



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE: **AS-0**

June 1, 2011

REQUEST FOR PROPOSALS – ADDENDUM 1 OPERATING FOOD AND VENDING MACHINE SERVICES (2011-PA007)

Thank you for attending our mandatory Proposers' Conference for Operating Food and Vending Machine Services (2011-PA007) held on Tuesday, May 10, 2011. Please take note of the following revisions and questions that have been addressed regarding the Request for Proposals (RFP).

Please note that **bold underlined** text has been added, and any text that has a ~~strikethrough~~ has been deleted from the RFP.

The deadline to submit proposals has been extended to **Wednesday, June 8, 2011, by 5:30 p.m.**

ADDENDUM

1. In Part I, Section 2, paragraph A.6. Work Plan, on page 1.13, has been revised to include the following:

- d. **Eco-Friendly Environmental Plan**

A description of the Proposer's Eco-Friendly Environmental Plan to promote an eco-friendly environment for the cafeteria including, but not limited to, how the Proposer plans to target packaging waste reduction and post-consumer waste reduction at no cost to the County.

For additional waste reduction ideas Proposers may refer to the following websites:

- www.Calrecycle.ca.gov/Recycle/
- www.Calrecycle.ca.gov/Organics/Food/
- www.Calrecycle.ca.gov/Publications/

2. In Part I, Section 4, paragraph 4.E.5. Work Plan, on page 1.35, has been revised to include the following paragraph:

d. Eco-Friendly Environmental Plan

Evaluators may award higher scores to Proposer whose Eco-Friendly Environmental Plan is detailed, comprehensive, and cost-effective including, but not limited to, how the Proposer plans to target packaging waste reduction and post-consumer waste reduction.

3. In Part II, Exhibit A, Scope of Work, the third paragraph under G.5, Menu/Products on page A.6, of the RFP has been revised as follows:

~~If required,~~ Contractor shall commit to developing and implementing a gradual sodium reduction plan within 12 months of contract execution in consultation with and approved by Public Works and the Department of Public Health staff.

4. In Part II, Exhibit A, Scope of Work, paragraph P. Removal of Debris/Garbage, Kitchen Compostable Waste, and Cardboard, on page A.12, of the RFP has been revised to include the following:

- 3. When requested by Contract Manager, Contractor shall implement a County-approved Eco-Friendly Environmental Plan (Plan). The Plan shall be designed to reduce waste generated by the Contractor including, but not limited to, reduction in packaging and post consumer waste. The Contractor is responsible for all costs to implement its Plan presented in its Proposal. At the sole discretion of the County, the Contract Manager may direct the Contractor to revise the Plan during the course of the Contract.**

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If there is additional documented cost directly associated with the revisions to the Plan due to changes requested by the County, upon request, the County will negotiate a method for the Contractor to recover the cost prior to the implementation of the revised Plan.

If you have questions concerning the above information, please contact Ms. Samantha Tsui at (626) 458-4050, Monday through Thursday, 7 a.m. to 5:45 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', with a stylized flourish at the end.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

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