



GAIL FARBER, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE
REFER TO FILE: **AS-0**

July 29, 2010

REQUEST FOR PROPOSALS – ADDENDUM 1 UNDERGROUND STORAGE TANK DESIGNATED OPERATOR SERVICES (2010-AN017)

Thank you for attending our mandatory Proposers' Conference for Underground Storage Tank Designated Operator Services (2010-AN017) held on Wednesday, July 14, 2010. Please take note of the following revisions that have been addressed regarding the Request for Proposals (RFP)

Please take note of the following revisions and supplemental information to the RFP. (Please note that **bold** text has been added, and any text that has a ~~strikethrough~~ has been deleted from the RFP.) Questions presented in this Addendum 1 represent the questions asked by Proposers in the form and context as submitted

Revisions

- 1 Exhibit A, Scope of Work, Item K, Removal of Debris, page A 3, has been changed to read

All debris derived from these services shall be removed from Public Works property and become the property of the Contractor. The Contractor shall dispose of all debris from these services in a legally established area appropriate for type of debris being disposed. Disposal shall be at the Contractor's expense. The Contractor shall not allow any debris from its operations under this Contract to be deposited in the storm drains and/or gutters in violation of the National Pollutant Discharge Elimination System.

The Contractor is advised that due to the nature of this Contract, discarded hazardous waste may be encountered during the performance of this contract. In the event an unknown substance or hazardous material is discovered, the Contractor shall immediately notify the Contract Manager. The Contractor shall NOT attempt to perform any type of hazardous waste remediation not included under the Scope of Work of this Contract including identifying, containing, cleaning, moving, disposing, etc. The Contractor shall exercise extreme caution in the event unknown waste is encountered.

- 2 Exhibit A, Scope of Work, Item D 1, Designated UST Operator Regulatory Compliance, page A.2, has been changed to read
 - 1 Contractor's Designated UST Operators shall comply with all applicable provisions ~~of~~ **including, but not limited to:**
 - a. The United States Environmental Protection Agency (EPA) regulations.
 - b. The California State Environmental Protection Agency (CalEPA) regulations
 - c. State Water Resources Control Board, California Code of Regulations, Title 23, Division 3, Chapter 16, Underground Storage Tank Regulations and/or all other relevant regulations
 - d. AQMD – Rule 461 and/or all other relevant regulations.
 - e. Provisions of the California Health and Safety Code Division 7, Chapter 6 7, and/or all other relevant regulations.
 - f. Local agency (CUPA) jurisdiction requirements relating to UST and fuel dispensing operations.

Questions

- 3 Question. Does the scope of work extend beyond compliance with CCR T-23 and into compliance with all relevant gasoline Vapor Recovery regulations?

Response: No

- 4 Question. As per 23 CCR, Designated Operator inspection does not normally require sump inspection unless an alarm is detected in that space from the previous month. Do you expect the contractor to open all sumps at all sites, regardless of alarm state?

Response: No, only when an alarm is activated.

5. Question Drop-tube inspections are not part of DO inspection. What are the criteria of inspection for drop-tubes? T-17 Health and Safety Code requires drop-tube openings to be within 6 inches of the bottom of the tank. Is this the inspection criteria you need measured?

Response: Yes

6. Question. Is the County of Los Angeles Department of Public Works in any stipulated agreement with any regulatory body that will affect the scope of work, and/or will the contractor be made responsible for ensuring compliance with any stipulated agreement?

Response: No

7. Question. Will the contractor be granted access to each site without scheduling an appointment ahead of time? That is, provided with key access to monitoring console and/or location of stored on-site records.

Response: No, the contractor shall schedule all appointments in advance with Contract Manager. Contractor will not be provided with key access.

8. Question Do any of your fueling sites have ISD systems?

Response: No.

9. "Upon award of this Contract, the Contractor shall initially provide a schedule for all Public Works' UST site inspections and evaluations. This initial schedule shall also address the survey, renewal and submission of Public Works' responses to regulatory UST, Designated UST Operator and Facility Employees compliance issues."

Question The above statement implies that the contractor will conduct some type of survey of regulatory compliance issues and participate in preparation of some sort of document submission. These tasks do not appear to be directly related to the monthly inspection and training required in California Code of Regulations Title 23 Section 2715 (23 CCR 2715). Are there any further details regarding what is expected for this portion of the scope?

Response: Contractor shall perform all inspection and evaluations to comply with ICC certification standards pertaining to the duties of Designated Operator.

- 10 "Furnish, update, and maintain a logbook at each site containing all required permits and certificates of South Coast Air Quality Management Districts and other agencies, inspection sheets, repair records, alarm printouts, and monthly employee training records. Update the logbook at least monthly "

Question. What are the "other agencies" (or examples of types of agencies) to be included?

Response: An example of a CUPA is City of Los Angeles; examples of other Agencies are County of Los Angeles Department of Public Works, and County of Los Angeles Fire Department.

- 11 Question Can the bidders assume that the documents to be updated to the logbook will primarily be prepared by others (i.e. inspection sheets, repair records will be completed by others)? If not, which specific documents (other than the DO inspection form) are to be filled out by the DO?

Response: No, as indicated on the Scope of Work, Item C.1, Work Description, furnishing, updating, and maintaining a logbook is primarily a responsibility of the DO. Any subsequent maintenance and updating of the logbook shall be coordinated by the DO in conjunction with other agencies.

- 12 Question. Is certification from South Coast Air Quality Management District required for the inspector to perform any portion of the inspection or services to be rendered?

Response: Yes, as identified in Exhibit A, Scope of Work, Item D.1

- 13 Question. Does the scope item for Response Time mean that the Contract Manager at any time may request a Designated Operator to report to a site that is not scheduled for monthly inspection or training with 24 hours notice?

Response: Yes.

14. Question Does scope item for Removal of Debris include liquid or solid debris found in spill buckets, sumps, or UDCs?

Response: Yes.

15. Question. If we do not plan on listing any subcontractors in the proposal, can we omit Section 2(A)(12) - Subcontractors' Forms List from the proposal, or should we include the section with a brief statement stating we do not plan on using subcontractors at this time.

Response: If no Subcontractors are to be used, please indicate N/A in form PW-8.

16. Question. Can you provide an example of the language required in the Letter of Transmittal described in Section 2(A)(3) on page. 1.9?

Response: Public Works will not provide a sample letter. Information requested in the Section 2(A)(3) shall be included in the Letter of Transmittal.

17. Question. Can you clarify what type of manhole lids (manufacturer) are currently installed at the facilities?

Response: The sites have two types of manufacturers, CNI or OPW.

18. Question. Can you confirm that the County of Los Angeles Department of Public Works would like the selected contractor to inspect the tank sumps during each monthly inspection?

Response: Yes.

If you have questions concerning the above information, please contact Mr Andres Campaz at (626) 458-4072, Monday through Thursday, 7 a.m. to 5:30 p.m.

Very truly yours,

GAIL FARBER
Director of Public Works



GHAYANE ZAKARIAN, Chief
Administrative Services Division