



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE: **BRC-1**

September 3, 2020

REQUEST FOR PROPOSALS - ADDENDUM 1 ON-CALL WEATHER FORECASTING SERVICES (BRC0000184)

Thank you for attending our virtual Proposers' Conference for On-Call Weather Forecasting Services (BRC0000184) held on Thursday, August 27, 2020.

Please note that the deadline for Proposal submission is **Thursday, September 10, 2020, by 5:30 p.m.**

- **An updated Form PW-19.1, Compliance with the Minimum Requirements, has been attached as Enclosure A. Please use Form PW-19.1 when submitting your proposal. (Proposals submitted with PW-19 may be rejected as nonresponsive.)**

All addenda and informational updates will be posted at <http://pw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request for Proposals (RFP). (Note that the changes that have been added are in **boldface**). Section A is the Addendum and Section B is the Questions and Answers.

A. Addendum

1. Any and all reference to Form PW-19, Compliance with the Minimum Requirements, referenced in the RFP has been deleted in its entirety and replaced with **Form PW-19.1, Compliance with the Minimum Requirements (Enclosure A)**.
2. The Notice of RFP, Minimum Mandatory Requirements, has been revised as follows:

2. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a minimum of 5 years of experience forecasting in the Southern California region.
 3. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a Bachelor of Science Degree in Meteorology and be a Certified Consulting Meteorologist with the American Meteorological Society.
3. Part I, Section 1.B, Minimum Mandatory Requirements, has been revised as follows:
2. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a minimum of 5 years of experience forecasting in the Southern California region.
 3. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a Bachelor of Science Degree in Meteorology and be a Certified Consulting Meteorologist with the American Meteorological Society.
4. Exhibit A, Scope of Work, L. Responsibilities of the Contractor, has been revised as follows:
2. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a minimum of 5 years of experience forecasting in the Southern California region.
 3. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a Bachelor of Science Degree in Meteorology and be a Certified Consulting Meteorologist with the American Meteorological Society.

B. Questions and answers to On-Call Weather Forecasting Services

1. **Question:** I was curious about one of the forms PW-9. I was unsure if the final column "Staff" should include the total number of employees (including manager and owner) or if this column should only include employee not listed in the previous two columns (owner and manager).

Response: No, individuals in the "Staff" column are all other individuals who are not Owners/Partners, Associate Partners, or Managers.

2. **Question:** I also had a question I was hoping to discuss with both you and Sarkis, pertaining to the CCM requirement. We have two internal employees who will work on this program who are not currently CCM's but should be by January of 2021. They both currently have Masters Degrees (exceeding the requirement of a Bachelors in meteorology). Their master's degrees should be considered a qualified alternative to the CCM, I would propose this as a change in the RFP verbiage, understanding that this modification would require appropriate internal reviews and approvals.

Response: The requirement to have a Certified Consulting Meteorologist will remain in the Minimum Mandatory Requirements and a Master's Degree will not serve as an alternative for this requirement. Please refer to revision in Addendum Item 1.

3. **Question:** Unfortunately, we see that LA County is requiring a Certified Consulting Meteorologist in order to pursue this bid. Weathernet did have a CCM, but they recently left for another company, and have not replaced that need as the process usually takes a full year. We hate to miss this opportunity to work with you guys, and were curious if there is any possibility of our experience being considered in place of that?

Response: The requirement to have a Certified Consulting Meteorologist will remain in the Minimum Mandatory Requirements and experience will not serve as an alternative for this requirement. Please refer to revision in Addendum Item 1.

If you have any questions concerning the above information, please contact Mr. Dwayne Case at (626) 458-2575 or Ms. Anna Leung at (626) 458-4072, Monday through Thursday, 7 a.m. to 5 p.m.

September 3, 2020
Page 4

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We encourage you to follow us on Twitter [@LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA
Director of Public Works



for: JOSE M. QUEVEDO
Assistant Deputy Director
Business Relations and Contracts Division

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ENCLOSURE A (FORM PW-19.1)

**ON-CALL WEATHER FORECASTING SERVICES (BRC0000184)
COMPLIANCE WITH THE MINIMUM REQUIREMENTS**

PROPOSER MUST CHECK A BOX IN EVERY SECTION

Important Note: The information on this form is subject to verification and may not be used for scoring purposes.

Completing this form by itself without including detailed narrative(s) in your proposal to support the minimum mandatory requirement(s) of this RFP, any inconsistencies or inaccuracy in the information provided on this form, and/or your Proposal, may subject your Proposal to disqualification or other actions, at the sole discretion of the County.

At the time of proposal submission, Proposer must meet the following minimum requirements:

1. The proposer and subcontractor, if any, must have a minimum of 5 years of experience within the last ten years providing weather forecasting services to government, utility, or similar agencies.

Proposer's Name	Dates of Experience (Mo./Yrs. to Mo./Yrs.)	Description of Services/Experience	Page Number*
Subcontractor's Name	Dates of Experience (Mo./Yrs. to Mo./Yrs.)	Description of Services/Experience	Page Number*

*List the page number in the proposal containing the Proposer's resume/experience. (Please attach additional pages if needed.)

- ☐ Yes. Proposer and subcontractor, if any, does meet the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement.)
- ☐ No. Proposer and subcontractor, if any, does not meet the experience requirement stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

2. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a minimum of five years of experience forecasting in the Southern California Region.

Proposer's Managing Employee	Dates of Experience (Mo./Yrs. to Mo./Yrs.)	Description of Services/Experience	Page Number*
Subcontractor's Managing Employee	Dates of Experience (Mo./Yrs. to Mo./Yrs.)	Description of Services/Experience	Page Number*

*List the page number in the proposal containing the Managing Employee's resume/experience. (Please attach additional pages if needed.)

- ☐ Yes. Proposer's managing employee and/or subcontractor's managing employee, if any, does meet the experience requirement stated above. (In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your proposal to validate this minimum mandatory requirement.)
- ☐ No. Proposer's managing employee and/or subcontractor's managing employee, if any, does not meet the experience requirement stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

3. The proposer's managing employee and/or subcontractor's managing employee, if any, must have a Bachelor of Science in Meteorology **and** be a Certified Consulting Meteorologist with the American Meteorological Society.

- ☐ Yes. Proposer's managing employee and/or subcontractor's managing employee, if any, has provided copies of a Bachelor of Science (BS) in Meteorology and Certification as a Consulting Meteorologist with the American Meteorological Society.

Proposer's Managing Employee	BS Meteorology School, Year of Graduation	American Meteorological Society Certification Number and/or Valid/Active Dates
Subcontractor's Managing Employee	BS Meteorology School, Year of Graduation	American Meteorological Society Certification Number and/or Valid/Active Dates

- ☐ No. Proposer's managing employee and/or subcontractor's managing employee, if any, does not have a Bachelor of Science (BS) in Meteorology and Certification as a Consulting Meteorologist with the American Meteorological Society as stated above. **If you check this box, your proposal will be immediately disqualified as nonresponsive.**

Proposer declares under penalty of perjury that the information stated above is true and accurate. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this proposal are made, the proposal may be rejected at the sole discretion of the County.

Signature	Title
Firm Name	Date