



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **AS-0**

July 23, 2013

REQUEST FOR PROPOSALS – ADDENDUM 2 WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2013-PA017)

Thank you for attending the Proposers' Conference for the Whittier Boulevard Enhanced Maintenance Services (2013-PA017) on July 9, 2013, and for your interest in the Request for Proposals (RFP). Please note that the deadline to submit your proposals has been extended until **Monday, July 29, 2013, at 5:30 p.m.**

The following revisions are made to the Whittier Boulevard Enhanced Maintenance Services (2013-PA017) RFP. Added words are shown in **bold** and deleted language is struck-out:

1. Form PW-2.1, Schedule of Prices shall be deleted in its entirety and replaced with **Form PW-2.2 (Enclosure A)**. Please use enclosed Form PW-2.2 when submitting your proposals.

A. ADDENDUM

1. Exhibit A, Scope of Work, Section C.17., Work Description, page A.4, has been revised as follows:
 17. The Contractor is required to provide, install, and maintain LED tree rope lights along Whittier Boulevard from Burger Avenue to Atlantic Boulevard, ensuring the lights are working. ~~Contractor shall bill a one-time installation charge for LED tree rope lights quoted on Form PW-2.~~ Contractor shall install once at the beginning of Contract term, inspect monthly, and repair as required.
2. Exhibit A, Scope of Work, Section C.19., Work Description, page A.4, has been revised as follows:
 19. The Contractor is required to provide, install, and maintain the nondenominational holiday lights annually in the week starting November 17 and remove the week starting January 12 or as otherwise directed by the Contract Manager. ~~No additional compensation will be provided for the annual installation and removal of nondenominational holiday lights.~~

3. Exhibit A, Scope of Work, Section C.20., Work Description, page A.4, has been revised as follows:

20. The Contractor shall purchase the LED tree rope lights and nondenominational holiday lights that conform to County's specifications and/or requirements, which will be provide by the Contract Manager. The Contractor shall submit picture and/or description of the proposed lights, costs, and copies of vendor invoices to the Contract Manager for approval prior to purchase of the lights. The Contractor is required to use UL approved electrical part/material. Seasonal and Holiday decorative products shall meet UL 588. The County shall allow the Contractor to pass-through the amounts necessary to cover the purchase of LED tree rope lights, nondenominational holiday lights, any parts or materials associated with the repair of such lights, and installation cost of LED tree rope lights, **and installation, removal, and maintenance cost of nondenominational holiday lights** as specified in this Exhibit, Section R, Pass-Through Costs. Nondenominational holiday lights shall become the property of Public Works.

4. Exhibit A, Scope of Work, Section R, Pass-Through Costs, first paragraph, page A.22, has been revised as follows:

R. Pass-Through Costs

County recognizes that there are items not covered under this Contract for which the Contractor is not compensated under form PW-2. County shall allow the Contractor to pass-through the amounts necessary to cover the purchase of the LED tree rope lights, the nondenominational holiday lights, and the electrical outlets weatherproofing enclosures, and installation cost of LED tree rope lights, **and installation, removal, and maintenance cost of nondenominational holiday lights**. In addition, the Contractor shall be allowed to pass-through any parts or materials associated with the repair of such lights, and electrical outlets weatherproofing enclosures. Any damage resulting from the Contractor's negligence, shall be repaired, replaced, or remedied at the Contractor's expense. In order to be eligible for pass-through costs, the Contractor shall present documentation of the equipment and cost to the Contract Manager for consideration. The Contractor shall obtain Contract Manager's written approval of the equipment/parts and/or

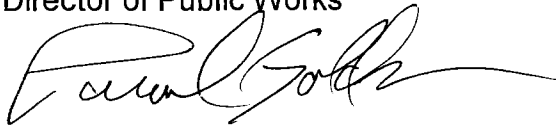
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the installation cost prior to the purchasing of the equipment. Claims for payment of pass-through costs shall include all supporting documentation of costs, approvals, and copies of vendor invoices.

If you have questions concerning the above information, please contact Ms. Janet Lee at (626) 458-7167, Monday through Thursday, 7 a.m. to 5 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', written over the printed name.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

JL

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Enc.

**SCHEDULE OF PRICES
FOR
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2013-PA017)**

The undersigned Proposer offers to perform the work described in the Request for Proposals (RFP) for the following price(s). The Proposer rate(s) (hourly, monthly, etc.) shall include all administrative costs, labor, supervision, materials, transportation, taxes, equipment, supplies, and disposal fees unless stated otherwise in the RFP. It is understood and agreed that where quantities, if any, are set forth in the Schedule of Prices, they are only estimates, and the unit prices quoted, if any, will apply to the actual quantities, whatever they may be.

DESCRIPTION: Contractor's price to supply all personnel, supervision, supplies, equipment, transportation, etc., to provide the enhanced maintenance and graffiti removal services as indicated in Exhibit A, Scope of Work, Item E, Frequency and Workload.	PRICE PER MONTHLY	PRICE PER QUARTERLY	PRICE PER ANNUALLY	QUANTITY	PROPOSED ANNUAL PRICE (PRICE PER MONTHLY/ QUARTERLY/ANNUALLY X QUANTITY)
TASK 1: Whittier Boulevard Enhanced Maintenance Services: Ongoing clean up activities (only in public right of way).	\$			X 12	\$
TASK 2: Whittier Boulevard Enhanced Maintenance Services: Ongoing clean up activities (outside public rights of way).	\$			X 12	\$
TASK 3: Whittier Boulevard enhanced maintenance services: A. Inspect and maintain LED tree rope lights and all electrical weatherproof enclosures monthly.	\$			X 12	\$
B. Paint Arch annually			\$	X 1	\$
C. Inspect Arch quarterly and touch up as needed		\$		X 4	\$

**TOTAL PROPOSED ANNUAL PRICE
(INCLUDING TASK 1, TASK2, AND TASK 3: A, B, C)**

\$ _____

**SCHEDULE OF PRICES
FOR
WHITTIER BOULEVARD ENHANCED MAINTENANCE SERVICES (2013-PA017)**

LEGAL NAME OF PROPOSER		
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT PROPOSAL		
TITLE OF AUTHORIZED PERSON		
DATE	STATE CONTRACTOR'S LICENSE NUMBER	LICENSE TYPE
PROPOSER'S ADDRESS		
PHONE	FACSIMILE	E-MAIL