

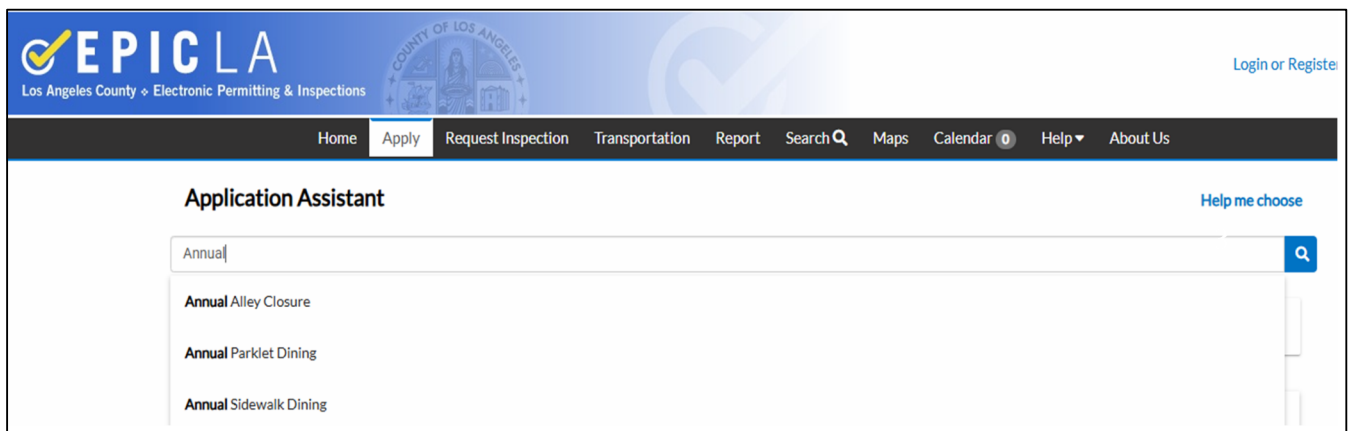
Applying for an Annual Outdoor Dining within Public Right-of-Way

You will need to be a registered user to apply for a Road Permit in Public Right-of-Way.

There are **three (3) types of Annual Outdoor Dining Permit Applications**. Please log into the [Dine Out - LA County Public Works](#) page to select what type of Annual Outdoor Dining Program to use. To apply for an annual Outdoor Dining Permit, log into EPICLA at <https://epicla.lacounty.gov/SelfService/#/home>

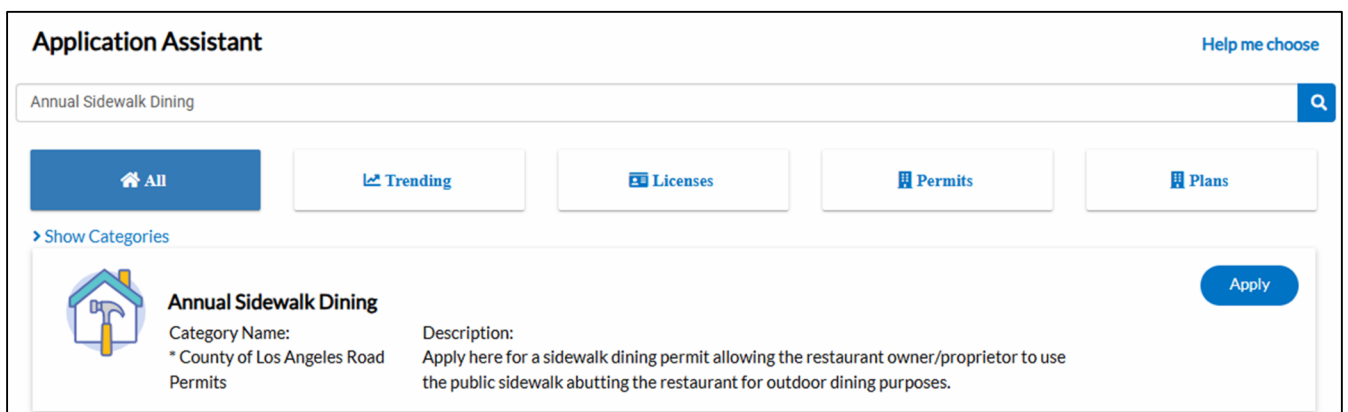
Apply

1. Click on **Apply** tab on the black bar towards the top of the page.
2. In the search bar type in “Annual”. The application options will appear.
Select the appropriate one.



The screenshot shows the EPICLA (Los Angeles County Electronic Permitting & Inspections) website. The top navigation bar includes 'Home', 'Apply', 'Request Inspection', 'Transportation', 'Report', 'Search', 'Maps', 'Calendar', 'Help', and 'About Us'. The 'Apply' tab is selected. Below the navigation bar, the 'Application Assistant' section is active. A search bar contains the text 'Annual'. Below the search bar, a list of application options is displayed: 'Annual Alley Closure', 'Annual Parklet Dining', and 'Annual Sidewalk Dining'. A 'Help me choose' link is visible in the top right corner of the application assistant section.

3. Verify you selected the correct application, then click **Apply** button.



The screenshot shows the EPICLA website with the 'Annual Sidewalk Dining' application selected. The 'Application Assistant' section displays a search bar with 'Annual Sidewalk Dining' entered. Below the search bar, there are five tabs: 'All', 'Trending', 'Licenses', 'Permits', and 'Plans'. The 'All' tab is selected. Below the tabs, there is a 'Show Categories' link. The 'Annual Sidewalk Dining' category is highlighted, showing a house icon with a hammer. The category name is 'Annual Sidewalk Dining'. The category description is: 'Category Name: * County of Los Angeles Road Permits. Description: Apply here for a sidewalk dining permit allowing the restaurant owner/proprietor to use the public sidewalk abutting the restaurant for outdoor dining purposes.' An 'Apply' button is visible in the top right corner of the category details section.

Step 1: Locations

Enter the project location. You can enter the location using **Parcel Number** or **Address**.

1. **Click** on Add Location to begin.

EPIC LA
Los Angeles County • Electronic Permitting & Inspections

Home Dashboard Apply My Work Request Inspection Transportation Pay Invoices Report Search Maps Calendar Help About Us

Apply for Permit - Annual Sidewalk Dining *REQUIRED

1 Locations 2 Type 3 Contacts 4 More Info 5 Attachments 6 Review and Submit

LOCATIONS

Please search for and select the address(es) and/or parcel AIN(s) on which your project is located.

- When searching by address, it is recommended to enter only the house number and street name
- When searching by AIN, enter the AIN without dashes (e.g. use "1234567890" instead of "1234-567-890").
- If vacant land, just search for and select the parcel AIN(s).
- If the location is not within the jurisdiction for this plan/permit/business type, a warning will appear. Click [address location help](#) for additional information.

Location

Add Location

REQUIRED

Create Template Save Draft Next

Parcel

To enter a parcel number:

1. **Click** on Parcel
2. **Enter** Parcel Number (without dashes)
3. **Click** on search icon

Results will appear:

4. **Check** the box under Action
5. **Click** on Search Associated Addresses

- This should return associated addresses for that parcel. If the applicable address shows up select it, go to step 6.
- If there are no associated addresses display, go to step 6.

6. **Click** on Add Selected

[Back to Application](#)

Add Location

Address

Parcel

Parcel Information

Search 82640

Parcel Number	Section	Township	Range	Action

Results per page 10 1 - 1 of 1 << < 1 > >>

5

Search Associated Addresses

Associated Addresses

Associated Addresses for Parcel -

Address	Action
S Nogales Street	☐

Results per page 10 1 - 1 of 1 << < 1 > >>

6

Add Selected

Cancel

Address

To enter an Address:

1. **Click** on Address
2. **Enter** street number and street name (Do not enter the whole address. Less is Better!)
3. **Click** on Search icon

Result(s) will appear:

4. **Click** on Add under Action for the address(es) you want to include

[Back to Application](#)

Add Location

Address
Parcel

Add Address As Location

Search

Address Information

Search Q

Address	Action
S Nogales Street	Add
1025 Via Nogales Palos Verdes Peninsula, CA 90274	Add

Results per page 10 1 - 2 of 2 << < 1 > >>

Once the address is successfully entered:

1. Click on Next, to proceed to Step 2.

Apply for Permit - Annual Sidewalk Dining *REQUIRED

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2
3
4
5
6

Locations
Type
Contacts
More Info
Attachments
Review and Submit

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Type: Location

Rowland Heights, CA 91748

Main Address ☒

Parcel Number

8264

Main Parcel ☒

Remove

Location

Add Location

+

Create Template Save Draft Next

Step 2: Type

1. **Enter** the Description – Describe what application is being requested, such as “Site Plan Review” or “Business License Referral.”
2. **Click** on Next

Apply for Permit - Annual Sidewalk Dining

REQUIRED

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PERMIT DETAILS

* Permit Type

Annual Sidewalk Dining

Description

Please enter a description.

1

2

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Next

Step 3: Contacts

You will automatically be a contact to this plan. If

you would like to add additional contacts

1. **Click** on Add Contact

Note: They must already be contacts/registered in EPIC-LA.

2. **Click** on Next

Apply for Permit - Annual Sidewalk Dining *REQUIRED

✓
Locations

✓
Type

3
Contacts

4
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CONTACTS

Applicant



Los Angeles, CA 90012 W...

3000 West Covina, CA, 91792

Select Type

Add Contact

+

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Next

Step 4: More Info

This screen has required fields. **Questions will vary depending on type of Annual Outdoor Dining Permit Application you are applying for.** You will not be able to proceed without completing them.

Apply for Permit - Annual Sidewalk Dining

*REQUIRED



MORE INFO

Permit Conditions

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1. This sidewalk dining permit is valid only for the purpose specified herein. No change of purpose or deviation from the conditions is permitted except upon prior written permission of Public Works.

2. Permit Expiration. The sidewalk dining permit shall expire a year from the permit issuance date.

3. Permittee shall comply with the following conditions for the entire duration during which the sidewalk dining permit is valid:

a. Maintain a valid County of Los Angeles business license.

b. Maintain a valid County of Los Angeles Health Permit.

c. Maintain a minimum \$1,000,000 per occurrence limit for Commercial General Liability insurance policy, naming the County of Los Angeles as an additional insured.

d. Agree to defend, indemnify, and hold harmless the County of Los Angeles, its supervisors, elected officials, public officials, appointed officers, employees, agents, and volunteers as against, and in regard to, any demands, claims, actions, lawsuits, proceedings, averments, allegations, verdicts, judgments, settlements, orders, rulings, costs, expenses, and/or fees (including attorney's fees and expert witness fees), arising from injuries and/or damages allegedly caused by, or related to, the conduct of applicant, its employees or agents, including, without limitation, negligent or tortious conduct, under this temporary permit and/or in breach or violation of this temporary permit, which conduct may include, without limitation, placement, use, or maintenance of outdoor dining furnishings and equipment.

You will need to acknowledge that you have read and understood the above Permit Conditions before proceeding to Step 5.

By agreeing to these conditions, I certify that I am the restaurant owner for which this temporary permit is being applied for.

*I agree

I agree is required.

1

1. **Select** Yes
2. **Click** on Next

Save Draft

2

Next

Step 5: Attachments

1. **Upload** the following attachments:

- Public Health Permit
- Letter of Authorization
- Valid Conditional Use Permit to sell alcoholic beverages
- Certificate of Insurance
- Outdoor Dining Site Plan
- Letter of Consent from adjacent residents

Apply for Permit - Annual Sidewalk Dining *REQUIRED

✓

✓

✓

✓

5

6

LocationsTypeContactsMore InfoAttachmentsReview and Submit

Attachments

click or drag files

Add Attachment

+

Supported: .jpg, .png, .jpeg, .gif, .tiff, .doc, .docx, .xls, .xlsx, .text, .zip, .dxf, .dwf, .dwfx, .pdf, .rtf, .t...

1

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2. **Click** on Next

Step 6: Summary

Review that all the information is accurate.

Apply for Permit - Annual Sidewalk Dining

*REQUIRED



Submit

Locations

Location [REDACTED] S Nogales Street Rowland Heights, CA 91748

Parcel Number [REDACTED]

Basic Info

Type Annual Sidewalk Dining
Description Please enter a description.
Applied Date 10/04/2026

Contacts

Applicant [REDACTED]
Los Angeles County Public Works
[REDACTED] E Quinnell Drive [REDACTED]

Once all information has been reviewed

1. **Click** on Submit

5. All costs incurred by the Permittee as a result of the conditions of this Permit shall be the sole responsibility of and shall be borne entirely by the Permittee.

6. This permit does not authorize the installation of any facility on or use of private property.

By agreeing to these conditions, I certify that I am the restaurant owner for which this temporary permit is being applied for.

I agree Yes

Check if Serving Alcohol ☒

This Restaurant intends to serve alcohol on the sidewalk within the public right-of-way.

Please note that alcoholic beverages are only allowed to be served in the public right-of-way if the existing establishment:

1. Is authorized to sell alcoholic beverages by a valid Conditional Use Permit or is "deemed approved" pursuant to Los Angeles County Code Section 22.140.030 (Alcoholic Beverage Sales) and

Consumption of alcoholic beverages must occur in compliance with all the requirements of the underlying approval, including hours of operation.

Attachments

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Submit

Once your Annual Outdoor Dining Permit application has been submitted you will receive a message with your Plan Number stating that your application was submitted successfully.

Permit Number: PWRP2026006406

[Permit Details](#) | [Tab Elements](#) | [Main Menu](#)

Type:	Annual Sidewalk Dining	Status:	New - Online	Project Name:	
Applied Date:	10/04/2026	Issue Date:			
District:	Blank	Assigned To:		Expire Date:	
Finalized Date:					
Description:	Please enter a description.				

You will also receive an email with confirmation of your case number and details on what to expect next.