



Americans with Disabilities Act (ADA), Title II

Transition Plan

Los Angeles County Public Works

May 2024

Los Angeles County Public Works
900 S. Fremont Avenue, Alhambra, CA 91803
www.PW.LACounty.gov/general/ADA

Prepared by:



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ACCOMMODATION NOTICE

If you need this report in an alternative format, please contact Claudia Perez, Public Works ADA Coordinator, at (626) 979-5333, California Relay 711, or email ADAInquiries@DPW.LACounty.gov for assistance. The ADA Coordinator's mailing address is P.O. Box 1460, Alhambra, CA 91802.

ii. **DISCLAIMER**

This report is Phase 1 of the Transition Plan, Facilities Chapter, and is provided as guidance regarding Title II of the Americans with Disabilities Act. It is not legal advice.

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ACRONYMS and ABBREVIATIONS

ADA	Americans with Disabilities Act
ADAAA	Americans with Disabilities Act Amendments Act
ADAAG	Americans with Disabilities Act Accessibility Guidelines
ATI	Associated Transit Improvement
Blue Curb	Public Works' accessible on-street parking space program
BSD	Building and Safety Division
Caltrans	California Department of Transportation
CASp	Certified Access Specialist
CBC	California Building Code
CFR	Code of Federal Regulations
CIP	Capital Improvement Program
County	Los Angeles County, California
DAG	Disability Advisory Group
Department	Los Angeles County Public Works
DOJ	U.S. Department of Justice
DOT	U.S. Department of Transportation
DSA	Division of the State Architect
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
HSIP	Highway Safety Improvement Program
JOC	Job Order Contract
LTAP	Local Technical Assistance Program
Metro	Los Angeles County Metropolitan Transportation Authority
MUTCD	Manual for Uniform Traffic Devices
OSD	Operational Services Division
PCI	Pavement Condition Index
PMS	Pavement Management System
PROW	Public Right-of-Way
PROWAG	Public Right-of-Way Accessibility Guidelines
PSA	Programs, services, and activities
Public Works	Los Angeles County Public Works
RMD	Road Maintenance Division
STBG	Surface Transportation Block Grant
TA	Transportation Alternatives
TPP	Transportation Planning and Programs Division
TSM	Traffic Safety and Mobility Division
UFAS	Uniform Federal Accessibility Standards

1.0 INTRODUCTION

1.1 Overview of the Transition Plan

In accordance with the Americans with Disabilities Act (ADA), Los Angeles County (County) Public Works has undertaken an evaluation of architectural barriers at its public-facing facilities, resulting in this ADA Transition Plan. This document is divided into four segments: 1) an Introduction containing a brief background on the ADA, Public Works, its facilities and programs, and the approach to the Transition Plan; 2) the Development of the Transition Plan detailing scope, methods, findings, recommendations, remediation prioritization and schedule, cost elements, and Public Works' efforts and practices to provide accessibility improvements; 3) Public Outreach; and 4) Conclusion: Implementation and Next Steps. The appendices provide facility report data, materials, and resources that support the body of the Transition Plan.

1.2 Purpose of Report: ADA Title II Mandate

In 1990, Congress passed the landmark ADA, a comprehensive civil rights law that prohibits discrimination based on disability and provides individuals with disabilities equal opportunity to participate in mainstream American life.

Amended in 2008 by the ADA Amendments Act (ADAAA), the Federal regulation recognized that individuals with disabilities continually encounter various forms of discrimination in the form of architectural, transportation, communication, and policy barriers. These barriers create a discriminatory effect that can unfairly deny persons with disabilities the opportunity to access, participate, and pursue programs, services, and activities that are provided to, or benefited by the rest of the public.

The purpose of this document is to comply with the mandate of Title II of the ADA for State and local governments. Public Works' programs, services, and activities, when viewed in their entirety, are required to be accessible to and usable by individuals with disabilities. Compliance includes conducting a Self-Evaluation Plan and a Transition Plan. The Self-Evaluation Plan addresses policy, procedures, and communication barriers, and the Transition Plan addresses architectural (physical) barriers. Public Works is required to review its existing policies, procedures, and programs, and assess its facilities to make the necessary steps for modifications and removal of those barriers. Public Works has conducted a Self-Evaluation, provided in a separate report.

The Transition Plan aligns with Public Works' core values and efforts to provide inclusivity, greater accessibility, parity, and excellent customer service to all its constituents.

1.3 Overview of Los Angeles County Public Works

Public Works is one of the largest municipal public works agencies in the United States, providing vital twenty-first century infrastructure and essential services to more than 10 million people in Los Angeles County, of whom an estimated 10 to 22 percent have some type of disability per the U.S. Census Bureau and LA County Public Health Department surveys.

The agency is among 48 County departments and agencies working collaboratively across public, private, and nonprofit sectors to improve the quality of life for the people and communities of Los Angeles County.

With the vision to become the most trusted public agency in the region, Public Works is defined by its responsiveness to the public, customer service excellence, and drive to build positive community relations, including members of the disability community. The Public Works workforce takes pride in being committed public servants providing essential and critical services for all residents and businesses in Los Angeles County.

Public Works' operations are defined within the following core service areas: Construction Management, Environmental Services, Water Resources, Transportation, Municipal Services, Administrative Services, and Public Contracting and Asset Management. Its annual budget of more than \$3.9 billion is funded by restricted revenues such as gas excise and sales tax, property benefit assessments, water and sewer sales, user fees, and contract cities revenues.

Public Works is strategically focused on economic development through business-friendly contracting opportunities that enhance equity among the County's small businesses and local worker hiring objectives. In fiscal year 2021-22, Public Works awarded almost \$1.8 billion worth of contracts within Los Angeles County, which helped create nearly 22,000 jobs.

The agency's workforce is comprised of 4,000 employees in more than 500 job classifications, including professional, technical, administrative, clerical, and skilled crafts. (Source: Public Works Annual Report).

1.4 Public Works' Facilities and Programs

Headquartered at 900 South Fremont Avenue in Alhambra, the agency has field facilities throughout the County in five Supervisorial Districts, spanning approximately 4,753 square miles. Many public-facing facilities provide permitting and technical services, design and construction plan submittals review, building and safety, code compliance, inspection services, fees and bill payment services, business contracting services,

community services, public meetings, and disaster and emergency preparedness and response. *A map showing facility locations can be found on page 4.*

Public Works manages five municipal airports: San Gabriel Valley, Fox Airfield, Whiteman, Brackett Field, and Compton Airport, which have leased spaces and private programs for pilots, dining areas, and an Aeronautical Museum that provides special programs for children with disabilities.

Public Works operates a paratransit program, managed by a private third party that provides origin-to-destination or door-to-door transportation services for persons with disabilities and the elderly. Public Works also administers several public transit capital improvement projects (e.g., shuttle and local transportation, park and ride, and other transportation improvement projects), several of which are part of cooperative agreements with other public agencies.

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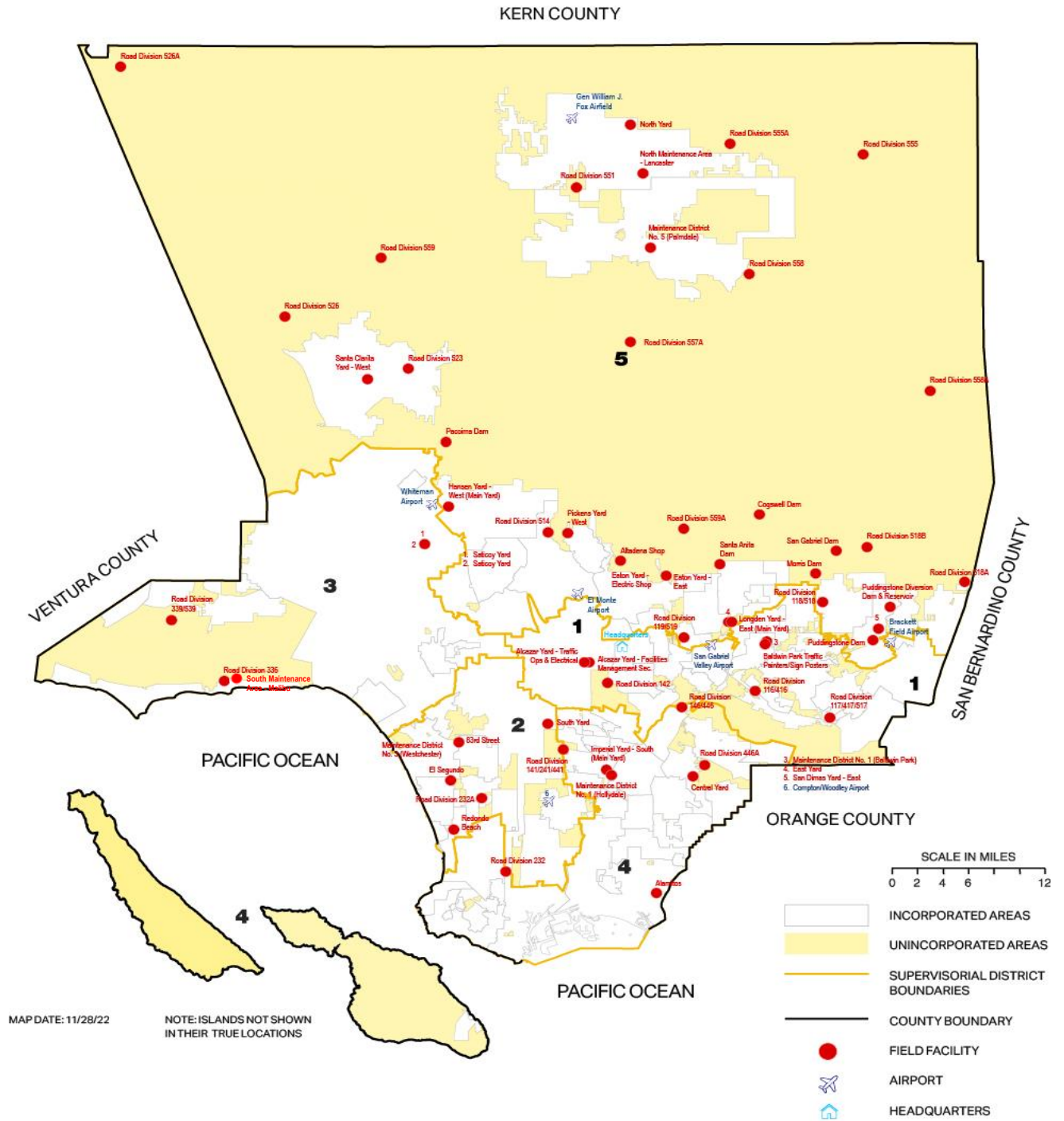


Figure 1. LA County Map of Public Works Facilities

1.5 Development of the Transition Plan and Phased Approach

In developing the Transition Plan, careful consideration has been given to a concept set forth in Title II of the ADA called Program Access. Program Access requires that when viewed in their entirety, all programs, services, and activities offered by a State or local government must be usable by and accessible to persons with disabilities. In applying the Program Access requirement, the ADA recognizes that not all facilities must be architecturally accessible. Title II allows access to programs, services, and activities by other methods such as relocation to accessible locations as an alternative to addressing the architectural barriers at each facility.

Structural changes to the building are not required when other feasible, non-structural ways exist to make the program accessible. For example, if a building floor has four restrooms, only one restroom is required to be accessible (28 Code of Federal Regulations [CFR] 35.150).

The ADA requires public agencies with more than 50 employees to make a Transition Plan if structural changes to existing facilities (those built or altered prior to January 26, 1992) are undertaken to achieve program accessibility.

The Transition Plan has four minimum requirements (28 CFR 35.150[d][3]):

1. Identify architectural barriers (physical obstacles) in the public entity's facilities that limit the accessibility of its programs or activities to individuals with disabilities;
2. Describe in detail the methods that will be used to make the facilities accessible;
3. Specify the schedule for taking the steps necessary to achieve compliance, and if the time to implement the Transition Plan is longer than 1 year, identify steps that will be taken during each year of the transition period; and
4. Indicate the official(s) responsible for implementing the plan.

If a public entity previously developed a Transition Plan, it needs to be updated to include those areas not included in the previous plan. Also, a record of the public outreach and participation provided to the disability community and other interested parties to participate in its development should be included in the Transition Plan. Furthermore, the Transition Plan should be made available for public inspection.

Title II entities were expected to complete the Transition Plan within 3 years from when the law took effect on January 26, 1992.

Phased Approach

Public Works has undertaken a phased approach to its Transition Plan. This report is limited to Phase 1, Facilities Chapter of the Transition Plan, dealing with existing facilities that pre-date the ADA compliance date. Facilities or elements that were constructed or altered after January 26, 1992, are considered new construction or alterations under the applicable ADA Standards. Out of a scoped list of 209 existing facilities that consist of County-owned and leased facilities, 54 public-facing facilities have been identified, primarily in Divisions that have public counters (e.g., Building and Safety, Land Development, Waterworks facilities, and the main headquarters building). Also included in the public-facing list are municipal airports that are maintained by Public Works and are located throughout the County. The rest of the facilities are employee-only buildings that will be addressed in a separate report.

1.6 ADA Standards and Exceptions

Varying accessibility design requirements exist for facilities with public programs and services, depending on the compliance date on which the construction or alteration falls.

The ADA recognizes the constraints that many public entities face while considering the need for greater access for people with disabilities. The ADA requires Title II entities to comply with program access that allows using non-structural solutions, and alternative methods for compliance. Existing facilities built or altered before January 26, 1992, or prior to the passage of the ADA, still need to provide access to its programs, services, and activities, when viewed in its entirety, to people with disabilities -- whether through alternative, non-structural methods or through structural changes.

According to the ADA, if elements in existing facilities already comply with corresponding elements in the 1991 Standards or the UFAS and are not being altered, then Title II entities are not required to make changes to those elements to bring them into compliance with the 2010 Standards. However, this “safe harbor” provision does not apply to new standards that were not included in the 1991 standards such as playgrounds, pool entries, recreational boating and fishing pier berths, and other facilities (28 CFR, Part 35.150 [b][2][ii]).

Title II	
Compliance Dates and Applicable Federal Accessibility Standards for New Construction and Alterations	
Construction/Alteration Dates	Applicable Standards
September 15, 2010, to March 15, 2012	1991 Standards, UFAS, or 2010 Standards
On or after March 15, 2012	2010 Standards

The ADA allows the application of the following exceptions to physical alterations:

1. Safe harbor (this is on an element-by-element basis except for those requirements not included in 1991 ADA Standards but required in 2010 ADA Standards.) Alterations occurring after March 15, 2012, trigger compliance with 2010 ADA Standards requirements.
2. Technical infeasibility, and structural impracticability such as a limited or unworkable terrain.

It is advisable to fully document a situation when technical infeasibility is cited. An alternative solution should be provided for access to the goods and services by individuals with various disabilities to the maximum extent feasible (see #5 under “Equivalent Facilitation”).

3. Undue financial and administrative burden.

This provision needs to be justified in writing by the Department Head or designee (i.e., Public Works administration) as the ADA takes into consideration the overall resources of the public agency.

4. Fundamental alterations in the nature of a program, service, and activity.

The ADA does not require a public entity to take any action that it can demonstrate would result in a fundamental alteration in the nature of a program, service, and activity (28 CFR 35.150). However, the public entity has the burden of proving and documenting that decision (28 CFR, 35.150 [a]).

A historic property is an example of an exemption to structural alterations that would change the fundamental nature of the facility or program. The ADA does not require a public entity to take any action that would threaten or destroy the historic significance of such a structure. However, alternative means of program access should be considered.

5. Equivalent facilitation may be considered if it provides substantially equivalent or greater accessibility and usability.

Departures from particular requirements of either standard by the use of other methods shall be permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided (28 CFR 35.151[c][1]).

Complying with the ADA is an ongoing effort as buildings and programs change and evolve over time. The Transition Plan is intended to be used by Public Works as a centralized document to be continuously monitored and updated for accessibility improvements in all applicable facilities.

Because the ADA is a Federal civil rights law with an expansive coverage to access by persons with disabilities, understanding the key principles and tenets of the ADA and how persons with disabilities are affected by the built environment provides insight on the regulatory framework behind facility access requirements, accessibility design, and code standards. Accessibility is effective when non-structural elements (e.g., policies, practices, disability cultural awareness, and attitudes) and the built environment are both compliant.

2.0 TRANSITION PLAN

2.1 Scope of the Transition Plan, Phase 1, Facilities Chapter

The Transition Plan only reviewed Public Works facilities with public-facing programs, services, and activities. The scope also includes the public right-of-way up to 0.2 miles from the facility entrance to the nearest public transit stop. Phase 1 does not include the entirety of public rights-of-way within the County’s jurisdiction. Subsequent phases will address the remaining rights-of-way.

The Department provided a list of facilities, of which 209 were inspected. Of the 209 inspected properties only 54 facilities directly interact with the public. The other 155 facilities are employee-only work areas that are not open to the public. These are to be included in a separate report for non-public facing facilities.

The chart below sets forth information about the fifty-four facilities that directly interact with the public.

Table 1.

The list of programs, services, and activities in the chart below is a summary of programs provided.

Public-facing Facilities with Programs, Services, and Activities					
Division	Site Location	City	LACO #	Building Name/ Description	Program Services and Activities
Aviation	Brackett Field	La Verne	4135	Administration Building (1)	<ul style="list-style-type: none"> Public counter services. ADA parking is accessible to tenants and public terminals. Public meeting areas. Viewing areas. Monthly displays for the public. Yearly open house events. School tours. Pilot programs. Flying events and activities for children, including children with disabilities.
	Compton Airport	Compton	0370	Administration Building	
				Tomorrow's Aeronautical Museum	
	San Gabriel Valley Airport	El Monte	1597	Terminal Building (1)	
	Fox Airfield	Lancaster	4549	Administration Building (1)	
Whiteman	Pacoima		Vista Terminal Building		
Building and Safety	Calabasas/ Malibu	Calabasas		Public Counter	<ul style="list-style-type: none"> Epic L.A. online program helps customers apply for and pay for building permits from remote locations.
	Carson	Carson	A389	Public Counter	
	East Los Angeles	Los Angeles	5412	Public Counter	

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Public-facing Facilities with Programs, Services, and Activities					
Division	Site Location	City	LACO #	Building Name/ Description	Program Services and Activities
Building and Safety	Antelope Valley	Lancaster	A008	Public Counter	<ul style="list-style-type: none"> Plan check and permit application services at satellite District Offices. Code Compliance and inspection services. Notices for public hearings; Stakeholders outreach meetings. Commissioner meetings. Building Rehab Appeals Board meetings, Conference rooms of ICC Basin Chapter meetings. Providing Building and Safety services to unincorporated cities in Los Angeles County, which include processing submittals of plans, permit applications and payments online and in-person.
	La Puente	La Puente	4272	Public Counter	
	Lomita	Lomita	6333	Public Counter	
	San Gabriel Valley	Arcadia	Y429	Public Counter	
	Santa Clarita	Valencia		Public Counter	
	Southwest	Los Angeles		Public Counter	
	South Whittier	Whittier	A279	Public Counter	
	Universal	Universal City		Public Counter	
Land Development	Baldwin Park PO #1	Baldwin Park	0081	Main District Building	<ul style="list-style-type: none"> Public infrastructure plan review. Conditioning projects for road and drainage improvements. Final map review. Road, flood control, and transportation permits. Inspection services.
	Valencia PO #2	Valencia		Public Counter	
	Westchester PO #3	Los Angeles	0014	Office/Garage (3)	
	Downey PO #4	Downey		Land Development Building	
	Palmdale PO #5	Palmdale	X232	Office (4)	
Stormwater Maintenance	Longden Yard	Irwindale	F352	Office	Public Counter (for questions and records).
	Hansen Yard	Sun Valley	F309	Main Office (1)	
	Imperial Yard	South Gate	F325	Main Office Building	
Water works	North Maintenance Area	Lancaster	X542	Office	<ul style="list-style-type: none"> Bill payment services.

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Public-facing Facilities with Programs, Services, and Activities					
Division	Site Location	City	LACO #	Building Name/ Description	Program Services and Activities
Water works	South Maintenance Area	Malibu	5681	Main Office	<ul style="list-style-type: none"> Development engineering services.
HQ Campus	Main Building	Alhambra	X900	Lobby - Payroll & Benefit Services included with 1st floor	Payroll & Benefit Services.
				Lobby - Recruitment and Selection included with 1st floor	Public Receptions, Recruitment Activities.
				1st floor	Lobby Public Areas, Information/Security.
				Mezzanine	Bid Documents Procurement – Cashier/ Payment Services.
				Mezzanine - FIS Bid Documents included with Mezzanine	<ul style="list-style-type: none"> Bid Documents. Procurement.
				Mezzanine - Waterworks Payment Only, included with Mezzanine	Payment & Billing Services.
				2nd floor	Meeting, Conference Rooms.
				2nd Floor - Stormwater Engineering Counter included with 2nd floor	Public Counter.
				3rd floor - LDD Public Counter included below	Public Counter.
				3rd floor - BSD	Building & Safety Public Counter.
				4th floor - Survey Mapping & Property Management	Public Counter, Meeting, Conference Rooms.

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Public-facing Facilities with Programs, Services, and Activities					
Division	Site Location	City	LACO #	Building Name/ Description	Program Services and Activities
HQ Campus	Main Building	Alhambra	X900	5th floor	Meeting, Conference Rooms.
				6th floor	Meeting, Conference Rooms.
				7th floor	Meeting, Conference Rooms.
				8th floor	Meeting, Conference Rooms.
				9th floor	Meeting, Conference Rooms.
				10th floor	Meeting, Conference Rooms.
				11th floor	Meeting, Conference Rooms.
				12th floor	Meeting, Conference Rooms.
				Basement & Ancillary Basement	Public Areas.
				Cafeteria included with Basement	Public Dining Area.

Public-facing Facilities with Programs, Services, and Activities					
Division	Site Location	City	LACO #	Building Name/ Description	Program Services and Activities
HQ Campus	Parking Structure	Alhambra	L802	Parking Structure	Public Parking.
	Annex Building		0122	3rd floor - EPD Public Counter	Public Counter.
	Annex Building Common Area (Interior)			Annex Interior Building - Common Area	Lobby and Hallways.
	Annex Building Common Area (Exterior)			Annex Exterior Building - Common Area	Public Access Route
Sewer Maintenance Division / Waterworks Division / Traffic Safety and Mobility Division	4 th floor	1000 S. Fremont, Alhambra, CA		SMD/WWD/TSM Counter	Leased Facility: Non-compliant areas are Landlord's Responsibility.
	Exterior Common Area			Public Area	Leased Facility: Non-compliant areas are Landlord's Responsibility.

2.2 Methodology

Facility survey questionnaires were provided to facility site managers and personnel to inquire about public-facing programs, services, and activities (PSA) conducted in their facilities. Based on the facility surveys, onsite accessibility assessments were performed in facilities that have PSA. The site assessments were conducted from June 14, 2021 to March 11, 2022. Architectural barriers were identified by CASp inspectors per current Federal accessibility standards and 2019 CBC (Title 24) code requirements as new alterations to existing facilities trigger compliance with current applicable Federal and State accessibility standards.

Use of Certified Access Specialists (CASp) for Site Inspections

CASp inspectors conducted the site assessment surveys. Eligibility requirements of CASp certification require, at a minimum, experience in the fields of architecture, civil

engineering, construction management, or related fields as well as relevant field experience.

The inspectors reviewed facility plans when available. The surveys included the public right-of-way leading to the facility up to 0.2 miles to the nearest transit stop or bus stop.

Web-based Accessibility Evaluation and Reporting Software

CASp inspectors used BlueDAG software, a cloud-based accessibility assessment and inspection software with mobile apps for gathering and organizing field data and generating standardized and consistent reports. The facility reports were compiled in a comprehensive master facility database which can be sorted and organized by division, building information, barrier information, cost elements, code standard, citations, and other relevant fields.

2.3 Facility and Barrier Prioritization and Barrier Remediation Schedule

Public-facing facilities were ranked by priority according to several factors including the quantity, frequency and nature of the programs, services, and activities provided. The barriers within each facility were ranked according to ADA/DOJ priorities for alterations. The facility ranking by priority informs the schedule of barrier remediation as follows: short-term (Priority 1), medium-term (Priority 2), and long-term (Priority 3) timelines.

Facility Priority Factors

Factors Considered in Categorization of Facilities

High-Priority Facility (listed as #1): These are facilities that have high frequency of use by the public, which offer services that by their geographic location cannot be redirected. These facilities offer programs, services, and activities that are available only in a particular location. Examples include the Public Works Headquarters, Building and Safety satellite offices, permitting offices, public counters, airports, and the Compton Airport Aeronautical Museum.

Medium-Priority Facility (listed as #2): These are facilities that do not have a high concentration of services, have redundant services, or are in proximity to other locations that offer the same services.

Low-Priority Facility (listed as #3): These are facilities that by the types of services that are offered have a low frequency of use by the public or do not have a high concentration of services.

Barrier Priority Factors

The barrier priority rankings within each facility correspond to the accessible route and barriers encountered by persons with disabilities as they travel from the exterior public-right-of-way, into the facility grounds, to the facility entrance, and into the facility interior to access the programs, services, and activities in that facility. It defeats the purpose of providing an accessible facility interior if a person who has a mobility disability cannot gain access to the front entrance. The barrier priorities are included in the individual accessibility assessment Facility Reports with their corresponding numbers as provided in Appendix F.

The following are barrier priorities in order of importance with 1 being the highest priority, and 4 the lowest: (Source: U.S. Department of Justice's (DOJ) ADA Standards at 28 CFR 35.151[b] [Title II] and Department of Transportation's [DOT] ADA Regulation at 49 CFR 37.43):

Priority 1: Barriers to access the facility entrance.

Priority 2: Barriers to access the areas of the facility where programs, services, and activities are offered.

Priority 3: Barriers to access restroom facilities.

Priority 4: Barriers to access other goods and services (e.g., telephones, counters, drinking fountains, and alarms).

The severity of non-compliance and safety issues also may be noted in each of the priority categories above.

Schedule for Barrier Remediation

Because of the amount of remedial work required for each facility and the timeline needed for budget preparation, review, and the approval process for improvements, the Transition Plan's execution is expected to exceed 1 year. Thus, setting a schedule for the improvements according to the facility priority ranking and the barrier priority ranking within each facility is necessary. However, Public Works may, at its sole discretion, decide to address the barriers at a facility that is considered low priority in a short-term period, if it is deemed to be cost effective and practical.

The Transition Plan is intended as a road map to achieve compliance, but it allows flexibility depending on Public Works' planning, administrative, and funding processes.

Assessing the factors discussed above, the following schedule terms are recommended for the Transition Plan:

Short Term: highest priority facilities and those that can be remediated within 1 to 5 years.

Medium Term: medium-priority facilities and those that can be remediated within 4 to 6 years.

Long Term: low-priority facilities and those that can be remediated within 6 to 9 years.

The recommended schedule is shown in the Transition Plan Costs and Annual Schedule Summary (see Appendix G).

2.4 Designated Responsible Divisions and Officials

The designated officials responsible for managing the implementation of the Transition Plan are identified as the Transition Plan Implementation Manager and the ADA Coordinator. Operational Services Division (OSD) is the lead division for facility remediation, and Road Maintenance Division (RMD) is for barrier remediation of pedestrian facilities along the County-owned public right-of-way leading to the facility from the nearest public transit stop or point of arrival, up to 0.2 miles per the project scope.

The designated officials will be supported by Public Works' ADA Liaison Committee comprised of a diverse group of managers and supervisors who represent the various divisions and core service areas of Public Works. Together, they demonstrate Public Works' commitment and good faith in coordinating a department-wide effort in complying with the ADA.

2.5 Accessibility Assessment Facility Reports

The individual accessibility assessment Facility Reports contain a comprehensive list of findings and recommendations for the proposed remedial work, estimated costs, code sections, priorities, and official or division responsible for implementation.

The following format was used by the inspectors in generating the field reports:




- Name of the facility
- LACO number
- Street address
- City
- Area description: location of the barrier within the facility

- Barrier priority
- Barrier standards applied in report (i.e., ADA, CBC, PROWAG, and MUTCD).
- Findings (a description of the architectural barrier)
- As-built (a description of the as-built condition of the area)
- Recommendations (indicate proposed remediations to the barriers noted in the Findings)
- Cost estimates to remediate the architectural barrier based on a unitary cost database.
- Official/Employee responsible or Public Works division that is financially responsible for each of the improvements or its implementation.
- The Status column is to be used by the County during the implementation phase to monitor the remedial work that is completed for each barrier. This provides an overview of the level of completion of the remedial work for each facility and can be used to verify whether the improvements are in line with the anticipated milestones of the Transition Plan.
- The Comments column is included for adding any additional notes on the status of completion, such as whether the work will be included as a part of other capital improvement projects, job order contracts, funding sources, or other relevant comments such as observations on any site constraints or conditions. For example, a determination may be made that the barrier is not technically feasible to remedy, or it will be addressed through some alternative programmatic access solution. Comments should be signed and dated.

Each facility report has an estimated cost for each barrier. The bottom of each facility report contains the sum of all barrier remedial costs for that facility and adds the project management cost and soft costs as explained in Section 2.6 of this document.

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Sample Pages of the Accessibility Assessment Facility Report

WWD - South Maintenance Area IAC05681, 2533 Civic Center Way, Malibu PU21-000769															
Facility Name	Finding Number	Address	City	Area Description	Barrier Priority	Barrier Standard	Finding	As Built	Recommendations	Cost Estimate	Evaluation #	Official Responsible	Status	Comments	Photo and Description
WWD - South Maintenance Area IAC05681	32	2533 Civic Center Way	MALIBU	Public Counter Area	4	2010 ADA5 904.4.1 1991 ADAAG 7.2(1)	The counter surface is greater than 36 inches off the finished floor. A portion of the counter surface that is 36 inches long minimum and 36 inches high maximum above the finish floor shall be provided. Here, and toe space must be provided for a forward approach. Where the provided counter surface is less than 36 inches long the entire counter surface shall be 36 inches high maximum above the finish floor.	Counter tops are 43" off There are no provisions for a lower counter table or other equal facilities	Provide a table or other suitable work surface for use by disabled customers <i>(Provide ADA table with knee & toe clearance)</i>	\$ 1,040.08	PU21-000769	WASTE WATER DIVISION			 The counter surface is greater than 36 inches off the finished floor.
WWD - South Maintenance Area IAC05681	33	2533 Civic Center Way	MALIBU	Public Counter Area	4	2019 CBC 11B (CA 7/1/21) 11B-404.2.B.1 2010 ADA5 404.2.B.1	The door is equipped with a door closer and returns to a closed position too quickly. Door closers and gate closers shall be adjusted so that from an open position of 90 degrees the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.	The doors have closing speeds of 2.14 and 2.51 seconds respectively.	Adjust the closer to provide the code required closing speed and pressure/force to open. <i>(Install new door closers x2)</i>	\$ 892.98	PU21-000769	WASTE WATER DIVISION			 The door is equipped with a door closer and returns to a closed position too quickly.
WWD - South Maintenance Area IAC05681	34	2533 Civic Center Way	MALIBU	Public Counter Area	4	2019 CBC 11B (CA 7/1/21) 11B-404.2.9	The door exceeds the maximum allowable opening force. Doors shall have a maximum opening force of 5 pounds. These forces do not apply to the force required to retract latch bolts or disengage other devices that hold the door or gate in a closed position. Door closers and gate closers shall be adjusted so that from an open position of 90 degrees the time required to move the door to a position of 12 degrees from the latch is 5 seconds minimum.	Door opening force measured for each door at 14"	Adjust door closer to provide code required closing speed and pressure/force to open the door and provide regular maintenance to maintain code required closing speed and opening force.	SEE ABOVE	PU21-000769	WASTE WATER DIVISION			 The door exceeds the maximum allowable opening force.
WWD - South Maintenance Area IAC05681	88	2533 Civic Center Way	MALIBU	Parking and accessible route	1	2019 CBC 11B (CA 7/1/21) Advisory 2011 FROMAG Advisory 2010 ADA5 Advisory 1991 ADAAG Advisory	Accessible parking spaces are located at the northerly edge of the parking lot in front of the County Government Center that contains the courthouse and the Waterworks public counter.	There are six accessible parking spaces including two designated as van accessible. The van accessible spaces have adjacent access aisles that are not wide enough (the van accessible space should be 9' wide with a 8' wide access aisle or 12' w with a 5' access aisle). There is only one curb ramp to gain access to the walkway (at the head of the accessible space) located at the eastern end of the accessible parking. There are no detectable warning panels except for the one at the far eastern end of the accessible parking at the only curb ramp. Running and cross slopes exceed 2% in the parking spaces as well as the access aisles. The access aisles do not have "NO PARKING" painted at the foot of the access aisle. The striping in the access aisles is at 48" or not the code required 36"	Build a curb ramp at the west end of the accessible parking to access the walkway. Restrict access aisles and paint the "NO PARKING" at each access aisle. Restrict the van accessible spaces and aisles to code required dimensions. Obtain the existing asphalt to correct slope excesses in the spaces and aisles. Install warning panels along the length of the front-loaded walkway in front of the parking spaces.	\$ 16,453.27	PU21-000769	WASTE WATER DIVISION			 Accessible parking spaces are located at the northerly edge of the parking lot in front of the County Government Center.

2.6 Planning Level Cost Estimates

The cost estimates are on a planning level and provided to assist in determining the funding necessary for the remedial work that is discussed in this Transition Plan. The cost estimates are preliminary estimates based on unitary costs serving as a guide and should not be relied on for contracting or construction bid documents.

The estimates are based on materials and labor involved in construction in a typical situation during the time that this Transition Plan was developed. The material costs for each item are estimates of what most contractors who buy in moderate volume pay suppliers. The labor costs include basic prevailing wages, employer's contribution to welfare, pension, vacation, apprentice funds, and tax and insurance charges based on wages.

The unit costs assume a quantity of work sufficient to cover a contractor's overhead and profit. Overall, regional variations in construction costs and prices are factored in through location multipliers. Escalation factors have been considered for prices based on existing sources such as RSMeans.

The cost estimates may not be inclusive of all the work necessary to be performed. For example, the cost to remediate a barrier may necessitate updating additional features. Certain costs can be offset by implementing modifications to policies and procedures, providing accommodations to program access for persons with disabilities, and phasing improvements with ongoing and future facility projects.

Construction tolerances and degree of variance from compliance are legitimate factors to take into consideration when determining whether to remediate a barrier. For example, a parking lot requires a slope of no more than 2% but may have a slope with a minimal difference not likely to significantly affect usability. Minimal variances are quite common. Although remediation should be scheduled, it would be reasonable not to set it as a high priority.

An escalation factor was applied to the total sum for each facility, depending on when the facility improvements are scheduled for either short, medium, or long-term remediation. The escalation number used was 8 percent, applied to every term depending on the number of years for each term. The escalation factor is based on the Consumer Price Index as listed in the U.S. Bureau of Labor and Statistics (CPI Home: U.S. Bureau of Labor Statistics [bls.gov]), which was at 8.3 percent for the last 12 months in 2022 when the cost estimates were conducted. The escalation factor is included in the Transition Plan Costs and Annual Schedule Summary (provided in Appendix G), under

the short, medium, or long-term columns which correspond to the phasing for each facility.

According to 2022 cost calculations, the total expenditure for the Transition Plan remedial work is estimated to be \$4,300,708.83 if all remedial work is done in Year 1. With escalation factors applied over time, it is estimated to be \$7,960,311.19 by Year 9.

Public Works uses several methods to complete capital improvement projects for new construction and alterations, such as design-bid-build, design-build, and job order contract (JOC). The estimated cost to remediate most of the facilities falls below the \$330,000 threshold for JOC. It is up to Public Works to decide which is the most effective method to complete the projects. Each division is financially responsible for the improvements to their facilities. However, OSD is the division that oversees the maintenance and improvement of building facilities, and the RMD is responsible for public rights-of-way under County jurisdiction. For the Waterworks Division facility in Malibu, the Internal Services Department (ISD) is typically responsible for maintenance of the facility since it is shared with other County Departments.

Table 2 shows the total Transition Plan Cost and Annual Schedule per Division for facility barrier remediation if all work is completed in 1 year (also see Appendix G).

2.7 Transition Plan Costs and Annual Schedule Summary

The Transition Plan Costs and Annual Schedule Summary (provided in Appendix G) represents Public Works public-facing facilities prioritized in a 5 to 9-year implementation schedule, with planning level cost estimates to remediate the barriers at each one of the facilities. It presents the cost per division, per term, the overall planning costs as of May 2022, and the effects of the escalation factor based on the Consumer Price Index. The chart includes the escalation factor throughout the 5 to 9-year term of the work. However, inflation rates are likely to change in the next few years, and the overall prices may vary. The following information is listed in the Transition Plan Costs and Annual Schedule Summary chart:

- Divisions responsible for the facilities included in the scope of work.
- Facilities with their corresponding address, city, and LACO number
- Priorities assigned to each facility.
- Planning level cost estimates as of May 2022 to remediate the barriers identified in the facility.
- Schedule for the short, medium, and long-term projects.
- The escalation factor applied to the estimated cost.
- Status column to monitor implementation of the Transition Plan.
- Comments column for updates to the Transition Plan.

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Table 2. Calculation of Transition Plan Costs If All Barrier Remediations are Done in 1 Year*

Transition Plan Estimated Costs Summary if Completed in 1 Year						
Division	Site Location	City	LACO #	Building Name/Description	Priority	*Cost Estimate as of May 2022
Aviation	Brackett Field	La Verne	4135	Administration Building (1)	1	\$161,863.22
	Compton Airport	Compton	0370	Administration Building	1	\$204,116.63
				Tomorrow's Aeronautical Museum	1	\$42,171.54
	San Gabriel Valley Airport	El Monte	1597	Terminal Building (1)	1	\$437,994.39
	Fox Airfield	Lancaster	4549	Administration Building (1)	1	\$0.00
	Whiteman Airport	Pacoima		Vista Terminal Building	1	\$130,818.72
	Subtotal per Division			Subtotal Aviation		\$1,071,403.75
Building and Safety	Antelope Valley	Lancaster	A008	Public Counter	1	\$268,764.27
	Calabasas/Malibu	Calabasas		Public Counter	1	\$55,710.86
	Carson	Carson	A389	Public Counter	1	\$238,455.90
	East Los Angeles	Los Angeles	5412	Public Counter	1	\$17,633.43
	La Puente	La Puente	4272	Public Counter	2	\$94,949.20
	Lomita	Lomita	6333	Public Counter	1	\$257,481.78
	Arcadia - San Gabriel Valley	Arcadia	Y429	Public Counter	1	\$55,209.22
	Santa Clarita	Valencia		Public Counter	1	\$294,198.02
	Southwest	Los Angeles		Public Counter	1	\$23,167.45
	South Whittier	Whittier	A279	Public Counter	2	\$39,230.34
	Universal	Universal City		Public Counter	3	\$161,724.01
	Subtotal per Division			Subtotal Building & Safety		\$1,506,524.49
Land Development	Baldwin Park PO #1	Baldwin Park	0081	Main District Building	1	\$42,291.54
	Valencia PO #2	Valencia		Public Counter	1	\$2,434.40

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Division	Site Location	City	LACO #	Building Name/Description	Priority	*Cost Estimate as of May 2022
Land Development	Westchester PO #3	Los Angeles	0013	Office/Garage (3)	3	\$2,001.50
	Downey PO #4	Downey		Land Development Building	1	\$176,447.38
	Palmdale PO #5	Palmdale	X232	Office (4)	3	\$78,965.10
	Subtotal per Division			Subtotal Land Development		\$302,139.90
Stormwater Maintenance	Longden Yard	Irwindale	F352	Office	3	\$56,151.52
	Hansen Yard	Sun Valley	F309	Main Office (1)	3	\$42,371.40
	Imperial Yard	South Gate	F325	Main Office Building	3	\$62,683.88
	Subtotal per Division			Subtotal Fleet Management		\$161,206.80
Waterworks	North Maintenance Area	Lancaster	X542	Office	3	\$54,257.43
	South Maintenance Area	Malibu	5681	Main Office	3	\$345,529.78
	Subtotal per Division			Subtotal Waterworks		\$399,787.21
HQ Campus	Main Building	Alhambra	X900	Lobby - Payroll & Benefit Services INCL W/ 1 st Fl. -HRD	3	\$0.00
				Lobby - Recruitment and Selection INCL W/ 1 st Fl. - HRD	1	\$0.00
				1 st Fl.	1	\$187,507.02
				Mezzanine - Cashier - FIS	1	\$41,550.70
				Mezzanine - Bid Documents INCL W/ MEZZ - FIS	1	\$0.00
				Mezzanine - Waterworks Payment Only INCL W/ MEZZ - WWD	1	\$0.00

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Division	Site Location	City	LACO #	Building Name/Description	Priority	*Cost Estimate as of May 2022
HQ Campus	Main Building	Alhambra	X900	2 nd Fl. Conference / Meeting Rooms	1	\$16,775.67
				2 nd Fl. - Stormwater Engineer Counter I NCL W/ 2 nd Fl. - SWMD	1	\$0.00
				3 rd Fl. - LDD Public Counter INCL BELOW	1	\$0.00
				3 rd Fl. – Counter - BSD	1	\$9,493.60
				4 th Fl. – Counter – SMP	1	\$9,883.91
				5 th Fl. Conference Meeting Rooms	1	\$19,210.11
				6 th Fl.– Conference / Meeting Rooms	1	\$18,121.15
				7 th Fl. – Conference / Meeting Rooms	1	\$19,334.53
				8 th Fl. – Conference / Meeting Rooms	1	\$20,434.14
				9 th Fl. – Conference / Meeting Rooms	1	\$13,003.50
				10 th Fl. – Right-of-Way (SMP)	1	\$3,290.67
				11 th Fl. Conference / Meeting Rooms	1	\$17,382.76
				12 th Fl., Conference / Meeting Rooms	1	\$17,685.64
				Basement & Ancillary Basement – Plan Room - DES, Conference Rooms	1	\$242,613.50
Cafeteria INCL W/BASEMENT	1	\$0.00				

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Division	Site Location	City	LACO #	Building Name/Description	Priority	*Cost Estimate as of May 2022
HQ Campus	Parking Structure	Alhambra	L802	Parking Structure	1	\$8,850.44
	Annex Building		0122	Annex 3 rd Fl. – EPD Public Counter	1	\$107,210.89
	Annex Building		0122	Annex Interior Common Area	1	\$21,179.88
	Annex Building		0122	Annex Exterior Common Area		\$86,158.58
	Subtotal per Division			Subtotal Headquarters		\$859,646.68
Sewer Maintenance Division / Waterworks Division / Traffic Safety and Mobility Division	1000 S. Fremont Ave.	Alhambra		4 th Fl. Public Counter/ share with WWD and TSM	1	\$0.00
				Exterior Common Area/ Accessible Route	1	\$0.00
	Subtotal per Division			Subtotal Sewer Maintenance		\$0.00
Total:						\$4,300,708.83

* Cost Estimates as of May 2022.

Table 3. Schedule and Cost Projections by Priority Completion Years 5, 6, and 9 for each Priority Category

Transition Plan Schedule and Estimated Costs by Priority Completion Year Year 1 – Year 9			
Division	Priority 1 Short Term (Year 1 – Year 5)	Priority 2 Medium Term (Year 4 – Year 6)	Priority 3 Long Term (Year 6- Year 9)
	Year 5	Year 6	Year 9
Aviation	\$1,457,632.97	\$0.00	\$0.00
Building and Safety	\$1,647,036.43	\$197,153.77	\$299,339.85
Land Development	\$300,903.84	\$0.00	\$149,863.51
Operational Services	\$1,169,539.82	\$0.00	\$0.00
Sewer Maintenance	\$0.00	\$0.00	\$0.00
Stormwater Maintenance	\$0.00	\$0.00	\$298,382.55
Waterworks	\$0.00	\$0.00	\$739,978.22
	\$4,575,113.06	\$197,153.77	\$1,487,564.13

Cost Estimates as of May 2022, at 8% annual escalation rate, assuming that Year 1 is 2024.

The facility reports contain proposed remediation of architectural barriers to make the facilities ADA-compliant. Alternative programmatic solutions also may exist to correct a barrier.

As stated In Section 2.3, under Facility and Barrier Prioritization and Barrier Remediation Schedule, the schedule allows for flexibility to start with the year shortly after the funding is secured (Year 1) to accommodate the planning, administrative, budgeting and approval process involved in public finances.

2.8 Summary of Key Findings and Recommendations in Facility Reports

Finding 1. Common Findings on Access to the Entrance of the Facility

Most of the summarized findings and recommendations are focused on common architectural barriers found in priority areas to achieve accessible facilities, the foremost of which is the accessible approach and entrance to the facility. Details of individual facility reports are provided in Appendix F.

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- a. Several accessible parking areas that have the Accessible Parking Signs (R99 California) do not have the 'Minimum Fine \$250.00' Sign (California R99B), rendering them non-compliant. These individual signs can be procured individually (R99B shown in picture below right) or can be combined in a single sign (R99C shown in middle picture below).



San Gabriel Valley Airport Facility



BSD Calabasas/ Malibu Facility



LDD Baldwin Park Facility

Accessible parking signs are incomplete or non-compliant.



BSD Arcadia/San Gabriel Facility

- b. Accessible entrances to many of the facilities are not identified by the International Symbol of Accessibility.
- c. Some accessible routes have excessive cross slopes, and several curb ramps or ramps have excessive running slopes. Some lack handrails or extensions.



LDD RMD Palmdale Main Office

- d. Van accessible parking and signs should also be provided for every 6 accessible spots. If there is only one accessible space, it should be van accessible. If the parking lot has seven accessible spaces, at least two of them should be van accessible.



- e. A tow-away sign should also be provided by the vehicle access entrance or at the accessible parking area.



- f. Several accessible parking spaces have excessive slopes (see photos below). Some do not have fully compliant parking signage, some do not have directional signage, or are not on the shortest accessible route to the accessible entrance.



*All photos above are from the **San Gabriel Valley Airport Facility**.*

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g. The maximum running slope allowed for a ramp is 8.33% (or a 1:12 ratio). The photos above show an excessive slope in the accessible entrance to **BSD Antelope Valley** facility.



BSD Southwest Facility



BSD Southwest Facility



San Gabriel Valley Airport Facility



LDD-RMD Palmdale Main Office

h. Several parking aisles and spaces are not properly striped or properly sized.



Recommendations:

- a. Designate accessible entrances throughout facilities with programs, services, and activities.
- b. Implement a policy to maintain accessible parking space striping every 2 to 3 years.
- c. Regrade accessible routes and accessible parking spaces.

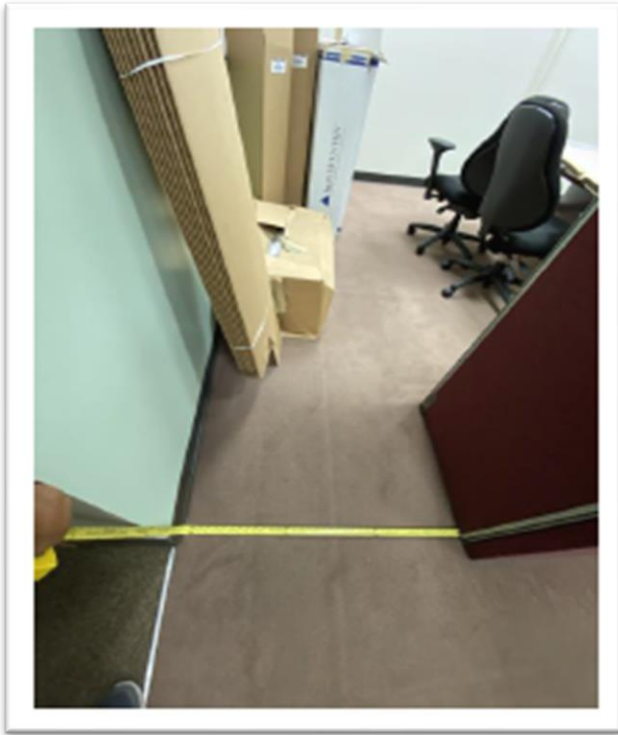
The photograph above shows an access aisle with a noncompliant built-up curb ramp. Access aisles are required to be clear of any obstructions and to be flat to a maximum of 2% slope in any direction in the entire access aisle.

Elements located in the exterior areas of facilities such as accessible routes and accessible parking space slopes generally will be more costly and require more work to remediate as they potentially may need architectural design and regrading. Some may just require repaving or repainting of the parking space.



Full length of stairwell rail extension must be horizontal.

Findings 2: Common Findings on Access to Areas of the Facility Where Programs, Services, and Activities are Offered



Obstructions and Narrow Access to the Conference Room

- a. Elements were found to obstruct the width of the accessible route such as supply boxes, garbage bins, and furniture on access route to restrooms and conference rooms.
- b. Several interior signs are improperly mounted, and do not contrast visually with the background (e.g., black, or dark font on a white or light background or vice versa). The elevator in a facility lacks signage inside the door jambs to mark the floor level.
- c. Some door mats at door entrances are not fastened and are tripping hazards.

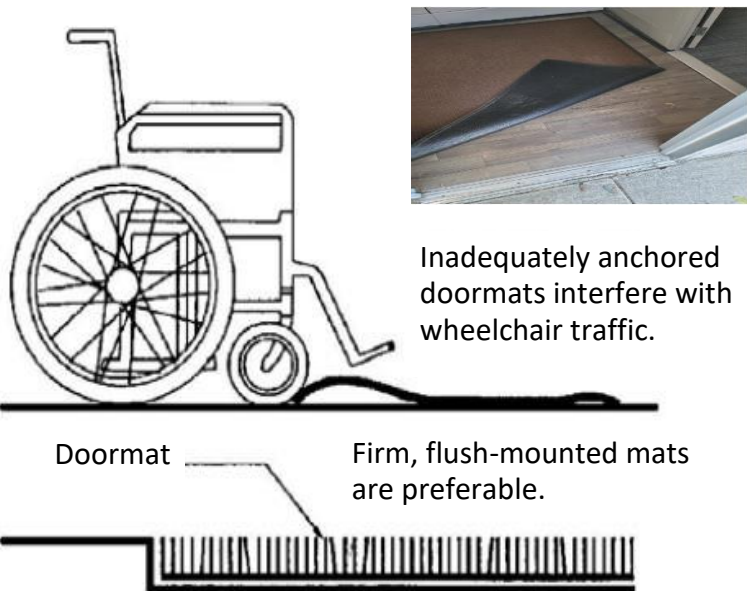
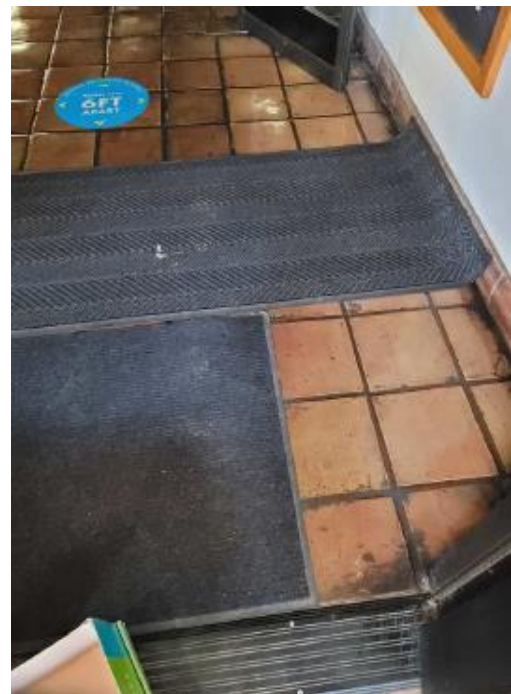


Figure 2
Wheelchair on unanchored doormat



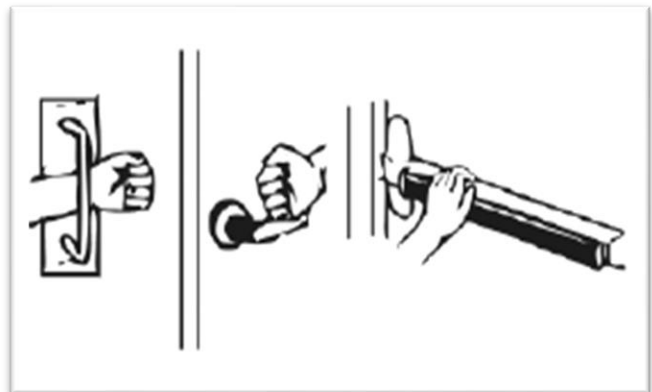
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- d. Some elements are more than 27 inches high from the finished floor and protrude more than 4 inches from the walls along walkways.
- e. Some doorways are too narrow, and some doors have an opening force that exceeds the permissible limits.



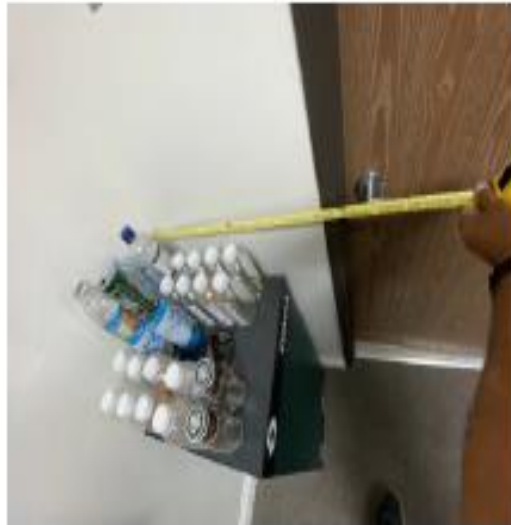
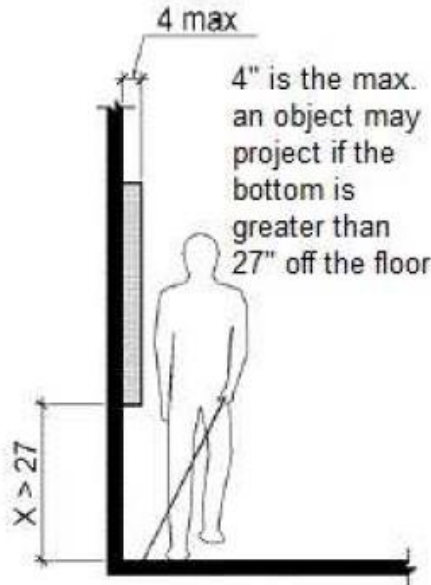
- f. Many doors have knob-type hardware. Some doors do not have adequate maneuvering clearance because of partitions, supplies, furniture, or trash bins encroaching on the clear floor space.



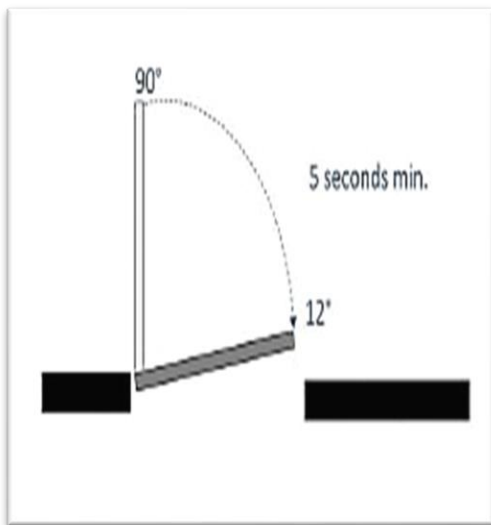
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- g. Designate accessible directional signage to where programs and services are offered.
- h. Implement a maintenance policy and schedule to fasten and maintain door mats.

*Photos below were taken at th **Fox Airfield Airport Facility** showing protruding objects of more than 4" by walkways, and an obstruction by a doorway maneuvering space.*



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- i. Implement a maintenance policy and schedule to periodically adjust door opening pressures and closing times.
- j. Elements within the interior of the facility can be easier to remediate through policies and procedures. A maintenance schedule that includes ADA concerns should be conducted by Public Works' personnel to comply with the maintenance of accessible features mandated by the ADA.

Finding 3: Common Finding on Access to Restroom Facilities

- a. Several designated accessible restrooms do not have ADA-compliant restroom signage.
- b. Some lavatories are mounted too high, some do not allow adequate knee and toe clearance.
- c. Several water closets (restrooms) are not at the right distance from the wall or have the flush control toward the wall.



Unisex geometric restroom symbol on door.



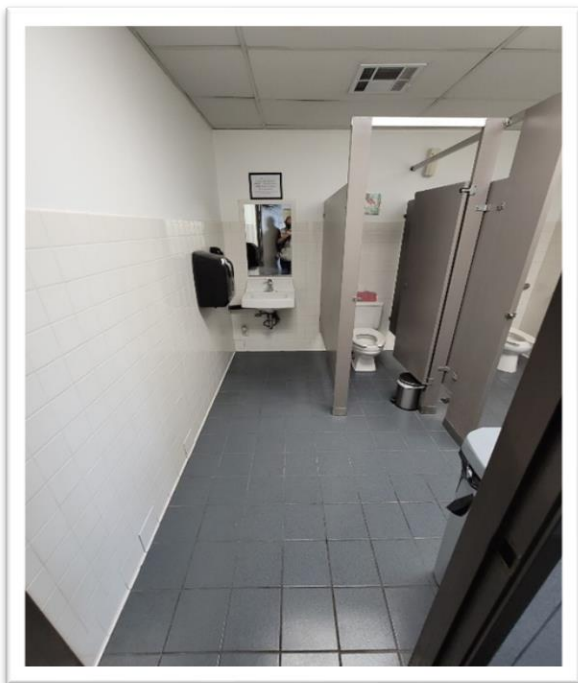
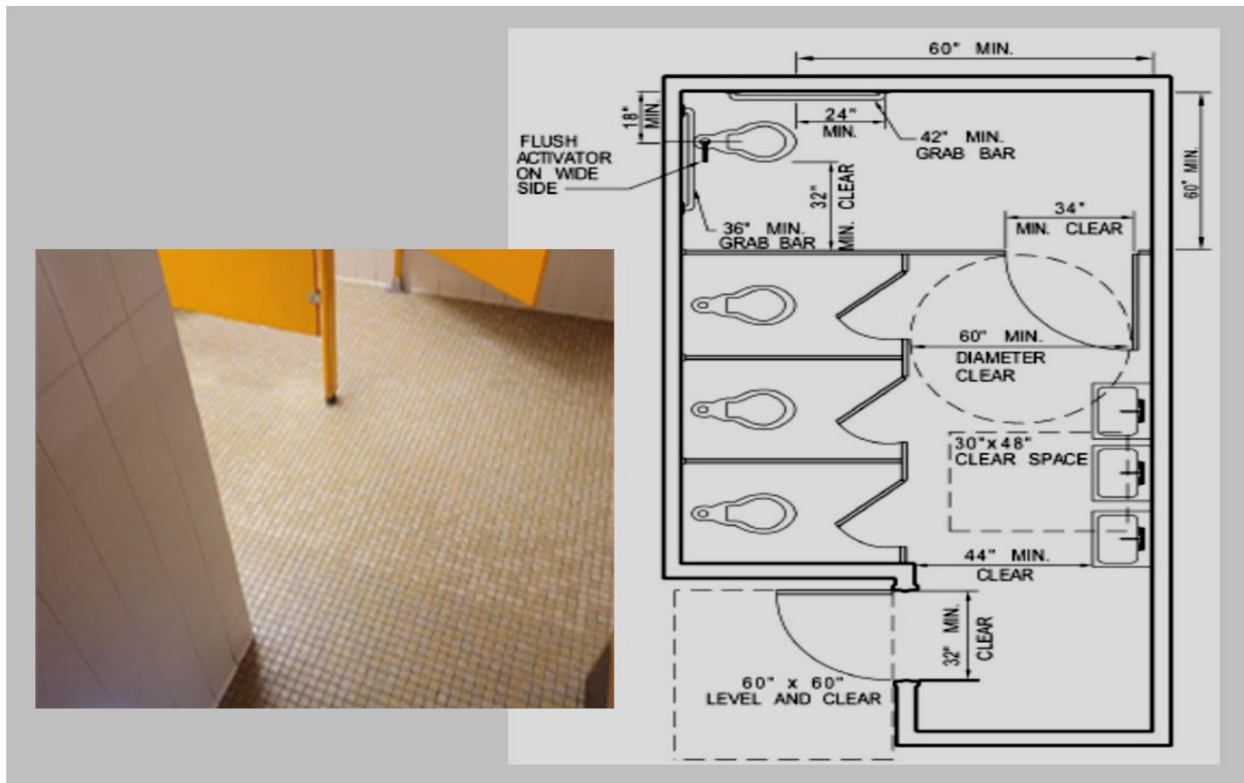
Designation sign for "All Gender Restroom" with braille.



- d. Some lavatories lack adequate insulation around the drainpipes.
- e. Some urinals are mounted too high.



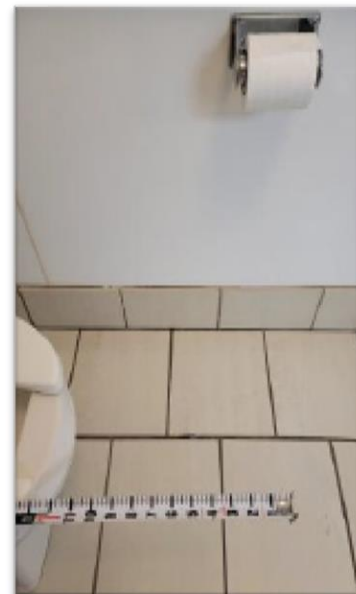
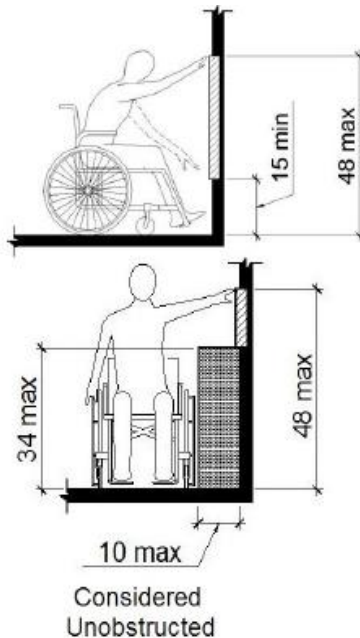
- f. Many toilet compartments or rooms do not provide adequate maneuvering clearances.



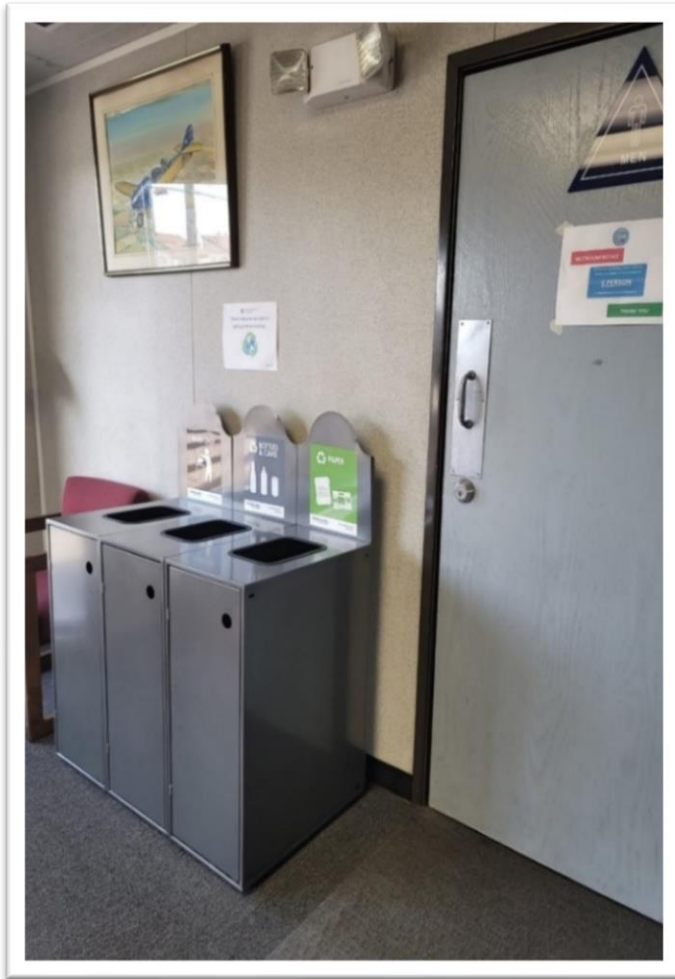
Maneuvering clearance at the lavatory is too narrow, as shown in left photo.

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- g. Several restroom accessories are not mounted within accessible height and reach ranges or in suitable locations, including grab bars, soap dispensers, paper towels and toilet paper dispensers, hand dryers, mirrors, sanitary napkin dispensers, and coat hooks.



- h. All restrooms are not required to be accessible if at least one accessible gender-neutral restroom is available on each building floor.

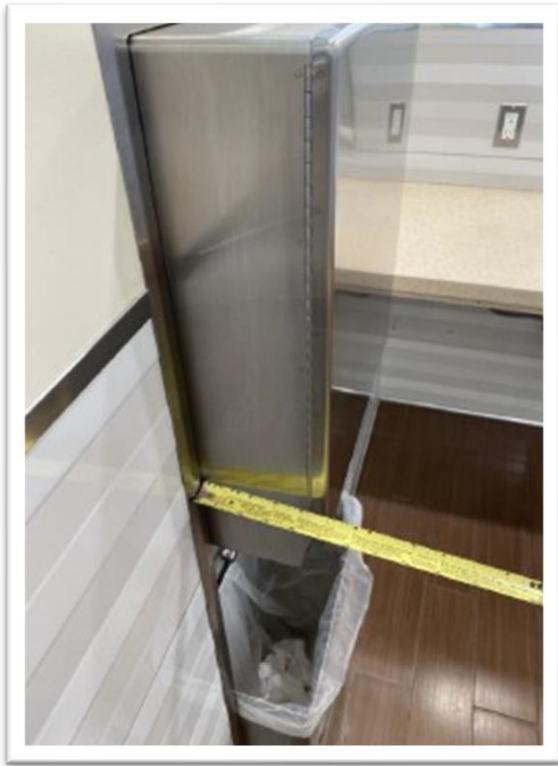


Recommendations:

- a. Designate an accessible restroom on each floor. If no accessible restroom is available, this may require hiring an architect and/or contractor to modify an existing restroom to make it accessible.
- b. Implement a policy and schedule to maintain garbage bins outside of the clear floor space and door clearances.
- c. Relocate and maintain dispensers within accessible reach ranges, no higher than 40 inches above the finished floor to the highest operable part.
- d. Provide adequate insulation for exposed lavatory hot water drainpipes.

The trash bins shown in the photos above and below encroach on the required maneuvering clearance at the restroom door and should be relocated to clear the required maneuvering space.





- e. Implement a policy to purchase accessible dispensers that do not protrude more than 4 inches from the walls.
- f. Provide maintenance and repair to adjust fixtures and door clearances.
- g. Have remedial work for restroom accessories completed by in-house maintenance personnel.
- h. Certain restrooms that do not provide adequate size clearances can have signage to direct users to the nearest accessible restroom.

Figure 3. (3.a and 3.b below show clearances and turning spaces for restrooms.)

Provide clear space for maneuvering clearances and turning spaces, widening doors and restroom stalls.

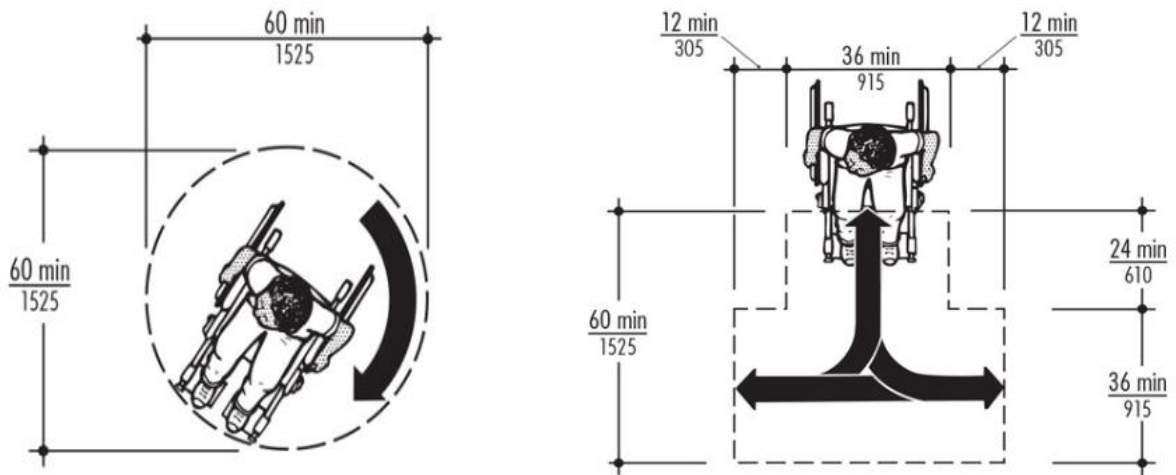
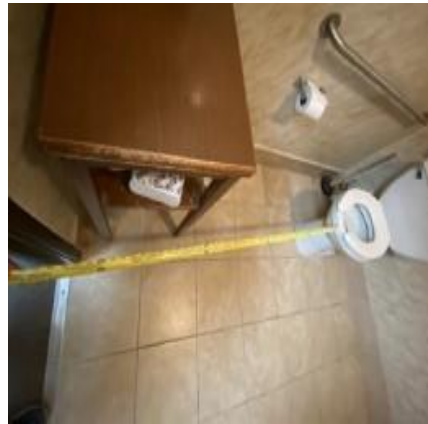
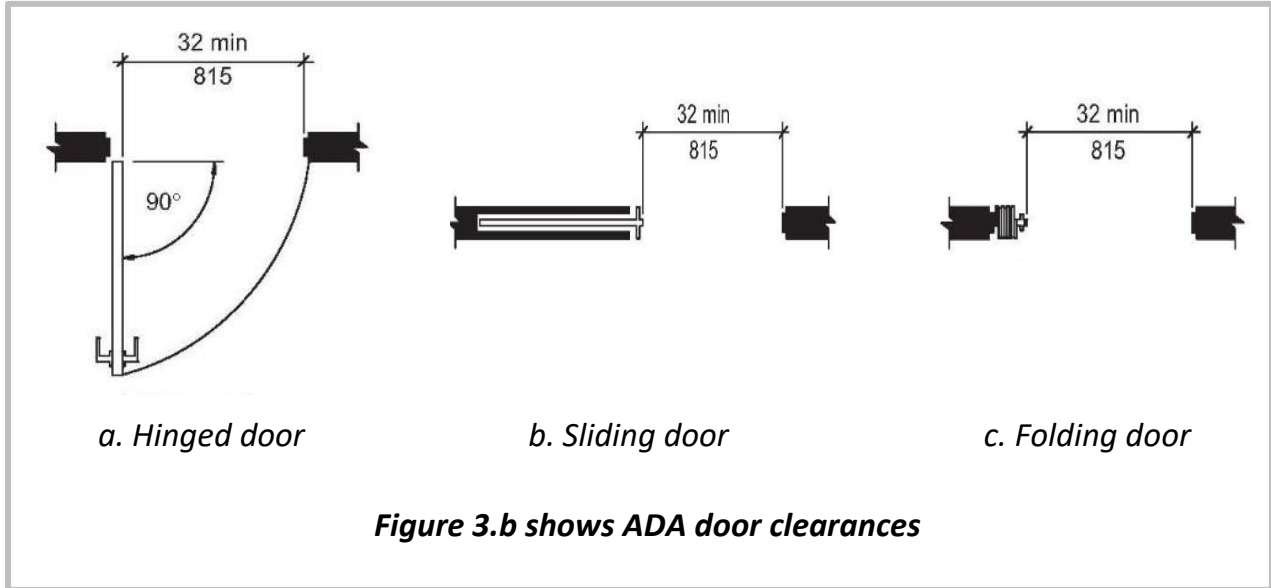
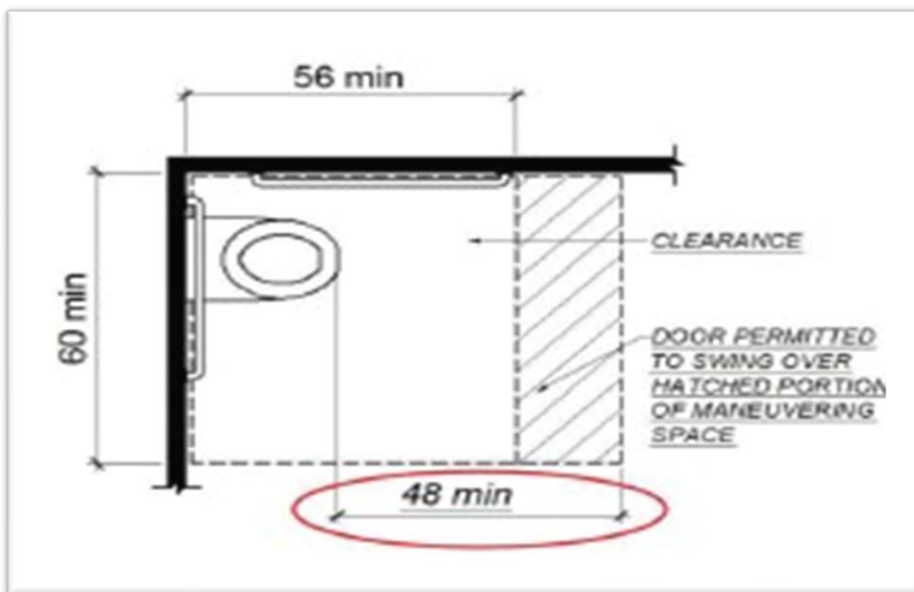


Figure 3.a shows wheelchair turning spaces

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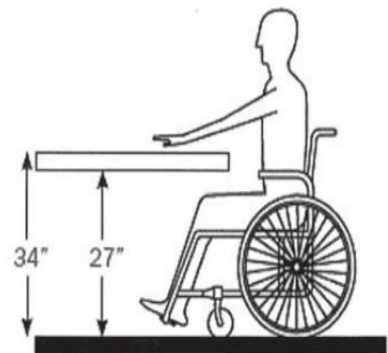


Left photos show a table obstructing maneuvering space in a facility restroom.



Finding 4: Common Findings on Access to Service Counters, Display Racks, Telephones, Drinking Fountains, and Alarms

- a. Public Works makes ongoing efforts to replace and provide accessible service counters such as the third floor Building and Safety counter at the main headquarters.
- b. Several facilities had public counters that were mounted too high for a person in a wheelchair. A portion of the service counter is to be between 28 and 34 inches high above the finished floor, with an approach space of at least 30 by 48 inches that may be parallel or perpendicular to the counter.
- c. Many assembly areas used by the public do not provide compliant assistive listening systems or devices.
- d. Some drinking fountains are not mounted at the right height, and do not provide adequate knee clearance, or are not at the correct reach when the water flow needs to be adjusted.

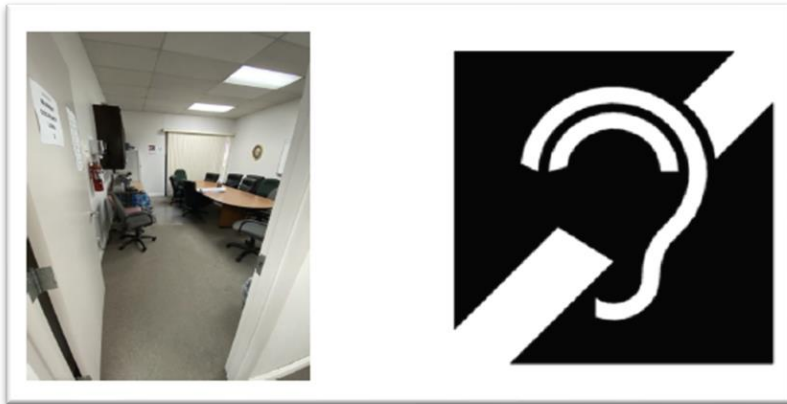


Recommendations:

- a. Designate an accessible counter and/or provide an alternative writing surface or table adjacent to the main counter.
- b. Implement a policy and schedule to maintain drinking fountains and other accessible features in operable conditions on a regular basis.



Photos above and to the right show counters that are mounted too high.



- c. Provide and maintain assistive listening systems and receivers in meeting and conference rooms.

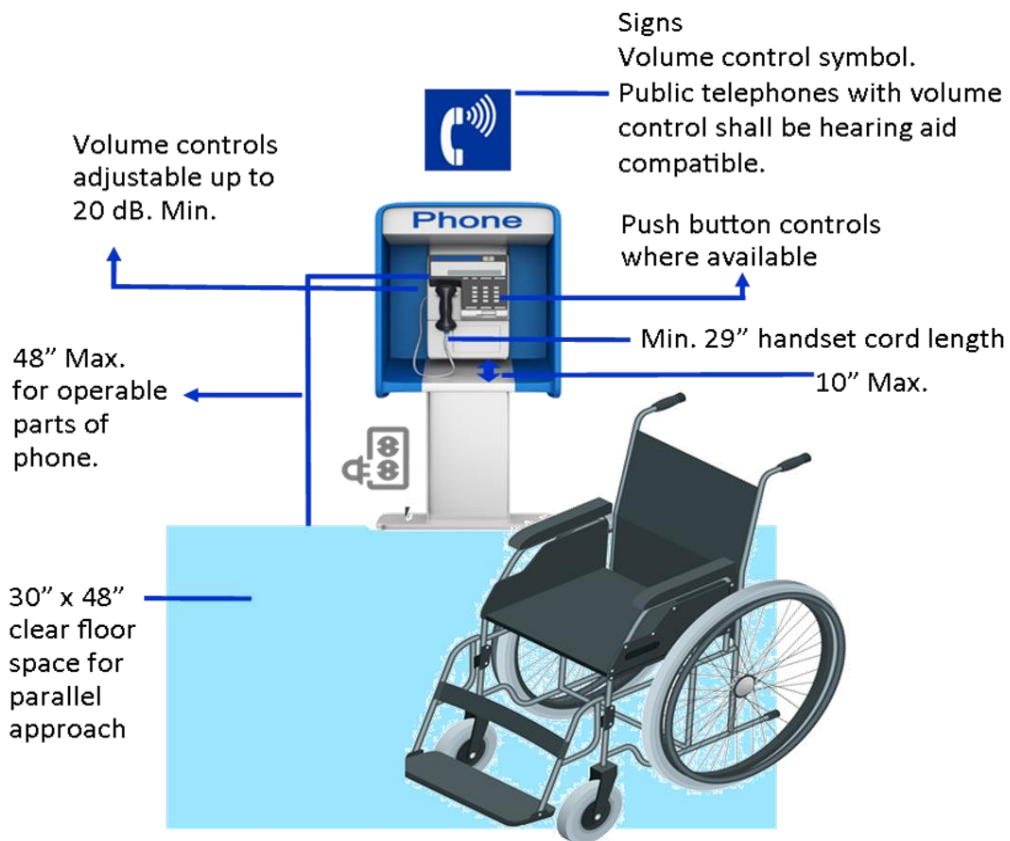
- d. Fire alarms in public areas that do not have both audio and visual components should be upgraded, pursuant to Section 215.1 of the 2010 ADA regulations. “In existing facilities, visible alarms shall not be required except where an existing fire alarm system is upgraded or replaced, or a new fire alarm system is installed.”
- e. Adjust or correct the placements of elements for obtaining goods and services, such as front and side reaches and approach to informational materials, application forms and brochures on display racks and service counters, telephones, and drinking fountains.
- f. Install control mechanisms and hardware that easily open doors, elevators, and cabinets in public and common use areas.
- g. Provide accessible identification signs and directional signs to goods and services such as conference rooms, drinking fountains, public telephones, and availability of assistive listening systems and devices.



Field photos of elements under the ADA: Telephones, Public Counters, and Drinking Fountains.



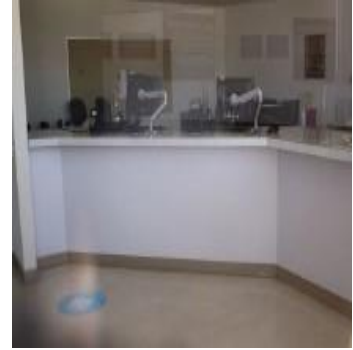
Accessible Telephones, Courtesy Phones, and Required Calling Devices



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Accessible counters need adequate knee and toe clearance.



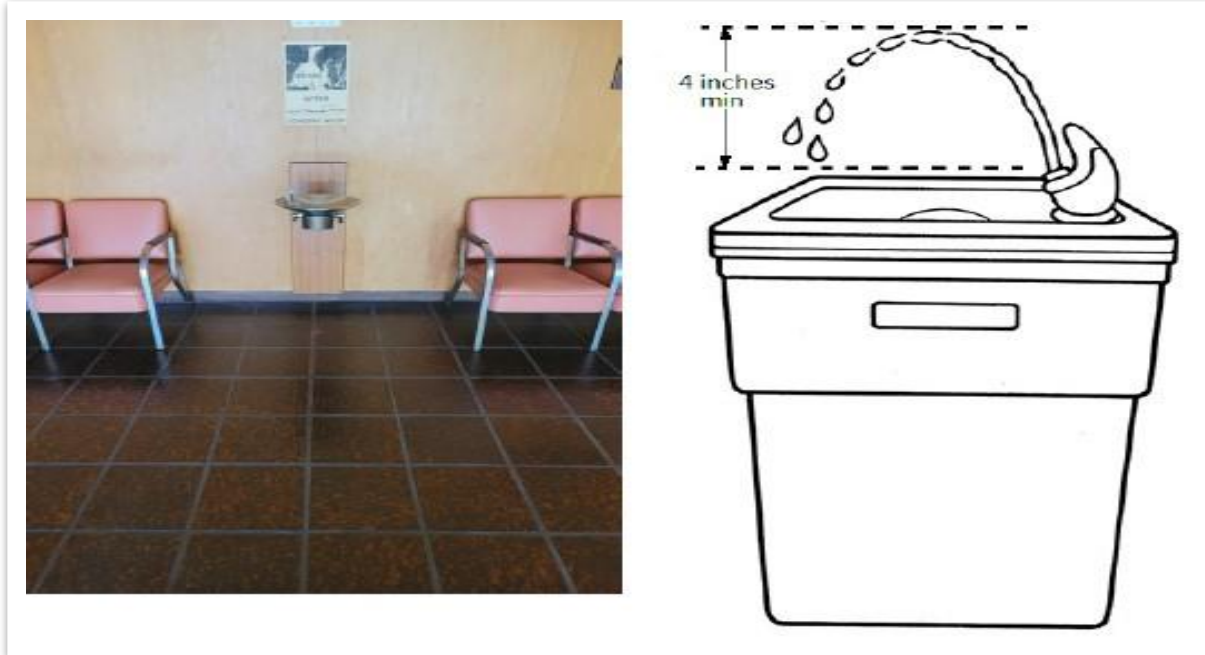
Counters in the top and right photos are mounted too high. Photo below shows counter height is 5" higher than the 34" maximum above the finished floor allowed.



The inset photo shows an accessible counter at BSD-LDD Facility, Public Works headquarters.

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Water flow maintenance: The spout shall provide a flow of water 4 inches high minimum and shall be located 5 inches maximum from the front of the unit.
(ADA 2010, Standards, 602.6).



Good water flow at Santa Clarita facility at time of inspection.



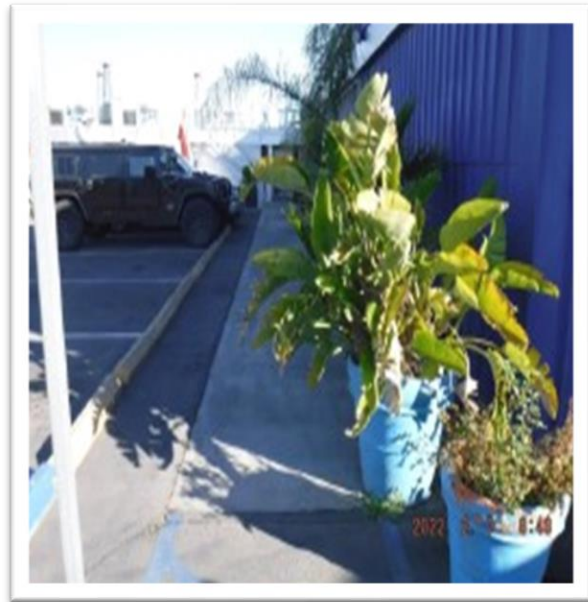
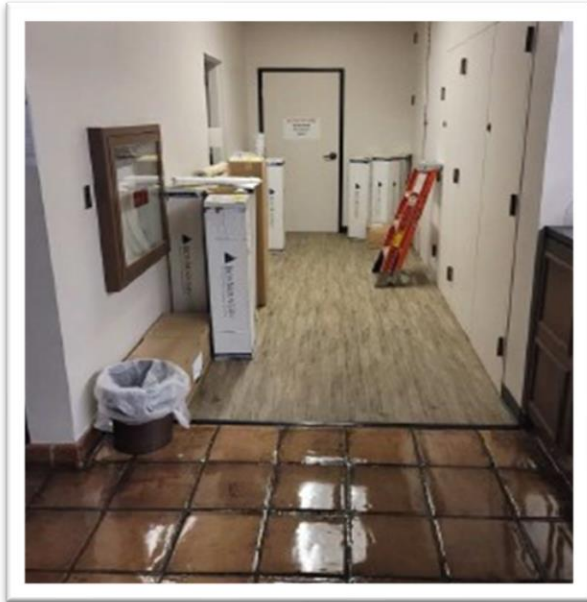
Low water flow at Malibu facility at time of inspection.

Finding 5: Maintenance of Accessible Features

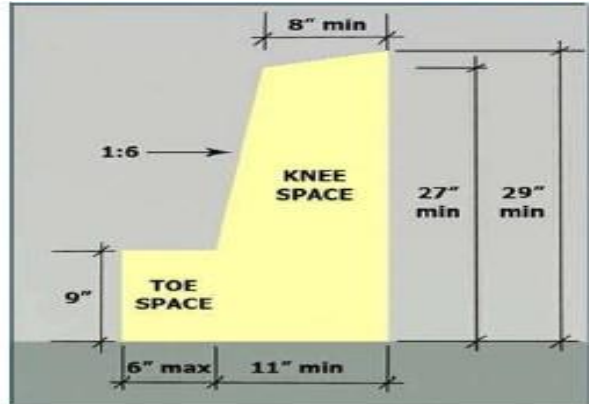
- a. The coordination and upkeep of the maintenance of ADA elements across different divisions has not been demonstrated consistently, based on the number of doors exceeding the required door pressure, automatic doors that close too quickly, the number of parking areas that need restriping, noncompliant signage, and the number of drinking fountains that did not have the required water flow based on ADA 2010 minimum requirements.
- b. Several bathrooms had supply boxes such as toiletry supplies stacked by the doorway, limiting access. In several facilities, placing boxes of supplies along hallways and by restroom doorways may become a convenient routine practice and can impede the access of a wheelchair user.

Recommendations:

- a. Provide a schedule for maintenance of accessible features and designate a responsible person to whom staff can report maintenance repair issues particularly for public-facing facilities across all divisions.



- b. Ensure that furniture, planters, equipment, and supplies are arranged so a clear path of access exists in areas of public use.



Maintain toe and knee clearance under lavatory. Left photo shows equipment stored under sink that is encroaching on the clearance space.



Restroom door hardware is missing or noncompliant.

Repair and maintenance of ADA elements and features must be conducted expeditiously.

- c. Interruptions for maintenance, repair, or operational activities are permitted, but must be remedied as soon as possible. For example, if an accessible feature such as an elevator breaks down, the public agency must ensure that repairs are made promptly, and that improper or inadequate maintenance does not cause repeated failures. When interruptions occur, temporary accessible routes should be provided. If the interruption of service is extended beyond a reasonable period, this may create a violation of the ADA if access to programs and services is diminished or denied to persons with disabilities.

Figure 4.

The maintenance of accessible features is a legal obligation under the ADA. Examples of accessible features are shown in the following sample maintenance schedule.

Sample Maintenance Schedule of Accessible Features				
Accessible Features	Yearly	Monthly	Weekly	Daily
<i>Exterior Areas:</i> Sidewalks settling and uplifting due to roots is an ongoing problem for sidewalk maintenance and should be inspected and maintained.	1X			
➤ Vegetation along sidewalks can reduce the accessible route along sidewalks and should be maintained.		Every 2 Months		
➤ <i>Accessible parking spaces: Re-striping, signage, and detectable warning mats should be maintained.</i>	Every 2 Years			
<i>Interior Areas:</i> Path of travel clearances and elements include but are not limited to the following: Trash bins and chairs encroaching on accessible routes, maneuvering clearances at doors in restrooms and entrances to offices, chairs encroaching on the approach to brochure racks and service counters, clear floor spaces by public telephones, elevator hall call buttons, et. al. These should be checked on a daily basis and be included with the regular cleanup.				1 - 2X
➤ Floor mats at the entrances should be fastened and maintained.				1 - 2X
➤ Door opening pressure and closing speed: A technician should inspect the door opening pressure and speed of closing.		Every 3 Months		
➤ Certified elevator technicians should inspect the elevators.	1 - 2X			
➤ Lavatory pipe insulation and water flow at automatic sink faucets should be inspected.		Every 3 Months		
➤ Drinking fountain water flow: A certified drinking fountain specialist should perform a complete inspection.		Every 3 Months		
➤ Public telephones should be inspected on a yearly basis.	1X			
➤ Captions on TV monitors in lobbies and public rooms: The captions featured on TV monitors should be maintained during regular business hours.				1X
➤ TTYs and assistive listening devices and systems for conference rooms should be inspected.	1X			

Finding 6: Emergency Evacuation for Employees and Visitors with Disabilities

Findings:

- a. Some emergency maps are printed with fonts that are too small to read and or too faded to see clearly.
- b. Some maps have graphic floor plans that do not provide adequate directions for evacuation.

Recommendations:

- a. Public Works should post accessible emergency maps throughout its facilities to assist in evacuations. Post them on every floor of each facility.
- b. Update the emergency maps according to the requirements of signage of this type as set forth in the ADA and CBC (see Chapter/Division 2 [Section 216] and 7 [Section 703] of the 2010 ADA Standards and CBC Code).
- c. As stated in Finding 4, fire alarms in public areas that do not have both audio and visual components should be upgraded, pursuant to Section 215.1 of the 2010 ADA regulations. “In existing facilities, visible alarms shall not be required except where an existing fire alarm system is upgraded or replaced, or a new fire alarm system is installed.”

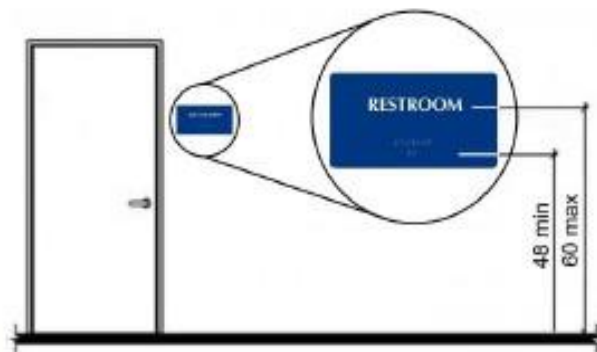
Finding 7: Facility Signage, Directional Signs, and Information/Communication

The public agency is obliged to ensure that communications with applicants, participants, and members of the public with disabilities are as effective as communications with others.

Persons with mobility, vision, or hearing disabilities must be able to obtain information from directional signs as to the location of accessible services and activities within the facilities. For pedestrian facilities, important communication items/devices include automated pedestrian signals and traffic signals used at intersections with audible and visual features, detectable warnings and pavement markings, and other traffic control devices used to provide advance warning and positive guidance in the vicinity of construction, maintenance or utility work areas and zones that affect sidewalks, crosswalks, or other pedestrian access routes.



- a. Many Public Works facilities lack accessible directional signage, identification signs, and the required international symbol of accessibility on designated accessible areas. Directional signs pointing users to accessible entrances and location of accessible facilities are needed. Some facility signs such as restroom signs are not fully ADA-compliant or are not mounted at the right placement as shown in photo below.



Braille and tactile elements must be installed on the latch side of the door to the identified room. It should measure no lower than 48 inches from the floor to the bottom of the lowest row of text, and no higher than 60 inches from the floor to the top of the highest text.

Recommendations:

- a. Use the Public Works' website to provide information, maps and directions to accessible parking routes and entrances to facilities, to assist a person with a disability who is coming to the facility.
- b. Provide required ADA and CBC-compliant accessibility signs in parking areas, entrances, and elevators identifying floors, main service areas, and restroom doors.

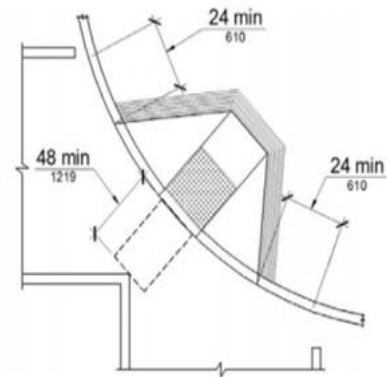
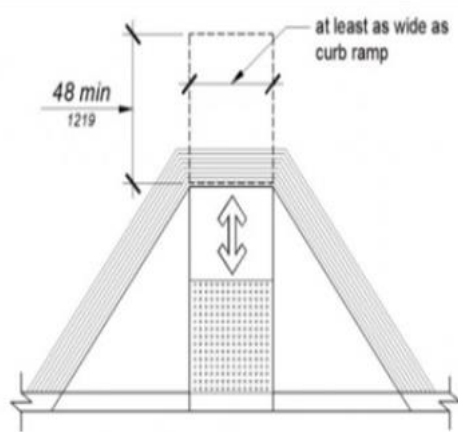
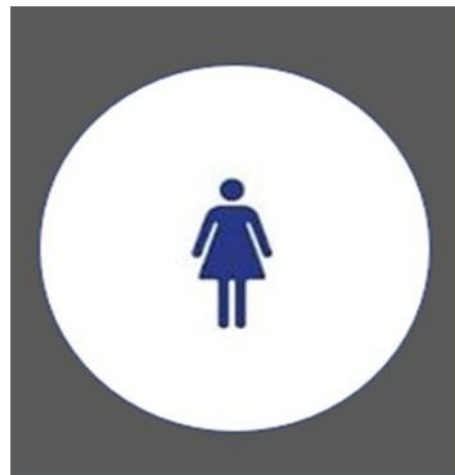
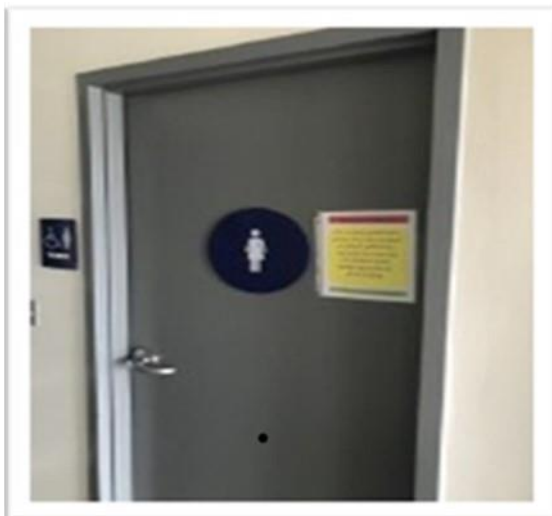


Figure 11B-406.5.10
Diagonal or Corner Type Curb Ramps

- c. Use tactile characters and Braille at elevator jambs. Use visual and tactile detectible warning such as truncated domes at hazardous vehicular areas.



The restroom door color in left photo does not provide a high contrast to the restroom sign. Paint the door a light color or change the sign color.

- d. Use signage with lettering in large fonts with highly contrasting colors from the background, per the 2010 ADA Standards and CBC code.
- e. Use pedestrian push-button signals with audio and visual notifications for individuals with vision and hearing disabilities.



Install accessible facility signages and directional signs to accessible entrances and ramps to Public Works facilities as shown in images above.

Finding 8: Geographical Distance Between Public Works Facilities

Because the County is geographically widespread, every facility assigned to a territory, or a satellite office may be a great distance from the next facility providing similar services. Using a facility that is not in proximity as an alternate accessible location may create a distance barrier for some persons with physical disabilities or medical conditions.

Recommendations:

If the nearest facility providing similar programs, services, and activities poses a distance barrier:

- a. Implement a policy allowing an office to provide services to customers with disabilities outside the office’s geographic jurisdiction; or
- b. If a policy change cannot be implemented, then ensure that each facility is made accessible.

Finding 9: Addressing Architectural Barriers in Leased Facilities

Public Works leases facilities from other Title II or Title III entities as a tenant to conduct its programs, services, and activities. Public Works is also a landlord and leases its facilities to third parties.

The list provided in Table 4 by Public Works contains information about facilities that are leased by or to Public Works. The information came with a disclaimer that “a confirmed comprehensive list of leased/tenanted facilities is not currently available,” therefore information shown in Table 4 may need to be updated.

Table 4. Partial List of Leased Facilities

Public Works Leased Facilities and Locations			
Name of Site	Address	City	Owner
Antelope Valley District Office	355A East Avenue K-6	Lancaster	LA County
Calabasas/Malibu District Office	26600 Agoura Road, Suite 110	Calabasas	LA County
Carson District Office	701 East Carson Street	Carson	City of Carson
East Los Angeles District Office	4801 E. 3rd Street	Los Angeles	LA County
La Puente District Office	16005 East Central Avenue	La Puente	LA County
Lomita District Office	24320 North Narbonne Avenue	Lomita	LA County
San Gabriel Valley District Office	125 South Baldwin Avenue	Arcadia	LA County
Santa Clarita District Office	23757 Valencia Boulevard	Valencia	LA County

Public Works Leased Facilities and Locations			
Name of Site	Address	City	Owner
Southwest District Office	1320 West Imperial Highway	Los Angeles	LA County
South Whittier District Office	13523 Telegraph Road	Whittier	LA County
Universal District Office	100 Universal City Plaza	Universal City	LA County
Landscape Maintenance Districts	28245 Avenue Crocker, Suite 240	Valencia	Private Owner
1000 S. Fremont, The Alhambra	1000 S. Fremont, The Alhambra	Alhambra	Private Owner

The Transition Plan barrier remediation schedule covers property owned by Public Works and property leased by Public Works to others. The priority given to a particular facility does not depend on whether the facility is owned by or leased to Public Works. In some cases, because of the language in its lease, Public Works may not have the authority to undertake remediation. In recognition of its liability under the ADA, Public Works should make a good faith effort to provide a notice to the landlord about inaccessible common areas that affect access to Public Works’ programs and services, and to request that the landlord undertake the remediation steps necessary. At the very least, Public Works should carefully document the steps it undertakes to encourage the landlord to comply with the ADA and CBC in its top priority facilities. From an administrative perspective, the remedial work will depend on the landlord or tenant agreement. For example, Public Works’ responsibility may be limited to the area that it leases, such as the interior of a suite; and the landlord may be responsible for the common areas, such as facility restrooms and parking areas. An example of this is a Public Works facility located at 1000 S. Fremont Avenue, Alhambra, California where Public Works leases a suite in a ‘The Alhambra’ building. Other tenant agreements exist, such as in airports, where Public Works has a tenant who manages and operates a restaurant in the airport. Depending on the lease agreement, barriers within the leased spaces should be included as being the responsibility of the tenant.

When Public Works is the landlord, the lease agreement should specifically state that the tenant is required to comply with the ADA.

Public Works should provide a way to monitor and enforce tenant compliance with the ADA.

Under the ADA, the landlord and the tenant are jointly responsible for ADA compliance, but depending on the lease agreement, some allocation of responsibilities may exist between the parties. Public Works should evaluate the lease agreements with the Real Estate section in the Survey Mapping & Property Management Division to ensure that the agreements contain language stipulating the obligations of both parties to comply with the ADA.

In addition, Public Works should include an indemnity clause in all leases. If a landlord fails to take adequate steps to address inaccessible common areas, Public Works can hold the landlord responsible for the costs of remediation. Although the landlord and tenant are jointly liable for ADA violations, an indemnity clause in its lease agreements can serve to protect Public Works for public areas beyond its control and jurisdiction. The DOJ encourages public entities to lease accessible space when they can do so, to maximize the opportunity for people with disabilities to gain access to their programs, services, and activities.

Findings:

- a. Public Works owns or manages airport facilities and leases them to other entities such as private businesses or non-profit organizations. ADA site assessments found that one of the tenants offering programs on a frequent basis to school children had not addressed inaccessible elements in the exhibit and activity rooms. One example was a considerable drop in level from the doorway threshold of one of the activity rooms to the next room.
- b. Under the ADA, both the landlord and the tenant have a legal obligation to remove architectural barriers. The lease between the landlord (Public Works) and the tenant may delineate and assign responsibilities regarding accessibility requirements; however, the ADA still holds both parties responsible. Title II obligations cannot be contracted away, and public agencies are still obligated by the ADA through its contractual, licensing, or other arrangements with other entities.
- c. As a tenant, Public Works is leasing facilities in buildings owned by other Title II and Title III entities. Several of those leased facilities had exterior and interior areas with architectural barriers, such as parking areas, walkways, entrances, hallways, and restrooms. Although these areas are likely under the exclusive control of the landlord and not Public Works, they still constitute an architectural barrier to users of Public Works programs, services, and activities.

Recommendations:

- a. Review lease agreements before leasing new space or renewing a lease, to clearly delineate who is responsible for removal of architectural barriers.
- b. Most leases have general statements referring to provisions that the tenant should comply with Federal, State, and local regulations. Add specific provision to the lease so that the party who has exclusive control over designated areas as a tenant or a landlord, must take the steps necessary to comply with ADA requirements.
- c. Provide a letter of notice to the other entity that has the authority and responsibility for that jurisdiction to address identified architectural barriers that may affect users of Public Works programs, services, and activities.
- d. Conduct an accessibility on-site review before signing or renewing a new lease.

Sample Facilities Summary of Findings

Building and Safety Arcadia/San Gabriel and Headquarters Common Areas and Main Lobby



A view of a parking lot with no identified path of travel, and no signage directing users to an accessible entrance

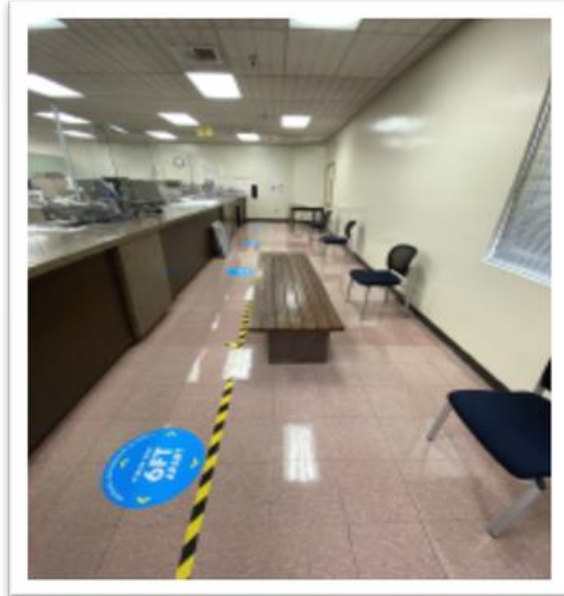
The findings of the BSD Arcadia/San Gabriel Valley facility at 125 Baldwin Avenue in Arcadia, a Priority 1 facility, are consistent with the findings of other Public Works facilities.

Findings:

- a. There is no pedestrian access route from the public right-of-way to the facility.
- b. There are multiple changes in level and cross slopes in the path from the accessible parking spaces to the main entrance.
- c. There is no signage at some of the accessible parking spaces.
- d. The tow-away notice sign is missing.
- e. The sign directing visitors to the accessible entrance is missing, so is the sign identifying the accessible entrance.
- f. Access to programs offered inside the facility is obstructed by doors with excessive pressure, and furniture.
- g. The restrooms have miscellaneous fixtures and accessories that do not comply with the technical requirements prescribed by the ADA and CBC.



Signage to accessible entrance should be provided.



A bench in the middle of accessible route is an obstacle.

Headquarters – 900 S Fremont Ave, Alhambra, CA 91803



The photo on the left shows the mirror mounted higher than code requirements and the pipes under the lavatories are not insulated per code.

The findings of the headquarters lobby's common exterior areas at 900 South Fremont Avenue, Alhambra, another Priority 1 facility, are consistent with the findings of other County facilities.

Findings:

- a. Signage directing patrons to the accessible entrance is lacking.
- b. Some of the van-accessible parking spaces have their access aisle painted on the wrong side of the space.
- c. The path of travel from the accessible parking spaces is missing detectable warnings.
- d. Interior accessible doors or accessible features lack the signage designating them as accessible.
- e. Some loose floor mats on the doors need to be fastened down.
- f. Doors have an excessive opening force. Some doors do not have compliant hardware or have missing kickplates.
- g. The elevators lack elevator floor level signage on the door jambs, do not have Braille signs, or have no audible notification systems.
- h. Some of the corridors to access the restrooms and the doorways are too narrow and do not provide maneuvering clearance.

- i. The restrooms have fixtures and accessories, such as lavatories that are mounted too low and lavatory faucets that require tight pinching and grasping to operate. Some mirrors and paper towel dispensers are mounted too high. Some lavatories have pipes that lack adequate insulation. Several restrooms do not provide adequate maneuvering space. It is necessary to either fix a restroom by converting it into a gender-neutral restroom or posting signs to the designated accessible restrooms.

The Facility Reports in Appendix F contain a comprehensive list of findings and recommendations, priorities, cost estimates for the remedial work for each barrier, and the overall estimated sum for remediation per facility.

The recommended schedule is included within the Transition Plan Costs and Annual Schedule Summary in Appendix G.

Finding 10: Addressing Architectural Barriers in the County's Public Right-of-Way Adjacent to Facilities

Public Works has jurisdiction over pedestrian facilities in the public right-of-way and roads that are County-owned and managed, generally in unincorporated areas of the County. The public rights-of-way within incorporated cities in the County, public roads that are under the State Highway system, and private driveways and roads generally are not within the jurisdiction of the County, unless a joint agreement exists with Public Works, setting forth the responsibilities of Public Works.

This Transition Plan is limited to an assessment of public right-of-way related to public-facing facilities in Phase 1, up to 0.2 miles from the facility entrance to the nearest public transit stop or bus stop under Public Works' jurisdiction.

Findings:

- a. Most of the public rights-of-way (PROW) to access Public Works facilities were under the jurisdiction of other Title II entities, such as incorporated cities. In those Public Work facilities within the PROW under County jurisdiction, the findings are consistent with what can be expected of facilities that were built before the ADA, or that have been altered to comply with ADA requirements.
- b. Overall, the condition of the pedestrian facilities was found to be compliant, and all the intersections in those locations had curb ramps. However, some items need remedial work or have maintenance issues because of aging, settlements, shrub overgrowth and vertical uplifting of levels from tree roots.

- c. Only three public rights-of-way are under the jurisdiction of Public Works, out of the 54 public-facing facilities included in this Transition Plan, all of which are Building and Safety Division (BSD) facilities. We have designated RMD to be identified with the BSD facilities because the RMD is responsible for implementing public right-of-way remediation within the unincorporated areas of the County:
 - BSD- East Los Angeles
 - BSD- Southwest
 - BSD- South Whittier
- d. All intersections at the three locations have curb ramps.
- e. Only two locations have curb ramps with excessive slopes that need to be reconfigured to comply with the ADA and PROWAG.
- f. Portions of existing sidewalks have vertical changes in level because of aging, settlements, and uplifting from tree roots. The sidewalks should be repaired as they represent a potential trip hazard.
- g. Portions of sidewalks at driveways do not have a leveled landing to provide a walkway with a compliant sidewalk cross slope. The driveways should be reconstructed to provide ADA-compliant sidewalks.
- h. Shrubs are overgrown on some portions inside the property line, reducing the sidewalk width. The shrubs should be trimmed to maintain the sidewalk width.
- i. Some pedestrian signals do not provide audible and/or visual notification signs and either need maintenance, replacement, or upgrade, consistent with the ADA, PROWAG, and MUTCD, with priority for busy intersections.
- j. One curb ramp does not have detectable warnings. A detectable warning mat should be installed to comply with the ADA, PROWAG, and MUTCD.

The results of the public rights-of-way accessibility evaluations within County jurisdiction adjacent to specific public-facing facilities are as follows:

BSD - East Los Angeles

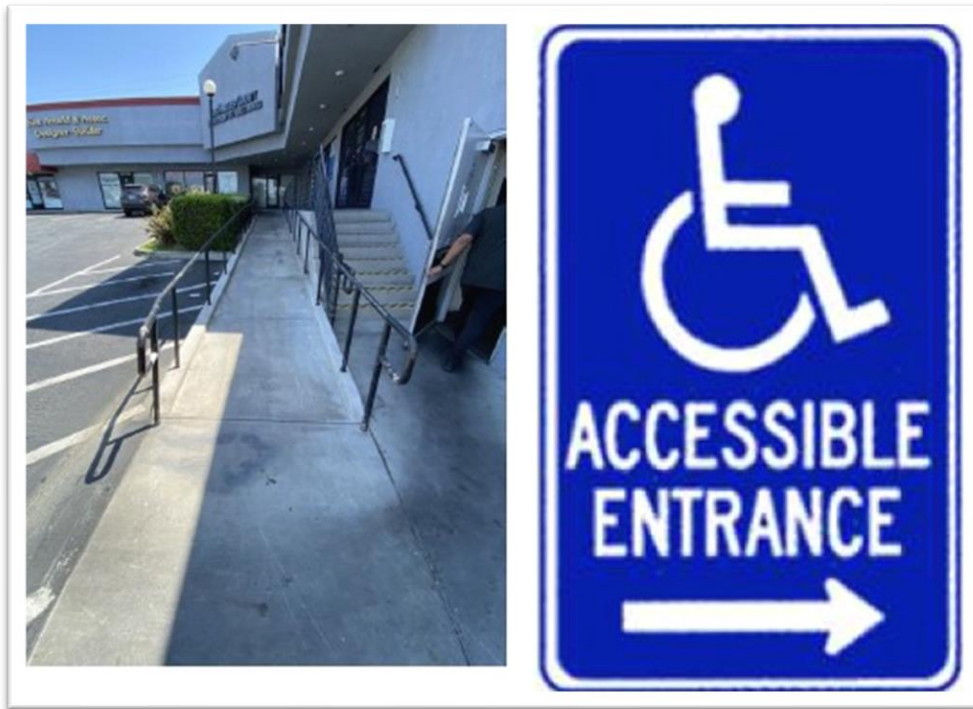
- Notably, no significant barriers were encountered.
- The curb ramp from the parking space does not have detectable warnings.
- The accessible parking space is faded and needs to be repainted.

BSD - Southwest

- Accessible pedestrian signals do not provide audible indicators.
- Multiple changes in level occur in the accessible route.
- The curb ramp is missing detectable warnings.
- Faded crosswalks need restriping.
- Cracks are along the sidewalks.
- Blended curb ramps with excessive cross slopes are on flare sides.
- Landscaping that overhangs the path of travel needs periodic trimming.
- Additional signs need to be installed to indicate the location of the path of travel.

BSD - South Whittier

For 0.1 lineal miles, multiple driveways are missing level walkways along paths of travel and have cross slopes exceeding 2%.



Provide directional signs to accessible entrance of facility.

Table 5.

List of County Pedestrian Facilities in Pedestrian Access Route to Public-facing Facilities

Pedestrian Facilities in Public Rights-of-Way within Public Works' Jurisdiction				
	Location (all Priority 1 facilities)			
Category	East LA	Southwest	S. Whittier	Total
Length of sidewalk (miles)	0.1	0.1	0.1	0.3
Cross slope exceeds 2%	0	0	0.1	0.1
Total Vertical changes in level	0	12	0	12
Vegetation growth	0	5	0	5
Total Number of curb ramps	5	4	0	9
Total Non-compliant curb ramps	0	2	0	2
Total Detectable warnings	1	0	0	1
Total Intersections w/o curb ramps	0	0	0	0
Bicycle/pedestrian paths	0	0	0	0
Total Pedestrian signals	3	2	0	5
Total Non-compliant pedestrian signals	0	1	0	1
Total Public transportation stops	3	2	3	8
Total Non-compliant bus stops	0	0	0	0

Recommendations:

- a. Detectable warning mats should be installed to comply with the ADA, PROWAG, and MUTCD.
- b. Coordinate with RMD, TSM and TPP for accessibility upgrades of pedestrian facilities in the public right-of-way.
- c. Incorporate accessibility upgrades in upcoming pavement, street and transportation improvement planning and projects, or into existing Public Works street and utility improvement projects, road maintenance projects and capital improvement projects.
- d. Coordinate with and provide a letter of notice to partner agencies or those entities that Public Works have cooperative agreements as to accessibility requirements of joint facilities.

- e. *Temporary Facilities in Pedestrian Access Route:* When providing temporary traffic control zone devices and temporary facilities for construction, maintenance or utility work in areas/zones that impact sidewalks, crosswalks, or other pedestrian access routes, refer to MUTCD pedestrian safety in Sections 6D.01 and 6D.02 Accessibility Considerations. Also see Section 6F14 for Sidewalk Closed Signs and 6F.74 for Detectable Edging for Pedestrians. Provide an alternate circulation path or pedestrian route with accessibility features, warnings, signage, and detectable edging or barricades as necessary, per regulations.

California MUTCD Traffic Control Signs: Detour for Temporary Facilities



FHWA provides MUTCD national standards. The 2009 MUTCD Edition, Section 6G.06, #07-09 regarding “Work Affecting Pedestrian and Bicycle Facilities” states the following:

07 Pedestrian detours should be avoided since pedestrians rarely observe them and the cost of providing accessibility and detectability might outweigh the cost of maintaining a continuous route. Whenever possible, work should be done in a manner that does not create a need to detour pedestrians from existing routes or crossings.

Standard:

08 Where pedestrian routes are closed, alternate pedestrian routes shall be provided.

09 When existing pedestrian facilities are disrupted, closed, or relocated in a Temporary Traffic Control (TTC) zone, the temporary facilities shall be detectable and shall include accessibility features consistent with the features present in the existing pedestrian facility.

- f. Architectural barriers not within LA County jurisdiction in the pedestrian access route leading to Public Works public-facing facilities should be conveyed to the appropriate jurisdiction to address the barriers identified.

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A comprehensive list of individual barrier findings and recommendations are provided in individual Facility Reports for each public-facing facility in Appendix F.

Sample Field Photos are shown below of Pedestrian Access Route in County jurisdiction adjacent to Public Works facilities to the nearest bus stop within 0.2 miles:

Southwest Facility: Photos below show exterior access route showing areas with cracks and gaps in sidewalks and shrub overgrowth.

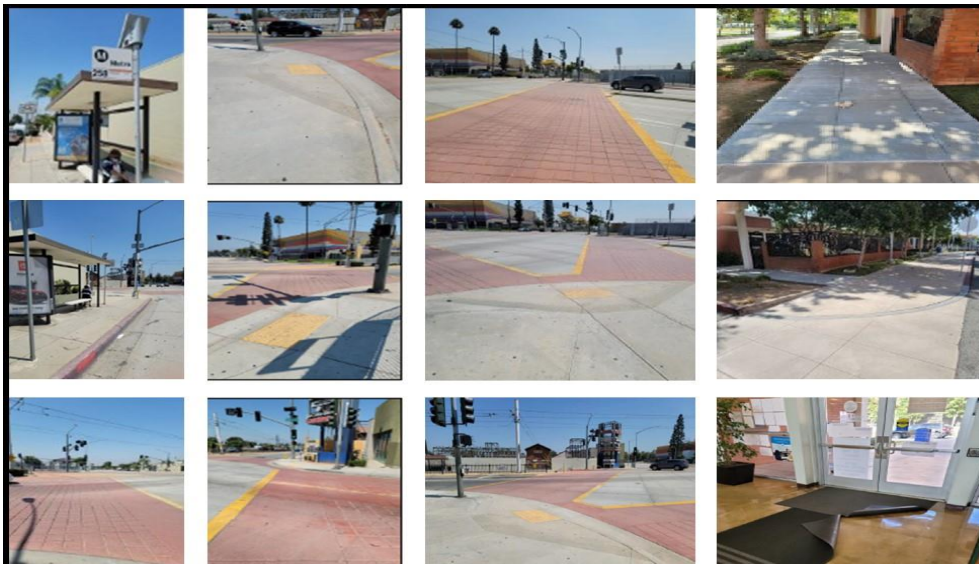


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Whittier Facility: Photos below show exterior access route with missing elements, including detectable warning surfaces on the blended transition, accessible parking signs, directional signs, and the ISA at the facility entrance.



East Los Angeles Facility: Photos below show access from the nearest bus stop with mostly compliant pedestrian access route to facility entrance. The doormat needs to be fastened to the floor.



2.9 Public Works' Access Compliance Practices

Public Works has consistently sought to comply with the ADA Standards and CBC, recognizing its responsibility to comply with the new construction and alteration requirements. Considerable time, money, and resources have been invested to comply with accessibility requirements and standards. Furthermore, Public Works has provided training to its frontline staff and those who interact with the public regarding nondiscrimination on the basis of disability, disability awareness, and responsive customer services to persons with disabilities. Although this Transition Plan has identified areas in need of improvement, by and large Public Works has brought about significant improvements in critical areas, as follows:

- Accessible parking in facilities with frequent public engagement
- Installation of automatic door openers
- Accessible restrooms
- Accessible drinking fountains
- Public counters
- Pedestrian facilities

It is clear from the level of effort that Public Works has put forth, and the level of cooperation in developing this Transition Plan, that Public Works is committed to providing equal opportunity to persons with disabilities and taking the steps necessary to comply with the ADA and the CBC.

2.10 Current Public Works Accessibility Programs

Public Works has been providing accessibility upgrades to its infrastructure, pedestrian facilities and building facilities, as well as providing services to people with disabilities as demonstrated in the following programs:

- Citizens can apply for a “Blue Curb” (accessible on-street parking spaces) in the unincorporated areas of Los Angeles County through the ADA Coordinator’s office. These requests for accessible on-street parking spaces are sent to the Traffic Safety and Mobility Division (TSM) for review and approval.
- Accessibility Appeals Board under BSD have members of the disability community as Board members.
- Accessibility requirements in plans submittal by developers and private entities seeking building permits are monitored under BSD.
- Paratransit and Charter Bus Service Transportation programs are provided to people with disabilities under the Transportation Planning and Programs (TPP) Division.

- Pavement Management System (PMS) maintained by RMD provides upgrades and maintenance to local roads.

Maintenance Activities and Ongoing Public Works Programs

Public Works maintains 3,188 centerline miles (7,400 lane miles) of paved roads. Public Works has a systematic approach to assessing the conditions of the roads by using the PMS and Stantec’s RoadMatrix V3.3. RoadMatrix can handle the complexity of the network and process a large amount of pavement data relatively quickly. GIS maps in the RoadMatrix data are used to identify and group projects. RoadMatrix stores information about the roads as part of the network inventory. The system provides an assessment of the conditions of all County roads to identify the Pavement Condition Index (PCI). After the PCI is determined, RoadMatrix is used to determine optimal levels of preservation and rehabilitation based on funding constraints.

The results of the analyses are used to develop work programs for planning and budget preparations. After funding is secured a project viability study is conducted to further refine the construction bid packages.

Partial List of Projects with Accessibility Improvements in the Public Right-of-Way

In recent years, Public Works has implemented accessibility improvements to its pedestrian facilities as part of its projects upgrading roads and in new construction in the public right-of-way. All pedestrian facilities constructed after March 15, 2012, are required to comply with the 2010 ADA Standards, PROWAG, and other applicable guidelines.

Table 6. This is available information as of July 2022 and additional completed projects may have been added.

Partial List of PROW Projects Completed since 2012		
Project Name	Scope of Work	Location
108th Street, et. al.	Roadway resurfacing; Reconstruction of curb and gutter, sidewalk, driveways, curb ramps, cross gutters, and alley intersections; installation of striping and pavement markings; modification of traffic signals; replacement of 24-inch CMP, and other appurtenant work. Total bike facilities of 1.75 miles.	Western Avenue (120th Street/El Segundo Boulevard) Bike Route - 0.52 miles

Partial List of PROW Projects Completed since 2012		
Project Name	Scope of Work	Location
		Western Avenue (Imperial Hwy/120th St) Bike Lanes – 0.48 miles Western Avenue (104th Street/Imperial Hwy) Bike Lanes – 0.75 miles
Florence Neighborhood Mobility (AHSC)	Installation of bulb-outs, ADA ramps, trees, wayfinding signages, streetlights, bike boulevard., and bus stop improvements. Repair of sidewalks. Construction is estimated to be completed in summer 2025.	68th Street (Central Avenue/Compton Avenue) - - 0.50 Miles
Metro Gold Line Eastside Access Phase II	Construction of curb and gutter, sidewalk, curb ramps, cross gutters, stamped and colored concrete, irrigation systems, and landscaping; installation of striping and pavement markings; and the performance of other appurtenant work. Construction is estimated to be completed in summer 2026. Total bike facilities of 3.32 miles.	1st Street (Indiana Street/150 feet e/o Vancouver Avenue) Bike Lanes - 2.03 miles 4th Street (Indiana Street/Rowan Avenue) Bike Route - 0.29 miles Ford Boulevard (1st Street/3rd Street) Bike Lanes - 0.25 miles Via Corona (Woods Avenue/Gerhart Avenue)

Partial List of PROW Projects Completed since 2012		
Project Name	Scope of Work	Location
		Bike Route - 0.75 miles
Metro Station Linkages Signage Design	Community branding effort is needed for projects that include Metro Station linkages wayfinding signage design and performance of other appurtenant work. Total bike facilities of 0.99 miles	88th Place / 89th Street (Central Ave/Maie Ave) Bike Route – 0.74 miles 92nd Street (Miner St/Alameda St) Bike Route - 0.24 miles

Table 7. Partial list of Curb Ramp Projects from available data.

Public Works Curb Ramp Remediation Schedule				
Item/ Address	Accessibility Concern	Improvement Method	Schedule	Responsible Person/Division
Normandie Ave/Imperial Hwy NE side	Excessive slope on flare side up to 12.3%.	Sawcut existing curb ramp and repour new curb ramp to comply with 8.3% maximum slope per ADA 406/ PROWAG R304.	1 year	Road Maintenance
Normandie Ave/Imperial Hwy SE side	Excessive slope on flare side up to 12.3%.	Sawcut existing curb ramp and repour new curb ramp to comply with	1 year	Road Maintenance

Public Works Curb Ramp Remediation Schedule				
Item/ Address	Accessibility Concern	Improvement Method	Schedule	Responsible Person/Division
		8.3% maximum slope per ADA 406/ PROWAG R304.		

Public Works posts its PROW upcoming projects on its website at Los Angeles County Bikeways: [Los Angeles County Bikeways \(lacounty.gov\)](https://lacounty.gov/bikeways)

Table 8. This is information as of July 2022 and additional projects may have been added.

Partial List of Upcoming Projects in the Public Right-of-Way		
Name	Scope of Work	Location
170th Street East Slurry Seal	Reconstruct/Rehabilitate AC pavement, as per GMED recommendation (in 2009 GMED recommended reconstruction), of existing Class I side paths. Update bikeway signage and striping as necessary, including installation of Class IV protected bike lane configuration, as appropriate, to provide bikeway continuity.	170th Street East Bikeway (Avenue M-8/Avenue P) Bike Path, 2.66 miles
Amar Road Complete Street Project	Complete Streets improvements. Construction is estimated to finish in Fall 2026. Total bike facilities of 2 miles.	Amar Road (Feather Avenue/N. Puente Avenue) – Bike Lanes - 0.55 miles Amar Road (Willow Avenue/N. Unruh Avenue) Bike Lanes, 1.45 miles
Aviation/LAX Green Line Station	Improvements on corridors near the Metro Aviation/LAX Station, including pedestrian and bicycle facilities,	120th Street (Aviation Blvd/Felton Ave) Bike Route, 0.74 miles

Partial List of Upcoming Projects in the Public Right-of-Way		
Community Linkages	<p>wayfinding signs, landscaping, and traffic calming in the unincorporated community of Del Aire.</p> <p>Improvements will be on Judah Avenue, Isis Avenue, 120th Street, and El Segundo Boulevard. Construction is expected to begin in summer 2024. Total bike facilities of 2.37 miles.</p>	<p>El Segundo Boulevard (Isis Avenue / Inglewood Ave) Bike Lanes, 0.75 miles</p> <p>Isis Ave (116th Street/El Segundo Blvd) Bike Route - 0.88 miles</p>
Florence Neighborhood Mobility (AHSC)	<p>Install bulb-outs, ADA ramps, trees, wayfinding signages, streetlights, bike boulevard, and bus stop improvements.</p> <p>Repair sidewalks. Construction is expected to be completed in summer 2025.</p>	<p>68th Street (Central Avenue/Compton Avenue) 0.50 miles</p>
Rosemead Boulevard Complete Street Improvements Phase 1	<p>Develop preliminary design and obtain environmental clearance for a complete street treatment with bike lanes and ADA-compliant accessibility. Construction is expected to be completed in fall 2029.</p>	<p>Rosemead Blvd (Rush St/Gallatin Rd) Bike Boulevard - 2.69 miles</p>
Willowbrook 2 Project (AHSC)	<p>Installation of new bike lanes, bulb-outs, ADA ramps, new sidewalks and sidewalk repairs, street trees, wayfinding signs, streetlights, and bus stop improvements. Construction is expected to be completed in fall 2024.</p>	<p>120th Street/119th Street (Central Avenue/Compton Avenue) Bike Lanes - 0.42 miles</p>

2.11 Integration of Transition Plan into the Public Works Planning Process

The Transition Plan is intended to identify accessibility needs and integrate them with the Public Works' planning process. The Transition Plan and its identified needs should be fully integrated into the Public Works' Capital Improvement Program and/or local Transportation Improvement Projects as provided or funded by Federal, State, and regional/local agencies. Public Works should incorporate accessibility improvements into its planning program on an ongoing basis in a variety of ways. Accessibility improvements identified in the Transition Plan that are not within the scope of a current alteration or new construction project can be accomplished through the development of stand-alone accessibility projects. During scheduling of maintenance activities, Public Works should identify accessibility needs and incorporate them into the overall project planning process.

2.12 Pedestrian Facilities to be Considered

Intersection Corners, Accessible Pedestrian Signals, Sidewalks, and Transit Stops

Curb ramps or blended transitions, pedestrian signals, sidewalks, and pedestrian facilities under Public Works jurisdiction – whether owned or maintained by joint agreement – should be constructed or upgraded to achieve ADA compliance for all capital improvement projects. Limitations may exist when it is technically infeasible for a pedestrian facility to achieve full accessibility within the scope of a project. If so, those limitations should be noted, and those pedestrian facilities should remain in the Transition Plan. As future projects or opportunities arise, those pedestrian facilities should continue to be incorporated into future work. Regardless of whether full compliance can be achieved in all cases, each pedestrian facility should be made compliant to the maximum extent feasible in accordance with the applicable

Other Title II Transit Facilities in the County Public Right-of-Way

Public Works administers several transit facilities and programs in cooperative agreement with local transportation agencies and transit providers. Public Works should work with those transit providers to address compliance with the applicable accessibility standards within the scope of the cooperative agreements. Existing transit facilities within the County PROW that are not managed by Public Works, such as Los Angeles County Metropolitan Transportation Authority (Metro) bus stops also should be addressed according to jurisdictional authority and agreements between the public agencies.

2.13 Methods for Accessibility Upgrades

Public Works can use the following methods for upgrading building facilities and pedestrian facilities to current Title II standards.

Scheduled Improvements: Building Facilities and Pedestrian Facilities

The first method is through scheduled improvements, including building facilities and street and utility improvement projects. All public-facing buildings and pedestrian facilities should be assessed for upgrades according to applicable and current ADA and State accessibility standards.

Incorporation in Capital Improvement Program

The second method is through specific Capital Improvement Projects (CIP) that are identified individually. These accessibility improvements should be incorporated into the CIP on a case-by-case basis as determined by Public Works staff.

External Agency Coordination

The third method is to manage external agency coordination for building facilities and PROW owned by other cities and entities, such as incorporated cities where many Public Works facilities are located. Some elements of PROW may be under the jurisdiction of other entities including utility companies. Other pedestrian facilities such as transit stops or bus stops are under the authority of transportation agencies such as Metro or Metrolink. Some walkways may fall under private ownership. Public Works should coordinate with other Title II and Title III entities to address accessibility barriers along their access routes and jurisdictions that impact Public Works' programs and services.

For Federal and State-funded projects in the public rights-of-way that require coordination with Caltrans, Public Works should consider coordinating the application of accessibility design guidelines and resolutions with the Caltrans District 7 Project Delivery Coordinator at an early stage, when accessibility requirements necessitate clarification.

Monitoring Third-Party Submittal Requirements

Construction documents submitted by third parties such as builders and developers to construct facilities, including buildings, sidewalks, and curb ramps under County jurisdiction, are reviewed and inspected by Public Works engineering and inspection staff to confirm compliance with CBC/ADA standards, and PROWAG prior to Public Works approval. Having more Public Works accessibility specialists among Public Works' staff would create a more thorough accessibility review and inspection process.

Reasonable Modification/Accommodation Requests

Public Works has demonstrated compliance with the ADA in this area by providing constituents' requests for reasonable modification of accessible on-street parking spaces in unincorporated County areas under the "Blue Curb" Program.

Public Works should continue to provide solutions and methods to remove barriers to facilities and PROW under its jurisdiction, where a person with a disability has identified an issue and/or requested assistance.

A public entity must consider such requests appropriately as they are made (28 CFR 35.130[b][7]; 49 CFR 27.7[e]). For example, such a request may be made to address a noncompliant curb ramp outside the schedule provided by the Public Works' Transition Plan. All accessibility improvements that are deemed reasonable should be scheduled to be consistent with building, pedestrian, and transportation facilities priorities.

Requests for accessibility improvements should be coordinated with the ADA Coordinator or Transition Plan Implementation Manager. The ADA Coordinator's contact information is provided in Appendix C or through the Public Works' ADA webpage by completing the Accommodations Request Form available at:

<https://DPW.LACounty.gov/general/CivilRights/forms/accommodations.aspx>.

2.14 Public Works Transportation Facilities and Programs

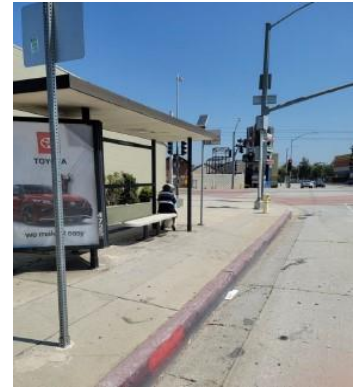
On September 6, 1991, DOT adopted the Americans with Disabilities Act Accessibility Guidelines (ADAAG) for transportation vehicles; and codified under Section 49 of the Code of Federal Regulations, Part 37. The regulations issued by DOT under the ADA apply these standards and indicate which vehicles are required to comply. In 2016, the Access Board updated its accessibility guidelines for buses and vans; although currently, these updated provisions are not yet part of DOT's enforceable vehicle standards.

The ADA through the DOT sets the minimum requirements for public transportation facilities such as bus stops and rapid rail systems. The ADA sets standards for accessible vehicles, including level-entry boarding, lifts, ramps, platforms, and wheelchair locations in the buses. The regulations address requirements for complementary paratransit services such as eligibility, type, services criteria, paratransit plans, and maintenance of accessible features.

Public Works Transportation Programs:

Public Works administers public transportation programs, several of which are cooperative agreements with other public agencies. These transit projects include the following:

Improvement Projects: a) a bus stop improvement program providing installation of bus pads and improvement and/or replacement of curb, gutter and sidewalk at bus stop sites in unincorporated County locations to minimize pavement deteriorations, and b) a bus stop amenities program for more than 1,800 bus stops throughout the unincorporated areas of LA County, including installation of an advertising and a non-advertising bus stop shelter, advertising and non-advertising bus benches, trash receptacles at bus stops, and solar lights installation for more than 200 solar light poles at various Metro and Foothill Transit bus stops.



Recreational Transit Services

Charter Bus Service: provides free or subsidized services to groups that request transportation to recreational, education, cultural, and special events; the program is offered to certain age groups or persons with disabilities but is available to other members of the public subject to space limitations.

Shuttles and Local Transportation: local transportation partnerships with several cities in the County.

Park and Ride: located at Fairplex, Ventura, Via Verde and Vincent Grade/Acton Metrolink Station.

Transit Pass Subsidy Program: through a contract with Metro, the County sells subsidized monthly passes to persons with disabilities seniors, and students (kindergarten through 12th grade and college / vocational) who are residents of unincorporated County communities.

Subsidized Metro 30-Day and EZ Transit passes are also available to residents of unincorporated areas of Los Angeles County residing in the First, Second, Fourth and Fifth Supervisorial Districts.

“Paratransit” Transportation Services for Seniors & Individuals with Disabilities:

Contracted through a third-party vendor, Public Works offers transportation services for eligible seniors and residents with disabilities in Los Angeles County, also known as “Paratransit.” The service is available at Public Work’s website:

<https://pw.LACounty.gov/transit/DAR.aspx>

The Paratransit service is used when individuals who are unable to use the regular transit system independently (because of a physical or mental impairment) are picked up and dropped off at their destinations. The information available for the paratransit services indicates that 116,794 persons are eligible for the services.

2.15 Consideration of Potential Priority Facility Locations Based on County Data

The geographic areas listed below have the greatest eligibility or trips by users of the Paratransit program, most often persons with disabilities and the elderly, according to recent Public Works’ Paratransit Program data that identified where a significant portion of these constituents reside in the County. Location of Public Works facilities within these areas that are public-facing may be considered for prioritization to serve a greater portion of communities with disabilities.

The Cities with the highest number of persons eligible are the following:

Los Angeles	40,361
Long Beach	4,378
Glendale	3,845
Lancaster	3,332
Palmdale	2,151
Pasadena	2,106
El Monte	1,802
Inglewood	1,761
Compton	1,668
Alhambra	1,291



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The Cities with the highest number of trips are the following:

Los Angeles	506,341
Long Beach	75,929
Lancaster	46,611
Glendale	39,734
Downey	32,375
Palmdale	30,991
Compton	25,535
Santa Monica	19,575
Burbank	17,324
Whittier	14,974

Several of these cities are within incorporated areas in Los Angeles County. The highest numbers of users from the unincorporated areas of the County came from Lancaster, Palmdale, Compton, and Whittier areas.



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According to a 2015 survey conducted by the Los Angeles County Health Department, the following County areas had the highest number of people reporting with disabilities:

Antelope Valley	30.30%	San Fernando	22.00%
South	26.39%	West	21.50%
Metro	24.10%	San Gabriel	21.00%
South Bay	23.40%	East	18.90%

LA HEALTH

Table 1. Prevalence of Disability¹ Among Adults (≥ 18 years old) in Los Angeles County, 2015

Demographic Group	Percent of Adults with Disability	95% CI ²		Estimated #
LA County	22.6%	21.4	- 23.8	1,740,000
Gender				
Male	23.0%	21.1	- 24.8	864,000
Female	22.2%	20.6	- 23.7	876,000
Age Group				
18-24	10.3%	7.4	- 13.1	112,000
25-29	14.4%	10.4	- 18.3	109,000
30-39	14.5%	11.8	- 17.2	209,000
40-49	19.8%	17.0	- 22.6	279,000
50-59	26.9%	24.1	- 29.7	350,000
60-64	35.3%	30.8	- 39.8	180,000
65 or over	41.9%	39.1	- 44.6	502,000
Race/Ethnicity³				
Latino	18.1%	16.3	- 20.0	616,000
White	29.9%	27.9	- 31.9	719,000
African American	33.5%	29.6	- 37.4	225,000
Asian	14.3%	11.3	- 17.2	170,000
American Indian/Alaska Native	27.0%	14.6	- 39.4	-
Education				
Less than high school	24.2%	21.2	- 27.3	416,000
High school	20.3%	17.9	- 22.8	335,000
Some college or trade school	25.7%	23.3	- 28.1	568,000
College or post graduate degree	19.8%	18.2	- 21.4	412,000
Federal Poverty Level⁴				
0-99% FPL	28.6%	25.7	- 31.5	493,000
100%-199% FPL	23.1%	20.6	- 25.5	471,000
200%-299% FPL	22.4%	19.0	- 25.8	219,000
300% or above FPL	18.8%	17.2	- 20.4	558,000
Region				
Antelope Valley	30.3%	25.8	- 34.9	86,000
San Fernando	22.0%	19.6	- 24.4	374,000
San Gabriel	21.0%	18.2	- 23.8	291,000
Metro	24.1%	20.1	- 28.0	221,000
West	21.5%	17.3	- 25.6	117,000
South	26.3%	22.4	- 30.3	191,000
East	18.9%	15.6	- 22.2	183,000
South Bay	23.4%	20.3	- 26.4	277,000

Source: 2015 Los Angeles County Health Survey; Office of Health Assessment and Epidemiology, Los Angeles County Department of Public Health.

1 Disability is defined as a positive response to any one of the following: 1) Limited activity because of physical, mental, or emotional problem(s), 2) Health problem requiring use of special equipment, 3) Self-perception of being disabled.

2 The information presented is based on self-reported data from a randomly selected, representative sample of 8,008 Los Angeles County adults. The 95% confidence intervals (CI) represent the margin of error that occurs with statistical sampling, and means that the actual prevalence in the population, 95 out of 100 times sampled, would fall within the range provided.

3 Estimates for Native Hawaiians/Other Pacific Islanders are statistically unstable (relative standard error >30%) and therefore are not presented. Estimated number for American Indians/Alaska Natives has high uncertainty due to small sample size and therefore is not presented.

4 Based on U.S. Census 2013 Federal Poverty Level (FPL) thresholds which for a family of four (2 adults, 2 dependents) correspond to annual incomes of \$23,624 (100% FPL), \$47,248 (200% FPL), and \$70,872 (300% FPL). [These thresholds were the values at the time of survey interviewing.]

2015 Findings by LA County Public Health

3.0 PUBLIC OUTREACH

“A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments. A copy of the transition plan shall be made available for public inspection.” (28 CFR 35.150[d]).

Public participation is an important component in the development of this Transition Plan. Input from the community has been gathered and reviewed to help define priority areas for improvements. Public Works programs such as the Paratransit service that provide transportation services to the disability community were analyzed to see where a high concentration of people with disabilities have used the program and to correlate them to Public Works facilities with public services within those geographical areas. However, many of the highest numbers of requests for Paratransit services were from incorporated cities. As stated above, the highest numbers of users from unincorporated areas of the County are in Lancaster, Palmdale, Compton, and Whittier areas.

On February 16, 2022, Katie Mac, Public Works ADA Coordinator, reached out to the Los Angeles County Commission on Disabilities to present Public Works efforts in developing its Self-Evaluation and Transition Plan. The Commission on Disabilities provides a voice to the disability community within the five Supervisorial Districts of the County. The Commission is comprised of Commissioners and members of the disability communities from each Supervisorial District, plus a State Representative and a youth seat.

To engage members of the community with disabilities and relevant stakeholders, a Public Outreach was conducted by telephone, email and mail to disability organizations, disability advocacy organizations, and individuals with disabilities in June, July, and August 2022. Public Works provided a survey questionnaire requesting the input and feedback from these organizations and individuals with disabilities regarding their interactions with Public Works, its programs and services, and areas that it can improve with regards to accessibility. The documentation of this outreach is included in Appendix E. A summary of the comments received is provided in Section 3.1.

Public Works shall publish the draft Transition Plan on its website for public comments for a period of 30 days before finalizing the Plan.

3.1 Summary of Public Outreach

Public Works sent a Public Outreach Letter and Survey to 51 disability organizations and individuals with disabilities, including the Los Angeles County Commission on Disabilities Commissioners and the Commission Coordinator, Guillermo Medina.

The main concerns in the public comments and suggestions are the following:

1. Provide disability awareness training to staff including front-line third-party contractors.

Public Works good faith efforts: Public Works has provided training of its front-line staff in Disability Awareness and Customer Service to persons with different disabilities in June and July 2022, as well as continued staff training in other nondiscriminatory practices and regulations.

2. Involve persons with disabilities in project planning.

Public Works good faith efforts: Public Works has an ongoing Accessibility Appeals Board for the built environment, with members from the disability community included in the Board. Future consideration of a disability advisory group is discussed in Section 4.1 of this document.

3. Provide effective communication and consistency of customer service to persons with disabilities, as not all of them have visible disabilities.

Public Works good faith efforts: The Self-Evaluation addresses these issues, and its implementation should provide more training in effective communication, provision of auxiliary aids and services, and awareness to Public Works management and staff of various customer service concerns by persons with disabilities, including those disabilities that are not readily apparent or visible.

Appendix E provides a list of disability organizations and interested persons who were consulted during the Transition Plan process, along with descriptions of follow-up activities to address accessibility issues or concerns.

3.2 The ADA and Alignment with Public Works' Core Values

Public Works recognizes the growing numbers of people with disabilities in its constituency and has striven to provide services in a nondiscriminatory manner.

Public Works' core values of greater inclusion and equal opportunity are aligned with the purposes and intent of the ADA. Public Works' mission of improving the quality of life of its constituency and providing excellent customer service includes ensuring that persons with disabilities have full access to its programs, services, and activities.

Community Engagement and Disability Cultural Awareness

Developing the Transition Plan entailed Public Works reaching out to and learning from members of the community who have disabilities. Public Works recognizes that the

disability community is diverse, and addressing barriers requires being sensitive to the access needs of people with various types of disabilities who would be using the public space. The Public Works' ADA Coordinator has reached out to the LA County Commission on Disabilities which represents a significant voice of disability communities across the County's five Supervisorial Districts. Public Works also reached out to other local disability organizations and individuals with disabilities. An ongoing dialogue with Public Works and the disability community is one of the objectives of the Transition Plan as programs, services, and activities and facilities evolve.

Transparency

Transparency is the obligation of local government to provide information to constituents about what it is doing and what programs it is offering. It involves the process of sharing information to arrive at informed decisions that affect the community, including people with disabilities. Transparency is supported by providing accessible information on the Public Works' website, making the ADA Coordinator's contact information readily available for any questions and concerns, and providing relevant ADA information online.

Inclusivity

A sense of community and parity is created when all constituents are welcomed as valued members of the community, treated equally, and given the ability to fully participate in the activities of local government. Removing barriers to access promotes inclusivity and Public Works aims to provide greater inclusion of persons with disabilities as it implements ongoing accessibility improvements and changes provided in its Self-Evaluation and Transition Plan.

Innovation

One of the strategic goals of the County is to leverage technology to increase the visibility of and access to its services. EPIC-LA is an online Public Works program that provides constituents the ability to look up information on permits and plans applications, pay invoices, and search for existing permits, plans, inspections, code cases, licenses, and other pertinent information from the convenience of their homes or offices at any time. Public Works should continue its efforts to ensure that each Public Works division maximizes the use of technology within its current capabilities to make available programs and services to persons with disabilities.

4.0 CONCLUSION: IMPLEMENTATION AND NEXT STEPS

4.1 Proposed External Disability Advisory Group

Currently, there is a recommendation for the ADA Coordinator to become a full-time position, and to head an ADA Section of Public Works. At that time, there will be adequate resources for Public Works to form an external ADA advisory group also known as the Disability Advisory Group.

Many jurisdictions have established external disability advisory groups (DAGs) or committees. These committees are charged with providing input on an advisory basis. The gains for the jurisdiction are insights into the needs of persons with disabilities, efficiency in planning and creating the built environment, as well as development of policies that are responsive to the disability community.

Input from DAGs has proven to serve design professionals during the planning stages of projects. Documentation of interactions with stakeholders has been used as a defense when jurisdictions are responding to questions or complaints concerning decisions made related to the priorities established in the Transition Plan. The DAGs also have been useful in helping the ADA Coordinator identify emerging issues related to accessibility concerns. This is especially helpful in addressing issues before they become grievances or litigation.

If Public Works moves forward and creates a DAG, a few factors will need to be addressed. Public Works should establish criteria for membership qualifications, a selection process, and membership responsibilities. Notices and meetings will need to be accessible to individual members with disabilities. It is critical for DAG members to:

- understand that their role is advisory only;
- receive ADA training; and
- represent a variety of disabilities.

Public Works has successfully formed public/private partnerships such as Citizen Advisory Commissions, Ad Hoc Committees and Task Forces which can be studied on how the Disability Advisory Group can initially be structured and patterned after a similar successful partnership, when Public Works is ready to take on the responsibility of forming an external Disability Advisory Group.

4.2 The Importance of Training

Training is an important tool for ensuring compliance with ADA requirements and can be very helpful to personnel involved in the review, implementation, and update of the Transition Plan. The ADA Coordinator's office is encouraged to identify resources and opportunities for employees at various levels to receive ADA-related training appropriate to their job functions, starting with the ADA Coordinator's staff and the ADA Internal Liaison Committee since they will be the ones to oversee the implementation of the Self-Evaluation and Transition Plan. In 2022, Public Works trained frontline personnel in ADA Disability Awareness and Customer Service.

Many local disability organizations conduct ADA training in their communities, and ADA workshops are also periodically scheduled through the Local Technical Assistance Program (LTAP) Centers, the National Highway Institute, and other training providers. In addition, a variety of ADA webinars and online courses are also available. Several examples of these training resources are listed on the [ADA Training webpage](#) of the [ADA National Network website](#).

4.3 The Transition Plan as a Living Document: Progress Monitoring and Transition Plan Management

This Transition Plan is a living document that will continue to be updated as conditions within Public Works evolve. The Plan should be updated periodically or as frequently as needed to ensure that the ongoing needs of the disability community continue to be met. The Transition Plan should be coordinated appropriately with Capital Improvement Programs or upcoming upgrade projects. Changes to the plan shall be made available to the public for comment. The public agency should specifically target any local community groups representing persons with disabilities for comment, to ensure that the agency is meeting the local priorities of people with disabilities in that community.

Public Works recognizes that ADA compliance is an ongoing responsibility which will require monitoring to identify future accessibility issues that may be encountered. For example, facilities that currently meet ADA requirements could fall out of compliance in the future because of factors such as damage, disrepair, or changes within the accessible routes and could create new accessibility obstacles. Therefore, the ADA Coordinator and Transition Plan Implementation Manager will establish an ongoing monitoring program or process to ensure that facilities and ADA elements continue to comply with ADA requirements. Public Works' staff will also be encouraged to report any accessibility concerns or deficiencies that are identified.

The Transition Plan must be continually updated as programs and services change, and new program features are added. Public Works must keep up to ensure that no architectural, policy or communication barriers will arise out of those changes. This makes the Transition Plan a living document that must be continually updated.

As future projects or opportunities arise, those accessibility improvements shall continue to be incorporated into future work. Regardless of whether full compliance can be achieved or not, each accessibility improvement should be done as expeditiously as possible based on the completed Transition Plan report and monitored by the Transition Plan Implementation Manager and Public Works ADA Coordinator.

4.4 The Transition Plan Implementation Guide and the ADA Liaison Committee

A Transition Plan Implementation Guide is an Excel spreadsheet designed to serve as a blueprint and checklist for the appropriate actions moving forward. This will be used by the Transition Plan Implementation Manager to monitor and update the barrier remediation work. The ADA Coordinator will act as a resource to the Transition Plan Implementation Manager and the ADA Liaison Committee to provide insight and to track the progress made in the Department's implementation effort. This approach would build expertise in the implementation that exists throughout the Department and is important in addressing a variety of accessibility issues that will come up.

Critical tasks include, but are not limited to:

- Monitoring improvements and updates to the Transition Implementation Guide databases to keep it current.
- Creating monitoring systems to ensure that new construction and alterations are accessible.
- Maintaining engagements, interactions, and resources with the local disability community

The ADA Coordinator and the Transition Plan Implementation Manager shall provide a DRAFT Transition Plan to the ADA Liaison Committee for review and approval. Once the Committee has reviewed the Plan and issued comments, the comments will be incorporated into the final Transition Plan. When the final Transition Plan is prepared, we recommend that it be reviewed by County Counsel. The final Transition Plan shall be distributed among the ADA Liaison Committee and channeled to the designated managers within each Division for implementation.

Recommended steps to implement the Transition Plan are as follows:

1. Address programmatic barriers where policy modification will be implemented in lieu of physical access by preparing written policy modifications. Examples include relocation of a service, assigning aides for the services, designating an accessible restroom, designating an accessible conference room, designating accessible counters or alternative accessible tables, implementing a policy to maintain unobstructed accessible paths and door clearances; and purchasing accessible assistive listening devices and emergency evacuation devices.
2. Engage with the ADA Liaison Committee and managers responsible in each division to initiate actions that are proposed for the upcoming term of the Transition Plan schedule. The ADA Coordinator is assumed to be an integral member of the ADA Liaison Committee.
3. Coordinate with the ADA Liaison Committee to seek resources and funding for recommended barrier remediation. Coordinate activities within the Department to be able to assign and accomplish the action items listed in the “Recommendations” column from each Facility Reports. Although the recommendations are proposed based on the Standards, alternative solutions may be available as referred to in the Program Access citations included in the reports.
4. Monitor the progress of the Transition Plan by using an Implementation Guide (Excel spreadsheet) as needed to keep track of the progress of the Transition Plan. As the remedial work is completed it should be documented as “Completed” in the Implementation Guide on the status column for each facility. Update the individual Facility Reports at least every six months or as often as necessary to keep on top of remediation work.

4.5 The Importance of Documentation

Documentation is an essential component for achieving ADA compliance.

Any changes and updates to the Transition Plan shall be documented as it demonstrates Public Works’ actions in complying with and providing good faith efforts towards greater accessibility in its facilities per Title II of the ADA.

Documentation is especially important if situations of technical infeasibility, undue burden, or if a denial of a modification or accommodation request is encountered.

Any written policies, operating manuals, maintenance schedules, et. al., should be part of an ongoing review to keep the documentation current with policies and procedures at various public-facing facilities.

4.6 Potential Funding Sources

There are grants and funding sources for accessibility improvements in the built environment. The action items to remediate the barriers must be funded and completed based on the Transition Plan recommendations. The cost estimates in the Transition Master Plan can assist as a capital planning tool and will allow for better Department control over the compliance process. The cost of accessibility improvements can be offset by incorporating the improvements into future capital improvement projects and upcoming upgrades. In some cases, the divisions have already started special projects that specifically address barriers to access identified in the plan. It is also anticipated that some of the work can be done through JOCs.

Below are samples of Federal and State grants that may be available for funding the Transition Plan. Some resources can be found online for the following grants:

- Federal Transit Administration (FTA) Fast Act Programs
- BUILD Discretionary Grants/DOT
- Infrastructure for Rebuilding America (INFRA) Discretionary Grant Program
- About RAISE Grants/DOT
- FTA Capital Funds
- Associated Transit Improvement (ATI)—1 percent set aside from FTA
- Highway Safety Improvement Program (HSIP)
- Surface Transportation Block Grant (STBG) Improvement
- STBG—Federal-aid programs and special funding
- Transportation Alternatives (TA) Set-Aside (formerly Transportation Alternatives Program)
- Statewide Planning and Research (SPR) or Metropolitan Planning Fund (PLAN)
- National Priority Safety Programs (nonmotorized safety) (National Highway Traffic Safety Administration [NHSTA] 405)
- 2023 FTA increased Federal support for certain planning activities under the Metropolitan Planning Program (MPP) and the State Planning and Research Program (SPRP)
- FTA Grants for Buses and Bus Facilities Program

Being proactive and consistent monitoring are the best ways to ensure ADA compliance.

APPENDICES

APPENDICES

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APPENDIX A:

A-1: NOTICE OF NONDISCRIMINATION ON THE BASIS OF DISABILITY (DOJ Model of ADA Notice). This document is provided as a model for Public Works' ADA Notice in compliance with ADA/DOJ requirements.



NOTICE UNDER THE AMERICANS WITH DISABILITIES ACT

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the **[name of public entity]** will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities.

Employment: **[name of public entity]** does not discriminate on the basis of disability in its hiring or employment practices and complies with all regulations promulgated by the U.S. Equal Employment Opportunity Commission under title I of the ADA.

Effective Communication: **[Name of public entity]** will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities so they can participate equally in **[name of public entity's]** programs, services, and activities, including qualified sign language interpreters, documents in Braille, and other ways of making information and communications accessible to people who have speech, hearing, or vision impairments.

Modifications to Policies and Procedures: **[Name of public entity]** will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities. For example, individuals with service animals are welcomed in **[name of public entity]** offices, even where pets are generally prohibited.

Anyone who requires an auxiliary aid or service for effective communication, or a modification of policies or procedures to participate in a program, service, or activity of **[name of public entity]**, should contact the office of **[name and contact information for ADA Coordinator]** as soon as possible but no later than 48 hours before the scheduled event.

The ADA does not require the **[name of public entity]** to take any action that would fundamentally alter the nature of its programs or services or impose an undue financial or administrative burden.

Complaints that a program, service, or activity of **[name of public entity]** is not accessible to persons with disabilities should be directed to **[name and contact information for ADA Coordinator]**.

[Name of public entity] will not place a surcharge on a particular individual with a disability or any group of individuals with disabilities to cover the cost of providing auxiliary aids/services or reasonable modifications of policy, such as retrieving items from locations that are open to the public but are not accessible to persons who use wheelchairs.

APPENDIX B: GRIEVANCE PROCEDURE

B-1: Grievance Procedure (DOJ Model)

This document is provided as a model for Public Works' Grievance Procedure in compliance with ADA/DOJ requirements.

(source: www.ada.gov)

**[Name of public entity]
Grievance Procedure under
The Americans with Disabilities Act**

This Grievance Procedure is established to meet the requirements of the Americans with Disabilities Act of 1990 ("ADA"). It may be used by anyone who wishes to file a complaint alleging discrimination on the basis of disability in the provision of services, activities, programs, or benefits by the **[name of public entity]**. The **[e.g. State, City, County, Town]**'s Personnel Policy governs employment-related complaints of disability discrimination.

The complaint should be in writing and contain information about the alleged discrimination such as name, address, phone number of complainant and location, date, and description of the problem. Alternative means of filing complaints, such as personal interviews or a tape recording of the complaint, will be made available for persons with disabilities upon request.

The complaint should be submitted by the grievant and/or his/her designee as soon as possible but no later than 60 calendar days after the alleged violation to:

**[Insert ADA Coordinator's name]
ADA Coordinator [and other title if appropriate]
[Insert ADA Coordinator's mailing address]**

Within 15 calendar days after receipt of the complaint, **[ADA Coordinator's name]** or **[his/her]** designee will meet with the complainant to discuss the complaint and the possible resolutions. Within 15 calendar days of the meeting, **[ADA Coordinator's name]** or **[his/her]** designee will respond in writing, and where appropriate, in a format accessible to the complainant, such as large print, Braille, or audio tape. The response will explain the position of the **[name of public entity]** and offer options for substantive resolution of the complaint.

If the response by **[ADA Coordinator's name]** or **[his/her]** designee does not satisfactorily resolve the issue, the complainant and/or his/her designee may appeal the decision within 15 calendar days after receipt of the response to the **[City Manager/County Commissioner/ other appropriate high-level official]** or **[his/her]** designee.

Within 15 calendar days after receipt of the appeal, the **[City Manager/County Commissioner/ other appropriate high-level official]** or **[his/her]** designee will meet with the complainant to discuss the complaint and possible resolutions. Within 15 calendar days after the meeting, the **[City Manager/County Commissioner/ other appropriate high-level official]** or **[his/her]** designee will respond in writing, and, where appropriate, in a format accessible to the complainant, with a final resolution of the complaint.

All written complaints received by **[name of ADA Coordinator]** or **[his/her]** designee, appeals to the **[City Manager/County Commissioner/ other appropriate high-level official]** or **[his/her]** designee, and responses from these two offices will be retained by the **[public entity]** for at least three years.

APPENDIX B

B-2: ADA Discrimination Complaint Form (DOJ Model)

This document is provided as a model for Public Works' ADA Complaint Form in compliance with ADA/DOJ requirements.

U.S. Department of Justice
Civil Rights Division
Disability Rights Section

OMB Control No. 1190-0009. Form Expiration Date: September 30, 2021

Americans with Disabilities Act Discrimination Complaint Form

Instructions: Please fill out this form completely, in black ink or type. Sign and return to the address on page 3.

Complainant:

Address:

City, State and Zip Code:

Telephone: Home:

Business:

Person Discriminated Against:

(if other than the complainant)

Address:

City, State, and Zip Code:

Telephone: Home:

Business:

Government, or organization, or institution which you believe has discriminated:

Name:

Address:

County:

City:

APPENDIX B-2: ADA Discrimination Complaint Form (DOJ Model)

State and Zip Code:

Telephone Number:

When did the discrimination occur? Date:

Describe the acts of discrimination providing the name(s) where possible of the individuals who discriminated (use space on page 3 if necessary):

Have efforts been made to resolve this complaint through the internal grievance procedure of the government, organization, or institution?

Yes _____ No _____

If yes: what is the status of the grievance?

Has the complaint been filed with another bureau of the Department of Justice or any other Federal, State, or local civil rights agency or court?

Yes _____ No _____

If yes:

Agency or Court:

Contact Person:

Address:

City, State, and Zip Code:

Telephone Number:

Date Filed:

Do you intend to file with another agency or court?

Yes _____ No _____

Agency or Court:

Address:

APPENDIX B-2: ADA Discrimination Complaint Form (DOJ Model)

City, State and Zip Code:

Telephone Number:

Additional space for
answers:

Signature: _____

Date: _____

To file an ADA complaint by mail, send this completed form to:

U.S. Department of Justice
950 Pennsylvania Avenue, NW
Civil Rights Division
Disability Rights Section
Washington, D.C. 20530

To file an ADA complaint by facsimile, fax this completed form to: (202) 307-1197

Paperwork Reduction Act Statement

This request is in accordance with the Paperwork Reduction Act of 1995, 44 U.S.C. § 3507. This information collection is for the purpose of allowing the Department of Justice's Disability Rights Section (DRS) to engage in authorized civil rights compliance and enforcement activities. Providing the information is voluntary, except that failure to provide such information may result in DRS being unable to process your complaint. The estimated average burden associated with this collection is 45 minutes per response, depending on individual circumstances. Comments concerning the accuracy of this burden estimate and suggestions for reducing this burden may be sent to DRS by email at:

DRS.PRA@crt.usdoj.gov. An agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

APPENDIX B-2: ADA Discrimination Complaint Form (DOJ Model)

Privacy Act Statement

The Americans with Disabilities Act of 1990, 42 U.S.C. §§ 12131-12134, and Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, authorize the solicitation of the information for this form. Providing the information is voluntary, except that failure to provide such information may result in the Department of Justice's Disability Rights Section (DRS) being unable to process your complaint. The principal purpose of collecting information from you is for DRS's authorized civil rights compliance and enforcement activities. DRS will not disclose your name or other identifying information about you unless it is necessary for enforcement activities against an entity alleged to have violated federal law, required to be disclosed under the Freedom of Information Act, 5 U.S.C. § 552, disclosure is permitted pursuant to the Privacy Act or is otherwise required by law. The records that you provide to DRS may be disclosed in accordance with the provisions of the Privacy Act, including to appropriate Federal, State, or local agencies; Members of Congress or staff; volunteer student workers within the Department of Justice so that they may perform their duties; the news media and the public pursuant to 28 C.F.R. § 50.2, unless it is determined that release of the specific information in the context of a particular case would constitute an unwarranted invasion of personal privacy; the National Archives and Records Administration and General Services Administration to perform records management inspection functions in accordance with their legal responsibilities, or; for other routine uses indicated in the JUSTICE/CRT-001 "Central Civil Rights Division Index File and Associated Records" system of records notice. To view the routine uses applicable to this system of records, please consult the system of records notice, as amended, at the following links:

68 Fed. Reg. 47610,611 at <https://www.gpo.gov/fdsys/pkg/FR-2003-08-11/pdf/03-20342.pdf>

70 Fed. Reg. 43904 at <https://www.gpo.gov/fdsys/pkg/FR-2005-07-29/pdf/05-14944.pdf>

82 Fed. Reg. 24147 at <https://www.gpo.gov/fdsys/pkg/FR-2017-05-25/pdf/2017-10780.pdf>

Last updated May 2019

APPENDIX C: RESPONSIBLE OFFICIALS

ADA Title II Coordinator

Name: Claudia Perez **Job Title:** ADA Coordinator

Contact:

ADAinquiries@DPW.LACounty.gov

PO Box 1460, Alhambra, CA 91802

ADA Transition Plan Implementation Manager

Name: Sam Assoum **Job Title:** Principal Engineer

Contact:

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PO Box 1460, Alhambra, CA 91802

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Acknowledgment

This report was prepared by The “G” Crew (TGC), P.O. Box 10606, Glendale, CA 91205, info@thegcrew.com, www.thegcrew.com, a subconsultant of AECOM. TGC thanks the staff and management of Public Works and AECOM who gave their time and knowledge, without which this project would not have been possible. We especially want to thank Public Works Director, Mark Pestrella, and his staff; Public Works’ ADA / Section 504 Manager, Katie Mac, and her staff; Adriana Flores, Project Manager, and her team; and Public Works ADA Liaison Committee members who lent their time, efforts, and commitment to share, learn and work together to make this Transition Plan possible.

APPENDIX E: PUBLIC OUTREACH DOCUMENTATION
E-1: Public Works Outreach Letter and Survey

Public Works Letter and Survey to the Disability Community
in June, July, and August 2022



MARK PESTRELLA, Director

COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

June 21, 2022

IN REPLY PLEASE
REFER TO FILE: WS-0

**LOS ANGELES COUNTY PUBLIC WORKS AMERICANS WITH DISABILITIES ACT
SELF-EVALUATION AND TRANSITION PLAN**

Los Angeles County Public Works is pleased to invite the local disability community to provide comments on the Los Angeles County Public Works Americans with Disabilities Act (ADA) 2022 Self-Evaluation and Transition Plan.

The ADA is a civil rights law that provides people with disabilities equal access to State and local government programs, activities, and services. Public Works ensures compliance with the ADA and does not discriminate based on disability in the admission and access to its services, programs, or activities. We are currently working to identify and address any barriers experienced by members of the disability community. The goal is to remove barriers and provide solutions so that, when viewed in its entirety, its programs and services are readily accessible to and usable by individuals with disabilities, and that they can participate in the most integrated setting possible.

The plan will evaluate and provide recommendations to remove barriers to program access to ensure that public areas are accessible to people with disabilities. The plan will also determine if Public Works is communicating effectively with the disability community and whether any policies, procedures, and practices need to be modified to ensure equal opportunity to our services.

Public Works seeks your insight on your experience with our services, programs, or facilities. We value your feedback. *Please complete and return the public survey/questionnaire within **three weeks** of receipt of this letter.*

If you have any questions, responses, or input, please contact Ms. Teresa Jones, TGC Project Coordinator, at (818) 482-0347 or tjones@tgcada.com. Thank you for your attention, and we look forward to your feedback and participation.

Very truly yours,

MARK PESTRELLA, PE
Director of Public Works

A handwritten signature in cursive script, appearing to read "Emma L. Ayala".

EMMA L. AYALA, Chief
Workforce Support Division

APPENDIX E-1: Public Works Outreach Letter and Survey

Public Works Letter and Survey to the Disability Community
in June, July, and August 2022

YOUR VOICE COUNTS

To share your insights, concerns, and experiences with us, please complete the questionnaire and provide us with your contact information or your preferred method of contact. Questionnaires may be submitted in the following formats:

Telephone:

Teresa Jones, Project Coordinator/Contact Person
Telephone No.: (818) 482-0347, California Relay Service 7-1-1

E-mail:

You can complete pages 2-4 of the included survey provided, scan and e-mail it back to tjones@tgcada.com.

Mail:

Katie Mac
ADA Coordinator
Los Angeles County Public Works
P.O. Box 1460
Alhambra, CA 91802

Your Name: _____ Date: _____

Nature of Disability (Optional) (Check all those that apply):

____ Mobility ____ Vision ____ Hearing ____ Intellectual ____ Developmental (including autism)

____ Other (Please Specify): _____

Contact Information:

Telephone No.: _____

E-mail address: _____

Mailing address: _____

I am an LA County Resident. Area/City/Neighborhood: _____

I do not live in LA County

(If you want to remain anonymous, proceed to the Public Survey/Questionnaire below.)

APPENDIX E-1: Public Works Outreach Letter and Survey

Public Works Letter and Survey to the Disability Community
in June, July, and August 2022

Public Survey/Questionnaire:

A. Have you participated in any Public Works programs, services, or meetings?

Yes. If yes, which programs, services, activities, or facilities (addresses):

No
 Unsure, Don't Recall or Don't Know

B. How did you participate in Public Works programs or access its facilities?

1. Communication

Telephone
 Website or Online
 Mail
 In-Person

2. If in person, how did you access the facilities?

By Public Transportation/Bus
 By Public Works Paratransit Services
 By other Accessible Transportation Services: _____
 By Private Vehicle
 By Foot/Pedestrian

C. What has been your experience in *accessing* or *participating* in Public Works programs, services, activities, or facilities?

Identify issues, if any: _____

D. Did you request any assistance or auxiliary aids from Public Works?
What kind of response did you get?

Yes. If yes, please identify your request and Public Works' response:

No
 Unsure, Don't Recall or Don't Know

APPENDIX E-1: Public Works Outreach Letter and Survey

Public Works Letter and Survey to the Disability Community
in June, July, and August 2022

E. What can we do to improve access and participation in Public Works services for you?

- Facility Access (built environment): _____
- Communications/Information: _____
- Staff Interaction/Customer Service: _____
- Other: _____

F. What do you suggest are the priorities of the disability community in accessing and participating in Public Works programs, services, and facility activities in general?

- 1. _____
- 2. _____
- 3. _____

G. Please provide any additional comments, helpful experiences, or concerns below:

Your feedback will assist us in developing Public Works' ADA Self-Evaluation and Transition Plan and in addressing access barriers more effectively. Please share with us:

- Your personal experiences with Public Works.
- Important issues and priorities you may want us to know as we develop the plan.
- The disability organization you are involved with.
- Individuals or organizations you recommend we contact for participation or input. Please provide us their contact information and feel free to distribute this letter.

Please contact Teresa Jones, TGC Project Coordinator, at (818) 482-0347, CA Relay 7-1-1, or tjones@tqcada.com if you want this document in an alternative format.

We may follow up with you after this initial questionnaire. The final plan report will be made available to the public when it is completed.

Thank you for your time and participation!

APPENDIX E-2: Public Outreach Documentation

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

	Name	Address	Contact
1.	NLACRC Self-Advocacy Group <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23	9200 Oakdale Ave., Suite 100 Chatsworth, California 91311 (818) 778-1900	Jose Rodriguez Consumer Advocate jrodriguez@nlacrc.org (818) 756-6289
2.	Autism Speaks <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22, 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	1060 State Road, 2nd Floor Princeton, NJ 08540	Tracey MacDonald Sr. Area Executive Director (CA & Northwest) tracey.macdonald@autismspeaks.org 1 (888) 288-4762 southernca@autismspeaks.org
3.	Disability Rights California (DRC) <input checked="" type="checkbox"/> Email Date: 6/22/22, 7/1/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22* <input checked="" type="checkbox"/> Phone: 6/30/22, 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	*530 B Street, Suite 400, San Diego, CA 92101 Telephone: (619) 239-7861 Direct: (619) 814-8513 Fax: (619) 239-7906 www.disabilityrightsca.org 350 South Bixel Street, Suite 290 Los Angeles CA 90017	*Lauren Giardina Managing Attorney Advocacy and Community Engagement (She/Her/Hers) *Leilani Pfeifer Multicultural Affairs Outreach Leilani.Pfeifer@disabilityrightsca.org (213) 213-8000 Fax: (213) 213-8001 Andrew J. Imparato Executive Director andy.imparato@disabilityrightsca.org
4.	The State Council on Developmental Disabilities <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	411 N. Central Avenue, Suite 620 Glendale, CA 91203	Christofer Arroyo Manager Christofer.Arroyo@scdd.ca.gov (818) 903-1864
5.	Team of Advocates for Special Kids (TASK) <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	1000 S. Fremont Ave. Bldg. A-1, Ste. 1110, Unit 54 Alhambra, CA 91803	Suzanne Galindo Project Manager – Region 1 suzanneg@taskca.org Contact: task@taskca.org Service/ Intake: (626) 300-1043 www.taskca.org

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

6.	California State Department of Rehabilitation <input checked="" type="checkbox"/> Email Date: 6/22/22 <input type="checkbox"/> Mail Date: <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	888 South Figueroa Suite 900 Los Angeles, CA 90017	Sandra Lopez Manager Sandra.Lopez@dor.ca.gov (213) 736-3904
7.	Deaf and Disabled Telecommunications Program Administrator: California Communications Access Foundation (CCAF) <input checked="" type="checkbox"/> Email Date: N/A <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input type="checkbox"/> Email Notice, Self-Evaluation Draft: N/A	425 West Broadway Suite 105, Glendale, CA 91204	1 (800) 806-1191 Fax: 1 (800) 889-3974 www.ddtp.org Barry Saudan CCAF Chief Executive Officer (510) 268-4754
8.	Braille Institute, Los Angeles Sight Center <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	741 N. Vermont Avenue Los Angeles, CA 90029	Gabriel Harlan Educational Programs Manager gpharlan@brailleinstitute.org (323) 663-1111 Fax: (323) 663-0867
9.	Disability Community Resource Center <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	12901 Venice Blvd. Los Angeles, CA 90066	David Kruskall Community Programs Manager David@dcrc.co (310) 390-3611 phone Fax: (310) 390-4906
10.	Wayfinder Family Services <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22, 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	5300 Angeles Vista Blvd Los Angeles CA 90043	Allison Burdett Assoc. V.P., Visual Impairment & Developmental Disabilities Services Email: ABurdett@WayfinderFamily.org (323) 295-4555 x210 info@wayfinderfamily.org
11.	Blind Children's Center <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	4120 Marathon Street Los Angeles, CA 90029	Sarah E. Orth, MPA Chief Executive Officer sarah@blindchildrenscenter.org (323) 664-2153 www.blindchildrenscenter.org

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

12.	The Epilepsy Foundation of Greater Los Angeles <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	5777 W Century Blvd #820 Los Angeles, CA 90045	Patricia Leyva Program Manager PLeyva@EpilepsyLosAngeles.org (310) 670-2870 x 9260
13.	LB Alliance for Children with Asthma <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22, 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	2651 Elm Avenue, Suite #100 Long Beach, CA 90806	Sylvia Betancourt Director 562-933-5650 S.Betancourt@memorialcare.org www.lbaca.org
14.	Disabled Resource Center <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	2750 East Spring Street Long Beach, CA 90806	Samantha Mam Operations Manager Samanthamam@drinc.org (562) 427-1000
15.	Disabled American Veterans of California (DAV) <input checked="" type="checkbox"/> Email Date: 6/24/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	DAV Federal Building 11000 Wilshire Blvd., Rm. 509 Los Angeles, CA 90024 DAV California HQ 13733 E Rosecrans Ave. Santa Fe Springs, CA 90670 Phone: (562) 404-1266 Fax: (562) 404- 8044	Robert Graves, M.S., MBV Director of Operations at Disabled American Veterans- Department of California (DAV California) rgraves@davcal.org (310) 235-6472, ext. 6 DAV California HQ Phone: (562) 404-1266 Fax: (562) 404- 8044
16.	South Central Los Angeles Regional Center (SCLARC) <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22* <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	2500 S. Western Avenue Los Angeles, CA 90018 (213) 744-7000	*Dexter Henderson Chief Executive Officer DexterH@sclarc.org CEO Assistant DeannaC@sclarc.org *Kiara Lopez Community Relations Specialist KiaraL@sclarc.org (213) 744-8420 – Direct

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

<p>17. CSUN Center on Disabilities <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>Bayramian Hall 107 18111 Nordhoff St. Northridge, CA 91330-8340</p>	<p>Julia Santiago Interim Director Julia.Santiago@csun.edu (818) 677-2578</p>
<p>18. ILC - Communities Actively Living Independent & Free (CALIF) <input checked="" type="checkbox"/> Email Date: 6/22/22, 6/29/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>634 South Spring St Second Floor Los Angeles, CA 90014</p>	<p>Lillibeth Navarro Director Lnavarro@Calif-ILC.org Cell: 213-840-4199 Office (213) 627-0477</p>
<p>19. ILC - Disability Community Resource Center (Formerly Westside CIL) <input checked="" type="checkbox"/> Email Date: 6/22/22, 6/24/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>1527 Fourth Street Santa Monica, CA 90401</p>	<p>TJ Hill Executive Director TJhill@DCRC.co (not .com) (310) 390-3611 x 227 310-390-3611</p>
<p>20. ILC - Disability Community Resource Center (Formerly Westside CIL) - Main Office <input checked="" type="checkbox"/> Email Date: 6/22/22, 6/24/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>HEADQUARTERS (HQ) 12901 Venice Blvd. Los Angeles, CA 90066</p>	<p>TJ Hill Executive Director TJHill@dcrc.co (310) 390-3611 x 227</p>
<p>21. ILC - Disability Community Resource Center - DCRC Satellite (Formerly Westside CIL) <input checked="" type="checkbox"/> Email Date: 6/22/22, 6/24/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>1318 Cravens Ave. Torrance, CA 90501</p>	<p>TJ Hill Executive Director TJHill@dcrc.co (310) 390-3611 x 227</p>
<p>22. ILC - Disability Community Resource Center - DCRC Satellite (Formerly Westside CIL) <input checked="" type="checkbox"/> Email Date: 6/22/22, 6/24/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>7362 Santa Monica Blvd. 1st Floor West Hollywood, CA 90046</p>	<p>TJ Hill Executive Director TJHill@dcrc.co (310) 390-3611 x 227</p>

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

23.	ILC - Disabled Resource Center (DRC) <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	2750 East Spring Street, Suite 100 Long Beach, CA 90806	Dolores Nason d.nason@drcinc.org (562) 427-100
24.	Independent Living Center of Southern California (ILCSC) <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	HEADQUARTERS (HQ) 14354 Haynes St. Van Nuys, CA 91401	Norma Jean Vescovo Director NVescovo@ilcsc.org (661) 942-9726
25.	ILCSC – Lancaster <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	606 East Avenue K4 Lancaster, CA 93535	Norma Jean Vescovo Director NVescovo@ilcsc.org (661) 942-9726
26.	ILC - Service Center for Independent Life (SCIL) <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	107 South Spring Street Claremont, CA 91711	Larry Grable Director larry@scil-ilc.org (909) 621-6722
27.	ILC - Southern CA Rehabilitation Services (Satellite) <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	11625 Clark St. Arcadia, CA 91006	Rudy Contreras Director rcontreras@scrs-ilc.org (626) 239-6012
28.	ILC - Southern California Resource Services for Independent Living – Downey <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	HEADQUARTERS (HQ) 7830 Quill Drive Suite D Downey, CA 90242	Rudy Contreras Director rcontreras@scrs-ilc.org (562) 862-6531

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

29.	<p>ILC - Southern California Resource Services for Independent Living – Pasadena <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	2023 Lincoln Avenue Pasadena, CA 91103	Rudy Contreras Director rcontreras@scrs-ilc.org (626) 587-5010
30.	<p>Supervisory District Commissioner First Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/23/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020	Lourdes Caracoza 1 st Vice President Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov
31.	<p>Supervisory District Commissioner First Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22, 7/14/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020	Hector Ochoa Commissioner hochoa@scrs-ilc.org Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov
32.	<p>Supervisory District Commissioner First Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/23/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020	Peggie Reyna Commissioner, Treasurer Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov
33.	<p>Supervisory District Commissioner Second Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/23/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020	Michael Agyin Commissioner Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

34.	<p>Supervisory District Commissioner Second Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>John B Troost Commissioner Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov</p>
35.	<p>Supervisory District Commissioner Second Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 06/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Danielle G. Sheppard Commissioner Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov</p>
36.	<p>Supervisory District Commissioner Third Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Maggie Soleimani Commissioner Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov</p>
37.	<p>Supervisory District Commissioner Third Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Louise Smith Commissioner Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov</p>
38.	<p>Supervisory District Commissioner Fourth Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/23/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Carlos Benavides President Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov</p>
39.	<p>Supervisory District Commissioner Fourth Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Deaka Monique McClain Commissioner Commission Liaison Guillermo Medina gmedinajr@wdacs.lacounty.gov</p>

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

<p>40. Supervisory District Commissioner Fourth Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Ramon Pizarro Commissioner Commission Liaison Guillermo Medina gmedinair@wdacs.lacounty.gov</p>
<p>41. Supervisory District Commissioner Fifth Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Cathy Gott Commissioner Commission Liaison Guillermo Medina gmedinair@wdacs.lacounty.gov</p>
<p>42. Supervisory District Commissioner Fifth Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Jack Darakjian Commissioner Commission Liaison Guillermo Medina gmedinair@wdacs.lacounty.gov</p>
<p>43. Supervisory District Commissioner Fifth Supervisory District <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Andrea Edoria Commissioner Commission Liaison Guillermo Medina gmedinair@wdacs.lacounty.gov</p>
<p>44. State Department of Rehabilitation State Representative <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/24/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/29/23</p>	<p>Guillermo Medina c/o [Commissioner] Commission on Disabilities 510 S. Vermont Avenue, 11th Floor Los Angeles, CA 90020</p>	<p>Wan Chun Chang State Representative, Commissioner Commission Liaison Guillermo Medina gmedinair@wdacs.lacounty.gov</p>
<p>45. Luz Padua <input checked="" type="checkbox"/> Email Date: 6/22/22 <input checked="" type="checkbox"/> Mail Date: 6/29/22 <input checked="" type="checkbox"/> Phone: 6/30/22, 7/1/22 <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23</p>	<p>1709 E. Abbottson St. Carson, CA 90746</p>	<p>luzpadua@gmail.com (213) 276-7006</p>

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

46.	Armando Herman* <input type="checkbox"/> Email Date: N/A <input checked="" type="checkbox"/> Mail Date: 6/22/22 <input checked="" type="checkbox"/> Phone: 6/30/22 <input type="checkbox"/> Email Notice, Self-Evaluation Draft: N/A	16310 Ladysmith St. Hacienda Heights, CA 91745	*Cell: (323) 914-4024 Called from #: (626) 269-0849 <i>(Do Not Call: Mr. Herman's neighbor's phone)</i>
47.	The Arc Los Angeles & Orange Counties <input checked="" type="checkbox"/> Email Date: 7/26/22 <input checked="" type="checkbox"/> Mail Date: 8/4/22 <input type="checkbox"/> Phone: <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	12049 Woodruff Avenue Downey, CA 90241 Phone: 562-803-4606 Fax: 562-803-6550 http://www.thearcaoc.org	Chief Executive Officer Donna Lindley donnalindley@thearcaoc.org
48.	Best Buddies Los Angeles <input checked="" type="checkbox"/> Email Date: 7/26/22 <input checked="" type="checkbox"/> Mail Date: 8/4/22 <input type="checkbox"/> Phone: <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	State Headquarters 11500 W Olympic Blvd Suite 430, Los Angeles, CA 90064 Phone: 323.291.0118 Fax: 323.291.0782 california@bestbuddies.org	Statewide staff State Director Katelyn Quintero KatelynQuintero@bestbuddies.org
49.	ICAN (California Disabilities Network) <input checked="" type="checkbox"/> Email Date: 7/26/22 <input checked="" type="checkbox"/> Mail Date: 8/4/22 <input type="checkbox"/> Phone: <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	ICAN Corporate Office 2375 Sepulveda Blvd, Torrance, CA 90501 Phone: 310.374.8295 info@ican.org	Executive Director Scott Elliott scott.elliott@ican.org Director of Programs & Services Lindsey Stone lindsey.stone@ican.org 310-374-8295 ext. 111 (310) 374-8295
50.	The Campbell Center <input checked="" type="checkbox"/> Email Date: 7/26/22 <input checked="" type="checkbox"/> Mail Date: 8/4/22 <input type="checkbox"/> Phone: <input checked="" type="checkbox"/> Email Notice, Self-Evaluation Draft: 9/26/23	6512 San Fernando Road Glendale, CA 91201 Office (818) 242-2434 Fax (818) 242-3010 TCC@thecampbell.org	Nancy Niebrugge Executive Director nancy@thecampbell.org Adela Garcia Community Integration Coordinator adelag@thecampbell.org
51.	ETTA: Independence, Inclusion, Growth <input type="checkbox"/> Email Date: N/A <input checked="" type="checkbox"/> Mail Date: 8/4/22 <input type="checkbox"/> Phone: <input type="checkbox"/> Email Notice, Self-Evaluation Draft: N/A	13034 Saticoy Street North Hollywood, CA 91605 818-985-3882 (818-985-ETTA) F 818-487-9740 info@etta.org	Kambiz Babaoff President

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

Los Angeles County Commission on Disabilities (LACCOD)

Supervisorial District Commissioners

First Supervisorial District

- Lourdes Caracoza, *1st Vice President*
- Hector Ochoa, *Commissioner*
- Peggie Reyna, *Commissioner Treasurer*

Second Supervisorial District

- Michael Agyin
- John B Troost, *Commissioner*
- Danielle G. Sheppard, *Commissioner*

Third Supervisorial District

- Maggie Soleimani, *Commissioner*
- Louise Smith, *Commissioner*

Fourth Supervisorial District

- Carlos Benavides, *President*
- Deaka Monique McClain, *Commissioner*
- Ramon Pizarro, *Commissioner*

Fifth Supervisorial District

- Cathy Gott, *Commissioner*
- Jack Darakjian, *Commissioner*
- Andrea Edoria, *Commissioner*

State Representative

- Wan Chun Chang, *Commissioner, State Department of Rehabilitation*

Youth Seat

- *Vacant*

APPENDIX E-2: Public Outreach Documentation (Cont'd.)

Public Outreach Email and Phone Calls to the Disability Community in June, July, and August 2022

Contact Commission Office

County of Los Angeles Commission on Disability

B-50 Kenneth Hahn Hall of Administration

500 West Temple St
Los Angeles, CA 90012

Phone: (213) 974-1053

Email: laccod@bos.lacounty.gov

NOTES:

- Every organization/ individual on this list has received the Public Works ADA letter + survey via email with read and delivery receipts.
- Commissioners from the Commission on Disabilities will receive the Public Works ADA letter + survey via email and mail.
- Each Public Works ADA letter + survey email was sent with both a *delivery* and *read* receipt.
- If, after 3-4 days we have not received a *read* receipt, we will mail the Public Works ADA letter + survey.
- Follow-up phone calls will take place within ____ days of receiving a read receipt, if warranted.

APPENDIX F: TRANSITION PLAN PUBLIC-FACING FACILITY REPORTS

Aviation

- [AVI - Bracket Field – LACO4135](#)
- [AVI - Compton Airport – LACO0370](#)
- [AVI - Compton Airport Tomorrow's Aeronautical Museum – 961 W Alondra Blvd.](#)
- [AVI – San Gabriel Valley Airport – LACO1597](#)
- [AVI - Fox Airfield – LACO4549](#)
- [AVI - Whiteman Airport – LACO4041](#)

Building and Safety

- [BSD – Antelope Valley – LACOA008](#)
- [BSD – Arcadia San Gabriel – LACOY429](#)
- [BSD – Calabasas Malibu – 26600 Agoura Road, Suite 110](#)
- [BSD – Carson – LACOA389](#)
- [BSD – East Los Angeles – LACO5412](#)
- [BSD – La Puente – LACO4272](#)
- [BSD – Lomita – LACO6333](#)
- [BSD – Santa Clarita - LACO5542](#)
- [BSD – Southwest – 1320 West Imperial Hwy.](#)
- [BSD – Universal Trailer – 100 Universal City Plaza](#)
- [BSD – South Whittier – LACOA729](#)

Stormwater Maintenance Division

- [SWMD – Hansen Yard – LACOF309](#)
- [SWMD – Imperial Yard – LACOF325](#)
- [SWMD – Longden Yard – LACOF352](#)

Headquarters

- [OSD-SWED – 900 S Fremont Ave – 2nd Floor – LACOX900](#)
- [BSD-LDD – 900 S Fremont Ave – 3rd Floor – LACOX900](#)
- [SMP – 900 S Fremont Ave – 4th Floor – LACOX900](#)
- [900 S Fremont Ave – 5th Floor – LACOX900](#)
- [900 S Fremont Ave – 6th Floor – LACOX900](#)
- [900 S Fremont Ave – 7th Floor – LACOX900](#)

Estimated costs from individual Facility Reports may vary from Appendix G estimates. Projected costs are subject to change depending on industry and market factors at time of estimate, or implementation.

APPENDIX F: Transition Plan Public-Facing Facility Reports

- [900 S Fremont Ave – 8th Floor – LACOX900](#)
- [900 S Fremont Ave – 9th Floor – LACOX900](#)
- [SMP – 900 S Fremont Ave – 10th Floor – LACOX900](#)
- [900 S Fremont Ave – 11th Floor – LACOX900](#)
- [900 S Fremont Ave – 12th Floor – LACOX900](#)
- [DES –Basement & Ancillary Basement – LACOX900](#)
- [900 S. Fremont Ave. – Parking Structure – LACOL802](#)
- [EPD – Annex Lobby & 3rd Floor – LACO0122](#)
- [Headquarters Annex/ Ext. Common Area – LACO0122](#)

Land Development

- [LDD – Baldwin Park – LACO0081](#)
- [LDD – Westchester – LACO0013](#)
- [LDD – Valencia – 23757 Valencia Blvd.](#)
- [LDD-RMD – Downey – LACO0051](#)
- [LDD-RMD – Palmdale Main Office – LACOX23](#)

Road Maintenance Division

(Public right-of way to Public Works' Public-Facing Facilities Under LA County Jurisdiction)

- [BSD – East Los Angeles – LACO5412](#)
- [BSD – South Whittier – LACOA729](#)
- [BSD – Southwest - 1320 W Imperial Hwy.](#)

Sewer Maintenance Division

- [SMD-TSM – 4th Floor – 1000 S. Fremont Ave.](#)
- [SMD – Exterior Common Area – 1000 S. Fremont Ave.](#)

Waterworks Division

- [WWD – North Maintenance Area - LACOX542](#)
- [WWD – South Maintenance Area - LACO5681](#)

Estimated costs from individual Facility Reports may vary from Appendix G estimates. Projected costs are subject to change depending on industry and market factors at time of estimate, or implementation.

APPENDIX G: TRANSITION PLAN ESTIMATED COSTS AND ANNUAL SCHEDULE SUMMARY

G-1 Transition Plan Estimated Costs and Annual Schedule Summary at 8% Inflation Factored Annually

Transition Plan Estimated Costs & Annual Schedule Summary (8% Inflation Factored Annually)																				
Division	Site Location	Address	City	Zip	LACOR	Building Description	Priority	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	Year 9				
Aviation	Bracket Field	1818 McKinley Ave.	La Verne	91780	LACOR18		1	\$161,863.22	\$174,812.29	\$188,797.26	\$203,901.04	\$220,215.12	\$237,830.17	\$256,856.58	\$277,406.11	\$298,907.52	\$321,807.52			
	Compton Airport	901 W. Alondra Blvd.	Compton	90229	LACOR370		1	\$204,116.63	\$220,446.96	\$238,081.64	\$257,128.17	\$277,686.42	\$299,814.20	\$323,607.44	\$349,432.03	\$377,809.54				
	San Gabriel Valley Airport	4233 N. Santa Anita Ave.	St. Monte	91791	LACOR87	Leasehold	1	\$42,171.54	\$46,845.36	\$51,186.88	\$56,123.99	\$61,769.79	\$68,136.37	\$75,249.87	\$83,146.24	\$91,862.30	\$101,430.48			
	Fire Airfield	4882 W. Avenue D	Lancaster	92508	LACOR48		1	\$437,904.39	\$473,033.94	\$510,476.59	\$551,748.79	\$596,886.83	\$646,027.46	\$699,442.09	\$757,488.41	\$820,697.09	\$889,207.09	\$962,607.09		
	Whittier	12853 Osborne Street	Pacoima	91331	LACOR841	Non-public	1	\$94,439.28	\$101,994.40	\$110,152.95	\$119,066.37	\$128,883.37	\$139,762.28	\$151,762.28	\$164,952.28	\$179,392.28	\$195,142.28			
Subtotal Per Division							\$1,015,284.21	\$1,107,138.05	\$1,202,886.35	\$1,303,793.91	\$1,410,977.42	\$1,525,615.81	\$1,648,232.86	\$1,780,292.29	\$1,922,216.81	\$2,074,136.31	\$2,236,136.31			
Building and Safety	Arroyo Valley	395A East Avenue K-6	Lancaster	93526	LACOR68		1	\$288,764.27	\$309,295.42	\$331,486.69	\$355,368.58	\$381,086.83	\$408,692.90	\$438,252.93	\$469,842.13	\$503,542.13	\$539,442.13			
	Colton/Whittier	2800 Agency Road, Suite 110	Colton	91702	LACOR69		1	\$55,710.98	\$60,167.73	\$64,846.44	\$70,792.84	\$77,064.01	\$83,714.01	\$90,804.01	\$98,404.01	\$106,594.01	\$115,354.01			
	Carson	701 East Carson St.	Carson	90748	LACOR69		1	\$287,632.37	\$308,334.58	\$326,134.58	\$342,134.58	\$356,534.58	\$370,434.58	\$383,934.58	\$397,134.58	\$410,134.58				
	East Los Angeles	4801 East 3rd St.	Los Angeles	90022	LACOR612		1	\$17,633.43	\$19,044.10	\$20,567.63	\$22,213.04	\$23,990.06	\$25,909.29	\$27,972.46	\$30,191.29	\$32,568.29				
	La Puente	14005 East Central Ave.	La Puente	91764	LACOR372		3	\$84,949.20	\$90,948.14	\$97,486.75	\$104,608.85	\$112,360.85	\$120,792.46	\$130,054.01	\$140,204.01	\$151,304.01				
	Lunenburg	2430 South Normandie Ave.	Lunenburg	90717	LACOR693		1	\$27,481.78	\$29,088.33	\$30,826.79	\$32,701.29	\$34,718.29	\$36,874.29	\$39,168.29	\$41,608.29	\$44,198.29				
	San Gabriel Valley	112 South Baldwin Ave.	Arcadia	91007	LACOR62		1	\$58,209.22	\$62,258.96	\$66,596.04	\$71,247.72	\$76,140.84	\$81,304.84	\$86,754.84	\$92,504.84	\$98,564.84				
	Santa Clarita	21277 Valencia Blvd.	Valencia	91356	LACOR642		1	\$294,198.02	\$317,733.86	\$343,152.07	\$370,604.77	\$400,355.18	\$432,673.40	\$467,852.28	\$506,052.28	\$547,552.28				
	Southwest	1123 West Imperial Hwy.	Los Angeles	90048	LACOR61		1	\$23,167.48	\$24,829.84	\$26,622.81	\$28,554.31	\$30,634.31	\$32,874.31	\$35,284.31	\$37,874.31	\$40,554.31				
	Whittier	11223 Telegraph Rd.	Whittier	90606	LACOR679		2	\$42,368.77	\$45,368.77	\$48,758.27	\$52,548.27	\$56,748.27	\$61,368.27	\$66,418.27	\$71,918.27	\$77,918.27				
Universal	100 Universal City Pl.	Universal City	91008	LACOR679	Trailer	2	\$161,724.01	\$174,661.03	\$189,024.05	\$205,024.05	\$222,824.05	\$242,524.05	\$264,224.05	\$288,024.05	\$313,924.05	\$342,124.05				
Subtotal Per Division							\$1,497,048.33	\$1,627,138.05	\$1,767,048.33	\$1,917,048.33	\$2,077,048.33	\$2,247,048.33	\$2,427,048.33	\$2,617,048.33	\$2,817,048.33	\$3,027,048.33	\$3,247,048.33			
Land Development	Baldwin Park PDM	14747 E. Ramona Blvd.	Baldwin Park	91706	LACOR681	Share with RMD1	1	\$42,291.54	\$45,474.84	\$48,928.85	\$52,672.16	\$56,732.16	\$61,132.16	\$65,892.16	\$70,942.16	\$76,402.16	\$82,282.16			
	Valencia FCMS	21277 Valencia Blvd.	Valencia	91356	LACOR612	Share with RMD	1	\$2,434.40	\$2,628.16	\$2,836.48	\$3,060.84	\$3,311.97	\$3,590.84	\$3,900.84	\$4,244.84	\$4,624.84				
	Westchester FCMS	880 W. 3rd St.	Los Angeles	90048	LACOR612	Share with RMD3	1	\$2,001.50	\$2,161.50	\$2,336.50	\$2,527.50	\$2,735.50	\$2,961.50	\$3,206.50	\$3,481.50					
	Downey FCMS	11280 S. Garfield Ave.	Downey	90240	LACOR681	Share with RMD4	1	\$176,447.38	\$190,663.17	\$206,808.22	\$225,227.28	\$246,084.71	\$268,599.81	\$293,004.81	\$319,489.81					
	Palmdale FCMS	30126 N. Sierra Hwy.	Palmdale	93509	LACOR623	Share with RMD5	3	\$78,965.10	\$85,282.30	\$92,104.89	\$99,452.28	\$107,431.14	\$116,028.83	\$125,307.88	\$135,337.88					
Subtotal Per Division							\$78,965.10	\$85,282.30	\$92,104.89	\$99,452.28	\$107,431.14	\$116,028.83	\$125,307.88	\$135,337.88	\$146,168.28	\$157,514.70	\$169,398.88			
Sewer Maintenance	4th Floor	1000 S. Fremont Ave.	Alhambra	91803		Leased Facility - Non-compliant areas are Landowner's Responsibility	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
	Esteban Coronado Ave.	1000 S. Fremont Ave.	Alhambra	91803		Leased Facility - Non-compliant areas are Landowner's Responsibility	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Subtotal Per Division							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
Stormwater Maintenance	Lungden Yard	190 S. Lungden Ave.	Inland	91706	LACOR682		3	\$86,643.84	\$92,364.84	\$98,492.14	\$105,048.14	\$112,064.14	\$119,572.14	\$127,612.14	\$136,212.14	\$145,402.14	\$155,202.14			
	Hansen Yard	10179 Granada Blvd.	San Valley	91382	LACOR628		3	\$42,371.40	\$45,161.11	\$48,226.01	\$51,687.57	\$55,568.83	\$59,804.83	\$64,332.83	\$69,184.83	\$74,392.83				
	Imperial Yard	8628 E. Imperial Hwy.	South Gate	90260	LACOR628		3	\$62,863.98	\$67,498.58	\$72,416.48	\$77,663.84	\$83,274.14	\$89,284.14	\$95,734.14	\$102,574.14					
Subtotal Per Division							\$191,879.22	\$205,024.53	\$219,134.63	\$234,419.55	\$250,907.12	\$268,651.12	\$287,711.12	\$308,111.12	\$329,911.12	\$353,211.12				
Waterworks	North Maintenance Area	280 East Avenue K-6	Lancaster	93526	LACOR682		3	\$54,287.43	\$58,098.42	\$62,268.88	\$66,824.73	\$71,692.13	\$76,892.13	\$82,452.13	\$88,402.13	\$94,762.13				
	South Maintenance Area	21233 West Civic Center Way	Malibu	90266	LACOR681		3	\$346,629.78	\$373,172.16	\$400,028.93	\$428,268.91	\$457,948.46	\$489,128.46	\$521,812.46	\$556,352.46					
Subtotal Per Division							\$399,917.21	\$431,270.58	\$462,297.81	\$494,137.64	\$526,614.69	\$560,414.69	\$596,064.69	\$633,564.69	\$672,914.69	\$714,174.69				
Operational Services (Public Works HQ)	Main Building	900 S. Fremont Ave.	Alhambra	91803	LACOR680	Basement - DB Plan Room (DBR)	1	\$242,613.90	\$262,022.88	\$282,984.39	\$305,523.14	\$330,072.99	\$356,878.53	\$386,197.13	\$418,196.90	\$453,062.86	\$490,602.86			
						Mezzanine - FIS Cabinet (FIS)	1	\$41,560.70	\$44,674.76	\$48,164.74	\$52,134.91	\$56,604.91	\$61,614.91	\$67,204.91	\$73,414.91	\$80,284.91				
						Mezzanine - FIS Bld Documents (FIS)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Mezzanine - Waterworks Payment (WMD)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Lobby - Payroll & Benefit Services (PBC)	3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Lobby - Personnel Services (PSC)	1	\$187,607.02	\$202,607.58	\$218,708.19	\$236,204.84	\$255,101.23	\$275,509.33	\$297,509.07	\$321,284.08	\$347,062.41				
						Lobby - Recruitment and Selection (RSC)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						2nd Floor - Storm Water Counter (SWWC)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						3rd Floor - LDD Public Counter (LDD)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						3rd Floor - B&D Public Counter (B&D)	1	\$9,493.60	\$10,283.00	\$11,073.33	\$11,969.29	\$12,968.84	\$14,078.84	\$15,298.84	\$16,634.84	\$18,092.84	\$19,670.84	\$21,378.84	\$23,214.84	\$25,194.84
						4th Floor - Survey Public Counter (SPC)	1	\$9,833.91	\$10,628.62	\$11,470.27	\$12,367.89	\$13,319.29	\$14,330.29	\$15,406.29	\$16,552.29	\$17,774.29	\$19,168.29	\$20,692.29	\$22,352.29	
						10th Floor - Floor Right of Way (FRW)	1	\$3,290.67	\$3,533.83	\$3,838.24	\$4,145.30	\$4,476.93	\$4,836.08	\$5,224.89	\$5,644.49	\$6,094.89	\$6,580.89	\$7,098.89	\$7,644.89	
						Conference Rooms	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Conference Rooms	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						10th Floor - Conference / Meeting Rooms	1	\$17,688.84	\$18,100.49	\$18,628.53	\$22,278.91	\$24,061.11	\$26,068.00	\$28,354.88	\$30,974.88	\$33,874.88	\$37,014.88	\$40,444.88	\$44,114.88	
						9th Floor - Conference / Meeting Rooms	1	\$13,003.78	\$13,614.78	\$14,250.87	\$15,027.87	\$15,941.13	\$16,998.41	\$18,206.41	\$19,574.41	\$21,098.41	\$22,784.41	\$24,640.41	\$26,664.41	
						8th Floor - Conference / Meeting Rooms	1	\$20,434.14	\$21,068.87	\$22,741.13	\$24,568.87	\$26,644.87	\$28,984.87	\$31,604.87	\$34,524.87	\$37,764.87	\$41,264.87	\$45,164.87		
						7th Floor - Conference / Meeting Rooms	1	\$19,344.53	\$20,092.09	\$20,963.49	\$22,963.49	\$24,184.53	\$26,764.53	\$28,684.53	\$30,974.53	\$33,574.53	\$36,524.53	\$39,864.53		
						6th Floor - Conference / Meeting Rooms	1	\$18,121.18	\$18,976.84	\$19,963.81	\$21,098.81	\$22,484.81	\$24,144.81	\$26,094.81	\$28,364.81	\$30,974.81	\$33,964.81	\$37,364.81		
						5th Floor - Conference / Meeting Rooms	1	\$16,775.67	\$17,717.73	\$18,757.14	\$20,000.14	\$21,464.14	\$23,164.14	\$25,134.14	\$27,394.14	\$29,964.14	\$32,864.14	\$36,124.14		
						4th Floor - Conference / Meeting Rooms	1	\$19,210.11	\$20,246.82	\$21,406.67	\$24,799.21	\$26,138.14	\$28,228.96	\$30,094.83	\$32,764.83	\$35,684.83	\$38,964.83	\$42,624.83		
						3rd Floor	1	\$17,282.28	\$18,272.28	\$19,372.28	\$20,587.28	\$21,927.28	\$23,498.28	\$25,314.28	\$27,398.28	\$29,764.28	\$32,434.28	\$35,404.28		
						2nd Floor	1	\$6,886.48	\$7,268.48	\$7,684.48	\$8,134.48	\$8,618.48	\$9,140.48	\$9,700.48	\$10,298.48	\$10,934.48	\$11,608.48	\$12,320.48		
						1st Floor	1	\$107,210.89	\$115,787.76	\$124,880.78	\$134,609.78	\$144,984.78	\$156,114.78	\$168,004.78	\$180,764.78	\$194,504.78	\$209,234.78	\$224,964.78		
						Parking Structure	LACOR680						1	\$17,282.28	\$18,272.28	\$19,372.28	\$20,587.28	\$21,927.28	\$23,498.28	\$25,314.28
Access Building																				

G-2 Transition Plan Estimated Costs and Annual Schedule Summary by Priority Completion Year (Years 5, 6, and 9)

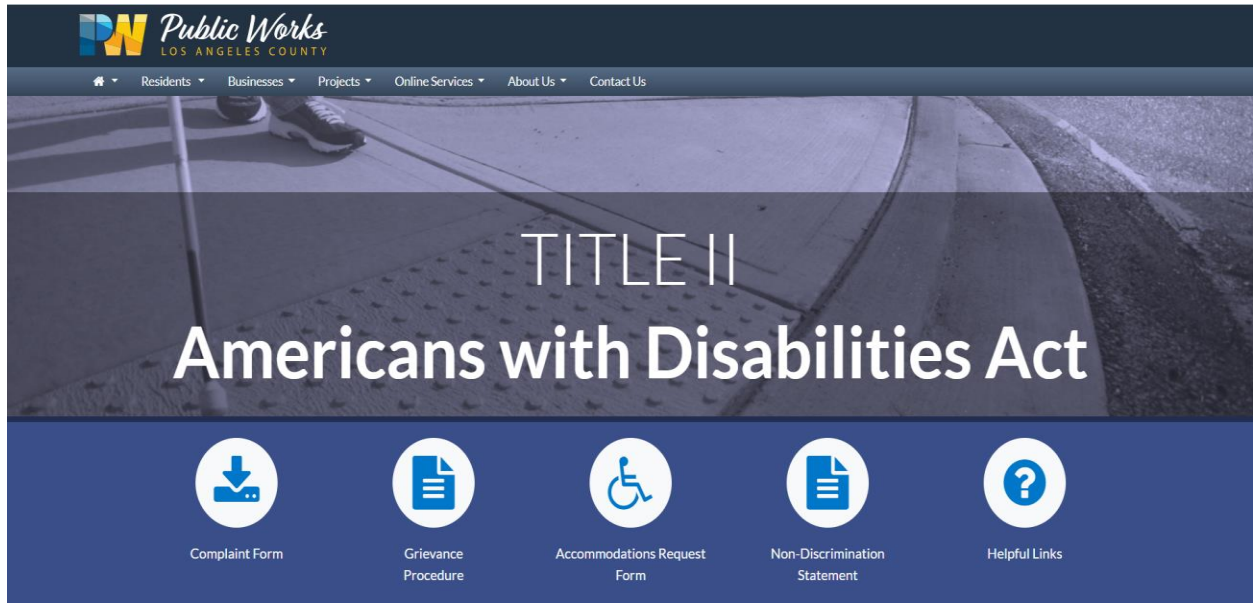
Transition Plan Estimated Costs & Annual Schedule Summary Based on Priority Completion Year (Years 5, 6, and 9)																							
Division	Site Location	Address	City	Zip	LACOM	Building Description	Priority	Year 1	Year 2	Year 3	Year 4	Year 5 (Priority 1)	Year 6 (Priority 2)	Year 7	Year 8	Year 9 (Priority 3)							
Aviation	Bracket Field	1616 McKinley Ave.	La Verne	91789	LACOM38 LACOM370		1	\$161,863.22	\$174,612.28	\$188,797.29	\$203,901.04	\$220,213.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Compton Airport	901 W. Alondra Blvd.	Compton	90229		Aeronautical Museum	Leased	\$42,171.54	\$45,548.28	\$49,188.88	\$53,123.98	\$57,373.81	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	San Gabriel Valley Airport	4333 N. Santa Anita Ave.	El Monte	91731	LACOM987		1	\$473,033.84	\$510,976.66	\$551,746.79	\$591,746.79	\$635,886.53	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Pico Airfield	4882 W. Avenue D	La Puente	91769	LACOM99		1	\$94,439.26	\$101,094.40	\$107,153.55	\$113,956.27	\$120,483.87	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Whittier	12663 Odolone Street		Pico Rivera	91331	LACOM941		Non-public	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	10660 Airport Way		Pico Rivera	91331			1	\$130,818.72	\$141,284.21	\$152,886.66	\$164,793.91	\$177,977.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Subtotal Per Division									\$1,071,403.78	\$1,187,116.05	\$1,249,888.33	\$1,348,865.16	\$1,467,832.97	\$0.00	\$0.00	\$0.00	\$0.00						
Building and Safety	Arroyo Valley	336A East Avenue K-8	Lancaster	93536	LACOM606		1	\$266,764.27	\$280,266.42	\$293,486.66	\$306,866.88	\$320,866.88	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Colton/Madhu	38850 Agoura Road, Suite 110	Colton	91702			1	\$55,710.86	\$50,167.73	\$64,981.18	\$70,179.84	\$75,734.01	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Colton	701 East Colton St.	Colton	91748	LACOM833		1	\$238,458.98	\$257,632.37	\$278,134.95	\$299,368.76	\$324,416.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	East Los Angeles	4001 East 3rd St.	Los Angeles	90023	LACOM412		1	\$17,833.43	\$19,044.10	\$20,667.63	\$22,213.04	\$23,990.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	La Puente	18058 East Central Ave.	La Puente	91744	LACOM272		2	\$94,849.25	\$102,646.14	\$110,748.78	\$119,608.65	\$129,177.24	\$139,511.63	\$0.00	\$0.00	\$0.00	\$0.00						
	Lovina	34230 South Norbena Ave.	Lovina	91717	LACOM323		1	\$297,481.79	\$276,089.33	\$300,326.78	\$324,392.89	\$349,301.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	San Gabriel Valley	128 South Barbuda Ave.	Arcadia	91007	LACOM926		1	\$48,209.22	\$49,623.96	\$54,396.04	\$59,547.72	\$65,111.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Santa Clarita	23787 Valencia Blvd.	Valencia	91386	LACOM843		1	\$294,198.02	\$317,733.86	\$343,162.67	\$370,804.77	\$400,253.15	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Southwest	1329 West Imperial Hwy.	Los Angeles	90044			1	\$23,167.48	\$28,022.84	\$32,022.81	\$36,184.31	\$40,519.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
	South Whittier	13023 Telegraph Rd.	Whittier	90606	LACOM279		2	\$39,220.34	\$42,268.77	\$45,758.27	\$49,418.93	\$53,272.45	\$57,442.24	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
Universal	100 Universal City Plaza	Universal City	91308			3	\$161,724.91	\$174,961.83	\$188,934.88	\$203,728.67	\$220,923.72	\$237,628.62	\$256,638.67	\$277,186.63	\$298,239.88	\$0.00	\$0.00						
Subtotal Per Division									\$1,216,620.93	\$1,307,470.81	\$1,412,066.26	\$1,528,032.72	\$1,647,163.77	\$256,638.67	\$277,186.63	\$298,239.88	\$0.00	\$0.00					
Land Development	Baldwin Park PDM	14747 E. Ramona Blvd.	Baldwin Park	91706	LACOM901	Share with RMD1	1	\$42,291.54	\$46,674.86	\$49,328.88	\$53,275.16	\$57,827.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Valencia PDM	23787 Valencia Blvd.	Valencia	91386		Share with BSO	2	\$2,434.40	\$2,629.18	\$2,836.48	\$3,066.84	\$3,311.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Westchester PDM	6829 W. 33rd St.	Los Angeles	90048	LACOM913	Share with RMD2	3	\$2,001.50	\$2,181.52	\$2,334.55	\$2,521.31	\$2,723.02	\$2,940.86	\$3,176.13	\$3,430.22	\$3,704.64	\$0.00						
	Downey PDM	11182 E. Garfield Ave.	Downey	90240	LACOM961	Share with RMD4	3	\$176,447.38	\$190,863.17	\$206,806.22	\$224,272.88	\$244,054.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Palmdale PDM	90126 N. Sierra Hwy.	Palmdale	93556	LACOM253	Share with RMD6	3	\$78,968.95	\$86,282.30	\$92,104.89	\$99,473.38	\$107,431.14	\$116,025.83	\$125,307.48	\$135,332.30	\$146,158.88	\$0.00	\$0.00						
Subtotal Per Division									\$221,173.31	\$236,867.17	\$249,574.85	\$276,814.67	\$300,903.54	\$0.00	\$0.00	\$128,483.81	\$138,762.82	\$148,863.32					
Sewer Maintenance	4th Floor	1000 S. Foothill Ave	Alhambra	91803		Leased Facility. Non-compliant areas are Landlord's Responsibility (i.e., Restrooms outside of Public Works Office Area)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
	Estator Common Area	1000 S. Foothill Ave	Alhambra	91803		Leased Facility. Non-compliant areas are Landlord's Responsibility	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Subtotal Per Division									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
Stormwater Maintenance	Langdon Yard	180 E. Langdon Ave.	Indio	91706	LACOM952		3	\$58,151.52	\$60,643.54	\$65,495.14	\$70,724.75	\$76,383.83	\$82,505.01	\$89,105.41	\$96,233.84	\$103,852.55	\$0.00						
	Hansen Yard	10179 Glencreek Blvd.	San Valley	91382	LACOM936		3	\$42,371.48	\$45,791.31	\$49,422.00	\$53,375.76	\$57,646.83	\$62,267.48	\$67,248.59	\$72,571.14	\$78,245.51	\$0.00						
	Imperial Yard	6828 E. Imperial Hwy.	South Gate	90262	LACOM925		3	\$62,663.88	\$67,698.59	\$73,114.46	\$78,963.84	\$85,280.73	\$92,103.19	\$99,471.44	\$107,428.16	\$116,023.49	\$0.00						
Subtotal Per Division									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$255,814.34	\$276,280.13	\$298,382.35	\$0.00	\$0.00					
Waterworks	North Maintenance Area	280 East Avenue K-6	Lancaster	93536	LACOM942		3	\$54,257.43	\$58,896.03	\$63,285.86	\$68,248.73	\$73,816.63	\$79,721.96	\$86,099.72	\$92,967.70	\$100,426.71	\$0.00						
	South Maintenance Area	33633 West Chris Carter Way	Madhu	90288	LACOM861		3	\$345,029.78	\$373,172.16	\$403,025.93	\$435,265.01	\$470,088.45	\$507,895.65	\$548,312.33	\$597,895.65	\$649,567.81	\$0.00						
Subtotal Per Division									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$934,812.08	\$988,195.02	\$1,048,879.22	\$0.00	\$0.00					
Operational Services (Public Works HQ)	Main Building	900 S. Foothill Ave.	Alhambra	91803	LACOM960	Basement - DES Plan Room (DES)	1	\$242,613.90	\$262,022.68	\$282,984.39	\$305,623.14	\$330,072.99	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00						
						Mezzanine - FIS Cashier (FIS)	1	\$41,860.70	\$44,674.76	\$48,484.74	\$52,341.91	\$56,826.27	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00			
						Mezzanine - FIS Bid Documents (FIS)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
						Mezzanine - Waterworks Payment (WWD)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
						Lobby - Payroll & Benefit Services (PWS)	3	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
						Lobby - Personnel Services (PWS)	1	\$187,807.02	\$202,607.58	\$218,708.19	\$236,204.84	\$255,101.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Lobby - Recruitment and Selection (PWS)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00		
						2nd Floor - Storm Water Counter (SWWC)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						3rd Floor - LDD Public Counter (LDD)	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						3rd Floor - BSO Public Counter (BSO)	1	\$6,463.60	\$10,253.09	\$11,073.33	\$11,956.20	\$12,916.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						4th Floor - Survey Public Counter (SMP)	1	\$6,833.91	\$10,620.82	\$11,470.27	\$12,367.89	\$13,378.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						10th Floor - Floor Right of Way (SRP)	1	\$3,290.67	\$3,693.93	\$3,836.24	\$4,148.30	\$4,476.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Caterers	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Conference Rooms	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Courtyard	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						12th Floor - Conference / Meeting Rooms	1	\$17,865.64	\$19,100.49	\$20,628.63	\$22,278.81	\$24,061.11	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						9th Floor - Conference / Meeting Rooms	1	\$13,003.55	\$14,043.78	\$15,167.29	\$16,382.67	\$17,691.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						8th Floor - Conference / Meeting Rooms	1	\$20,424.14	\$22,096.87	\$23,834.39	\$25,741.13	\$27,800.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						7th Floor - Conference / Meeting Rooms	1	\$18,344.53	\$20,092.99	\$21,963.46	\$23,968.53	\$26,116.02	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						6th Floor - Conference / Meeting Rooms	1	\$18,121.55	\$19,679.84	\$21,336.81	\$23,127.43	\$24,853.62	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						3rd Floor - Conference / Meeting Rooms	1	\$16,775.67	\$18,117.73	\$19,567.14	\$21,132.82	\$22,832.12	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						5th Floor - Conference / Meeting Rooms	1	\$19,210.11	\$20,746.92	\$22,406.67	\$24,199.21	\$26,126.14	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						11th Floor	1	\$17,361.78	\$18,573.38	\$20,075.28	\$21,897.27	\$23,848.06	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	
						Parking Structure					LACOM902	Parking Structure	1	\$8,660.44	\$10,323.18	\$11,148.00	\$12,040.82	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
						Access Building					LACOM922	Access 3rd Floor - Public Counter (BPC)	1	\$107,210.89	\$115,787.76	\$125,050.78	\$135,064.84	\$146,859.23	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
												Access Bldg. Interior Common Area	1	\$21,179.88	\$22,674.27	\$24,274.21	\$25,985.56	\$28,814.09	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
												Access Exterior Common Area	1	\$86,165									

APPENDIX H: PUBLIC WORKS ADA PROGRAMS

H-1: Public Works Website ADA Page and ADA Resource Link

The following is a partial list of Public Works and LA County ADA Policies and Programs:

A link from Public Works Website ADA Page
PW.LACounty.gov/general/ADA/helpful-links-II



[Home](#) [Helpful Links](#)

Helpful Links

[Department of Justice Information and Technical Assistance on the Americans with Disabilities Act](#)

[ADA National Network: Information, Guidance, and Training on the Americans with Disabilities Act](#)

[Disability Language Style Guide](#)

[Discrimination Laws Regarding People with Disabilities](#)

[Frequently Asked Questions about Service Animals and the ADA](#)

[State of California Disabled Person Parking Placards](#)

[A Guide to Interacting with People who have Disabilities](#)

[Metro Riders with Disabilities](#)

If you would like to apply for a Blue Curb (Accessible Parking Zone) and your residential property is located in unincorporated Los Angeles County, you may contact our Traffic Safety and Mobility Division at (626) 300-4708.

APPENDIX H-2: Accessibility Appeals Board

Public Works Accessibility Appeals Board, with Participation from the Disability Community



BUILDING CODE MANUAL
COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS
BUILDING AND SAFETY DIVISION
Based on the 2011 LACBC

#23
105
Article 1
01-31-12
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APPEALS BOARDS

Section 105 of the Los Angeles County Building Code (LACBC) outlines the membership and duties of the Building Board of Appeals, **Accessibility Appeals Board**, Building Rehabilitation Appeals Board, and the Code Enforcement Appeals Board. Section 9906 of the LACBC outlines the membership and duties of the Building Rehabilitation Appeals Board.

Contract cities may use the services of the Building Board of Appeals and the Accessibility Appeals Board if their City Council adopts an appropriate resolution or their existing Municipal Code so provides.

Building Board of Appeals

The duties of the Building Board of Appeals are as follows:

1. Conduct the hearings provided for in Chapters 1, 94, 95 and 96 of the LACBC.
2. Determine the suitability of alternate materials and types of construction.
3. Provide reasonable interpretation of the provisions of the LACBC.
4. Adopt reasonable rules and regulations for conducting its investigations.
5. Review modifications and/or alternate methods of construction to ensure equivalency to that prescribed in the LACBC in terms of quality, strength, effectiveness, fire resistance, durability, safety and sanitation and do not lessen any fire-protection requirements or any degree of structural integrity.
6. Document all decisions and findings in writing to the Building Official and the applicant.
7. Recommend new legislation to the Board of Supervisors.
8. Make written findings of fact as to whether or not a building or structure is unsafe and order such building or structure repaired, vacated, demolished or removed.
9. Hold hearings to determine the reasonableness and correctness of costs for demolition or repair of unsafe buildings by the County.

The five members of the Building Board of Appeals are appointed by the Board of Supervisors and consist of: one practicing architect, one competent builder, one lawyer, and two structural engineers, each member is qualified by at least ten years experience and training to pass upon matters pertaining to building construction. The Building Official shall be an ex officio member and act as secretary to the Board.

The Board of Appeals cannot waive requirements of the LACBC, but may approve a request as an equivalent to the LACBC. The Board has no authority relative to interpretations of the administrative portions of the LACBC, other than Section 102 of the LACBC, Unsafe Buildings.

An application for a Building Board of Appeals hearing shall be submitted to the Building Plan Check Section, which serves as the liaison to that Board.

APPENDIX H-2: Accessibility Appeals Board

Public Works Accessibility Appeals Board, with Participation from the Disability Community

Accessibility Appeals Board

The duties of the Accessibility Appeals Board in enforcing the accessibility requirements of Chapters 11A, 11B and 11C of the LACBC are:

1. Conduct hearings on written appeals regarding action taken by the Building Official.
2. Ratify certain exempting actions of the Building Official in enforcing the accessibility requirements for privately-funded construction.
3. Serve as advisor to the Building Official on disabled access matters.
4. Make recommendations to the Board of Supervisors on appeals of decisions made by the Building Official on County-funded buildings.
5. Adopt regulations establishing procedural rules and criteria for carrying out its duties.

The Accessibility Appeals Board is appointed by the Board of Supervisors and consists of five members: two physically disabled persons, two persons experienced in construction, and one from the general public. The Building Official shall be an ex officio member and act as the secretary of the Board.

The Accessibility Appeals Board may approve or disapprove interpretations and enforcement actions taken by the Building Official. All such approvals or disapprovals for privately-funded construction shall be final and conclusive.

To request a Board hearing, the applicant is required to submit their request in writing. The letter must clearly state the reasons and justifications for the proposal to be considered as a LACBC equivalent. Data, drawings or photographs to assist in the interpretation may be submitted to clarify the proposal. The person submitting the request may be present at the hearing and the Board will allow them the opportunity to address the Board and respond to pertinent questions. Meetings will be scheduled and the applicant will be notified of the hearing date after payment of the current Accessibility Appeals Board hearing fee is received. The Building Plan Check Section serves as the liaison to the Accessibility Appeals Board and will receive any appeals related to disabled accessibility.

Building Rehabilitation Appeals Board

The duties of the Building Rehabilitation Appeals Board are as follows:

1. Hear and consider all competent evidence offered by any person pertaining to matters set forth in the report of the Building Official.
2. Make written findings of facts as to whether or not the building or property is substandard
3. Make written orders for barricading, demolition, repairing or vacating buildings and/or clean up and removal of inoperative vehicles on private property.
4. Hold hearings to determine the reasonableness and correctness of costs for buildings secured or demolished or other work performed by the County.
5. Recommend new legislation as deemed necessary to the Board of Supervisors
6. Adopt reasonable rules and regulations for conducting its investigations.

The Building Rehabilitation Appeals Board is appointed by the Board of Supervisors and consists of five members qualified to pass on matters pertaining to substandard buildings and property as

APPENDIX I: ACCESSIBILITY DESIGN STANDARDS AND ADA REGULATIONS

A. Accessibility Design Standards

Federal

[Federal Highway Administration \(FHWA\) - Civil Rights - ADA/Section 504](#)

[Americans with Disabilities Act Accessibility Guidelines \(ADAAG\)](#)

[1991 ADA Standards for Accessible Design](#)

[2010 ADA Standards for Accessible Design](#)

[Public Rights-of-Way \(PROWAG\) Notice of Final Rule Sept 7, 2023](#)

[Proposed Accessibility Guidelines for Pedestrian Facilities in the Public Right-of-Way \(PROWAG\)](#)

U.S. Access Board: www.access-board.gov

[ADA Checklist for Existing Facilities](#)

State

[California Division of the State Architect](#)

[California Commission on Disability Access](#)

[California Manual of Uniform Traffic Control Devices](#)

B. ADA Regulations

Federal

[Americans with Disabilities Act of 1990, as Amended \(2008\)](#)

[Title 28 CFR Part 35 – Nondiscrimination on the Basis of Disability in State and Local Government Services \(Title II\)](#)

U.S. Department of Justice website: <https://www.justice.gov/>

[Title 49 Code of Federal Regulations, Part 27, Section 504 of the Rehabilitation Act of 1973](#)

[49 Code of Federal Regulations, Part 37, Transportation Services for Individuals with Disabilities \(ADA\)](#)

[ADA Best Practices Tool Kit for State and Local Governments](#)

[ADA Update: A Primer for State and Local Governments](#)

APPENDIX I: Accessibility Design Standards and ADA Regulations

State

Caltrans

[Section 9.3: Accessibility of the Local Assistance Procedures Manual \(LAPM\): Americans with Disabilities Act \(ADA\)](#)

C. ADA REGULATIONS Supplementary to this Document

Section C1. Overview of the Americans with Disabilities Act

The ADA is organized into five titles that provide protection to persons with disabilities in the following areas:

- I. Employment
- II. State and Local Government
- III. Commercial Facilities and Places of Public Accommodation
- IV. Telecommunications
- V. Miscellaneous Provisions

Title II of the ADA applies to the programs, services, and activities of State and local governments. The ADA was modeled after Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination on the basis of disability by recipients of Federal financial assistance. The ADA definition of the term “disability” is discussed further in Appendix I under ADA Regulations, Section 1.

Section C2. ADA Title II General Requirements

Under Title II, Public Works must meet these general requirements:

“A public entity shall operate each service, program, or activity so that the service, program, or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities” (28 CFR 35.150).

“No qualified individual with a disability shall, on the basis of disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any public entity” (28 CFR Sec. 35.130[a]).

APPENDIX I: Accessibility Design Standards and ADA Regulations

“A public entity shall make reasonable modifications in policies, practices, or procedures when the modifications are necessary to avoid discrimination on the basis of disability, unless the public entity can demonstrate that making the modifications would fundamentally alter the nature of the service, program, or activity” (28 CFR 35.130[b][7]).

“A public entity shall administer services, programs, and activities in the most integrated setting appropriate to the needs of qualified individuals with disabilities” (28 CFR 35.130[b][iv] and [d]).

“A public entity shall take appropriate steps to ensure that communications with applicants, participants, members of the public, and companions with disabilities are as effective as communications with others” (29 CFR 35.160[a]).

“Designation of responsible employee. A public entity that employs 50 or more persons shall designate at least one employee to coordinate its efforts to comply with and carry out its responsibilities under this part, including any investigation of any complaint communicated to it alleging its noncompliance with this part or alleging any actions that would be prohibited by this part. The public entity shall make available to all interested individuals the name, office address, and telephone number of the employee or employees designated pursuant to this paragraph” (28 CFR 35.107[a]).

“A public entity shall make available to applicants, participants, beneficiaries, and other interested persons information regarding the provisions of this part and its applicability to the services, programs, or activities of the public entity, and make such information available to them in such manner as the head of the entity finds necessary to apprise such persons of the protections against discrimination assured them by the Act and this part” (28 CFR 35.106).

“Complaint procedure. A public entity that employs 50 or more persons shall adopt and publish grievance procedures providing for prompt and equitable resolution of complaints alleging any action that would be prohibited by this part” (28 CFR Sec. 35.107[b]).

APPENDIX I: Accessibility Design Standards and ADA Regulations

“In the event that structural changes to facilities will be undertaken to achieve program accessibility, a public entity that employs 50 or more persons shall develop, within six months of January 26, 1992, a transition plan setting forth the steps necessary to complete such changes. A public entity shall provide an opportunity to interested persons, including individuals with disabilities or organizations representing individuals with disabilities, to participate in the development of the transition plan by submitting comments. A copy of the transition plan shall be made available for public inspection” (28 CFR Sec. 35.150 [d][1]).

Section C3. Definition of Disability under the ADA

Different Federal and State agencies define the term “disability” differently than it is defined under the ADA. For example, under the Social Security Administration the definition of disability considers eligibility for benefits if the beneficiary is not able to gain employment or has limited financial resources because of medically determinable physical or mental impairments.

The ADA uses the same definition of the term “disability” as used in Section 504 of the Rehabilitation Act of 1973.

35.108 Definition of disability:

“The term "disability" means, with respect to an individual:

- (i) A physical or mental impairment that substantially limits one or more of the major life activities of such individual (major life activities now include the operation of major bodily functions, such as functions of the neurological, digestive, or respiratory systems);
- (ii) A record of such an impairment; or
- (iii) Being regarded as having such an impairment.

In addition, the ADA prohibits associational discrimination , which includes individuals associated with persons with disabilities who experience discrimination because of that association.

APPENDIX I: Accessibility Design Standards and ADA Regulations

Some disabilities are not as apparent such as heart disease, cancer, diabetes, mental illness, ADHD, dyslexia and chronic pain and fatigue.

According to the 2008 ADA Amendment Act (ADAAA): “The emphasis should be on how a person has been treated because of an actual or perceived physical or mental impairment (that is not transitory and minor), rather than on what a covered entity may have believed about the nature or severity of the person's impairment.”

As the definition of “disability” has a broad coverage under the ADA, the disability may not be as obvious, and Public Works’ staff would be more productive in spending time assisting the customer, rather than spending time analyzing whether customers meet the definition of disability.

Section C4. Eligibility Requirements

Title II of the ADA prohibits discrimination against any “qualified individual with a disability” (28 CFR 35.104).

If there are written or stated eligibility requirements to participate in a Title II entity program or to get benefits, a qualified individual with a disability may still have to be eligible for, or apply for that program or benefit, if it is required of everyone else to do the same.

A public entity may not impose eligibility criteria that screen out or tend to screen out individuals with disabilities unless the criteria are necessary for the provision of the service, program, or activity being offered.

The “essential eligibility requirements” for participation in many activities of public entities may be minimal, such as requiring that the building for which a permit is sought is in Los Angeles County. In other instances, it may be more stringent such as requiring a contractor’s license to be able to submit a construction bid for a Public Works project.

Section C5. Key Principles of the ADA

Equal Opportunity and Access

Equal opportunity access and fair treatment of persons with disabilities are fundamental principles of the ADA. Accommodating a person with a disability is not a matter of charity.

APPENDIX I: Accessibility Design Standards and ADA Regulations

For example, if others in the public are allowed to use the front entrance, it is best to provide a ramp or accessible route to a person in a wheelchair that would enable them to access the main public entrance, and not relegate them to use a back door.

Integrated Settings

The ADA prohibits public entities from isolating, separating, or denying people with disabilities the opportunity to participate in the programs that are offered to others. Unjustified segregation of persons with disabilities constitutes discrimination under the

ADA. Historically, persons with disabilities have been treated separately and unfavorably from the rest of the public. To the maximum extent feasible, programs, activities, and



services must be provided to people with disabilities in integrated settings. However, separate, or modified programs may be offered.

APPENDIX I: Accessibility Design Standards and ADA Regulations

Independent Living and Economic Self-Sufficiency

The ADA is based on a basic presumption that people with disabilities want to live independently, be able to work, are capable of working, and want to be participating

members of their communities. Providing them with the opportunity to be independent in their interaction with Public Works promotes independent living and self-sufficiency.

Independence is fostered when they can navigate Public Works facilities on their own safely; being able to get information in accessible format; and having directional and identification signs and symbols at public-facing facilities so they know where to go, or how to access goods and services.

Training in how to communicate with people with different disabilities such as mobility/motor, vision, hearing, or speech disabilities, and knowing which assistive devices and auxiliary aids to use are recommended. Specific policies on service animals, direct threat and other ADA topics may need to be discussed and distributed, especially among staff who have direct public interaction. Staff should also be made aware of free information and resources to ADA questions and issues.

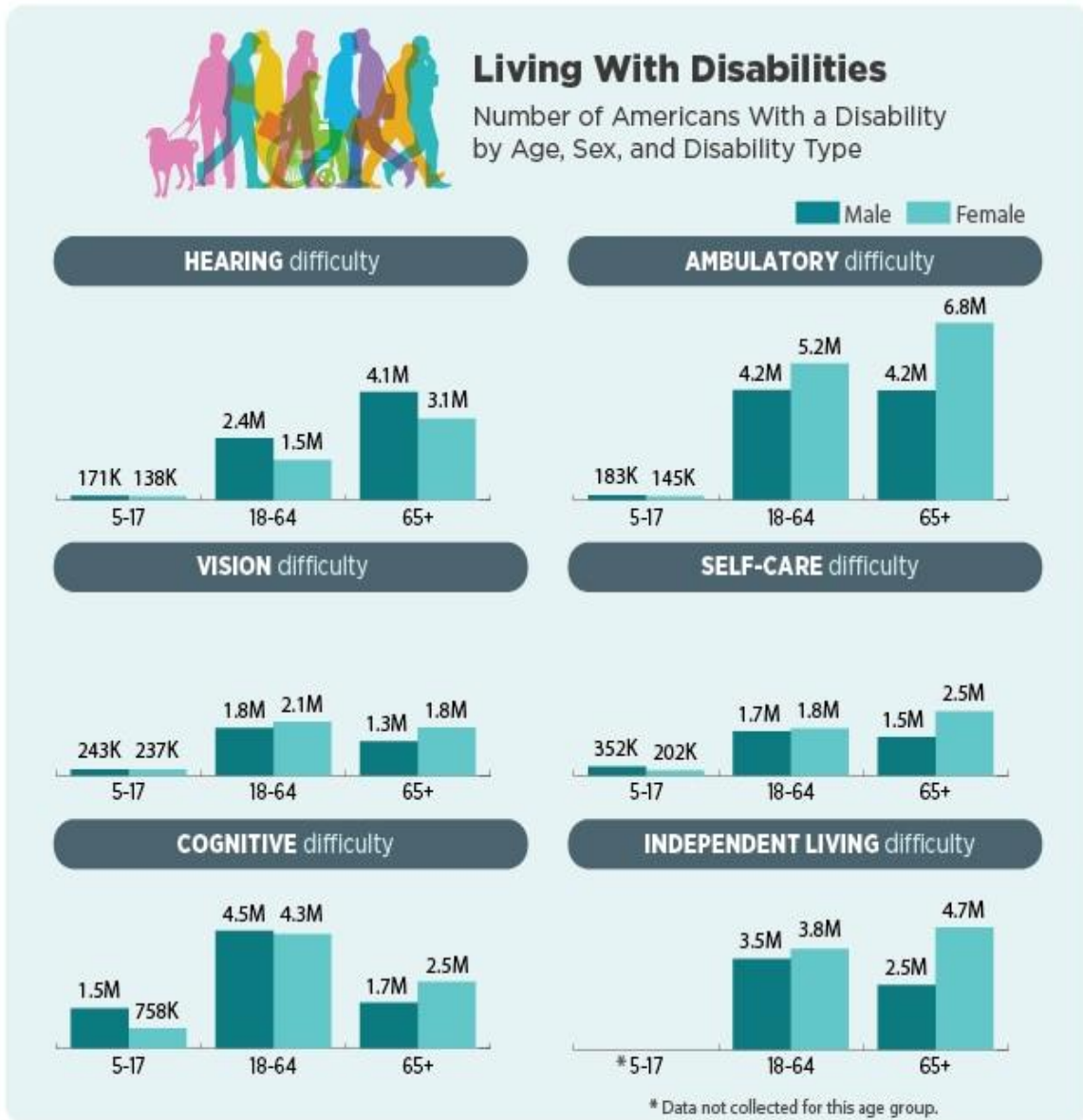
Section C6. Disability Statistics

As the aging demographics of the population and number of baby boomers are increasing, people are living longer with the advancement of medical sciences and technology. A higher level of community integration and inclusion into mainstream civic activities for individuals with disabilities has progressed following the enactment and impact of ADA.

The Center for Disease Control currently estimates that 61 million Americans, or 26% of the national population, are persons with disabilities.

Per the United States Census through the American Community Surveys (ACS), by age 65 years and older, 2 in 5 adults will have a disability.

APPENDIX I: Accessibility Design Standards and ADA Regulations



U.S. Department of Commerce
U.S. CENSUS BUREAU
census.gov

Source: 2018 American Community Survey
<www.census.gov/programs-surveys/acs>

2018 United States Census Survey on number of Americans living with disabilities by age, sex, and disability types.

APPENDIX I: Accessibility Design Standards and ADA Regulations

Prevalence of Disabilities In Los Angeles County

(Source of Statistics Below: LA County Public Health 2015 Survey)

Furthermore, in Los Angeles County, one in five adults (22%) has reported having a disability. This is according to a survey done in 2015 by the Los Angeles County Department of Public Health, Office of Health Assessment and Epidemiology, as shown in the statistics below.

- The prevalence of disability increased with age, from 10.3% among those 18-24 years of age to 41.9% among those 65 and older.
- African Americans had the highest prevalence of disability (33.5%), followed by Whites (29.9%), American Indians/Alaska Natives (27.0%), Latinos (18.1%), and Asians (14.3%).
- Disability prevalence was inversely related to income; 28.6% of adults living below the Federal Poverty Level (FPL), reported having a disability, compared with 18.8% among those with incomes at or above 300% of the FPL.
- Among adults living in poverty, the prevalence of disability was highest among African Americans (53.4%) followed by Whites (44.0%)
- Disability prevalence also varied across regions of the county, with the highest prevalence in the Antelope Valley region (30.3%), and the lowest in the East Los Angeles region (18.9%).

Time Trends in Disability Prevalence:

- The prevalence of disability remained steady from 2002-2011 at approximately 20%, before slightly increasing in 2015 .
- Slight increases were observed in all racial/ethnic groups examined.
- The racial/ethnic disparities in disability prevalence were large and remained unchanged from 2002 to 2015.

APPENDIX I: Accessibility Design Standards and ADA Regulations

Section C7. Transition Plan ADA Standards and Compliance Dates

New Construction or Alterations (construction or alteration begun after January 26, 1992, and prior to March 15, 2012 may fall under 1991 Standards or UFAS. Any construction or alteration after March 15, 2012 will trigger 2010 ADA Standards) 28 CFR Section 35.151.

In determining which version of the ADA Standards applies to a particular facility one must look at the date the facility was constructed or altered.

- **"If physical construction or alterations commence after January 26, 1992, but prior to the September 15, 2010,** then new construction and alterations subject to this section must comply with either the UFAS or the 1991 Standards *except that the elevator exemption contained at section 4.1.3(5) and section 4.1.6(1)(k) of the 1991 Standards shall not apply.* Departures from particular requirements of either standard by the use of other methods shall be permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided.
- **If physical construction or alterations commence on or after September 15, 2010, and before March 15, 2012,** then new construction and alterations subject to this section may comply with one of the following: the 2010 Standards, UFAS, or the 1991 Standards except that the elevator exemption contained at section 4.1.3(5) and section 4.1.6(1)(k) of the 1991 Standards shall not apply. Departures from particular requirements of either standard by the use of other methods shall be permitted when it is clearly evident that equivalent access to the facility or part of the facility is thereby provided.
- **If physical construction or alterations commence on or after March 15, 2012,** then new construction and alterations subject to this section shall comply with the 2010 Standards."

APPENDIX I: Accessibility Design Standards and ADA Regulations

Alterations After March 15, 2012

When a public entity chooses to alter any of its facilities after March 15, 2012, the elements and spaces being altered must comply with the 2010 ADA Standards and the CBC in force at the time of the alteration.

An alteration is defined by the 2010 ADA Standards and the current CBC as remodeling, renovating, rehabilitating, reconstructing, changing, or rearranging structural parts or elements, changing or rearranging plan configuration of walls and full-height or other fixed partitions, or making other changes that affect (or could affect) the usability of the facility.

Examples include restriping a parking lot, moving walls, moving a fixed ATM to another location, installing a new service counter or display shelves, changing a doorway entrance, or replacing fixtures, flooring, or carpeting. Normal maintenance, reroofing, painting, wallpapering, or other changes that do not affect the usability of a facility are not considered alterations.

The 2010 ADA Standards and the current CBC set minimum accessibility requirements for alterations. In situations when compliance with the Standards and the current CBC are technically infeasible, the entity must comply to the maximum extent feasible.

APPENDIX J: PUBLIC WORKS PROGRAMS, SERVICES, AND ACTIVITIES BY DIVISION

There are several Boards and Commissions that Public Works participate in with constituents as members. They are broken into seven different categories. These Boards and Commissions serve the entire County and are categorized by the following:

- I. Citizen Advisory Commissions
- II. Administrative Boards and Commissions
- III. Authorities of the County
- IV. Interagency Coordination Committees
- V. Joint Powers Authorities and Other Agencies
- VI. Special Purpose Districts
- VII. Ad Hoc Committees and Task Forces

Administrative Services Branch

The Administrative Services branch was developed to provide administrative support to the entire Public Works team. This includes everything from getting the right people on board to ensuring employees are treated appropriately throughout the Agency. This Branch also provides fiscal oversight.

Human Resources Division

- Employment/application information
- Civil Service exam information
- Civil Service exam administration
- Hiring new employees
- Working with current employees

Community and Government Relations Group

- Community Meetings
- Press Conferences
- Ground Breakings/Ribbon Cuttings
- Tours and Project Site Visits
- Community Outreach Vehicle “Pop Up” Events
- Organizing Visits from Foreign Delegations
- Website Redesign (for Visually Impaired)

APPENDIX J: Public Works Programs, Services, and Activities by Division

- Training Classes
- Flyers/Brochures (including ADA contact information for accommodations)
- Robocalls
- Email Blasts

Fiscal Services

- Online Vendor Registration
- Check Pickup – Employees and Vendors/Public
- Travel Advance Repayment – Online Payment Available (fee required) – Employees
- Cell Phone Personal Use Repayment – Online Payment Available (fee required) – Employees
- Online Invoice Payment Status Inquiry – Vendors/Public
- Customer Billings – No Online Bill Payment Available – Public
- Online Invoice Payment Status Inquiry – Customers/Public
- Customer Service
- eCAPS Assistance via Email and Telephone – Employees Delinquent Cell Phone Personal Use Repayment Follow-Up – Online Payment Available (fee required) – Employees
- Cashier/Public Counter – Employees & Public
- Check Pickup – Public

Internal Audit Group Division

- Internal and external auditor conduct audits – Public/Employee
- County Car Use – Employee
- Internal Control Certification Program – Employee
- Employment/application information
- Civil Service exam information
- Civil Service exam administration
- Hiring new employees
- Working with current employees

APPENDIX J: Public Works Programs, Services, and Activities by Division

Development Services and Emergency Management Branch

The Development Services and Emergency Management Branch helps people build their dreams and ensure safe and healthy homes and communities. Once built, it helps the citizens of LA County safe and prepared for any unforeseen emergencies.

Land Development Division

- Public Infrastructure Plan Review
- Conditioning Projects for Road and Drainage Improvements
- Final Map Review
- Road, Flood Control and Transportation Permits

Building and Safety Division

- Epic L.A. Online Program (helps customers apply and pay for building permits from a remote location)
- Website Review
- Training Programs for Employees
- Plan Check and Permit Application Services at 9 District Offices
- Inspection Services (once permits are issued)
- Notices for Public Hearings
- Stakeholders Outreach Meetings
- Commissioner Meetings
- Building Rehab Appeals Board (BRAB) meetings (once a month)
- Conference Rooms for ICC Basin Chapter (a third-party agency – Contractual Agreement)
- Providing Building and Safety services to unincorporated cities in Los Angeles County which include processing submittals of plans, permit applications and payments online and in-person.
- Annual Building and Safety Holiday Luncheon for Public Works Employees

Disaster Services Group (DSG) Division

- Emergency Preparedness Fairs
- Operates/Manages the Public Works Department Operations Center (DOC) – (part of the Public Works Headquarters facility under the management of the Operational Services Division Facilities Management Section)
- Manages Content on Internet and Intranet Web Pages

APPENDIX J: Public Works Programs, Services, and Activities by Division

Business Outreach and Technical Services Branch

Through the Business Outreach and Technical Services Branch, contracts are developed for other divisions. This Branch also provides technical support, such as IT and geotechnical support services.

Business Relations and Contracts Division

- Procures Contracts for other Public Works Divisions

Design Division

- Plan Room (plan copies requests from public)
- Allowable Q Requests from the Public
- Infrastructure Design (roads, sidewalks, curb ramps, bus stops, bike facilities)
- Recreational Facilities Design (parks, trails)
- Building Evaluation Services (including ADA evaluations)

Geotechnical and Materials Engineering Division

- Public Counter (handles requests for geotechnical records and general information)
- Electronic Submittal and Review of Geotechnical Plans and Reports (website-based system, online payments, email, and telephone responses)
- Responds to General Email and Telephone Questions from Public
- Workshops, Community, and Inter-agency Meetings
- Interview/hire New Employees (Work with HR)
- General Geotechnical Field Work and Materials Testing in Field and at Public Works Materials Lab
- Road Paving and Construction (project management, pavement design, and contract administration, coordinating with other divisions for road striping, curb ramps, driveways, signage, and traffic control)
- Temporary Traffic Control for Geotechnical Testing

Operation Services Division

- Contracts to assess the condition of field facilities, which includes an ADA accessibility component
- Making sure facility improvements are ADA compliant
- Program for maintaining ADA signage and striping

APPENDIX J: Public Works Programs, Services, and Activities by Division

- Maintains traffic signals, striping, and signs

IT Division Systems and Applications Division

- Application and Website Design/Development
- Implements and Manages Commercial-off-the-Shelf Systems, Software-as-a-Service, and Customer System Integrations

IT Operations Division Operations and Infrastructure

- IT Infrastructure Services to PW Employees (including computer deployment and management, server, network and telecommunication operations, and Help Desk services)

Transportation Branch

The Transportation Branch develops and maintains the transportation services and infrastructure throughout the County. This includes the pedestrian elements associated with the infrastructure, traffic safety and maintenance as well as aviation.

Transportation Planning and Programs Division

- Transportation Improvement Projects in Public Rights-of-Way (including roadway, sidewalk, bikeway improvements)
- New Bike Paths in Flood Control District Right-of-Way (currently closed to the public, but will be open to the public in the future)
- Community Meetings and Events
- Mail Project Information Flyers
- Website Maintenance
- Fixed Route Transit, Paratransit, Seasonal Shuttles, and Special Event Charter Bus Services
- Bus Stop Amenities
- Paratransit Services
- County Academic Internship Program (These interns are not processed through Public Works Human Resources)

APPENDIX J: Public Works Programs, Services, and Activities by Division

Traffic Safety and Mobility Division

- Street Lighting Section (evaluates existing site conditions and proposed roadway design to ensure placement of the streetlight poles are placed at the sidewalk to meet the minimum horizontal clearance for ADA accessibility).
- Traffic Design Section (evaluates proposed improvements including minimum horizontal clearances around obstructions and curb ramp upgrades for compliance with current ADA requirements).
- Provides “Blue Curb” program for constituents to request accessible on-street parking spaces in unincorporated areas of Los Angeles County.
- Installs Accessible Pedestrian Signals (APS) at locations requested by the constituents.
- Traffic Studies Section (meets regularly with consultants to discuss plans and issues with projects and evaluates proposed improvements for compliance with current ADA requirements).

Road Maintenance Division

- Inspects and Repairs Sidewalks
- Inspects Crosswalks and Repairs Pavement
- Constructs New Sidewalks
- Constructs New Curb Ramps and Retrofits Existing Curb Ramps
- Clears Sidewalks of Obstructions (such as overgrown vegetation, trash, bulky items, homeless encampments, etc.)
- Holds Community Meetings

Aviation Division

- Public Counter Services to Tenants and General Public
- Over-the-Phone Bill Pay for Airport Tenants
- 24/7 Customer Service to the Public
- ADA Parking and Accessible Terminal Entrances
- Public Meeting Room Areas
- Viewing Areas for the Public
- Monthly Display Days for the Public
- Yearly Open House Events
- School Tours
- Flying Events for Children with Special Needs

APPENDIX J: Public Works Programs, Services, and Activities by Division

Environmental Services Branch

The Environmental Services branch was designed to lead, inspire, and support the community toward a healthy, waste-free future. This occurs through several divisions providing several services to County citizens including recycling, trash collection and waste management which is backed up by groups of talented technicians that provide surveying and mapping services, IT development and location services.

Environmental Programs Division

- School Education Programs
- HHW/E-Waste Events and Permanent Centers
- Smart Gardening Program (weekly workshops, learning centers, school gardens, and community gardens)
- Public Counter (processing of construction and Demolition debris recycling/reuse plans, methane monitoring plans, industrial waste clearance and underground storage tank compliance, and Phase I Environmental Review)
- Public Information Meetings (for example, Countywide Siting Element)
- Integrated Waste Management Task Force and Subcommittee Meetings
- A Day Without Hunger Events (throughout County)
- Multi-Family Recycling Events (throughout County)
- Waste Oil Recycling Program

Survey/Mapping and Property Management Division

- Dedications
- Claims and Litigation Responses Regarding Flood Control and Water Conservation
- Oil and Gas Franchise Services
- House Numbering and Site Address Assignment
- Information Services for Right-of-Way Engineering
- Mapping Services for Infrastructure, Flood Control, Sewer
- Public Records Requests
- Record of Survey Checks (Survey Map Check and Filing)
- Real Property Management – Lease, Sale, and Franchise Services
- Survey Bench Levels – Benchmark Information Posted Online

APPENDIX J: Public Works Programs, Services, and Activities by Division

Fleet Management Division

- The Fleet Management Division keeps the entire fleet ready to serve the County.
- Petroleum and Electric Fueling Stations for County
- Electric Fueling Stations for the Public
- Maintenance for Vehicles and Equipment for Public Works Employees
- Maintenance for Public Works Vehicles and Equipment
- Internal meetings for vendors and internal employees.
- Conduct Recruitment Interviews and Practical Exams for Hiring.

Risk Management Office (RMO) Division

- Safety-Related Trainings
- Ergonomic Evaluations for Workstations and Vehicles
- Workplace Incident Investigations.
- Monthly Calls to Review Incidents
- Facility and Worksite Inspections

Sewer Maintenance Division

- Public Counter
- Notify Property Owners regarding Annexation into the Consolidated
- Sewer Maintenance District
- Respond to Public Inquiries (regarding annual property tax bill, sewer service, and scheduling plumbing connection to mainline sewer)
- Provide Publicly accessible Used Motor Oil Disposal Sites

Stormwater Engineering Division

- Public Counter (for questions and records)

Stormwater Engineering Division provides sustainable water supplies and healthy watersheds while reducing flood risk for the Los Angeles County residents. The Greater Los Angeles County Region is comprised of several sub-regions that span across the County and have collaborated to develop an Integrated Regional Water Management Plan (IRWMP) that focuses on water resource management while creating a platform for future funding.

APPENDIX J: Public Works Programs, Services, and Activities by Division

Stormwater Planning Division

- LA River Master Plan
- Oxford Retention Multiuse Facility
- San Gabriel Valley Greenway Network Strategic Implementation Plan
- Safe Clean Water Program
- Various Project/Program-related Meetings

Waterworks Division

- Bill payment services

Public Buildings Branch

The Public Buildings branch is responsible for the actual design and delivery of public facilities. Public Works is involved in managing the planning, programming, design, and construction of capital improvement projects with a total project value of approximately \$3.9 billion as part of the County's Capital Improvement Program.

Capital improvement projects include repair, renovation, and/or expansion of existing building facilities and construction of new building facilities for many County Departments, including among others Animal Care and Control, Beaches and Harbors, Fire, Health Services, Mental Health, Parks and Recreation, Probation, Public Health, and Sheriff.

Because of the diversity of projects for which Public Works is responsible, they use a variety of project delivery methods to complete capital improvement projects, including design-build, job order contracts, and design-bid-build. In evaluating options for delivery of projects, Public Works coordinates with the Chief Executive Office and the client department to define the parameters of the project and select the most appropriate project delivery method that best enables the County to meet the established project goals and objectives.

In 2017, Public Buildings issued a document for the citizens of L.A. County entitled "Los Angeles County Citizens Guide to Public Buildings" which details the best practices.

APPENDIX J: Public Works Programs, Services, and Activities by Division

utilized for the Public Buildings branch. There is nothing specific to accessibility noted in the 22-page document, but it is recommended that an update or addition should include the process that ensures County facilities will comply with State and Local accessibility laws.

All projects, regardless of their size, go through a very intensive design and selection process where the accessibility requirements are defined and executed prior to submission to Public Works Project Management branch, which carries out capital projects for LA County new construction and remodels.

Note that design features related to ADA may be determined and designed by outside consultants. The Construction Division provides inspection and contract compliance. Project Management Divisions I and II are both responsible for delivering capital projects. They rely on the plans from a third party to be accurate and they carry out the construction process. They do not have programs directly offered to the public.

Project Management Division I

- Public Works Headquarters Renovation Plan (upgrade staff and public restrooms and accessible path of travel to meet ADA requirements)
- Public Works Headquarters Landscape Project
- Bidding process, pre-proposal conferences, procurement and contracting process to companies, corporations, small businesses, consultants, and third-party vendors.

Project Management Division II

- Responsible for Capital Projects for County (new construction and remodels)
- Bidding process, pre-proposal conferences, procurement and contracting process to companies, corporations, small businesses, consultants, and third-party vendors. (Most Divisions engage in this activity.)

Construction Division

- Prepares Legal Advertisement (RFP) for Upcoming Projects
- Develops Contract Documents
- Oversees Construction of Curb Ramps and Traffic Signals

APPENDIX J: Public Works Programs, Services, and Activities by Division


- Provides Temporary Pedestrian Paths around Construction Zones
- Provides Inspection and Contract Compliance
- Hosts Preconstruction Meetings and Public Bids
- Openings
- Provides Online Bidding

Strategic Planning and Sustainability Office

This office is currently working with other divisions to create *Public-Facing Project Webpages* which may cover aspects of the ADA accessibility.

(This data was obtained and updated from Public Works' ADA Compliance Report 2017, the Public Works' website, and facility survey questionnaires. Public Works divisions and services may have merged and changed, since the data was obtained.)

APPENDIX K: LOS ANGELES COUNTY PUBLIC WORKS DIVISION ACRONYMS

 Los Angeles County Public Works Divisions	
Administration	ADM
Aviation Division	AVI
Building & Safety Division	BSD
Business Relations and Contracts Division (Architectural Engineering Division) (Contracts & Business Affairs Division)	BRCB (AED) (CBAD)
CIO Branch <ul style="list-style-type: none"> Information Technology Division Systems & Applications Information Technology Division Operations & Infrastructure 	CIO ITDSA ITDOI
Community Services and Government Relations Group (Community Services Group) (Community and Government Relations Group) (Public Relations Group) (Government Relations Group)	CSGRG (CSG) (CGRG) (PRG) (GRG)
Design Division	DES
Emergency Management Group (Disaster Services Group)	EMG (DSG)
Environmental Programs Division	EPD
Financial Management Branch <ul style="list-style-type: none"> Budget/Fund Management Division Fiscal Division Internal Audit Group 	FMB BFMD FIS IAG
Fleet Management Division	FLT
Geotechnical & Materials Engineering Division	GMED
Human Resources Division	HRD
Land Development Division	LDD
Operational Services Division	OSD
Project Management Division I	PMDI
Project Management Division II	PMDII
Project Management Division III (Construction Division)	PMDIII (CON)
Risk Management Office	RMO
Road Maintenance Division	RMD
Sewer Maintenance Division	SMD
Stormwater Engineering Division (Water Resources Division)	SWED (WRD)

APPENDIX K: Los Angeles County Public Works Division Acronyms

Stormwater Maintenance Division (Flood Maintenance Division)	SWMD (FMD)
Stormwater Planning Division (Watershed Management Division)	SWPD (WMD)
Stormwater Quality Division (Stormwater Compliance Division)	SWQD (SWCD)
Strategic Planning & Sustainability Office	SPSO
Survey/Mapping & Property Management Division	SMPM
Traffic Safety and Mobility Division (Traffic & Lighting Division)	TSM (TNL)
Transportation Planning and Programs Division (Programs Development Division)	TPP (PDD)
Waterworks Division	WWD
Workforce Support Division (Administrative Services Division)	WSD (ASD)

Note: Former names of divisions are in parentheses. The divisions, as referenced above, may merge and are therefore subject to change.