



# Food DROP Needs Assessment Questionnaire for 501(c)(3) Nonprofits

## Los Angeles County Public Works

The Los Angeles County Public Works' Food Donation and Recovery Outreach Program (Food DROP) intends to provide funding opportunities for nonprofit organizations in the areas of food donation and recovery/rescue, specifically infrastructure improvements. You must be a registered 501(c)(3) nonprofit organization that serves in the County of Los Angeles and accepts food donations from businesses to complete this Needs Assessment Questionnaire.

### Section I: Organization Information

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Website \_\_\_\_\_

Year Established \_\_\_\_\_

Number of Employees \_\_\_\_\_

Hours of Operations \_\_\_\_\_

Name of Primary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

Name of Secondary Contact Person \_\_\_\_\_ Title \_\_\_\_\_

Phone Number \_\_\_\_\_ E-Mail Address \_\_\_\_\_

### Section II: Food Donation and Redistribution Operations

1 Do you have businesses that regularly donate food to you?  Yes  No \_\_\_\_\_

If yes, please identify a few of them or attach a list. \_\_\_\_\_

2 What type(s) of food do you accept?  Produce (Fruits, Vegetables)  Meat  Prepared Food  Dry Food  Canned Food  Dairy Products  Baked Goods  Other: \_\_\_\_\_

3 Do you provide pick-up services for donated food from businesses?  Yes  No \_\_\_\_\_

If yes, how far are you willing to travel? \_\_\_\_\_

4 On average, how much food do you receive per week?  
\_\_\_\_\_

5 How much food (capacity) can you store in your facility, if applicable?  
\_\_\_\_\_

6 Do you have refrigerator(s) and/or freezer(s) for the donated food?  Yes  No  
\_\_\_\_\_

If yes, how many and what is the capacity?  
\_\_\_\_\_

7 How do you redistribute the food?  
 Prepare Meals (or Reheat) and Serve Clients  
 Deliver to Other Nonprofits  
 Pick up by Local Pantries  
 Pick up by Clients  
 Other: \_\_\_\_\_

8 What are your food distribution hours and locations?  
 Distribution Hours: \_\_\_\_\_  
 \_\_\_\_\_

Locations:  
 On-Site  
 Off-Site (Please Specify): \_\_\_\_\_

9 Do you serve a specific group of people?  
 Seniors  Pantries  
 Children  Community Members  
 Families Who Live in the Area  Church Members  
 Other: \_\_\_\_\_

10 How quickly do you redistribute the donated food?  
 Same Day  
 Within 2 Days  
 Within 1 week  
 Other: \_\_\_\_\_

11 What do you do with the donated food that you cannot redistribute?  
 Animal Feed  
 Compost  
 Landfill  
 Other: \_\_\_\_\_

12 Would you be interested in applying for grants offered by County to expand your operations for the purpose of edible food recovery/rescue?  
 Yes  No  
\_\_\_\_\_

13 What are the most needed items that will help your organization improve food recovery/rescue services?  
 Refrigeration System (Stationary and/or Mobile)  
 Transportation and Equipment for Food Rescue Delivery (Refrigerated Truck, Food Safe Container, Insulated Food Carrier)  
 Repackaging Equipment for Meal Delivery  
 Food Preparation and Cooking Equipment (Stoves, Ovens, Dishwashers, Ranges, Stainless Steel Tables, etc.)  
 Storage and Collection Equipment (Food Crates, Bins, Shelving Units, Pallet Jacks, Forklifts, etc.)  
 Other: \_\_\_\_\_