



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

January 29, 2018

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

REQUEST FOR PROPOSALS - ADDENDUM 1 REGIONAL USED MOTOR OIL AND OIL FILTER RECYCLING PUBLIC EDUCATION PROGRAM (2018-AN004)

Please note that the deadline for Proposal submission is **Monday, February 5, 2018, by 5:30 p.m.**

All addenda and informational updates will be posted at <http://dpw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revision to the Request for Proposals (RFP). (Please note that the change that has been added is in **boldface**.) Section A is the Addendum and Section B is the Question and Answer.

A. Addendum

1. Exhibit A, Scope of Work, Section O., Responsibilities of the Contractor, on page A.26, has been modified to add the following:
 6. **Ensure electronic tablets are provided to participants for survey assessments.**

B. Question and Answer

The question presented in the clarification section of this addendum represents the question asked by the Proposers in the form and context as submitted.

1. **Question:** On page 1-14, the County states that it "...may award higher points to the proposers that successfully demonstrated the following..." Then, it states on one bullet, "Proposer's ability to respond to malfunction of tablets used at events."

Can the County please describe how tablets are used?

Response: The tablets are used as part of Task: 9 Program Evaluation on page A.21. The Intercept surveys that are required under Task 9 are completed by participants using the electronic tablets (provided by the Contractor) when they attend oil filter exchange or special events. Participants are asked a series of questions such as:

- Do you recycle used motor oil and used oil filters?
- Have you ever called the 888-CleanLa hotline?
- How did you learn about today's event? Circle all that apply: Radio, newspaper ad, television ad.
- Where do you purchase motor oil for your vehicle?

Proposers proposal shall demonstrate how the Proposer would address the malfunction of electronic tablets that are not working during an event.

If you have questions concerning the above information, please contact Ms. Ani Karapetyan at (626) 458-4050 or Mr. Danny Medina at (626) 458-4080, Monday through Thursday, 7 a.m. to 5 p.m.

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Very truly yours,

MARK PESTRELLA
Director of Public Works



for: JOSE M. QUEVEDO
Assistant Deputy Director
Business Relations and Contracts Division

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