



DONALD L. WOLFE, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE
REFER TO FILE **AS-0**

April 19, 2007

REQUESTS FOR PROPOSALS – ADDENDUM 1 PARK-AND-RIDE LOTS SECURITY SERVICES (2007-PA016)

Thank you for attending the Proposers' Conference for the Park-and-Ride Lots Security Services (2007-PA016) on April 12, 2007, and for your interest in the Request for Proposals.

We are including the following responses to the requests for information during the Proposers' Conference. Please take them into consideration when submitting your proposal.

Added words are shown in **bold**.

1. The following parts of Service Contract General Requirements, Exhibit B, of the Sample Agreement have been revised by adding the following new provisions as indicated.

- a. In Section 1, Interpretation of Contract, subsection B, Definitions, on page B.2:

Direct Employee: Worker employed by Contractor under Contractor's State and Federal taxpayer identification.

Employee Leasing: Any agreement to employ any worker, at any tier, that does not meet the criteria of a subcontractor or direct employee relationship.

- b. In Section 2, Standard Terms and Conditions Pertaining to Contract Administration, subsection E, Complaints, on page B.17:

8. Employee Leasing is prohibited.

2. The County will not provide storage facilities to the Contractor. (Exhibit A, Scope of Work, Section Q, Storage Facilities, page A.21). **However, equipment used by Contractor in the performance of the contract may be temporarily secured, at Contractor's risk, in the Park-and-Ride Lots' guard shacks (Exhibit A, Scope of Work, Section I, County-Furnished Items, page A.11).**
3. The following clarifications are in response to requests for information and clarification by attendees during the Proposers' Conference:
 - a. Cellular phones will not be provided by the County. The Contractor shall supply cellular phones for the security officer's use (Exhibit A, Scope of Work, Section J.5, Contractor-Furnished Items, page A.13).
 - b. The County will provide, at no cost to the Contractor, a guard shack at each of the Park-and-Ride Lots for the Contractor's use (Exhibit A, Scope of Work, Section I, County-Furnished Items, page A.11).
 - c. The County will provide electricity at all the Park-and-Ride Lots and water at the Acton Park-and-Ride Lot (Exhibit A, Scope of Work, Section P, Utilities, page A.21).
 - d. Security officers shall be equipped with standard first aid kit, which may be stored in the guard shack (Exhibit A, Scope of Work, Section J.3.I, Contractor-Furnished Items, page A.13).
 - e. The Contractor's security guard supervisor is not required to be stationed at the Park-and-Ride Lots (Exhibit A, Scope of Work, Section H, Contract Administration, page A.10).
 - f. The number of guards attending each location should comply, at all times, with the required coverage at each lot location as defined in Form PW- 2.
 - g. The proposer must provide at least three references and must provide Public Works with complete reference information with the County of Los Angeles for the last three years (Part I, Section 4, Evaluation of Proposals; Award and Execution of Contract, Evaluation Criteria, Section D.2, References, page 1.24).
 - h. The Contractor shall ensure that guards possess the proper permit to carry a baton (Exhibit A, Scope of Work, Contractor Employee Criteria, Section F.1.g.5, page A.7).

- i. The previous Los Angeles County Living Wage was \$8.32 with a bona fide health care plan and \$9.46 without a health care plan provided by the employer.
- j. The current hourly rates charged for the Park-and-Ride Lots by the existing Contractor are:

Acton	\$12.81
Fairplex	\$12.81
Via Verde	\$12.30
Ventura	\$12.81
- k. We are unable to furnish a policy statement, legal analysis, or contract provision regarding the affect of changes in the Living Wage rate in the future, should they occur.

If you have any questions concerning the above information, please contact Mr. Edwin Manoukian at (626) 458-4057, Monday through Thursday, 7 a.m. to 5 p.m.

Very truly yours,

DONALD L. WOLFE
Director of Public Works



GHAYANE ZAKARIAN, Chief
Administrative Services Division

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