



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

DEAN D. EFSTATHIOU, Acting Director

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **AS-0**

September 9, 2008

REQUEST FOR STATEMENT OF QUALIFICATIONS – ADDENDUM 1 NOTICE OF REQUEST FOR STATEMENT OF QUALIFICATIONS FOR AS-NEEDED VEHICLE AND EQUIPMENT REPAIR AND TOWING SERVICES PROGRAM (2008-AN013)

Thank you for your interest in the Request for Statement of Qualifications (RFSQ).

The following revisions have been made to the RFSQ. Added words are shown in **bold** and the deletions are shown as ~~strikethroughs~~:

1. Part I, Section 1.B, Contract Analyst (page 1.1), is amended as follows:

All contact regarding this Request for Statement of Qualifications (RFSQ) or any matter relating thereto must be in writing and may be mailed, e-mailed, or sent via facsimile to:

County of Los Angeles Department of Public Works
Administrative Services Division – 9th Floor
Attention Ms. ~~Tami Maldonado~~ **Jeanette Arismendez**
P.O. Box 1460
Alhambra, California 91802-1460

E-mail Address: ~~tmaldonado@dpw.lacounty.gov~~
jarismen@dpw.lacounty.gov
Telephone: (626) 458-4080 **4050**
Facsimile: (626) 458-4194

2. Part I, Section 4.C, Evaluation Criteria (page 1.19), is amended as follows:

SOQs will be reviewed based on the following criteria. SOQs not meeting all of these requirements will be rejected as nonresponsive:

1. Proposer submits proof of current, valid insurance **or a statement that they will obtain** coverage that meets the requirements outlined in Exhibit B, Section 5, Indemnification and Insurance Requirements.
3. Part I, Section 5.D, Place to Submit Requests for Review (page 1.22), is amended as follows:

All Requests for Review should be submitted to:

County of Los Angeles Department of Public Works
Administrative Services Division – 9th Floor
Attention Ms. ~~Tami Maldonado~~ **Jeanette Arismendez**
900 South Fremont Avenue
Alhambra, CA 91803
Facsimile: (626) 458-4194

4. The Schedule of Prices, Form PW-2, is amended as follows:

1.5	Retrofit Services (Flat Rate Per Job Request)	
a.	Vehicle/Equipment Inspection	\$
b.	Vehicle/Equipment Data logging	\$
c.	Vehicle/Equipment Modification	\$
d.	Vehicle/Equipment Labeling	\$
e.	Retrofit Device Cleaning	\$
f.	Retrofit Device Installation	\$
g.	Maintenance Light Diagnostic	\$

1.6 1.5	Specialized Components Hourly Rates	
a.	Specify Specialty:	\$
b.	Specify Specialty:	\$
c.	Specify Specialty:	\$
d.	Specify Specialty:	\$

e.	Specify Specialty:	\$
f.	Specify Specialty:	\$
g.	Specify Specialty:	\$
h.	Specify Specialty:	\$

5.	All parts and fluids supplied by Contractor shall be furnished and will be reimbursed at the Contractor's retail cost minus discount of ____ percent plus applicable sales tax.
----	--

5. Part II, Sample Agreement, is amended as follows:

FIFTH: The CONTRACTOR shall bill upon completion of the work order. Work performed shall be billed at the hourly rates and/or unit prices quoted in Form PW-2, Schedule of Prices. The CONTRACTOR shall present invoices for all work performed and approved by the Contract Manager, Shop Superintendent, or Transportation Unit supervisor at the time of pickup, delivery, or return. The CONTRACTOR'S invoice shall be legible and shall include: date of service; make and model of vehicle or equipment serviced or towed; COUNTY vehicle/equipment identification number; current vehicle/equipment mileage and/or hour meter readings; description of type of service and/or repair performed; itemized cost for each type of service as well as **documentation detailing the cost of** itemized parts **or fluids** supplied minus the agreed discount; indicate any special circumstances when appropriate; name of Contract Manager, Shop Superintendent, or the Transportation Unit supervisor who ordered or authorized the service; signature of authorized Contract Manager, Shop Superintendent, or Transportation Unit supervisor; work order number; and this Contract number.

6. Exhibit A, Scope of Work, Section A, Public Works Contract Manager (page A.1), is amended as follows:

The Contract Manager is the primary person authorized by Public Works to request work of the Contractor. However, the Contract Manager will be assisted by **Assistant Fleet Manager Michael Sanchez**, the Shop Superintendents and **Body Shop, Motorpool**, and Transportation Unit supervisors who are also authorized to request work for their respective field repair facilities, as follows:

Headquarters - Alhambra Mr. Michael Sanchez Assistant Fleet Manager (626) 458-7336	Headquarters Motor Pool To Be Determined Mr. Eddie Lovell (626) 458-7332
Altadena Shop Mr. Billy Brown Mr. Dave Blessing (626) 794-7732	Hollydale Shop Mr. Dean Fazioli (562) 869-1178
Baldwin Park Shop Mr. Jeff Hensley (626) 814-1321	Palmdale Shop Mr. Jeff Davis (661) 274-8248
Body Shop Mr. Robert Lomas (562) 869-5592	Transportation Unit Mr. Richard Pardo (626) 458-1773
Central Yard Shop Mr. Roger Knight (626) 458-1711	Westchester Shop Mr. Tom Bowie (310) 417-5184

7. Exhibit A, Scope of Work, Section B, Work Location (page A.1), is amended as follows:

B. Work Location

Various locations within the County of Los Angeles ~~Various locations near the Public Works Headquarters,~~ including the Public Works Headquarters, located in Alhambra, and six repair facilities, located in Baldwin Park, Altadena, Westchester, Downey, Central Los Angeles (Lincoln Heights), and Palmdale.

8. Exhibit A, Scope of Work, Section C.4, Towing/Transportation Services (page A.4), is amended as follows:

4. Towing/Transportation Services

The County may request tow truck contractors to tow or transport County vehicles/equipment to County yards, County repair shops, vendor repair shops, or other locations. The tow truck contractors shall provide the proper equipment and employee(s) to safely transport County vehicles and equipment. Contractor shall be responsible for procuring the proper City, County, and/or State permits to move oversized and overweight equipment.

- a. Auto/Light Truck Tows. Contractor shall provide axle lift or roll off towing services for automobiles, vans, SUV's and light trucks with two axles and less than 11,001 pounds.
- b. Medium/Heavy Truck Tows. Contractor shall provide axle lift or flat bed towing services for two axle straight trucks weighing 11,001 pounds to 40,000 pounds.
- c. Heavy Truck/Equipment Tows. Contractor shall provide heavy axle lift, "Ladell" "Landoll" hydraulic, or lowboy trailer to move trucks with three or more axles and weighing more than 38,000 pounds. A heavy-duty equipment trailer with 60-ton capacity may be required to move track, rubber tired, and skid mounted equipment, such as wheel loaders, cranes, dozers, scrapers, power and air sweepers, pavers, utility tractors, horizontal drills, and other such construction equipment.

5. Retrofit Services

In order to comply with federal, state, and local regulations, the County may request Contractors to perform any of the following services:

- a. **Vehicle/Equipment Inspection:** An inspection and assessment of where the retrofit device is going to be installed must be conducted by a qualified technician. This is done to assure that the engine is in proper condition and to verify the safe placement of the device.
- b. **Vehicle/Equipment Data Logging:** The data log of exhaust temperatures during typical engine operation cycles for the vehicle/equipment of interest in order to determine the Best Available Controlled Technology (BACT). This service requires the installation of data loggers and the collection, download, analysis, and summary of the data.
- c. **Vehicle/Equipment Modification:** Modifications are only necessary when there is a need for different retrofit installation solutions. All modification decisions must be according to the original engine manufacturer's (OEM's) vehicle/equipment specifications. All parties involved must be in accordance before any modification is performed.

- d. **Vehicle/Equipment Labeling:** After the installation of a verified diesel emission control system (VDECS), Contractors must provide a label for the retrofit device and a label for the doorjamb of the vehicle/equipment. All diesel retrofit labeling requirements can be found under the California Air Resources Board (CARB) title 13, CCR, Section 2706(g).
 - e. **Retrofit Device Installation:** The installation of retrofit device involves the removal of the existing exhaust/muffler system and proper placement of the VDECS.
 - f. **Retrofit Device Cleaning:** Retrofit device cleaning removes dust and ash from the filter to maintain filter performance, durability, and proper operation. CARB regulations require that a record of filter service be provided by the Contractor and that the Contractor dispose of ash in accordance with all local laws and regulations.
 - g. **Maintenance Light Diagnostic:** Perform diagnostic test upon the appearance of the retrofit device's exhaust monitoring maintenance light. If maintenance lights remain undiagnosed and retrofit device problems persist, the County may be issued citations for violation of environmental regulations. Contractor must provide analysis and summary of data found during diagnostic.
9. Exhibit A, Scope of Work, Section G, Removal of Debris (page A.6), is amended as follows:

All debris derived from these services shall be removed from Public Works property and become the property of the Contractor. The Contractor shall dispose of all debris from these services in a legally established area appropriate for type of debris being disposed. Disposal shall be at the Contractor's expense. The Contractor shall not allow any debris from its operations under this Contract to be deposited in the storm drains and/or gutters in violation of the National Pollutant Discharge Elimination System.

The Contractor is advised that due to the nature of this contract, hazardous waste may be encountered during the performance of this contract. Contractor shall dispose of hazardous materials properly. Hazardous materials earmarked to a landfill shall be delivered to an approved dumpsite. Contractor shall keep records and/or

documentation of proper disposal of hazardous waste. In the event an unknown substance or hazardous material is discovered, the Contractor shall immediately notify the Contract Manager. The Contractor shall NOT attempt to perform any type of hazardous waste remediation not included under the Scope of Work of this contract, including identifying, containing, cleaning, moving, disposing, etc. The Contractor shall exercise extreme caution in the event unknown waste is encountered.

10. Exhibit A, Scope of Work, Section H, Responsibilities of Contractor (page A.8), is amended as follows:

20. Required to be in compliance with all federal, state, and local air pollution control laws and regulations applicable to the Contractor.

11. Exhibit B, Section 2.A, Amendments (page B.4), is amended as follows:

4. For any change which does not materially affect the scope of work or any other term or condition included under this Contract, a *Change Order* shall be prepared and signed by the County and the Contractor.

12. Exhibit B, Section 5.B, Indemnification (page B.26), is amended as follows:

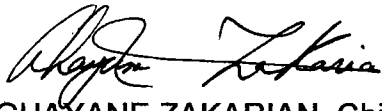
Contractor shall indemnify, defend, and hold harmless County, its Special Districts, elected and appointed officers, employees, and agents from and against any and all liability, including, but not limited to, demands, claims, actions, fees, costs, and expenses of any nature whatsoever (including attorney and expert witness fees), arising from or connected with Contractor's acts and/or omissions arising from and/or relating to this Contract, including, but not limited to, claims or damages for property damage, personal injury, or death;; and claims, or damages under the Comprehensive Environmental Response, Compensation, and Liability Act, the California Health & Safety Code or pursuant to any Federal, State, or local environmental law, regulation or mandate, administrative or judicial. Contractor shall not be obligated to indemnify County for the active negligence of County.

September 9, 2008
Page 8

If you have any questions concerning the above information, please contact Ms. Jeanette Arismendez at (626) 458-4050, Monday through Thursday, 7 a.m. to 5 p.m.

Very truly yours,

DEAN D. EFSTATHIOU
Acting Director of Public Works

A handwritten signature in black ink, appearing to read 'Ghayane Zakarian', written in a cursive style.

GHAYANE ZAKARIAN, Chief
Administrative Services Division

EF

P:\aspub\CONTRACT\Tami\VEHICLE\2008\RF SQ Diesel Retro\Addendum I.doc