



GAIL FARBER, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

February 3, 2016

IN REPLY PLEASE

REFER TO FILE: **AE-3**

### INVITATION FOR BIDS – INFORMATIONAL UPDATE 1 LANDSCAPE AND GROUNDS MAINTENANCE SERVICES FOR PUBLIC WORKS HEADQUARTERS (HQ) COMPLEX (2016-PA003)

Please take note that the deadline to submit your bids has been extended to **Tuesday, February 9, 2016, at 5:30 p.m.**

All addenda and informational updates will be posted at <http://dpw.lacounty.gov/aed/contracts>. Please check the website frequently for any changes to this solicitation.

The following answers are in response to the request for information and clarification and other questions submitted by Proposers for the Landscape and Grounds Maintenance Services for Public Works Headquarters (HQ) Complex (2016-PA003). Questions presented in this Informational Update represent the questions asked by the Proposers in the form and context submitted.

1. **Question:** Exhibit H, item 4, HQ-12th floor number of plants list as "multiple" - can you give more detail on the quantity.

**Response:** In reference to Exhibit H, Item 4, HQ-12th floor currently has 20 plants. This number may change.

2. **Question:** Exhibit H lists number of interior plants at different locations. Can you please provide the following for interior plants at each location: quantity, size (container & height), plant type/variety, condition, and more detailed location description.

**Response:** The size and type vary depending on what type of plant is suitable for indoors. Also, the indoor plants are in a healthy condition. Please see response to Question 1 and Exhibit H for the description of locations and quantity of the plants.

3. **Question:** Is there an area for a small utility cart to be parked and electrical outlet for charging?

**Response:** Yes, there is an area for a small utility cart to be parked and electrical outlet for charging.

4. **Question:** Is there an area for a small trash bin (3cy size)?

**Response:** No. All debris shall be removed from the property. Please refer to Section D.4 (page A.4), Litter, and Section I (page A.8), Removal of Debris, in the Scope of Work.

5. **Question:** Is the contractor responsible for the trash container/can liner change outs? If so, do you have the trash can count.

**Response:** No. The Contractor is not responsible for the trash container/can liner change outs.

6. **Question:** Is the contractor still responsible for annual color change outs as called out in the specifications or is it no longer being done due to water restrictions - please clarify.

**Response:** Yes. The Contractor is still responsible for annual color change outs as specified on Section D.2.h (page A.3), of the Scope of Work.

7. **Question:** Is there an average or anticipated qty of indoor plant replacements in an average year? (what size container/ size plant?)

**Response:** No. There is not an average or anticipated quantity of indoor plant replacements in an average year. If plant becomes infested, dies, or appears diseased, it shall be replaced by the Contractor, as specified on Section D.7 (page A.6), of the Scope of Work. The plant or container sizes vary; it must be equivalent or higher. Please note: The Contractor must factor in the cost for the replacement of the indoor plants to the total annual price for the Landscape Maintenance for Public Works Headquarters Complex (Forms PW-2.1-2.5, Item A).

8. **Question:** What will the long term plan be for the turf areas be?

**Response:** The long term plan for the turf areas is currently undecided. Once a plan is implemented by Public Works, the Contractor will be informed.

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If you have questions concerning the above information, please contact Ms. Ani Karapetyan at (626) 458-4050, [akarapetyan@dpw.lacounty.gov](mailto:akarapetyan@dpw.lacounty.gov), Monday through Thursday, 7 a.m. to 5 p.m.

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Very truly yours,

GAIL FARBER  
Director of Public Works

A handwritten signature in black ink, appearing to read "J. M. Quevedo" with a stylized flourish at the end.

JOSE M. QUEVEDO  
Assistant Deputy Director  
Architectural Engineering Division

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