



# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

DEAN D. EFSTATHIOU, Acting Director

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November 24, 2008

IN REPLY PLEASE  
REFER TO FILE: **AS-0**

### REQUEST FOR PROPOSALS - ADDENDUM 1 WATER CONSERVATION BEST MANAGEMENT PRACTICES (2008-AN049)

Thank you for attending our mandatory Proposers' Conference for Water Conservation Best Management Practices (2008-AN049) on Wednesday, November 12, 2008. The following clarifications and revisions have been made to the Request for Proposals (RFP).

1. The proposal submission date has been changed to **Wednesday, December 3, 2008, at 11 a.m.**
2. Form PW-2, Schedule of Prices, has been revised to include prices for Water Saving Devices. **Please use the attached Form PW-2.1 (Enclosure A) when submitting your prices.**
3. **Clarification:** All other costs not specified on Form PW-2.1, Schedule of Prices, including all labor, materials, transportation, gas, vehicle maintenance, taxes, equipment, food, entertainment, supplies, **training, marketing costs**, and additional reprographic services (surveys, reports, forms, logs, flyers, applications, etc.) shall be included in the proposed task prices quoted in Form PW-2.1, unless stated otherwise in the RFP.

If you have questions concerning the above information, please contact Ms. Lorena Calderon at (626) 458-4169, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

DEAN D. EFSTATHIOU  
Acting Director of Public Works

  
GHAYANE ZAKARIAN, Chief  
Administrative Services Division

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Enc.

**SCHEDULE OF PRICES**  
**WATER CONSERVATION BEST MANAGEMENT PRACTICES (2008-AN049)**

The undersigned Proposer offers to perform the work described in the Request for Proposals for the following price(s). The Proposer shall furnish all labor, materials, transportation, gas, vehicle maintenance, taxes, equipment, food, entertainment, supplies, **training, marketing costs**, and additional reprographic services. Cost of reprographics for Proposer's work product (surveys, reports, forms, logs, flyers, applications, etc.), **all training and marketing costs** shall be included in the proposed task prices quoted below unless stated otherwise in the Request for Proposals. It is understood and agreed that the County, at its sole discretion, may delete some deliverables. Additionally, if there are surplus funds or during the option years, Public Works may increase the quantity of the deliverable items provided in the Schedule of Prices, Form PW-2. If Public Works determines a need to increase the quantity of any such deliverable(s), any increase in a particular deliverable item will be paid a mutually agreed to percentage of the unit price indicated in the Schedule of Prices when requested by the Contract Manager in writing.

**Using the examples given below calculate your Proposed Price.**

<b>Deliverable and Quantity</b>	<b>Price per unit</b>	<b># of Units</b>	<b>Proposed Price (Price per unit X # of Units)</b>
<b>TASK A – Deliverables</b>			
Completed Single Family Residential surveys verified by an updated electronic copy of the database that includes evaluation results and water savings recommendations made for each customer, payable monthly.	\$ Per Survey	500	\$
Completed Multifamily Residential surveys verified by an updated electronic copy of the database that includes evaluation results and water savings recommendations made for each customer, payable monthly.	\$ Per Survey	500	\$
<b>SUBTOTAL</b>			\$
<b>TASK B – Deliverables</b>			
Completed Large Landscape surveys verified by an updated electronic copy of the database that includes evaluation results and water savings recommendations made for each customer, payable monthly.	\$ Per Survey	200	\$

**ENCLOSURE A  
FORM PW-2.1**

<b>Deliverable and Quantity</b>	<b>Price per unit</b>	<b># of Units</b>	<b>Proposed Price (Price per unit X # of Units)</b>
<b>TASK C – Deliverables</b>			
Completed Commercial, Industrial, Institutional surveys verified by an updated electronic copy of the database that includes evaluation results and water savings recommendations made for each customer, payable monthly.	\$ Per Survey	400	\$
<b>TASK D – Meetings</b>			
Meetings with Public Works staff, as necessary	\$ Per Meeting	4	\$
<b>TASK E – BMP Reporting</b>			
Completed information about program implementation in the format required by the CUWCC for annual BMP reporting. Payable annually.	\$ Per Report	1	\$
<b>TASK F – New BMPS</b>			
Completed Work Plan and schedule for implementation of new BMPS to achieve compliance as required by the CUWCC, the Governor's Office or other regulations.	\$ Per Work Plan	1	\$
<b>TOTAL PROPOSED ANNUAL PRICE</b>			\$

\*Consultant shall provide toilet flappers, low-flow shower heads, faucet aerators, and other water saving devices and shall submit original receipts for such items with their monthly invoice for reimbursement at a County approved rate. Water saving devices must be compatible and/or equivalent to water saving devices purchased and provided by Public Works to customers at community events.

**Enter estimated per unit costs for each device in the table provided.**

<b>HARDWARE: WATER SAVING DEVICES</b>	<b>Price per unit</b>
Low flow shower head	\$
Bathroom faucet aerators	\$

**ENCLOSURE A**  
**FORM PW-2.1**

Kitchen faucet aerators with shutoff	\$
Toilet Flappers	\$
Dye Tablets	\$
Garden hose nozzles with shutoff	\$
Soil moisture meters	\$
Other water saving device (specify):	\$
Other water saving device (specify):	\$
Other water saving device (specify):	\$

LEGAL NAME OF PROPOSER		
SIGNATURE OF PERSON AUTHORIZED TO SUBMIT PROPOSAL		
TITLE OF AUTHORIZED PERSON		
DATE	STATE CONTRACTOR'S LICENSE NUMBER	LICENSE TYPE
PROPOSER'S ADDRESS:		
PHONE	FACSIMILE	E-MAIL