximum contract term of 4 years consisting of an initial 1-year term and potential additional three 1-year option renewals. The total annual contract amount of these services is estimated to be \$1,725,000. The Invitation for Bids (IFB) with contract specifications, forms, and instructions for preparing and submitting bids may be requested from Messrs. Dwayne Case at (626) 458-2575 or dcase@pw.lacounty.gov, or Jairo Flores at (626) 458-4069 or jflores@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m.

PLEASE CHECK THE WEBSITE FREQUENTLY FOR ANY CHANGES TO THIS SOLICITATION. ALL ADDENDA AND INFORMATIONAL UPDATES WILL BE POSTED AT <http://pw.lacounty.gov/brcd/servicecontracts>.

"Do Business with Public Works" Website Registration:

All interested bidders for this IFB are strongly encouraged to register at <http://pw.lacounty.gov/general/contracts/opportunities/>. Only those firms registered for this IFB through the website will receive automatic notification when any update to this IFB is made. **The County does not have an obligation to notify any bidders other than through the Public Works website's automatic notification system.**

Doing Business with Local Small Business Enterprise, Disabled Veteran Business Enterprise, and Social Enterprise

The County strongly encourages participation from firms, primes, and subcontractors, which are certified in the County's Local Small Business Enterprise (LSBE), Disabled Veteran Business Enterprise (DVBE), and Social Enterprise (SE) Preference Programs. The County's LSBE, DVBE, and SE Preference Programs require firms to complete a certification process to receive certain benefits allowed only for LSBE, DVBE, and SE, such as a 15 percent price preference, not to exceed \$150,000, when

applicable, and LSBE Prompt Payment Program. The following link provides additional information on being a County certified LSBE, DVBE, and SE: <http://dcba.lacounty.gov>. All interested firms that are included in the Qualified Contractor List resulting from Request for Statement of Qualifications (RFSQ) for Channel Clearing Services for (2015-SQAN007) are invited to submit a bid provided that they meet the Minimum Requirements identified in this IFB.

Community Business Enterprise Participation

The County has adopted a Community Business Enterprise (CBE) Program, which includes business enterprises owned by disabled veterans, disadvantaged business enterprises, minority, women, and lesbian, gay, bisexual, transgender, queer, and questioning-owned business enterprises. The County has established an aspirational goal that 25 percent of all County contract dollars shall go to certified CBEs. All bidders shall document good faith efforts it has taken to assure that CBEs are utilized when possible, to provide supplies, equipment, technical services, and other services under this contract. The County will evaluate the bidder's good faith efforts to meet the CBE participation goal by reviewing the bidder's documentation. Suggested criteria include, but are not limited to, the following:

1. Bidder attended any preproposal meetings scheduled by the County to inform all bidders of the CBE program requirements for the contract services.
2. Bidder identified and selected specific items of the contract services for which a subcontract could be awarded to be performed by CBEs to provide an opportunity for participation by those enterprises.
3. Bidder advertised, not less than 10 calendar days before the date the bids are due, in one or more daily or weekly newspapers, trade association publications, minority or trade-oriented publications, trade journals, or other media specified by the County for CBEs that are interested in participating in the contract services. This paragraph applies only if the County gave public notice of the project not less than 15 calendar days prior to the date the bids are due.
4. Bidder provided written notice of his or her interest in proposing on the contract services to certified CBEs not less than ten calendar days prior to the submittal of bids.

5. Bidder followed up initial solicitations of interest by contacting the CBEs to determine with certainty whether the CBEs were interested in performing specific items of the contract services.
6. Bidder provided interested CBEs with information about the contract services and requirements for selected subconsultants.
7. Bidder requested assistance from minority and women community organizations; minority and women contractor groups; local, state, or federal minority and women business assistance offices; or other organizations that provide assistance in the recruitment and placement of minority or women business enterprises, if any are available. Bidder used the services and assistance of the Small Business Administration and Minority Business Development Agency of the Department of Commerce, the County of Los Angeles Department of Consumer and Business Affairs (<http://dcba.lacounty.gov> or [323] 881-3964), and other outreach agencies.

To obtain a list of firms that are certified by the County in the CBE Program, send an e-mail request to the County of Los Angeles Department of Consumer and Business Affairs: CBESBE@dcba.lacounty.gov. For additional information, contact the County of Los Angeles Department of Consumer and Business Affairs (Small Business Services). The website is: dcba.lacounty.gov.

8. Bidder negotiated in good faith with the CBEs and did not unjustifiably reject as unsatisfactory bids prepared by any CBE.
9. Where applicable, the bidder advised and made efforts to assist interested CBEs in obtaining bonds, lines of credit, or insurance required by these contract documents.
10. Bidder's efforts to obtain CBE participation could reasonably be expected by the County to produce a level of participation sufficient to meet the goals and requirements of the County.
11. Bidder commits to continue its good faith efforts to include in considering CBE participation throughout the term of the contract. The County shall be notified of any future additions in CBE participation.
12. Bidder is a certified CBE.
13. The Bidder's CBE participation shall be reflected in the CBE Form.

Public Works will answer questions from bidders regarding CBE participation.

The County strongly encourages participation by CBEs; however, the final selection will be made without regard to race, color, creed, or gender. The final selection will be based on the bidder's ability to provide the best service and value to the County.

Minimum Mandatory Requirements: At the time of bid submission, bidders must meet all minimum requirements set forth in the IFB documents including, but not limited to:

Please note: Subcontractors are not allowed for this service except for the use of services of an Arborist and/or a Horticulturist, and/or trash hauling.

1. Bidder must have a minimum of 3 years of experience providing landscaping services similar to the service being solicited. **Subcontracting is not allowed to meet this requirement.**
2. Bidder's onsite supervising employee(s) must have a minimum of 3 years of experience supervising landscaping services similar to the service being solicited. **Subcontracting is not allowed to meet this requirement.**
3. Bidder must submit a copy of valid and active State Contractor's Class C-27, Landscaping Contractor License. **Subcontracting is not allowed to meet this requirement.**
4. Bidder and/or its subcontractor(s), if any, must hold a valid and active C-61 (D-49) Limited Specialty Class, Tree Trimming Contractor's License in order to perform some or all of the tree trimming identified under (Supplemental) Scope of Work Exhibit A.1.
5. Bidder and/or its subcontractor(s), if any, must submit a copy of their valid and active arborist and/or horticulturist certification
6. Bidder and/or subcontractor(s), if any, must submit a copy of a valid and active Waste Collector Permit issued by the County Department of Public Health. Bidders and/or subcontractor(s) who do not possess the permits at the bid deadline date may submit other forms of verification including, but not limited to, a copy of Department of Public Health's invoice to bidder and/or subcontractor(s) for permit fees along with a copy of proof of payment, such as a cashier check, money order, or cancelled check (transpired beyond 5 days).

7. The Bidder and its subcontractor(s), if any, must affirm they have battery-electric operated hand tools to provide the services under the Scope of Work or affirm they shall obtain battery-electric operated hand tools to provide the services under the Scope of Work prior to the commencement of the contract.

Note: The use of gas-powered hand tools to provide the services under the Scope of Work is prohibited.

8. The contracted work in this IFB constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 13, Prevailing Wages, of the RFSQ. Bidders are required to pay prevailing wages as applicable to the contract work. Bidder and subcontractors, if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. **Pending registrations will not be accepted.**

A. Bid Submission Requirements:

Bids will be reviewed on a Pass/Fail basis concerning the items listed below. Bids not meeting all of these requirements may be rejected as nonresponsive. All responsive bids will be evaluated according to Section B, Bid Selection.

1. Bidder has completed and signed all appropriate forms listed in this IFB, Part I, Forms.
2. Bidder and Subcontractor(s), if any, has demonstrated that it complies with all minimum requirements as outlined in the Minimum Mandatory Requirements set forth in the RFSQ and IFB. (Use Form PW-19.1, Bidder's Compliance with the Minimum Mandatory Requirements of the IFB).
3. Bidder has submitted a copy of valid and active State Contractor's Class C-27, Landscaping Contractor License.
4. Bidder and subcontractor(s), if any, have demonstrated that it complies with all minimum requirements as outlined in the Minimum Mandatory Requirements set forth in the RFSQ and IFB. (Use Form PW-19.1, Bidder's Compliance with the Minimum Mandatory Requirements of the IFB).
5. Bid was time stamped by the Cashier or BidExpress prior to the deadline for submission of the Bid. Any Bid without a Public Works or BidExpress time

stamp verifying that the deadline for submission has been met will be rejected.

6. Unless the bids are submitted electronically through www.bidexpress.com, bids shall be submitted with **two (2)** complete electronically sets of the bid that includes all related information in the following formats:
 - Electronic: Two electronic copies on a compact disc or universal serial bus drive in PDF format as follows:
 - One original electronic copy.
 - One redacted electronic copy – Bidder shall redact any trade secret, confidential, proprietary, or other personal information from the bid, such as Social Security numbers.

Please note: Hard copies of proposals will not be accepted.

There will be no bidders' conference or walk-through site visits for this solicitation; however, it is **imperative for bidders to visit the sites by coordinating with** the West Maintenance Area representative, Mr. Michael Seguin of Stormwater Maintenance Division who may be contacted at (818) 896-0594 or mseguin@pw.lacounty.gov, to arrange a site visit and familiarize themselves with each site location and its requirements before submitting their bid. Bidders must coordinate with the West Maintenance Area representative prior to visiting the site. Please contact Mr. Seguin to arrange the date and time of the site visits before **Thursday, June 30, 2022**. All site visits should be carried out prior to the established bid submission deadline. The bid submission due date will not be extended to allow extra time to conduct the site visits.

The deadline to submit written questions for a response is **Thursday, June 30, 2022, at 5:30 p.m.** All bidders on the Qualified Contractors List will be given a copy of all questions and answers for their information via e-mail only.

The deadline for bid submission is Monday, July 11, 2022, at 5:30 p.m. Please direct your questions to Messrs. Case or Flores at the number listed above.

Unless the bids are submitted electronically through www.bidexpress.com, bids must be submitted to the Los Angeles County Public Works Cashier's office located on the Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803, in a package that clearly identifies the bidder and this IFB. Bids are received only when accepted and

time stamped by the Cashier's office. All other indications of apparent timely delivery may be disregarded.

Bidders are instructed not to contact any County personnel other than the contract analyst listed below regarding this solicitation. All contacts regarding this IFB or any matter relating thereto must be in writing and may be mailed or e-mailed to:

Los Angeles County Public Works
Business Relations and Contracts Division: 8th Floor
Attention Messrs. Dwayne Case or Jairo Flores
P.O. Box 1460
Alhambra, CA 91802-1460
E-mail: dcase@pw.lacounty.gov
Telephone: (626) 458-2575

or

E-mail: jflores@pw.lacounty.gov
Telephone: (626) 458-4072

If it is discovered that a bidder contacted and received material information from any County personnel other than the contract analyst named above, regarding this solicitation, the County, in its sole determination, may disqualify their bid from further consideration.

B. Bid Selection:

All responsive submitted bids will receive a composite score (rating) and be ranked in numerical sequence from high to low based on the following criteria:

Proposed Price (100 points)

The proposed price should accurately reflect the bidder's cost of providing the required products and services and any profit expected during the contract term. Prior to scoring, the proposed prices must be adjusted in accordance with the LSBE, DVBE, or SE Preference Programs as applicable.

Note: The Contractor shall ascertain the existence of any conditions affecting the cost of the work, which would have been identified by reasonable examination of the jobsite.

LSBE, DVBE, or SE Preference Programs: To the extent permitted by State and Federal law, should one or more of the bidders qualify for the County's Preference

Programs stated in Part I of Form PW-9.1, Request for County's Preference Programs Consideration and Community Business Enterprise Firm/Consideration Information Form, the price component points will be adjusted prior to scoring as follows: 15 percent of the lowest averaged price proposed will be calculated, which shall not to exceed \$150,000 and that amount will be deducted from the averaged prices submitted by all LSBE, DVBE, or SE bidders who requested and were granted the LSBE, DVBE, or SE Preference Programs. The LSBE, DVBE, or SE Preference Programs will not reduce or change the bidder's payment, which is based on the bidder's proposed price.

Subject to such adjustment(s), the lowest Total Proposed Price quoted in the Schedule of Prices (Form PW-2.1) will receive the full weight of this evaluated item. Other bids will receive a prorated score calculated as follows: divide the lowest Total Proposed Price by each other bidder's Total Proposed Price and multiply the result by the maximum possible points for this evaluation criterion.

C. Invitation for Bids

1. All definitions, provisions, requirements and rules of interpretation set forth in the RFSQ, including the Addenda to the RFSQ, for the contract for On-Call Channel Clearing Services (2015-SQAN007), also apply to this IFB.
2. The County reserves the right to cancel this IFB at any time at its sole discretion. In the event of any such rejection of IFB or cancellation of this solicitation, the County will not be liable for any costs incurred in connection with the preparation and submittal of an IFB.

Follow us on Twitter:

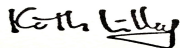
We encourage you to follow us on Twitter @[LACoPublicWorks](#) for information on Public Works and instant updates on contracting opportunities and solicitations.



Individuals requiring reasonable accessibility accommodations may request written materials in alternate formats, physical accessibility accommodations, sign language interpreters, or other reasonable accommodations by contacting our departmental Americans with Disabilities Act coordinator at (626) 458-7337, from 7:30 a.m. to 5 p.m., Monday through Thursday (excluding holidays). Persons who are hearing impaired may make contact by first dialing the California Relay Service at 7-1-1. Requests should be made at least 1 week in advance to ensure availability. When making a reasonable accommodation request, please reference BRC-1.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works



KEITH LILEY
Deputy Director



DC

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Enc.

LOS ANGELES COUNTY

PUBLIC WORKS

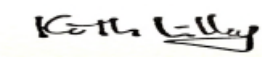
INVITATION FOR BIDS

FOR

**ON-CALL CHANNEL RIGHT-OF-WAY CLEARING
SERVICES – WEST AREA (BRC0000313)**



Approved _____, June 1, 2022
MARK PESTRELLA, PE
Director of Public Works

By:  _____
Deputy Director

INVITATION FOR BIDS
FOR
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA
(BRC0000313)

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PW-20	(Supplemental) Compliance with Fair Chance Employment Hiring Practices Certification
PW-21	COVID-19 Vaccinations of County Contractor Personnel

SUBCONTRACTORS FORMS

NOTE: If Subcontractors are to be used, the following forms must be completed and submitted for each Subcontractor. The forms below may be accessed through <http://pw.lacounty.gov/brcd/servicecontracts> for the Request for Statement of Qualifications (RFSQ) On-Call Channel Clearing Services (2015-SQAN007), unless it is indicated as supplemental in which case the supplemental form will be used.

PW-3	County of Los Angeles Contractor Employee Jury Service Program Application for Exception and Certification Form
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PW-4	Contractor's Industrial Safety Record
PW-5	Conflict of Interest Certification
PW-7	Proposer's Equal Employment Opportunity Certification
PW-9.1	(Supplemental) Request for County's Preference Program Consideration and CBE Firm/Organization Information Form
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[Successful Bidder's Form PW-2.1 will be incorporated here]
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PW-12	Charitable Contributions Certification
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PW-18.1	(Supplemental) Statement of Equipment Form
PW-19.1	(Supplemental) Bidder's Compliance with the Minimum Mandatory Requirements
PW-20	(Supplemental) Compliance with Fair Chance Employment Hiring Practices Certification
PW-21	COVID-19 Vaccinations of County Contractor Personnel

**SCHEDULE OF PRICES
FOR
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)**

The undersigned Bidder offers to perform the work described in the Invitation for Bids (IFB) for the following price(s). The Bidder rate(s) (hourly, monthly, etc.) shall include all administrative costs, profit, labor, supervision, overtime, materials, transportation, taxes, equipment, and supplies unless stated otherwise in the IFB. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

NOTES:

Price for Item 1 through 84 shall include all work as described in Exhibit A, Section E, Subsections 1.a through 1.k.

Work Period: Work period for Items 1 through 84, for the initial term only, is upon award of the contract unless otherwise approved by PWR.

Dump Fees: Public Works will reimburse the Contractor for the Contractor's disposal fees plus a 10 percent handling charge upon the receipt of an invoice with attached dump tickets.

Chemical Weed Control: Use of herbicide in performing the work under this contract is prohibited.

ITEM No.	DESCRIPTION OF ITEM (Including both Left Bank and Right Bank)	(a)	(b)	PRICE (a x b)
		TOTAL LINER FEET (LF)	UNIT PRICE PER LF	
1	BI 112 (KELVIN CHANNEL)	4,588	\$	\$
2	CHATSWORTH CREEK	2,027	\$	\$
3	DAYTON CREEK	11,234	\$	\$
4	BELL CREEK (MTD 963)	1,504	\$	\$
5	BELL CREEK	16,916	\$	\$
6	BELL CREEK - SOUTH FORK	7,870	\$	\$
7	BELL CREEK - SOUTH BRANCH	3,297	\$	\$
8	UPPER L.A. RIVER	28,821	\$	\$
9	DRY CANYON CHANNEL (CALABASAS)	3,523	\$	\$
10	CALABASAS CREEK	16,698	\$	\$
11	CABALLERO CREEK	12,712	\$	\$
12	SANTA SUSANA CREEK	19,870	\$	\$
13	BROWNS CREEK	21,564	\$	\$
14	WILBUR CREEK	7,731	\$	\$
15	ALISO CREEK	34,085	\$	\$
16	LIMEKILN CREEK	15,719	\$	\$
17	BULL CREEK NO. 1	1,892	\$	\$
18	BULL CREEK NO. 2	33,501	\$	\$

ITEM No.	DESCRIPTION OF ITEM (Including both Left Bank and Right Bank)	(a)	(b)	PRICE (a x b)
		TOTAL LINER FEET (LF)	UNIT PRICE PER LF	
19	MEDEA CREEK CHANNEL	3,352	\$	\$
20	BULL CREEK - GRANADA CHANNEL (BI 5216)	2,217	\$	\$
21	TRIUNFO CREEK CHANNEL	5,995	\$	\$
22	TUJUNGA WASH CENTRAL BRANCH (MTD 30, MTD 117, BI 462)	19,362	\$	\$
23	LOWER LOS ANGELES RIVER	37,551	\$	\$
24	BURBANK WESTERN SYSTEM	23,551	\$	\$
25	LOPEZ CANYON CHANNEL	8,069	\$	\$
26	TUJUNGA WASH	49,717	\$	\$
27	PACOIMA DIVERSION	15,487	\$	\$
28	PACOIMA WASH NO. 1	17,564	\$	\$
29	PACOIMA WASH NO. 2	14,454	\$	\$
30	EAST CANYON CHANNEL	11,946	\$	\$
31	WILSON CANYON CHANNEL	7,333	\$	\$
32	STETSON CANYON CHANNEL	3,781	\$	\$
33	BI 107	7,276	\$	\$
34	GOULD CANYON CHANNEL	4,501	\$	\$
35	PARADISE CANYON CHANNEL	1,704	\$	\$
36	FLINT CANYON CHANNEL	2,018	\$	\$
37	HAY CANYON CHANNEL	8,164	\$	\$
38	WINERY CANYON CHANNEL	7,881	\$	\$
39	SNOVER CANYON CHANNEL	1,897	\$	\$
40	WEBBER CANYON CHANNEL	954	\$	\$
41	HALLS CANYON CHANNEL	8,021	\$	\$
42	QUAIL CREEK	3,001	\$	\$
43	PICKENS CANYON CHANNEL	6,252	\$	\$
44	COOKS CANYON CHANNEL	4,690	\$	\$
45	SHIELDS CANYON CHANNEL	2,416	\$	\$
46	DUNSMUIR CANYON CHANNEL	9,162	\$	\$

ITEM No.	DESCRIPTION OF ITEM (Including both Left Bank and Right Bank)	(a)	(b)	PRICE (a x b)
		TOTAL LINER FEET (LF)	UNIT PRICE PER LF	
47	CLOUD CREEK	1,039	\$	\$
48	EAGLE CANYON CHANNEL NO. 1	4,243	\$	\$
49	EAGLE CANYON CHANNEL NO. 2	7,688	\$	\$
50	BLANCHARD CANYON CHANNEL	3,897	\$	\$
51	HAINES CANYON CHANNEL	9,352	\$	\$
52	BURBANK WESTERN SYSTEM - LA TUNA CANYON LATERAL	12,940	\$	\$
53	BURBANK WESTERN SYSTEM - HANSEN HEIGHTS CHANNEL	8,610	\$	\$
54	VERDUGO WASH NO. 1	16,080	\$	\$
55	OAK CREEK	1,706	\$	\$
56	VERDUGO WASH NO. 2	27,770	\$	\$
57	PRIVATE DRAIN (PD) 2262	3,724	\$	\$
58	PD 2441 - UNIT 2	2,086	\$	\$
59	CROCKER CHANNEL (PD 1089)	1,268	\$	\$
60	RYE CANYON CHANNEL (PDs 1033 and 1066)	6,814	\$	\$
61	PICO CANYON CHANNEL (PDs 813, 2495 and 2528)	8,405	\$	\$
62	SANTA CLARA RIVER SOUTH FORK	9,103	\$	\$
63	NEWHALL CREEK	5,164	\$	\$
64	PD 1869	2,388	\$	\$
65	CONSOLIDATED DRAIN ROAD (CDR) 523.071D	1,986	\$	\$
66	PORETTA CHANNEL (PDs 246, 266, and 313)	5,895	\$	\$
67	WHITES CANYON CHANNEL (PDs 704, 758, 453, and 1999)	5,521	\$	\$
68	MINT CANYON CHANNEL	1,212	\$	\$
69	PD 832 (CORDOVA MOBILE HOME PARK)	3,499	\$	\$
70	PD 1621	1,884	\$	\$
71	PDs 911 and 771 (TICK CANYON CHANNEL)	5,559	\$	\$
72	SANTA CLARA RIVER (PDs 659 and 754)	4,709	\$	\$
73	PLUM CANYON CHANNEL (PDs 1540 and 625B)	4,275	\$	\$
74	BOUQUET CANYON CHANNEL (PDs 1201, 802, 700B, 625B, 722, 1365, 1065, 451, 544, 345, and 2225)	19,857	\$	\$

ITEM No.	DESCRIPTION OF ITEM (Including both Left Bank and Right Bank)	(a) TOTAL LINER FEET (LF)	(b) UNIT PRICE PER LF	PRICE (a x b)
75	HASKELL CANYON CHANNEL (PDs 2469-UNIT 1, 1930, and 1365)	5,940	\$	\$
76	DRY CANYON CHANNEL - Saugus (PDs 2225, 928, 1106, 1256, 1971, and 1954)	17,280	\$	\$
77	BI 1224	9,000	\$	\$
78	VIOLIN CANYON CHANNEL	7,478	\$	\$
79	PD 1821	535	\$	\$
80	CASTAIC CREEK (PD 1982)	1,621	\$	\$
81	UPPER HASLEY CANYON CHANNEL (PD 1496)	2,354	\$	\$
82	PICKENS CANYON CHANNEL	1,776	\$	\$
83	SYCAMORE CANYON CHANNEL	1,379	\$	\$
84	GOLF CLUB DEBRIS BASIN	446	\$	\$
		TOTAL PRICE FOR ITEMS 1 THROUGH 84		
LEGAL NAME OF BIDDER				
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT BID				
TITLE OF AUTHORIZED PERSON			DATE:	
E-MAIL:		CONTRACTOR'S STATE LICENSE NUMBER		LICENSE TYPE
OFFICE PHONE:				
MOBILE:				
BIDDER'S ADDRESS:				

**COUNTY OF LOS ANGELES CONTRACTOR EMPLOYEE JURY SERVICE PROGRAM
APPLICATION FOR EXCEPTION AND CERTIFICATION FORM**

This contract is subject to the County of Los Angeles Contractor Employee Jury Service Program (Program) (Los Angeles County Code, Chapter 2.203). All contractors and subcontractors must complete this form to either (1) request an exception from the Program requirements or (2) certify compliance. Upon review of the submitted form, the County department will determine, in its sole discretion, whether the bidder or proposer is excepted from the Program.

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:		
(Type of Goods or Services):		

If you believe the Jury Service Program does not apply to your business, check the appropriate box in Part I (you must attach documentation to support your claim). If the Jury Service Program applies to your business, complete Part II to certify compliance with the Program. Whether you complete Part I or Part II, sign and date this form.

Part I: Jury Service Program Is Not Applicable to My Business

☐ My business does not meet the definition of "contractor," as defined in the Program as it has not received an aggregate sum of \$50,000 or more in any 12-month period under one or more County contracts or subcontracts (this exception is not available if the contract/purchase order itself will exceed \$50,000). I understand that the exception will be lost, and I must comply with the Program if my revenues from the County exceed an aggregate sum of \$50,000 in any 12-month period.

☐ My business is a small business as defined in the Program. It 1) has ten or fewer employees; and, 2) has annual gross revenues in the preceding twelve months which, if added to the annual amount of this contract, are \$500,000 or less; and, 3) is not an affiliate or subsidiary of a business dominant in its field of operation, as defined below. I understand that the exemption will be lost, and I must comply with the Program if the number of employees in my business and my gross annual revenues exceed the above limits.

"Dominant in its field of operation" means having more than ten employees, including full-time and part-time employees, and annual gross revenues in the preceding twelve months, which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation.

☐ My business is subject to a Collective Bargaining Agreement that expressly provides that it supersedes all provisions of the Program. **ATTACH THE AGREEMENT.**

Part II: Certification of Compliance

☐ My business has and adheres to a written policy that provides, on an annual basis, no less than five days of regular pay for actual jury service for full-time employees of the business who are also California residents, or my company will have and adhere to such a policy prior to award of the contract.

I declare under penalty of perjury under the laws of the State of California that the information stated above is true and correct.

Print Name:	Title:
Signature:	Date:

CONTRACTOR'S INDUSTRIAL SAFETY RECORD

PROPOSED CONTRACT FOR: _____
SERVICE BY PROPOSER: _____
PROPOSAL DATE: _____

This information must include all work undertaken in the State of California by the proposer and any partnership, joint venture, or corporation that any principal of the proposer participated in as a principal or owner for the last five calendar years and the current calendar year prior to the date of proposal submittal. Separate information shall be submitted for each particular partnership, joint venture, corporate, or individual proposer. The proposer may attach any additional information or explanation of date which the proposer would like taken into consideration in evaluating the safety record. An explanation must be attached to the circumstances surrounding any and all fatalities.

5 CALENDAR YEARS PRIOR TO CURRENT YEAR

	2017	2018	2019	2020	2021	Total	Current Year to Date
1. Number of contracts.							
2. Total dollar amount of Contracts (in thousands of dollars).							
3. Number of fatalities.							
4. Number of lost workday cases.							
5. Number of lost workday cases involving permanent transfer to another job or termination of employment.							
6. Number of lost workdays.							

The above information was compiled from the records that are available to me at this time, and I declare under penalty of perjury that the information is true and accurate within the limitations of those records.

Name of Proposer or Authorized Agent (print) Signature Date

CONFLICT OF INTEREST CERTIFICATION

I, _____

- ☐ sole owner
☐ general partner
☐ managing member
☐ President, Secretary, or other proper title) _____

of _____
 Name of proposer

make this certification in support of a proposal for a contract with the County of Los Angeles for services within the scope of Los Angeles County Code, Section 2.180.010, which provides as follows:

Contracts Prohibited.

Notwithstanding any other section of this Code, the County shall not contract with, and shall reject any proposals submitted by, the persons or entities specified below, unless the Board of Supervisors finds that special circumstances exist which justify the approval of such contract.

1. Employees of the County or of public agencies for which the Board of Supervisors is the governing body;
2. Profit-making firms or businesses in which employees described in number 1 serve as officers, principals, partners, or major shareholders;
3. Persons who, within the immediately preceding 12 months, came within the provisions of number 1, and who:
 - (a) Were employed in positions of substantial responsibility in the area of service to be performed by the contract; or
 - (b) Participated in any way in developing the contract or its service specifications; and
4. Profit-making firms or businesses in which the former employees, described in number 3, serve as officers, principals, partners, or major shareholders.

Contracts submitted to the Board of Supervisors for approval or ratification shall be accompanied by an assurance by the submitting department, district or agency that the provisions of this section have not been violated.

I certify under penalty of perjury under the laws of California that the foregoing is true and correct.

Signed _____

Date _____

PROPOSER'S EQUAL EMPLOYMENT OPPORTUNITY CERTIFICATION

Proposer's Name
Address
Internal Revenue Service Employer Identification Number

In accordance with Los Angeles County Code, Section 4.32.010, the Proposer certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, religion, ancestry, national origin, or sex and in compliance with all antidiscrimination laws of the United States of America and the State of California.

1.	The proposer has a written policy statement prohibiting any discrimination in all phases of employment.	<input type="checkbox"/> YES <input type="checkbox"/> NO
2.	The proposer periodically conducts a self-analysis or utilization analysis of its work force.	<input type="checkbox"/> YES <input type="checkbox"/> NO
3.	The proposer has a system for determining if its employment practices are discriminatory against protected groups.	<input type="checkbox"/> YES <input type="checkbox"/> NO
4.	Where problem areas are identified in employment practices, the proposer has a system for taking reasonable corrective action to include establishment of goals and timetables.	<input type="checkbox"/> YES <input type="checkbox"/> NO

Proposer	
Authorized representative	
Signature	Date

LIST OF SUBCONTRACTORS			
Proposer is required to complete the following. Any Subcontractors listed must be properly licensed under the laws of the State of California for the type of service that they are to perform, AND THEIR LICENSE NUMBERS MUST BE LISTED HEREIN. Failure to do so may result in delay of the award of contract. Do not list alternate subcontractors for the same service.			
<input type="checkbox"/> Proposer in providing the requested services will not utilize Subcontractors. Proposer will perform all required services.			
Name Under Which Subcontractor Is Licensed	License Number	Address	Specific Description of Subcontract Service

(Supplemental) FORM PW-8.1

Certification as Minority, Women, Disadvantaged, Disabled Veteran, and Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning Business Enterprises: If any of your Subcontractors are currently certified as Minority, Women, Disadvantaged, Disabled Veteran, and Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning Business Enterprises by a public agency, complete the following and attach a copy of the proof of certification. All Subcontractors listed in the bid/proposal shall be listed below (make copy of this form, if necessary).

	Subcontractor Name	Local SBE	SBE	Minority	Women-Owned	Disadvantaged Business	Disabled Veteran	Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								

Declaration: I declare under penalty of perjury under the laws of the State of California that the above information is true and accurate.

Print Name:	Authorized Signature		Title	Date

COMMUNITY BUSINESS ENTERPRISES PARTICIPATION FORM

Contractors are required to indicate their good faith effort in CBE participation by indicating on this form their proposed involvement on this project. CBEs are Minority/Women/Disadvantaged/Disabled Veteran/Lesbian, Gay, Bisexual, Transgender, Queer, and Questioning owned Business Enterprises (MBE/WBE/DBE/DVBE/LGBTQQ). This form shall be provided to the COUNTY at the time of Proposal submittal.

LIST OF CBE PARTICIPATION

The following is a list of certified CBE Subcontractors that the Proposer elects to list as a Subcontractor to perform a portion or portions of this work and known suppliers from whom Proposer proposes to procure materials and/or equipment for the work.

<u>NAME/ADDRESS</u>	<u>TYPE OF WORK OR PRODUCT</u>	<u>INDICATE MBE/ WBE/DBE/DVBE/ LGBTQQBE</u>	<u>PERCENTAGE OF BASE PRICE PROPOSAL</u>

County of Los Angeles
Request for County's Preference Program Consideration and
Community Business Enterprises Firm/Organization Information Form

- I. INSTRUCTIONS:** Businesses requesting preference consideration must complete and return this form for proper consideration of the proposal. Businesses may request consideration for one or more preference programs. Check all certifications that apply.*

I MEET ALL OF THE REQUIREMENTS AND REQUEST THIS PROPOSAL BE CONSIDERED FOR THE PREFERENCE PROGRAM(S) SELECTED BELOW. A COPY OF THE CERTIFICATION LETTER ISSUED BY THE DEPARTMENT OF CONSUMER AND BUSINESS AFFAIRS (DCBA) IS ATTACHED.

☐ **Request for Local Small Business Enterprise (LSBE) Program Preference**

- ☐ Certified by the State of California as a small business and has had its principal place of business located in Los Angeles County for at least one (1) year; **or**
- ☐ Certified as a LSBE with other certifying agencies under DCBA's inclusion policy that has its principal place of business located in Los Angeles County and has revenues and employee sizes that meet the State's Department of General Services requirements; **and**
- ☐ Certified as a LSBE by the DCBA.

☐ **Request for Social Enterprise (SE) Program Preference**

- ☐ A business that has been in operation for at least one year providing transitional or permanent employment to a Transitional Workforce or providing social, environmental, and/or human justice services; **and**
- ☐ Certified as a SE business by the DCBA.

☐ **Request for Disabled Veterans Business Enterprise (DVBE) Program Preference**

- ☐ Certified by the State of California, **or**
- ☐ Certified by U.S. Department of Veterans Affairs as a DVBE; **or**
- ☐ Certified as a DVBE with other certifying agencies under DCBA's inclusion policy that meets the criteria set forth by: the State of California as a DVBE or is verified as a service-disabled veteran-owned small business by the Veterans Administration; **and**
- ☐ Certified as a DVBE by the DCBA.

***BUSINESS UNDERSTANDS THAT ONLY ONE OF THE ABOVE PREFERENCES WILL APPLY. IN NO INSTANCE SHALL ANY OF THE ABOVE LISTED PREFERENCE PROGRAMS PRICE OR SCORING PREFERENCE BE COMBINED WITH ANY OTHER COUNTY PROGRAM TO EXCEED FIFTEEN PERCENT (15%) IN RESPONSE TO ANY COUNTY SOLICITATION.**

DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND ACCURATE.

- ☐ **DCBA certification is attached.**

Name of Firm:		County WebVen No.:	
Print Name:		Title:	
Signature:		Date:	
Reviewer's Signature	Approved	Disapproved	Date

(Supplemental) FORM PW-9.1

All Proposers responding to the Request for Proposals must complete and return this form for proper consideration of the Proposal.

Firm Name:

My County (WebVen) Vendor Number:

- II. FIRM/ORGANIZATION INFORMATION:** The information requested below is for statistical purposes only. On final analysis and consideration of award, contractor/vendor will be selected without regard to race/ethnicity, color, religion, sex, national origin, age, sexual orientation, or disability.

Business Structure:	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Corporation	<input type="checkbox"/> Nonprofit	<input type="checkbox"/> Franchise	<input type="checkbox"/> Other: _____
Total Number of Employees (including owners):						
Race/Ethnic Composition of Firm. Please distribute the above total number of individuals into the following categories:						
Race/Ethnic Composition	Owners/Partners/ Associate Partners		Managers		Staff	
	Male	Female	Male	Female	Male	Female
Black/African American						
Hispanic/Latino						
Asian or Pacific Islander						
American Indian						
Filipino						
White						

- III. PERCENTAGE OF OWNERSHIP IN FIRM:** Please indicate by percentage (%) how ownership of the firm is distributed.

	Black/African American	Hispanic/ Latino	Asian or Pacific Islander	American Indian	Filipino	White
Men	%	%	%	%	%	%
Women	%	%	%	%	%	%

- IV. CERTIFICATION AS MINORITY, WOMEN, DISADVANTAGED, DISABLED VETERAN, AND LESBIAN, GAY, BISEXUAL, TRANSGENDER, QUEER, AND QUESTIONING(LGBTQQ)**

BUSINESS ENTERPRISES: If the firm is currently certified as a Community Based Enterprise (CBE) by a public agency, complete the table by entering the names of the certifying Agency and placing an "X" under the appropriate CBE designation (Minority, Women, Disadvantaged, Disabled Veteran or LGBTQQ). Enter all the CBE certifications held by the firm and attach a copy of your proof of certification.

Agency Name	Minority	Women	Disadvantaged	Disabled Veteran	LGBTQQ	Expiration Date

- V. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected. The evaluation and determination in this area shall be at the Director's sole judgment and his/her judgment shall be final.**

DECLARATION: I DECLARE UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE ABOVE INFORMATION IS TRUE AND CORRECT.

Authorized Signature:	Title:	Date:
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GAIN and GROW EMPLOYMENT COMMITMENT

As a threshold requirement for consideration for contract award, Proposer shall demonstrate a proven record for hiring GAIN/GROW participants or shall attest to a willingness to consider GAIN/GROW participants for any future employment opening if they meet the minimum qualifications for that opening. Additionally, Proposer shall attest to a willingness to provide employed GAIN/GROW participants access to the Proposer's employee mentoring program, if available, to assist these individuals in obtaining permanent employment and/or promotional opportunities.

To report all job openings with job requirements to obtain qualified GAIN/GROW participants as potential employment candidates, Contractor shall e-mail: GAINGROW@dpss.lacounty.gov and BSERVICES@wdacs.lacounty.gov.

Proposers unable to meet this requirement shall not be considered for contract award.

Proposer shall complete all of the following information, sign where indicated below, and return this form with their proposal.

A. Proposer has a proven record of hiring GAIN/GROW participants.

_____ YES (subject to verification by County) _____ NO

B. Proposer is willing to provide DPSS with all job openings and job requirements to consider GAIN/GROW participants for any future employment openings if the GAIN/GROW participant meets the minimum qualifications for the opening. "Consider" means that Proposer is willing to interview qualified GAIN/GROW participants.

_____ YES _____ NO

C. Proposer is willing to provide employed GAIN/GROW participants access to its employee-mentoring program, if available.

_____ YES _____ NO _____ N/A (Program not available)

Signature	Title
Firm Name	Date

TRANSMITTAL FORM TO REQUEST A
SOLICITATION REQUIREMENTS REVIEW

Proposers requesting a Solicitation Requirements Review must submit this form to the County within ten business days of issuance of the solicitation document

Proposer Name:	Date of Request:
Solicitation Title:	Solicitation No.:

A **Solicitation Requirements Review** is being requested because the Proposer asserts that they are being unfairly disadvantaged for the following reason(s): *(check all that apply)*

- ☐ Application of **Minimum Requirements**
- ☐ Application of **Evaluation Criteria**
- ☐ Application of **Business Requirements**
- ☐ Due to **unclear instructions**, the process may result in the County not receiving the best possible responses

I understand that this request must be received by the County within **ten business days** of issuance of the solicitation document.

For each area contested, Proposer must explain in detail the factual reasons for the requested review. *(Attach supporting documentation)*

Request submitted by:

(Name) *(Title)*

For County use only

Date Transmittal Received by County: _____	Date Solicitation Released: _____
Reviewed by: _____	

CHARITABLE CONTRIBUTIONS CERTIFICATION

Company Name

Address

Internal Revenue Service Employer Identification Number

California Registry of Charitable Trusts "CT" number (if applicable)

The Nonprofit Integrity Act (SB 1262, Chapter 919) added requirements to California's Supervision of Trustees and Fundraisers for Charitable Purposes Act, which regulates those receiving and raising charitable contributions.

Check the Certification below that is applicable to your company

- ☐ Proposer or Contractor has examined its activities and determined that it does not now receive or raise charitable contributions regulated under California's Supervision of Trustees and Fundraisers for Charitable Purposes Act. If Proposer engages in activities subjecting it to those laws during the term of a County contract, it will timely comply with them and provide County a copy of its initial registration with the California State Attorney General's Registry of Charitable Trusts when filed.

OR

- ☐ Proposer or Contractor is registered with the California Registry of Charitable Trusts under the CT number listed above and is in compliance with its registration and reporting requirements under California law. Attached is a copy of its most recent filing with the Registry of Charitable Trusts as required by Title 11 California Code of Regulations, sections 300-301 and Government Code sections 12585-12586.

Signature

Date

Name and Title (please type or print)

ZERO TOLERANCE HUMAN TRAFFICKING POLICY CERTIFICATION

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	E-Mail Address:	
Solicitation/Contract for _____ Services		

PROPOSER CERTIFICATION

Los Angeles County has taken significant steps to protect victims of human trafficking by establishing a zero tolerance human trafficking policy that prohibits contractors found to have engaged in human trafficking from receiving contract awards or performing services under a County contract.

Proposer acknowledges and certifies compliance with Exhibit B, Section 1.OO, Compliance with County's Zero Tolerance Human Trafficking Policy, of the proposed Contract and agrees that proposer or a member of his staff performing work under the proposed Contract will be in compliance. Proposer further acknowledges that noncompliance with the County's Zero Tolerance Human Trafficking Policy may result in rejection of any proposal, or cancellation of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name:	Title
Signature:	Date:

ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC00000313)

**BIDDER'S COMPLIANCE WITH THE MINIMUM MANDATORY REQUIREMENTS OF THE IFB
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)**

BIDDER MUST CHECK A BOX IN EVERY SECTION

Important Note: The information on this form is subject to verification.

At the time of bid submission, Bidder must meet the following minimum requirements:

Subcontractors are not allowed for this service except for the use of services of an arborist and/or a horticulturist, trash hauling, public safety officer, and/or traffic control services.

1. Bidder must have a minimum of 3 years of experience providing landscaping services similar to the service being solicited. **Subcontracting is not allowed to meet this requirement.**

☐ Yes. Bidder does meet the experience requirement stated above.

Bidder	Dates of Experience (Mo/Yrs. to Mo/Yrs.)	Description of Services/Experiences

☐ No. Bidder does not meet the experience requirement stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

THIS SECTION IS INTENTIONALLY LEFT BLANK

**BIDDER'S COMPLIANCE WITH THE MINIMUM MANDATORY REQUIREMENTS OF THE IFB
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)**

2. Bidder's on-site supervising employee(s) must have a minimum of 3 years of experience supervising landscaping services similar to the service being solicited. **Subcontracting is not allowed to meet this requirement.**

☐ Yes. Bidder's on-site supervising employee(s) does meet the experience requirement stated above.

Bidder's On-site Supervising Employee(s) Name	Dates of Experience (Mo/Yrs. to Mo/Yrs.)	Description of Services/Experience

☐ No. Bidder onsite supervising employee(s) does not meet the experience requirement stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

3. Bidder must submit a copy of valid and active State Contractor's Class C-27, Landscaping Contractor License. **Subcontracting is not allowed to meet this requirement.**

☐ Yes. Bidder has submitted a copy of valid and active State Contractor's Class C-27, Landscaping Contractor License. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates

☐ No. Bidder does not have the license as stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

**BIDDER'S COMPLIANCE WITH THE MINIMUM MANDATORY REQUIREMENTS OF THE IFB
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)**

4. Bidder and/or its subcontractor(s), if any, must hold a valid and active C-61 (D-49) Limited Specialty Class, Tree Trimming Contractor's License in order to perform some or all of the tree trimming.

☐ Yes. Bidder and/or its subcontractor(s), has submitted a copy of a valid and active C-61 (D-49) Limited Specialty Class, Tree Trimming Contractor's License. Please complete the chart below.

Type of License	License No.	Name of License Holder	Valid/Active Dates

☐ No. Bidder and/or its subcontractor(s), does not have the license as stated above.
By checking this box, your Bid Submission will be immediately disqualified as Nonresponsive.

5. Bidder and/or its subcontractor(s), if any, must submit a copy of their valid and active arborist and/or horticulturist certification.

☐ Yes. Bidder and/or its subcontractor(s), has submitted a copy of valid and active arborist and/or horticulturist certification. Please complete the chart below.

Type of Certification	Certification No.	Name of Certificate Holder	Valid/Active Dates

☐ No. Bidder and/or its subcontractor(s), does not have the certification as stated above.
By checking this box, your Bid Submission will be immediately disqualified as nonresponsive

6. Bidder and/or its subcontractor(s), if any, must possess the required valid Waste Collector Permit naming the bidder and/or subcontractor as the permittee or a copy of the application for a Waste Collector Permit naming the bidder and/or subcontractor as the permittee issued by the County of Los Angeles Department of Public Health at the time of bid submission.

☐ Yes. Bidder and/or its subcontractor(s), has submitted a copy of a valid Waste Collector Permit issued by the County of Los Angeles Department of Public Health. Please complete the chart below.

**BIDDER'S COMPLIANCE WITH THE MINIMUM MANDATORY REQUIREMENTS OF THE IFB
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)**

Waste Collector Permit	Permit No.	Name of Permit Holder	Valid Dates

- ☐ No. Bidder and/or its subcontractor(s), does not have the permit as stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

7. The Bidder and its subcontractor(s), if any, must affirm they have battery-electric operated hand tools to provide the services under the Scope of Work or affirm they shall obtain battery-electric operated hand tools to provide the services under the Scope of Work prior to the commencement of the contract. **Note: the use of gas-powered hand tools to provide the services under the Scope of Work is prohibited.**

- ☐ Yes. Bidder affirms they have battery-electric operated hand tools to provide the services under the Scope of Work.
- ☐ Yes. Bidder affirms they shall obtain battery-electric operated hand tools to provide the services under the Scope of Work prior to the commencement of the contract.
- ☐ No. Bidder does not have battery-electric operated hand tools and will not obtain them prior to the commencement of the contract. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

8. Bidder and its Subcontractor(s), if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. **Pending registrations will not be accepted.**

- ☐ Yes. Bidder and its Subcontractor(s), if any, have submitted proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5

Name of Registration Holder	Registration No.	Registration Dates	Expiration Dates	Subcontractor Y/N

**BIDDER'S COMPLIANCE WITH THE MINIMUM MANDATORY REQUIREMENTS OF THE IFB
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)**

- ☐ No. Bidder and its Subcontractor(s), if any, have **NOT** submitted proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration.

Bidder declares under penalty of perjury that the information stated above is true and accurate. Bidder further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected at the sole discretion of the County.

Signature	Title
Firm Name	Date

P:\aepub\Service Contracts\CONTRACT\Dwayne\Channel ROW Clearing\2021\West Area\REBID\01 IFB\04.4 FORM PW-19.1 MRs.docx

COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES CERTIFICATION

Company Name:		
Company Address:		
City:	State:	Zip Code:
Telephone Number:	E-Mail Address:	
Solicitation/Contract for _____ Services		

PROPOSER/CONTRACTOR CERTIFICATION

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Proposer/Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952, as indicated in Section 8.56 (Compliance with Fair Chance Employment Practices) of the Contract, and agrees that proposer/contractor and staff performing work under the Contract will be in compliance. Proposer/Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in rejection of any proposal, or termination of any resultant Contract, at the sole judgment of the County.

I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.

Print Name:	Title
Signature:	Date:

COVID-19 VACCINATION CERTIFICATION OF COMPLIANCE

Urgency Ordinance, County Code Title 2 – Administration, Division 4 – Miscellaneous – Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel)

I, _____, on behalf of _____,
(the "Contractor"), certify that on County Contract:

Contract Number:	
Contract Name:	

- ☐ All Contractor Personnel on this Contract are fully vaccinated as required by the Ordinance.
- ☐ Most Contractor Personnel* on this Contract are fully vaccinated as required by the Ordinance. The Contractor or its employer of record, has granted a valid medical or religious exemption to the below identified Contractor Personnel. Contractor will certify weekly that the following unvaccinated Contractor Personnel have tested negative within 72 hours of starting their work week under the County Contract, unless the contracting County department requires otherwise. The Contractor Personnel who have been granted a valid medical or religious exemption are [LIST ALL CONTRACTOR PERSONNEL]:

*Contractor Personnel includes subcontractors at all tiers.

I have authority to bind the Contractor, and have reviewed the requirements above and further certify that I will comply with said requirements.

Company/Contractor Name:	
Print Name:	Title
Signature:	Date:

Part II

Sample Agreement



BY AND BETWEEN

LOS ANGELES COUNTY
PUBLIC WORKS

AND

[NAME OF CONTRACTOR]

FOR

ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES –
WEST AREA (BRC0000313)

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ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA (BRC0000313)

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SAMPLE AGREEMENT FOR
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES – WEST AREA
(BRC0000313)

THIS AGREEMENT, made and entered into this ____ day of _____, 2022, by and between the COUNTY OF LOS ANGELES, a subdivision of the State of California, a body corporate and politic (hereinafter referred to as COUNTY) and [Name of CONTRACTOR], a [State of Incorporation] [Form of Entity], located at [Full Address of the Contractor], (hereinafter referred to as CONTRACTOR).

WITNESSETH

FIRST: The CONTRACTOR, for the consideration hereinafter set forth and the acceptance by the Board of Supervisors of said COUNTY of the CONTRACTOR'S Bid filed with the COUNTY on _____, 2022, hereby agrees to provide services as described in this Contract for On-Call Channel Right-of-Way Clearing Services – West Area.

SECOND: This AGREEMENT, together with Exhibit A.1, (Supplemental) Scope of Work; Exhibit B, Service Contract General Requirements; Exhibit C, Internal Revenue Service Notice 1015; Exhibit D, Safely Surrendered Baby Law Posters; Exhibit E, Defaulted Property Tax Reduction Program; Exhibit F.1, (Supplemental) Performance Requirements Summary; Exhibit G.1, Typical Channel Drawing; Exhibit H.1, Vehicle and Walk Access Drawing; Exhibit I.1, Channel ROW Clearing Report; Exhibit J.1, Channel Right-of-Way Clearing – Trash Disposal & Green Waste Recycling Report; Exhibit K.1, Bid Submission Instructions; Exhibit L.1, Intentionally Omitted; Exhibit M.1, Intentionally Omitted; Exhibit N, Vehicle and Walk Access With Backslope Drawing; Exhibit O, Los Angeles County Stormwater Maintenance Division - West Area; and Exhibit P, Maps; the CONTRACTOR'S Statement of Qualifications and Bid Submissions, all attached hereto; the Request for Statement of Qualifications (RFSQ); Addenda to the RFSQ and the Invitation for Bids (IFB) and Addenda thereto, all of which are incorporated herein by reference, are agreed by the COUNTY and the CONTRACTOR to constitute the Contract.

THIRD: The COUNTY agrees, in consideration of satisfactory performance of the foregoing services in strict accordance with the Contract specifications to the satisfaction of the Director of Public Works, to pay the CONTRACTOR pursuant to the Schedule of Prices set forth in the Bid and attached hereto as Forms PW-2.1 – PW 2.2, an amount not to exceed \$_____ per year, plus up to 25 percent of any remaining amount unused from the previous Contract term(s), or such greater amount as the Board may approve (Maximum Contract Sum).

FOURTH: This Contract's initial term shall be for a period of one year commencing upon Board approval and execution between both parties, whichever occurs last. The COUNTY shall have the sole option to renew this Contract term for up to three additional one-year periods and six month-to-month extensions, for a maximum total Contract term of 54 months. Each such option shall be exercised at the sole discretion of the COUNTY. The COUNTY, acting through the Director, may give a written notice of intent to renew this Contract at least ten days prior to the end of each term. At the sole discretion of the COUNTY, in lieu of renewing the Contract for the full one year, this Contract may be

renewed on a month-to-month basis, upon written notice to the CONTRACTOR at least ten days prior to the end of a term. The Director will provide a written notice of nonrenewal at least ten days before the last day of any term, in which case this Contract shall expire as of midnight on the last day of that term. Where all option years have been exercised, the Director will not provide a written notice of nonrenewal.

FIFTH: The CONTRACTOR shall bill monthly, in arrears, for the work performed during the preceding month. Work performed shall be billed at the hourly rates and/or unit prices quoted in Forms PW-2.1 – 2.2, Schedule of Prices.

SIXTH: Public Works will make payment to the CONTRACTOR within 30 days of receipt and approval of a properly completed and undisputed invoice. However, should the CONTRACTOR be certified by the COUNTY as a Local Small Business Enterprise, payment will be made in accordance with Board of Supervisors Policy No. 3.035, Small Business Liaison and Prompt Payment Program. Each invoice shall be in triplicate (original and two copies) and shall itemize the work completed. The invoices shall be submitted to:

Los Angeles County Public Works
Attention Fiscal Division, Accounts Payable
P.O. Box 7508
Alhambra, CA 91802-7508

SEVENTH: In no event shall the aggregate total amount of compensation paid to the CONTRACTOR exceed the amount of compensation authorized by the Board. Such aggregate total amount is the Maximum Contract Sum.

EIGHTH: The CONTRACTOR understands and agrees that only the designated Public Works Contract Manager is authorized to request or order work under this Contract. The CONTRACTOR acknowledges that the designated Contract Manager is not authorized to request or order any work that would result in the CONTRACTOR earning an aggregate compensation in excess of this Contract's Maximum Contract Sum.

NINTH: The CONTRACTOR shall not perform or accept work requests from the Contract Manager or any other person that will cause the Maximum Contract Sum of this Contract to be exceeded. The CONTRACTOR shall monitor the balance of this Contract's Maximum Contract Sum. When the total of the CONTRACTOR'S paid invoices, invoices pending payment, invoices yet to be submitted, and ordered services reaches 75 percent of the Maximum Contract Sum, the CONTRACTOR shall immediately notify the Contract Manager in writing. The CONTRACTOR shall send written notification to the Contract Manager when this Contract is within six months from expiration of the term as provided for hereinabove.

TENTH: If requested by the Contractor, the contract (hourly, daily, monthly, etc.) amount may, at the sole discretion of the County, be increased at the time of contract renewal, if exercised by the County, based on the most recently published percentage change in the U.S. Department of Labor, Bureau of Labor Statistics' Consumer Price Index (CPI) for the Los Angeles-Riverside-Orange County Area for the 12-month period preceding the renewal date, which shall be the effective date for any cost-of-living adjustment (COLA).

However, any increase shall not exceed the general salary movement granted to County employees as determined by the Chief Executive Officer as of each July 1 for the prior 12-month period. Furthermore, should fiscal circumstances ultimately prevent the Board from approving any increase in County employee salaries, no COLA will be granted. Upon approval of COLA, a notification will be sent to the Contractor.

ELEVENTH: In the event that terms and conditions, which may be listed in the CONTRACTOR'S Bid, conflict with the COUNTY'S specifications, requirements, and terms and conditions as reflected in this AGREEMENT including, but not limited to, Exhibits A.1 through P, inclusive, the COUNTY'S provisions shall control and be binding.

TWELFTH: The CONTRACTOR agrees in strict accordance with the Contract specifications and conditions to meet the COUNTY'S requirements.

THIRTEENTH: This Contract constitutes the entire agreement between the COUNTY and the CONTRACTOR with respect to the subject matter of this Contract and supersedes all prior and contemporaneous agreements and understandings. This CONTRACT may be signed by the parties hereto in separate counterparts, including both counterparts that are executed on paper and counterparts that are in the form of electronic signatures. Electronic signatures include facsimile or e-mail electronic signatures. Each executed counterpart shall be deemed an original. All counterparts, taken together, constitute the executed Agreement.

The parties hereby acknowledge and agree that electronic records and electronic signatures, as well as facsimile signatures, used in connection with the execution of this Agreement and electronic signatures, facsimile signatures or signatures transmitted by electronic mail in so-called pdf format shall be legal and binding and shall have the same full force and effect as if a paper original of this Agreement had been delivered and had been signed using a handwritten signature. Contractor and County (i) agree that an electronic signature, whether digital or encrypted, of a party to this Agreement is intended to authenticate this writing and to have the same force and effect as a manual signature, (ii) intend to be bound by the signatures (whether original, faxed or electronic) on any document sent or delivered by facsimile, or electronic mail, or other electronic means, (iii) are aware that the other party will rely on such signatures, and (iv) hereby waive any defenses to the enforcement of the terms of this Agreement based on the foregoing forms of signature. If this Agreement has been executed by electronic signature, all parties executing this document are expressly consenting under the United States Federal Electronic Signatures in Global and National Commerce Act of 2000 (E-SIGN) and California Uniform Electronic Transactions Act (UETA)(Cal. Civ. Code § 1633.1, et seq.), that a signature by fax, e-mail or other electronic means shall constitute an Electronic Signature to an Electronic Record under both E-SIGN and UETA with respect to this specific transaction

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IN WITNESS WHEREOF, the COUNTY has, by order of its Board of Supervisors, caused these presents to be subscribed by the Director of Public Works, and the CONTRACTOR has subscribed its name by and through its duly authorized officers, as of the day, month, and year first written above.

COUNTY OF LOS ANGELES

By _____
Director of Public Works

APPROVED AS TO FORM:

DAWYN R. HARRISON
Acting County Counsel

By _____
Deputy

Type/Print Name

[NAME OF CONTRACTOR]

By _____
Its President

Type or Print Name

By _____
Its Secretary

Type or Print Name

SCOPE OF WORK
ON-CALL CHANNEL RIGHT-OF-WAY CLEARING SERVICES — WEST AREA
(BRC0000313)

A. Public Works Contract Manager

Public Works Contract Manager (CM) will be Ms. Christine Quirk of Stormwater Maintenance Division, who may be contacted at (562) 861-0316, e-mail address: cquirk@pw.lacounty.gov, Monday through Thursday, 7 a.m. to 5 p.m. The CM may designate several Public Works Representatives (PWR) to request work from the Contractor. The CM and the PWR are the only persons authorized by Public Works to request work of the Contractor. From time to time, Public Works may change the CM and/or PWR. The Contractor will be notified in writing when there is a change in CM and/or PWR.

B. Work Locations

The work shall be performed along the reaches of existing channels within Stormwater Maintenance Division's West Maintenance Area (West Area) listed below and depicted on attached maps - Exhibit P, Maps of Channel Right-of-Way Clearing - West Area. Channel reaches may be added or removed during the Contract term through an amendment or change order.

This Contract shall include clearing the channel operational right of way (as described under Section E.1, General Statement), both left bank and right bank (unless otherwise noted), and other facilities as identified below:

1. **Bond Issue (BI) 112 (Kelvin Channel)** - Starting at Clark Street and De Soto Avenue. Channel crosses De Soto Avenue at Burbank Boulevard. Right of way work picks up at Serrania Avenue downstream to Oxnard Street and goes underground again to Victory Boulevard. Clear right bank only after Victory Boulevard to 31589 Vanowen Street.
2. **Chatsworth Creek** - From Roscoe Boulevard downstream (D/S) to Dayton Creek confluence.
3. **Dayton Creek** - From Valley Circle Boulevard to Roscoe Boulevard; and, from 420 feet west of Sadring Avenue to Bell Creek confluence.
4. **Bell Creek (Miscellaneous Transfer Drain [MTD] 963)** - From main channel inlet at Woodglade to Bell Creek Debris Basin
5. **Bell Creek** - Bell Creek Debris Basin to Los Angeles River.
6. **Bell Creek South Fork** - From Calvert Street D/S to Bell Creek confluence.

7. **Bell Creek South Branch** - From Haynes Street D/S to Bell Creek confluence.
8. **Upper Los Angeles River** - From Owensmouth to Metropolitan Transit Authority Orange Line Bridge.
9. **Dry Canyon Channel (Calabasas)** - From 1,848 feet upstream (U/S) of Avenue San Luis behind shopping center to the confluence with Calabasas Creek.
10. **Calabasas Creek** — From 410 feet S/o or W/o of open channel to Valley Circle Boulevard to confluence of Los Angeles River.
11. **Caballero Creek** - From main channel inlet to Los Angeles River.
12. **Santa Susana Creek** - From 2000 feet U/S of Tulsa Street to Browns Creek confluence.
13. **Browns Creek** - From Lassen Street to the Los Angeles River confluence.
14. **Wilbur Creek** - From Chatsworth Street downstream to Aliso Creek confluence.
15. **Aliso Creek** - From Aliso Debris Basin, upstream of San Fernando Mission Road, to the Los Angeles River confluence (**including Wilbur Debris Retaining Inlet).
16. **Limekiln Creek** - From Limekiln debris basin to Aliso Creek confluence. From Corbin Avenue to the Aliso Creek confluence, **only left bank**. All overgrowth hanging down into the channel on the right bank downstream of Corbin Avenue to the confluence of Aliso Creek will need to be cleared from the bottom of the invert channel.
17. **Bull Creek No. 1** - Bull Creek Reservoir Branch from Simonds Street upstream to Stilling Basin.
18. **Bull Creek No. 2** - From Rinaldi Street to Victory Boulevard.
19. **Medea Creek Channel** – 1,000 feet U/S of Thousand Oaks Boulevard to 560 feet D/S of Kanan Road; and Roadside Drive to Agoura Road.
20. **Bull Creek-Granada Channel (BI 5216)** - From 290 feet U/S of Lassen Street to Bull Creek Channel confluence.
21. **Triunfo Creek Channel** - From Ventura freeway to Agoura Road. From Agoura Road to Foxfield Drive, **left bank maintenance only**.

22. **Tujunga Wash Central Branch (MTD 30, MTD 117, BI 462)** - From Vanowen to Los Angeles River confluence, **left bank only**. Right bank clear only vegetation hanging into channel and along fence line.
23. **Lower Los Angeles River** - 150 feet U/S of Sepulveda Boulevard to 1,700 feet D/S of Lankershim Boulevard. **Do not trim oleanders on Valleyheart between Hazeltine and Woodman.**
24. **Burbank Western System – Burbank Channel** - From 620 feet U/S of Roscoe Boulevard to Victory Boulevard.
25. **Lopez Canyon Channel** - From Lopez Debris Basin to Hansen Dam.
26. **Tujunga Wash** - From downstream of Hansen Dam to Los Angeles River confluence.
27. **Pacoima Diversion** - From East Canyon Channel confluence to Tujunga Wash confluence.
28. **Pacoima Wash No. 1** - From Lopez Spreading Grounds to East Canyon Channel confluence.
29. **Pacoima Wash No. 2** - From Plummer Street D/S to Van Nuys Boulevard.
30. **East Canyon Channel** - From Astoria Street to 255' D/S of Sayre Street. From 1,000 feet U/S of Hubbard Street to Maclay Street. From 509 feet U/S of Fox Street to Pacoima Wash confluence.
31. **Wilson Canyon Channel** - From Wilson Debris Basin to Astoria Street. From Newton Street to Pacoima Wash.
32. **Stetson Canyon Channel** - From Foothill Boulevard to Roxford Street.
33. **BI 107** - From San Fernando Road to Arleta Avenue.
34. **Gould Canyon Channel** - From Gould Debris Basin to Canon de Paraiso Lane.
35. **Paradise Canyon Channel** - Clearing of channel wall fence line along Paradise Canyon Channel from Flintridge Oaks Drive to Flint Canyon Channel confluence.
36. **Flint Canyon Channel** - From Woodleigh Lane to 730 feet D/S from the confluence of Paradise Canyon Channel.
37. **Hay Canyon Channel** - From Hay Debris Basin to Flanders Road. From Encinas Drive to Fairview Drive. From Verdugo Boulevard to end of

concrete channel 110 feet upstream of Descanso Drive. Descanso Drive to 380 feet D/S of Descanso Drive.

38. **Winery Canyon Channel** - From Winery Debris Basin to 270 feet D/S of Flanders Road. From Verdugo Boulevard to Padres Trail.
39. **Snover Canyon Channel** - From Snover Debris Basin to Webber Canyon Channel confluence.
40. **Webber Canyon Channel** - From 568 feet upstream of Los Amigos Street to Snover Canyon Channel confluence.
41. **Halls Canyon Channel** - From Halls Debris Basin at Cross Street to Verdugo Wash.
42. **Quail Creek** - From 20 feet D/S of Markridge Road to Pennsylvania Avenue.
43. **Pickens Canyon Channel** - From Pickens Debris Basin to Verdugo Wash confluence.
44. **Cooks Canyon Channel** - From Cooks Debris Basin to Franklin Street. From 240 feet D/S of Foothill Boulevard to Verdugo Wash.
45. **Shields Canyon Channel** - From upper Shields Debris Basin to Starfall Drive. From 337 feet U/S of Markridge Road to Shields Debris Basin. From Shields Debris Basin to Eagle Debris Basin.
46. **Dunsmuir Canyon Channel** - From Dunsmuir Debris Basin to Verdugo Wash.
47. **Cloud Creek** - From 30 feet D/S of Markridge Road to Oak Creek confluence.
48. **Eagle Canyon Channel No. 1** - From Starfall Debris Basin to Eagle Debris Basin.
49. **Eagle Canyon Channel No. 2** - From Eagle Debris Basin to Verdugo Wash confluence.
50. **Blanchard Canyon Channel** - From Blanchard Debris Basin to Verdugo Wash.
51. **Haines Canyon Channel** - From 60 feet U/S of Plainview Avenue to the Outlet downstream of Wentworth Street.

52. **Burbank Western System - La Tuna Canyon Lateral** - From La Tuna Debris Basin to Roscoe Boulevard.
53. **Burbank Western System - Hansen Heights Channel** - From Stonehurst Avenue to Confluence with Burbank Western System - La Tuna Canyon Lateral.
54. **Verdugo Wash No. 1** - From 2,840 feet U/S of La Tuna Canyon Road to Verdugo Debris Basin.
55. **Oak Creek** - From 50 feet upstream of Markridge Road to Quail Creek.
56. **Verdugo Wash No. 2** - From Verdugo Debris Basin to 150 feet upstream of San Fernando Road.
57. **Private Drain (PD) 2262** - From 1,100 feet upstream Commerce Center at channel inlet to downstream Commerce Center outlet.
58. **PD 2441 – Unit 2** - From 693 feet U/S of Murfield (Middleton) Lane to 495 feet D/S of Turnberry (Thorton) Lane along Hancock Parkway.
59. **Crocker Channel (PD 1089)** – From along Newhall Ranch Road D/S to Rye Canyon Channel confluence.
60. **Rye Canyon Channel (PDs 1033 and 1066)** - From Aurora Street to 565 feet D/S of Avenue Stanford. From 740 feet U/S of Rye Canyon Road to confluence with Rye Canyon Channel.
61. **Pico Canyon Channel (PDs 2495, 2528, and 813)** - From Pico Canyon Road to Whispering Oaks Road. From Stevenson Ranch DB to The Old Road. From Vista Valencia Golf Course to confluence with Santa Clarita River South Fork. ***(Do not trim trees along Paseo left bank downstream of Tournament Road. See Supervisor for areas to trim on this reach).**
62. **Santa Clara River South Fork** - From 760 feet U/S of Orchard Village Road to Wiley Canyon Rd.
63. **Newhall Creek** - From Railroad Street to Via Princessa.
64. **PD 1869** - From Sheffield Lane to Railroad Street.
65. **Consolidated Drain Road (CDR) 523.071D** – Southerly along the Los Angeles Aqueduct, off Soledad Canyon Road, and easterly along Soledad Canyon Road easterly.

66. **Poretta Channel (PDs 246, 266, and 313)** - From Vicci Street to the Santa Clara River.
67. **Whites Canyon Channel (PDs 1999, 453, 315, 758, and 704)** - From Goodvale Drive at Damar Court to Canyon View Drive.
68. **Mint Canyon Channel** - From Adon Avenue to Scherzinger Lane.
69. **PD 832 (Cordova Mobile Home Park)** – From the inlet off Jakes Way in Cordova Estates (at the Metrolink RAN under Sierra Hwy) to the Santa Clara River; clearing of entire channel right of way along southerly bank of Santa Clara River abutting Cordova Estates (includes rock rubble lined slope).
70. **PD 1621** – From 640 feet W/o Oak Spring Canyon Road to 120 feet E/o Rue Entrée.
71. **PDs 911 and 771 (Tick Canyon Channel)** - From inlet off the Greencourt Drive to the Santa Clara River.
72. **Santa Clara River (PDs 659 and 754)** - Along left bank from behind 27142 Langside Avenue D/S to Honby Avenue.
73. **Plum Canyon Channel (PDs 1540 and 625B)** - From 150 feet U/S of Ebb Court Bouquet Canyon Channel confluence.
74. **Bouquet Canyon Channel (PDs 1201, 802, 700B, 625B, 722, 1365, 1065, 451, 544, 345, and 2225)** - From 130 feet U/S of Hob Avenue to Bouquet Canyon Road. Skip City of Santa Clarita owned channel. From U/S of Camargo Drive to confluence with Santa Clarita River.
75. **Haskell Canyon Channel (PDs 2469-Unit 1, 1930, and 1365)** - From 240 feet downstream of Copper Hill to Bouquet Canyon Channel confluence (also include the hill section left bank U/S of Ridge Grove).
76. **Dry Canyon Channel – Saugus (PDs 2225, 928, 1106, 1256, 1971, and 1954)** — From Inlet area U/S of Boxwood Lane (Enter off Deodar) to Bouquet Canyon Channel confluence.
77. **BI 1224** - From 697 feet north of Pearblossom Highway (just north of E. Avenue U-6) to Littlerock Creek.
78. **Violin Canyon Channel** – 126 feet U/S of Sierra Oak Trail to The Old Road. From 823 feet U/S of Lake Hughs Road to D/S of Ridge Route Road, confluence of Castaic Creek.

(SUPPLEMENTAL) Scope of Work – EXHIBIT A

- 79. **PD 1821** - From the end of the cul-de-sac of Salem Court to south of Hasley Canyon Road.
- 80. **Castaic Creek (PD 1982)** - Right bank along Live Oak Road (also clear 3 feet outside of fence line) between Castaic Creek Plaza and approximately 1,600 feet south.
- 81. **Upper Hasley Canyon Channel (PD 1496)** - From 755 feet U/S of Sharp Road to 300 feet D/S of Sharp Road; South Fork from 331' U/S of Romero Canyon Road to 160 feet U/S of Romero Canyon Road; North Fork (main line from 1,089 feet U/S of Romero Canyon Road to 100' D/S of Romero Canyon Road).
- 82. **Pickens Canyon Channel** — From Los Amigos to Pickens Debris Basin (left bank).
- 83. **Sycamore Canyon Channel** — First open section from just U/S of Rosslyn Street to D/S of Fiero Street; second open section U/S of Drew Street to Andrita Street.
- 84. **Golf Club Debris Basin** — From 80 feet W/o Golf Club Drive and along Chevy Chase Drive, and 420 feet access road along Golf Club Drive.

C. Request of Work from Contractor

The County reserves the right to determine if any work is or will be needed and/or requested under this Contract at the County's sole and absolute discretion. The Contractor waives all claims against the County for damages or loss of any nature resulting from the County's decision to use the Contractor's services including, but not limited to, lost profit.

D. Contract Cost

All costs to provide services required in this Exhibit A.1, (Supplemental) Scope of Work, shall be included in the price quoted by the Contractor in Forms PW-2.1 – PW-2.2, Schedule of Prices, unless stated otherwise in the Contract.

E. Work Description

1. General Statement

The work to be performed under this Contract is to clear vegetation, trash, debris, and brush growing within various flood control channel operational rights of way (as defined below), and vegetation growing out of channel lining weep holes, expansion joints, cold joints, construction joints, and cracks, at the channel reaches listed under Section B, Work Locations, of this Exhibit A.1, (Supplemental) Scope of Work. The Contractor shall

provide all personnel, supervision, tools, supplies, materials, equipment, transportation, and other incidentals necessary to perform all work under this Contract in a satisfactory manner, including Contractor's best efforts to adhere to the **channel reaches priority list and schedule agreed upon between the Contractor and PWR prior to start of work. All work described under Sections E.1.a through E.1.k to be performed at the channel reaches must be completed between June 1 and September 30 of each year, unless otherwise approved by PWR. For the initial term of this contract only, all work described under Section E.1.a through E.1.k will be performed upon award of contract and again during June 1 and September 30 in the first year. The County may not request work described under Sections E.1.a through E.1.k to be performed at all 84 listed facility reaches for the initial term upon award of contract. The Contractor is to provide separate unit prices for this work using Form PW-2.1, Schedule of Prices.** Public Works will pay the Contractor based on price quoted by the Contractor on Form PW-2.1, Schedule of Prices, for the initial term upon award of contract and per Form PW-2.2 for all work during June 1 and September 30, including any optional terms, if exercised.

- The term "trash" shall be synonymous and interchangeable with "debris" and shall include but not be limited to paper, styrofoam, plastics, tires, furniture, waste, bottles, cans, concrete pieces, hazardous wood waste, construction debris, urban waste, etc. **The Contractor shall legally dispose of all trash/debris on a permanent basis at a licensed local landfill approved by PWR.**
- The term "green waste" includes but is not limited to leaves, grass clippings, brush, branches, nonhazardous wood waste, and other forms of organic matter generated during right of way clearing work and separated from other debris. **The Contractor shall recycle green waste at a processing facility approved by PWR.**
- The term "channel operational right of way" describes an area on both sides of the channel enclosed between the channel walls and outside chain link fences, including but not limited to, excess property adjacent to the channels, access roads, access ramps, channel walls, fences, and gates.

The channel lining consists of the walls and invert of open rectangular and trapezoidal channels. The linings consist of reinforced concrete, grouted stone, shotcrete, and gunite. **All channel invert work is excluded from this Contract.**

The Contractor is advised that access is limited along some sections of the channels and he may be required to perform the right of way clearing work

from the channel invert or by reaching across the channel with poles or other trimming equipment (see Exhibit G.1, Typical Channel Drawing).

Use of herbicide in performing the work under this Contract is prohibited.

The Contractor shall remove any material deposited in the channel operational right of way during clearing work by the end of each business day.

Although the County intends that all linear feet described herein be cleared annually, the County does not guarantee that any of the linear feet work will be authorized to be performed. If a work location(s) or portions of any work location are not to be cleared annually, County will provide as much advance notice as possible to the Contractor. County will not have any liability for damages, including loss of profits, for any linear feet work identified in Section B, Work Locations, that is not authorized for clearing.

The Contractor shall perform the following in channel operational right of way and channel lining areas (excluding the channel invert):

- a. Remove all existing tree cuttings, existing trimmings, and existing fallen trees (up to 8-inch diameter) and fallen branches (up to 8-inch diameter).
- b. Remove all dead foliage, dead shrubs, dead vines, dead trees (up to 8-inch diameter), fallen leaves, and other organic materials.
- c. Remove all types of cactus, yucca, palms, castor bean plants, and/or tumbleweeds.
- d. Remove all eucalyptus thatch, pine needle thatch, and all other types of thatch.
- e. Remove all ivy, vines, and ice plant except where such plants exist on embankments steeper than one unit rise to three units of run.
- f. Remove and dispose all other existing debris or trash, e.g., loose concrete pieces, paper, waste, bottles, cans, wood scraps, etc., from the access roads and channel operational right of way.
- g. The vegetation in certain areas along the right of way fences marked by Public Works, prior to start of work, shall be trimmed within one foot of the channel operational right of way fence.
- h. Remove all vegetation growing from concrete channel weepholes, expansion joints, construction joints, cold joints, and cracks.

- i. Remove all nuisance vegetation, weeds, shrubs, brush, ivy, vines, and other growth, whether green or dry, growing or deposited on paved or unpaved vehicle access roads and/or walk access roads, including the backslope from fence-to-fence
 - j. Haul away and properly dispose of all trash/debris removed from the channel operational right of way.
 - k. Haul away and properly recycle all green waste removed from the channel operational right of way.
2. Channel Clearing Service
- a. Vehicular Access Road

Unless otherwise specified in this Contract, the Contractor shall remove vegetation to maintain a 15-foot vertical clearance above the entire width of the vehicle access road, including bikeways, and maintain the natural contours of the foliage (see Exhibit H.1, Vehicle and Walk Access Drawing). The Contractor shall not trim any trees that are beyond 17 feet from the channel wall. Contractor shall also remove all vegetation hanging below the channel wall/side slope. Contractor shall cut all vegetation growing out of joints and cracks flush with the surface of the concrete. Contractor shall pull out vegetation growing out of weepholes by the roots where possible, if vegetation is too large, it shall be cut loose from within the weephole.
 - b. Walk Access Road

Unless otherwise specified by the PWR, the Contractor shall remove vegetation to maintain an 8-foot vertical clearance above the entire width of the walk access road and maintain the natural contours of the foliage (see Exhibit H.1, Vehicle and Walk Access Drawing). The Contractor shall not trim any trees that are beyond 13 feet from the channel wall. Contractor shall also remove all vegetation hanging below the channel wall/side slope.
 - c. Backslope and Beyond the Toe Zone

Unless otherwise requested by PWR, the Contractor shall trim and maintain the vegetation located on the backslope and beyond the toe zone to the right of way fencing for all channel locations that have a backslope (see Exhibit N, Vehicle and Walk Access with Backslope Drawing).

d. Channel Walls

The Contractor shall remove all vegetation overhanging the channel wall and channel fence to maintain 13-foot vertical clearance from the top of the channel wall and to maintain the natural contours of the foliage (see Exhibit G.1, Typical Channel Drawing). No vegetation shall be left hanging over the channel invert.

e. Right-of-Way Fence

The Contractor shall remove all vegetation, weeds, shrubs, brush, ivy, vines, trees, and other vegetation growing through or hanging over all right-of-way fences. The Contractor shall trim vegetation growing through the channel operational right of way fences to within two inches of the fence fabric unless otherwise directed by the PWR.

f. Greenway Zone

A Greenway Zone is an area between vehicle and walk access roads and channel operational right of way fencing (See Exhibit H.1, Vehicle and Walk Access Drawing). The first five feet within the Greenway Zone adjacent to a vehicle or walk access road may contain sacrificial vegetation comprised of low growing shrubs, ground cover, and grasses. The Contractor shall maintain the Greenway Zone by removing tree cuttings/trimmings, fallen tree/branches (up to 8-inch diameter), weeds and invasive plants, and dead vegetation. All other vegetation shall remain within the Greenway Zone unless otherwise directed to be removed by the PWR. Should the Contractor come across an established native plant or shrub outside of the first five feet of the Greenway Zone, the Contractor shall trim the plant or shrub if necessary. Should the Contractor come across ornamental grass areas outside the first five feet of the Greenway Zone, the Contractor shall trim the grass down to a height of one inch.

g. Jobsite Maintenance

The Contractor shall leave each jobsite clean and free from green waste, trash, and debris. Failure of the Contractor to comply with the PWR's cleanup orders may result in an order to suspend work until the condition is corrected. No additional compensation will be allowed because of such suspension.

The Contractor shall not discharge smoke, dust, or any other air contaminants into the atmosphere in such quantity as will violate the regulations of any legally constituted authority.

h. Toilet Facilities

The Contractor shall provide and maintain portable wash stations and enclosed toilets, if needed, for the use of its employees engaged in the work. These accommodations shall be maintained in a neat and sanitary condition.

i. Reporting and Invoices

A Channel Right-of-Way Clearing Report Form (Exhibit I.1) supplied by Public Works, shall be used by the Contractor to indicate the dates worked, channel name, channel limits, amount of linear footage cleared, amount of material removed (tons), and location(s) to which material was taken for recycling and/or disposal. All material must be documented per removal activity and reported separately by channel. Contractor must note tonnage of trash/debris and green waste removed from each channel before combining with material from other channel reaches to provide an accurate account of the materials' origin and to fulfill this section's reporting requirement. Green waste and debris/trash must be kept separate after removal from the channel operational right of way and process each as described under Section U of this Exhibit A.1, (Supplemental) Scope of Work. For proposed work with a duration of two weeks or longer, the Channel Right-of-Way Clearing Report Form (Exhibit I.1) shall be filled out and signed by the Contractor and countersigned by a PWR, on a weekly basis, for the work completed during the previous week. For proposed work with duration less than two weeks, the Form shall be filled out and signed by the Contractor and countersigned by PWR at the completion of work. **The completed and signed form will be used by Public Works to verify Contractor's invoices and therefore must be included as part of the invoice submittal package. The invoice package(s) at a minimum shall include the following:**

- **Invoice**
- **Completed Channel Right-of-Way Clearing Report Forms**
- **Weight tickets/receipts for trash disposal and green waste recycling**
- **Channel Right of Way Clearing Trash Disposal and Green Waste Recycling Report, Exhibit J.1, to report tonnage of trash, disposal date, disposal facility name and address, tonnage of green waste, recycling date, recycling facility name and address.**

3. Special Provisions

In Section B, Work Locations, any additional special provisions at a facility are in bolded notations with a single asterisk (*).

F. Right of Way

The Contractor shall conduct all of its activities and operations within the confines of public roadways, parkways, channel rights of way, and limited channel invert areas. The Contractor shall allow County personnel to pass at any given time and shall not obstruct the channel rights of way.

G. Hours and Days of Service

Hours of services shall be primarily performed within the 7 a.m. to 4 p.m. time period, Monday through Friday, each week, except County observed holidays, at which time the service shall be done before or after such holiday. Work within the channels shall not take place on a rainy day. Work hours may be altered, when necessary, with the approval of the CM or PWR.

Holidays Observed by the County of Los Angeles are:

New Year's Day	Labor Day
Martin Luther King, Jr. Day	Indigenous People's Day
Presidents' Day	Veterans Day
Cesar Chavez Day	Thanksgiving Day
Memorial Day	Friday after Thanksgiving
Juneteenth Day	Christmas Day
Independence Day	

H. Utilities

1. The County will not provide utilities

2. Utility Lines

Utility owners are required to provide sufficient clearance from energized high voltage lines (600 volts or more). However, if any trees are within 6 feet of or extend through energized power lines, the Contractor shall notify the utility owner to provide further tree trimming. The Contractor shall also notify the PWR of all trees requiring further trimming by the utility owner.

3. Protection

The Contractor shall be responsible for the protection of all utility facilities affected by the work. The Contractor shall not interrupt the service function or disturb any utility without authority from the utility owner or order from the

County. All valves, switches, vaults, and meters shall be maintained readily accessible for emergency shutoff.

The Contractor shall immediately notify the PWR, the affected property owner, and the utility owner if any utility is disturbed or damaged. The Contractor shall bear the costs of repair or replacement of any utility damaged.

I. Storage Facilities

The County will not provide any storage facilities.

J. Removal of Debris and Dump Sites

All debris derived from these services shall be removed from Public Works property and become the property of the Contractor. The Contractor shall not stockpile any debris or trash derived from these services within Public Works' rights of way. All debris and trash shall be removed from Public Works property within 48 hours of clearing a particular jobsite. The Contractor shall legally dispose of all debris and trash on a permanent basis at a licensed local landfill approved by Public Works. Failure by the Contractor to comply with the PWR's cleanup orders may result in an order to suspend work until the condition is corrected. No additional compensation will be allowed as a result of such suspension. Public Works will reimburse the Contractor for the Contractor's disposal fees upon the receipt of an invoice with attached dump tickets. Public Works will not pay for labor and transportation of debris to the dumpsite. Transportation costs to and from the landfill sites shall be included in the Contractor's Unit Prices as listed in Forms PW-2.1 – PW-2.2, Schedule of Prices.

The Contractor shall not allow any debris from its operations under this Contract to be deposited in the storm drains and/or gutters in violation of the National Pollutant Discharge Elimination System.

The Contractor is advised that due to the nature of this Contract, discarded hazardous waste may be encountered during the performance of this Contract. In the event an unknown substance or hazardous material is discovered, the Contractor shall immediately notify the PWR. The Contractor shall NOT attempt to perform any type of hazardous waste remediation not included under the Scope of Work of this Contract including identifying, containing, cleaning, moving, disposing, etc. The Contractor shall exercise extreme caution in the event unknown waste is encountered.

K. Execution of Work

For the purpose of minimizing possible hazard and restoring work areas to their original condition as soon as practicable, the Contractor shall diligently execute the

work to completion. If, as determined by the PWR, the Contractor fails to execute the work to the extent that the above purpose is not being accomplished, the Contractor shall, upon orders from the PWR, immediately take steps necessary to fully accomplish said purposes. All cost of executing the work as described herein shall be included in the Contractor's Forms PW-2.1 – PW-2.2, Schedule of Prices.

L. Work by Others Due to Unsatisfactory Work Prosecution

If, as determined by the PWR, the Contractor is not executing the work in a satisfactory manner or is not providing for public safety and traffic control, the CM will notify the Contractor of such unsatisfactory conditions and will indicate when corrective work shall be completed. If the Contractor fails to comply, Public Works may elect to do the work or have the work performed by others and deduct the cost thereof from monies due to the Contractor. Such action will not relieve the Contractor from liability.

M. Completion and Acceptance

The work may be inspected by the PWR for acceptance upon receipt of the Channel Right-of-Way Clearing Report Form (Exhibit I.1) signed by the Contractor to signify that the work has been completed.

N. Special Safety Requirements

1. All Contractor's operators shall be expected to observe all applicable State of California Occupational Safety, Health Administration (Cal/OSHA), and Public Works' safety requirements while at Public Works' jobsites.

The Contractor expressly acknowledges that flash flooding and/or fast running water may be encountered in the channels and rivers following storms. In addition, water may be released to the channels from various reservoirs by the County, various Cities, and private organizations during non-storm periods without notice to the Contractor. The Contractor shall not attempt to enter the channel bottoms when rapidly flowing water is present since personnel and equipment could be swept downstream. **The Contractor is solely responsible for determining whether the channels can be entered safely.** If there is any doubt regarding safety in entering the channels, Contractor shall consult PWR.

The closure of beaches due to sewer contamination does not constitute closure of the channels. If Contractor stops service, Contractor must notify the CM and PWR immediately.

2. Contractor staff shall always wear hard hats. Suitable clothing, gloves, and shoes that meet Cal/OSHA requirements are required.

3. All safety precautions shall be in place before work is to be started. Contractor's personnel shall know the Contractor's standard safety practice.
4. Contractor shall inspect and identify any condition that renders any portion of the jobsite unsafe. Contractor shall notify the CM and PWR immediately when a condition threatens imminent injury to the public, Contractor's employees, or damage to property. The Contractor shall be responsible for blocking any unsafe areas by using barricades or traffic cones to alert the public of the existence of hazards and to protect members of the public or others from injury. The Contractor shall cooperate fully with Public Works in the investigation of any accidental injury or death occurring on the premises, including a complete written report to the CM within five days following the occurrence.
5. Special emphasis shall be placed on public safety during channel right of way clearing operations, particularly when adjacent to roadways, sidewalks, and bicycle trails. Contractor shall be responsible for providing all necessary safety measures to ensure public safety within the limits of or adjacent to each service, including but not limited to the following:
 - a. Public Safety: Contractor shall perform a prework survey to identify potential safety issues and, if any are found, address them before work starts; if any hazards are found, the Contractor will report to the County's CM; if the hazards are potentially harmful or pose imminent risk to the public, contact 911.
 - b. Emergency Response: When the emergency involves injury to a member of the public, call 911; stay with the injured person until help arrives, if doing so does not pose a risk to the County crews or Contractor, and direct emergency services to the injured person, if practical; secure the site to restrict the public from going through the area. When needed, use appropriate signage and delineations.
 - c. Contractor shall file a County of Los Angeles Non-Employee Injury Report form to document the incident and injuries to the public and transmit the forms to Public Works representative (PWR) within two business day or first day of the next business week. PWR will provide the report form.
 - d. Contractor shall submit a project safety plan and provide training to employees on the above provisions.
6. Contractor shall close the bicycle trail portion of the channel access road when the landscape maintenance operation warrants closing the trail to the public. Contractor shall block the access road/bicycle trail and place signs

at the point both upstream and downstream of the work area. The upstream and downstream closure points shall be as follows:

- a. The trail closure signs shall state the date of closure and the date the trail will be reopened.
- b. The signs shall also state the limits of the closure (where the bicyclist can re-enter the trail).
- c. The signs shall use 3-inch lettering.
- d. The trail closure signs shall be placed on the trail two weeks prior to the trail closure.
- e. Public Works Bicycle Trail Coordinator shall be notified 48 hours prior to the closure of the bicycle trail.
- f. All questions regarding the bicycle trail closure shall be directed to the Public Works Bicycle Trail Coordinator at (626) 458-3960.

O. AB 939 County Diversion Requirements

The California Integrated Waste Management Act of 1989 (AB 939) required that all cities and counties in the State of California divert materials going to landfill by 50 percent by the year 2000. Based on this mandate, all contractors handling green waste materials for the County shall be responsible to divert all green waste materials from any landfills and cogeneration facilities.

Landscape materials utilized for cogeneration or daily landfill cover may not qualify for diversion credit and, therefore, may not be acceptable methods of disposal of this material. Contractor shall be required to seek "recycling" alternatives for these organic, biodegradable green waste materials. Acceptable "recycling" alternatives would include the utilization of these materials as feedstock, for composting, co-composting, mulching, soil amendments, and wood chip products.

Contractor shall be required to arrange for the chipping and transport of all green waste to its selected processor with all cost to be borne by the Contractor. Use of any other processing method not listed above will require the approval of Public Works and must qualify for diversion credit as specified in AB 939, or subsequent legislation. Proof of delivery of the material and weight tickets (from approved public or private scale) shall be required.

P. SB 1383 Green Waste Recycling and Procurement of SB 1383 Compliant Compost and Mulch

As of January 1, 2020, the use of green waste as alternative daily cover does not constitute diversion through recycling and will be considered disposal for purposes of measuring a jurisdiction's 50% per capita disposal rate. Also, as of January 1,

2022 all organic waste including green waste must be diverted from landfills and recycled per Senate Bill (SB) 1383.

The Contractor shall not dispose of green waste material(s) in a landfill. The Contractor shall identify means for proper green waste management, through composting, recycling, or reuse, of green waste materials, such as vegetative cuttings, shrubs, brushes, grasses, tree trimmings, and prunings.

All such materials collected must be managed onsite or taken to an approved organic recycling facility.

The Contractor shall identify methods of preventing contamination, segregating paper or plastic found in green waste or removing trash and contractor shall provide a report to the PWR as to methods they have used to prevent contamination of green waste. As needed, Contractor shall train Contractor's staff on measures needed to comply with County's directive to prevent contamination of green waste.

Any compost or mulch purchased by the Contractor shall be SB 1383 compliant. Contractor is responsible for verifying that any compost or mulch comes from an SB 1383 compliant source prior to purchasing. Contractor shall provide documentation showing the quantity of mulch or compost purchased, the date of purchase, and the name and address of the facility where the compost or mulch was produced.

Q. Contractor's Equipment

The Contractor shall furnish and maintain all equipment in good and safe condition for the proper execution and inspection of the work. Such equipment and facilities shall meet all requirements of applicable ordinances and laws. The PWR may reject any vehicle or piece of equipment not meeting these requirements and order it removed from the jobsite. The Contractor shall promptly remove any vehicle or equipment that is rejected by the PWR from the jobsite and replace it that same day.

The Contractor shall use battery-electric operated hand tools chain saws, blower, weed wackers, etc., to provide the services described in this scope of work. **The use of gas-powered hand tools to provide the services under this Contract is prohibited.**

The Contractor shall keep pruning and cutting tools sharpened to a condition that will leave a smooth final cut of the cambium edge. The Contractor shall keep such tools clean and free from infectious materials.

All of the Contractor's equipment utilized on this Contract shall comply with Cal/OSHA requirements, if any.

Any aerial equipment utilized by the Contractor shall comply with Cal/OSHA and Federal ANSI-a. 982.2-1979 standards for vehicles mounted with elevating and rotating aerial devices and shall include dielectric certification for a 100 KV test. The Contractor's aerial tower certificates shall be valid and active, and be available on each vehicle at all times for review by PWR.

Any heavy equipment utilized by the Contractor for this Contract shall comply with the American Association of State Highway Transportation Officials (AASHTO) H-20 Loading weight requirement.

R. Complaints

Complaints resulting from the Contractor's operations will be referred to the Contractor by the PWR for its prompt handling and satisfactory adjustment. All such adjustments will be at the Contractor's expense whether said complaints arise from Public Works authorities or from private property owners and others.

S. Graffiti Control

The Contractor shall inspect and report all graffiti within 24 hours to the PWR.

T. Maps

Maps for all work locations can be found in Exhibit P, Maps of Channel Right-of-Way Clearing – West Area.

U. Responsibilities of the Contractor

1. Provide on-site supervising employees with a minimum of 3 years of experience supervising landscaping services similar to the service being solicited.
2. Maintain a valid and active State Contractor's Class C-27, Landscaping Contractor License during the term(s) of this contract. **Subcontracting is not allowed to meet this requirement.**
3. Maintain and/or ensure its subcontractor(s), if any, holds a valid and active arborist and/or horticulturist certification.
4. Maintain and/or ensure its subcontractor(s), if any, hold a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.
5. Maintain and ensure its Subcontractor(s), if any, performing waste disposal work hold a valid and active Waste Collector Permit issued by the Los Angeles County Public Health.

(SUPPLEMENTAL) Scope of Work – EXHIBIT A

6. Provide PWR a schedule to provide services identified in Section E of this Exhibit A.1, (Supplemental) Scope of Work, based on the channel reaches priority list provided by PWR. Contractor shall not begin work to provide these services prior to written approval from PWR. Contractor shall not begin work to provide these services prior to written approval from PWR.
7. Provide PWR a proposal to perform any work described under Sections X and Y of this Exhibit A.1, (Supplemental) Scope of Work, upon PWR's request. The Contractor shall not begin any work prior to PWR's approval of the proposal and issuance of written notice to proceed (NTP).
8. Report to the specific channel reach within 48 hours after being notified by the PWR by telephone. The Contractor shall confirm and meet on site with the PWR identified for each channel at least 24 hours prior to beginning any work on a channel.
9. Meet with the PWR prior to commencement of any work.
10. Provide a telephone number at which the Contractor can provide an oral response within a 24-hour period of the PWRs request for work to be performed.
11. Provide at least one person per crew in charge of specific work who can speak, read, and write the English language.
12. Provide transportation for Contractor's personnel and equipment both to and from, and for travel around the jobsites, as well as transportation of all cleared vegetation, debris, and brush to the closest local landfill or recycling facilities approved by Public Works.
13. Be responsible for the security of the Contractor's equipment used at the jobsites during working hours.
14. Perform fueling and servicing of the Contractor's equipment outside regular working hours.
15. Be prepared to provide a truck with an aerial manlift to reach tree limbs and vegetation that cannot be reached safely from the ground.
16. Replace equipment by the following workday in the event of equipment failure due to unforeseen circumstances.
17. Provide barriers and guards when and where it is necessary to effectively guard the public from danger as a result of the work being performed.

18. Be responsible for payment of all fines, fees, and penalties resulting from traffic control violations, such as, but not limited to, overloading, truck route permits, and equipment defects.
19. Submit complete invoice packages per Section E.2.i. **Any invoice package, deemed incomplete by PWR or CM, may be rejected and the Contractor shall be required to resubmit a complete invoice package which shall include an invoice with new date.**
20. Submit all trash and debris disposal weight tickets/receipts obtained from the disposal facilities on a weekly basis to the PWR.
21. Provide a plan for PWR approval demonstrating how Contractor will prevent contamination of green waste by segregating trash and debris.
22. Recycle green waste at a recycling facility approved by PWR.
23. Submit all green waste recycling weight tickets/receipts from the recycling facility on a weekly basis to PWR.
24. Only use battery-electric hand tools such as chain saws, blowers, weed wackers, etc. to perform the work. **Use of gas-powered hand tools to provide the services under this Contract is prohibited.**
25. Be responsible for keys that are issued for the purpose of accessing the facilities. The Contractor will also be responsible for locking all channel gates that were opened during the workday. Crews are not to evacuate a jobsite without locking the gates. Gates serving invert access ramps must be kept locked when not in use. The Contractor must immediately inform the CM of any gates that are missing a lock and/or upon discovering they have misplaced the keys and/or locks.
26. The Contractor is advised that bikeways and equestrian trails exist along many of the channel reaches. The Contractor shall conduct its activities in a manner that will not endanger the users or block access to these additional facilities.
27. Comply with all applicable federal, state and local laws, ordinances, and regulation in performing any work or doing any activity under this Contract.
28. Not allow its employees to use private property for any purpose including, but not limited to, eating or coffee breaks. Contractors may not use water or electricity from private property without written permission from the owner. If, for any reason, the Contractor elects to access private property, they shall first obtain written permission from the owner and provide evidence of such permission in writing to the PWR.

V. Responsibilities of Public Works

1. The County will provide access to the jobsite(s) and will conduct jobsite inspection at its discretion.
2. PWR will provide the Contractor with channel reaches priority list, prior to start of Contract work.
3. Prior to the Contractor starting work under this Contract, PWR will review and provide written approval of the schedule provided by the Contractor based on the channel reaches priority list.
4. The PWR may accompany the Contractor's crews conducting work and serve as an observer and monitor for Contractor's quality control at the jobsite.
5. County will provide the Contractor with copies of applicable Regulatory Permits when working in sensitive reaches. The PWR will notify the Contractor of any landscaping to be protected in place prior to the start of work.
6. County will provide the Contractor with a completed nesting bird survey which is valid for 72 hours prior to start of work in any reach during nesting season. Nesting Season is defined from March 15 to August 31. If nesting activity is discovered at a location, County will coordinate with the Contractor for alternate date and time for the Contractor to complete the work.
7. PWR will provide tailgate meetings upon Contractor requests to discuss any concerns or issues when performing their duties.

W. Minimum Crew Requirements

Contractor shall provide a minimum of five crews. Each crew shall consist of a minimum of six personnel including a working supervisor and five laborers. In addition, the Contractor shall provide a minimum of two truck drivers with appropriate valid licenses and a certified arborist and/or a certified horticulturist for providing directions during maintenance for tree trimming, shrubbery pruning, and slope cutting recommendations.

X. As Needed Additional Work – One Time Occurrence

Besides the initial term as described under Section E, Work Description of this Exhibit A.1, (Supplemental) Scope of Work, the Contractor may be called upon by the PWR to perform vegetation, trash, tree trimming/removal, debris and brush removal services on an as-needed basis at additional flood control facilities within the Stormwater Maintenance Division West Area (See Exhibit O, Stormwater

Maintenance Division - West Area) throughout the Contract's terms, including optional years, if any. Prior to performing any as-needed additional work, agreed upon between PWR and the Contractor, the Contractor shall provide a written proposal using the rates identified under Item 85 of Form PW-2.2, Schedule of Prices. The Contractor shall not begin the requested work prior to receipt of written NTP from PWR. The Contractor will be paid for any PWR requested as-needed services performed according with the NTP. However, when a condition threatens imminent injury to the public or damage to property, the Contractor may submit a preliminary proposal and obtain PWR or CM's approval via email. However, within 24 hours after receiving the approval, the Contractor, upon performing a condition assessment with PWR, shall submit a final written proposal to the PWR for approval. Any additional as-needed work will be a one-time occurrence or as specified in writing by the PWR or CM. **PWR may request the Contractor to provide the as-needed services anytime during the year.**

Y. Additional Channel Reaches Added to Contract

Additional channel reach(s) within Stormwater Maintenance Division West Area (See Exhibit O, Stormwater Maintenance Division - West Area) may be added during the Contract period. Upon request by the CM, the Contractor shall provide a written quotation for the scope of work, agreed upon between the PWR and Contractor, based on the rates quoted in Item 85 of Form PW-2.2, Schedule of Prices. Upon CM's negotiation and acceptance of the Contractor's written quotation, and subject to approval of the CM, the additional work/location(s) may be added to the Contract by amendment or change order pursuant to Exhibit B Section 2.A. **The work must be completed between June 1 and September 30 of each year, unless otherwise directed by PWR.**

Z. Best Management Practices

Best Management Practices (BMP) shall be defined as any program, technology, process, sitting criteria, operating method, measure, or device which controls, prevents, removes, or reduces the pollution of storm water. The Contractor shall obtain and refer to the **Los Angeles County Public Works "Construction Site Best Management Practices (BMP's) Manual**. This publication is available from:

Los Angeles County Public Works
Cashier Office (Mezzanine)
900 South Fremont Avenue
Alhambra, CA 91803
Telephone (626) 458-6959

Or <http://pw.lacounty.gov/cons/specs/BMPManual.pdf>. The Contractor shall always have a minimum of two readily accessible copies of this publication on the project site.

The Contractor shall implement the following BMPs for the prevention of storm water pollution in conjunction with all its activities and operations:

WASTE MANAGEMENT AND MATERIAL POLLUTION CONTROL

WM-4	Spill Prevention and Control
WM-5	Solid Waste Management
WM-6	Hazardous Waste Management
WM-7	Contaminated Soil Management
WM-9	Sanitary/Septic Waste Management

VEHICLE AND EQUIPMENT MANAGEMENT

NS-8	Vehicle Equipment Cleaning
NS-9	Vehicle Equipment Fueling
NS-10	Vehicle Equipment Maintenance

Additional BMPs may be required due to change in actual field conditions, Contractor's activities, or construction maintenance as recommended in the BMP Handbook. When more than one BMP is listed under each specific BMP category, the Contractor shall select the appropriate and necessary number of BMPs within each category in order to achieve the BMP objective.

The Contractor, as a permittee, is subject to enforcement actions by the State Water Resources Control Board, Environmental Protection Agency, and private citizens. The County will deduct, from payments due the Contractor, the total amount of any fines levied on the County, plus legal and staff costs, as a result of the Contractor's lack of compliance with these provisions and/or less than complete implementation of the specified BMPs

AA. Protection and Restoration of Existing Improvements

The Contractor shall be responsible for the protection of public and private property and shall exercise due caution to avoid damage to such property. All property damage resulting from the Contractor's operations shall be repaired within three days at the Contractor's expense and to the satisfaction of the CM. All costs to the Contractor for protecting and restoring existing improvements shall be included in the Total Proposed Price.

BB. Public Convenience and Safety

The Contractor's operations shall cause no unnecessary public inconvenience. The Contractor shall be responsible for the safety of equipment, material, and personnel under the Contractor's jurisdiction during the work. The County's inspection of the work shall not be considered an approval of the Contractor's safety measures. The Contractor shall be solely responsible for complying with all

Federal, State, local laws, ordinances, and regulations, which are applicable to the work.

CC. Traffic Control and Access

1. Unless otherwise authorized, traffic shall be permitted to pass through the jobsites without interruption or delay and the Contractor shall conduct its operations within the roadway parking lanes and parkway areas.
2. If, in the opinion of the PWR, it is necessary to close a traffic lane, shifting of traffic from one lane to another shall be performed in such a manner that traffic may move smoothly without any sudden changes from one lane to another.
3. The Contractor shall provide traffic detour plans including, but not limited to, detour plan while working along bike paths and traffic control in the travel way during entrance and exit of equipment to and from the jobsite as required. Contractor will provide all necessary items (e.g., detour signs, cones, barricades, flaggers etc.) to accomplish this task. All traffic control plans and devices shall meet the latest versions of the State of California Standard Specifications and Standard Plans and Manual on Uniform Traffic Control Devices (MUTCD) unless otherwise directed by the PWR.
4. Traffic lanes on multilane highways within unincorporated County areas shall not be closed during peak hour traffic, which is typically prior to 9 a.m. and after 4 p.m.
5. Within cities, the Contractor shall comply with all applicable traffic control requirements for the work.
6. Any action on the part of the PWR in directing the Contractor's attention to inadequacy of the required traffic safety devices and services or any action of Public Works to alleviate the Contractor's inadequacies shall not relieve the Contractor from responsibility for public safety or abrogate its obligation to provide and maintain these devices and services. If the Contractor fails to provide and maintain these devices and services and Public Works is required to alleviate said condition, the total charges of labor, equipment and materials, including overhead and transportation, accrued by Public Works for such work will be deducted from the contract payments to the Contractor.
7. The Contractor shall be responsible for compliance with additional public safety requirements which may arise during the work. The Contractor shall furnish and install, and upon completion of the work, promptly remove all signs and warning devices.
8. The Contractor shall make a maximum effort to maintain pedestrian access through the work area and vehicular access through driveways to private

property. If the sidewalk is to be closed, the Contractor shall post appropriate warning signs.

9. All costs incurred by the Contractor in complying with the above traffic control requirements shall be considered as included in the unit rates specified on Forms PW-2.1 – PW-2.2, Schedule of Prices.

DD. Project Safety Official

The Contractor shall designate in writing a Project Safety Official who shall be thoroughly familiar with the Contractor's Injury and Illness Prevention Program and Code of Safe Practices. The Contractor's Project Safety Official shall be available at all times to abate any potential safety hazards and shall have the authority and responsibility to shut down an operation, if necessary. Failure by the Contractor to provide the required Project Safety Official shall be grounds for the County to direct the cessation of all work activities and operations at no cost to the County until such time as the Contractor is in compliance.

EE. Fish and Game Code

In accordance with California Fish and Game Code, Section 3503, the Contractor shall not take, possess, or needlessly destroy the nest or eggs of any bird, except as otherwise permitted by law. In case of an accidental take, the Contractor shall contact the California Department of Fish and Wildlife at (562) 590-5185.

FF. Oak Tree Ordinance

In accordance with the Los Angeles County Code of Ordinance, Sections 22.56.2060 and 22.56.2070, the Contractor shall not cut, destroy, remove, relocate, or inflict damage upon any oak tree with: 1) a diameter of more than eight inches when measured four and one half feet above natural grade; or 2) more than one trunk, whose combined diameter of any two trunks is at least 12 inches as measured four and one half feet above natural grade. The Contractor shall not prune oak tree branches with diameters of more than two inches.

The Contractor shall obtain a permit issued by the Forestry Division of the Los Angeles County Fire Department via the PWR before performing any of the work mentioned above.

GG. Gratuities

1. Contractor is advised that it is improper for any County officer, employee, or agent to solicit consideration, in any form, from Contractor with the implication, suggestion, or statement that Contractor's provision of the consideration, or failure to provide consideration, may cause favorable or unfavorable treatment, respectively, for the Contractor relating to the amendment or extension of the Contract or the making of any

determinations with respect to Contractor's performance under this Contract. A Contractor shall not offer or give, either directly or through an intermediary, such improper consideration, in any form, to a County officer, employee, or agent for the purpose of securing favorable treatment as described herein.

2. A Contractor shall immediately report any attempt by a County officer, employee, or agent to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.
3. Among other items, such improper consideration may take the form of cash; discounts; services; and the provision of travel, entertainment, or tangible gifts.
4. Note that Contractor's failure to adhere to this requirement could subject this Contract to termination for improper consideration under Section 3 Termination/Suspensions of Exhibit B.

HH. Liquidated Damages

1. In any case of the Contractor's failure to meet certain specified performance requirements, the County may, in lieu of other remedies provided by law or the Contract, assess liquidated damages in specified sums and deduct them from any regularly scheduled payment to the Contractor. However, neither the provision of a sum of liquidated damages for nonperformance or untimely or inadequate performance nor the County's acceptance of liquidated damages shall be construed to waive the County's right to reimbursement for damage to its property or indemnification against third-party claims.
2. The amounts of liquidated damages have been set in recognition of the following circumstances existing at the time of the formation of the Contract:
 - a. All of the time limits and acts required to be done by both parties are of the essence of the Contract.
 - b. The parties are both experienced in the performance of the Contract work.
 - c. The Contract contains a reasonable statement of the work to be performed in order that the expectations of the parties to the Contract are realized. The expectation of the County is that the work will be performed with due care in a workmanlike, competent, timely, and cost-efficient manner while the expectation of the Contractor is a realization of a profit through the ability to perform the Contract work

(SUPPLEMENTAL) Scope of Work – EXHIBIT A

in accordance with the terms and conditions of the Contract at the proposal price.

- d. The parties are not under any compulsion to Contract.
 - e. The Contractor's acceptance of the assessment of liquidated damages against it for unsatisfactory and late performance is by agreement and willingness to be bound as part of the consideration being offered to the County for the award of the Contract.
 - f. It would be difficult for the County to prove the loss resulting from nonperformance or untimely, negligent, or inadequate performance of the work.
 - g. The liquidated sums specified represent a fair approximation of the damages incurred by the County resulting from the Contractor's failure to meet the performance standard as to each item for which an amount of liquidated damages is specified.
- 3. The Contractor shall pay Public Works, or Public Works may withhold and deduct from monies due the Contractor, liquidated damages in the sum of \$500 or each consecutive calendar day that the Contractor fails to complete work within the time specified unless otherwise provided in this Contract or approved by CM.
 - 4. In addition to the above, Public Works may use Exhibit F.1, Performance Requirements Summary, to evaluate Contractor's performance and assess liquidated damages pursuant to this section.
 - 5. Please note, should an inconsistency be determined between the Scope of Work and the Performance Requirements Summary (Exhibit F.1), the higher service level in the judgment of Public Works shall prevail.

SCHEDULE OF PRICES
(FORM PW-2.1)

[TO BE DETERMINED]

INTENTIONALLY OMITTED

Exhibit B: Service Contract General Requirements

Exhibit C: Internal Revenue Service Notice 1015

Exhibit D: Safely Surrendered Baby Law Posters

Exhibit E: Defaulted Property Tax Reduction Program

See Request for Statement of Qualifications for On-Call Channel Clearing Services (2015-SQAN007) for the above Exhibits, and Addenda 1-2 to be incorporated herein by reference.

PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A.1 through P, inclusive, of this Contract (Exhibits A.1-P) and this PRS, Exhibits A.1-P shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A.1-P, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
A. SCOPE OF WORK				
1. Fines by Regulatory and Governmental Agencies	Fined by a local, regional, State, or Federal regulatory or governmental agency as a result of the Contractor's negligence or failure to comply with any Federal, State, or local rules, regulations, or requirements.	\$500 per occurrence plus any fine(s) charged to the County by a regulatory or governmental agency; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Violation of the National Pollutant Discharge Elimination System	Discharge of debris into storm drains and/or gutter.	\$500 per occurrence plus any fines by regulatory and governmental agencies plus any remediation cost; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Provide traffic control	All traffic control plans and devices have been implemented using the latest codes. Traffic lanes on multilane highways shall not be closed during peak hour traffic which is typically prior to 9 a.m. and after 4 p.m.	\$500 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.

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Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
4. Provide all tools and equipment	All tools and equipment are in proper working order and have been promptly replaced as required.	\$500 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Use of battery-electric operated hand tools	Contractor shall only use battery-electric hand tools such as chain saws, blowers, weed wackers, etc. to perform the work. Use of gas-powered hand tools to provide the services under this scope of work is prohibited.	\$50 per occurrence, per hand tool.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
6. Disposal of trash/debris and green waste	The Contractor shall legally dispose of all debris and trash on a permanent basis at a licensed local landfill approved by Public Works.	\$500 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
B. REPORTS/DOCUMENTATIONS				
1. Channel Right of Way Clearing Form	This form shall be filled out and signed by the Contractor and countersigned by a PWR at the completion of each facility.	\$25 per day per report that is late or not submitted	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
C. EMPLOYEES				
1. Contractor's Employee Criminal Background Investigation	Prior to the start of the contract and continuation of the contract the contractor shall certify all employees who are in a designated sensitive position has passed a fingerprints background check submitted to the California Department of Justice to include State, local, and federal-level review, as required by the Contract. Employees who <u>do not</u> pass or is not certified shall be immediately removed.	\$100 per employee per day who is not certified as passing the background check.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Employees Well Oriented to Job	Employees must have thorough knowledge of facility and its needs.	\$50 per error resulting from lack of orientation; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Staffing	Staffing levels are equal or exceed contract requirements.	\$50 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Training program	Document training of each employee.	\$250 per untrained employee.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
5. Maintain Knowledge of Safety Requirements	Completion of training of all accepted standards for safe practices related to the work.	\$50 per employee, per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
D. SUPERVISOR/MANAGERS				
1. Change in Project Manager	Contractor shall notify the County in writing of any change in name or address of the Project Manager.	\$50 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Respond to complaints, requests, and discrepancies.	Respond within the time frame outlined in the Contract.	\$50 per complaint not responded to within the time frame outlined in the specifications.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Makes Site Inspections	Facility inspected each shift or as required by Contract.	\$50 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Competent Supervisory Staff	Responsiveness to complaints and requests; maintain good work records, and acceptable level of service.	\$200 per occurrence; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Provide Adequate Supervision and Training	Contract specifications met.	\$50 per occurrence; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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PERFORMANCE REQUIREMENTS SUMMARY

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Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
6. Project Safety Official	Project Safety Official who shall be thoroughly familiar with the Contractor's Injury and Illness Prevention Program and Code of Safe Practices.	\$200 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
E. CONTRACT ADMINISTRATION				
1. Insurance Certifications	Certifications submitted before implementation of contract and on a timely basis there-after.	\$200 per day; work/contract; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Record Retention & Inspection/Audit Settlement	Maintain all required documents as specified in contract.	\$200 per occurrence.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Use of Subcontractor without Approval and/or Authorization.	Obtain County's written approval prior to subcontracting any work.	\$500 per occurrence; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. License and Certification	All license and certifications required to perform the work, if any.	\$200 per day; possible suspension; possible termination for default of contract.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Assignment and Delegation	Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written	\$200 per day the County is not informed of this change; possible suspension; possible termination for default of	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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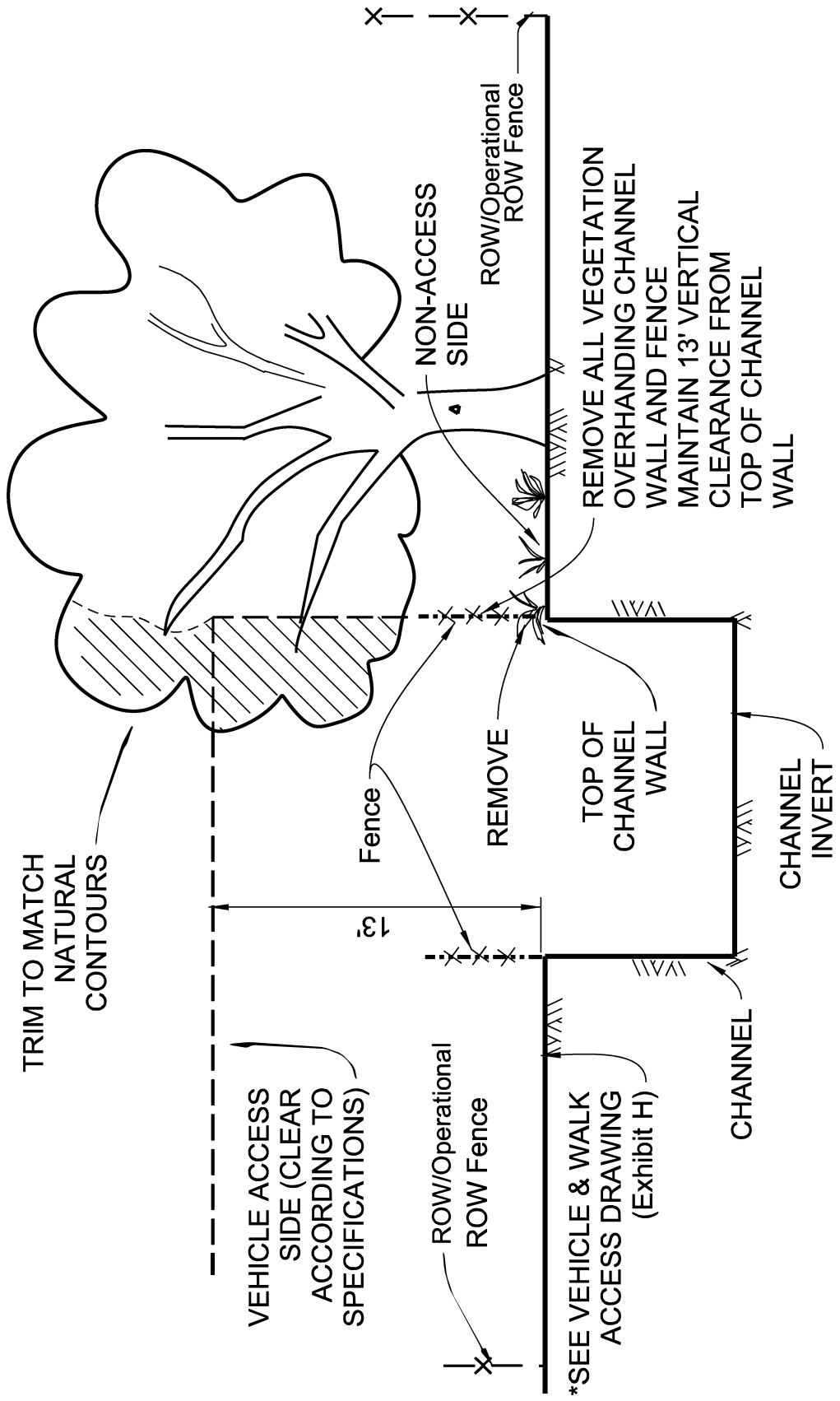
PERFORMANCE REQUIREMENTS SUMMARY

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Required Service/Tasks	Performance Indicator	Deductions / Consequences for Failure to Meet Performance Indicator*	Compliance	Comments
	consent of County.	contract.		
6. Safety Requirements	Comply with all applicable State of California Occupational Safety and Health Administration (Cal/OSHA).	\$500 per occurrence; possible suspension.	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

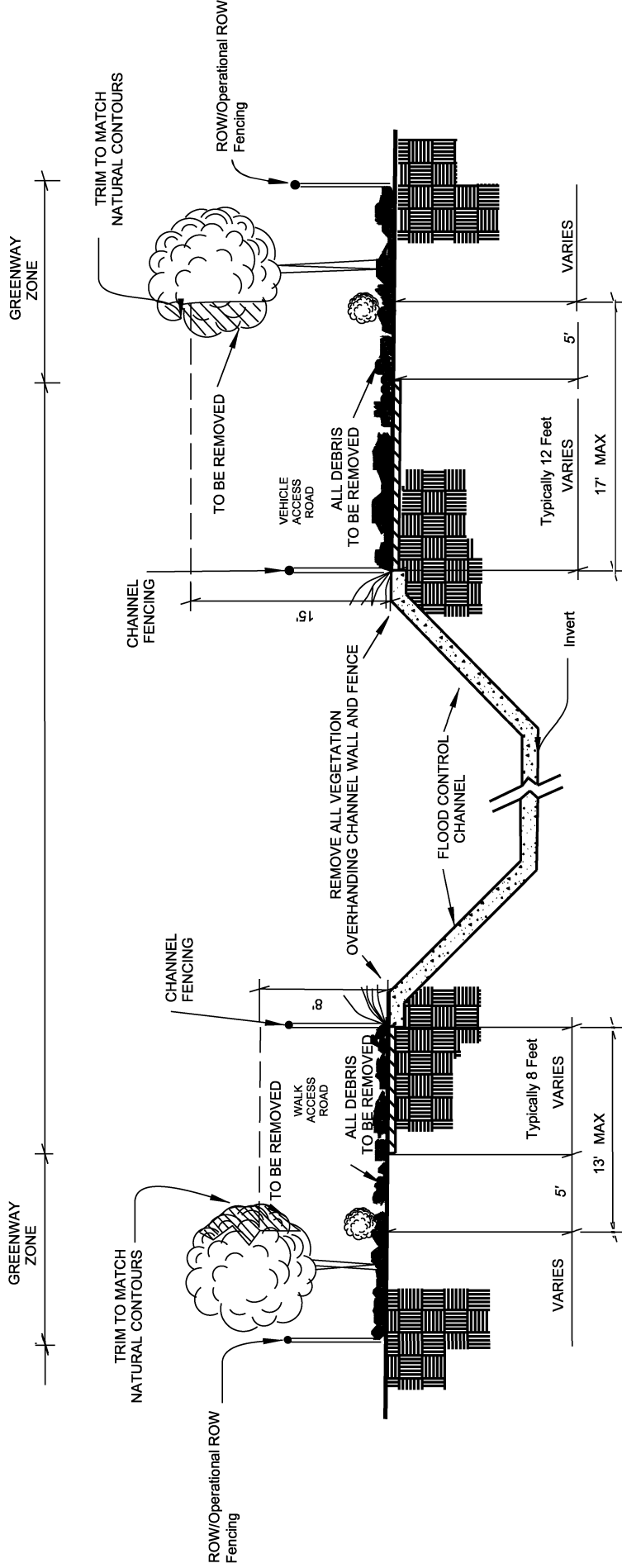
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TYPICAL CHANNEL DRAWING



*SEE VEHICLE & WALK ACCESS DRAWING (Exhibit H)

VEHICLE AND WALK ACCESS DRAWING



NOTE: UPON APPROVAL BY THE PUBLIC WORKS REPRESENTATIVE, TREE, SHRUBS, IVY, VINES, TRIMMINGS/CUTTINGS, AND INVASIVE PLANT GROWTH MAY BE REMOVED FROM WITHIN THE GREENWAY ZONE WHEN SUCH GROWTH IS DEEMED TO BE A FIRE HAZARD, AESTHETIC OR VISUAL BLIGHT, THREAT TO PUBLIC HEALTH OR SAFETY, OR CREATE A THREAT TO THE STRUCTURAL INTEGRITY OR THE ABILITY TO ADEQUATELY INSPECT AND MAINTAIN AN EARTHEN BERM OR CHANNEL



CHANNEL R-O-W CLEARING REPORT

CHANNEL CLEARING FOR: AREA

NAME OF DEPARTMENT REPRESENTATIVE: _____

NAME OF CONTRACTOR REPRESENTATIVE: _____

[illegible]

Signature of Contractor's Representative	Signature of Department Representative
Date	Date

Signature of Department Supervisor

Date



**LOS ANGELES COUNTY
PUBLIC WORKS
STORMWATER MAINTENANCE DIVISION
RIGHT OF WAY CLEARING - TRASH DISPOSAL & GREEN WASTE
RECYCLING REPORT
West Maintenance Area**

DATE	TONS OF GREEN WASTE	TONS OF TRASH	DISPOSAL OR RECYCLING FACILITY NAME & ADDRESS
EXAMPLE	10	NA	RJ'S CHIPPING AND GRINDING, 99 IMPERIAL HYW
EXAMPLE	NA	2	SCHOLL CANYON LANDFILL

Name of Contractor's Representative

Signature of Contractor's Representative

Date Submitted:

Bid Submission Instructions

1. Public Works will send an Invitation for Bids (IFB) to all Qualified Contractors. Public Works, in its sole discretion, may send the IFB to Qualified Contractors via email or other electronic methods.
2. In order for the bid to be considered responsive and responsible, Qualified Contractors shall comply with all requirements of the IFB.
3. IFB may request the Qualified Contractors to meet additional Minimum Mandatory Requirements that were not part of the Statement of Qualifications and/or provide information that the Minimum Mandatory Requirements, which was satisfactorily met by the Qualified Contractor at the time of SOQ submission, is still valid.
4. IFB will include a job-specific Scope of Work and related exhibits, if applicable.
5. IFB may mandate that all Qualified Contractors attend a mandatory walk-through.
6. IFB will include a comprehensive Form PW-2, Schedule of Prices, for the work identified.
7. Contractor shall submit a sealed bid prior to the deadline indicated in the IFB as well as any additional licenses/certificates, and/or additional experience and equipment requirements. Public Works, in its sole discretion, may request that bids be submitted via email or other electronic methods.
8. In accordance with Statements of Qualifications, Part I, Section 4, Evaluation of Statement of Qualifications; Award and Execution of contract, Public Works will award a Contract to the responsive and responsible Qualified Contractor with lowest bid, adjusted, as applicable, by the Local SBE Preference, Social Enterprise (SE) Preference, Disabled Veteran Business Enterprise (DVBE) Preference, and any other additional evaluation criteria as indicated in the IFB.
9. Public Works, in its sole discretion, reserves the right to negotiate submitted bid's price, to achieve the most beneficial price for the County. The negotiation with the responsive and responsible Qualified Contractor with the lowest bid will not result in a change in the rating of the bidders.
10. If the IFB requests multiple quotations, no bid will be considered unless the bidder submits a price on all items within each category.
11. Public Works, in its sole discretion, reserves the right to cancel this IFB process at any time.

INTENTIONALLY OMITTED

INTENTIONALLY OMITTED