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# COUNTY OF LOS ANGELES

## DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

2010 APR 5 PM 4 18

GAIL FARBER, Director

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April 5, 2010

IN REPLY PLEASE  
REFER TO FILE: FM-0

Ms. Tracy Egoscue, Executive officer  
California Regional Water Quality Control Board  
Los Angeles Region  
320 West 4th Street, Suite 200  
Los Angeles, CA 90013

Attention Ms. Valerie Carrillo

Dear Ms. Egoscue

**SOFT-BOTTOM CHANNELS MAINTENANCE ACTIVITIES  
ANNUAL REPORTING OUTLINE - WASTE DISCHARGE REQUIREMENTS PERMIT  
FILE NUMBER 99-011-2010 WDR**

Enclosed for your review and approval is the Annual Reporting Outline in compliance with Provisions 29 and 30 of the Waste Discharge Requirements for the subject project.

If you have any questions, please contact Ms. Jemellee Cruz of my staff at (626) 458-4170 or [jcruz@dpw.lacounty.gov](mailto:jcruz@dpw.lacounty.gov)

Very truly yours,

GAIL FARBER  
Director of Public Works

RUDY LEE  
Assistant Deputy Director  
Flood Maintenance Division

JQC:wy  
p:\fdpub\hq\jqc\soft bottom channel waste discharge requirements permit file no. 99-011-2010 wdr.doc

Enc.

cc: Regional Water Quality Control Board (L.B. Nye)

**LOS ANGELES COUNTY FLOOD CONTROL DISTRICT (LACFCD)  
COUNTY OF LOS ANGELES DEPARTMENT OF PUBLIC WORKS**

**Soft-Bottom Channel Maintenance Clearing  
WASTE DISCHARGE REQUIREMENTS (FILE NO. 99-011-2010 WDR)**

**ANNUAL REPORTING OUTLINE  
(Per Provisions 29 and 30 of the Revised Tentative WDR Permit)**

I Annual Report Submittal Cover Letter

**All items below will be submitted as electronic files in CD format**

II Annual Report Summary

- a. List of attached documentation,
- b. Description of all project/maintenance activities performed during the previous year;
- c. Discussion of all restoration and mitigation efforts,
- d. Status of other agreements (e.g , mitigation banking) or any delays in the mitigation process,
- e. Summary of compliance with all requirements of the WDR, and
- f. A certified statement (Declaration) from LACFCD that all information reported in the annual report is complete and accurate.

III Documentation/Attachments (All electronic files to be submitted in a CD format)

- a. Mitigation site color photo documentation (pre-, during, and post-project and mitigation site conditions),
- b. Narrative and photo documentation of any BMP installations during and post-project maintenance activities;
- c. Evaluation of the effectiveness of BMPs utilized based on field observations and water quality monitoring data required,
- d. Photo documentation of any vegetation left within maintenance areas immediately following maintenance clearing (including acreage),
- e. Documentation of estimates of volumes of vegetation removed from the project areas,
- f. Documentation of estimates of volumes of trash removed from the project areas,
- g. Documentation of estimates of volumes of sediment removed from the project areas,
- h. Biological information including baseline biological surveys and post-surveys,

- i Geographical positioning system (GPS) coordinates in decimal-degrees format outlining the boundary of actual project and new mitigation areas (one-time submittal),
- j The overall status of project including a detailed schedule of work;
- k Copies of all revised permits related to this project;
- l Water quality monitoring results for each reach,
- m A certified statement of "No Net Loss" of Wetlands Associated with this project,
- n Discussion of any monitoring activities and exotic plant control efforts, and
- o Description of all outreach activities in the previous year