**Proposition 1 Round 2 Implementation Grant Program**

**Grantee Name:** Los Angeles County Flood Control District

**Grant Agreement No.:** 4600015405

**Progress Report No.:** XX

**Reporting Period:** Quarter # – XX to XX

**Prepared:** [Insert Date]

**Project 14:** Bowtie Demonstration Project

Implementing Agency: The Nature Conservancy

## Completion Checklist Completed? N/A

Narrative Description

Appendix A – Status of Required Deliverables

Appendix B – Project Photographs

Appendix C – Invoice Projections

# Narrative Description(s)

**1. Project Description**

The project is a multi-benefit stormwater management and habitat enhancement demonstration project that is located on approximately 3 acres of the Bowtie Parcel’s northern-most area. The project will daylight a storm drain that lies beneath the site and will divert water from the storm drain onto the site through a natural arroyo. A seasonal wetland will be created to slow and capture water. The existing infrastructure for the storm drain will remain in place, underground, to enable conveyance of larger storms, preventing the site from being eroded by fast-moving waters under the most intense storm conditions. The project will improve water quality, create green space in an urban area, reduce greenhouse gas emissions, promote community engagement and education, restore native habitat, and increase community resilience to climate change. The project will implement natural infrastructure to treat an estimated 481 AFY of dry weather flows from a 2,775-acre drainage area for onsite reuse.

**2. Project Progress**

**Budget Category (a): Project Administration**

**Task 1: Project Management**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 2: Reporting**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Budget Category (b): Land Purchase/Easements**

**Task 3: Land Purchase/Easement**

* + N/A

**Budget Category (c): Planning/Design/Engineering/Environmental Documentation**

**Task 4: Feasibility Studies**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 5: CEQA Documentation**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 6: Permitting**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 7: Design**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 8: Project Monitoring Plan**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Budget Category (d): Construction/Implementation**

**Task 9: Contract Services**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 10: Construction Administration**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

**Task 11: Construction**

Estimated Percent of Work Complete: XX%

Updates on All Tasks (activities accomplished during the reporting period)

* + Milestones or Deliverables Completed/Submitted:
  + Impediments to Completion of Task:
  + Describe activities that negatively or positively impacted the schedule and/or budget:

### **3. Major activities for next reporting period:**

I*nsert general statement of what work is expected to be completed during the next invoice period. List only those activities that are important, serious, and significant to the completion of the Grant Agreement.*

1. **Project Cost Update**

|  |  |
| --- | --- |
| ESTIMATED TOTAL PROJECT COST INCURRED **THIS REPORTING PERIOD:** | $ XXX,XXX |
| ESTIMATED TOTAL PROJECT COST INCURRED **TO DATE**: | $ XXX,XXX |

\*Including grant funds + other cost.

1. **Other Major Issues**

* Report by budget category **and** task number (if applicable).
* Discuss any major issues or legal matters concerning the grant agreement or project(s).
* Report any major issues that will result in a deviation from the Grant Agreement, including any amendments that are currently in progress or anticipated.
* Report “None” if there is nothing to report

**Appendix A**

**Status of Required Deliverables**

*This section should not change except for the Percent of Work Complete and Date Deliverable(s) Submitted.*

|  |  |  |  |
| --- | --- | --- | --- |
| **Project 14: Bowtie Demonstration Project** | | | |
| Task | Deliverable | Percent of Work Complete | Date Deliverable(s) Submitted |
| **Budget Category (a): Project Administration** | | | |
| (a) 1 | Invoices and associated backup documentation |  |  |
| (a) 2 | Quarterly Project Progress Reports |  |  |
| (a) 2 | Project Completion Report |  |  |
| (a) 2 | Documentation (e.g., photo) of “Acknowledgment of Credit & Signage” per Standard Condition D.2 |  |  |
| **Budget Category (b): Land Purchase/Easement** | | | |
| (b) 3 | N/A - No land purchase or easement acquisition is required for this project. |  |  |
| **Budget Category (c): Planning/Design/Engineering/ Environmental Documentation** | | | |
| (c) 4 | Los Angeles river: Stormwater Management and Habitat Enhancement Conceptual Designs |  |  |
| (c) 5 | All completed CEQA documents as required |  |  |
| (c) 5 | Legal Challenges Letter |  |  |
| (c) 6 | Permits as required |  |  |
| (c) 7 | 100% Design Plans and Specifications |  |  |
| (c) 8 | Project Monitoring Plan |  |  |
| **Budget Category (d): Construction/Implementation** | | | |
| (d) 9 | Bid Documents |  |  |
| (d) 9 | Proof of Advertisement |  |  |
| (d) 9 | Award of Contract |  |  |
| (d) 9 | Notice to Proceed |  |  |
| (d) 10 | DWR Certificate of Project Completion |  |  |
| (d) 10 | Record Drawings |  |  |
| (d) 11 | Photographic Documentation of Progress |  |  |

**Appendix B**

**Photographic Documentation (as required)**

*Include descriptive captions for each photo, if needed. If not needed, leave blank.*

**Appendix C**

**Invoice Projections**

**Invoice Projections for the next two Quarters (six months):**

**Example:** For January 1, 2025 to March 31, 2025 Reporting Period, the months added would be *April* through *September 2025*. Dollar amounts do not need to be exact dollar amounts. Make sure TOTAL amount is correct.

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Add Months ⇓** | | | | | | |
| **Months →** | **Apr** | **May** | **June** | **July** | **Aug** | **Sept** | **TOTAL** |
| Project 0 | $ 45,000 | $ 30,000 | $ 35,000 | $ 20,000 | $ 10,000 | $ 40,000 | **$ 180,000** |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Months →** |  |  |  |  |  |  | **TOTAL** |
| **Project 1** | **$** | **$** | **$** | **$** | **$** | **$** | **$** |