



COVID-19 Temporary Sidewalk Services Permit Application

Apply for a temporary permit to allow hair salon, barbershop, or personal care establishment owners to use the public sidewalk abutting their business for outdoor services.

Business Owner's Information

Name (*Last, First, MI*): _____

Mailing Address (*House Number, Street Name, City, State, Zip Code*):

Phone: _____ Email: _____

Contact preference: Phone Email

Business Information

Business Name: _____

Business Address (*Property Number, Street Name, City, State, Zip Code*):

Description of Requested Services to be Performed Outdoors

Examples: Hair Care/Barbering, Massage Therapy (in a non-healthcare setting), Personal Care Services such as Esthetician, Skin Care/Cosmetology Services, Nail Salon Services, or Body Art.

Please note the following services will not be permitted: Electrology, Tattooing, Microblading/Permanent Make-up, Body Piercing.

Required Documents to be Submitted with Application

- a. List the sidewalk encroachments (e.g., canopy, mirror, chairs, etc.)
- b. Sketch of the proposed outdoor sidewalk services layout depicting:
 - i. Dimensions of building frontage and proposed service area
 - ii. Width of the sidewalk
 - iii. 5-foot obstruction-free pedestrian path along the property frontage during and outside business hours

- iv. Any above-ground obstructions
- v. Furnishings and equipment, including location and configuration when stored outside of business hours if different from service layout
- c. Evidence of Commercial General Liability insurance with a minimum \$1,000,000 per occurrence and \$2,000,000 aggregate limit, naming the County of Los Angeles as an additional insured.
- d. A copy of the business's valid licenses from the California Board of Barbering and Cosmetology for any barbering or cosmetology services proposed to be offered outdoors.
- e. A valid County business license for any massage establishments or health spas (if applicable).

Permit Conditions

- 1. This temporary permit is valid only for the purpose specified herein. No change of purpose or deviation from the conditions is permitted except upon prior written permission of Public Works.
- 2. Temporary Permit Expiration. The temporary outdoor sidewalk services permit shall automatically expire on September 30, 2020. The County may choose to extend this date, depending on, among other things, the health officer orders that are in effect at the time of expiration.
- 3. Permittee and its contractors shall comply with the following conditions for the entire duration during which the temporary permit is valid:
 - a. Maintain a valid County business license for any massage establishments or health spas (if applicable).
 - b. Maintain valid licenses from the California Board of Barbering and Cosmetology for any barbering or cosmetology services proposed to be offered outdoors.
 - c. Maintain a minimum \$1,000,000 per occurrence and \$2,000,000 aggregate limit for Commercial General Liability insurance policy, naming the County of Los Angeles as an additional insured.
 - d. Agree to defend, indemnify, and hold harmless the County of Los Angeles, its supervisors, elected officials, public officials, appointed officers, employees, agents, and volunteers as against, and in regard to, any demands, claims, actions, lawsuits, proceedings, averments, allegations, verdicts, judgments, settlements, orders, rulings, costs, expenses, and/or fees (including attorney's fees and expert witness fees), arising from injuries and/or damages allegedly caused by, or related to, the conduct of applicant, its employees or agents, including, without limitation, negligent or tortious conduct, under this temporary permit and/or in breach or violation of this temporary permit, which conduct may

include, without limitation, placement, use, or maintenance of outdoor sidewalk furnishings and equipment.

- e. Ensure that only the following authorized sidewalk furnishings and equipment are placed on the sidewalk:
 - i. Tables or carts with a height of 48 inches or less
 - ii. Chairs and benches with a height of 48 inches or less
 - iii. Umbrellas that have a 7-foot minimum vertical clearance when open, do not overhang the pedestrian access route, and are in a stable base to prevent accidental or wind-blown tipping over.
- f. Maintain a minimum 5-foot-wide clear path for pedestrian access at all times.
- g. Ensure that authorized sidewalk furnishings and equipment on the public sidewalk are arranged along the business frontage only and in such a way to protect the health, safety, and general welfare of the public and do not interfere with other establishments. The placement of furnishings shall be consistent with the then current health officer orders in effect.
- h. Ensure electrical equipment and cords are kept clear from the pedestrian walkway and do not introduce tripping or electrocution hazards.
- i. Ensure sidewalk remains free from any water or liquid product spillage.
- j. Ensure that the placement of authorized sidewalk furnishings and equipment are not within 10-feet of any driveway, do not impede bus stops and loading zones, and are removed from the sidewalk during nonbusiness hours.
- k. Ensure that authorized sidewalk furnishings and equipment are not attached to the sidewalk or damage the sidewalk in any way.
- l. Ensure that outdoor sidewalk services only occur between the hours of 6:00 a.m. and 11:00 p.m.
- m. Ensure that sidewalk services comply with the Los Angeles County Department of Public Health's [Reopening Protocol for Hair Salons and Barbershops](#) and [Reopening Protocol for Personal Care Establishments](#).
- n. Ensure that the provided temporary permit certificate is displayed prominently at the front of the business.
- o. Ensure that the permittee complies with all then current Americans with Disability Act requirements.

- p. Ensure that the sidewalk remains routinely free from any litter or hair clippings.
 - q. Expressly acknowledge that the County may revoke the temporary outdoor sidewalk services permit, without hearing, at any time, in the County's sole discretion, for any reason including, without limitation, non-compliance, unsafe conditions, or discontinuation of the Program
4. Upon notification by Public Works of revocation, the permittee shall immediately cease the use of the public right-of-way for outdoor services purposes and remove all sidewalk furnishings and equipment from the public right-of-way.

If the permittee fails cease the use of the public right-of-way upon notification of revocation, Public Works may, in its sole discretion, impound the sidewalk furnishings and equipment. Furthermore, Public Works may, in its sole discretion, impound such furnishings and equipment without any advance notice to the permittee if the furnishings and equipment constitute an immediate threat to the health, safety, or welfare of the public. Public Works shall not be held responsible for damages to furnishings and equipment upon impoundment and may impose an impound fee to the permittee.

5. All costs incurred by the Permittee as a result of the conditions of this Permit shall be the sole responsibility of and shall be borne entirely by the Permittee.
6. This permit does not authorize the installation of any facility on or use of private property.

By agreeing to these conditions, I certify that I am the business owner for which this temporary permit is being applied for.

I agree

Signature

Date

Please note, sidewalk services are not authorized until this application has been reviewed and a permit number has been issued. Typically, business owners can expect to receive a temporary permit within 3-4 business days upon Public Works' receipt of a complete application.

Please email completed applications to Bereket Tadele, BTADELE@pw.lacounty.gov.

If you have questions about the application process or need additional information, please call Public Works' Land Development Division, at (626) 458-3129.