



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

900 SOUTH FREMONT AVENUE  
ALHAMBRA, CALIFORNIA 91803-1331  
Telephone: (626) 458-5100  
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

February 19, 2020

IN REPLY PLEASE

REFER TO FILE: **BRC-1**

### INVITATION FOR BIDS - ADDENDUM 1 LANDSCAPE AND GROUNDS MAINTENANCE SERVICES FOR THREE LOCATION GROUPS (BRC0000111)

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Invitation for Bids (IFB). (Note that the changes that have been added are in **boldface**).

#### Addendum

The Notice of the IFB has been modified as shown below:

1. Section A. Bid Submission Requirements, Item 4, on page 5:

4. **Unless the bids are submitted electronically through www.bidexpress.com**, bids shall be submitted with five complete sets of the bid that includes all related information in the following formats:

- Paper: One original and two copies.
- Electronic: Two electronic copies on a CD or USB Drive in PDF format as follows:
  - One original electronic copy.
  - One redacted electronic copy - bidder shall redact any trade secret, confidential, proprietary, or other personal information from the bid, such as Social Security numbers.

**In lieu of submitting hard copy bids, bids may be submitted electronically. Please note, each upload of file in BidExpress is limited to 10 MB per file up to 50 files for a total of 500 MB. Bidders shall plan ahead and allow sufficient time to account for the file size**

limitation before the bid submission deadline to complete the uploading of bid files.

More information is provided on electronic submission of the bid through [www.bidexpress.com](http://www.bidexpress.com), a secure online bidding service website. A new registration page must be signed, notarized, and received by BidExpress customer support for processing before the due date. There is a nominal service fee to use BidExpress. If bidder submits a bid through BidExpress, bidder should not send hard copies, CDs, or any other materials to the County.

2. Page 6, of the IFB Notice:

The deadline for bid submission is Wednesday, March 11, 2020, at 5:30 p.m. Please direct your questions to Ms. Amber Turner or Mr. Danny Medina at the number listed below. **Unless the bids are submitted electronically through [www.bidexpress.com](http://www.bidexpress.com)**, bids must be submitted to the Los Angeles County Public Works Cashier's office located on the Mezzanine Floor, 900 South Fremont Avenue, Alhambra, California 91803, in a package that clearly identifies the bidder and this IFB. Bids are received only when accepted and time stamped by the Cashier's office. All other indications of apparent timely delivery may be disregarded.

If you have any questions concerning the above information, please contact Ms. Amber at (626) 458-4199 or Mr. Medina at (626) 458-4080, Monday through Thursday, 7 a.m. to 5 p.m.

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We encourage you to follow us on Twitter [@LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA  
Director of Public Works



*for* JOSE QUEVEDO  
Assistant Deputy Director  
Business Relations and Contracts Division

AT

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