



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

September 15, 2016

IN REPLY PLEASE
REFER TO FILE: CBA-1

REQUEST FOR PROPOSALS – ADDENDUM 1 FLORENCE AREA ENHANCED MAINTENANCE SERVICES (2016-PA021)

Thank you for attending the mandatory Proposers' Conference for Florence Enhanced Maintenance Services (2016-PA021) held on Thursday, September 1, 2016.

Please be reminded that the deadline to submit the proposals is **Thursday, September 22, 2016, at 5:30 p.m.**

All addenda and informational updates will be posted at <http://dpw.lacounty.gov/cbad/servicecontracts/>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the Request for Proposals (RFP). (Please note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~.) Section A is the Addendum and Section B is the Questions and Answers.

A. Addendum

1. Part I, Section T. Security and Background Investigations has been deleted in its entirety and replaced with the following:

Background and security investigations of Contractor's staff may be required at the discretion of the County as a condition of beginning and continuing work under any resulting Contract. The cost of background checks is the responsibility of the Contractor.

2. The following section has been revised in Exhibit A, Scope of Work, Section E. Work Description:
 2. Steam cleaning sidewalk to remove all gum and grime along the entire length of the service areas as defined in Section F, Frequency and Workload.
 3. Pressures wash the nonbus stop trash receptacles and benches **using a water blasting machine that uses the force of compressed air in**

conjunction with water on a monthly basis, unless otherwise specified or directed by the CM.

3. The following tables have been revised in Exhibit A, Scope of Work, Section F. Frequency and Workload:

WORK LOCATION 1		
TASK	SERVICE	FREQUENCY
1. Remove pedestrian litter, weeds, etc., at sidewalks, curbs, gutters, planters, nonbus stop benches, etc.	Sweep and remove litter, weeds, tree sucker growth, etc.	Monday or Friday (Weekly), or as-needed
2. Remove all dirt, gum, and grime from nonbus stop trash receptacles and benches and sidewalks.	A. Pressure wash the nonbus stop trash receptacles and benches. B. Use high pressure steam cleaning for entire length of sidewalks.	A. Monthly or as-needed B. Twice a month or and as-needed
3. Remove posters and stickers from poles.	Remove posters and stickers from poles.	As-needed

Workload Estimates

Work Location 2*

Indicator	Unit	Annually
Sidewalks cleaned with water-steam cleaned	sq ft	10,000,000
Rubbish removed from Service Area	tons	150

4. The following section has been revised in Exhibit A, Scope of Work, Section H. Hours and Days of Service:

Hours of services shall be primarily performed within the 7 a.m. to 5 p.m. time period except County observed holidays at which time the service shall be done

before or after such holiday. Please note that not all tasks are required to be performed every day. ~~However, there are some tasks required to be performed each day Monday to Sunday.~~ Work hours may be altered when necessary with the approval of the CM. The Contractor must adhere to the workload requirements and frequency schedule as specified in this Exhibit, Section E, Work Description, and Section F, Frequency and Workload. The Contractor shall have adequate employee support to perform the work.

5. The following section has been revised in Exhibit A, Scope of Work, Section I., Equipment, 1.b, Hand Tools:

1. Equipment Requirements

The Contractor shall provide the following heavy equipments and hand tools including, but not limited to:

- a) Heavy Equipment (sidewalk cleaning, trash pickup, and steam cleaning)

- Trucks
- **Pressure Washing Machine (minimum 3000 psi)**
- Steam Cleaner Machine (**or Pressure Washing Machine with Steam Cleaning capability** - Delco or equivalent)

b) Hand Tools

- Push Brooms
- Weed Eaters
- Rakes
- Shovels
- Janitor Brooms
- Dust Pans
- Hand Pruners
- ~~Backpack (to spray the weeds)~~

6. Exhibit B, Section HH. Contractor's Employee Criminal Background Investigation, has been deleted in its entirety and replaced with the following:

Each of Contractor's staff performing services under this Contract, who is in a designated sensitive position, as determined by County in County's sole discretion, shall undergo and pass a background

investigation to the satisfaction of County as a condition of beginning and continuing to perform services under this Contract. Such background investigation must be obtained through fingerprints submitted to the California Department of Justice to include State, local, and federal-level review, which may include, but shall not be limited to, criminal conviction information. The fees associated with the background investigation shall be at the expense of the Contractor, regardless of whether the member of Contractor's staff passes or fails the background investigation.

If a member of Contractor's staff does not pass the background investigation, County may request that the member of Contractor's staff be removed immediately from performing services under the Contract. Contractor shall comply with County's request at any time during the term of the Contract. County will not provide to Contractor or to Contractor's staff any information obtained through the County's background investigation.

County, in its sole discretion, may immediately deny or terminate facility access to any member of Contractor's staff that does not pass such investigation to the satisfaction of the County or whose background or conduct is incompatible with County facility access.

Disqualification of any member of Contractor's staff pursuant to this section shall not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

7. The following section has been added to Exhibit B, Section 14, Prevailing Wages, (Please note that the added section was inadvertently omitted from the released copy of this RFP):

C. Posting of Prevailing Wage Rates

The Contractor shall comply with the provisions of Section 1773.2 of the Labor Code. The Contractor shall post a copy of the prevailing wage rates at the worksite and comply with applicable law including posting of jobsite notices required by 8 Calif. Code Reg. §16451(d):

"This public works project is subject to monitoring and investigative activities by the Compliance Monitoring Unit (CMU) of the Division of Labor Standards Enforcement,

Department of Industrial Relations, State of California. This Notice is intended to provide information to all workers employed in the execution of the Contract for public work and to all Contractors and other persons having access to the jobsite to enable the CMU to ensure compliance with and enforcement of prevailing wage laws on public works projects.

The prevailing wage laws require that all workers be paid at least the minimum hourly wage as determined by the Director of Industrial Relations for the specific classification (or type of work) performed by workers on the project. These rates are listed on a separate jobsite posting of minimum prevailing rates required to be maintained by the public entity, which awarded the public works Contract. Complaints concerning nonpayment of the required minimum wage rates to workers on this project may be filed with the CMU at any office of the Division of Labor Standards Enforcement (DLSE).

Local Office Telephone Number:

***Division of Labor Standards Enforcement Office
320 W. Fourth Street, Suite 450
Los Angeles, CA 90013
(213) 620-6330***

Complaints should be filed in writing immediately upon discovery of any violations of the prevailing wage laws due to the short period of time following the completion of the project that the CMU may take legal action against those responsible.

Complaints should contain details about the violations alleged (for example, wrong rate paid, not all hours paid, overtime rate not paid for hours worked in excess of 8 hours per day or 40 hours per week, etc.) as well as the name of the employer, the public entity which awarded the public works Contract and the location and name of the project.

For general information concerning the prevailing wage laws and how to file a complaint concerning any violation of these prevailing wage laws, you may contact any DLSE office. Complaint forms are also available at the Department of

*Industrial Relations website found at
www.dir.ca.gov/dlse/PublicWorks.html."*

D. Certified Payroll Records

The Contractor shall comply with the requirements of Section 1776 of the Labor Code. Contractor and Subcontractors, if any, must furnish certified payroll records directly to the Labor Commissioner (a.k.a. Division of Labor Standards Enforcement) in a format prescribed by the Labor Commission.

E. Subcontractor

Subcontractors, if any, must comply with all prevailing wage requirements as provided in this Section.

F. Mental Health Services for Critical Incidents

In the event of a serious accident on the Project site, the Los Angeles County Department of Mental Health (DMH) will, if requested, respond. The response may be within a few hours or as long as a few Days after the incident, depending on when the request was made. The services DMH will provide include crisis intervention, normalization of the stress response that survivors may be experiencing, stress management techniques and resources if the stress reactions increase in frequency or intensity. Requests for services may be made by calling the DMH Emergency Outreach Bureau Deputy Director, (213) 738-4924, during normal business hours or the ACCESS Center, (800) 854-7771, evenings, holidays, and weekends.

B. Questions and Answers

The following answers are in response to the request for information and clarification and other questions submitted by Proposers for the Florence Area Enhanced Maintenance Services (2016-PA021). The following questions represent the questions asked by the Proposers in the form and context submitted.

1. **Question:** Would there be any Hot Taps or Line Stops on this project?

Answer: No. There will not be any hot taps or line stops on this project.

2. **Question:** Can I get a copy of the current contract?

Answer: A copy of the current contract can be found through the Board of Supervisors' Statement of Proceeding's website, dated December 6, 2011, Item No. 32. Here is the direct link for reference:

<http://file.lacounty.gov/SDSInter/bos/supdocs/65087.pdf>

3. **Question:** What is the current contract's annual amount?

Answer: The current contract's annual amount is \$225,540.

4. **Question:** Will the new contract be subject to California DIR prevailing wage regulations?

Answer: Yes. Please refer to Exhibit B, Section 14, Prevailing Wages as follows:

The services provided in this contract consists of both prevailing wage and nonprevailing wage work. Prevailing wage work constitutes "public works" as defined in the California Labor Code, and is therefore subject to payment of prevailing wages, compliance monitoring and enforcement by the Department of Industrial Relations (DIR).

5. **Question:** Are prevailing wages being paid for these services by the current contractor? If so, under what craft(s) and what is the wage rate being paid?

Answer: The current contract requires the contractor to comply with all applicable provisions of the Labor Code of the State of California as well as all other applicable Federal, State, and local laws related to labor, including compliance with prevailing wage laws. The Contractor is responsible for selecting the classification of workers and the compliance monitoring and enforcement is handled by the Department of Industrial Relations (DIR).

6. **Question:** If the new contract will be subject to DIR regulations, per labor code 1773.2 that states, *"The body awarding any contract for public work, or otherwise undertaking any public work, shall specify in the call for bids for the contract, and in the bid specifications and in the contract itself, what the general rate of per diem wages is for each craft, classification, or type of worker needed to execute the contract."* Please provide the crafts, classification, or type of worker needed to execute the contract and the hourly wage that the contractor will be required to pay for each. This would set a level playing field where all proposers are using the correct pay scales.

Answer: Contractors are responsible for determining the proper classification needed to perform the work requested. Please refer to California Labor Code, Section 1773.2:

"The body awarding any contract for public work, or otherwise undertaking any public work, shall specify in the call for bids for the contract and in the bid specifications and in the contract itself, what the general rate of per diem wages is for each craft, classification, or type of worker needed to execute the contract.

In lieu of specifying the rate of wages in the call for bids, and in the bid specifications and in the contract itself, the awarding body may, in the call for bids, bid specifications, and contract, include a statement that copies of the prevailing rate of per diem wages are on file at its principal office, which shall be made available to any interested party on request. The awarding body shall also cause a copy of the determination of the director of the prevailing rate of per diem wages to be posted at each job site."

7. **Question:** Have the service areas increased or decreased in comparison to the existing contract? If so, can you please detail what was added or deleted?

Answer: The service area for the entire contract is the same as the existing contract. Location 1 and Location 2 were revised from the original existing contract to account for the re-districting of Supervisorial Districts. However, please develop your proposal for this service based independently on this solicitation and do not solely rely on any information from the current or any previous contract for this service.

8. **Question:** Will water be provided for pressure washing services or must the contractor transport all water needed?

Answer: The County will not provide water as indicated in Exhibit A, Scope of Work, J. Utilities, page A.9.

9. **Question:** Is the quantity and quality of work being provided by the current contractor acceptable to the County?

Answer: The current contractor is in good standing and in compliance with the requirements of the contract.

10. **Question:** Pages A.4 and A.5, item F – Please clarify Task 2. Service B. of the table. Is the entire area of sidewalks within the two Work Locations expected to be steam cleaned twice a month or more if needed? Is each Service Area's sidewalks square footage 6,900,00 and 10,000,000 respectively?

Answer: Please refer to section A. Addendum, item 3 above. As indicated in the table for Task 2, Service B., high pressure steam cleaning for entire length of sidewalks is required shall be cleaned twice a month **and** as-needed.

As indicated in Exhibit A, Scope of Work, F.1 Workload Estimates: *Workload and quantity figures for Work Locations 1 and 2 are estimates only. Actual units may be more or less than indicated.

11. **Question:** Is the 6,900,000 and 10,000,000 square footage stated on Page 5, item 1. Work Estimates, the total estimated square footage of each respective Service Area or an estimate of the total amount of square feet of sidewalk the contractor could expect to steam clean per year?

Answer: As described in Exhibit A, Scope of Work, F.1 Workload Estimates, the 6,900,000 and 10,000,000 square footage estimates are in reference to Work Locations 1 and Work Location 2 respectively. Please refer to Exhibit A, Scope of Work, B. Work Locations for a description of each Work Location.

12. **Question:** Page A.7, item H. Hours and Days of Service, third sentence – This section contradicts the Frequency Tables on pages A.4. and A.5. Please clarify what services must be done daily. Does this mean this is a 7-day per week service?

Answer: Please refer to section A. Addendum, item 4 above.

13. **Question:** Do the Service Areas include alleys?

Answer: No. Alleys are not included in the Service Areas under Exhibit A, Scope of Work, section B. Work Locations, but may be requested as additional work as described in section S. Additional Work/Locations.

14. **Question:** Is the contractor going to be required to pick up discarded bulky items?

Answer: No.

15. **Question:** Are all laborers on the job site considered to be in a designated sensitive position and require background checks or is there a more specific subgroup of employees who fit this title?

Answer: Yes. Each of the contractor's staff performing services under this contract will be considered to hold a designated sensitive position and shall undergo and pass a background investigation to the satisfaction of County as a condition of beginning and continuing to perform services under this contract. Please refer to A. Addendum, items 1 and 6 above.

If you have questions concerning the above information, please contact Ms. Jessica Chuang at (626) 458-4169 or Mr. Benjamin Sandoval at (626) 458-7334, Monday through Thursday, 7 a.m. to 5 p.m.

Follow us on Twitter:

We encourage you to follow us on Twitter [@LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

GAIL FARBER
Director of Public Works



JOSE M. QUEVEDO
Assistant Deputy Director
Contracts & Business Affairs Division

JC

P:\aepubl\Service Contracts\CONTRACT\Jessica\ENHANCED MAINTENANCE SERVICES\FLORENCE ENHANCEMENT\2016 Rebid\Rebid\01 RFP\ADDENDA\Addendum 1.doc