



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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April 16, 2014

IN REPLY PLEASE
REFER TO FILE **AS-0**

REQUEST FOR PROPOSALS – ADDENDUM 1 AS-NEEDED CRANE CERTIFICATION AND CRANE SERVICES (2014-AN013)

Thank you for attending the mandatory Proposers' Conference and walk-through for As-Needed Crane Certification and Crane Services (2014-AN013) held on Thursday, April 10, 2014.

Please take note of the following revisions and supplemental information to the Request for Proposals (RFP). (Please note that **bold** text has been added, and any text that has a ~~strikethrough~~ has been deleted from the RFP.)

Please be reminded that the deadline to submit proposals remains on **Thursday, April 24, 2014, at 5:30 p.m.**

Revisions

1. Exhibit F, Performance Requirements Summary, has been deleted in its entirety and replaced with Exhibit F.2, Performance Requirements Summary (Enclosure A).
2. Exhibit A, Scope of Work, Section C.1, Crane Certification Inspection Service, has been revised to include the following:

The Contractor shall provide video inspection as part of its crane certification services for the cableway hoist at Santa Anita Dam if necessary. The Contractor shall provide a copy of the video inspection to the Contract Manager on a CD or USB drive if video inspection is performed. There shall be no additional cost to Public Works for video inspection.

3. Exhibit A, Scope of Work, Section I., Special Safety Requirements, has been revised to include the following:
- Confined Spaces
 1. Due to the hazards associated with confined spaces, the Contractor shall comply with the California Labor Code; Title 8, Industrial Relations; Division 1, Department of Industrial Relations; Chapter 4, Safety; Division of Industrial Safety; Subchapter 7, General Industry Safety Orders; Group 16, Control of Hazardous Substances; Article 108, Confined Spaces. Contractor's personnel assigned to work in confined spaces are to have the required training as specified above. Other personnel shall be trained in accordance with applicable California regulations.
 2. Public Works protects its employees working in storm drain facilities, subdrain vaults, sumps and forebays, underground pipes, catch basins in-ground stormwater debris capturing device, or any confined space area by following the procedures in the Flood Maintenance Division's Confined Space Entry Permit and Confined Space Manual (Exhibit L). **The Contractor shall follow Flood Maintenance Division's Confined Space Manual.**
4. Enclosure B, Confined Space Manual, is incorporated into the RFP as Exhibit L.

Informational Update

The following table indicates the cranes in the East Area, which are cableway hoist type cranes:

List of East Area cableway hoist cranes				
Facility Name	Address	TG Page	Tons	Make
Cogswell Dam	West Fork, Monrovia, CA 91016	508-B4	3	Hoist, Inc.
Cogswell Dam	West Fork, Monrovia, CA 91016	508-B4	3	Clyde Iron Works (Not in service)
Santa Anita Dam	2230 N. Santa Anita Ave. Monrovia, CA 91016	537-E6	3.6	Hoist, Inc.

Questions

1. Question: Regarding minimum mandatory requirements page 9, Section 1, Paragraph B # 3 states that Proposer must have a valid and active State of California C-61/D-21 Limited Specialty, Machinery, and Pumps Contractor's License. I am pretty sure our State of California A license General Engineering will work for this requirement, however, I want to make sure. Please verify that this is okay.

Response: No. A State of California A license General Engineering will not satisfy the licensing requirement for this RFP. The Proposer must have a valid and active State of California C-61/D-21 Limited Specialty, Machinery, and Pumps Contractor's License.

2. Question: Form PW-2, line seven shows there are two units that are typically load tested using water weights. Can you please provide the capacities and locations for these units?

Response: Item 7 under Form PW-2, Schedule of Prices, is included so that the proposer can provide a line item for quadrennial load testing using water bags. The estimated number of units is only an estimate and does not refer to two specific units. However, please note that previous contractors have chosen to complete load tests with the use of water bags at Dominguez Pump Station, San Gabriel Dam, Pacoima Dam, and Big Tujunga Dam.

If you have questions concerning the above information, please contact Mr. Benjamin Sandoval at (626) 458-7334, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works



GHAYANE ZAKARIAN, Chief
Administrative Services Division

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Enc.

PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through K, inclusive, of this Contract (Exhibits A-K) and this PRS, Exhibits A-K shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-K, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
A. SCOPE OF WORK				
1. Fines by Regulatory and Governmental Agencies	Fined by a local, regional, State or Federal regulatory or governmental agency as a result of the Contractor's negligence or failure to comply with any Federal, State, or local rules, regulations, or requirements.	\$500 per occurrence plus any fine(s) charged to the County by a regulatory or governmental agency	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Quadrennial Certification	To be completed during the first 60 calendar days of this contract's initial period unless otherwise directed by the Contract Manager.	\$500 per day per report that is late or not submitted	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Notification of Required Services	Contractor shall start the as-needed services within 48 hours of notification.	\$100 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Correction of Deficiencies	Contractor must correct any deficiencies to the satisfaction of the Contract Manager within 72 hours.	\$200 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Video Inspection	Upon request by Contract Manager, Certification of the Santa Anita Dam cable way may require video inspection. other proposed methods must	\$100 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

*Deductions may be imposed in addition to the Liquidated Damages at the sole discretion of the Contract Manager.

PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through K, inclusive, of this Contract (Exhibits A-K) and this PRS, Exhibits A-K shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-K, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
	be approved by Public Works.			
6. Equipment Calibrated	Contractor shall ensure that all testing/certification equipment is tested and calibrated regularly for accuracy.	\$500 per error resulting from lack of equipment calibration	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
7. Hazardous Material	In the event an unknown substance or hazardous material is discovered, the Contractor shall immediately notify the Contract Manager.	\$200 per day not reported to Contract Manager	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
8. Completion of Certification	Certification work must be completed prior to annual expiration date and the beginning of each storm season. (Storm season shall last from October 15 through April 15).	\$500 per day per crane not certified	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
9. Violation of the National Pollutant Discharge Elimination System	Discharge of debris into storm drains and/or gutter.	\$500 per occurrence plus any fines by regulatory and governmental agencies plus any remediation cost	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
B. REPORTS/DOCUMENTATIONS				
1. Daily/Weekly/Monthly/Quarterly Reports	Submitted to Contract Manager daily/weekly/monthly report.	\$50 per day per report that is late or not submitted	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through K, inclusive, of this Contract (Exhibits A-K) and this PRS, Exhibits A-K shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-K, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
2. Crane Certification and As-Needed Crane Services Form	Submit Exhibit G, County of Los Angeles Department of Public Works Crane Certification and As-Needed Crane Services Form to the Contract Manager upon request within three business days.	\$50 per day per report that is late or not submitted	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Certification Schedule	Submit a proposed crane certification schedule prior to the start of the contract.	\$50 per day per report that is late or not submitted or grounds for suspension/termination	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Special Reports As Needed	Filed within time frame requested.	\$50 per day per report that is late or not submitted	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
C. EMPLOYEES				
1. Contractor's Employee Criminal Background Investigation	<p>Prior to the start of the contract and continuation of the contract the contractor shall certify all employees who are in a designated sensitive position has passed a fingerprints background check submitted to the California Department of Justice to include State, and local-level review as required by the Contract.</p> <p>Employees who <u>do not</u> pass or is not certified shall be</p>	\$100 per employee per day who is not certified as passing the background check	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through K, inclusive, of this Contract (Exhibits A-K) and this PRS, Exhibits A-K shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-K, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
	immediately removed.			
2. Employees Well Oriented To Job	Employees must have thorough knowledge of facility and its needs.	\$50 per error resulting from lack of orientation	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Staffing	Staffing levels are equal or exceed contract requirements.	\$50 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Photo I.D. Badges	Photo I.D. Badges worn by all employees on the job at all times.	\$50 per employee, per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Uniform	Uniforms worn by all day time employees on the job.	\$50 per employee, per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
6. Training program	Document training of each employee.	\$250 per untrained employee	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
7. Maintain Knowledge of Safety Requirements	Completion of training of all accepted standards for safe practices related to the work.	\$50 per employee, per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
D. SUPERVISOR/MANAGERS				
1. Change in Project Manager	Contractor shall notify the County in writing of any change in name or address of the Project Manager.	\$50 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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PERFORMANCE REQUIREMENTS SUMMARY

The items listed under this Performance Requirements Summary (PRS) are not all encompassing, and any conflict or discrepancy between the requirements specified in Exhibits A through K, inclusive, of this Contract (Exhibits A-K) and this PRS, Exhibits A-K shall control. The County reserves the right to modify this PRS at any time consistent with the requirements set forth in Exhibits A-K, to clarify Performance Requirements, or to monitor of any part of this Contract.

Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
2. Respond to complaints, requests, and discrepancies.	Respond within the time frame outlined in the Contract.	\$50 per complaint not responded to within the time frame outlined in the specifications	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Makes Site Inspections	Facility inspected each shift or as required by Contract.	\$50 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. Competent Supervisory Staff	Responsiveness to complaints and requests; maintain good work records and acceptable level of service.	\$100 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Provide Adequate Supervision and Training	Contract specifications met.	\$50 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
6. Project Safety Official	Project Safety Official who shall be thoroughly familiar with the Contractor's Injury and Illness Prevention Program and Code of Safe Practices.	\$200 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
7. Supervisors speak and understand English	On-site supervisor can communicate in English with County Contract Manager.	\$100 per day for use of non English-speaking supervisor	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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PERFORMANCE REQUIREMENTS SUMMARY

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Required Service/Tasks	Performance Indicator	Deductions for Failure to Meet Performance Indicator*	Compliance	Comments
E. CONTRACT ADMINISTRATION				
1. Insurance Certifications	Certifications submitted before implementation of contract and on a timely basis there-after.	\$200 per day; work/contract suspension; possible termination for default of contract	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
2. Record Retention & Inspection/Audit Settlement	Maintain all required documents as specified in contract.	\$200 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
3. Use of Subcontractor without Approval.	Obtain County's written approval prior to subcontracting any work.	\$500 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
4. License and Certification	All license and certifications required to perform the work, if any.	\$200 per day; suspension; possible termination for default of contract	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
5. Assignment and Delegation	Contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County.	\$200 per day the County is not informed of this change; suspension; possible termination for default of contract	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
6. Safety Requirements	Comply with all applicable State of California Occupational Safety and Health Administration (Cal/OSHA).	\$500 per occurrence	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	

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COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS
FLOOD MAINTENANCE DIVISION

CONFINED SPACE MANUAL

The entire document can be accessed at
<http://dpw.lacounty.gov.asd/contracts>.