COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

GAIL FARBER, Director

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IN REPLY PLEASE
REFER TO FILE: AS-0

January 17, 2012

REQUEST FOR PROPOSALS – ADDENDUM 2
ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES (2012-PA008)

Thank you for attending our mandatory Proposers' Conference for Zero-Tolerance Graffiti Abatement Services (2012-PA008) held on Wednesday, January 4, 2012.

Please take note of the following revisions and supplemental information to the Request for Proposals (RFP). (Please note that **bold** text has been added, and any text that has a ~~strikethrough~~ has been deleted from the RFP.) Questions presented in this Addendum 1 represent the questions asked by Proposers in the form and context as submitted.

Please note the deadline for proposal submission has been extended to **Monday, January 23, 2012, at 5:30 p.m.**

Clarifications:

1. The response to question No. 2 in Addendum 1 is deleted in its entirety and replaced with the response below:

   Question: Who is the current contractor for each area and what is the amount he County pays per month per area?

   Response: Superior Property Services, Incorporated, is the current Contractor for all three areas. The current monthly payment for Zone 1D is $6,112.50, Zone 2B is $8,437.19, and Zone 2D is $8,198.85.

Revisions:

2. Revision No. 2 in Addendum 1 is deleted in its entirety and replaced with the Revision below:

   - ZTZ 1Da – a minimum of **(.3) crew**, 1Db – a minimum of **(.4) crew**, and 1Dc – a minimum of **(.2) crew**.

3. Revision No. 6, Form LW-8.3b in Addendum 1 is deleted in its entirety and replaced with **Form LW-8.4b** (Enclosed)

4. Revision No. 7, Form LW-8.3c in Addendum 1 is deleted in its entirety and replaced with **Form LW-8.4c.** (Enclosed)

If you have questions concerning the above information, please contact Mr. Scott Pham at (626) 458-4069, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works

GHAYANE ZAKARIAN, Chief
Administrative Services Division

SP
P:\aspub\CONTRACT\Scott\GRAFFITI-ZONES\2011\RFP\ADDENDUM\Addendum 2.docx

Enc.

FORM LW-8.4b

STAFFING PLAN AND COST METHODOLOGY FOR ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES (2012-PA008)
ZONE 1Db - West & South Whittier and Los Nietos

PROPOSER:_____

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY SUN	MON	TUE	WED	THU	FRI	SAT	HOURS PER WEEK	ANNUAL HOURS (52 x Hrs per wk)	HOURLY WAGE RATE**	ANNUAL COST
Minimum crew											$
Zone 1Db .4 crew											$
											$
											$
											$
											$
											$
											$
											$
											$

Comments/Notes:		
	Total Annual Salaries	$
	(1) Vacations, Sick Leave, Holiday	$
	(2) Health Insurance ***	$
	(3) Payroll Taxes & Workers' Compensation	$
	(4) Welfare and Pension	$
	Total Annual Employee Benefits (1+2+3+4)	$
	(5) Equipment Costs	$
	(6) Service and Supply Costs	$
	(7) General and Administrative Costs	$
	(8) Profit	$
	Total Annual Other Costs (5+6+7+8)	$
	TOTAL ANNUAL PRICE	$

* All employees shown must be FULL-TIME employees of the proposer, unless exemption to use Part-Time employees has been granted by the County.

** Living wage rate shall be at least $11.84 per hour.

*** Minimum cost for health insurance is $2.20/hour if hourly wage rate is between $9.64 and $11.84, unless exemption from Living Wage requirements has been granted by the County.

Note: This cost methodology is to show, in detail, how the Proposer arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Proposer's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Proposer's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was complied from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Name of Proposer _____ Signature _____ Date _____

FORM LW-8.4c

STAFFING PLAN AND COST METHODOLOGY FOR ZERO-TOLERANCE GRAFFITI ABATEMENT SERVICES (2012-PA008)
ZONE 1Dc - West & South Whittier (areas on the northern and western portion adjacent to the City of Santa Fe Springs)

PROPOSER:_____

POSITION/TITLE * (LIST EACH EMPLOYEE SEPARATELY)	HOURS PER DAY							HOURS PER WEEK	ANNUAL HOURS (52 x Hrs per wk)	HOURLY WAGE RATE**	ANNUAL COST
	SUN	MON	TUE	WED	THU	FRI	SAT				
Minimum crew											$
Zone 1Dc .2 crew											$
											$
											$
											$
											$
											$
											$
											$
											$

Comments/Notes:		
	Total Annual Salaries	$
	(1) Vacations, Sick Leave, Holiday	$
	(2) Health Insurance ***	$
	(3) Payroll Taxes & Workers' Compensation	$
	(4) Welfare and Pension	$
	Total Annual Employee Benefits (1+2+3+4)	$
	(5) Equipment Costs	$
	(6) Service and Supply Costs	$
	(7) General and Administrative Costs	$
	(8) Profit	$
	Total Annual Other Costs (5+6+7+8)	$
	TOTAL ANNUAL PRICE	$

* All employees shown must be FULL-TIME employees of the proposer, unless exemption to use Part-Time employees has been granted by the County.

** Living wage rate shall be at least $11.84 per hour.

*** Minimum cost for health insurance is $2.20/hour if hourly wage rate is between $9.64 and $11.84, unless exemption from Living Wage requirements has been granted by the County.

Note: This cost methodology is to show, in detail, how the Proposer arrived at the proposed contract price. This methodology is to reflect employee classifications to be used (e.g., landscape maintenance laborer, working supervisor, etc.); hours to be worked daily, weekly, and annually by each classification; hourly and annual wages to be paid to each classification; estimated annual payroll taxes; estimated annual allowances for vacation, sick, holiday, health and welfare, and pension. Proposer's costs for insurance, supplies, equipment, overhead, and any other miscellaneous costs are to be shown as requested. These costs, plus the gross labor costs and projected profit, must match the total to the Proposer's annual price as quoted in Form PW-2, Schedule of Prices. When there is a discrepancy between the price quoted in Form PW-2, Schedule of Prices, and this cost methodology, Form LW-8, the correctly calculated price indicated in Form PW-2, Schedule of Prices, shall prevail.

The above information was complied from records that are available to me at this time and I declare under penalty of perjury that the information is true and accurate within the requirements of the proposal.

Name of Proposer _____ Signature _____ Date _____