



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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July 1, 2013

IN REPLY PLEASE
REFER TO FILE: **AS-0**

REQUEST FOR PROPOSALS – ADDENDUM 2 EXCLUSIVE RESIDENTIAL FRANCHISE AGREEMENT FOR THE AREA OF LA CRESCENTA/MONTROSE (2013-FA008)

Thank you for attending our mandatory Proposers' Conference for the Exclusive Residential Franchise Agreement for the Area of La Crescenta/Montrose (2013-FA008) held on Thursday, June 6, 2013.

Please take note of the following revisions and supplemental information to the Request for Proposals (RFP). (Please note that **bold** text has been added, and any text that has a ~~strike through~~ has been deleted from the RFP.) Questions presented in this clarification section of this addendum represent the questions asked by Proposers in the form and context as submitted.

Please be reminded that the deadline to submit proposals is **Wednesday, July 10, 2013, by 5:30 p.m.**

Addendum

1. Form PW-3.1A, Rate Net Proposal has been replaced in its entirety with **Form PW-3.1B** (enclosed), ~~Number of Residential Single and two unit parcels (b)~~ has been changed to read **Estimated Number of Customers (b)**. Also, the parcel count has been changed from 5,654 to the estimated number of customers 5,373. Updated form may be accessed at <http://dpw.lacounty.gov/asd/contracts>.
2. Form PW-18.1 Rate Schedule has been replaced in its entirety with **Form PW-18.2**, the language regarding Monthly Basic Services has been revised as follows: MONTHLY RATE FOR BASIC SERVICE PER CUSTOMER FOR RESIDENTIAL PREMISES1 AND MULTIFAMILY PREMISES INCLUDES:
3. Attachment 5 Parcel Breakdown has been replaced in its entirety with **Attachment 5.1, Customer and Parcel Counts** (enclosed), the dwelling column

has been removed and a count for **Reported Existing Customers** has been added.

Clarifications

The following answers are in response to the request for information and clarification submitted by attendees of the Proposer's conference:

1. **Question:** In regards to #3 on the addendum, and the new Rate Net Proposal Form PW-3.1A in which the column "D" count was changed to 5,651. The 5,651 is the RFP Attachment 5 total parcel count for all land use parcels, including single family, 2-unit parcels (duplexes), condominiums, 3-unit parcels, 4-unit parcels, 5+ unit parcels and mobile home parks. Since a parcel count is not a dwelling count, I find the PW-3.1A column D heading confusing since it requests parcel counts for single family and duplexes. Do you agree that Column D should request dwelling units? If you refer to your Attachment 5 of the RFP, where you provided a count of parcels by land use, you included a blank column with a heading of "Dwellings" for the proposer's estimated dwelling count. Since Single-Family dwellings and duplexes are specifically mandated cart service (unless self-hauling), and if the Attachment 5 counts are used, the single-family dwellings and duplexes would add to $4,764 + (198 \times 2) = 5,160$ dwellings. This is further supported by the footnote in the Rate Proposal Form PW-18.1 that states the rates should be "For each single family home or for each unit in a duplex." It is possible for a portion of the condominiums and 3-unit and higher parcels to subscribe to cart service, and the County could mandate a portion of each for the proposer to include. Are the counts in the RFP Attachment 5 parcel or dwelling counts? Will the County please clarify/revise form PW-3.1A?

Response: We have modified the table on Attachment 5 and replaced it with Attachment 5.1. The updated table now shows the Existing Customer Count of 5,373 customers for the La Crescenta/Montrose area based on current billing information. **Please note that the number of customers is provided for estimating purposes only and is not guaranteed for accuracy. The proposer is responsible for independently investigating service conditions.**

2. **Question:** After the transition period and start of services by the hauler awarded the franchise contract, may the franchise hauler offer either of the following services to multifamily buildings using bin services: 1) Offer recyclables cart service to buildings not currently recycling through bin service; 2) Offer full three bin cart service to buildings currently using all bins.

Response: The Residential Franchise Agreement grants the Franchisee the exclusive right to provide franchise services with any customer with respect to solid waste discarded in carts within the Service Area. Franchisee may offer cart service to potential customers that use bins provided that customer complies with the termination requirements in the Commercial Franchise agreement they are currently receiving services under. Note that buildings with bin services are entitled to free recycling services from their current waste hauler.

If you have questions concerning the above information, please contact Mr. Andres Campaz at (626) 458-4072, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', written in a cursive style.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

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Enc.

NET RATE PROPOSAL

(Proposed Service Fees and Annual Revenue for the Area of La Crescenta/Montrose)

Proposer: _____

Column				
A	B	C	D	E
Line	Basic Service	Monthly Net Rate for Basic Service Per Customer (Item 1 from Form PW-2) (a)	Estimated Number of Customers (b)	Proposed Annual Service Fee Revenue (c)
1	MONTHLY RATE FOR BASIC SERVICE PER CUSTOMER INCLUDES: • One 96-gallon Refuse Cart, and • Up to two (2) 96-gallon Recyclables Carts, and • Up to two (2) 96-gallon Green Waste Carts	\$0.00	5,373	\$0
2	Total (d)		5,373	\$0

- (a) Proposers are required to enter only a proposed service fee on line 1 in column C.
- (b) Proposers must not change any of the number of customers in column D. The same number of customers will be used to calculate the proposed annual revenue for all proposers.
- (c) Monthly rate in column C multiplied by the number of customers in column D and multiplied by 12
- (d) Total amount on line 2 in column E should match line 8, column G in Form PW-3.2.

NOTE: PROPOSERS ARE RESPONSIBLE FOR INDEPENDENTLY INVESTIGATING SERVICE CONDITIONS IN THE SERVICE AREA PRIOR TO PROPOSAL SUBMISSION.

**THE EXCLUSIVE RESIDENTIAL FRANCHISE AGREEMENT FOR THE AREA OF
LA CRESCENTA/MONTROSE (2013-FA008)**

**RATE SCHEDULE
(Customer Service Charges)**

Proposer must provide a rate for each item indicated below. Failure to do so may result in the proposal being rejected as nonresponsive.

	Monthly Rate Per Customer	Senior-Small Generator 25% Discounted Rate (Deduct 25% from Monthly Rate Per Customer)
MONTHLY RATE FOR BASIC SERVICE PER CUSTOMER INCLUDES: <ul style="list-style-type: none"> • One 96-gallon Refuse Cart, and • Up to two (2) 96-gallon Recyclables Carts, and • Up to two (2) 96-gallon Green Waste Carts 		
List Monthly Rate Per Customer (Item 2) from Form PW-2, Proposed Net Rate:	\$ _____	\$ _____
SURCHARGES: <ol style="list-style-type: none"> 1. Additional 96-gallon Carts in excess of Basic Service 2. Alternatives to fully automated Carts for difficult-to-service Premises (B3h of Exhibit 3A): not greater than 25 percent of Customer's monthly Rate (_____% Surcharge) 3. Roll-out Services (other than Elderly or Disabled) (Section G of Exhibit 3A): not greater than 50 percent of Customer's monthly Rate 	\$ _____ 5.00 \$ _____ \$ _____	\$ _____ 3.75 \$ _____ \$ _____

If the amount arrived at by multiplying an established percentage for a particular item is not calculated correctly, the correctly calculated amount will be considered as representing the Proposer's intentions. Failure to provide a rate may result in the proposal being rejected as nonresponsive.

PROPOSERS ARE RESPONSIBLE FOR INDEPENDENTLY INVESTIGATING SERVICE CONDITIONS IN THE SERVICE AREA PRIOR TO PROPOSAL SUBMISSION.

Proposer's Printed Name

Proposer's Signature

Date

La Crescenta/Montrose 2013
Customer and Parcel Counts

Reported Existing Customers
5,373

Land Classification	Parcel Count
Single Family	4,764
2-Units	198
Condominiums	454
3-Units	112
4-Units	86
5 or More Units	16
Mobile Homes/Parks	0
Commercial	127
Total	5,757

NOTES:

- The current waste hauler reported that 5,373 customers were billed Jan-Mar 2013, which may include any or all of the different land
- The number of customers is provided for estimating purposes only and is not guaranteed for accuracy. The proposer is responsible for independently investigating service conditions.
- It is not likely there will be many customers other than Single Family and 2-Units land classifications.
- There are currently 125 single family homes utilizing dumpsters or self-hauling that are not included in the 5,373 customer estimate.