



MARK PESTRELLA, Director

# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

*"To Enrich Lives Through Effective and Caring Service"*

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Telephone: (626) 458-5100  
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ADDRESS ALL CORRESPONDENCE TO:  
P.O. BOX 1460  
ALHAMBRA, CALIFORNIA 91802-1460

May 17, 2018

IN REPLY PLEASE  
REFER TO FILE: **BRC-1**

### **REQUEST FOR PROPOSALS – ADDENDUM 1 MAINTENANCE PROGRAM FOR NONADVERTISING BUS STOP AMENITIES - NORTH COUNTY (2018-PA001)**

Please be reminded that the deadline to submit your proposal is  
**Tuesday, May 22, 2018, by 5:30 p.m.**

**Please take note of the following:**

- **Form PW-18 of the Request for Proposals (RFP) has been deleted in its entirety and an updated Form PW-18.1 has been attached as Enclosure A. Please use Form PW-18.1 when submitting your proposal. (Proposals submitted with Form PW-18 may be rejected as nonresponsive.)**

All addenda and informational updates will be posted at  
<http://dpw.lacounty.gov/brcd/servicecontracts>. Please check the website frequently for any changes to this solicitation.

Please take note of the following revisions to the RFP. (Please note that the changes that have been added are in **boldface** and deleted languages are ~~strikethrough~~.)  
Section A is the Addendum and Section B is the Questions and Answers.

#### **A. Addendum**

1. Form PW-18 (Minimum Requirements Affirmation) of the RFP is deleted in its entirety and replaced with a revised form entitled Form PW 18.1 (Minimum Requirements Affirmation). **Please use the revised Form PW-18.1 (Minimum Requirements Affirmation), attached hereto as Enclosure A, when submitting your proposal.**
2. In the RFP Notice, Minimum Mandatory Requirement No. 4 has been modified as shown below:
  4. Proposer must submit a copy of a valid and active Waste Collector Permit naming the proposer as the permittee or a copy of the application for a Waste Collector Permit naming the proposer as the

permittee issued by the County Department of Public Health (**DPH**) at the time of proposal submission. Proposers who do not possess the permits at the proposal deadline date may submit a copy of a receipt and an invoice from ~~Department of Public Health~~ **DPH** to ~~proposers~~ for **Waste Collector Permit** permit fees or provide a **letter issued by DPH as proof of the submitted and accepted Waste Collector Permit application at the time of proposal submission.**

This minimum mandatory requirement must be met by the proposing entity and subcontracting is not allowed.

**Note: The awarded contractor is required to provide a copy of a valid and active Waste Collector Permit to the Contract Manager prior to the start of work. This permit must stay valid and active during the term of this contract.**

3. In the RFP Notice, Minimum Mandatory Requirement No. 6 has been modified as shown below:
  6. The contracted work in this RFP constitutes "public works" as defined in the California Labor Code Section 1720, requiring payment of prevailing wages pursuant to Section 14, Prevailing Wages, of the RFP. Please note that the services requested in this contract may include both prevailing wage and nonprevailing wage work. Proposer and/or subcontractor(s), if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.
4. Part I, Section 1, B. Minimum Mandatory Requirement No. 4, has been modified as shown below:
  4. Proposer must submit a copy of a valid and active Waste Collector Permit naming the Proposer as the permittee or a copy of the application for a Waste Collector Permit naming the Proposer as the permittee issued by the County Department of Public Health (DPH) at the time of Proposal submission. Proposers who do not possess the permits at the Proposal deadline date may submit a copy of a receipt and an invoice from DPH to ~~Proposers~~ for **Waste Collector**

**Permit fees or provide a letter issued by DPH as proof of the submitted and accepted Waste Collector Permit application at the time of proposal submission.** This minimum mandatory requirement must be met by the proposing entity and subcontracting is not allowed.

**Note: The awarded contractor is required to provide a copy of a valid and active Waste Collector Permit to the Contract Manager prior to the start of work. This permit must stay valid and active during the term of this contract.**

5. Part I, Section 1, B. Minimum Mandatory Requirement No. 6, has been modified as shown below:
  6. Proposer and/or its Subcontractor(s), if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. Pending registrations will not be accepted.
6. In Exhibit A, Scope of Work, Section S, Responsibilities of the Contractor, has been modified to read as follows:
  5. Maintain a valid and active Waste Collector Permit issued by DPH. The use of subcontracting is prohibited. **This permit must stay valid and active during the term of this contract.**
7. In Exhibit A, Scope of Work, Section S, Responsibilities of the Contractor, has been modified to read as follows:
  7. Maintain ~~or~~ **and** ensure its Subcontractor(s), if any, **performing prevailing wage work**, hold a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5.
8. In Exhibit A, Scope of Work, Section S, Responsibilities of the Contractor, has been modified to read as follows:
  4. Maintain ~~and~~ **or** ensure its Subcontractor(s), if any, maintain a valid and active State of California Limited Specialty Classification C-61, subcategory D38, Sand and Water Blasting License.

## **B. Questions and Answers**

The following answers are in response to the request for information and clarification and other questions submitted by Proposers for the Maintenance Program for Nonadvertising Bus Stop Amenities - North County (2018-PA001). Questions presented in this Addendum represent the questions asked by the Proposers in the form and context submitted.

1. **Question:** Is it required to have a valid and active C-33 State of California-issued Contractor's license when performing graffiti removal services for?

**Response:** Yes, per Scope of Work, Section G.4.b, one of the many methods of covering or removing graffiti removal is painting over a particular surface. The C-33 State of California-issued Contractor's license is defined as, "A painting and decorating contractor prepares by scraping, sandblasting or other means and applies any of the following: paints, papers, textures, fabrics, pigments, oils, turpentine, japans, driers, thinners, varnishes, shellacs, stains, fillers, waxes, adhesives, water and any other vehicles, mediums and materials which adhere by evaporation and may be mixed, used and applied to the surfaces of structures and the appurtenances thereto for purposes of decorating, protecting, fireproofing and waterproofing." Therefore, the proposer or subcontractor, if any, performing graffiti removal services using the method of painting over as described above, must hold a valid and active C-33 State of California-issued Contractor's license.

2. **Question:** For purposes of completing the LW-8 forms accurately, what will be the anticipated annual term dates for the awarded contract?

a. When listing different hourly rates for field employees to cover the next living wage increase in 2019 and the CPI increases in subsequent option years, we'll need starting term dates to figure out hours worked for each rate in a contract year. For example, if the new term will start July 1<sup>st</sup>, the proposer may elect to pay July-December months at current hourly, and then January-June of next year with increased hourly to finish the second half of the contract term year.

**Response:** The anticipated annual term date for the awarded contract is tentatively scheduled for the end of 2018, which may range from the months of October 2018 – December 2018. Please keep in mind these are only tentative dates and are subject to change.

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3. **Question:** Do actual employee names have to be listed on the LW-8 forms, or is position/title only sufficient?

**Response:** No, when completing the LW-8 Forms, listing the position and/or title will suffice.

If you have questions concerning the above information, please contact Ms. Ani Karapetyan (626) 458-4050, Monday through Thursday, 7 a.m. to 5 p.m.

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We encourage you to follow us on Twitter [@LACoPublicWorks](https://twitter.com/LACoPublicWorks) for information on Public Works and instant updates on contracting opportunities and solicitations.

Very truly yours,

MARK PESTRELLA  
Director of Public Works

*E. Manous*  
*for*

JOSE M. QUEVEDO  
Assistant Deputy Director  
Business Relations and Contracts Division

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**MAINTENANCE PROGRAM FOR NONADVERTISING BUS STOP  
AMENITIES - NORTH COUNTY (2018-PA001)  
MINIMUM REQUIREMENTS AFFIRMATION**

**PROPOSER MUST CHECK A BOX IN EVERY SECTION**

**Important Note:** The information on this form is subject to verification and may not be used for scoring purposes.

Completing this form by itself without including detailed narrative(s) in your Proposal to support the minimum mandatory requirement(s) of this Request for Proposals, any inconsistencies or inaccuracy in the information provided on this form, and/or your Proposal, may subject your Proposal to disqualification or other actions, at the sole discretion of the County.

**At the time of Proposal submission, Proposer must meet the following minimum requirements:**

1. Proposing entity must have a minimum of 5 years of experience performing the following type of services:
  - Maintenance, replacement, relocation, removal, reinstallation, and repair of bus stop amenities.

Proposing Entity	Dates of Experience (Mo./Yrs. to Mo. /Yrs.)	<b>Description of Services/Experience</b> <b>(Maintenance, replacement relocation, removal, reinstallation, and repair of bus stop amenities)</b>  In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your Proposal to validate this minimum mandatory requirement for scoring of your Proposal in this category.	Page No.*
		Types of Services: <input type="checkbox"/> Maintenance <input type="checkbox"/> Replacement <input type="checkbox"/> Relocation <input type="checkbox"/> Removal <input type="checkbox"/> Reinstallation <input type="checkbox"/> Repair  Provide Description:	

\*List the page number in the Proposal containing the proposing entity's experience. (Please attach additional pages, if needed.)

**ENCLOSURE A  
FORM PW-18.1**

- Collection, transportation, and disposal of waste.

Proposing Entity	Dates of Experience (Mo./Yrs. to Mo./Yrs.)	<b>Description of Services/Experience (Collection, transportation, and disposal of waste)</b>  In addition to responding on this form, as specified in Part I, Section 2.A.5, Experience, please provide a detailed narrative in your Proposal to validate this minimum mandatory requirement for scoring of your Proposal in this category.	Page No.*
		Types of Services: <input type="checkbox"/> Collection <input type="checkbox"/> Transportation <input type="checkbox"/> Disposal of Waste  Provide Description:	

\*List the page number(s) in the Proposal containing the proposing entity's experience. (Please attach additional pages, if needed.)

**Important Notice: This minimum requirement must be met by the proposing entity.**

- ☐ Yes. Proposing entity meets both experience requirements stated above.
- ☐ No. Proposing entity does not meet both experience requirements stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

2. Proposer and/or Subcontractor(s), if any, must have one of the following:

- A valid and active State of California General Engineering Contractor's Class A License.
- A valid and active State of California General Building Contractor Class B License.
- A valid and active State of California Limited Specialty Classification C-61, subcategory D34, Prefabricated Equipment Contractor's License.

**ENCLOSURE A  
FORM PW-18.1**

General Engineering Contractor's Class A License (Y/N)	License No.	Name of License Holder	Valid/Active Dates	Sub-contractor (Y/N)	Page No.*

\*List the page number(s) in the Proposal containing Proposer's and/or its Subcontractor(s), if any, valid and active license. (Please attach additional pages, if needed.)

General Building Contractor Class B License (Y/N)	License No.	Name of License Holder	Valid/Active Dates	Sub-contractor (Y/N)	Page No.*

\*List the page number(s) in the Proposal containing Proposer's and/or its Subcontractor(s), if any, valid and active license. (Please attach additional pages, if needed.)

C-61, subcategory D34, Prefabricated Equipment Contractor's License (Y/N)	License No.	Name of License Holder	Valid/Active Dates	Sub-contractor (Y/N)	Page No.*

\*List the page number(s) in the Proposal containing Proposer's and/or its Subcontractor(s), if any, valid and active license. (Please attach additional pages, if needed.)

- ☐ Yes. Please complete the chart(s) above and submit a copy of the license(s).
- ☐ No. Proposer and/or Subcontractor(s), if any, do not have the license(s) as stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

3. Proposer and/or its Subcontractor(s), if any, must have a valid and active State of California Contractor's Classification C-61, subcategory D-38, Sand and Water Blasting License.

- ☐ Yes. Please complete the chart below and submit a copy of the license.



**ENCLOSURE A  
FORM PW-18.1**

C-61, subcategory D-38, Sand and Water Blasting License (Y/N)	License No.	Name of License Holder	Valid/Active Dates	Sub-contractor (Y/N)	Page No.*

\*List the page number(s) in the Proposal containing Proposer's and/or its Subcontractor(s), if any, valid and active license. (Please attach additional pages, if needed.)

- ☐ No. Proposer and/or Subcontractor(s), if any, do not have the license as stated above. **By checking this box, your Bid Submission will be immediately disqualified as nonresponsive.**

4. Proposer must submit a copy of a valid and active Waste Collector Permit naming the Proposer as the permittee or a copy of the application for a Waste Collector Permit naming the Proposer as the permittee issued by the County Department of Public Health (DPH) at the time of Proposal submission. Proposers who do not possess the permits at the Proposal deadline date may submit a copy of a receipt and an invoice from DPH for Waste Collector Permit fees or provide a letter issued by DPH as proof of the submitted and accepted Waste Collector Permit application at the time of proposal submission. **This minimum mandatory requirement must be met by the Proposing entity and subcontracting is not allowed.**

- ☐ Yes. Please complete the chart below and submit a copy of the license.

Permit No.	Name of the Permit Holder	Valid/Active Dates	Page No.*

\*List the page number(s) in the Proposal containing Proposer's valid and active license. (Please attach additional pages, if needed.)

- ☐ Proposer does not currently have valid and active Waste Collector Permit; however, Proposer has submitted a copy of the receipt and invoice from DPH for Waste Collector Permit fees.

DPH Invoice No. \_\_\_\_\_ Invoice Date: \_\_\_\_\_

- ☐ Proposer does not currently have valid and active Waste Collector Permit; however, Proposer has submitted a copy of a letter issued by DPH as proof of the submitted and accepted Waste Collector Permit application. Proposer agrees to provide a copy of a valid and active Waste Collector Permit to the Contract Manager prior to the start of work. This permit must stay valid and active during the term of this Contract.

Date of DPH issued Waste Collector Permit Application Letter: \_\_\_\_\_  
(ATTACH COPY OF LETTER)

ENCLOSURE A  
FORM PW-18.1

- ☐ No. Proposer does not have the permit or the letter issued by DPH as stated above. **If you check this box, your Proposal will be immediately disqualified as nonresponsive.**

5. Proposer's submitted Forms LW-8.1 - LW8.4, Proposer's Staffing Plan and Cost Methodology, must assign at minimum a total of three fulltime equivalent employees (Two staff workers and one Lead Person or Field Supervisor).

- ☐ Yes. Please complete the chart below.

Names of Employees	Title of Employee	Page No.*

\*List the page number(s) in the Proposal containing Proposer's requirement. (Please attach additional pages, if needed.)

- ☐ No. Proposer does not meet the requirements stated above.

6. Proposer and its Subcontractor(s), if any, performing prevailing wage work, must submit proof of a valid and active State of California Department of Industrial Relations Public Works Contractor Registration pursuant to Labor Code 1725.5. **Pending registrations will not be accepted.**

- ☐ Yes. Please complete the chart below.

Registration No.	Registration Name	Valid/Active Dates	Sub-contractor (Y/N)	Page No.*

\*List the page number(s) in the Proposal containing Proposer's and its Subcontractor(s), if any, performing prevailing wage work, valid and active license. (Please attach additional pages, if needed.)

- ☐ No. Proposer and its Subcontractor(s), if any, performing prevailing wage work, do not have the registration as stated above.

Proposer declares under penalty of perjury that the information stated above is true and accurate. Proposer further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this Proposal are made, the Proposal may be rejected at the sole discretion of the County.

Signature	Title
Firm Name	Date