



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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March 3, 2011

IN REPLY PLEASE

REFER TO FILE: AS-0

REQUEST FOR PROPOSALS – ADDENDUM 1 STREET SWEEPING SERVICES (2011-PA002)

Thank you for attending our mandatory Proposers' Conference for Street Sweeping Services (2011-PA002) on Thursday, February 24, 2011. The following clarifications and revisions have been made to the Request for Proposals (RFP). (Please note that **bold** text has been added, and any text that has a ~~strikethrough~~ has been deleted from the RFP.)

RFP MODIFICATION

1. Exhibit A, Scope of Work, Item I, first paragraph, has been revised to read:

- I. Contractor's Sweepers Mandatory Requirements

~~For all areas, except, Marina del Rey, sweepers on this Contract shall have a tail broom and two gutter brooms. No air sweepers shall be allowed on this Contract. The sweepers quantity~~ **type of equipment** ~~quantity and specification~~ utilized in this service shall be stated on the Statement of Equipment Form (Form PW-18).

For the Marina Del Rey area, the Contractor shall use only vacuum **(regenerative air)** sweepers to perform sweeping operations on all streets, alleys, and parking lots. **Mechanical (broom) sweepers or vacuum (regenerative air) sweepers are acceptable in all other service areas.**

QUESTIONS

1. **Question:** Please provide the last three (3) months invoices for the current street sweeping contractors for each location.

Response: The table below shows the totals for the three most current invoices available.

Location (Area)	January 2011	December 2010	November 2010	October 2010	September 2010
South Whittier	N/A	\$30,256.13	\$33,019.82	\$36,375.53	N/A
West Whittier	N/A	N/A	\$11,981.44	\$12,657.91	\$12,996.84
Valinda/Hacienda Heights	\$26,393.68	\$32,284.62	\$34,100.16	N/A	N/A
Azusa/Covina/Claremont	N/A	\$16,735.25	\$21,503.14	\$22,542.92	N/A
Marina Del Rey, et al., RD 233 and RD 433	N/A	\$12,598.38	\$12,598.38	\$12,598.38	N/A

2. **Question:** Please verify if it will be acceptable to submit financial statements for the Fiscal Years of 2007, 2008, and 2009, as 2010 are not complete.

Response: If the most current three full fiscal years are 2007, 2008, and 2009, then those should be submitted. Please refer to Part 1, Section 2, Item A, paragraph 9, page 1.14.

3. **Question:** Will financials for 2007, 2008, and 2009 be scored less than financials for 2008, 2009, and 2010?

Response: It is unknown if financials for 2007, 2008, and 2009 will be scored less than financials for 2008, 2009, and 2010, however, the same criteria will be used in the evaluation process. Please be aware that the scores given are determined by the content, completeness, and compliance with RFP requirements of the submitted information.

4. **Question:** Under Evaluation Criteria for Financial Resources (1.31) it states that financial statements that are incomplete or unaudited (compiled, reviewed or self-prepared) may be given a low or zero score. To have financials prepared by a Certified Public Account (CPA) takes time and the cost goes up significantly from compiled, to reviewed to audited with audited financials being the most expensive. Are financials compiled by a CPA acceptable, or do they need to be reviewed or audited?

Response: Financials do not have to be reviewed or audited. Financials compiled by a CPA are acceptable but may be scored lower than those reviewed or audited.

5. **Question:** Is a broom assist Tymco 600 BAH sweeper acceptable?

Response: The Tymco 600 BAH sweeper is a vacuum (regenerative air) sweeper with an optional broom attachment to allow broom assisted sweeping only when necessary. Therefore, it would qualify for all service areas in this contract.

6. **Question:** In the PW-2, Schedule of Prices the definition of a Curb Mile has been changed to ten feet wide, this is a change as it normally was 5 feet. Is this possible?

Response: As stated in Exhibit A, and scheduled prices Forms PW-2.1 through PW-2.5, A Curb Mile is defined as a swept path not less than 10-feet wide for a total length of 5,280 feet. Both gutter brooms must be down for this definition to apply.

Contrary to the comment made, our observation is that when both brooms are down, a swept path of 10-feet can be clearly observed. A typical power sweeper is 8-feet wide. When brooms are extended and are operating, the swept path is 10 feet.

7. **Question:** Are there a fuel and tipping fee adjustments included in these Contracts?

Response: Yes, fuel and tipping fee adjustments are included in the RPF. Refer to the paragraphs ELEVENTH and TWELFTH of the Sample Agreement.

8. **Question:** What happens if the Living Wage Increases during the potential 5-year contract period. Is there any type of adjustment?

Response: The Living Wage rate has increased one time since the inception of the Living Wage Ordinance/Program and the new rate applied to new Living Wage solicitations, contract renewals, option years, and amendments and included rate adjustments. We do not know when or if the Living Wage rate is going to increase.

9. **Question:** There appears to be no day of week indications on the RFP for the street sweeping maps for Covina, Claremont, and Azusa. Can we service on any days we wish?

Response: Currently, the Azusa/Covina/Claremont contract has an established sweeping schedule. MD1 will give the schedule to the winning contractor.

However, the sweeping schedule is at the discretion of the County, please refer to Exhibit A, Scope of Work, Item D, third paragraph.

10. **Question:** In the RFP for Street Sweeping Services they are requesting street sweepers with a tail broom. Currently, all of the contractors are sweeping these areas with Tymco 600's. I think the tail broom was a requirement for the sweeping of facilities?

Response: Please refer to RFP Modification noted above and response to question number five.

Clarification:

Please note that the provision in Exhibit A, Scope of Work, paragraph LL, Automated Parking Enforcement System (Photo Enforcement System), currently does not apply to this Contract, however, it may in the near future and Public Works may be interested in utilizing this option when it becomes available. Therefore, Proposer must demonstrate the capability of complying with this provision when it becomes available.

The deadline to submit the proposals remains to be **Thursday, March 10, 2011, at 5:30 p.m.**

If you have questions concerning the above information, please contact Ms. Lorena Calderon at (626) 458-4169, Monday through Thursday, 7 a.m. to 5:45 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works



GHAYANE ZAKARIAN, Chief
Administrative Services Division

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